



Republic of the Philippines  
Province of Leyte  
Office of Hon. Raissa J. Villasin



July 30, 2024



**HON. LEONARDO M. JAVIER, JR.**  
Vice Governor  
Province of Leyte

Dear Honorable Vice Governor:

Warm greetings!

Respectfully endorsing to your good office, the following resolutions from the Provincial Health Board and to request that these be included in our agenda:

- A RESOLUTION APPROVING THE ADOPTION AND IMPLEMENTATION OF THE PROVINCIAL HEALTH FACILITY DEVELOPMENT PLAN PURSUANT TO THE OBJECTIVE OF RA 11223, OTHERWISE KNOWN AS UNIVERSAL HEALTH CARE ACT, TO PROVIDE THE FILIPINOS ACCESS TO QUALITY HEALTH SERVICES;
- A RESOLUTION APPROVING THE LOCAL INVESTMENT PLAN FOR HEALTH (LIPH) 2023-2025 AND THE ADOPTION OF THE ANNUAL OPERATION PLAN (AOP) 2023 AS THE STRATEGIC AND INVESTMENT PLAN FOR HEALTH OF THE PROVINCE-WIDE HEALTH SYSTEM (PWHS) IN THE PROVINCE OF LEYTE;
- A RESOLUTION APPROVING THE ADOPTION OF THE 2024 ANNUAL OPERATION PLAN AS THE STRATEGIC AND INVESTMENT PLAN FOR HEALTH OF THE PROVINCE-WIDE HEALTH SYSTEMS (PWHS) IN THE PROVINCE OF LEYTE;
- AN ORDINANCE EXPANDING THE COMPOSITION OF THE **PROVINCIAL HEALTH BOARD** OF THE PROVINCE OF LEYTE, THE CREATION AND STRENGTHENING OF ITS SUPPORT UNIT AND FOR OTHER PURPOSES.

Thank you very much and Best Regards!

Very Truly Yours,

  
**HON. RAISSA J. VILLASIN**  
Chairperson, Committee On Health

Cc: Atty. Carlo P. Loreto, Floor Leader



*Republic of the Philippines*  
PROVINCE OF LEYTE



## SANGGUNIANG PANLALAWIGAN

**EXCERPTS FROM THE MINUTES OF THE \_\_\_\_\_ REGULAR SESSION OF THE SANGGUNIANG PANLALAWIGAN OF LEYTE CONDUCTED AT THE SESSION HALL, LEYTE PROVINCIAL GOVERNMENT COMPLEX ON \_\_\_\_\_, 2024.**

**PHYSICALLY PRESENT:**

**VIRTUALLY PRESENT:**

**RESOLUTION NO. 2024-\_\_\_\_**

**A RESOLUTION ENACTING ON THIRD AND FINAL READING, PROVINCIAL ORDINANCE NO. 2024-\_\_\_\_, ENTITLED: AN ORDINANCE RECONSTITUTING/EXPANDING THE PROVINCIAL HEALTH BOARD AND THE CREATION AND STRENGTHENING OF ITS SUPPORT UNIT, AND FOR OTHER PURPOSES**

**WHEREAS, Section 11, Article XIII of the 1987 Constitution** declared that "The State shall adopt an integrated and comprehensive approach to health development which shall endeavour to make essential goods, health, and other social services available to all people at an affordable cost. There shall be a priority for the needs of the underprivileged, sick, elderly, disabled, women, and children. The State shall endeavour to provide free medical care to paupers";

**WHEREAS, Section 102 of Republic Act (RA) 7160**, otherwise known as the Local Government Code (LGC) of 1991, provided that there shall be an established local health board in every province, city, or municipality following the composition and performing the functions provided by law;

**WHEREAS, Section 76 of the LGC of 1991**, further provided that every local government unit shall design and implement its own organizational structure and staffing pattern;

**WHEREAS, Section 19 of RA 11223**, otherwise known as the Universal Health Care (UHC) Act, stated that the Provincial Health Board shall oversee and coordinate the integration of health services for Province - Wide Health System (PWHS), and that the municipalities and component cities included in the PWHS shall be entitled to a representative in the Provincial Health Board;

**WHEREAS, Sections 19.12 [19.15], and 19.18 of the Implementing Rules and Regulations (IRR)** of the UHC Act provided for the creation of at least two (2) divisions under the Provincial Health Office (PHO), and the Management Support Unit (MSU) to assist the Provincial Health Board in the integration of the local health systems;

**WHEREAS, the Provincial Government of Leyte** has an existing functional local health board following the mandate of RA 7160;

**WHEREAS**, in Section 3. Composition of the Provincial Health Board. The said section with additional member of the League of Municipalities of the Philippines, Leyte Chapter President as the representative of the municipalities and city. Further, omitting the following representatives: Hospital Economic Enterprise Board.

**WHEREAS**, there is a need to expand the composition of the Provincial Health Board, create its MSU and reorganize the Provincial Health Office in compliance with the mandates of the UHC Act, its IRR and other related national issuances and guidelines.

**NOW THEREFORE**, on motion of Honorable \_\_\_\_\_, and duly seconded by Honorable \_\_\_\_\_, be it

**RESOLVED to enact**, as it is hereby **ENACTED** on third and final reading, the following:

**ORDINANCE NO. 2024-\_\_\_**  
**Series of 2024**

**AN ORDINANCE RECONSTITUTING/EXPANDING THE PROVINCIAL HEALTH BOARD AND THE CREATION AND STRENGTHENING OF ITS SUPPORT UNIT, AND FOR OTHER PURPOSES**

**AUTHOR: HON. RAISSA J. VILLASIN**  
Chairperson, Committee on Health and Sanitation

**CO-AUTHORS:**

Be it enacted by the Sangguniang Panlalawigan of Leyte in session assembled:

**Section 1. Title.** This Ordinance shall be known as the "Provincial Health Board Ordinance of Leyte."

**Section 2. Declaration of Policy.** It is the policy of the Leyte Provincial Government to ensure the effective delivery of health services to its constituents. To this end, the Provincial Health Board (PHB) is hereby expanded to oversee and coordinate the integration of health services for Province-Wide Health Systems (PWHS), and that the municipalities and component cities in the PWHS is represented in the Provincial Health Board.

**Section 3. Composition of the Provincial Health Board.** The Provincial Health Board shall be composed of the following members:

1. **Chairperson:** The Governor of Leyte
2. **Vice-Chairperson:** The Provincial Health Officer
3. **Members:**

- o The Chairperson of the Committee on Health of the Sangguniang Panlalawigan;
- o President, League of Municipalities of the Philippines (LMP), Leyte Chapter;
- o Representative from Department of Health (DOH);
- o Representative from Philippine Health Insurance Corporation (PhilHealth);
- o Representative from Accredited People's Organization, (BHW Federation of Leyte)
- o Representative from Non-Government Organizations, or private sector involved in health;
- o Representative from Indigenous Cultural Communities/Indigenous Peoples (ICC/IP);
- o Representative Association of Municipal Health Officers of the Philippines (AMHOP);
- o Representative/s from Ad Hoc Committee
- o Others as may be defined by the PHB;

**Section 4. FUNCTIONS OF THE LOCAL HEALTH BOARD.** The Provincial Health Board shall have the following functions as provided in Section 102 (b) of the LGC of 1991, and in Section 19.17 of the UHC Act IRR, to wit:

1. Propose to the Sanggunian Panlalawigan, following the standard and criteria set by the DOH, annual budgetary allocation for the operation and maintenance of health facilities and services within the province;
2. Serve as an advisory committee to the Sanggunian Panlalawigan on health matters such as, but not limited to, the necessity for and application of, local appropriations for public health purposes;
3. Consistent with the technical and administrative standards of the DOH, create committees, which shall advise local health agencies on matters such as, but not limited to, personnel selection and promotion, bids and awards, grievance and complaints, personnel discipline, budget review, operations review, and similar functions;
4. Set the overall health policy directions and strategic thrusts, including the development and implementation of the strategic and investment plans of the Province-Wide Health System (PWHS);
5. Oversee and coordinate the integration and delivery of health services across the health care continuum for the PWHS;
6. Manage the Special Health Fund (SHF) and ensure that the SHF is optimally utilized to help achieve the desired health outcomes; and
7. Exercise administrative and technical supervision *over* health facilities and health human resources within their respective territorial jurisdiction.

**SECTION 5. MEETINGS.** The Provincial Health Board shall conduct its meetings in accordance with the following:

1. Shall meet at least once a month or as often as may be necessary;
2. A majority of the members of the board constitute a quorum for the purpose of conducting ordinary business but the chairperson or vice-chairperson must be present during meetings where the local investment plan for health (LIPH) and budget proposals are being prepared or considered;
3. The affirmative vote of a majority of all members of the board is necessary to approve the health systems plans and budget proposals; and
4. The affirmative vote of a majority of the members present is sufficient to approve matters relating to ordinary business.

**SECTION 6. GENERAL ASSEMBLY.** A general assembly shall be conducted, at least twice a year, within the PWHS to provide the opportunity for all stakeholders to be informed and to discuss the developments and concerns on health services and management of the health system.

**SECTION 7. COMPENSATION.** The chairperson, vice-chairperson, and members of the board shall perform their duties as such without compensation or remuneration. Members of the board who are not government officials or employees shall be entitled to necessary traveling expenses and allowances chargeable against the funds of the local health board, subject to existing budgeting, accounting and auditing rules and regulations.

**SECTION 8. CREATION AND STRENGTHENING OF SUPPORT UNITS.** The Provincial Health Board shall create and strengthen its management and technical support units to assist in its operations, including the management of the SHF.

**1. Management Support Unit (MSU)**

- a. The Management Support Unit (MSU) shall serve as the Board's administrative secretariat to assist in its operations and shall be composed, at the minimum, of the following personnel:
  1. Administrative Officer
  2. Accounting Clerk
  3. Liaison Officer
- b. The MSU shall perform the following functions, in close coordination with the Provincial Health Office:
  1. Preparation of the Board resolution on SHF budget;
  2. Ensure the budgetary documents are approved and signed by the Provincial Budget Officer, Treasurer, and/ or Accountant;
  3. Preparation, submission, and reporting of financial status and physical accomplishment;
  4. Coordination with concerned LGU offices for planning, budgeting, utilization, and liquidation;
  5. Documentation of Board meetings and other activities relating to the organization and functionality of the PWHS;

6. Preparation and submission of reports to the Board in close coordination with the Provincial Health Office and other concerned LGU offices;
7. Assist in the conduct of monitoring activities such as management audits and performance evaluation review;
8. Preparation of other technical and administrative documents;
9. Coordinate with the necessary PWHS stakeholders.

## **2. Provincial Health Office (PHO)**

- a. The PHO shall act as technical secretariat of the PHB, in close coordination with the MSU, and shall be responsible for the technical integration and supervision of the PWHS, particularly on health service delivery and support to health systems management.
- b. Pursuant to Section 19.12 [19.15] of the UHC Act IRR, the PHO shall be reorganized to have at least two (2) divisions:
  1. The Health Service Delivery Division (HSDD) headed by an Assistant PHO shall manage the health service delivery operations of primary care provider networks (PCPNs), hospitals and other health facilities, clinical services, and public health programs including health promotion, epidemiology and surveillance, and disaster risk reduction and management for health within the PWHS;
  2. The Health Systems Support Division (HSSD) headed by another official of equivalent rank to the Assistant PHO shall manage the health financing, including planning and budgeting, health information system, procurement and supply chain for health products and services, local health regulation, health human resource development, and health resilience, among others, in close coordination with the concerned offices of the provincial government; and
  3. An administrative unit shall likewise be created to render administrative-related support.
- c. Such reorganization, including its updated staffing pattern, shall take in consideration the size, population and geography of the province, subject to the minimum qualification standards and guidelines approved by the Civil Service Commission.

**Section 9. Funding.** The necessary funds for the operation of the PHB shall be included in the annual budget of the Leyte Provincial Government and allowable expenses chargeable against the SHF.

**Section 10. Implementing Rules and Regulations (IRR).** The Governor may issue appropriate and relevant rules and regulations, as necessary for the proper implementation of any and all provisions of this Ordinance.

**Section 11. Separability Clause.** If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be in full force and effect.

**Section 12. Repealing Clause.** All ordinances, resolutions, and executive orders or parts thereof which are inconsistent with any of the provisions of this Ordinance are hereby repealed or modified accordingly.

**Section 13. Effectivity.** This Ordinance shall take effect fifteen (15) days after its approval.

Enacted this \_\_\_ day of \_\_\_\_\_, 2024 at the Leyte Provincial Government Complex, Palo, Leyte, Philippines.

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian

**ATTESTED:**

**HON. WILSON S. UY**  
Sangguniang Panlalawigan Member

**ATTY. RONNAN CHRISTIAN M. REPOSAR**  
Sangguniang Panlalawigan Member

**HON. TRINIDAD G. APOSTOL**  
Sangguniang Panlalawigan Member

**HON. RAISSA J. VILLASIN**  
Sangguniang Panlalawigan Member

**HON. MA. CORAZON M. REMANDABAN**  
Sangguniang Panlalawigan Member

**HON. MARIE KATHRYN VELOSO-KABIGTING**  
Sangguniang Panlalawigan Member

**HON. FLAVIANO C. CENTINO JR.**  
Sangguniang Panlalawigan Member

**HON. VINCENT L. RAMA**  
Sangguniang Panlalawigan Member

**HON. MICHAEL L. CARI**  
Sangguniang Panlalawigan Member

**ATTY. CARLO P. LORETO**  
Sangguniang Panlalawigan Member

**HON. MA. MARTINA L. GIMENEZ**  
Sangguniang Panlalawigan Member

**HON. CARMEN L. CARI**  
Sangguniang Panlalawigan Member

**HON. MJ LUNLY D. LUMEN**  
Sangguniang Panlalawigan Member

**HON. LEONARDO JAVIER, JR**  
Vice Governor and Presiding Officer

Approved:

**CARLOS JERICO L. PETILLA**  
Governor

Date: \_\_\_\_\_