

Item No.: 12  
Date: 27 2024 AUG

AUG. 6, 2024

**HON. SANDY JAVIER**  
Vice Governor  
Province of Leyte

Dear Vice Governor Sandy Javier,

In response to your Notice of Call for Accreditation, kindly be informed that BAZOFA - BARANGAY ZONE 3 FARMERS ASSOCIATION, with office address at ZONE 3, SANTA FE, LEYTE, would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

  
**JOEY E. RESELISA**  
President

**APPLICATION FORM FOR ACCREDITATION**

Name of Organization: **BAZOFA-3 FARMERS ASSOCIATION**

Address: **BRGY. ZONE III STAFE. LEYTE**

Contact No.: **09518293971**

Email Address: [joeyregelisa11@gmail.com](mailto:joeyregelisa11@gmail.com)

Date Organized: **February , 2017**

Sector/s Represented: \_\_\_\_\_

**Purposes/Objectives:**

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**Services that the organization provides or can participate in:**

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**Registering Agency:**

**Date Registered: Feb. 17, 2017**

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) \* certification

**Accrediting Agency (if any)**

**Date Accredited: JUNE 5, 2023**

- Commission on Population and Development (POPCOM)

- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission on Culture and Arts (NCCA)
- Presidential Commission for Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify) \_\_\_\_\_

**Organizational Level:**

- Barangay Level
- Chapter
- Affiliate of a larger organization (identify organization) \_\_\_\_\_
- Others (specify)


**Projects Implemented in the Municipality of Sta. Fe, Leyte**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2020-2021	CULTIVATOR	DONATED DA-VIII	CASH ASISSTANCE	BAZOFA MEMBERS		
2021-2022	NATIVE CHICKEN	DONATED DA-VIII	DEPARTMENT OF AGRICULTURE VIII			
2019-2022	VEGETABLE PRODUCTION	7,000.00	CAPITAL BUILD-UP OF NUMBERS			

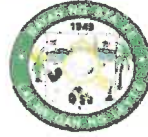
Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**JOEY E. REGELISA**  
 President

  
**ANABEL ABRAHAM**  
 Secretary



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of SANTA FE

## SANGGUNIANG BAYAN

THIS IS TO CERTIFY THAT, having satisfactory complied with the requirements for accreditation pursuant to the Local Government Code and as promulgated in DILG, Memorandum Circular No. 2022-083 dated JUNE 15, 2022.

### BARANGAY ZONE 3, FARMERS ASSOCIATION (BAZOFA)

BRGY. ZONE 3, SANTA FE, LEYTE

An organization duly registered with the DOLE, Registration Certificate No. RO8-NLFO-2017-02-1212 and established in accordance with law is hereby awarded this

## CERTIFICATE OF ACCREDITATION

IN WITNESS WHEREOF, I have hereunto set my hand caused the seal of Sangguniang Bayan to affix herein this 05<sup>TH</sup> day of JUNE in the year of our Lord, 2022 at Santa Fe, Leyte Philippines.

HON. RICARDO D. FAJARDO  
Chairman

Committee on Labor, Cooperatives & Accreditations

HON. EDUARDO N. TOREROS  
Municipal Vice-Mayor



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Northern Leyte Field Office  
Trece Martires St., Tacloban City

**Registration Certificate No.  
RO8-NLFO-2017-02-WA-1212**

**KNOW ALL MEN BY THESE PRESENTS:**

By virtue of the provisions of the Labor Code, as amended and its implementing rules

**BRGY. ZONE 3 FARMERS ASSOCIATION**

Brgy. Zone 3, Sta. Fe, Leyte

has this day been registered as and conferred with all the rights and privilege of a legitimate workers' association established for the MUTUAL AID and PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of the DOLE Regional Office No. VIII, Tacloban City, Philippines, this 2<sup>nd</sup> day of February 2017.

APPROVED BY:

**ELIAS A. CAYANONG, CESO III**  
Regional Director

*For the Regional Director:*

  
**BERNARDITA M. NAVARRA**  
Chief, NLFO

Not valid without Seal

Trece Martires St. Brgy. Ubartad, Tacloban City  
Tel Nos. 832-0698 / 832-0697 / 832-0433  
Fax (053) 832-0697 / 832-0698  
<http://ro8.dole.gov.ph/>





BAGONG PILIPINAS



Masaganang Agrikultura,  
Maunlad na Ekonomiya.

Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office 8  
Kanhuraw Hill, Tacloban City

DA-RCEF RFO-8 No. 2023-685

This

# CERTIFICATE OF ACCREDITATION

is issued to

## BRGY. ZONE 3 FARMERS ASSOCIATION

with address at

### BRGY. ZONE 3, STA. FE, LEYTE

for having satisfactorily complied with all the requirements to be a beneficiary of Rice Competitiveness Enhancement Fund (RCEF) or Rice Fund pursuant to DA Administrative Order No. 09.

This certificate of accreditation shall be valid for three (3) years from issuance, unless suspended or revoked prior to its expiration.

Issued on the 29th day of September 2023 in DA-RFO 8, Tacloban City.

  
**ANDREW RODOLFO T. ORAIS, DVM**  
*Regional Executive Director*

ANY ERASURES OR ALTERATION HEREON NULLIFIES THIS CERTIFICATION. NOT VALID WITHOUT THE DEPARTMENT OF AGRICULTURE DRY SEAL

(For verification of this Accreditation Certificate, you may contact the DA RFO8 @ +639380356285)

**BAZOFA-3 FARMERS ASSOCIATION  
BARANGAY ZONE III, STA. FE, LEYTE**

**BOARD RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations;

**WHEREAS**, on \_\_\_\_\_ the Department of the Interior and Local Government issued Memorandum Circular No. 2022 - \_\_\_\_\_ on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the BAZOFA 3 Farmers Association is a civil society organization duly registered with the Securities and Exchange Commission / Cooperative Development Authority / Department of Labor and Employment/Department of Human Settlements and Urban Development, formerly the Housing and Land Use Regulatory Board], and existing under Philippine laws;


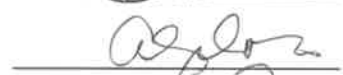

**WHEREAS**, in the BAZOFA 3 Farmers Association Special Board Meeting held at Brgy. Zone III, Multi-Purpose Hall on \_\_\_\_\_, attended by the following Board of Trustees present, the following resolution was approved and adopted:

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan bayan ng Sta. Fe, Leyte pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022 – \_\_\_\_\_ and to apply for membership in a local special body in the Province of Leyte, Municipality of Sta. Fe.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chair of the Sangguniang Committee on Accreditation, Honorable Edgardo Fajardo, Chairman of Agriculture.

**RESOLVED FURTHERMORE**, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution, Mr. Joey E. Regelisa President of Association.

**ADOPTED** unanimously by the Board of Trustees/ Directors of the \_\_\_\_\_ this day of \_\_\_\_\_ in the Province of Leyte.

<b>NAME</b>	<b>POSITION</b>	<b>SIGNATURE</b>
JOEY E. REGELISA	PRESIDENT	
DIOSDADO MURILLO	VICE PRESIDENT	_____
ANABEL R. ABRAHAM	SECRETARY	_____
AILEEN SILVA	TREASURER	
MYRNA BEDUA	AUDITOR	

Annex E: Board of Resolution – Intention for Accreditation

EDITHA FARON

AUDITOR

*E. T. Faron*

PAULA PLACA

BUSINESS MANAGER

*[Signature]*

LEOPOLDO DELA CRUZ

INFORMATION OFFICER

FELICITO BASALO

INFORMATION OFFICER

MELANIO FARON

PEACE OFFICER

*[Signature]*

ABRAHAM FARON

PEACE OFFICER

*afaron*

ELSA Q. FARON

HEAD-HEALTH COMMITTEE

MELVINA QUIERO

HEAD EDUCATION COMMITTEE

*[Signature]*

WENEFREDO GOLES JR.

HEAD ENVIRONMENTAL

COMMITTEE

*[Signature]*  
**JOEY E. REGELISA**

(Board Chairperson or Equivalent)

SUBSCRIBED AND SWORN TO before me this 25 JUN 2024 day of \_\_\_\_\_ 2024  
in \_\_\_\_\_ Affiant exhibiting to me his/her \_\_\_\_\_ with valid  
identification no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_

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Book No.

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Series of

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*[Signature]*  
**ATTY. IVY ANN CALING CARBA**  
NOTARY PUBLIC UNTIL DECEMBER 31, 2024  
ROLL OF ATTORNEY NO. 72434; 6/14/19  
IBP NO. 325014; 12/05/2023; LEYTE CHAPTER  
PTR NO. 8474837; 01/02/2024; TACLOBAN CITY  
N.C. NO. 2023-01-47 FOR TACLOBAN CITY AND LEYTE  
09478954458



**List of Current Officers of the BAZOFA III Farmers Association  
As of March 2024**

<b>Name</b>	<b>Position</b>
Joey E. Regelisa	President
Diosdado E. Murillo	Vice President
Anabel Abraham	Secretary
Aileen Silva	Treasurer
Myrna Bedua	Auditor
Elsa Faron	Head, Health Committee
Melvina Quiero	Head, Education Committee
Wenefredo Goles Jr.	Head, Environmental Committee
Leopoldo Dela Cruz	Head, Infrastructure and Safety Committee
Carlito Guevarra	Member
Zenaida Engracial	Member
Melanio Faron	Member
Eduardo Placa	Member
Antonio Tomate	Member
Jose Gayola	Member
Ester Torreros	Member
Giovani Vanguardia	Member
Editha Faron	Member
Elena Piso	Member
Lyn Grisola	Member
Hilario Malate	Member
Myrna Narga	Member
Daniel Evalo	Member
Carlos Pedrosa	Member

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**BAZOFA – BARANGAY ZONE 3 FARMERS ASSOCIATION**  
(CSO Name)

Activity: GENERAL ASSEMBLY

Participants: MEMBERS/ ATTENDANCE

Date and Time: JANUARY 06, 2023

**Expectations for the Activity:**

1. ACCOMPLISHMENT REPORT CY 2022
2. ACCURATE FINANCIAL REPORT FOR JANUARY- DECEMBER 2022
3. ORGANIZED BAZOFA SET OF OFFICERS FOR CY 2023-2024
4. APPROVED FOR CSO ACCREDITATION FOR LGU SANNGUNIANG BAYAN OF SANTA FE.

**General Objective:**

**Specific Objectives:**

- UPLIFT THE ECONOMIC STATES OF THE MEMBER
- PROMOTE THE MORAL, SOCIAL ECONOMIC WELL BEING OF ALL MEMBERS
- TO DEVELOP A SUSTAIANABLE LIVELIHOOD THRU SERVICES

**Agenda:**

1. **Agenda 1**  
ELECTION OF NEW SET OF OFFICERS WAS DONE IN A SECRET BALLOTS. RESULTS: PRESIDENT- JOEY E REGELISA, VICE PRESIDENT DIOSDADO MURILLO, SECRETARY ANABEL ABRAHAM, TREASURER AILEEN SILVA, AUDITOR MYRNA BEDUA AND EDITHA FARON BSNS. MANAGER PAULA PLACA, INFORMATION LEOPOLDO DELA CRUZ, AND FELICITO BASALO. PEACE OFFICER MELANIO FARON / ABRAHAM FARON, EDUCATION MELVINA QUEIRO, ENVIRONMENT WENEFREDO GOLES. (OATH TAKING N O SCHEDULE YET)
2. **Agenda 2**  
CSO/ ACCREDITATION TO LGU SANTA FE, SANGGUNIANG BAYAN, PRESIDENT JOEY E. REGELISA AND SECRETARY ABRAHAM WAS TASK TO ACCOMPLISH THE REQUIRED DOCUMENTS FOR ACCREDITATION AS EARLY POSSIBLE, PRESIDENT REGELISA INFORMED THE BODY THAT DOLE CERTIFICATE OF REGISTRATION WAS DAMAGED BY TYPHOON URSULA YEAR 2014 A LETTER REPRESENT TO DOLE TO GET COPY OR IT IS NEEDED.
3. **Agenda 3**  
PROPOSED LIVELIHOOD PROJECT;  
A. MIC- RICE FARMING AND RICE TRADING  
B. RICE MACHINERY OPPPERATOR
4. **Agenda 4**  
ADJOURNMENT THE MEETING WAS ADJOURNED AT 12: 00 NOON

Prepared by

ANABEL R. ABRAHAM


Noted by:

JOEY E. REGELISA

**BAZOFA-3 FARMERS ASSOCIATION  
BARANGAY ZONE III, STA. FE, LEYTE**

Name of Program/Project/Activity	Objectives	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		

Prepared by:

  
ANABEL D. ADRA  
 Secretary

Noted by:

\_\_\_\_\_  
Name of Head of CSO

**BAZOFA-3 FARMERS ASSOCIATION  
BARANGAY ZONE III, STA. FE, LEYTE**

**FINANCIAL STATEMENT FOR CY 2021**

<b>INFLOW (Income)</b>		
<b>SOURCE</b>	<b>AMOUNT</b>	<b>REMARKS</b>
MEMBERSHIP FEE	6500.00	
MONTHLY DUES	2,370.00	
CAPITAL BUILD UP	18,500.00	
<b>TOTAL</b>	<b>26,870.00</b>	
<b>OUTFLOW EXPENSES</b>		
<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>REMARKS</b>
TRANSPORTATION	2,000.00	SEEDS
LABOR/HAULLING	1,400.00	
<b>TOTAL</b>	<b>3,400.00</b>	
<b>TOTAL FUND BALANCE (Total Inflow-Total Outflow)</b>	<b>23,470.00</b>	<b>CASH ON HAND</b>

Noted by:

  
**JOEY E. REGELISA**  
President

  
**DIOSDADO E. MURILLO**  
Vice-President

  
**ANNABEL R. ABRAHAM**  
Secretary

  
**AILEEN T. SILVA**  
Treasurer

  
**MYRNA BEDUA**  
Auditor