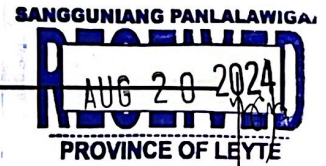




Republic of the Philippines  
 PROVINCE OF LEYTE  
 Palo, Leyte  
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**PROVINCIAL BUDGET OFFICE**



August 19, 2024

**Hon. LEONARDO M. JAVIER, JR.**  
 Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
 Sangguniang Panlalawigan  
 Province of Leyte  
 Palo, Leyte

RELEASED  
 DATE: 8-20-24  
 NO. #063  
 BY: [Signature]  
 PBO

**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 2 CY 2024** of the **Municipality of Leyte, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 002-24** with a total appropriation in the amount of **P5,736,786.98**, reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and are made available to support the expenditures under Supplemental Budget No. 2;
2. That the creation of mandatory position of Municipal Government Department Head I (Local Disaster Risk Reduction and Management Officer) under the Municipal Disaster Risk Reduction & Management Office shall be in accordance to the minimum standards and guidelines prescribed by the Civil service Commission(CSC);
3. That the procurement of Goods, Supplies, Equipment, Civil Works and related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
4. That the appropriations for the increase in RATA to officials of LGU Leyte, Leyte shall be in accordance with the provisions of LBC No. 157 dated May 3, 2024;
5. That the grant of Terminal Leave Benefits shall be subject to CSC guidelines and Budget Circular No. 2016-2;
6. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, accounting and auditing rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

*[Signature]*  
**MARIA GINA P. HIPE**  
 Provincial Budget Officer

**RUTH Y. SURPIA**  
 Provincial Treasurer  
 On Official Leave

*[Signature]*  
**AGNES C. RAFON**  
 Provincial Planning and Development  
 Coordinator-Designate


Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1<sup>ST</sup> INDORSEMENT  
05 August 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 002-24** of the **Municipality of LEYTE, LEYTE**, entitled: An Ordinance authorizing the **Supplemental Budget No. 2 Series of 2024** involving an amount of **Five Million Seven Hundred Thirty Six Thousand, Seven Hundred Eighty Six Pesos & 98/100 (P5,736,786.98)**, together with **Supplemental Investment Program No. 3 for CY 2024** in the amount of **P8,830,000.00**

  
**FLORINDA JILL SUYVICO**  
Secretary to the Sanggunian

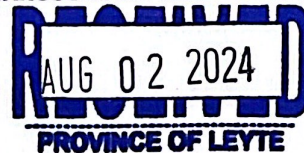


Republic of the Philippines  
**MUNICIPALITY OF LEYTE**  
LEYTE

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*Office of the Sangguniang Bayan*

SANGGUNIANG PANLALAWIGAN



**1<sup>st</sup> ENDORSEMENT**  
**July 31, 2024**

Respectfully forwarded to the Honorable Sangguniang Panlalawigan in session, through the Sangguniang Panlalawigan Secretary, Province of Leyte, Tacloban City, the herein **Appropriation Ordinance No. 002-24** covering a total appropriation of **FIVE MILLION SEVEN HUNDRED THIRTY SIX THOUSAND, SEVEN HUNDRED EIGHTY SIX PESOS & 98/100 (Php5,736,786.98)** representing the **Supplemental Budget No.2** for Calendar Year 2024 of the Municipality of Leyte, for your appropriate action.

Attached are the following documents:

1. Appropriation Ordinance No. 002-24  
(Supplemental Budget No.2 for 2024 )  
LBP FORM NO.8 & 9  
Certification  
Municipal Ordinance No. 099-24  
(Ordinance Creating LDRRM Officer)
2. SB Resolution No. 0125-24  
(Resolution Approving the Reversion of Funds )  
Statement of Funds for Reversion  
Certificate of Savings  
Certificate of Unappropriated Surplus  
Audit Observation Memorandum  
Certificate of availability of Funds
3. Resolution No. 133-24  
(Resolution Adopting & Approving the 2024 Supplemental Investment Program No.2)  
2024 Supplemental Investment Program (SIP) No.3  
MDC Resolution No. 01,s2024  
Attendance of MDC EXECOM Meeting
4. Certificate of Posting

  
**VILMA D. COMBATE**  
SB Secretary



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION BY THE SANGGUNIANG BAYAN HELD ON JULY 22, 2024 AT THE SB SESSION HALL, MUNICIPAL BUILDING, LEYTE, LEYTE

Present:

Hon. Armando M. Ysidoro, -----	Mun. Vice Mayor/Presiding Officer
Hon. Paquito D. Pelipel, Jr. -----	SB Member
Hon. Lileth I. Gatchalian, -----	-do-
Hon. Edward Jay A. Durante, -----	-do-
Hon. Rowil G. Batan, -----	-do-
Hon. Aida A. Delantar, -----	-do-
Hon. Alex A. Dagandan, -----	-do-
Hon. Eulogio E. Capacio, -----	-do-
Hon. Gualberto G. Meracap, -----	-do-
Hon. Jerry G. Apacible, -----	Liga ng Mga Barangay President
Hon. Nellie Grace D. Dandan, -----	SK Fed. President

**APPROPRIATION ORDINANCE NO. 002-24**

**AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 2 SERIES OF 2024 OF THE MUNICIPALITY OF LEYTE INVOLVING AN AMOUNT OF FIVE MILLION SEVEN HUNDRED THIRTY SIX THOUSAND, SEVEN HUNDRED EIGHTY SIX PESOS & 98/100 (PHP 5,736,786.98) FOR VARIOUS EXPENDITURES.**

**SECTION 1.** The Supplemental Budget No. 2 of the Municipality of Leyte for Fiscal Year 2024 in the total amount of Five Million Seven Hundred Thirty Six Thousand Seven Hundred Eighty Six Pesos and 98/100 (PHP5,736,786.98) for various expenditures is hereby approved.

The Budget documents consisting of the following are incorporated herein and made integral part of this ordinance:

1. LBP Form No. 8 - Statement of Funding Sources
2. LBP Form No. 9 - Statement of Supplemental Appropriations FY 2024
3. Certification of Availability of Funds
4. Supplemental Investment Program

**SECTION 2. Source of Funds.** The source of funds for Supplemental Budget in total amount of Five Million Seven Hundred Thirty Six Thousand Seven Hundred Eighty Six Pesos and 98/100 (PHP5,736,786.98) shall be as follows:

FUND SOURCE	AMOUNT
Funds Actually Available	
a) New Revenue Sources	
Tax Revenue	
Loan Proceeds (Borrowings)	
b) Actual Collection in Excess of the Estimated Income	
c) Savings	
Unappropriated Balance	633,000.00
Unappropriated Balance (Collections from Liquidated Damages per AOM No. 2024-4 Dated March 13, 2024)	1,497,077.98
Reversion	3,606,709.00
<b>TOTAL</b>	<b>5,736,786.98</b>

Handwritten signatures and initials are present around the table, including a large signature on the right side and several initials at the bottom.

**Section 3. Use of Funds.** The amount of Five Million Seven Hundred Thirty Six Thousand Seven Hundred Eighty Six Pesos and 98/100 (PHP5,736,786.98) is hereby appropriated for the Supplemental Budget of the Municipality of Leyte, Leyte, as follows:

Office/ Department	APPROPRIATION			TOTAL
	Personal Services	Maintenance & Other Operating Expenses	Capital Outlay	
Municipal Mayor	73,595.44	3,341,557.46	120,000.00	3,535,152.90
MDRRMO	718,468.78	-	-	718,468.78
Sangg. Bayan	237,681.24	500,000.00		737,681.24
Secretary to the SB	25,420.86			25,420.86
MPDO	26,658.78			26,658.78
MBO	24,052.64			24,052.64
MACCO	28,014.24			28,014.24
MTO	33,034.56			33,034.56
HRMO	26,758.14			26,758.14
MGSO	22,053.54			22,053.54
MASSO	28,062.66			28,062.66
MCR	38,384.94			38,384.94
MSWD	28,465.74		120,000.00	148,465.74
MHO	276,250.92			276,250.92
MAO	30,853.98			30,853.98
ME	37,473.06			37,473.06
<b>Total Appropriation</b>	<b>1,655,229.52</b>	<b>3,841,557.46</b>	<b>240,000.00</b>	<b>P5,736,786.98</b>

**Section 4. Separability Clause.** If for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**Section 5. Effectivity.** The provisions of this ordinance shall take effect immediately.

ENACTED this 22<sup>nd</sup> day of July 2024 at Leyte, Leyte Philippines.

PAQUITO D. PELIPEL, JR.  
SB Member

ROWIL G. BATAN  
SB Member

EULOGIO E. CAPACIO  
SB Member

NELLIE GRACE D. DANDAN  
SK Fed. President

LILETH I. GATCHALIAN  
SB Member

AIDA A. DELANTAR  
SB Member

GUALBERTO S. MERACAP  
SB Member

EDWARD JAY A. DURANTE  
SB Member

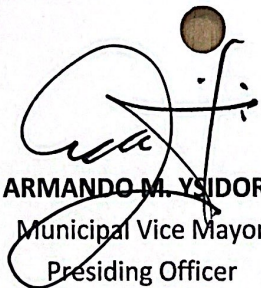
ALEX A. DAGANDAN  
SB Member

JERRY G. APACIBLE  
ABC President

Certified Correct:

VILMA D. COMBATE  
Secretary to the Sanggunian

Attested:



**ARMANDO M. YSIDORO**  
Municipal Vice Mayor  
Presiding Officer

Approved:



**ARNOLD JAMES M. YSIDORO**  
Municipal Mayor

