

Item No.: 02

Date: 13 2024 AUG



Republic of the Philippines  
PROVINCE OF LEYTE  
Provincial Capitol  
Tacloban City

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PROVINCIAL LEGAL OFFICE



Released Time Date: 8-7-24

**2<sup>nd</sup> INDORSEMENT**  
July 16, 2024

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 490-030624 of the Sangguniang Bayan of Palompon, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 490-030624 entitled: **“An Ordinance Institutionalizing the Community Driven Development (CDD) Approach in the Identification, Prioritization, Resource Allocation of Locally Funded Programs and Projects and adopting Some of the Activities in the Community Empowerment Activity Cycle (CEAC) as a strategy in Pursuing and Attaining Development Goals in the Municipality of Palompon, Leyte.”**

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the Subject Ordinance is in accordance to its power under Section 16<sup>1</sup> and Section 447<sup>2</sup> of the Local Government Code of 1991 (R.A 7160), an exercise of the power essential to the promotion of the General Welfare, and enhance economic prosperity.

Similarly, said Ordinance is in conformity with the (CDD) approach implemented and championed by the Kapit-bisig Laban sa Kahirapan - Comprehensive and integrated Delivery of Social Services (KALAHI-CIDSS) Program of the Department of Social Welfare and Development (DSWD) which is sought to be institutionalized in pursuing and attaining development goals. Hence, recommending for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Asst. Provincial Legal Officer*

<sup>1</sup> Section 16-General Welfare Clause- Every local government unit shall exercise the powers expressly granted, those necessarily implied there from, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare xxxxxxx enhance economic prosperity xxxxxx

<sup>2</sup> Section 447. Powers, Duties, Functions and Compensation. -

(a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code. xxx

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

Province of Leyte  
Legal Office  
Received  
June  
6. 21. 24

**1<sup>ST</sup> INDORSEMENT**  
20 June 2024

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 490-030624** of the Municipality of **PALOMPON, LEYTE**, entitled: **An Ordinance Institutionalizing the Community Driven Development (CDD) Approach in the Identification, Prioritization, Resource Allocation of Locally Funded Programs and Projects and Adopting Some of the Activities in the Community Empowerment Activity Cycle (CEAC) as a Strategy in Pursuing and Attaining Development Goals in the Municipality of Palompon, Leyte.**

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
Municipality of Palompon  
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## Office of the Sangguniang Bayan

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1<sup>st</sup> Endorsement  
June 14, 2024

### SECRETARY TO THE SANGGUNIANG PANLALAWIGAN

4<sup>th</sup> Floor, Provincial Government Complex  
Palo, Leyte

**Sir/Madam:**

Forwarding herewith sixteen (16) copies of the **Municipal Ordinance No. 490-030624**, entitled "**AN ORDINANCE INSTITUTIONALIZING THE COMMUNITY DRIVEN DEVELOPMENT (CDD) APPROACH IN THE IDENTIFICATION, PRIORITIZATION, RESOURCE ALLOCATION OF LOCALLY FUNDED PROGRAMS AND PROJECTS AND ADOPTING SOME OF THE ACTIVITIES IN THE COMMUNITY EMPOWERMENT ACTIVITY CYCLE (CEAC) AS A STRATEGY IN PURSUING AND ATTAINING DEVELOPMENT GOALS IN THE MUNICIPALITY OF PALOMPON, LEYTE**" for review and approval.

**DEBBY ANN C. DIGNOS**

Sangguniang Bayan Secretary-Des.

Enclosed:

1. Certification of Publication
2. Committee Report
3. Minutes of the Committee Meeting
4. Attendance



Republic of the Philippines  
Province of Leyte  
Municipality of Palompon

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**OFFICE OF THE SANGGUNIANG BAYAN**

**MUNICIPAL ORDINANCE NO. 490-030624**

**AN ORDINANCE INSTITUTIONALIZING THE COMMUNITY DRIVEN DEVELOPMENT (CDD) APPROACH IN THE IDENTIFICATION, PRIORITIZATION, RESOURCE ALLOCATION OF LOCALLY FUNDED PROGRAMS AND PROJECTS AND ADOPTING SOME OF THE ACTIVITIES IN THE COMMUNITY EMPOWERMENT ACTIVITY CYCLE (CEAC) AS A STRATEGY IN PURSUING AND ATTAINING DEVELOPMENT GOALS IN THE MUNICIPALITY OF PALOMPON, LEYTE**

BE IT ORDAINED by the Sangguniang Bayan of Palompon, Leyte in its Regular Session assembled that:

**SECTION 1. DECLARATION OF POLICY** it is the declared policy of the municipality to promote participation, transparency and accountability in the identification, prioritization, resource allocation and implementation of locality funded programs and projects including operation and maintenance of the same, Towards the end, the Community Driven Development (CDD) approach is hereby institutionalized and some of the activities in the Community Empowerment Activity Cycle (CEAC) specifically Municipal Disaster Risk Reduction Management council Meeting, Participatory Situational Analysis, Barangay Assembly Resource Allocation through counter parting Project Development through the Project Preparation Teams, Project implementation through the volunteers. Project Sustainability and Operation and Maintenance are hereby adopted as the strategies in pursuing and attaining development goals.

**SECTION 2. DEFINITION OF TERMS**-as used in the ordinance, the following term shall mean:

- **INSTITUTIONALIZE**-to make into an established law, custom, practice, system, etc.
- **COMMUNITY DRIVEN DEVELOPMENT (CDD)** an alternative development strategy where the community especially the poor people are tapped and developed as initiators and collaboration of resource for said transformation it is approach that aims at giving the people control over decisions and resources for the development at the local level.
- **COMMUNITY EMPOWERMENT ACTIVITY CYCLE (CEAC)** refers to a multi activity process designed to systematically mobile the capacity of the local people to prioritize design activities, seek technical assistance manage us and actions.
- **BARANGAY ASSEMBLY**- is a gathering of all barangay residents who are at least 15 years old and above. Filipino and listed in the records as members of the barangay assembly (Local Government Code of 1991 RA 7160).
- **PARTICIPATORY SITUATION ANALYSIS (PSA)** – is a method of collective information sharing and analysis that can be used for a variety of purpose including but not limited to strengthening organization, design and implementation of programs and projects monitoring and evaluation and drafting of community development plans. As a research method, the purpose of PSA is to mobile local communities to share information about local conditions from their own perspectives.

**SECTION 3. SUSTAINABILITY MECHANISM** -the following activities are hereby adopted and institutionalized under the following components to wit:

**3.1 DEVELOPMENT PLANNING**

- a) Participatory Situation Analysis (PSA) shall be adopted as a method of collective information sharing and analysis of prevailing situation of the community. This shall be undertaken in the barangay level;
- b) Participatory Situation Analysis (PSA) outputs shall be validated by the community through a barangay assembly;

ESPERANZA L. SUMALINOG  
SB Member

EMMANUEL M. LAURENTE  
SB Member

MAR GARTO C. BENSIG JR.  
SB Member

DEBBY ANN C. DIGNOS  
SB Secretary- Designate

FERDINAND T. DELA CALZADA  
Municipal Vice-Mayor

RAMON C. OÑATE  
Municipal Mayor

RANULFO O. GASPARIN SR.  
SB Member

JONATHAN T. YAP  
SB Member


CONSUELO J. BONGHANOY  
SB Member

BURT MARI M. BREGAUDIT  
SB Member


EDGAR P. PACALDO  
SB Member


RENE A. CAMPOSANO  
SB Member

MANUELELE LAURETTE M. TEE  
SB Member

  
ESPERANZA L. SUMALINOG  
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EMMANUEL M. LAURENTE  
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MARGARITO C. BENSIG JR.  
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DEBBY ANN C. DIGNOS  
SB Secretary- Designate

  
FERDINAND T. DELACALZADA  
Municipal Vice-Mayor

  
RAMON C. OÑATE  
Municipal Mayor

- c) Participatory Situation Analysis (PSA) outputs shall be used as an input to development plans both in the Barangay Development Plan and the Comprehensive Development Plan of the municipality;
- d) The strengthening of Community Based Organizations (CBOs) participation development planning shall be sustained by the increased membership of the same in the Barangay Development Council and Municipal Development Council.

**3.2 RESOURCE ALLOCATION**

- a) Counter parting scheme between the BLGU/MLGU and the community the allocation of funds for locally funded projects shall be institutionalized;
- b) Packaging of project proposals to include the program of work, technical plan and design shall be undertaken for prioritized projects before the project proposal is submitted for accessing of funds from other sources.

**3.3 PROJECT IMPLEMENTATION**

- a) Labor counter parting through the labor matrix shall be sustained when implementing projects funded through counter parting scheme between and among the BLGU, MLGU and the Community.
- b) Community Volunteerism in the implementation of projects shall be encouraged when implementing projects, funded that through counter parting scheme between the BLGU and MLGU like volunteers for the organized groups such as the Project Implementation Team, monitoring and Inventory Team, Procurement Team and Bids and Awards Committee etc.
- c) Procurement procedures as provided under RA 9184 otherwise known as Government Procurement Reform Act shall be strictly observed

**3.4 POST PROJECT COMPLETION**

- a) Operation and Maintenance (O&M) Group shall be organized to oversee the operation and maintenance of completed projects funded through the counter parting scheme.
- b) Operation and Maintenance Plan and policies shall be formulated for every project that has been completed funded out of the counter parting scheme.

**SECTION 4. REQUIREMENTS AND SANCTIONS** - In order to ensure the sustainability and institutionalization of the Community Driven Development (CDD) approach and the good practice experienced during the KALAHI CIDSS implementation, the following requirements and sanctions shall be strictly imposed.

4.1 No project of the barangay shall be included in the Comprehensive Development Plan and other lists of projects for funding allocation unless the project has been identified during the PSA workshop and validated by the community in a barangay assembly-compliance of this requirement shall be proven by the minutes of the proceedings of the PSA workshop and the Barangay Assembly and the attendance of the participants during the barangay assembly.


4.2 No request for funding assistance by a barangay from the MLGU for the implementation of its prioritized project shall be granted unless the barangay will provide a counterpart either in cash or in-kind. Availability of the cash of the barangay to the project shall be shown through its annual or appropriation ordinance while its counterpart in kind shall be proven through resolution of the Sangguniang Barangay indicating in the said resolution the type of in-kind counterpart and the cash value of the in-kind contribution. If counterpart is through labor, a labor matrix shall be prepared indicating the amount that the laborer or worker shall contribute.


4.3 All requests by the barangay for the implementation of project through counter parting scheme shall be accomplished with the Program of Work, technical plans and design.

4.4 Request for financial assistance by a barangay from other sources other the MLGU shall be endorsed by the Sangguniang Bayan if it is accompanied by a Program of Work, technical plans and design and resolution of the Sangguniang Barangay.


  
RANULFO Q. GASPAN SR.  
SB Member

  
JONATHAN T. YAP  
SB Member

  
CONSUELO J. BONGHANAY  
SB Member

  
BURT MARTIN BREGALDIT  
SB Member

  
EDGAR P. PACALDO  
SB Member

  
RENE A. CAMPOSANO  
SB Member

  
MANUELEN LAURETTE M. TEE  
SB Member

4.5 In implementing projects using counter parting scheme between the MLGU and BLGU, cash counterpart of the MLGI shall be transferred to the BLGU account: The BLGU shall take the lead the implementation of the project However, said counter parting engagement shall be covered by a Memorandum of Agreement by and between the MLGU and the BLGU The MOA shall outline the implementation guidelines to ensure that funds are protected from misuse and that the desired accomplishment of the project shall be attained Conditions in the MOA may include the inspectorate authority of the MLGU as to the Physical Accomplishment through the Municipal Engineer and as to the financial transaction for the accountant to be allowed to evaluate financial documents including disbursement vouchers and its sporting papers.

4.6. No implementation of a priority project of a barangay utilizing a counter parting scheme between the Barangay and MLGU shall be undertaken if the fund allocates for the specific project by the BLGU, MLGU and the community including in kind contribution will not be able to produce a project that can be utilized for its desired purpose after the fund has been exhausted.

4.7. The Barangay Officials shall take the lead in the implementation of a priority project of the Barangay through counter parting scheme. However, organized volunteer groups shall support such as the Project implementation Team Monitoring and Inventory Team Procurement Team and Bids and Awards Committee to assist the implementation of the project.

4.8. Procurement Procedure under RA 9184 shall strictly be observed.

**SECTION 5. ALLOCATION OF LOCAL COUNTER PART CONTRIBUTION (LCC) OF THE MLGU IN ITS ANNUAL BUDGET** – in order to ensure that the local counter parting scheme in the implementation of the priority practices shall be undertaken the MLGU shall allocate at least twenty percent 20% of the fund shall be utilized solely for the counter parting engagement with the different barangay of the municipality.


**SECTION 6. PRIORITIZATION BY THE MUNICIPAL DEVELOPMENT COUNCIL** – considering the meager resources of both the barangay and the municipal government that can be utilized a implementing priority projects of the barangay, prioritization shall be undertaken as an option to maximize the utilization of fund for projects that have a greater impact to the community for the purpose of the Municipal Development Council being the highest planning body of the municipality shall conduct the prioritization of projects of the different barangays for the purpose of allocating funds from LGU of the municipal government.

**SECTION 7. SCOPE AND COVERAGE OF THE ORDINANCE** – the ordinance shall cover only project locally funded through counter parting scheme between the MLGU, BLGU and the community. It shall not cover projects in the locality funded from outside sources unless, however the funding agency or entity shall allow to implement the project in the way it is desired in this ordinance in which case a corresponding MOA shall be enacted.

**SECTION 8. CONTINUING ENGAGEMENT OF THE MUNICIPAL INTER AGENCY COMMITTEE (MIAC) IN CDD ACTIVITIES** - the MIAC composed of Heads of Departments of the LGU and the National Government Agencies shall continue to exit and perform its mandated functions as provided by the Execute Order No 17-64, series of 2018. Technical assistance shall continue to be provided to the barangays in order to sustain the good practices and CDD technology.


**SECTION 9 TRANSPARENCY AND ACCOUNTABILITY MECHANISM** – in order to promote transparency and accountability, a transparency billboard shall be constructed within the project indicating thereof the nature of the project cost, duration of the project and the counterpart contribution of participating entities. During the implementation of the physical accomplishment and financial report shall be posted in the barangay hall and other conspicuous places so that the public may know and be informed of the project implementation status.

**SECTION 10 CREATION OF A COMMUNITY DRIVEN DEVELOPMENT (COD) UNIT AND DESIGNATION OF A CDD FOCAL PERSON IN THE MLGU** the Local Chief Executive is hereby authorize to create a Community Driven Development (CDD) Unit and to designate a CDD Focal Person whose basic function is to ensure that community driven development approach continuously being practiced by the communities and that CDD principles and objectives are being adhered along the area on local development planning, local development investment programming budgeting and financial arrangement, monitoring and evaluation and sustainability mechanism.

  
ESPERANZA L. SUMALINOG  
SB Member

  
EMMANUEL M. LAURENTE  
SB Member

  
MARGARITO C. BENSIG JR.  
SB Member

  
DEBBY ANN C. DIGNOS  
SB Secretary- Designate

  
FERDINAND T. DELA CALZADA  
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RAMON C. OÑATE  
Municipal Mayor

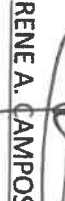
  
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BRIT MARTIN SREGAUDIT  
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MANUELENE LAURETTE M. TEE  
SB Member

**SECTION 11 AUTHORITY OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) TO FORMULATE IMPLEMENTATING RULES AND REGULATIONS (INR) OF THIS ORDINANCE** - the Municipal Development Council (MDC) is authorized to formulate the implementing rules and regulations of this ordinance which shall include to the setting of the criteria for the prioritization, resource allocation based on the available funds of the barangay.

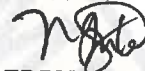
**SECTION 12 REPEALING CLAUSE** – All ordinances or part or parts thereof, which are inconsistent with any of the provisions of this Ordinance are hereby repealed or modified accordingly.

**SECTION 13 EFFECTIVITY** – This Ordinance shall take effect immediately ten (10) days after copies of this Ordinance have been posted at the Municipal Bulletin Board and in conspicuous places in all the fifteen (15) barangays in the municipality.

APPROVED: 13 June 2024.

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I HEREBY CERTIFY to the correctness of the above-mentioned Appropriation Ordinance.



**DEBBY ANN C. DIGNOS**  
Sangguniang Bayan Secretary-Des.


Attested:



**FERDINAND T. DELA CALZADA**  
Municipal Vice-Mayor / Presiding Officer



**MARGARITO C. BENSIG JR.**  
SB MEMBER 1



**ESPERANZA L. SUMALINOG**  
SB MEMBER 1



**JONATHAN T. YAP**  
SB MEMBER 1



**BURT MARI M. BREGAUDIT**  
SB MEMBER 1



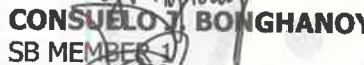
**RENE A. CAMPOSANO**  
Ex-Officio Member – Liga President




**EMMANUEL T. LAURENTE**  
SB MEMBER 1




**RANULFO O. GASPAN, SR.**  
SB MEMBER 1



**CONSUELO J. BONGHANOY**  
SB MEMBER 1



**EDGAR P. PACALDO**  
SB MEMBER 1



**MANUELENE LAURETTE M. TEE**  
Ex-Officio Member/SK Fed. President

Approved:



**RAMON C. OÑATE**  
Municipal Mayor

Date Approved: June 11, 2024



Republic of the Philippines  
Province of Leyte  
Municipality of Palompon  
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## Office of the Sangguniang Bayan

### CERTIFICATION OF PUBLICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that **Municipal Ordinance No. 490-030624**, entitled **"AN ORDINANCE INSTITUTIONALIZING THE COMMUNITY DRIVEN DEVELOPMENT (CDD) APPROACH IN THE IDENTIFICATION, PRIORITIZATION, RESOURCE ALLOCATION OF LOCALLY FUNDED PROGRAMS AND PROJECTS AND ADOPTING SOME OF THE ACTIVITIES IN THE COMMUNITY EMPOWERMENT ACTIVITY CYCLE (CEAC) AS A STRATEGY IN PURSUING AND ATTAINING DEVELOPMENT GOALS IN THE MUNICIPALITY OF PALOMPON, LEYTE"** was posted on June 11, 2024 at the Municipal Bulletin Board, Public Market and Terminal Area, Palompon, Leyte.

GIVEN this 13<sup>th</sup> day of June, 2024, Palompon, Leyte, Philippines.

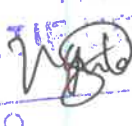
**DEBBY ANN C. DIGNOS**  
Sangguniang Bayan Secretary-Des.





## ATTENDANCE SHEET

Title : <b>Committee Meeting (Committee on Social Welfare &amp; Labor)</b>				Page <u>    </u> of <u>    </u>	
Venue : <b>Sangguniang Bayan Session Hall</b>			Date(s) : <b>May 30, 2024</b>		
#	Name	Department/Organization	Position	Contact No.	Signature
1	EDGAR P. PACALDO	SANGGUNIANG BAYAN	SB MEMBER		
2	BURT MARI M. BREGAUDIT	SANGGUNIANG BAYAN	SB MEMBER		
3	CONSUELO J. BONGHANOY	SANGGUNIANG BAYAN	SB MEMBER		
4	EMMANUEL M. LAURENTE	SANGGUNIANG BAYAN	SB MEMBER		
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OFFICE OF THE SANGGUNIANG BAYAN  
 PALOMPON, LEYTE  
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 BY:   
 OR. NO. \_\_\_\_\_  
 DATE: 6-19-2024

