

06

Balinasayad Small Coconut Farmers Assn.
Please submit five (5) copies each of the following to apply for Accreditation of your Organization:

1. Letter of Application
2. Duly accomplished Application Form for Accreditation
3. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in a local special body
4. Certificate of Registration or existing valid Certificate of Accreditation from any NGA (or in the case of IPOs, certification issued by NCIP)
5. List of current Officers
6. For CSOs that have been in operation for at least one (1) year, Minutes of the Annual Meetings of the immediately preceding year as certified by the organization's board secretary or Certification from the board secretary certifying the annual meeting's conduct, including the date, location, attendees, and agenda
7. For CSOs that have been in operation for at least one (1) year, Annual Accomplishment Report for the immediately preceding year
8. For CSOs that have been in operation for at least one (1) year, Financial Statement, at the minimum, signed by the executive officers of the organization, also of the immediately preceding year, and indicating therein other information such as revenue, expenses and the source(s) of funds

*Checked by:
Dina S. S.
9-19-24*

Note: Templates are available for download at <https://bit.ly/CSO-LSB-Annexes> or at the SP

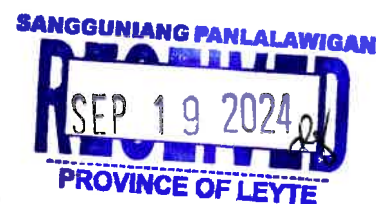
Item No.: 06

Date: 25 2024 SEP

Annex D: Letter of Application

September 13, 2024

LEONARDO M. JAVIER JR
Vice Governor
Presiding Officer
Sangguniang Panlalawigan
Province of Leyte



Dear Vice Gov. Javier;

In response to your Notice for Accreditation, kindly be informed that **BALINSASAYAO SMALL COCONUT FARMERS ASSOCIATION (BASCOFA)**, with office address at Brgy. Balinsasayo, Abuyog, Leyte, would seek accreditation by the Sanggunian Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE
4. List of current Officers;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2023 Annual Accomplishments Report; and
7. CY 2024 Financial Statements

Thank you. So much!

Sincerely,


ANECITA S. MIONDA
President

Annex C: Application Form for Accreditation and Checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of

Organization: BAUIDASAYAD SMALL COCONUT FARMERS ASSOCIATION (BASCOFA)

Address: Balinsasayao, Abuyog, Leyte

Contact No.: 0928 197 2744

Email address (optional):

Date Organized: January 20, 2017

Sector/s Represented: Coconut

Purposes/Objectives:

Assist members in accessing financial resources, government subsidies and market linkages to improve economic prospects.
Promote value addition and diversification by encouraging the development of coconut-based products and exploring new market opportunities

Services that the organization provides or can participate in:

1. Loans to Bascofa members
2. Rice refilling
3. Coconut production
4. Sari-sari store

Registering Agency:

Date Registered: August 02, 2021

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: March 07, 2023

- Commission on Population and Development (POPCOM)

- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): Philippine Coconut Authority (PCA)

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): ABUYOG SUSTAINABLE LIVELIHOOD FEDERATION
- Others (specify): _____

Projects Implemented in the [Province/City/Municipality] of [Name of LGU]

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2021	Seedling machine	—	PCA	BASCOFA		
2023	SLP-2020 Hunger	P.215,000	DSWD	BASCOFA		✓
						✓

Annex E: Board Resolution – intention for Accreditation

**BALINSASAYAO SMALL COCONUT FARMERS ASSOCIATION
(BASCOFA), Brgy. Balinsasayao Abuyog, Leyte**

BOARD RESOLUTION NO 03

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organization.

WHEREAS, on _____ the Department of the Interior and Local Government issued Memorandum Circular No. 2022-_____, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the **BALINSASAYAO SMALL COCONUT FARMERS ASSOCIATION (BASCOFA)** is a civil society organization duly registered with the Department of Labor of Employment, and existing under Philippines laws;


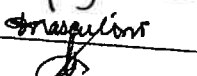

WHEREAS, in the **BALINSASAYAO SMALL COCONUT FARMERS ASSOCIATION (BASCOFA)** Special Board Meeting held at Balinsasayao, Abuyog, Leyte on September 5, 2024, attended by the following Board of Trustees present, the following resolution was approved and adopted:

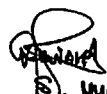
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sanggunian Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-_____, and to apply for membership in a local specialty body in the Province of Leyte.

RESOLVE FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sangguniang Panlalawigan Committee on Accreditation, the Honorable Vice Governor Leonardo M. Javier Jr.

RESOLVED FURTHERMORE, that the following representative/s of the Organization are authorized and directed to take any action necessary to effectuate the foregoing resolution: to Anecita S. Mionda the BASCOFA President.

ADOPTED unanimously by the Board of Trustees/Directors of the **BALINSASAYAO SMALL COCONUT FARMERS ASSOCIATION (BASCOFA)** this _____ day of _____, 2024 in the Municipality of Abuyog, Leyte.

Name	Position	Signature
<u>ANECITA S. MIONDA</u>	<u>President</u>	<u></u>
<u>CECILIA D. MASCULINO</u>	<u>Vice-President</u>	<u></u>
<u>MARILOU A. DEGENION</u>	<u>BOB</u>	<u></u>



ANECITA S. MONDA

[FULL NAME]

[Board Chairperson or Equivalent]

SUBSCRIBED AND SWORN TO before me this SEP 17 2024 day of _____, 2024 in Abuyog, Leyte. Affiant exhibiting to me his/her OSCA with valid identification no. 12347 issued on _____ at _____.

Doc No: 40C
Page No: 83
Book No: XLVIII
Series of 2024


ATTY. YZABEL EDEN M. BERTUMEN-LERIOS
NOTARY PUBLIC
For Lapaz, Mayor, MacArthur, Abuyog and Javier, Leyte
NC No. 11-12-01, until December 31, 2024
Roll of Attorney's No. 72852
PTR No. 8967357, 01/02/2024, Abuyog, Leyte
IBP OR No. 384935 Issued on 01/02/2024
MCLE Compliance No. VII-0001134 until 04/14/2025
473 Osmeña St. Brgy: Bito, Abuyog, Leyte



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

Registration Certificate No.
R08-WLFO-2021-08-WA-1793

KNOW ALL MEN BY THESE PRESENTS:

**BALINSASAYAO SMALL
COCONUT FARMERS
ASSOCIATION**

Balinsasayao, Abuyog, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.


This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

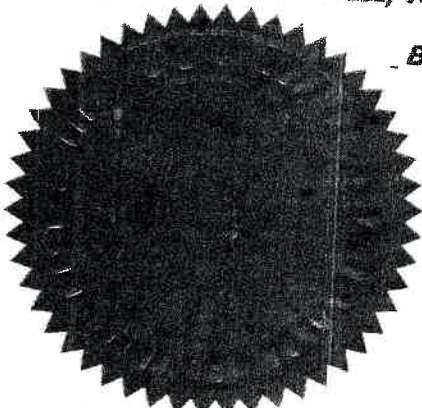
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 2nd day of August 2021.

By authority of the Regional Director:

HENRY JOHN S. JALBUENA
Regional Director

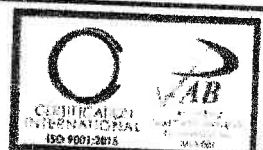
Approved by:


FE A. ESTRELLA
CHIEF LEO/ Head WLFO



Not Valid W/Out Seal

Batitanan St., Sitio Kalipay
Brgy. Cogon, Ormoc City, Leyte
Tel No 561-4518
dolero8_wlfo@yahoo.com





Republic of the Philippines
 Province of Leyte
 Municipality of Abuyog



Office of the Sangguniang Bayan

THIS IS TO CERTIFY THAT, having satisfactorily complied with all the requirements and criteria for accreditation, pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2022-083 dated June 15, 2022, the


Balinsasayao Small Coconut Farmers Association

Barangay Balinsasayao, Abuyog, Leyte

an organization duly registered/certified with the Security and Exchange Commission and established in accordance with law is hereby awarded this

CERTIFICATE OF ACCREDITATION

In witness whereof, I have hereunto set my hand and caused the seal of the Municipality of Abuyog to be affixed herein this 7th day of March 2023, at Abuyog, Leyte, Philippines.


LEMUEL GIN K. TRAYA
 Municipal Vice-Mayor
 Presiding Officer



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Government Center, Baras, Palo, Leyte, Philippines
Tel. Nos.: (053) 323-9460
pca@pca.com.ph

Be it known that

**BALINSASAYAO SMALL COCONUT FARMERS
ASSOCIATION (BASCOFA)**

is an accredited association of small coconut farmers, tenant and workers, and by virtue thereof is presented this

Certificate of Accreditation

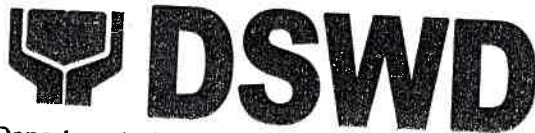
In recognition of its involvement in barangay development as well as the promotion of a viable, self-reliant and self-directing unit of society.

Given this 3rd day of October in Government Center, Baras, Palo, Leyte in the year of our Lord, two thousand twenty-three.


MINERVA O. LANGCO
PCDM

Accreditation No. L-ACC-2023-071

Republic of the Philippines



Department of Social Welfare and Development

DSWD-CSO ACRN No. B2023-VIII-566

This

Certificate of Accreditation

is issued to

**BALINSASAYAO SMALL COCONUT FARMERS
ASSOCIATION**

with address at

Brgy. Balinsasayao, Abuyog, Leyte

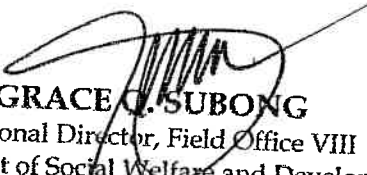
for the following project/ program

Rice Retailing

for having satisfactorily met the requirements for a legitimate Civil Society Organization pursuant to Section 75 (*Fund Transfers to Civil Society Organizations*) of the General Appropriations Act of 2023 and DSWD Memorandum Circular No. 26, series of 2020 entitled "*Guidelines in the Accreditation of Civil Society Organizations (CSOs) Organized by the Sustainable Livelihood Program as Beneficiaries Using DSWD Funds*".

This Certificate of Accreditation shall be valid for three (3) years unless sooner revoked.

Issued on 26th day of June 2023 in DSWD Field Office VIII, Brgy. Candahug, Palo, Leyte, Philippines.


GRACE Q. SUBONG
Regional Director, Field Office VIII
Department of Social Welfare and Development

224214



ABUYOG SUSTAINABLE LIVELIHOOD FEDERATION
(ASULFED)
ABUYOG MUNICIPAL SOCIAL WELFARE & DEVELOPMENT
SENIOR'S CITIZEN BUILDING, ABUYOG, LEYTE

CERTIFICATE
OF MEMBERSHIP

THIS IS TO CERTIFY THAT

Bajinsasayao Small Account

Farmers Association

is a bonafide Abuyog Sustainable Livelihood Federation member and has been satisfactorily completed the requirements.

Given this 19th day of December 2023 at Abuyog, Leyte

PM
PRESCILIANO C. MAICO
ASULFED President

JV
JUNMARK V. TOGSON
Livelihood Focal

For n. Daganzo
LUZ CONCHA K. DAGANZO
Municipal Administrator/
Official Asignatory - MSWDO

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Balinsasayao Small Coconut Farmers Association (BASCOFA)
Brgy. Balinsasayao, Abuyog, Leyte

An Excerpt from the Minutes of General Assembly
March 28, 2023

The meeting started at around 1:30 in the afternoon with a short prayer led by Leah Uraca. The president called the secretary to read the minutes of the previous meeting for approval and then listed 5 agenda to be tackled for discussion.

Agenda are the following:

1. Amendment of term of office on newly elected officers of BASCOFA;
2. Election of new officers for the year 2023-2025;
3. Registration of BASCOFA as one of the members of Abuyog Sustainable Livelihood Program Federation Association;
4. Improvement of BASCOFA vicinity thru planting of jackfruits;
5. Other Matters:
 - a. Collection of Loan Payments
 - b. Announcement of Income Statement from July 2022- December 2022.

The president announced that based on the civil society organization of the Sangguniang Panlungsod, association term is three (3) years. Therefore, the term of office for the association's elected officers will be the same with tree (3) years.

Also, the president re-echoed the requirements on the membership of BASCOFA on the Abuyog Sustainable Livelihood Program Federation Association, as to the payment of Capital Build Up, the membership amount of five hundred pesos (Php 500.00) and monthly CBU of twenty pesos (Php 20.00) per association member.

The BASCOFA- president also announced that she was elected as the Federation Secretary. She further discussed that the vicinity of BASCOFA will be planted with jackfruits and kalamansi. So that in the near future it will become one the sources of income of the association. So, the group agreed to have a "pintakasi" in the cleaning and planting of the above-mentioned plants.

Since the members were already in quorum, the president suggested to start the election with the actual attendance of 24 members, hence the association has only 31 active members.

It turns out that the elected new officers were as follows:

President	ANECTA S. MIONDA	24 votes
Vice President	CECILIA D. MASCULINO	24 votes
Secretary	ROSENDAA A. HOMERES	24 votes
Treasurer	ELENA L. BALLESTEROS	24 votes
P.I.O	RENANTE SABUNDO	20 votes

2

2

Board of Directors	CATALINA LINGANAY	24 votes
	MARILOU A. DEGENION	FELECTAS M. SALINAS
	FERNANDO F. LANTAJO	GUILLERMA D. JOSER

Other matters discussed were on the collection of loans for the month of March 2023, which amounted to Php. 13,380.00 plus membership fee of Php. 100.00 taken from the new additional members. Also, it was announced by the president that the preparation of products for the display of the coming Abuyog Fiesta Agri Fair. It was agreed that the association will display cocopeat vinegar, tuba and other available products by individual members. The treasurer also presented the Statement of Operation with the help of our Vice President, Cecilia D. Masculino for the year July 2022-December 2022 as follows:

A. Income		
	Interest on Loans	Php. 23,044.00
	Membership Fee	Php. 200.00
	Service Fee	Php. 800.00
	Misc. income	Php. 10,000.00
Total Gross Income		Php. 34,044.00
Less: Operating Expenses:		
	Supplies	Php. 242.00
	Travelling Expenses	Php. 320.00
	Reimbursement	Php. 385.16
	Photocopies of docs/supplies	Php. 273.00
Total Operating Expenses		Php. 1,220.16
Total Net Income (Loan)		Php. 32,823.84
B. Income		
	5% share in the cocopeat sales	Php. 1,237.73
Total Income		Php. 1,237.73
Total Net Income	5% share in the cocopeat sales	Php. 1,237.73
Total Net Income		Php. 34,061.57

Since the treasurer has already presented the income statement and was audited by the auditors, it was agreed that the dividend will be distributed on the next monthly meeting on April 1, 2023.

Also, it was further announced by the president that members with long overdue loans will be reminded by a demand letter for them to pay their balances. It was also announced that special meeting will be conducted by the Department of Agriculture technician and its schedule will be announced later thru Facebook.

The meeting adjourned at 3:49 in the afternoon.

Prepared by: 
ROSENDA A. HOMERES
 Secretary

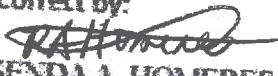
Approved by: 
ANELITA S. MIONDA
 President

BALINSASAYAO SMALL COCONUT FARMERS ASSOCIATION (BASCOFA)
Balinsasayao, Abuyog, Leyte
Reg. Certificate No. R08-WLF0-2021-8-WA-1793

UPDATED AND NEW LIST OF OFFICERS and MEMBERS

President	ANECITA S. MIONDA
Vice President	CECILIA D. MASCULINO
Secretary	ROSEND A. HOMERES
Treasurer	ELENA L. BALLESTEROS
Auditor	LEAH L. URACA, BERNADETH DACER
P.I.O	RENANTE SABUNDO
Board of Directors	CATALINA LINGANAY
	MARILOU A. DEGENION
	FERNANDO F. LANTAJO
	FELECITAS M. SALINAS
	GUILLERMA D. JOSER
Members	
ESCOBIO, MERCEDITA F.	LANTAJO, ELSIE
PETERE, MARILYN B.	LORETO, ERNESTO C
Balais, John Renvil	LOPEZ, GRACE S
BANDALAN, MARIBEL	MIONDA, HERBERT
BELOY, ERLINDAE	ABIQUE, EVELYN T.
CASTANAS, THELMA	TISADO, JELYN F
DUMADAG, CORAZON	ELMIDO, DOMINADOR
INTEGRO, DOLORES	VILLAMOR, ANTONIO
INTEGRO, ESTRELLA N.	INTEGRO, SHERWIN

Certified True and Correct by:


ROSEND A. HOMERES
Secretary

Attested by:


ANECITA S. MIONDA
President

BALINSASAYAO SMALL COCONUT FARMERS ASSOCIATION
(BASCOFA) Reg. Certificate No. R08-WLF0-2021-8-WA-1793

STATEMENT OF OPERATION

(Income Statement)

From January 01, 2023- December 31, 2023

A. INCOME

Interest on Loans	Php 49,517.24
Membership Fee	Php 400.00
Service Fee	Php 2,200.00
Total Gross Income	Php 52,117.24
Less: Operating Expenses	
Supplies	Php 696.00
Miscellaneous Expenses	Php 23,285.19
Total Operating Expenses	Php 23,981.19
Total Net Income (Loans)	Php 28,136.05

B. INCOME

Cocopeat Sales	Php 12,036.00
Less: Operating Expenses	
Cocopeat Processing	Php 1,800.00
Other Expenses	Php 2,899.00
Total Operating Expenses	Php 4,689.00
Total Net Income (Cocopeat)	Php 7,347.00

C. INCOME

Coconut Meat/Buko	Php 2,980.00
Less: Operating Expenses	
Harvesting/Hauling/De-husking	Php 350.00
Other Expenses	Php 800.00
Total Operating Expenses	Php 1,150.00
Total Net Income (Coconut Meat/Buko)	Php 1,830.00


Total Net Income

Php 37,313.05

Prepared by:


ELENA L. BALLESTEROS
Treasurer

Audited by:


BERNADETH C. DACER
Auditor


LEAH L. URACA
Auditor

Approved by:


ANECITA S. MIONDA
President

Annex G. Minutes of Annual Meetings

BALINSASAYAO SMALL COCONUT FARMERS ASSOCIATION (BASCOFA)

Activity: **Annual Meeting**

Participants: **31**

Date and Time: **January 28, 2024 1:00 PM**

Expectations for the Activity: **To have a successful cooperation following the rules and policy of the Association on the different agenda discussed.**

General Objective: **To uplift the economic condition of the members**

Specific Objective: **To promote a sustainable Farmers Members Economic Income**

Agenda:

Agenda 1. BASCOFA Members on duty must conduct inventory of Stock before and after the duty scheduled.

It was agreed that members of all the items for sale before and after of each duty. Also it was agreed that every month the Association must deposit the fixed amount of ₱ 9, 375.00 every end of each month at OCCI Abuyog. Also it was discussed that the 30% of savings will be breakdown into 10% for operational fund, 10% for CBU, 5% Profit sharing and 5% for Emergency. Also for Bugas Loaning for members must be paid within one month by paying weekly.

Agenda 2. Secretary to prepare the list of members which are RSBSA and NCFRS registered. It was discussed by the President that the Secretary must prepare the list of all the members both RSBSA and NCFRS registered respectively. For members which are not yet registered are required to fill-up the forms and attached the required documents for them to be included on programs such as seeds for vegetables, rice, corn, coco seedlings and fertilizers distributions.

Agenda 3. Members with outstanding loans. The treasurer presented the list of delinquent members including also members whose loans lapsed already the due date of payment, and must be an additional 2% of the remaining balance. It was also agreed for members with unsettled account for more than one year will be summoned at Barangay level.

Agenda 4. Distribution of dividend and patronage refund. The Chairman announced that special meeting will be conducted by February 11, 2024 for the Sole purpose in the distribution of dividend and patronage refund both active and non-active members. For other concern it was emphasized by the chairman to have a voluntary contribution of 50 pesos for those who can't render "pintasi" in the cleaning of BASCOFA Vicinity Office. Having no issues discussed the meeting was adjourned at 3:45 pm in the afternoon.

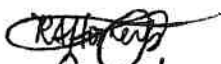




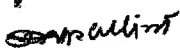









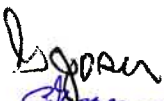






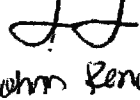
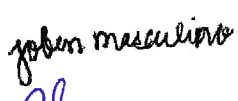

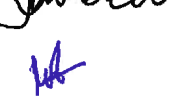


Prepared by:


ROSENDA A. HOMERES
Secretary

Noted by:


ANECITA S. MIONDA
BASCOFA President

ATTENDANCE

NAME	SIGNATURE
1. ROSENDA A. HOMERES	
2. ANTECITA S. MIONDA	
3. CATALINA A. LINGANAY	
4. FERNANDO P. LANTAJO	
5. BERNADETH C. PACER	
6. CECILIA P. MASCULLING	
7. FELICITAS M. SALINAS	
8. ELENA L. BALESTEROS	
9. ERLINDA E. DELOY	
10. RENANTE P. SABUNDO	
11. MAXWELL L. DUMADAG	
12. MERCEDITA P. ESCOBIO	
13. MARELYN V. PETERE	
14. EVELYN T. ABIQUE	
15. JELYN F. TISADO	
16. EISIE G. LANTAJO	
17. GUILLERMA D. JOSER	
18. GRACE S. LOPES	
19. ESTRELLA N. INTEGRO	
20. ERNESTO D. LORETO	
21	
22. HERBERT S. MIONDA	
23. ERLINDA M. BISNAR	
24. DOMINADOR S. ELMIDO	
25. MARILOU A. DEGENION	
26. ANNABEL V. ABENDANIO	
27. JOHN RENVIL D. BALAIS	
28. JOBEN P. MASCULINO	
29. GLYN V. PETERE	
30. LEAH I. URACA	
31. MARIBEL B. BANDALAN	

**BALINSASAYAO SMALL COCONUT FARMERS ASSOCIATION
(BASCOFA)**

NAME OF ACTIVITY	OBJECTIVE	DURATION/DATE	STATUS		BUDGET	REMARKS
			COMPLETED	ON-GOING		
1. BASCOFA Members Loaning	To avail loans at 2% interest only	2018 – to date		On-going	₱ 100, 000.00	Loans extended to BASCOFA Members Only
2. Cocopeat Production	To produce cocopeat for sale to different stakeholder	2021 – to present		On-going	Grant	Supply cocopeat to Phil-PIPA & Hydroponich Farmer
3. Rice Retailing 4. SARI-SARI STORE	To augment additional income to BASCOFA Members	December 11, 2023 to the Present		On-going	₱ 225, 000.00 ₱ 20, 000.00	Mostly benefit the rice retailing and can avail Bugas Loans to BASCOFA Members.

Prepared by:


ROSENDA A. HOMERES
Secretary

Noted by:



ANECITA S. MIONDA
BASCOFA President

ANNUAL FINANCIAL STATEMENT
BALINSASAYAO SMALL COCONUT FARMERS ASSOCIATION
FINANCIAL STATEMENT FOR CY 2024
January 2024 – June 2024

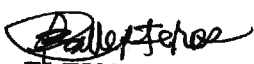
DONOR	AMOUNT	REMARKS
Donor 1 Cocopeat	Dicortating Machine	for the Production of Cocopeat
Donor 2 SLP	₱ 225, 000.00	for rice retailing
Income Generating Project 1 (Loaning CBU of Members)	₱ 100, 000.00	on-going loaning
Income Generating Project 2 (Coconut Production)	₱ 10, 000.00	on-going production & marketing
Income Generating Project 3 (SLP)	₱ 225, 000.00	on-going retailing of rice
Income Generating Project 4 (Grocery)	₱ 20, 000.00	on-going retailing of groceries
PARTICULARS		
Meeting Expenses	₱ 3, 500.00	snacks, lunch of visitors
Office Supplies	₱ 4, 192.00	used for rice / grocery
Logistics/Transportation	₱ 2, 300.00	Retailing and record keeping
Administrative & Personnel	₱ 9, 670.00	attending seminars/ trainings and Processing of important papers & others incentives of members
TOTAL	₱ 19, 662.00	

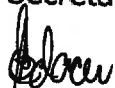
Noted by:


ANECITA S. MIONDA
 President


CECILIA D. MASCULINO
 Vice-President


ROSENDA A. HOMERES
 Secretary


ELENA L. BALLESTEROS
 Treasurer


BERNADETH C. DACER
 Auditor