



Republic of the Philippines
PROVINCE OF LEYTE
 Provincial Capitol
 Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

Item No.: 10

Date: 01 2024 OCT

Province of Leyte
Legal Office

Released: *[Signature]*
 Time: *[Signature]*
 Date: *9-24-24*

SANGGUNIANG PANLALAWIGAN

SEP 26 2024

2nd INDORSEMENT

September 25, 2024

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 14 series of 2024 of the Sangguniang Bayan of Barugo, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 14 series of 2024 entitled: **“An Ordinance Establishing the Barugo Therapy Center for Persons with Special Needs in the Municipality of Barugo, Leyte, appropriating funds therefor and for other purposes”**.

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance to its power under Section 447(5)(xiv)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with R.A. 11650², subject to compliance with the provisions on budget and personnel in the same Code, such as Section 325(a) and (g)³. Hence, recommending for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Asst. Provincial Legal Officer ✕

¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code.

² *AN ACT INSTITUTING A POLICY OF INCLUSION AND SERVICES FOR LEARNERS WITH DISABILITIES IN SUPPORT OF INCLUSIVE EDUCATION, ESTABLISHING INCLUSIVE LEARNING RESOURCE CENTERS OF LEARNERS WITH DISABILITIES IN ALL SCHOOL DISTRICTS, MUNICIPALITIES AND CITIES, PROVIDING FOR STANDARDS, APPROPRIATING FUNDS THEREFOR,*

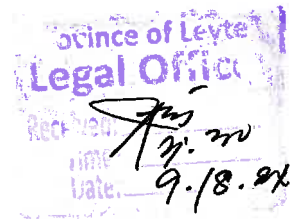
³ (a) The total appropriations, whether annual or supplemental, for personal services of a local government unit for one (1) fiscal year shall not exceed forty-five percent (45%) in the case of first to third class provinces, cities and municipalities, and fifty-five percent (55%) in the case of fourth class or lower, of the total annual income from regular sources realized in the next preceding fiscal year.

(g) The creation of new positions and salary increases or adjustments shall in no case be made retroactive;

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
18 September 2024



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 14** series of **2024** of the **Municipality of Barugo, Leyte**, entitled: An Ordinance Establishing the Barugo Therapy Center for Persons with Special Needs in the Municipality of Barugo, Leyte, appropriating funds therefor and for other purposes.

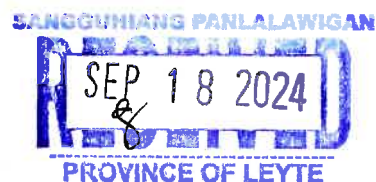

FLORINDA J. S. JUYVICO
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

September 17, 2024

HON. LEONARDO "SANDY" JAVIER, JR.
Vice-Governor/Presiding Officer
Sanggunian Panlalawigan
Province of Leyte



THRU: FLORINDA JILL S. UYVICO
Secretary to the Sanggunian
Province of Leyte

Sir:

Respectfully submitted to your good office for review the herein **ORDINANCE NO. 14, S. 2024, ENTITLED "AN ORDINANCE ESTABLISHING THE BARUGO THERAPY CENTER FOR PERSONS WITH SPECIAL NEEDS IN THE MUNICIPALITY OF BARUGO, LEYTE APPROPRIATING FUNDS THEREFOR AND FOR OTHER PURPOSES.**

Anticipating your favorable action on this matter.

Very respectfully yours,


DANILO V. AVORCUE
SB Secretary

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte

☎ 0960-294-93422

✉ lgu.barugo@yahoo.com

📘 Municipality of Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATION OF PUBLIC HEARING

THIS IS TO CERTIFY that on June 25, July 2, 9, 16 & 23, 2024, a Public Hearing were conducted relative to the proposal to pass an Ordinance **“ENTITLED “ORDINANCE NO. 14, S. 2024, ENTITLED “AN ORDINANCE ESTABLISHING THE BARUGO THERAPHY CENTER FOR PERSONS WITH SPECIAL NEEDS IN THE MUNICIPALITY OF BARUGO, LEYTE APPROPRIATING FUNDS THEREFOR AND FOR OTHER PURPOSES.”**

This certification is issued this 17TH day of September, 2024 for whatever legal purpose it may serve.

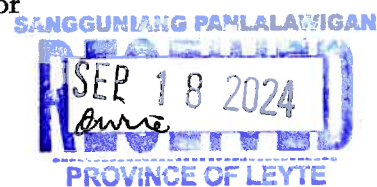

DANILO V. AVORCUE
SB Secretary



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE MEETING OF THE 11TH SANGGUNIANG BAYAN OF BARUGO, LEYTE ON ITS 103RD REGULAR SESSION HELD ON THE 20TH DAY OF AUGUST 2024, AT THE MUNICIPAL SESSION HALL, LEGISLATIVE BUILDING, BARUGO, LEYTE.

Present:	Hon. Josephine C. Tiu	Municipal Vice Mayor Presiding Officer
	Hon. Don A. Dehayco	SB Member
	Hon. Wayne B. Avestruz	SB Member
	Hon. Eduardo C. Calzita	SB Member
	Hon. Nikkos Rhet V. Astorga	SB Member
	Hon. Clinio A. Balais	SB Member
	Hon. Jeffrey P. Cañezal	SB Member
	Hon. Jesus B. Cabanacan	SB Member
	Hon. Domingo E. Adrales	SB Member
	Hon. Joemar Q. Acebo	Liga Ng Mga Barangay President



Absent:	Hon. Eric C. Hingpis	Pederasyon Ng Mga SK President
---------	----------------------	--------------------------------

ORDINANCE NO. 14, S. 2024

AN ORDINANCE ESTABLISHING THE BARUGO THERAPY CENTER FOR PERSONS WITH SPECIAL NEEDS IN THE MUNICIPALITY OF BARUGO, LEYTE, APPROPRIATING FUNDS THEREFOR AND FOR OTHER PURPOSES

(Sponsored By: Hon. Nikkos Rhet V. Astorga)

BE IT ORDAINED, by the Honorable Members of the Sangguniang Bayan of Barugo, Leyte, on its Regular Session assembled to wit:

SECTION 1. SHORT TITLE - This Ordinance shall be known as the *“Barugo Therapy Center for Persons with Special Needs Ordinance”*;

SECTION 2. DECLARATION OF POLICIES AND PRINCIPLES. – It is hereby declared that the Local Government Unit (LGU) of Barugo, Leyte shall adopt the following policies and principles to continuously develop and envision a model community responsive to the needs of its people, more particularly on the safety, progressiveness, independence and anchored on respect for the rights of all its citizens, especially to the welfare of the persons with special needs:

- To protect and promote the rights of persons with special needs to quality of education and to take appropriate steps to make such education accessible to them;
- To recognize their vital role in national development and that finding solutions to their problems forms an integral part of national and local development strategies;
- To give full support for their welfare and development to ensure their full integration to society as to facilitate their active participation in the affairs in the community;
- To institutionalize an adequate and relevant education program for every child with special needs through the establishment of therapy centers and of their vital support mechanisms.

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte

0960-294-93422

lgu.barugo@yahoo.com

Municipality of Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

Page 2

Ordinance No. 14, S. 2024

Furthermore, it is the policy of Municipality of Barugo, Leyte to protect the physical, moral, and social well-being of its residents. With this, the municipality shall give emphasis on the needs of the underprivileged constituents and promote the right of every individual, especially for persons with mental, physical disabilities and/or developmental disorder, regardless of their gender, age, and socio-economic status. Taking care of them and rendering free educational intervention, coupled with free assessment, would greatly provide adequate assistance to these special individuals, through the establishment of the Barugo Therapy Center for Persons with Special Needs, which is tasked to implement the provisions of this Ordinance.

SECTION 3. LEGAL BASIS. – This Ordinance is based on the following national laws:

- a) The 1987 Philippine Constitution;
- b) Republic Act No. 11650 (An Act Instituting a Policy of Inclusion and Services for Learners with Disabilities in Support of Inclusive Education);
- c) Republic Act No. 11148 (Kalusugan at Nutrisyon ng Magnanay Act)
- d) Republic Act No. 11037 (Masustansyang Pagkain para sa Batang Pilipino);
- e) Republic Act No. 11036 (National Mental Health Polcy);
- f) Republic Act No. 10821 (Children’s Emergency Relief and Protection Act);
- g) Republic Act No. 10754 (An Act Expanding the Benefits and Privileges of Persons with Disability)
- h) Republic Act No. 10533 (Enhanced Basic Education Act of 2013)
- i) Republic Act No. 10410 (Early Years Act)
- j) Republic Act No. 9231 (Special Protection of Children Against Child Abuse, Exploitation and Discrimination Act)
- k) Republic Act No. 7277 (Magna Carta for Disabled Persons), as amended by Republic Act No. 9442 and Republic Act No. 10524
- l) Other pertinent laws affecting persons with special needs.

SECTION 4. RESPONSIBILITY OF THE LOCAL GOVERNMENT UNIT (LGU).

– Pursuant to Republic Act No. 11650, the LGU of Barugo, Leyte shall perform the following functions and responsibilities:

- a) Partner with public or private volunteers and local and international private organizations, duly organized and accredited by appropriate government office, such as the DSWD and DOH, for technical guidance and information dissemination campaigns and funding support to augment the funding for the services pertaining to this Ordinance;
- b) Participate in all efforts concerning inclusion of learners with disabilities in the general education system, health services, transport services, and other social and welfare services;
- c) Adopt measures to raise awareness in the community to respond to the need of learners with disabilities;
- d) Enact appropriate ordinances to implement the LGU’s role; and,
- e) Coordinate and share the responsibility with national government agencies and other stakeholders for the implementation, regulation, enforcement and monitoring of the provisions of R.A. 11650 with the territorial jurisdiction of the Municipality of Barugo, Leyte;

SECTION 5. DEFINITION OF TERMS. – The following terms, as used in this Ordinance, shall mean:

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

Page 3

Ordinance No. 14, S. 2024

- a) **Assessment** – refers to the process of observing, gathering, recording, interpreting information to understand the learners, making instructional decisions and determining the extent and nature of support they need to participate in basic education.
- b) **Attention Deficit Hyperactivity Disorder or ADHD** – refers to a medical condition wherein a person has differences in brain development and brain activity that affect attention, the ability to sit still, and self-control.
- c) **Autism** – refers to the psychiatric disorder of childhood characterized by marked deficits in communication and social interaction, pre-occupation with the fantasy, language impairment and neuro-divergent behavior, such as repetitive acts and excessive attachment to certain objects. It is usually associated with intellectual impairment.
- d) **Developmental Delay** – refers to the condition of a person or a child, who experiences significant variation in the achievement of expected milestones for actual age.
- e) **Disability** - refers to the physical, mental, intellectual, behavioral, or sensory condition that substantially limits one or more physiological or anatomical function of an individual or activities of such individual, which results to limitation or difficulty in executing a task.
- f) **Down Syndrome** – refers to a congenital condition characterized by a distinctive pattern of physical characteristics including a flattened skull, pronounced folds of skin in the inner corner of the eyes, large tongue, and short stature, and by some degree of limitation of intellectual ability and social and practical skills.
- g) **Educational Placement** – refers to an appropriate learning environment where the person with special needs might get specific services.
- h) **Hearing and Speech Impairment** – refers to the loss, diminution or aberration of psychological, physiological or anatomic structure or function of the ear and speech.
- i) **Individualized Education Plan (IEP)** – refers to the systematic, purposive, and developmental educational programming document of curricular and instructional priorities and contents designed to meet the needs of learners with disabilities.
- j) **Intellectual Disability** – refers to a generalized neuro-developmental disorder characterized by significant impairment in intellectual and adaptive functioning that is first apparent during childhood.
- k) **Learners with Disabilities** – refers to learners in the general early and basic education system, who require additional support and related services and adoptive pedagogic method due to their long or short-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others to develop them to their maximum capability.
- l) **Learning Disability/Disorder/Difficulty** - refers to a condition in the brain that causes difficulties comprehending or processing information and can be caused by several different factors.
- m) **Manifestation** – refers to a behavior caused by, or have a direct and substantial relationship to the persons disability.

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte

☎ 0960-294-93422

✉ lgu.barugo@yahoo.com

📘 Municipality of Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

Page 4

Ordinance No. 14, S. 2024

- n) **Person with Special Needs** – refers to the person, who has a disability or a combination of disabilities that makes learning or other activities difficult. It also refers to persons with disabilities that require specially designed instruction in order to make effective progress and/or need related services in order to access the general school curriculum. The term also refers to persons with disabilities, such as autism, ADHD and down syndrome, who have no access and/or has limited access to education.
- o) **Speech and Language Impairment** – refers to the speech or language impairment or a communication disorder, such as stuttering, impaired articulation, a language impairment, or a voice impairment, that adversely affects a person's educational performance.
- p) **Support Services** – refers to the services provided to learners with disabilities by the Local Government Unit of Barugo, Leyte, schools, others facilities, medical professionals or by the community in general that facilitate, aid, and support the early and basic education of learners with disabilities in the general education system to enable them to develop their full potential toward self-sufficiency and become fully participative members of the society.
- q) **Therapeutic Interventions** – refers to the treatments that help in building up the skills that are required for the day-to-day needs of a person with special needs, who is facing challenges with his or her daily living.
- r) **Therapy Center** – refers to the Barugo Therapy Center for Persons with Special Needs.

SECTION 6. ESTABLISHMENT, SCOPE AND COVERAGE. – A local therapy center for persons with special needs at Municipality of Barugo, Leyte, to be known as the “Barugo Therapy Center for Persons with Special Needs” shall be established. The Therapy Center shall ensure that all persons with special needs aged from three (3) to thirty-five (35) year old, within the territorial jurisdiction of the Municipality of Barugo, Leyte, who are diagnosed or observed to have mental disabilities and developmental delays requiring special needs education and related therapy services are enrolled in the Therapy Center.

SECTION 7. MISSION AND VISION. -

- a. **Mission** - *“To empower individuals with diverse abilities through specialized education focused on daily life skills, fostering independence and bridging communities.”*
- b. **Vision** – *“Be recognized as the leading institution dedicated to Persons With Special Needs in the Second District of Leyte by 2030.”*

SECTION 8. CREATION OF THE PERSONS WITH DISABILITIES COUNCIL.

– The Local Government Unit of Barugo, Leyte, thru its Local Chief Executive, shall create the Persons With Disabilities Council and establish its composition, functions and responsibilities to include, but not limited to, the crafting of the implementing rules and regulations of this Ordinance and to recommend for the improvement of the over-all operations and administration of the Barugo Therapy Center for Persons With Special Needs.

SECTION 9. MANPOWER REQUIREMENT. –

- a. Subject to existing Civil Service Commission (CSC) and Department of Budget and Management (DBM) circulars, guidelines, rules and regulations, the following are the manpower complement of the Center wherein additional plantilla positions are hereby created:

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

Page 5
Ordinance No. 14, S. 2024

NUMBER	POSITION	SALARY GRADE
1	Administrative Officer IV (Therapy Center Director) (For Creation)	SG-22
1	Teacher I (Existing)	SG-11
1	Teacher II (For Creation)	SG-12
5	Teacher III (For Creation)	SG-13
10	Administrative Aide III (Clerk I/Teaching Aide) – (5 Existing and 5 for Creation)	SG-3
3	Administrative Aide III (Utility Worker-II-A) – (For Creation)	SG-3
2	Driver I (School Bus Driver)	SG-3
2	Security Guard I (Licensed) - (For Creation)	SG-3

b. In addition to the current CSC Qualification Standards, these positions shall function as follows:

1. **Administrative Officer IV** - He/She is the head of the Barugo Therapy Center for Persons with Special Needs, who is responsible for the administrative, operational and financial support of the Therapy Center. He/She shall likewise oversee the expansion of the Therapy Center by accommodating non-indigents and non-residents making the Therapy Center as an economic business enterprise.
2. **Teacher I, II and III** – Their primary role is to provide specialized instruction and support persons with disabilities overcome learning barriers. They shall share responsibility for program planning and scheduling, curriculum adjustments, teaching aids and building modifications.
3. **Administrative Aide III (Clerk I/Teaching Aide)** – He/She shall assist the Teachers in handling students during their activity and therapy sessions. He/She shall manage records and documentation related to children’s assessments, progress and other pertinent information. He/She shall assist in scheduling appointments and answers queries from parents or guardians and others.
4. **Administrative Aide III (Utility Worker II-A)** – He/She shall support the overall upkeeping and maintenance of the Center, ensuring a safe and conducive environment, and perform other related tasks assigned by the Therapy Center.
5. **Security Guard I (Licensed)** – He/She shall be responsible for the overall public safety and security of the Therapy Center, its premises, properties, staff and enrollees by constantly patrolling and/or monitoring any alarming behavior. He/She shall maintain a logbook, report any untoward incident and prepare written public safety and security reports.
6. **Driver I (School Bus Driver)** – He is responsible for transporting the enrollees from their barangay and to the Therapy Center and other related activities in a safe and timely manner.

80



OFFICE OF THE SANGGUNIANG BAYAN

Page 6

Ordinance No. 14, S. 2024

SECTION 10. OTHER SPECIALIZED SERVICES OF THE BARUGO THERAPY CENTER FOR CHILDREN WITH SPECIAL NEEDS. – There shall be therapists, who shall conduct the required assessments:

a. Engagement of Out-Sourced Therapists:

1. The Therapy Center shall designate an on-call **speech- language pathologist** and an on-call **occupational therapist** and if none is available in the area, the Therapy Center may designate an individual with related experience or training background same as with speech-language pathologist and occupational therapist to provide specialized services as needed.
2. These therapists shall be available for consultation and intervention on an as-needed basis to support the special needs of the person at the Therapy Center or within the municipality.

b. Quarterly Visits and Assessments:

1. The speech-language pathologist and the occupational therapist shall conduct in-person visits to assess the progress of children under their care every three (3) months.
2. During each visit, the therapists shall:
 - a. Evaluate the child's current status and progress in their respective areas (speech and language development for the speech therapist; fine motor skills, sensory processing, and daily living activities for the occupational therapist).
 - b. Document findings and compare them to previous assessments to determine if there has been an improvement.
 - c. Update the persons individualized treatment plan based on the assessment results.
 - d. Provide recommendations and strategies to parents, guardians, and educators to support the persons continued development.

c. Reporting and Documentation:

1. The therapists shall submit a detailed report of their findings to the Therapy Center following each quarterly visit within two-four weeks or until his/her filing of each client's papers are done. If the on-call therapists failed to submit the report within the given time frame, the staff of the Therapy Center shall make a call for the request of the report. The report shall include:
 - a. A summary of the child's progress.
 - b. Specific areas of improvement or concern.
 - c. Any changes made to treatment plan.
 - d. Recommendations for ongoing support and intervention.

SECTION 11. PROVISION OF PROGRAMS AND SERVICES FOR PERSONS WITH SPECIAL NEEDS. -

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

Page 7

Ordinance No. 14, S. 2024

a. In-House Programs and Services:

The range of programs and services shall be available in the Center to address the needs and learning preferences of learners with disabilities. These programs and services are presented in the succeeding section:

1. **Pre-K1 (age 3 years to 3 years and 11month old)** is a program tailored for normal children aged 3.0 to 3.11 years old. Through regular scheduled sessions, children engage in routines designed to target different development domains through play, exploration and learning experiences.
2. **Early Intervention Program (ages 3-6 years old)** is a program aimed for the timely support and services provided to children experiencing developmental delays or disabilities.

It aims to identify and address challenges during the critical early years of a child's life, maximizing their potential and enhancing their overall well-being.

3. **Life Skills Class (ages 7-17 years old)** is a program focused on the abilities for adaptive and positive behavior that enable individuals to deal effectively with the demand and challenges of everyday of life. Life skills are essentially those abilities that help promote mental well- being and competence in young people as they face the realities of life.
4. **Vocational Training (ages 18-35 years old)** is the program or course designed to prepare the child for future vocation and independence. It may involve imparting classroom instructions, hands-on training or combination of both.

b. Home Visiting Program

1. Home Visiting Program is designed and shall be implemented to monitor the progress and performance of the child and take supports in encouraging parents to take more of an active role in their children's learning while at home. Thus, an allowance shall be provided to teachers for their means of transportation on conducting a home visitation
2. The child also receive an instruction within the therapy center setting.

SECTION 12. TUITION FEES AND ENROLLMENT ALLOCATION –

- a. The tuition fees of the Barugo residents shall be covered by the funds allocated from the annual budget of the LGU of Barugo, Leyte.
- b. For the safety and comfortable learning of the students, the Therapy Center shall accommodate a maximum of fifty (50) slots and a minimum of thirty (30) slots annually, or depending on the actual number of teachers and therapists in the Therapy Center. The number of enrollees shall be based on the equivalent number of teachers, which would be applicable to a standard annual program of the Therapy Center.
- c. The Therapy Center shall collect tuition and miscellaneous fees from students, who are not residents of Barugo, Leyte. These fees shall be determined by the Therapy Center and shall contribute to the operational costs.

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte

0960-294-93422

lgu.barugo@yahoo.com

Municipality of Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

Page 8
Ordinance No. 14, S. 2024

- d. Priority of enrolment will be given to Barugo, Leyte residents. If there are more applicants than the available slots, Barugo residents will be prioritized according to fair and transparent system established by the Therapy Center.
- e. An application process shall be established to ensure that residents can apply for the therapy services.

Eligibility of Beneficiaries:

A Screening Committee from the local Persons with Disabilities Council shall formed to strictly verify and prevent abuse on the residency requirements of incoming students, on top of the requirement on the proof of residency from the respective barangay and the validation made by the MSWDO. The MSWDO shall likewise recommend for therapy services of each incoming students, subject to further assessment by the outsourced therapists. The residency requirement shall determine whether or not the incoming students are indeed residents of Barugo, Leyte and therefore qualified for tuition fee free coverage under this Ordinance.

Administration and Implementation:

The Office of the Municipal Treasurer shall administer the disbursement of funds allocated for this purpose.

The Therapy Center shall collaborate with the MSWDO to verify the residency and therapy service recommendations of eligible residents.

The tuition fee includes the services of on-call speech therapists and occupational therapists, who shall conduct quarterly assessments and provide necessary the interventions as part of the child's developmental support.

Monthly Tuition Fee:

NO.	BREAKDOWN OF TUITION FEES	AMOUNT
1	Therapy Fee [One-on-one session for 200 hours x 1 month (20 sessions)]	P4,000.00
2	Initial and Quarterly Evaluation Fee	3,000.00
3	Individualized Education Plan (IEP)	500.00
4	School Materials	500.00
5	Miscellaneous Fees (Alcohol, tissue, water, ink, bond paper, etc.)	500.00
	Total Tuition Fees	P8,000.00

SECTION 13. RESPONSIBILITIES OF FAMILIES AND COMMUNITIES. –

Families and communities shall support the programs by participating in various projects for the overall development of their children. They shall participate in the planning, implementation, monitoring and evaluation of the Center special projects in their respective communities.

SECTION 14. ADHERENCE TO THE RULES AND POLICIES OF THE BARUGO THERAPY CENTER FOR PERSONS WITH SPECIAL NEEDS. -

Parents and/or guardians, who are willing to enrol their child or ward or person with special needs, shall adhere to the rules and policies of the Therapy Center.



OFFICE OF THE SANGGUNIANG BAYAN

Page 2

Ordinance No. 14, S. 2024

SECTION 15. ACCEPTANCE AND NON-ACCEPTANCE POLICY. – The Head of the Therapy Center shall review current academic, social, medical, and psychological/diagnostic evaluations to determine if the person is qualified to enroll, with or without his or her disability and if reasonable adjustments can be made to the program, which will accommodate the persons needs. In deciding admittance, the Center shall consider the following:

- a. He/She must be determined or diagnosed with a disability or delay deficiency.
- b. He/She has the ability to meet the physical requirements of attendance.
- c. He/She has the ability to meet the socially acceptable behaviors.
- d. He/She has not yet been placed on a mainstream or regular classroom education.
- e. The enrollee must be three (3) years old and up to thirty-five (35) years old only.

SECTION 16. DIAGNOSIS AND ASSESSMENTS. – Parents are responsible for the cost of obtaining a final diagnosis through a developmental pediatrician. If a developmental pediatrician is not available, the assessment can be conducted by:

- a. A pediatrician with fellowship training on behavioral, cognitive or developmental delay (Developmental Pediatrician, Child Psychologist, Pediatric Neurologist and Child Psychiatrist); or,
- b. A physician with experience in assessing person with special needs; or,
- c. A registered Behavioral Technician with experience in handling and managing persons with special needs.

SECTION 17. SUSPENSION AND REMOVAL/EXPULSION – A student identified with disabilities pursuant to the policy and guidelines of the Therapy Center is subject to the same ground for suspension and expulsion or removal, which apply to students without disabilities.

A student with disability may be suspended, expelled or remove if any one of the misbehaviors listed below applies to them, even if the misbehavior is a manifestation of the student's disability. This includes misconduct, which occurs on the Therapy Center premises. Expulsion shall be considered only in extreme cases where the behavior poses a severe and on-going threat to safety and well-being.

- a. Behaves in such a way as to pose a danger, whether actual, perceived or threatened, to the health, safety or well-being of any person;
- b. Causes significant damage to or destruction of property;
- c. Consistently behaves in an unproductive manner or persistent disruptive behavior that interferes with opportunities of other students and;
- d. Other means of correction, therapeutic interventions are not feasible or have failed repeatedly.

The due process of the law shall be afforded through the parent/s or guardian/s of the student.

Suspension Procedure:

- a. The total number of days for which a child may be suspended from the Therapy Center shall not exceed ten (10) days, unless for purposes of adjustments, a child enrolls in or is transferred to another therapy center or to a regular class.

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte

☎ 0960-294-93422

✉ lgu.barugo@yahoo.com

📘 Municipality of Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

Page 10

Ordinance No. 14, S. 2024

- b. At the time of suspension, the Therapy Center staff shall make a reasonable effort to contact the parent or guardian in person or by a telephone call. Whenever a child is suspended, the parent or guardian shall be notified in writing of the suspension. Therapy Center staff shall report the suspension of the child including the cause.

Expulsion Procedure:

- a. Hold a meeting with the family, staff and relevant professionals to discuss the situation and explore all possible alternatives.
- b. Provide a detailed written explanation to the family, including documentation of all interventions and supports that were attempted.

SECTION 18. END OF THERAPY SESSION. - The Therapy Center shall end the therapy session and hold a recognition ceremony when functional outcomes are met. The therapy sessions shall end when either of the following reasons are met:

- a. The student has met goals/objectives in the IEP and it is determined that services are no longer needed; or,
- b. The student has been evaluated /reevaluated and no longer meets the criteria for the disability and a transition from the services has been completed; or,
- c. The parent requests that services be terminated and IEP team concur with the requests because the student is successful in meeting the standards/ requirements and ready to a regular class or in a general education setting; or,
- d. Graduation of the program; or,
- e. The student has attained the age of thirty-six (36) years old.

SECTION 19. APPROPRIATIONS - The operation of the Barugo Therapy Center for Persons With Special Needs shall form part of the National Tax Allocation (NTA) projects of the Municipality of Barugo, Leyte. The funding therefor shall be part of the one point five (1.5%) percent of the National Allocation Tax fund for every year.

As such, there is hereby appropriated the amount of Two Million Six Hundred Twenty-Five Thousand Pesos (P2,625,000.00) to be sourced out from and not to exceed the 1.5% of the National Tax Allocation (NTA) and shall be provided as a reserve fund for every year of operation immediately upon approval of this Ordinance, subject to the further approval and adjustment by the Sangguniang Bayan of Barugo, Leyte on the Annual Budget depending on the needs and projected income of the Center, including other sources, such as donations. The LGU of Barugo, Leyte, through its Municipal Social Welfare and Development Office may also generate funds from the inter-governmental donors and government financial institutions to support this program.

The LGU of Barugo, Leyte shall also appropriate funds to ensure and upkeep the modern and best teaching practices of the staff of the Therapy Center through annual training, workshops, conferences, orientations and seminars, with travel allowances. The Therapy Center shall coordinate with the appropriate national government agencies for the basic and advanced seminars for its staff.

Upon the availability of funds, the LGU of Barugo, Leyte shall appropriate for the bus service for students to transport them from their barangay and to the Therapy Center and back as well as to other outdoor activities, such as during community integration programs or activities.

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte

☎ 0960-294-93422

✉ lgu.barugo@yahoo.com

📘 Municipality of Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

Page 11
Ordinance No. 14, S. 2024

SECTION 20. SEPARABILITY CLAUSE. – If, for any reason, any Section or provision of this Ordinance is declared invalid or unconstitutional, other Sections or provisions thereof, which are not affected thereby, shall continue to be in full force and effect.

SECTION 21. REPEALING CLAUSE. – All ordinances, resolutions, rules and regulations, or parts thereof, in conflict or inconsistent with any of the provisions of this Ordinance, are hereby amended or repealed accordingly.

SECTION 22. EFFECTIVITY. – The provisions of this Ordinance shall take effect upon its approval.

UNANIMOUSLY APPROVED, this 20th day of August 2024, in Barugo, Leyte.

I HEREBY CERTIFY to the correctness of this foregoing Ordinance and that the same was enacted on the date above-stated.

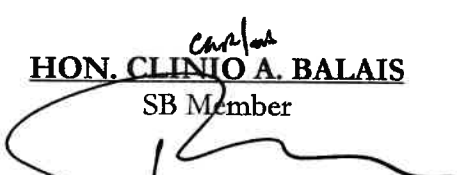

HON. DON A. DEHAYCO
SB Member


DANILO T. AVOROUE
SB Secretary

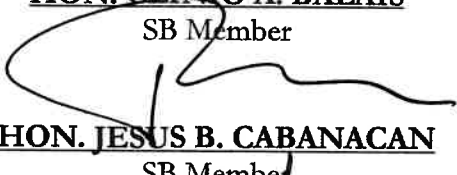

HON. WAYNE B. AVESTRUZ
SB Member


HON. EDUARDO C. CALZITA
SB Member

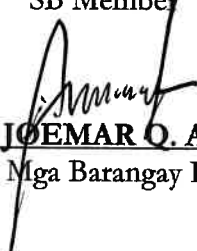

HON. NIKKOS RHET V. ASTORGA
SB Member


HON. CLINIO A. BALAIS
SB Member


HON. JEFFREY P. CANEZAL
SB Member


HON. JESUS B. CABANACAN
SB Member


HON. DOMINGO E. ADRALES
SB Member


HON. JOEMAR O. ACEBO
Liga Ng Mga Barangay President

ATTESTED BY:


HON. JOSEPHINE C. TIU
Municipal Vice Mayor
Presiding Officer

APPROVED BY:


HON. ARON C. BALAIS, MD, FPCEM
Municipal Mayor

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATION OF POSTING


THIS IS TO CERTIFY that Ordinance No. 14, S. 2024, **ENTITLED “AN ORDINANCE ESTABLISHING THE BARUGO THERAPY CENTER FOR PERSONS WITH SPECIAL NEEDS IN THE MUNICIPALITY OF BARUGO, LEYTE APPROPRIATING FUNDS THEREFOR AND FOR OTHER PURPOSES,** was posted in three (3) conspicuous places in the Municipality of Barugo, Leyte from August 27, 2024 to September 13, 2024 in compliance with the provisions of RA 7160, otherwise known as Local Government Code of 1991.

This certification is issued this 17th day of September, 2024, for whatever legal purpose this may serve.



DANILO W. AVOROUÉ
SB Secretary

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte

 0960-294-93422

 lgu.barugo@yahoo.com

 Municipality of Barugo, Leyte