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Item No.: 27

Date: 10 2024 SEP



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Palo  
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**PROVINCIAL BUDGET OFFICE**

September 4, 2024

Hon. **LEONARDO M. JAVIER, JR.**,  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte

RELEASED  
DATE: 9-4-24  
NO. #058  
BY: [Signature]  
PBO

**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 02 FY 2024** of the **Municipality Matag-ob, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 03 Series of 2024** with a total appropriation in the amount of **P18,197,900.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the procurement of Goods, Supplies, Equipment, Civil Works and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
2. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 02;
3. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative to:
  - a. RATA – Local Budget Circular No. 157
  - b. Clothing Allowance – Budget Circular No. 2024-1
4. That the grant of One-Time Service Recognition Incentive shall have a legal basis, in the absence, it shall be disallowed for disbursement; and
5. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

*[Signature]*  
**MARIA GINA P. HIPE**  
Provincial Budget Officer

**RUTH Y. SURPIA**  
Provincial Treasurer  
On Official Leave

*[Signature]*  
**AGNES C. RAFON**  
Provincial Planning and Development  
Coordinator – Designate

Republic of the Philippines  
**PROVINCE OF LEYTE**  
-0-



**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**2<sup>nd</sup> ENDORSEMENT**  
26 July 2024

Respectfully indorsed to the **LOCAL FINANCE COMMITTEE** the herein **APPROPRIATION ORDINANCE NO. 03 S 2024** of the **MUNICIPALITY OF MATAG-OB, LEYTE** for **SUPPLEMENTAL BUDGET NO. 2 FY 2024** in the total amount of **Php 18,197,900.00**, for review, comments and recommendations.

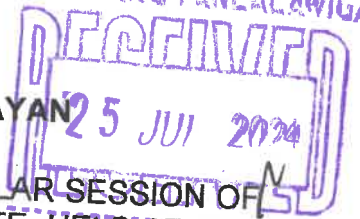
  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian

SP Records  
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Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF MATAG-OB  
OFFICE OF THE SANGGUNIANG BAYAN

SANGGUNIANG PANLALAWIGAN



EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGUNIANG BAYAN OF MATAG-OB, LEYTE, HELD AT THE LEGISLATIVE SESSION HALL AT 9 O'CLOCK A.M. ON JULY 22, 2024.

**RESOLUTION NO. 24-143**  
**Proponent: Honorable Joel N. Denoy**

A RESOLUTION ENACTING APPROPRIATION ORDINANCE NO. 03, EMBODYING THE MUNICIPAL SUPPLEMENTAL BUDGET NO. 02 SERIES 2024 OF THE MUNICIPALITY OF MATAG-OB, LEYTE.

WHEREAS, the Municipal Council recognizes the need for an updated budget to accommodate unforeseen expenses and necessary adjustments;

WHEREAS, Appropriation Ordinance No. 03, embodying Municipal Supplemental Budget No. 02 series 2024, has been duly reviewed and approved by the relevant authorities;

Now therefore, the Sangguniang Bayan, on motion of the Honorable Joel N. Denoy, with the unanimous accord of all other members present, be it:

RESOLVED, as it is HEREBY RESOLVED, that the foregoing Appropriation Ordinance is hereby enacted, to wit:

**APPROPRIATION ORDINANCE NO. 03**  
**Municipal Supplemental Budget No. 02**  
**Series 2024**

AN ORDINANCE APPROPRIATING THE AMOUNT OF EIGHTEEN MILLION, ONE HUNDRED NINETY SEVEN THOUSAND, NINE HUNDRED PESOS (18,197,900.00) FOR VARIOUS ITEM OF EXPENDITURES AS ENUMERATED IN THE STATEMENT OF SUPPLEMENTAL APPROPRIATIONS.

Be it ordained by the Sangguniang Bayan of Matag-ob, Leyte, in its regular session assembled, that:

1

Resolution 24-143

Appropriation Ordinance No. 02

Municipal Supplemental Budget No. 02

July 22, 2024



Section 1. An amount of Eighteen Million, One Hundred Ninety Seven Thousand and Nine Hundred Pesos (Php18,197,900.00) for various items of expenditures for fiscal year 2024 is hereby approved.

Section 2. Sources of Funds. The sources of funds for this Appropriation Ordinance shall be taken from unappropriated surplus and reversion of appropriations as enumerated hereunder:

- a. Surplus - 15,990,000.00
- b. Reversions - 2,207,900.00

Section 3. Use of funds. The total amount appropriated herein shall be used to provide funds for the foregoing items of expenditures:

### 3.1. PERSONAL SERVICES

3.1.1 Office of the Municipal Vice-Mayor	= 40,100.00
3.1.2 Office of the Sec. to the Sanggunian	= 40,100.00
3.1.3 Office of the Sangguniang Bayan	= 447,300.00
3.1.4 Office of the Municipal Mayor	= 283,200.00
3.1.5 Office of the HRMO	= 40,100.00
3.1.6 Office of the MCR	= 40,100.00
3.1.7 Office of the GSO	= 62,200.00
3.1.8 Office of the MBO	= 40,100.00
3.1.9 Office of the Municipal Accountant	= 84,300.00
3.1.10 Office of the Municipal Treasurer	= 150,600.00
3.1.11 Office of the Municipal Assessor	= 40,100.00
3.1.11 Office of the LDRRMO	= 61,000.00
3.1.12 Municipal Engineering Office	= 108,300.00
3.1.13 Office of the Municipal Agriculturist	= 108,500.00
3.1.14 Office of the MENRO	= 41,200.00
3.1.15 Office of the MHO	= 261,100.00
3.1.16 Office of the MSWDO	= 84,300.00
3.1.17 Office of the MPDC	= 18,000.00
3.1.18 Office of the Municipal Administrator	= 35,400.00
3.1.19 Office of the PESO	= 21,900.00
<b>Sub-Total</b>	<b>=2,007,900.00</b>

### 3.2 MOOE:

#### 3.2.1 MMO

- a. Other General Services = 8,500,000.00  
(Wages)
- b. Electricity Expenses = 800,000.00
- c. Fuel, Oil & Lubricants = 2,800,000.00
- d. Repairs & Maintenance = 1,000,000.00  
- Transportation Equipment

#### Sub-Total

= 13,100,000.00

### 3.3 CAPITAL OUTLAY:



**3.3.1 MMO/MEO:**

- a. Buildings = 200,000.00  
(Improvement of New Mun. Bldg.)
- b. Buildings = 600,000.00  
(Water Proofing of New Mun. Bldg.)

**3.3.2 SANGGUNIANG BAYAN:**

- a. Office Equipment = 440,000.00  
(Proc. of Air-conditioning Unit, Window Blinds, & Filing Cabinet Shelves)
- b. Buildings = 300,000.00  
(Improvement of Multi-purpose Bldg. (New SB Bldg. Phase III) – Ceiling Works)
- c. Other Structures = 50,000.00  
(Installation of Session Hall Platform)

**Sub-Total = 1,590,000.00**

**3.4 SPECIAL PURPOSE APPROPRIATION**

**3.4.1 MMO:**

- a. Socio Cultural Activities = 1,500,000.00

**Sub-Total = 1,500,000.00**

**GRAND TOTAL = 18,197,900.00**

RESOLVED, as it is HEREBY RESOLVED, to enact the above Appropriation Ordinance.

RESOLVED FINALLY, to furnish copies of this Appropriation Ordinance to all concerned for their information and guidance.

Carried Unanimously.

ENACTED this 22<sup>nd</sup>. Day of July 2024.

X.....X

I HEREBY CERTIFY to the correctness of the foregoing ordinance which was duly adopted by the Sangguniang Bayan during its regular session held on July 22, 2024.



*Q*  
ANA MARIA SANORIA-ECIJA  
Secretary to the Sanggunian

**ATTESTED AND CERTIFIED  
TO BE DULY ADOPTED:**

*[Signature]*  
**HONORABLE ROMEO N. ALBARIDA**  
SB Member

*[Signature]*  
**HONORABLE ARTEMIO T. ALMOROTO**  
SB Member

*[Signature]*  
**HONORABLE JOEL N. DENOY**  
SB Member

*[Signature]*  
**HONORABLE EVANGELINE C. CARNO**  
SB Member

*[Signature]*  
**HONORABLE ORLANDO G. VIACRUSIS**  
SB Member

*[Signature]*  
**HONORABLE EDUARDO E. TOLEDO**  
SB Member

*[Signature]*  
**HONORABLE PAOLO ANTONIO C. LAURENTE**  
SB Member

*[Signature]*  
**HONORABLE RICARDO L. GIVA**  
SB Member

*[Signature]*  
**HONORABLE ANA LOVE D. BORDEN**  
Ex-Officio Member, Mun. SK Federation President

*[Signature]*  
**HONORABLE JOEL G. TACOY**  
Ex-Officio Member, LNB President

*[Signature]*  
**HONORABLE VINCENT LYNBERN P. TACOY**  
Presiding Officer

APPROVED:

*[Signature]*  
**HONORABLE BERNARDINO G. TACOY**  
Municipal Mayor

*[Signature]*  
22 JUL 2024  
Date Signed

4  
Resolution 24-143

Appropriation Ordinance No. 02

Municipal Supplemental Budget No. 02

July 22, 2024



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF MATAG-OB**  
**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF  
THE SANGUNIANG BAYAN OF MATAG-OB, LEYTE, HELD AT THE  
LEGISLATIVE SESSION HALL AT 9 O'CLOCK A.M. ON JULY 22,  
2024.

**RESOLUTION NO. 24-142**  
**Proponent: Honorable Joel N. Denoy**

A RESOLUTION AUTHORIZING THE REVERSION OF FUNDS  
AMOUNTING TO TWO MILLION, TWO HUNDRED SEVEN THOUSAND,  
NINE HUNDRED PESOS (Php2,207,900.00) FROM PERSONAL SERVICES  
OF VARIOUS VACANT PLANTILLA POSITIONS AND UNEXPENDED  
SPECIAL PURPOSE APPROPRIATIONS.

WHEREAS, it has come to the knowledge of this August Body  
that there are funds available for reversion in the total amount of Two  
Million, Two Hundred Seven Thousand, Nine Hundred Pesos  
(Php2,207,900.00) as mentioned above, as certified to by the Local  
Finance Committee;

WHEREAS, various departments within our Local Government  
Unit of Matag-ob, Leyte have reported vacant positions resulting in  
unutilized funds within the personal services budget;

WHEREAS, certain special purpose appropriations in the Office  
of the Municipal Agriculture have also remained unexpended;

WHEREAS, it is deemed in the best interest of the municipality  
to revert these unused funds to ensure they can be appropriately  
allocated for other necessary expenditures as reflected in the Municipal  
Supplemental Budget No. 02 for the current fiscal year;

WHEREAS, below are the details of the funds for reversion:



Office	Object of Expenditur	Amount of Appropriation	Amount to be reverted
<b>I. Office of the Mun. Mayor</b>			
1.1 Administrative Aide V1	Personal Services	259,135.00	259,135.00
1.2 Security Agent 1	Personal Services	286,184.00	286,184.00
<b>II. Office of the Municipal Agriculture</b>			
2.1 Agricultural Technologist	Personal Services	328,560.00	328,560.00
2.2 Senior Agriculturist	Personal Services	619,327.00	619,327.00
	Special Purpose Appropriations	200,000.00	200,000.00
<b>III. Office of the MDRRMO</b>			
3.1 LDRRMO II	Personal Services	494,539.00	494,539.00
<b>IV. Office of the Mun. Treasurer</b>			
4.1 Administrative Aide II (Messenger)	Salary Jan-Feb. 2024	20,155.00	20,155.00
<b>TOTAL APPROPRIATIONS FOR REVERSION</b>			<b>2,207,900</b>

Now therefore, the Sangguniang Bayan, on motion of the Honorable Joel N. Denoy, with the unanimous accord of all other members present, be it:

RESOLVED, as it is HEREBY RESOLVED, to AUTHORIZE THE REVERSION OF FUNDS AMOUNTING TO TWO MILLION, TWO HUNDRED SEVEN THOUSAND, NINE HUNDRED PESOS (Php2,207,900.00) FROM PERSONAL SERVICES OF VARIOUS VACANT PLANTILLA POSITIONS AND UNEXPENDED SPECIAL PURPOSE APPROPRIATIONS.

RESOLVED FINALLY, to furnish copies of this resolution to all concerned for their information and guidance.

Carried Unanimously.

ADOPTED this 22<sup>nd</sup>. Day of July 2024.

X.....X

I HEREBY CERTIFY to the correctness of the foregoing ordinance which was duly adopted by the Sangguniang Bayan during its regular session held on July 22, 2024.





ANA MARIA SANORIA-ECIJA  
Secretary to the Sanggunian

**ATTESTED AND CERTIFIED  
TO BE DULY ADOPTED:**

**HONORABLE ROMEO N. ALBARIDA**  
SB Member

**HONORABLE ARTEMIO T. ALMOROTO**  
SB Member

**HONORABLE JOEL N. DENOY**  
SB Member

**HONORABLE EVANGELINE C. CARNO**  
SB Member

**HONORABLE ORLANDO G. VIACRUSIS**  
SB Member

**HONORABLE EDUARDO E. TOLEDO**  
SB Member

**HONORABLE PAOLO ANTONIO C. LAURENTE**  
SB Member

**HONORABLE RICARDO L. GIVA**  
SB Member

**HONORABLE ANA LOVE D. BORDEN**  
Ex-Officio Member, Mun. SK Federation President

**HONORABLE JOEL G. TACOY**  
Ex-Officio Member, LNB President

**HONORABLE VINCENT LYNNERN P. TACOY**  
Presiding Officer

APPROVED:

**HONORABLE BERNANDINO G. TACOY**  
Municipal Mayor

22 JUL 2024  
Date Signed



BAGONG PILIPINAS

REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

**MUNICIPALITY OF MATAG-OB**

**MUNICIPAL BUDGET OFFICE**

**INDORSEMENT**

July 18, 2024

Respectfully forwarding to the Sangguniang Bayan through the Presiding Officer, Municipality of Matag-ob, Matag-ob, Leyte, the Request for Supplemental Budget No. 02, FY 2024 - General Fund in the amount Of Eighteen Million One Hundred Ninety Seven Thousand Nine Hundred Pesos (P18,197,900.00) Only, for review and approval.

**MARIAN B. TAN**  
Municipal Budget Officer



PRODUCTIVE.  
PROGRESSIVE.  
POPULAR. 0932 0757  
PEACEFUL MATAG-OB

ONE LGU Matag-ob, Leyte

email@email.com

+63 912-345-6789

Diversion Road, New Municipal Building,  
Municipal Government Complex,  
Barangay San Guillermo, Matag-ob, Leyte  
6532 Philippines

"The Town of United and Happy People"

**STATEMENT OF FUNDING SOURCES  
SUPPLEMENTAL BUDGET NO. 02  
Fiscal Year 2024**



**MATAG-OB, LEYTE**  
Province/City/Municipality

**GENERAL FUND**  
Fund/Special Account

Particulars (1)	Account Classification (2)	Amounts (3)
1.0 New Revenue Sources Tax Revenue Loan Proceeds (Borrowings)		
2.0 Actual Collections in Excess of the Estimated Income		
3.0 Savings 3.1 Surplus		15,990,000.00
3.2 Reversions:		
a. Vacant Positions		2,007,900.00
b. Office of the Municipal Agriculture - Special Purpose Appropriation:		
a. Red Rice Production		200,000.00
4.0 Realignment		
<b>TOTAL</b>		<b>18,197,900.00</b>

Certified Correct:

  
**RIZALYN E. BILBAO**  
Local Treasurer

  
**JAYSHREE M. DELA CERNA**  
Local Accountant

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**STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2024**  
**LGU - MATAG-OB, LEYTE**



**SUPPLEMENTAL BUDGET NO. 02**

AIP Ref. Code	Implementing Office	Particulars/Purpose	Object of Expenditures	Account Code	Amount
<b>PERSONAL SERVICES</b>					
9000-001	Mun. Vice-Mayor	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	1,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	1,100.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	20,000.00
		<b>Total</b>			
9000-001	Secretary to the Sanggunian I	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	1,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	1,100.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	20,000.00
		<b>Total</b>			
9000-001	Sangguniang Bayan	Representation Allowance (RA)	Other Compensation	5-01-02-020	90,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	90,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	13,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	14,300.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	240,000.00
		<b>Total</b>			
1000-001	MMO	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	12,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	13,200.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	240,000.00
		<b>Total</b>			
<b>SUB-TOTAL PS</b>					<b>810,700.00</b>

Prepared by:

  
**MARIAN B. TAN**  
Local Budget Officer

Approved by:

  
**BERNANDINO G. TACOY**  
Local Chief Executive

**STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2024**  
**LGU - MATAG-OB, LEYTE**

**SUPPLEMENTAL BUDGET NO. 02**

AIP Ref. Code	Implementing Office	Particulars/Purpose	Object of Expenditures	Account Code	Amount
<b>PERSONAL SERVICES</b>					
1000-004	HRMO	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	1,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	1,100.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	20,000.00
		<b>Total</b>			<b>40,100.00</b>
		1000-006	MCR	Representation Allowance (RA)	Other Compensation
Transportation Allowance (TA)	Other Compensation			5-01-02-030	9,000.00
Clothing Allowance	Other Compensation			5-01-02-040	1,000.00
Pag-Ibig Contributions	Personnel Benefit Contributions			5-01-03-020	1,100.00
Service Recognition Incentive	Other Personnel Benefits			5-01-04-990	20,000.00
<b>Total</b>					<b>40,100.00</b>
1000-007	GSO			Representation Allowance (RA)	Other Compensation
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	2,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	2,200.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	40,000.00
		<b>Total</b>			<b>62,200.00</b>
		1000-008	MBO	Representation Allowance (RA)	Other Compensation
Transportation Allowance (TA)	Other Compensation			5-01-02-030	9,000.00
Clothing Allowance	Other Compensation			5-01-02-040	1,000.00
Pag-Ibig Contributions	Personnel Benefit Contributions			5-01-03-020	1,100.00
Service Recognition Incentive	Other Personnel Benefits			5-01-04-990	20,000.00
<b>Total</b>					<b>40,100.00</b>
<b>SUB-TOTAL PS</b>					<b>182,500.00</b>

Prepared by:

  
**MARIAN B. TAN**  
 Local Budget Officer

Approved by:


  
**BERNANDINO G. TACOY**  
 Local Chief Executive

**STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2024**  
**LGU - MATAG-OB, LEYTE**

**SUPPLEMENTAL BUDGET NO. 02**

AIP Ref. Code	Implementing Office	Particulars/Purpose	Object of Expenditures	Account Code	Amount
<b>PERSONAL SERVICES</b>					
1000-009	Mun. Accountant	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	3,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	3,300.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	60,000.00
		<b>Total</b>			
1000-010	MTO	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	6,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	6,600.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	120,000.00
		<b>Total</b>			
1000-011	Mun. Assessor	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	1,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	1,100.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	20,000.00
		<b>Total</b>			
1000-015	LDRRMO	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	1,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	2,000.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	40,000.00
		<b>Total</b>			
<b>SUB-TOTAL PS</b>					<b>336,000.00</b>

Prepared by:

  
**MARIAN B. TAN**  
 Local Budget Officer

Approved by:

  
**BERNANDINO G. TACOY**  
 Local Chief Executive

**STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2024**  
**LGU - MATAG-OB, LEYTE**

**SUPPLEMENTAL BUDGET NO. 02**

AIP Ref. Code	Implementing Office	Particulars/Purpose	Object of Expenditures	Account Code	Amount
<b>PERSONAL SERVICES</b>					
8000-001	MEO	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	5,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	5,300.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	80,000.00
		<b>Total</b>			<b>108,300.00</b>
8000-002	OMA	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	5,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	5,500.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	80,000.00
		<b>Total</b>			<b>108,500.00</b>
8000-013	MENRO	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	1,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	2,200.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	20,000.00
		<b>Total</b>			<b>41,200.00</b>
3000-200-001	MHO	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	11,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	12,100.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	220,000.00
		<b>Total</b>			<b>261,100.00</b>
<b>SUB-TOTAL PS</b>					<b>519,100.00</b>

Prepared by:

*Mari*  
**MARIAN B. TAN**  
 Local Budget Officer

Approved by:

*Bernandino G. Tacoy*  
**BERNANDINO G. TACOY**  
 Local Chief Executive

**STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2024**  
**LGU - MATAG-OB, LEYTE**

**SUPPLEMENTAL BUDGET NO. 02**

AIP Ref. Code	Implementing Office	Particulars/Purpose	Object of Expenditures	Account Code	Amount
<b>PERSONAL SERVICES</b>					
3000-500-001	MSWDO	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		Clothing Allowance	Other Compensation	5-01-02-040	3,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	3,300.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	60,000.00
		<b>Total</b>			
1000-005	MPDC	Representation Allowance (RA)	Other Compensation	5-01-02-020	9,000.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	9,000.00
		<b>Total</b>			
1000-013	Mun. Administrator	Representation Allowance (RA)	Other Compensation	5-01-02-020	6,750.00
		Transportation Allowance (TA)	Other Compensation	5-01-02-030	6,750.00
		Clothing Allowance	Other Compensation	5-01-02-040	1,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	900.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	20,000.00
		<b>Total</b>			
1000-14	PESO	Clothing Allowance	Other Compensation	5-01-02-040	1,000.00
		Pag-Ibig Contributions	Personnel Benefit Contributions	5-01-03-020	900.00
		Service Recognition Incentive	Other Personnel Benefits	5-01-04-990	20,000.00
		<b>Total</b>			
<b>SUB-TOTAL PS</b>					<b>159,600.00</b>
<b>TOTAL APPROPRIATION - PS</b>					<b>2,007,900.00</b>

Prepared by:

  
**MARIAN B. TAN**  
 Local Budget Officer

Approved by:

  
**BERNANDINO G. TACOY**  
 Local Chief Executive



**STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2024**  
**LGU - MATAG-OB, LEYTE**

**SUPPLEMENTAL BUDGET NO. 02**

AIP Ref. Code	Implementing Office	Particulars/Purpose	Object of Expenditures	Account Code	Amount
<b>MAINTENANCE AND OTHER OPERATING EXPENDITURES</b>					
1000-001	MMO	Wages of Job Order/Contractual Employees	Other General Services	5-02-12-990	8,500,000.00
		Expenses for the costs of electricity consumed in the government operations/projects	Electricity Expenses	5-02-04-020	800,000.00
		Procurement of fuel, oil and lubricants used for the Government vehicles	Fuel, Oil and Lubricants Exp.	5-02-03-090	2,800,000.00
		Expenses for the repairs & maint. Of motor vehicles & other transportation equipment	Repairs & Maint. - Transportation Equip.	5-02-13-060	1,000,000.00
<b>TOTAL APPROPRIATION - MOOE</b>					<b>13,100,000.00</b>
<b>CAPITAL OUTLAY</b>					
1000-001	MMO/MEO	Improvement of New Municipal Building	Buildings	1-07-04-010	200,000.00
		Waterproofing of New Municipal Building	Buildings	1-07-04-010	600,000.00
9000-001	Sangguniang Bayan	Procurement of Airconditioning Unit, Window Blinds & Filing Cabinet Shelves	Office Equipment	1-07-05-020	440,000.00
		Improvement of Multi-purpose Building (New SB Bldg. - Phase III) - Ceiling Works	Buildings	1-07-04-010	300,000.00
		Installation of Session Hall Platform	Other Structures	1-07-04-990	50,000.00
<b>TOTAL APPROPRIATION - CO</b>					<b>1,590,000.00</b>
<b>SPECIAL PURPOSE APPROPRIATION</b>					
1000-001	MMO	Socio-cultural Activities	Other Maint. & Operating Expenses	5-02-99-990	1,500,000.00
<b>TOTAL APPROPRIATION - SPA</b>					<b>1,500,000.00</b>
<b>TOTAL SUPPLEMENTAL APPROPRIATION</b>					<b>18,197,900.00</b>

Prepared by:

*fbw*  
**MARIAN B. TAN**  
 Local Budget Officer

Approved by:

*Bernandino G. Tacoy*  
**BERNANDINO G. TACOY**  
 Local Chief Executive

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**  
As of December 31, 2024

Office 1	Object of Expenditures 2	Amount of Appropriation 3	Amount of Obligation 4	Unobligated to date 5	Amount to be reverted 6
<b>I. Office of the Municipal Mayor</b>	<b>Personal Services</b>				
	1.1 Administrative Aide VI				
	1. Salary	157,980.00			157,980.00
	2. Mid-year Bonus	13,165.00			13,165.00
	3. Year-end Bonus	13,165.00			13,165.00
	4. Cash Gift	5,000.00			5,000.00
	5. Retirement and Life Insurance Premiums	18,958.00			18,958.00
	6. Pag-IBIG Contributions	1,200.00			1,200.00
	7. PhilHealth Contributions	3,950.00			3,950.00
	8. ECI Premiums	1,200.00			1,200.00
	9. Monetization	9,517.00			9,517.00
	10. PERA	24,000.00			24,000.00
	11. Clothing Allowance	6,000.00			6,000.00
12. PEI	5,000.00			5,000.00	
	<b>Total</b>	<b>259,135.00</b>			<b>259,135.00</b>
1.2 Security Agent I	<b>Personal Services</b>				
	1. Salary	177,696.00			177,696.00
	2. Mid-year Bonus	14,808.00			14,808.00
	3. Year-end Bonus	14,808.00			14,808.00
	4. Cash Gift	5,000.00			5,000.00
	5. Retirement and Life Insurance Premiums	21,324.00			21,324.00
	6. Pag-IBIG Contributions	1,200.00			1,200.00
	7. PhilHealth Contributions	4,443.00			4,443.00
	8. ECI Premiums	1,200.00			1,200.00
	9. Monetization	10,705.00			10,705.00
	10. PERA	24,000.00			24,000.00
	11. Clothing Allowance	6,000.00			6,000.00
	12. PEI	5,000.00			5,000.00
	<b>Total</b>	<b>286,184.00</b>			<b>286,184.00</b>
<b>II. Office of the Mun. Agriculture</b>	<b>Personal Services</b>				
	2.1 Agricultural Technologist				
	1. Salary	208,584.00			208,584.00
	2. Mid-year Bonus	17,382.00			17,382.00
	3. Year-end Bonus	17,382.00			17,382.00
	4. Cash Gift	5,000.00			5,000.00
	5. Retirement and Life Insurance Premiums	25,031.00			25,031.00
	6. Pag-IBIG Contributions	1,200.00			1,200.00
	7. PhilHealth Contributions	5,215.00			5,215.00
	8. ECI Premiums	1,200.00			1,200.00
	9. Monetization	12,566.00			12,566.00
	10. PERA	24,000.00			24,000.00
	11. Clothing Allowance	6,000.00			6,000.00
12. PEI	5,000.00			5,000.00	
	<b>Total</b>	<b>328,560.00</b>			<b>328,560.00</b>
	<b>Sub-total</b>	<b>873,879.00</b>			<b>873,879.00</b>

Office 1	Object of Expenditures 2	Amount of Appropriation 3	Amount of Obligation 4	Unobligated to date 5	Amount to be reverted 6
2.2 Senior Agriculturist	<b>Personal Services</b>				
	1. Salary	420,528.00			420,528.00
	2. Mid-year Bonus	35,044.00			35,044.00
	3. Year-end Bonus	35,044.00			35,044.00
	4. Cash Gift	5,000.00			5,000.00
	5. Retirement and Life Insurance Premiums	50,464.00			50,464.00
	6. Pag-IBIG Contributions	1,200.00			1,200.00
	7. PhilHealth Contributions	10,514.00			10,514.00
	8. ECI Premiums	1,200.00			1,200.00
	9. Monetization	25,333.00			25,333.00
	10. PERA	24,000.00			24,000.00
	11. Clothing Allowance	6,000.00			6,000.00
	12. PEI	5,000.00			5,000.00
	<b>Total</b>	<b>619,327.00</b>			<b>619,327.00</b>
		<b>Special Purpose Appropriations</b>			
	Maintenance & Other Operating Expenditures				
	1. Red Rice Production	200,000.00			200,000.00
	<b>Total</b>	<b>200,000.00</b>			<b>200,000.00</b>
<b>III. Office of the MDRRMO</b>	<b>Personal Services</b>				
3.1 LDRRMO II	1. Salary	329,568.00			329,568.00
	2. Mid-year Bonus	27,464.00			27,464.00
	3. Year-end Bonus	27,464.00			27,464.00
	4. Cash Gift	5,000.00			5,000.00
	5. Retirement and Life Insurance Premiums	39,549.00			39,549.00
	6. Pag-IBIG Contributions	1,200.00			1,200.00
	7. PhilHealth Contributions	8,240.00			8,240.00
	8. ECI Premiums	1,200.00			1,200.00
	9. Monetization	19,854.00			19,854.00
	10. PERA	24,000.00			24,000.00
	11. Clothing Allowance	6,000.00			6,000.00
	12. PEI	5,000.00			5,000.00
	<b>Total</b>	<b>494,539.00</b>			<b>494,539.00</b>
<b>IV. Office of the Mun. Treasurer</b>	<b>Personal Services</b>				
4.1 Administrative Aide II (Messenger)	1. Salary - (January to February 2024)	20,155.00			20,155.00
	<b>Total</b>	<b>20,155.00</b>			<b>20,155.00</b>
	<b>Sub-total</b>	<b>1,334,021.00</b>			<b>1,334,021.00</b>
	<b>GRAND TOTAL</b>	<b>2,207,900.00</b>			<b>2,207,900.00</b>

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.

  
**RIZALYN E. BILBAO**  
Local Treasurer

  
**MARIAN B. TAN**  
Local Budget Officer

  
**JAYSHREE M. DELA CERNA**  
Local Accountant

  
**BERNARDINO G. TACOY**  
Local Chief Executive



BAGONG PILIPINAS

REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

**MUNICIPALITY OF MATAG-OB**

**MUNICIPAL BUDGET OFFICE**

10

## CERTIFICATION

This is to certify that funds are actually available to back up cash from the Municipality of Matag-ob's Surplus, Reversions of Vacant Positions and from the Office of the Municipal Agriculture which is in the Special Purpose Appropriation – Red Rice Production in the amount of **Eighteen Million One Hundred Ninety Seven Thousand Nine Hundred Pesos (P18,197,900.00)** for LGU's operation.

This further certifies that the amount stated above is available for Supplemental Budget No. 02, FY 2024.

Given at Matag-ob, Leyte this 15<sup>th</sup> day of July, 2024.

  
**RIZALYN E. BILBAO**  
Municipal Treasurer

  
**JAYSHREE M. DELA CERNA**  
Municipal Accountant