

Item No.: 31

Date: 01 2024 OCT

St. Michael Mabaplag Farmers' Asso.

Please submit five (5) copies each of the following to apply for Accreditation of your Organization:

1. Letter of Application
2. Duly accomplished Application Form for Accreditation
3. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in a local special body
4. Certificate of Registration or existing valid Certificate of Accreditation from any NGA (or in the case of IPOs, certification issued by NCIP)
5. List of current Officers
6. For CSOs that have been in operation for at least one (1) year, Minutes of the Annual Meetings of the immediately preceding year as certified by the organization's board secretary or Certification from the board secretary certifying the annual meeting's conduct, including the date, location, attendees, and agenda
7. For CSOs that have been in operation for at least one (1) year, Annual Accomplishment Report for the immediately preceding year
8. For CSOs that have been in operation for at least one (1) year, Financial Statement, at the minimum, signed by the executive officers of the organization, also of the immediately preceding year, and indicating therein other information such as revenue, expenses and the source(s) of funds

Checked by:
Dini - SP
9/27/24

Note: Templates are available for download at <https://bit.ly/CSO-LSB-Annexes> or at the SP

Sept. 26, 2024

HON. LEONARDO M. JAVIER JR.
Presiding Officer, Sangguniang Panlalawigan
Provincial Local Government Unit
Province of Leyte


Dear Vice Governor Javier:

In response to your Notice of Call for Accreditation, kindly be informed that Saint Michael Mahaplag Farmers Association, with the Office address at Poblacion, Mahaplag Leyte, Philippines, would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the Department of Labor and Employment (DOLE);
4. List of Current Officers;
5. CY 2023 Minutes of the Annual Meeting
6. CY 2023 Annual Accomplishment Report
7. CY 2023 Financial Statements

Thank you,


CHARLITO F. MONDRAGON
President, Saint Michael Mahaplag Farmers Association
Mahaplag Leyte

Annex E: Board Resolution – Intention for Accreditation

SAINT MICHAEL MAHAPLAG FARMERS ASSOCIATION
Poblacion, Mahaplag Leyte

EXCERPTS of the Minutes of Board Meeting dated August 5, 2023 at Saint Michael Archangel Parish. The meeting started at 8:30 in the morning. Mr. Charlito F. Mondragon presided the meeting for the purposes of deliberating the intent of the association for accreditation at the Office of the Provincial Vice Governor, Provincial Local Government of Leyte. The intent was unanimously voted by members of the Board via a motion raised by Bro. Ramil Castañarez and duly seconded by Bro. Glenn Bartolini. The meeting ended at 11:30 in the morning.

BOARD RESOLUTION NO. 4
Series of 2023

WHEREAS, Section 108 of the Local Government Code of 1991(RA 7160) provides for the accreditation of civil society organizations;

WHEREAS, on January 2, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-005 on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Boards – to co-implement DILG Programs and Projects;

WHEREAS, in the name of Saint Michael Mahaplag Farmers Association Special Board Meeting held at Saint Michael Archangel Parish Hall on August 5, 2023, attended by the following Board Members present, the following resolution was approved and adopted;

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 08 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-005, and to apply for membership in a local Special Body in the Province of Leyte, Provincial Local Government Unit;

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sangguniang Committee on Accreditation, the Honorable Councilor;

RESOLVED FURTHERMORE, that the following representatives of the Association are authorized and directed to take any action necessary to effectuate the foregoing resolution:

Annex C: Application Form for Accreditation and Checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of the Association: **Saint Michael Mahaplag Farmers Association**

Address: **Poblacion Mahaplag Leyte**

Contact No.: 01679365243

Email Address: wardrapndalitoq2@gmail.com

Date Organized: September 2022

Sector/s Represented: **Farmers**

Purposes/Objectives:

To operate as Producers, Manufactures, and Dealers of Organic Feeds using organic farm and agricultural products to hog growers and poultry raisers as Farmers Association, within its locale and other nearby towns.

To sustain farm production and cropping, feasibility, marketability and profitability for common and equal sharing among members of the Farmers Association.

To take partnership with the Local and Provincial Government of Leyte on the procurement of machineries necessary in the production of organic feeds, as a mean source of income generating projects of the Association.

Services that the organization provides or can participate in:

1. Farming
2. Cropping
3. Manufacturing
4. Marketing and Delivery
5. Dealing
6. Education and Training

Registering Agency:

Date Registered: Feb. 2023

Securities and Exchanges Commission

ROB-WLFO-2023-02-WA-1964

Cooperative Development Authority

Department of Labor and Employment

Department of Human Settlement and Urban Development

National Commission on Indigenous Peoples

Accrediting Agency (If any)

Date Accredited: Feb. 2023

Commission on Population and Development

ROB-WLFO-2023-02-WA-1964

Department of Agriculture

Department of Public Works and Highways

Department of Social and Welfare Development

Department of the Interior and Local Government

Department of Labor and Employment

- National Commission for Culture and the Arts
- President commission for the Urban Poor
- Philippine Drug Enforcement Agency
- Others (Please specify) MAHAPLAG LGU

Organizational Level:

- Barangay Level
- Chapter
- Affiliate of the larger organization (specify organization) _____
- Others (specify) _____

Project implemented in the Municipality of the Saint Michael Mahaplag Farmers Association

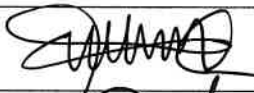


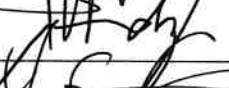

Year	Project	Cost	Financial Source	Beneficiaries	Status Completed / On-going
2022	SHeG – Self Help Group SAVINGS 20.00 per week	-	-	Members	On-going
2023	Corn Plantation	26,796.00	Savings	Members	On-Going

Acted and Endorsed by:

Processing Officer / Administrator

Action taken: **Approved** **Disapproved**

ADOPTED unanimously by the Board of Saint Michael Mahaplag Farmers Association this 5th day of August 2023 in the Province of Leyte, Municipal Local Government Unit of Mahaplag, Leyte.

Name	Position	Signature
PAYAO , JONATHAN	BOD	
PURGATORIO, FELIX	BOD	
CASTAÑAREZ, RAMIL	BOD	
MENDEZ , RICHARD	BOD	
GONZALES , RUPERTO	BOD	


CHARLITO F. MONDRAGON
 President, Board Chairperson

01 SEP 2023

SUBSCRIBE AND SWORN TO before me this ___ th day of August, 2023 in MAHAPLAG, LEYTE, Affiant exhibiting to me his/her IDs with valid valid

Identification No. LTD DRIVER'S LICENSE issued on ___ at VALID UNTIL 2022-08-29
NO. 403-96-621185

Doc. No. 122
 Page No. 26
 Book No. XXII
 Series of 2023


ATTY. JASON M. ALONZO
 NOTARY PUBLIC
 FOR BAYBAY CITY, MAHAPLAG, AND ALBUERA, LEYTE
 NOTARIAL COMMISSION NO. 1-22-06-04
 VALID UNTIL DECEMBER 31, 2023
 I-FILE COMPLIANCE NO. VII-0016326
 VALID UNTIL APRIL 14, 2025
 PTR NO. 7233801 / 01-03-2023 / MAHAPLAG, LEYTE
 IBP NO. 256516 / 12-31-2022 / PASIG CITY
 ROLL NO. 63051
 TIN 943-964-140
 INDEPENDENCE ST., BRGY. POBLACION, MAHAPLAG, LEYTE



Republic of the Philippines
 DEPARTMENT OF LABOR AND EMPLOYMENT
 Regional Office No. VIII
 WESTERN LEYTE FIELD OFFICE
 Ormoc City

DOLERO8-ORD-F1
 Revision No. 00
 Date Issued: 11 July 2018

**Registration Certificate No.
 R08-WLFO-2023-02-WA-1964**

KNOW ALL MEN BY THESE PRESENTS:

**SAINT MICHAEL
 MAHAPLAG FARMER'S
 ASSOCIATION**
 Brgy. Malinao, Mahaplag, Leyte

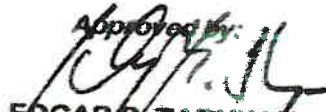
By virtue of the provisions of the Labor Code, as amended, and its implementing rules has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

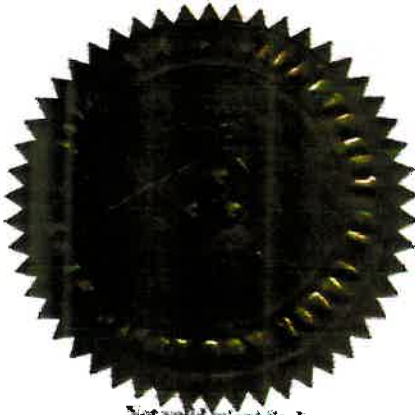
This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 14th day of March 2023.

By authority of the Regional Director:

HENRY JOHN S. JALBUENA
 Regional Director

Approved by:

EDGAR B. TABUYAN
 CHIEF IEO, Head WFO



Not valid w/out Seal

Saadian St., Sitio Kalipay, Brgy. Cogon
 Ormoc City, Leyte
 Tel No 561-4516
 dolero8_wlfo@yahoo.com



Annex F. List of Current Officers and Members**List of Current Officers and Members of Saint Michael Mahaplag Farmers Association
as of August 2023**

No.	Name of Officers and Members	Position
1.	MONDRAGON , CHARLITO	President
2.	BARTOLINI , GLENN	Vice President
3.	SAMACO , RANULFO	Secretary
4.	UTOM , FRANCISCO	Treasurer (1)
5.	BERGADO , ROMEO	Treasurer (2)
6.	MALINAO , JONATHAN	Auditor
7.	ABENOJA , HARVEY	Public Information Officer
8.	VILLOCINO , PASCUAL	Public Information Officer
9.	PAYAO , JONATHAN	Board Member
10.	PURGATORIO, FELIX	Board Member
11.	CASTAÑAREZ, RAMIL	Board Member
12.	MENDEZ , RICHARD	Board Member
13.	GONZALES , RUPERTO	Board Member
14.	ABAD , CORNELIO	Member
15.	ABALORA , CELESTINO	Member
16.	ABENOJA , RODULFO	Member
17.	ABRIO , EULOGIO	Member
18.	ACIDO , FLAVIANO	Member
19.	ACIDO , LEMWIL	Member
20.	AGUILLON , RODOLFO	Member
21.	AGUILLON , PABLITO	Member
22.	ALAJAS , RENATO	Member
23.	ALDAMIA , SANTIAGO	Member
24.	AMADAR , RUEL	Member
25.	AÑONUEVO , ALFREDO	Member
26.	AÑORA , LELITO	Member
27.	ARSENAS , NELSON	Member
28.	ATWEL , OSCAR	Member
29.	BAHALIA , LUCIANO	Member
30.	BARTOLINI , FELIXBERTO III	Member
31.	BERGADO , RENATO	Member
32.	BERNANIZA , ROLANDO	Member
33.	BITOY , MESAEL	Member

34.	BITUIN , NAPOLEON	Member
35.	BITUIN , ROMULO	Member
36.	BRAVO , DEMETRIO	Member
37.	BUG-ATAN , LITO	Member
38.	BUG-ATAN , MARINO	Member
39.	CAADYANG , RUBEN	Member
40.	CABALO , MARK MARTIN	Member
41.	CABARDO , LEVI	Member
42.	CAGABHION , ALVIN	Member
43.	CASIMERO , ALBERTO	Member
44.	CASTAÑAREZ , AURELIO	Member
45.	CASTILLON , JOEL	Member
46.	CLAVERIA , LEONCIO	Member
47.	CONTRIDAS , BRANDO	Member
48.	DAMALERIO , JULITO	Member
49.	DAPITON , LUISITO	Member
50.	DATWIN , EUSTAQUIO	Member
51.	DEDAL , ELEUTERIO	Member
52.	DEGAMON , ANTONIO	Member
53.	DICDICAN , SATURNINO	Member
54.	DUPALCO , ROMEL	Member
55.	ECHAVEZ , ANDRONICO	Member
56.	EDLOY , ROGELIO	Member
57.	EMPRON , BRYAN	Member
58.	EMPUESTO , FLORENTINO	Member
59.	ESCASINAS , NOEL	Member
60.	ESCORO , RENATO	Member
61.	ESCORO , EDUARDO	Member
62.	ESTELLORE , TRANQUILINO	Member
63.	ESTELLORE , VICENTE	Member
64.	ETA , FERNANDO	Member
65.	GALENZOGA , BRYAN	Member
66.	GALONIA , MELECIO	Member
67.	GASATAN , DIOSCORO	Member
68.	GAMAYON , RASUL	Member
69.	GATOC , ARMANDO	Member
70.	GLORIA , DIOSCORO	Member

71.	GOMEZ , ROMEL	Member
72.	HILAGA , ROLANDO	Member
73.	IMPUESTO , DOMINGO	Member
74.	IYANA , CAMELO	Member
75.	JUMAMOY , DOMINADOR	Member
76.	LABUSTRO , ZOSIMO	Member
77.	LAMPIT , REYNALDO	Member
78.	LAWAG , MARIO	Member
79.	LOREJAS , VIRGIL	Member
80.	LUCERO , FRANCISCO	Member
81.	MADIS , MARIO	Member
82.	MAGNO , PEDRO	Member
83.	MAGSOLING , ERIC	Member
84.	MAMATO , CERIACO	Member
85.	MANO , MELANIO	Member
86.	MENDEZ , DINDO	Member
87.	MONAREZ , DANIBOY	Member
88.	NAPOLES , JOSE	Member
89.	ORAÑO , ELENITO	Member
90.	ORAÑO , NAP DANIEL	Member
91.	PABIA , JOVEN	Member
92.	PADERES , LOLITO	Member
93.	PADON , ERIC	Member
94.	PANAL , REYNALDO	Member
95.	PAULE , ROMEO	Member
96.	POLISTICO , TEMESTOCLES	Member
97.	PUDA , PETRONIO	Member
98.	QUANO , RUSTICO	Member
99.	RAMAL , ALAN	Member
100.	REMOL , EUGENIO	Member
101.	REMOL , ERIC RAYMOND	Member
102.	RODRIGUEZ , RENAN	Member
103.	ROLUNA , FELIX	Member
104.	SALVAME , NOEL	Member
105.	SARAOSOS , RUEL	Member
106.	SENIT , EDILBERTO	Member
107.	SICO , RENATO	Member

108.	TORRES , JAYSON	Member
109.	TUÑACAO , WILLIAM	Member
110.	VASQUEZ , JULITO	Member
111.	VERRA , SILVANO	Member
112.	VILLACORTA , ABEL	Member
113.	VILLAFLOR , JUNIFLOR	Member
114.	VISCARA , MANUEL	Member

SAINT MICHAEL MAHAPLAG FARMERS ASSOCIATION

Activity: Regular Monthly Meeting

Participants: Officers and members of the Association

Date and Time: August 5, 2023, at 8:30 in the morning

Expectations of the Activity:

To formalize the response on the call of Accreditation of the Association to the Office of the Governor, through the Vice Governor of Leyte and its Sangguniang Panlalawigan, Provincial Local Board Member, Leyte.

General Objective:

1. Apply for Accreditation of the Association at the Office of the Provincial Governor, through the Office of the Provincial Vice Governor and Sangguniang Panlalawigan Board Member.

Specific Objectives:

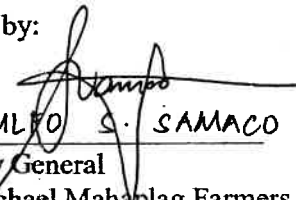
1. Be an official member of Accredited Civil Society Organization, as Farmers Association at the Office of the Provincial Governor;
2. Avail legal and accredited programs, financial and material assistance and agricultural aid, and agricultural equipment's on Crop Production and Marketing;
3. To participate continuing training and workshop necessary for feasibility, profitability, sustainability and marketability of finished agricultural products, cropping and farming;
4. Propose and submit request-proposal to the Office of the Governor for assistance of Feed Mill Machines, Chipper Machines, Mixer, Tractor and Cultivator, SILO Dryer, and Pelletizer Machine;
5. Finalize and decide on Accreditation of the Farmers Association.

Agenda:

1. **Documentation and Preparation.**
 - The Board agreed to assign a focal person on the preparation and documentation of the preparation of the documents.
 - The Board agreed to assign focal person, as authorized to officially transact business related to the mission and vision of the Association
2. **Continuing Education.**
 - The Board agreed to invite resource speaker on the Process and implementation of cropping stages in relation to the production of organic feeds
 - Attendance of all members is compulsory
3. **Attendance.**
 - Commitment to 100% participation and attendance at the office of the Governor in all courtesy calls, meetings, and conferences relevant to the mission and vision of the Association.

The meeting ended end 11:30 in the morning of the same day. Follow-up meetings and conferences will be posted at any platform.

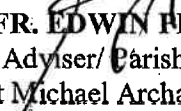
Prepared by:


RANULFO S. SAMACO
Secretary General
Saint Michael Mahaplag Farmers Association

Approved:


CHARLITO F. MONDRAGON
President, Saint Michael Mahaplag Farmers Association

Noted:

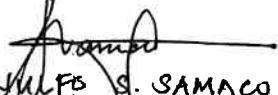

FR. EDWIN PERITO
Adviser/ Parish Priest
Saint Michael Archangel Parish

Annex H: Annual Accomplish Report

Saint Michael Mahaplag Farmers Association

<i>Name of Program/ Project/ Activity</i>	<i>Objectives</i>	<i>Duration /Date</i>	<i>Status, (Completed/ On-going)</i>		<i>Budget</i>	<i>Remarks</i>
DOLE Accreditation	Accomplish and apply for DOLE Accreditation RO 8	Sept. 2022 to January 2023	Completed		3,000	Officially Registered
BIR Accreditation	Accomplish and apply BIR Accreditation	January 2023 to Sept. 2023		On-going	5,000	On Process
Corn Cropping	Plant corn at the identified farm in partnership with the stakeholders	May 2023 to August 2023	Completed		8,000	Harvested
Provincial LGU Accreditation	Apply for accreditation at the Office of the Provincial Governor- Leyte	July 2023 – Sept. 2023		On-going	1,000 - Travel expense	On process
Municipal LGU Accreditation	Apply for accreditation at the Office of the Municipal Mayor- Mahaplag, Leyte	August 2023 – Sept. 2023		On-going	200 Prints expense	On process

Prepared by:


RANULFO S. SAMACO
 Secretary General
 Saint Michael Mahaplag Farmers Association

Approved:


CHARLITO F. MONDRAGON
 President, Saint Michael Mahaplag Farmers Association

**SAINT MICHAEL MAHAPLAG FARMERS ASSOCIATION
FINANCIAL STATEMENT FOR CALENDAR YEAR 2023**

A. ASSETS


Source/ Particular	Amount	Remarks
1. Cash on Box	0 57106.48	
2. Cash on Bank	2,675.98	
3. Account Receivable		
4.		
5.		
TOTAL		

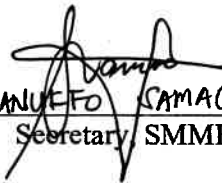
B. LIABILITIES/ EXPENSES

Particular	Amount	Remarks
Meeting Expenses		
Office Supplies		
Logistics/ Transportation		
Administrative/ Personnel		
Others:		
• Labor	21,796	
• corn seeds	5,000	
TOTAL		

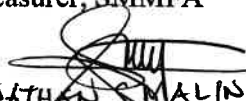
C. STANDING FUNDS/SAVINGS

Prepared by:

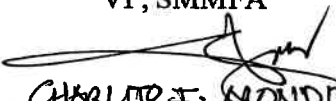

FRANCISCO A. UTO M Jr.
Treasurer, SMMFA


RANUFFO SAMACO
Secretary, SMMFA

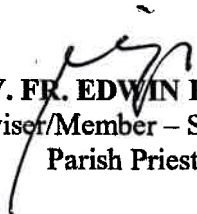

CHARLES H. BERTOLINI
VP, SMMFA


JONATHAN S. MALINARD
Auditor, SMMFA

Auditor, SMMFA


CHARLITO F. MONDRAGON
President, SMMFA

Noted:


REV. FR. EDWIN PERITO
Adviser/Member – SMMFA
Parish Priest