

Item No.: 10  
Date: 22 2024 OCT



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Provincial Capitol  
Tacloban City

-oOo-

**PROVINCIAL LEGAL OFFICE**

Released  
Time:  
Date: 10.11.24



**2<sup>nd</sup> INDORSEMENT**  
October 9, 2024

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 02, S.2024 of the Sangguniang Bayan of Villaba, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 02, S.2024 entitled: "An Ordinance Establishing and Institutionalizing a Drug-Free workplace, mandating the conduct of authorized drug testing annually in all offices of the Local Government Unit of Villaba, Leyte."

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance to its power under Section 447(1)(v)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160) in relation to RA 9165<sup>2</sup>. Hence, recommending for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.



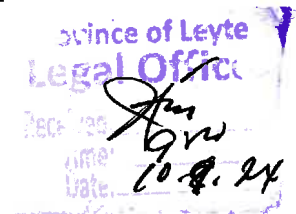
**ATTY. JOSE RAYMUND A. ACOL**  
*Asst. Provincial Legal Officer*

<sup>1</sup>(v) Enact ordinances intended to prevent, suppress and impose appropriate penalties for drug addiction, maintenance of drug dens, drug pushing, juvenile delinquency, and such other activities inimical to the welfare and morals of the inhabitants of the municipality;

<sup>2</sup> "Comprehensive Dangerous Drugs Act of 2002"

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**



**1<sup>ST</sup> INDORSEMENT**  
08 October 2024

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 02, S. 2024** of the **MUNICIPALITY OF VILLABA, LEYTE**, entitled: **An Ordinance Establishing and Institutionalizing a Drug-Free Workplace, Mandating the Conduct of Authorized Drug Testing Annually in All Offices of the Local Government Unit of Villaba, Leyte Including the Offices of its Thirty-Five (35) Barangay as well as Providing Sanctions for Violators and Appropriate Funds Thereof.**

A handwritten signature in black ink, appearing to read "Florinda Jil Suyvico".

**FLORINDA JIL SUYVICO**  
Secretary to the Sanggunian



October 8, 2024

**THE SANGGUNIANG PANLALAWIGAN MEMBERS**  
New Provincial Government Complex  
Campetic, Palo, Leyte

Thru: **LEONARDO M. JAVIER, JR.**  
Vice Governor/Presiding Officer

Hon. Sangguniang Panlalawigan Members:


We respectfully transmit herewith sixteen (16) copies of:

**MUNICIPAL ORDINANCE NO. 02, S-2024** entitled: "AN ORDINANCE ESTABLISHING AND INSTITUTIONALIZING A DRUG-FREE WORKPLACE, MANDATING THE CONDUCT OF AUTHORIZED DRUG TESTING ANNUALLY IN ALL OFFICES OF THE LOCAL GOVERNMENT UNIT OF VILLABA, LEYTE INCLUDING THE OFFICES OF ITS THIRTY-FIVE (35) BARANGAY AS WELL AS PROVIDING SANCTIONS FOR VIOLATORS AND APPROPRIATE FUNDS THEREOF,"

for review and approval.

Best regards.

Very truly yours,

  
**MC QUIRIE P. UMPAD**  
Secretary to the Sanggunian



Province of Leyte  
Legal Office

Recd. Year: \_\_\_\_\_  
Time: \_\_\_\_\_  
Date: \_\_\_\_\_



Republic of the Philippines  
Province of Leyte

Municipality of Villaba

# OFFICE OF THE SANGGUNIANG BAYAN

SANGGUNIANG BAYAN  
OCT 08 2024  
PROVINCE OF LEYTE

## MUNICIPAL ORDINANCE NO.02, S.2024

**AN ORDINANCE ESTABLISHING AND INSTITUTIONALIZING A DRUG-FREE WORKPLACE, MANDATING THE CONDUCT OF AUTHORIZED DRUG TESTING ANNUALLY IN ALL OFFICES OF THE LOCAL GOVERNMENT UNIT OF VILLABA, LEYTE INCLUDING THE OFFICES OF ITS THIRTY-FIVE (35) BARANGAY AS WELL AS PROVIDING SANCTIONS FOR VIOLATORS AND APPROPRIATE FUNDS THEREOF**

**Hon. Niel Albert B. Inopiquez**  
Sponsor

**WHEREAS**, the local government unit of Villaba, Leyte, strictly adheres to the policy of the State to Safeguard the integrity of its territory and the will-being of its citizenry Particularly the youth from the harmful of dangerous drugs on their Physical and mental well-being, and to defend the same against acts or missions detrimental to their development and preservation;




**WHEREAS**, towards this end, the local government unit shall pursue an intensive and unrelenting campaign against the trafficking and use of dangerous drugs and other Similar substances through an integrated system of planning, implementation and enforcement of anti-drug abuse policies, Programs and project;


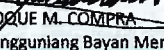
**WHEREAS**, Article V of R.A. 9165 otherwise known as the "Comprehensive Dangerous Drugs Act of 2002" provide for the promotion of a national drug-free workplace Program;



**WHEREAS**, the Civil Service Commission issued Memorandum Circular 13 series 2017, with Guidelines in the mandatory random drug test for public officials and employee's and for other purposes;


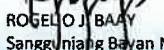
**WHEREAS**, the presence of drug abuse problem among officials and employee's in all work Places in the local government unit of Villaba will greatly affect its efficiency and Productivity in the delivery of basic services to its communities which will eventually result to the loss of respect, trust and confidence of its constituents;

**WHEREAS**, the Department of the Interior and Local Government issued Memorandum Circular No. 2018-213 dated December 21, 2018 addressed to among others, Municipal

  
DENNIS I. SY  
Vice Mayor/Presiding Officer  
  
FELIPE S. CABAS, SR  
Sangguniang Bayan Member  
  
MACARIO V. ESMAS  
LNB President

  
VIOLETA T. SUMAPIG  
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RILE CHRISTIAN G. VELOSO  
SK Pederasyon President

  
RHODORA A. YLAYA  
OIC, Secretary to the Sangguniang Bayan

  
ENGR. CARLOS G. VELOSO  
Municipal Mayor

Mayors, Punong Barangays and local Sangguniang Bayan member with Subject Dangerous Drugs Board Regulation No. 13, Series of 2018 re: Establishment and Institutionalization of Drug-Free Workplace Policies in all Government Offices, Including the Conduct of Authorized Drug Testing for Elective Local Official and Appointive Public Officer and for Other Purposes;

**WHEREFORE**, on motion of **Hon. Niel Albert B. Inopiquez**, duly seconded en masse, Be it;

**RESOLVED** as it is **HEREBY RESOLVED**, to enact this ordinance:

**AN ORDINANCE ESTABLISHING AND INSTITUTIONALIZING A DRUG-FREE WORKPLACE, MANDATING THE CONDUCT OF AUTHORIZED DRUG TESTING ANNUALLY IN ALL OFFICES OF THE LOCAL GOVERNMENT UNIT OF VILLABA, LEYTE INCLUDING THE OFFICES OF ITS THIRTY-FIVE (35) BARANGAY AS WELL AS PROVIDING SANCTIONS FOR VIOLATION AND FUNDS THEREOF.**

## ARTICLE I


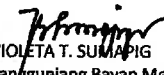

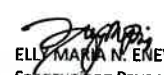

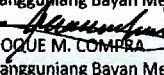
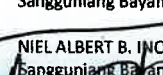
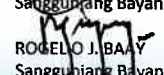

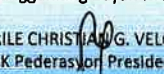


### General Principles and Policies

**Section 1. Short Title** — This ordinance shall be known as “A Drug-Free Workplace Ordinance in the Local Government Unit of Villaba, Leyte.”

**Section 2. Declaration of Policy** - The local government unit of Villaba recognizes the threat posed by drug abuse in the community and its ill effects in the workplace including among others inefficiency, decrease in productivity, increase accidents, absenteeism, lapses in the performance of assigned task, Criminality and the like and thereby declares the policy of the local government to absolutely prohibit the use of dangerous drugs in and outside the Workplaces by all its officials and employee’s including workplaces on its thirty-five (35) barangays.

**Section 3. Coverage**. — This ordinance is geared towards ensuring and maintaining a safe, secure and healthy workplace free from the use of dangerous drugs and free from other related activities as prescribed by R.A 9156.

This ordinance shall be applicable to all public officials, elected or appointed, Regular, Casual, Job Order employees and other government employees regardless of his/her employment status including barangay officials and its personnel and shall cover all stages of employment.

 DENNIS L. SY Vice Mayor / Presiding Officer	 VIOLETA T. SUMAPIG Sangguniang Bayan Member	 MERIAM P. UMPAD Sangguniang Bayan Member	 ELL MARIA N. ENEVOLDSEN Sangguniang Bayan Member
 FELIPE S. CASADOR Sangguniang Bayan Member	 ROQUE M. COMPRÁ Sangguniang Bayan Member	 NIEL ALBERT B. INOPIQUEZ Sangguniang Bayan Member	 ROGELIO J. BAA Sangguniang Bayan Member
 MACARIO V. ESMAS LNB President	 RILE CHRISTIAN G. VELOSO SK Pederasyon President	 RHODORA A. L. LAYA OIC, Secretary to the Sangguniang Bayan	 ENGR. CARLOS G. VELOSO Municipal Mayor

**Section 4. Definition of Terms** - As used in this Ordinance the following terms shall be defined as follows:

- a. **Workplace** - a Place where work is usually performed. For this purpose, it shall mean a11 the Offices of the local government und of Villaba including its thirty-five (35) barangays.
- b. **Unlawful Acts** - refer to any of the unlawful acts penalized under Article II of Republic Act 9165.
- c. **Public Officials and Employees** - any Person holding any public office in the local government unit of Villaba, by virtue of an appointed, Or election.
- d. **Contract of Service/job Order** - refers to employment covered by a contract Pertaining to lump sum work or services such as janitorial, Security, Or Consultancy Services where no employer-employee relationship exists; Piece of work or intermittent job of short duration not exceeding six (6) months on a daily basis; all of which are not covered by Civil Service law, rules and regulations, but covered by Commission on Audit rules; and the public officials or employees involved do not enjoy the benefits received by government employee's including, but not limited to, personal economic relief allowance, Cost of living allowance, and representation and travel allowance.
- e. **Authorized Drug Testing** - the testing done by drug testing laboratories accredited by the Department of Health (DOH). It shall employ, among other, two (2) testing methods, the screen test, which will determine the positive result as well as the type of the drug used, and the confirmatory test, which will confirm a positive Screening test.
- f. **Confirmatory Test** - an analytical test using a device, tool or equipment with a different chemical or physical principle that is more specific which will validate and confirm the result of the screening test.
- g. **Dangerous Drugs** - include those listed in the Schedules annexed to the 1961 Single Convention on Narcotic Drugs, as amended by the 1 972 Protocol, and in the Schedules annexed to the 1 971 Single Convention on Psychotropic Substances as enumerated in the attached annex which is an integral part of Republic Act No. 91 65 or the Comprehensive Dangerous Drugs Act of2002, as amended.
- h. **Drug Dependency Examination** - refers to the examination conducted by a Physician accredited by the DOH to evaluate the extent of drug use of a person and to determine whether he/she is a drug dependent or not, which includes history taking, intake interview, determination of criteria for drug dependency, mental and Physical status, and the detection of dangerous drugs in body specimens through laboratory procedures.

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i. **Mandatory Drug Testing** - Compulsory Submission of a public officer or Prospective employee to drug testing as mandated by the Act or by the drug-free workplace program of the local government unit.

j. **Random Drug Testing** - drug testing where the selection process results in equal Probability that any employee from a group of employees' will be tested, and without any priors notice of the date and venue.

k. **Screening Test** - a rapid drug test performed to establish potential or presumptive Positive result. It refers to the immunoassay test to eliminate a "negative" specimen, i.e. one without the presence of dangerous drugs, Presumptive positive specimen that requires Confirmatory test.

1. **Substance Use Disorder** - term used in Diagnostic Manual 5 which combines Categories of substance use, abuse and dependence into a single disorder measured on a Continuum form from mild to severe. Each specific substance is addressed as a separate disorder (e.g. alcohol use disorder, Shabu use disorder) and are diagnosed based on the same overarching eleven (11) behavioral criteria. Clinicians can also add "in early remission," in sustained remission," on maintenance therapy," and "in controlled environment" in describing their diagnosis which could either be the following;

1. Mild SUD - a minimum of two (2) to three (3) criteria has been met. Similar to experimental and occasional users.

2. Moderate SUD - four (4) or five (5) criteria met which would be similar to regular and habitual users; and

3. Severe SUD - if six (6) or more symptoms/criteria have been met which is about equivalent to an abuser and substance dependent individual.

m. **Center** - any of the treatment and rehabilitation centers which undertake treatment, aftercare and follow-up treatment of drug dependents. it includes institutions, agencies and the like whose purposes are: the development of skills, arts and technical know-how, Counselling and/or inculcating civil, Social and moral values to drug dependent patients, with the aim of weaning them away from dangerous drugs and keeping them drugfree, adapted to their families and peers and re-adjusted into the community as law aiding, useful and productive citizens.

n. **Rehabilitation** - a dynamic process including aftercare and fo1low-up treatment directed toward the physical, emotional/psychological, Vocational, Social and Spiritual change of a drug dependent to enable him/her to live without dangerous drugs, enjoy the fullest life compatible with his capabilities and potentials and render him/her able to become a law abiding and productive member of the Community.

 DENNIS Z. SY Vice Mayor/Presiding Officer	 VIOLETA T. SUMANG Sangguniang Bayan Member	 MERIAM P. JUMPAD Sangguniang Bayan Member	 ELL MARIAN N. ENEVOLDSEN Sangguniang Bayan Member
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 MACARIO V. ESMAS LNB President	 RILE CHRISTIAN G. VELOSO SK Pederasyon President	 RHODORA ANN Z. YLAGA POIC, Secretary to the Sangguniang Bayan	 ENGR. CARLOS G. VELOSO Municipal Mayor

O. **Employee Assistance Program** - a Program that aids the public Officials and employees' who have drug related or alcohol related issues and Problems that may affect work performance. It shall be jointly implemented by the local government unit, the officials and employees' and employees' union.

P. **"For Cause", or "Probable Cause" Drug Test** - drug testing required when there is a "probable cause" or "reasonable ground" to believe that a person is using Or is under the influence of dangerous drugs.

q. **Act** - refers to R.A. 9165 - otherwise known as "The Comprehensive Dangerous Drugs Act of 2002".

r. **National Agency** – refers to a unit of the National Government.

### ARTICLE III

#### Responsibility of the Official and Employees of the Local Government Unit of Villaba Including its thirty-five (35) Barangays

**Section 5. Responsibilities** - The following shall be the responsibilities of public officers pursuant to this Ordinance:

a. Any public official or employee must never possess and/or use dangerous drugs and other substances of abuse;

b. Any public official or employee must not directly or indirectly sell, give, provide or administer any dangerous drugs and/or other substance of abuse to his/her co-officials or employees or others and/or to commit or abet/aid in the commission of any unlawful acts penalized under R. A. 9165;

c. The officials and employees must faithfully abide by this Ordinance as a condition for continued employment;

d. officials and employees must voluntarily seek treatment and rehabilitation if they have problems related to dangerous drugs;

e. To advocate against drug abuse;



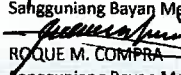
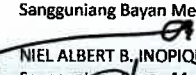
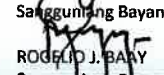


f. To help maintain a drug-free workplace.

### ARTICLE IV

#### Guidelines in the Conduct of Authorized Drug Test

**Section 6. Guidelines in the Conduct of Random Drug Testing.** – The following guidelines outline the purposes of the random drug testing program:

a. there shall be an annual mandatory random drug testing for all government officials either appointed or elected officials regardless of employment status.

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b the random drug testing shall be implemented as a collaborative undertaking of the local government to include the barangay, its officials and employees.

b. Random drug testing shall be implemented primarily for a drug-free workplace.

c. The drug testing program shall guarantee and respect the personal privacy and dignity of the officials and employees.

**Section 7. Testing for “Probable Cause” or “Reasonable Ground”**- In addition to the annual mandatory drug testing, those employees and officials who are found to have the following signs and symptoms shall be subjected to undergo special drug testing:

a. Attendance —frequent unauthorized absences, repeated tardiness, truancy from the job.

b. Personal Appearance — slurred speech, bloodshot eyes, drastic change in appearance, etc.

c. Mental Factor — hot-headedness, irritability, increased difficulty in handling assignments, etc.

d. General Performance — missed deadlines, low productivity, increased wastage, public complaints, frequent accidents, carelessness, etc.

e. Peer Relation — isolation, frequent quarrels with officemates, heavy borrowing, frequent mood swings, etc.

## ARTICLE V

### Sanctions

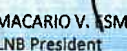
**Section 8. Violations of Officials and Employees** - Any officer or employee found to have violated this Ordinance may suffer any or a combination of the following sanctions.

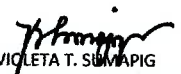
a. An appointive public officer/employee who refuses, without valid reason, to Submit himself/herself to authorized drug testing or is found positive for drug use after the Conduct of a confirmatory test in an authorized drug testing activity and who refuses to undergo the recommended treatment and rehabilitation as provided in this Ordinance shall be charged with the administrative offense of grave misconduct.

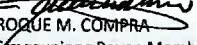
b. Any elective public officer who refuses, Without and valid reason, to Submit himself/herself to authorized drug testing or if found positive for drug use after the Conduct of a confirmatory test in an authorized drug testing activity shall undergo medical intervention or rehabilitation as recommended by the Municipal Health Officer. However, those who refuses to undergo the recommended treatment and rehabilitation as provided in this Ordinance shall be subject to disciplinary action for misconduct in office pursuant to Section 60 of the Local Government Code and Article 124 (3) of the Implementing Rules and Regulations of the Local Government Code.

  
DENNIS L. SY  
Vice Mayor/Presiding Officer


  
FELIPE S. CASIM, SR  
Sangguniang Bayan Member

  
MACARIO V. SMAS  
LNB President

  
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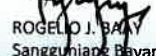
  
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Sangguniang Bayan Member

C. Any public officer found to have tampered the test result of a drug test, interfered with the conduct of the drug test or in the release of drug test results, or violated rules of confidentiality of records shall be charged with the administrative offense of grave misconduct without prejudice to the filing of a case for violation of Section, Article II of the Act,

d. Officials or employees who for the second time have been detected to be using dangerous drugs after completion of his/her treatment and/or rehabilitation program or while undergoing treatment and/or rehabilitation shall be administratively Charged of the offense of grave misconduct without prejudice of the filing of Criminal charges as provided in the Act.

e. Officials or employees who are found arrested/apprehended or charge in court for Commission of any of the unlawful acts provided for under Article II of

Republic Act 9 165 shall be administratively charged of the offense of grave misconduct and without prejudice to further criminal prosecution.

### Section 9. Accreditation of Drug Testing Center.

- a. Only those drug testing center that are accredited and licensed by the Department of Health shall be allowed to conduct the mandatory drug testing.
- b. The official drug testing results from the accredited drug testing center shall only be considered for purposes of filing for administrative sanctions before to their respective grievance committee.

## ARTICLE VI

### Miscellaneous Provisions

**Section 10. Funding.** – The Cost of the drug testing for the Municipal and Barangay officials and employees shall be funded by the Local Government Unit of Villaba and shall form part of the annual budgetary appropriation. Likewise, the cost of Drug Testing of the officials and employees from other national agencies who are working in this municipality shall be shouldered by each respective offices.

**Section 11. Separability Clause.** – If any part of this Ordinance is declared not valid, unconstitutional or unlawful, such declaration shall not affect or impair the remaining provisions, sections or parts thereof, which shall remain or continue to be in full force and effect.

**Section 12. Repealing Clause.** – All previous ordinances and provisions inconsistent with this Ordinance shall be deemed repealed or modified accordingly.


  
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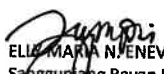
  
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NIEL ALBERT B. TROPIQUEZ  
Sangguniang Bayan Member

  
RHODORA A. C. YLAGA  
AIC, Secretary to the Sangguniang Bayan


  
ELIZA MARIA N. VENEVOLDSEN  
Sangguniang Bayan Member

  
ROGELIO J. BAA  
Sangguniang Bayan Member

  
ENGR. CARLOS G. VELOSO  
Municipal Mayor

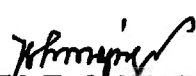
**Section 13. Effectivity Clause.** – This Ordinance shall take effect after copies of this Ordinance shall have been posted for ten (10) days in the bulletin board, at the Municipal Public Disclosure Board, and in at least two (2) conspicuous places in Municipality of Villaba, Leyte not later than five (5) days after approval.

This Ordinance was approved by the Sangguniang Bayan in its Regular Session on August 5, 2024.

  
**RHODORA AVON C. YLAYA**  
OIC, Secretary to the Sanggunian

ATTESTED:

  
**DENNIS L. SY**  
Vice Mayor/Presiding Officer

  
**VIOLETA T. SUMAPIG**  
Sangguniang Bayan Member

  
**MERIAM P. UMPAD**  
Sangguniang Bayan Member

  
**FELIPE S. CASAS, SR.**  
Sangguniang Bayan Member

  
**HON. NIEL ALBERT B. INOPIQUEZ**  
Sangguniang Bayan Member

  
**ROQUE M. COMPRA**  
Sangguniang Bayan Member

  
**HON. ROGELIO J. BAAY**  
Sangguniang Bayan Member

  
**ELLY MARIA N. ENEVOLDSEN**  
Sangguniang Bayan Member

**MACARIO V. ESMAS**  
LNB President

  
**RILE CHRISTIAN G. VELOSO**  
SK Pederasyon President

APPROVED:

  
**ENGR. CARLOS G. VELOSO**  
Municipal Mayor

28 AUG 2024


## Minutes of the Public Hearing of the Committee on Law Enforcement and Order

The public hearing, called by Hon. Niel Albert B. Inopiquez, author of the proposed ordinance, commenced at 10:00 AM after the invitees were present in the Sangguniang Bayan Session Hall, Administrative Building, New Municipal Compound. Attendees included Hon. Niel Albert Inopiquez, Hon. Roque M. Compra, Chairman of the Committee; Hon. Mark Esmas, LNB President; some members and officers of the LNB; HRMO; Mr. Teddy Vapor; and Municipal Health Officer Dr. Oliver Razo.


Hon. Inopiquez greeted everyone and explained that the purpose of the public hearing was to discuss the passage of the ordinance: "AN ORDINANCE ESTABLISHING AND INSTITUTIONALIZING A DRUG-FREE WORKPLACE, MANDATING THE CONDUCT OF AUTHORIZED DRUG TESTING ANNUALLY IN ALL OFFICES OF THE LOCAL GOVERNMENT UNIT OF VILLABA, LEYTE, INCLUDING THE OFFICES OF ITS THIRTY-FIVE (35) BARANGAYS, AS WELL AS PROVIDING SANCTIONS FOR VIOLATORS AND APPROPRIATE FUNDS THEREOF." He presented the proposed ordinance and opened the floor for comments, suggestions, and inclusions to improve the ordinance.

Dr. Oliver Razo emphasized that if an individual is found positive for drug use, they should undergo medical intervention or rehabilitation as recommended by the Municipal Health Officer. Those who refuse the recommended treatment and rehabilitation shall be subject to disciplinary action. Mr. Teddy Vapor suggested that any appointive public officer or employee who refuses, without valid reason, to submit to authorized drug testing, or who is found positive for drug use after a confirmatory test and refuses the recommended treatment and rehabilitation as provided in this Ordinance, shall be charged with the administrative offense of grave misconduct. He also stated that the cost of drug testing for municipal and barangay officials and employees should be funded by the Local Government Unit of Villaba and form part of the annual budgetary appropriation. The cost of drug testing for officials and employees from other national agencies working in the municipality should be shouldered by their respective offices.

With no further concerns raised, the hearing adjourned at 2:45 PM.

  
HON. ROQUE M. COMPRA  
Chairman

  
HON. RILE CHRISTIAN G. VELOSO  
Vice Chairman

  
HON. FELIPE S. CASAS, SR.  
MEMBER

**COMMITTEE ON LAW ENFORCEMENT AND PEACE AND ORDER**


**COMMITTEE REPORT**

**SUBJECT: AN ORDINANCE ESTABLISHING AND INSTITUTIONALIZING A DRUG-FREE WORKPLACE, MANDATING THE CONDUCT OF AUTHORIZED DRUG TESTING ANNUALLY IN ALL OFFICES OF THE LOCAL GOVERNMENT UNIT OF VILLABA, LEYTE INCLUDING THE OFFICES OF ITS THIRTY-FIVE (35) BARANGAY AS WELL AS PROVIDING SANCTIONS FOR VIOLATORS AND APPROPRIATE FUNDS THEREOF**


**FINDINGS AND RECOMMENDATIONS:**

The Municipal Health Officer recommended that if an individual is found positive for drug use, they should undergo medical intervention or rehabilitation. Those who refuse the recommended treatment and rehabilitation shall be subject to disciplinary action. Any public officer or employee who refuses without valid reason, to submit authorized drug testing, or who is found positive for drug use after a confirmatory test and refuses the recommended treatment and rehabilitation as provided in this ordinance, shall be charged with the administrative offense of grave misconduct.

  
**HON. ROQUE M. COMPRA**  
Committee Chairman

  
**HON. NIEL ALBERT B. INOPIQUEZ**  
Member

**HON. RILE CHRISTIAN G. VELOSO**  
Member

  
**HON. FELIPE S. CASAS, SR.**  
Member

ATTENDANCE SHEET

PUBLIC HEARING IN (TOURISM AND AFFAIRS OFFICE AND COUNCILS) (JULY 29-30-31, 2024)  
Establishing and Institutionalizing a Drug-Free Workplace, mandating the conduct of authorized Drug Testi

NAME	DESIGNATION	SIGNATURE
1. ACERENO F. CABAL	PUNONG BARANGAY	
2. Lancelot V. Logo		
3. REBECCO T. COMETA	PS/ SUPER	
4. MARYM C. AMERO	SB MEMBER / Substitute	
5. ROQUE M. COMETA	SB MEMBER	
6. OLYVIA B. HAZO	MHO	
7. IRINA SANOCO	SB <del>MEMBER</del>	
8. MANIX C. ROA	PNT	
9. WILLIAM C. BLORE	MHO	
10. WILSON C. PAJANON	MHO	
11. CHEO C. CAMPO	MHO	
12. DENN BERNARDINO	SB	
13. FRENIE TORALDO	P.B. STRGY CLERK	
14. MYLENE C. INDIQUEZ	SB	
15. TEDDY L. VAYUK	Mun. Admin. Dirig.	
16. ROSALYN H. LAMBAN	SB	
17. MACARIO V. ESMAS	ABC PRES.	
18. KENNETH S. GARISAY	ABC - SECRETARY	
19. RAY FERRAN	Suba	
20. INDIQUEZ NIELA MARI	SB - MEMBER	
21. C. MARIANO	ECOT-1	
22. C. DELA CRUZ	HRMO	
23. DENN APOLLANTE	SB	
24. DORLING NOLAN	CLERK	
25. ROMEO P. DISTAY	SB Staff	
26. JHON ED T. NUNEZ	SB Staff	
27. JORGE ANTON	SB - SECRET	
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## SANGGUNIANG BAYAN

*Office of the Secretary to the Sanggunian*

# NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be conducted by the Office of the Sangguniang Bayan on **Tuesday, July 30, 2024 at 10:00 o'clock** in the morning at the New Sangguniang Bayan Session Hall, New Municipal Building of this Municipality for the proposed ordinance authored by Sangguniang Bayan Member Niel Albert B. Inopiquez, entitled:

**“AN ORDINANCE ESTABLISHING AND INSTITUTIONALIZING A DRUG-FREE WORKPLACE, MANDATING THE CONDUCT OF AUTHORIZED DRUG TESTING IN ALL OFFICES OF THE LOCAL GOVERNMENT UNIT OF VILLABA, LEYTE INCLUDING THE OFFICES OF ITS THIRTY-FIVE (35) BARANGAY AS WELL AS PROVIDING SANCTIONS FOR VIOLATORS AND APPROPRIATE FUNDS THEREOF.”**

The Chief of Police-PNP Villaba Municipal Police Station, Municipal Health Officer, Officers of the Liga Ng Barangay, HRMO, Chairman, Vice Chairman and Member of the Committee on Health and Sanitation, Chairman, Vice Chairman and Member of the Committee on Law Enforcement and Peace and Order of the Sangguniang Bayan and all interested parties are invited to attend.

Villaba, Leyte, July 24, 2024.

In public service,

**RHODORA ANON C. YLAYA**  
OIC, Secretary to the Sanggunian

Republic of the Philippines)  
 City of Ormoc )S.S.

## AFFIDAVIT OF PUBLICATION

I, JIMA ZANDRA VERGARA, being first duly sworn, deposes and says: that I am the Managing Editor of the EASTERN VISAYAS MAIL, a newspaper edited and published in the City of Ormoc and circulated in the cities of Ormoc, Tacloban Maasin and Calbayog, and in the islands of Leyte, Samar and Biliran, the rest of the Visayas islands, Mindanao, Manila and Luzon;

That the publication captioned:

Republic of the Philippines  
 Province of Leyte  
 Municipality of Villaba  
 OFFICE OF THE SANGUNIANG BAYAN

### MUNICIPAL ORDINANCE NO.02, S.2024

**AN ORDINANCE ESTABLISHING AND INSTITUTIONALIZING A DRUG-FREE WORKPLACE,  
 MANDATING THE CONDUCT OF AUTHORIZED DRUG TESTING ANNUALLY IN ALL OFFICES OF  
 THE LOCAL GOVERNMENT UNIT OF VILLABA, LEYTE INCLUDING THE OFFICES OF ITS  
 THIRTY-FIVE (35) BARANGAY AS WELL AS PROVIDING SANCTIONS FOR VIOLATORS AND  
 APPROPRIATE FUNDS THEREOF**

APPROVED:  
 (SGD)ENGR. CARLOS G. VELOSO  
 Municipal Mayor

was published in said newspaper for ( ) 04 consecutive weeks in its EV Mail \_\_\_\_\_ issues.

EV Mail Sept. 2-8, 2024

That I am executing this affidavit to attest to the fact of the foregoing statements. Affiant further sayeth naught.

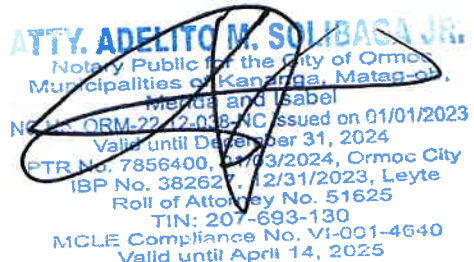
IN WITNESS WHEREOF, I have hereunto affix my signature this 09 day of SEP 09 2024, 2024 in Ormoc City.

  
**JIMA ZANDRA J. VERGARA**  
 Affiant

## VERIFICATION

SWORN AND SUBSCRIBED before me this 09 day of SEP 09 2024 with affiant exhibiting his Tax Identification Number 932-314-846-000 issued on July 9, 2016 at Ormoc City, Leyte, Philippines.

Doc No.: 17  
 Page No.: 5  
 Book No.: 14  
 Series of 20 24

  
**ATTY. ADELITO M. SOLIBASA JR.**  
 Notary Public for the City of Ormoc  
 Municipalities of Kananga, Matag-ob,  
 Mendanao and Isabel  
 NC No. ORM-22-12-038-NC issued on 01/01/2023  
 Valid until December 31, 2024  
 PTR No. 7856400, 12/31/2024, Ormoc City  
 IBP No. 382627, 12/31/2023, Leyte  
 Roll of Attorney No. 51625  
 TIN: 207-693-130  
 MCLE Compliance No. VI-001-4640  
 Valid until April 14, 2025



