



Republic of the Philippines
PROVINCE OF LEYTE



SANGGUNIANG PANLALAWIGAN

EXCERPTS FROM THE MINUTES OF THE _____ REGULAR SESSION OF THE SANGGUNIANG PANLALAWIGAN OF LEYTE CONDUCTED AT THE SESSION HALL, 3rd Floor, LEYTE PROVINCIAL GOVERNMENT COMPLEX, WEST BYPASS ROAD, BRGY. GUINDAPUNAN, PALO, LEYTE ON _____, 2024. ON _____, 2024.

PHYSICALLY PRESENT:

VIRTUALLY PRESENT:

RESOLUTION NO. 2024-____

A RESOLUTION ENACTING ON THIRD AND FINAL READING, PROVINCIAL ORDINANCE NO. 2024-____, ENTITLED, "AN ORDINANCE PROHIBITING THE USE, SALE, DISTRIBUTION, AND ADVERTISEMENT OF CIGARETTES, TOBACCO PRODUCTS, ELECTRONIC NICOTINE AND NON-NICOTINE DELIVERY SYSTEMS, HEATED TOBACCO PRODUCTS, AND OTHER NOVEL TOBACCO PRODUCTS IN DESIGNATED AREAS; IMPOSING PENALTIES FOR VIOLATIONS, ALLOCATING FUNDS FOR IMPLEMENTATION, AND PROMOTING HEALTH CONSCIOUSNESS AND OTHER RELATED OBJECTIVES."

WHEREAS, the 1987 Constitution of the Republic of the Philippines declares that the State shall protect and promote the right to health of the people and instill health consciousness among them;

WHEREAS, the Republic of the Philippines, as a signatory and party to the World Health Organization Framework Convention on Tobacco Control (FCTC), prioritizes the protection of public health and the promotion of tobacco control measures based on current and relevant scientific, technical, and economic considerations, and has committed to implementing all provisions outlined in the treaty;

WHEREAS, the Local Government Code of 1991 (Republic Act No. 7160) mandates that every local government unit exercise the power and authority to promote the health and safety of its constituents;

WHEREAS, scientific evidence has unequivocally established that tobacco consumption and exposure to tobacco smoke devastate health, cause disability, and lead to eventual death, resulting in social, economic, and environmental consequences that place significant burdens on poor families and the nation as a whole;

WHEREAS, the wide range of electronic nicotine and non-nicotine delivery systems (ENDS/ENNDS), heated tobacco products (HTPs), and their components contain harmful chemicals that can be inhaled not only by users but also by non-users through secondhand

aerosol; these products are not only widely stocked nationwide but are also easily accessible in the Province of Leyte;

WHEREAS, several national laws, regulations, rules, and related issuances restrict and regulate smoking and vaping in both indoor and outdoor public areas and transportation, as well as their sale, use, distribution, advertising, and promotion;

WHEREAS, the Leyte Provincial Government endeavors to implement the letter and spirit of these laws, rules, regulations, and issuances within its territorial jurisdiction;

WHEREAS, the Leyte Provincial Government recognizes the urgent need to address the culture of tobacco consumption, smoking, and vaping through comprehensive and proven-effective tobacco control measures, education, and advocacy, aimed at preventing initiation among non-users and the youth, reducing exposure to harmful chemicals and emissions that pose health risks, and providing a supportive environment for those attempting to quit smoking and vaping;

NOW THEREFORE, on motion of Honorable _____, and duly seconded by Honorable _____, be it

RESOLVED to enact, as it is hereby **ENACTED** on third and final reading, the following:

ORDINANCE NO. 2024-___
Series of 2024

AN ORDINANCE PROHIBITING THE USE, SALE, DISTRIBUTION, AND ADVERTISEMENT OF CIGARETTES, TOBACCO PRODUCTS, ELECTRONIC NICOTINE AND NON-NICOTINE DELIVERY SYSTEMS, HEATED TOBACCO PRODUCTS, AND OTHER NOVEL TOBACCO PRODUCTS IN DESIGNATED AREAS; IMPOSING PENALTIES FOR VIOLATIONS, ALLOCATING FUNDS FOR IMPLEMENTATION, PROMOTING HEALTH CONSCIOUSNESS, AND OTHER RELATED OBJECTIVES

AUTHOR: HON. RAISSA J. VILLASIN
Chairperson, Committee on Health and Sanitation

CO-AUTHORS:

Be it enacted by the Sangguniang Panlalawigan of Leyte in session assembled:

Section 1. Title. This Ordinance shall be known as the "The Smoke-Free and Vape-Free Health Consciousness Ordinance".

Section 2. Purpose. This Ordinance aims to safeguard public health and protect the well-being of all constituents from the harmful effects of smoking, tobacco consumption, and vaping by reducing exposure to their marketing and advertising, restricting their use, sale, distribution, and accessibility, promoting education and advocacy, and fostering a supportive environment for users seeking to quit.

Section 3. Coverage. This Ordinance shall apply to all persons, natural or juridical, resident or non-resident, and in all places within the territorial jurisdiction of the Province of Leyte.

Section 4. Definition of Terms. As used in this Ordinance, the following terms shall have the meanings ascribed to them in this section. Words or terms not specifically defined herein shall

be understood in their plain and customary meanings, unless the context requires otherwise, and shall be interpreted in a manner consistent with the purpose and intent of this Ordinance.

- a. **Advertising and promotion** – refers to any form of commercial communication, recommendation, or action with the aim, effect, or likely effect of promoting tobacco products, ENDS/ENNDS, HTPs, or their components, or the use thereof, either directly or indirectly.
- b. **Civil Society Organization (CSO)** - refers to a legally constituted voluntary civic and social organization or institution created without government participation, including but not limited to, charities, development non-governmental organizations (NGOs), peoples' organizations, community groups, women's organizations, faith-based organizations, professional associations, coalitions and advocacy groups duly recognized by the Office of the Mayor; provided such organization, institution or association is not directly or indirectly related to, connected and/or associated with, or has partnership with or recipients of funding or conduits of, or act as front groups of the tobacco and/or electronic cigarette industry.
- c. **Designated Smoking/Vaping Area (DSVA)** - refers to an outdoor space, duly approved by the City/Municipal Health Officer where smoking and/or vaping may be allowed without violating this ordinance, subject to specific requirements¹:
 1. It shall be located in an open space outside the building with no permanent or temporary roof or walls.
 2. It is not located in or within ten (10) meters from entrances, exits, or any place where people pass or congregate, or in front of air intake ducts².
 3. It shall have a minimum area of one square meter or should be proportionate to the number of users it serves, ensuring that it accommodates smokers without overcrowding and complies with ventilation requirements.
 4. Food or drinks are not served.
 5. No building shall have more than one designated smoking/vaping area;
 6. The entry of minors or persons below the age of 21 shall not be allowed within the designated smoking/vaping area.
 7. Highly visible signages with the following messages should be prominently displayed:
 - a. "Smoking/Vaping Area" signage with a message showing "Minors and persons below 21 not allowed within these premises";
 - b. Graphic health warnings on the effects/harms of tobacco, electronic cigarette, and heated tobacco use or exposure; and
 - c. Information on cessation hotline and/or cessation clinic/services.
 8. It shall not be located in places where absolute smoking/vaping bans are in effect, such as, but not limited to: centers of youth activity such as playschools, preparatory schools, elementary schools, high schools, colleges and universities, youth hostels and recreational facilities for the youth; elevators and stairwells; locations in which fire hazards are present, including gas stations and storage areas for flammable liquids, gas, explosives or combustible materials; within the buildings and premises of public and private hospitals, medical, dental, and optical clinics, health centers, nursing homes,

¹ Adopted from Guideline No. 3, CSC Memorandum Circular No. 17_2009, and can serve as standard for public places and workplaces in the LGU that are not owned or used by a government office/agency.

² The 10-meter buffer distance required for gov't facilities/premises under CSC M.C. 17_2009 & Executive Order 26 as amended by Executive Order 106 that are allowed to have outdoor DSA may be replicated for standardizing DSVA locations in public places/workplaces, where smoking/vaping is not absolutely banned.

dispensaries and laboratories; food preparation areas; public conveyances and in enclosed, partially enclosed and outdoor areas of transport terminals that are near entrances and exits or where people pass or congregate; within the buildings of all government facilities and premises of all offices of the Department of Health, Department of Education, Commission on Higher Education, Department of Social Welfare and Development and the Civil Service Commission, and shall likewise include parks, plazas, playgrounds, sports, and recreational facilities, and other facilities where an absolute smoking/vaping ban is imposed under special laws, ordinances, administrative and executive orders, memorandum circulars and related policies.

9. It shall have a receptacle for proper disposal of refuse from tobacco products or disposable components of electronic devices.
- d. **Electronic Nicotine and Non-Nicotine Delivery Systems (ENDS/ENNDS)** – refers to combinations of non-tobacco containing e-liquids, solutions or refills which may or may not contain nicotine and an electronic delivery device to produce aerosol, mist, or vapor that users inhale by mimicking the act of smoking. ENDS/ENNDS deliver nicotine and/or other chemicals to the lungs after one end of a plastic or metal cylinder is placed in the mouth, like a cigarette or cigar, and inhaled to draw a mixture of air and vapors from the device into the respiratory system. They contain electronic vaporization systems, rechargeable batteries and chargers, electronic controls and replaceable cartridges containing nicotine and/or other chemicals. They are also commonly known as electronic cigarettes (e-cigarettes), vapor products, vapes, vape pens, electronic shisha (e-shisha), mods, and other similar or related devices.
- e. **Enclosed or partially enclosed** – refers to being covered by a roof or enclosed by one or more walls or sides, regardless of the type of material used for the roof, wall, or sides, and regardless of whether the structure is permanent or temporary³.
- f. **Heated Tobacco Products (HTPs)** - refers to tobacco products that contain the highly addictive substance nicotine and/or non-tobacco additives and flavorings that produce aerosols when heated, which are inhaled by users through the mouth. HTPs mimic the behavior of smoking conventional cigarettes, and some make use of specifically designed cigarettes to contain tobacco for heating⁴.
- g. **Minors** - refers to persons below eighteen (18) years old, and the minimum legal age at which a person is legally allowed to use, sell or purchase tobacco products within the territorial jurisdiction of the Province of Leyte.
- h. **Novel Tobacco Products** - refers to all substances, devices, and innovations entirely or partly made of tobacco leaf as raw material, already existing or to be developed in the future, intended to be used as substitutes for cigarettes, conventional tobacco products, ENDS/ENNDS or HTPs.
- i. **Second-hand smoke (SHS)/Second-hand vaping aerosol (SHVA)** – refers to the smoke, aerosol, or emission coming from the burning end/heated component of a cigarette/other tobacco products including heated tobacco products, and electronic cigarettes and other

³ Paragraph 19 (definition of "indoor" or "enclosed"), Article 8 FCTC Guidelines.

⁴ World Health Organization (definition of "Heated Tobacco Products"), www.who.int

similar devices, usually in combination with the smoke, aerosol or emission exhaled by the smoker/vaper.

- j. **Smoke-free air** – refers to the air that is 100% free from tobacco smoke, but is not limited to, the air in which tobacco smoke cannot be seen, smelled, sensed, or measured⁵. Similarly, **vape aerosol-free air** refers to the air that is 100% free from vaping (e-cigarette) aerosol.
- k. **Smoker** - refers to any person engaging in the act of smoking.
- l. **Smoking** - means being in possession or control of a lit tobacco product regardless of whether or not the smoke or emission is being actively inhaled or exhaled⁶.
- m. **Sponsorship** - refers to any form of a contribution to any event, activity, or individual with the aim, effect, or likely effect of promoting tobacco products, ENDS/ENNDS, HTPs, or their components, or the use thereof, either directly or indirectly.
- n. **Tobacco Products** - refers to the products entirely or partly made of the leaf tobacco as raw material which is manufactured to be used for smoking, sucking, chewing, or snuffing, such as but not limited to cigarette, cigar, pipe, shisha/hookah, and chew tobacco⁷. This excludes ENDS/ENNDS, heated and smokeless tobacco products, and novel tobacco products, and related consumer products.
- o. **Tobacco Industry** - refers to organizations, entities, associations, and individuals that work for or on behalf of the tobacco industry, such as, but not limited to, tobacco manufactures, wholesale distributors, importers of tobacco products, tobacco retailers, front groups, and any other individuals or organizations, including, but not limited to lawyers, scientists, and lobbyists that work to further the interests of the tobacco industry⁸ that compete with those of tobacco control. In a similar context, those that belong to or work to further the interests of those involved in electronic cigarette products are referred to as the **Electronic Cigarette (E-Cigarette) Industry**.
- p. **Tobacco Industry Interference** - refers to a broad array of tactics and strategies used by the tobacco industry to interfere with the setting and implementation of tobacco control measures. In this light, interference by the **Electronic Cigarette (E-Cigarette) Industry** can be referred to as **Electronic Cigarette (E-Cigarette) Industry Interference**.
- q. **Vaper** - refers to any person engaging in the act of vaping.
- r. **Vaping** - refers to being in possession or control of a powered ENDS/ENNDS or HTP, regardless of whether the emission in the form of smoke, vapor, or aerosol is being actively inhaled or exhaled.
- s. **Workplace** - refers to any place used by people during their employment or work, whether done for compensation or voluntarily, including all attached or associated places commonly used by the workers in the course of their work (for example, corridors, elevators, stairwells, toilets, lobbies, lounges). Vehicles used in the course of work are considered workplaces⁹.

⁵ Paragraph 16, Article 8 FCTC Guideline

⁶ Paragraph 17, Article 8 FCTC Guidelines

⁷ Article 1 (f), FCTC.

⁸ CSC-DOH Joint Memo Circular 2010-01.

⁹ Paragraph 20, Article 8 FCTC Guidelines.

t. **Youth** - refers to persons aged 15-24 as defined by the World Health Organization.

Section 5. Smoking Cessation and Livelihood Assistance Programs. The Provincial Health Officer, with the assistance of the Health Education and Promotion Officer or other members of the Task Force, shall develop, promote and implement a Smoking/Vaping Cessation Program and encourage the participation therein of public and private facilities which may be able to provide for its requirements. Smokers/vapers who may have developed dependence but who are willing to quit, including those who may be dual users of tobacco and electronic devices (ENDS/ENNDS/HTPs), and those found violating the smoking/vaping prohibitions in Section 10 of this Ordinance, may be referred to the Leyte Provincial Smoking Cessation service provider or other facilities.

Persons involved in selling tobacco/ENDS/ENNDS/HTPs prior to the effectivity of this ordinance, such as, but not limited to, ambulant vendors, whose economic activity shall be affected or displaced by the restrictions on sales, may be referred for enrollment and given assistance in the livelihood programs of the Province of Leyte or by other appropriate agencies.

Section 6. Duties and Obligations of Persons-in-Charge. Persons-in-charge shall:

- a. Prominently post and display the "No Smoking/No Vaping" symbol, in the locations most visible to the public in the areas where smoking and vaping is prohibited. At the very least, the "No Smoking/No Vaping" signage must be posted at the entrance to the area, which shall be at least 8 x 11 inches in size, where the symbol/s shall occupy no less than 60% of the signage. The remaining 40% of the signage shall show the pertinent information/precautionary statement, as follows:



STRICTLY NO SMOKING AND NO VAPING

As per ORDINANCE NO. _____

Violators can be fined up to _____

Report violations to [HOTLINE Number/Online Contact Information]

As for the Designated Smoking/Vaping Area (DSVA), after complying with the specifications in Section 4 (c), prominently display the following elements in the signage:

"DESIGNATED SMOKING/VAPING AREA" or "SMOKING/VAPING AREA"

"Minors and Persons below 18 not allowed within these premises"

{Place Graphic/Picture-Based Health Warning on the effects or health risks of tobacco, electronic cigarette, and heated tobacco product use within the signage}

**[If available, place the number of Smoking Cessation Hotline/ Online
Contact Information]**

- b. Prominently post and display the "No Smoking/No Vaping" signage in the most conspicuous location within the public conveyance. At the very least, a three and a half (3.5) square inch "No Smoking/No Vaping" signage shall be placed on the windshield and a ten (10) square inch "No Smoking/No Vaping" sign at the driver's back seat;

Remove from all places where smoking and/or vaping is prohibited all ashtrays and any other receptacles for disposing of cigarette, electronic cigarette, and heated tobacco refuse;

- c. For person-in-charge of commercial establishments/buildings or other non-government facilities intending to establish a DSV, secure a certification/permit from the City or Municipal Building/Engineering and Health Officers after complying with the requirements for a DSV, as stated in Section 4 (c);
- d. For persons-in-charge of schools, public playgrounds, or other facilities frequented by the youth and/or minors, offices of the DOH and attached agencies, hospitals, and health facilities, post the following statement in a clear and conspicuous manner:

SELLING, DISTRIBUTING, ADVERTISING AND PROMOTING CIGARETTES AND OTHER TOBACCO PRODUCTS TO MINORS, OR ELECTRONIC CIGARETTES, HEATED TOBACCO, OTHER TOBACCO PRODUCTS, AND/OR ITS COMPONENTS NOT ALLOWED WITHIN 100 METERS FROM ANY POINT IN THE PERIMETER OF (PUBLIC/PRIVATE SCHOOL / PLAYGROUND / FACILITY FOR THE YOUTH AND/OR MINORS / HEALTH FACILITY / ETC.)

- e. For persons-in-charge of schools, public playgrounds or other facilities frequented by the youth and/or minors, offices of the DOH and attached agencies, hospitals, and health facilities, report to the Smoke/Vape-Free Task Force any sale, advertisement, or promotion of tobacco, electronic cigarette, heated tobacco products, and/or any of its components located within 100 meters from its perimeter;
- f. For persons-in-charge of establishments intending to sell tobacco/electronic cigarette, heated tobacco products, and/or any of its components secure a valid business permit and license to sell in retail or wholesale from the city's or municipality's Business Permits and Licensing Office, and shall comply with all essential requirements as directed by other regulatory agencies, if applicable;
- g. For persons-in-charge of approved point-of-sale establishments, post the following notice, together with a graphic/picture-based health warning on the health consequences of tobacco, electronic cigarette, and heated tobacco use and exposure, as prescribed by the City/Municipal Health Office, in a clear and conspicuous manner:

**SALE/DISTRIBUTION OF TOBACCO PRODUCTS TO MINORS, OR ELECTRONIC CIGARETTES,
HEATED TOBACCO PRODUCTS, AND/OR ANY OF ITS COMPONENTS
TO PERSONS BELOW AGE 21 IS UNLAWFUL**

- h. For persons-in-charge of approved point-of-sale establishments, remove all forms of tobacco, electronic cigarette and heated tobacco product, and/or any of its components' advertisement/promotions paraphernalia prohibited by this Ordinance;
- i. For persons-in-charge of approved point-of-sale establishments, secure approval from the City or Municipal Health Office for storages or containments of tobacco/electronic

cigarette/heated tobacco product, and/or any of its components as prescribed under Section 10 (t). Only a listing of the available product's/component's brands/variants sold at the point-of-sale establishment is allowed to appear outside of the storage or containment, where such listing shall only be written/printed in any plain font, and without any recognizable product or brand typefaces, logo, indicia or markings. Such list shall not occupy more than (25%) of the exposed side of the storage or containment;

- j. For persons-in-charge of approved point-of-sale establishments, ensure that storages or containments of tobacco/electronic cigarette/heated tobacco product and/or its components are opened only by the store personnel/manager at the counter during actual purchase, or when being replenished, cleaned, or inspected;
- k. Establish internal procedures and measures through which this Ordinance shall be implemented and enforced within the area of which he or she is in charge. This includes compliance with smoking and/or vaping sales, distribution, advertising, and promotions restrictions (i.e. warning smoking/vaping violators in banned areas and requesting them to stop smoking/vaping, and if they refuse to comply, asking them to leave the premises, and if they still refuse to comply, reporting the incident to the City/Municipal Health Office, the nearest peace officer, or to any member of the Smoke/Vape-Free Task Force through its hotline or by other means);
- l. Ensure that all the employees in the establishment and government offices are aware of this Ordinance and the procedure and measures for implementing and enforcing it;
- m. Allow inspectors acting under Sections 12 and 13 hereof, which may include other members of the Task Force and the designated civil society organization under Section 14, entry into the establishment, public conveyance, and government offices and facilities during regular business hours to inspect its compliance with this Ordinance;
- n. For all signage required to be posted under (a), (b), (e), and (h) above, provide for versions of them in the local language/dialect or English; and
- o. Owners, administrators, or persons-in-charge of business establishments are not prevented from banning the use of tobacco products, ENDS/ENNDS and heated tobacco products within their premises nor they are required to establish Designated Smoking/Vaping Areas in their establishments.

Section 7. Smoke/Vape-Free Task Force; Duties and Responsibilities, Composition. A Task Force shall be created to aid in the implementation, enforcement, and monitoring of this Ordinance, and to protect the same from tobacco/electronic cigarette industry interference at all times as well as to conduct educational awareness campaigns, information dissemination programs, and capacity building programs that will inform the constituents and train enforcement officers. It shall have the following duties and responsibilities:

- a. Receiving, reviewing and processing reports and complaints, serving of citations and notices, and filing of appropriate charges for violations under this Ordinance;
- b. Attending regular Task Force meetings; and
- c. Deputizing enforcers under Sections 11 to 14 hereof, and enforcing the other provisions of this Ordinance.

The Mayor shall head the Task Force as Chair. The Mayor may designate a vice-chair to serve as an overall coordinator. The Task Force shall have the following as members:

- a. Municipal Health Officer;
- b. Health Education and Promotion Officer/or equivalent designate;

- c. Building/Engineering Officer;
- d. Legal Officer;
- e. Information Officer;
- f. Business Permits and Licensing Officer;
- g. Local Philippine National Police (PNP) Chief of Police;
- h. Treasurer;
- i. Environment and Natural Resources Officer (ENRO) from the local government unit or from DENR;
- j. Representative/s from DepED, CHED and/or academic institution;
- k. Local President of the Liga ng mga Barangay ng Pilipinas;
- l. Public Order and Safety Officer;
- m. Social Welfare and Development Officer
- n. Human Resources Management Officer
- o. City or Municipal Administrator or Chief of Staff
- p. Coordinator of the Task Force Unit or Office (if other than the above officers)
- q. Representative/s of one or more civil society organizations (CSO) designated by the Health Officer, under Section 14 hereof; and
- r. Other members identified by the chair or vice-chair (whose specific function in the local government unit and role may serve to effectively implement this Ordinance).

The Task Force shall not include as its member any person or entity supporting or accommodating tobacco/electronic cigarette industry interests or is connected in any way to the tobacco/electronic cigarette industry in order to protect and preserve the integrity of the primary health objectives of this Ordinance.

No member of the Task Force shall receive, either directly or indirectly, any contribution, donation, sponsorship, or compensation—financial or otherwise—from the tobacco or electronic cigarette industry for themselves, their immediate family members up to the fourth degree of consanguinity or affinity, or for other individuals, beneficiaries, or groups.

Non-compliance with this provision shall be grounds for removal from the Task Force. Furthermore, if the erring Task Force member is a public official or government personnel, they shall also be subject to sanctions as prescribed under the CSC-DOH Joint Memorandum Circular 2010-001-10 or other applicable laws and policies.

Section 8. Duties and Responsibilities of the Chair of the Task Force. In addition to heading the Task Force and supervising the general administration of the Task Force, the Mayor shall direct and manage the implementation and execution of policies, standards, rules, and regulations promulgated pursuant to the objectives of this Ordinance.

Section 9. Duties and Responsibilities of the Members of the Task Force. As members of the Task Force, their duties and responsibilities shall include the following:

- a. The Health Officer shall:
 1. Make tobacco control, including the implementation of this Ordinance, a part of the health program and propose funding under the annual general budget of the local government unit or the Local Health Investment Plan;
 2. Establish baseline annual data on tobacco/e-cigarette use prevalence and other related studies, and recommend further action on the findings of such data;
 3. Monitor, together with the Sanitary Inspector, Enforcers and/or Task Force members, the compliance of this Ordinance in public places, establishments, conveyances, point-of-sale, and including the approval/disapproval of permits in Designated

- Smoking/Vaping Areas (DSVAs) as well as permits/licenses for tobacco/e-cigarette point-of-sale;
4. Facilitate, together with the Sanitary Inspector, Enforcers, and/or Task Force members, the serving of notices, citations, the imposition of fines, suspension, or revocation of permits/licenses for violations;
 5. Assign a hotline or any other number and email address to which violations of this Ordinance may be reported by email, phone call or SMS, or other means, and a person to operate the line and record reports, while another hotline may be assigned for accepting calls or messages for Smoking Cessation counseling;
 6. Develop, promote and implement a Smoking Cessation Program, stated in Section 5;
 7. Assist hospitals and other health facilities including any office of the DOH within the local government unit, together with the Sanitary Inspector, Enforcers and/or Task Force members, in the monitoring of tobacco/e-cigarette products' sales, advertisements, and promotions within 100 meters from the perimeter of schools, public playgrounds, facilities frequented by the youth and/or minors and health facilities.
- b. The Health Education and Promotion Officer shall:
1. Develop and produce information, education, and communication materials and conduct activities on Tobacco Prevention and Control, such as the harms of tobacco and e-cigarette use, and exposure to second-hand smoke/aerosol, as well as on the provisions of this Ordinance;
 2. Encourage constituents to monitor and report violations of this Ordinance;
 3. Assist the Health Officer in developing, promoting, and implementing a Smoking Cessation Program.
- c. The Building/Engineering Officer shall:
1. Conduct, together with the Health Office or on its own, inspection activities as provided in this Ordinance;
 2. Determine whether or not enclosed/partially enclosed public places, workplaces, other public places, and point-of-sale establishments, comply with this Ordinance;
 3. Recommend the approval, suspension, or revocation of licenses/permits for establishments/facilities, in compliance with this Ordinance.
- d. The Legal Officer shall:
1. Assist the Task Force in reviewing reports of and complaints for violations of this Ordinance and in determining liability or appropriate cases to file;
 2. Extend any legal assistance and/or file cases on matters pertaining to this Ordinance.
- e. The Information Officer shall:
1. Assist in disseminating information pertaining to all aspects of this Ordinance including the printing and distribution of copies of this Ordinance to the public;
 2. Make a primer summarizing the provisions of this Ordinance, and facilitate the development of related information materials and required signage;
 3. Publicize activities and reports related to implementation and enforcement.
- f. The Business Permits and Licenses Officer shall:
1. Order the suspension or revocation of licenses/permits of establishments found to have violated this Ordinance, subject to the provisions of Section 22 hereof;
 2. Deny renewal of licenses/permits of repeat violators of this Ordinance;

3. Establish a procedure for identifying, informing, and marking establishments covered by the 100-meter ban on the sale, distribution, and advertising of tobacco/e-cigarette products.
- g. The local PNP Chief of Police shall:
1. Direct the Local PNP in the orderly enforcement of this Ordinance;
 2. Ensure apprehension of violators in accordance with the provisions of this Ordinance and other rules and procedures of engagement;
 3. Assist Task Force members, local government unit officials and deputized civilians in apprehending violators and in filing the appropriate complaints when necessary;
 4. Assist in promoting awareness of this Ordinance and in encouraging public support and participation in its implementation and enforcement;
 5. Employ the assistance of other members of the Task Force and other police enforcers, such as those from other local government units, during enforcement when coordination is necessary;
 6. Refer minors caught in violation of this Ordinance to the Social Welfare and Development Office and/or to the school authorities where the violator is enrolled;
 7. Use the Citation Tickets during apprehensions and maintain a record or log of violations/apprehensions made within particular periods, for purposes of reporting.
- h. The Treasurer shall:
1. Facilitate the printing and reprinting of Citation Tickets;
 2. Issue booklets of the Citation Tickets to the local government units' enforcers and other deputized enforcers, as appropriate;
 3. Collect/receive fines paid by violators and submit reports on its collection;
 4. Designate collection agents and guidelines for collections as necessary to assist in efficient collection of fines from local government units;
 5. Facilitate the release and allocation of funds, and the remuneration of enforcers share in accordance with the provision for the sharing of proceeds, derived from the collection of fines, penalties, generated resources, and appropriated budget.
- i. The Environment and Natural Resources Officer from the local government unit or from DENR shall:
1. Assist in promoting awareness of this Ordinance as a component in the protection and conservation of the environment and in encouraging public support and participation in its implementation and enforcement;
 2. Assist in inspection and monitoring violations of the Ordinance on its own or with any other member of the Task Force;
 3. Conduct timely monitoring of air, water, soil quality, and other studies pertinent to determining levels of exposure to tobacco smoke, e-cigarette aerosol, residues, byproducts, and litter, among others;
 4. Provide expertise in the application and management of appropriate technologies to avert environmental/health risks, accidents, and damage posed by tobacco smoke, e-cigarette aerosol, residues, by-products, waste generated, among others.
- j. The Representative from DepED, CHED, and/or Academic institution shall:
1. Implement the Department/Commission Orders on the integration of tobacco control education into the school curricula;
 2. Ensure strict compliance of the Memos and Orders on the protection of the bureaucracy from industry interference as per FCTC Article 5.3;
 3. Ensure strict compliance of schools in enforcing 100% smoke-free campuses and school facilities including the schools' vehicles;

4. Assist in the monitoring of tobacco/electronic cigarette products' sales, advertisements, and promotions within 100 meters from the perimeter of schools, public playgrounds, and facilities frequented by the youth and/or minors;
 5. Ensure the posting in a clear and conspicuous manner "No Smoking/Vaping" signs, and notices for the sales ban of Tobacco Products within 100 meters from the perimeter of schools, public playgrounds, facilities frequented by the youth and/or minors, and health facilities.
- k. The Local President of the Liga ng mga Barangay ng Pilipinas shall:
1. Assist in promoting awareness of this Ordinance in encouraging public support and participation in its implementation and enforcement;
 2. Coordinate with all Barangay Captains and the PNP, or other members of the Task Force, in monitoring violations of the Ordinance within their jurisdictions;
 3. Provide the necessary coordination among the Barangay Health Workers, Kagawads, Sangguniang Kabataan (SKs) and Tanods and other enforcers (i.e. Coast Guards) for the implementation of activities pertinent to the Ordinance;
 4. Assist in the facilitation of and referrals to the Smoking/Vaping Cessation Program at the Barangay Level, if applicable.
- l. The Public Order and Safety Officer shall:
1. Assist in promoting awareness of this Ordinance in encouraging public support and participation in its implementation and enforcement;
 2. Monitor compliance in public places, establishments, conveyances, point-of-sale, Designated Smoking/Vaping Areas (DSVAs), together with other members of the Task Force;
 3. Assist in the enforcement and coordinate with other enforcers/Task Force members regarding the serving of Citation Tickets, the imposition of fines, suspension or revocation of licenses/permits for violations;
- m. The Social Welfare and Development Officer:
1. Assist in the enforcement of this Ordinance when persons below 18 are involved;
 2. Provide the necessary interventions for persons below 18 implicated in violations.
- n. The Human Resources and Management Officer or equivalent officer/LGU point-person for the Civil Service Commission:
1. Oversee the strict implementation of smoke and vape free government facilities;
 2. Evaluate for approval the proper establishment of Designated Smoking/Vaping Areas in government facilities where it may apply;
 3. Oversee the strict implementation of a policy preventing industry interference, pursuant to the CSC-DOH Joint Memorandum Circular 2010-01;
 4. Monitor, supervise, and report on all concerns on tobacco/e-cigarette Industry activities, communications, and other related concerns;
 5. Assist in matters related to tobacco control policies as it applies to the performance of functions and duties affecting government officials/personnel.
- o. The City or Municipal] Administrator or Chief of Staff:
1. Assist the Mayor in overseeing the implementation and enforcement of this Ordinance, in close coordination with other members of the Task Force;
 2. Provide regular updates to the Mayor as to the status of implementation and enforcement of the Ordinance.

- p. The Coordinator, in case of a separate Coordinating Unit or Office of the Task Force, under the authority of the Mayor:
 - 1. Perform any of the functions assigned to him/her by the Mayor pertaining to the implementation, enforcement, and promotion of this Ordinance;
 - 2. Coordinate with any/all members of the [City/Municipal] Task Force as necessary, facilitate training, assist in enforcement/promotion/monitoring/research, and attend to any related function as required/instructed by the Mayor;
 - 3. Provide regular updates to the Mayor as to the status of implementation of Tobacco Control in the local government unit and of the Ordinance.

- q. The CSO Representative/s shall:
 - 1. Assist in inspections and in monitoring violations of this Ordinance;
 - 2. Assist in promoting awareness of this Ordinance and in encouraging public support and participation for its implementation and enforcement;
 - 3. Assist in promoting and, if capable, implementing a Smoking Cessation Program;
 - 4. Assist in developing and conducting orientation and training seminars for enforcers;
 - 5. Assist in evaluating the performance of the Task Force and the effectiveness of the implementation and enforcement of this Ordinance.

Section 10. Prohibited Acts. The following acts are declared unlawful and prohibited by this Ordinance:

- a. Smoking and/or vaping in enclosed or partially enclosed public places, workplaces, public conveyances (whether mobile or stationary), or other public places, such as those enumerated under Section 4 (l), except in Designated Smoking/Vaping Areas duly approved and fully compliant with the requirements under Section 4 (c);

- b. For persons-in-charge to allow, abet, or tolerate smoking and/or vaping in places enumerated in the preceding paragraph, outside of the duly approved Designated Smoking/Vaping Area under Section 4 (c);

- c. Selling, distributing, or purchasing tobacco products, electronic cigarettes, heated tobacco products, and/or their components to or from individuals below the required age: minors for tobacco products, and persons under 21 years old for electronic cigarettes and heated tobacco products.

Proof of Age Verification. In cases where the buyer's age is uncertain, retailers are required to verify it through a valid photographic identification card containing the bearer's date of birth (e.g., driver's license, passport, voter's ID). This ensures compliance with the ordinance, prohibiting the sale of tobacco products to individuals below 18 and electronic cigarettes or heated tobacco products to individuals below 21;

- d. Use, sale, or purchase of tobacco among minors, and electronic cigarette, and heated tobacco products and/or its components by persons below age 21;

- e. Ordering, instructing, or compelling a minor to use, light up, buy, sell, distribute, deliver, advertise or promote tobacco products, and ordering, instructing, or compelling a person below age 21 to use, light up, buy, sell, distribute, deliver, advertise or promote electronic cigarettes, and heated tobacco products;

- f. Advertising, selling or distributing tobacco, electronic cigarette, and heated tobacco products and/or its components in a school, public playground, or other facility frequented by the youth and minors, offices of the Department of Health (DOH) and its attached agencies, hospitals, and health facilities or within 100 meters from any point in

- the perimeter of these places¹⁰, within premises of a government facility, establishments that serve food and drinks or provide accommodation and entertainment¹¹;
- g. Selling tobacco, electronic cigarette, and heated tobacco products and/or its components without a valid city or municipal business permit and license to sell;
 - h. Manufacturing, importation, distributing, marketing, or selling of unregistered or adulterated electronic cigarettes and components thereof in the form of devices, e-liquids, solutions or refills whether physically part of or intended to be used with electronic cigarettes, heated tobacco products, and other novel tobacco products;
 - i. Selling of e-liquids, solutions, or refills forming components of electronic cigarettes or heated tobacco products, without the License to Operate or authorization from the Food and Drug Administration;
 - j. Selling of devices forming components of electronic cigarettes or heated tobacco products not compliant with product standards that may be imposed by the Department of Trade and Industry and the Food and Drug Administration in accordance with R.A. Nos. 7394 and 11467;
 - k. Manufacturing, distributing, importing, marketing and selling of electronic cigarettes, heated tobacco products or their components, without the License to Operate or authorization from the Food and Drug Administration;
 - l. Selling of tobacco, electronic cigarette, and heated tobacco products and/or its components removed from its original product packaging or sold as individual pieces or per stick, or in packs containing less than 20 sticks/pieces in case of tobacco products and heated tobacco product refills/heat sticks;
 - m. Manufacturing, importing and selling tobacco products, electronic cigarette, and heated tobacco products and/or its components without the appropriate government-issued health warning labels;
 - n. Selling electronic cigarette, and heated tobacco products and/or its components knowingly or inadvertently to non-smokers¹² and non-vapers;
 - o. Selling or distributing of sweets, snacks, toys, accessories, apparel, or any other objects in the form of or bearing resemblance to the logo, insignia, packaging, or distinguishable design elements of tobacco which may appeal to minors, and selling or distributing of sweets, snacks, toys, accessories, apparel, or any other objects in the form of or bearing resemblance to the logo, insignia, packaging, or distinguishable design elements of electronic cigarette, heated tobacco products and/or its their components, including limitations thereof, which may appeal to persons below age 21;¹³
 - p. Placing cinema or outdoor advertisements of tobacco, electronic cigarette, and heated tobacco products and/or its components;
 - q. Placing, posting, displaying, wearing, or distributing advertisement and promotional materials of tobacco, electronic cigarette, and heated tobacco products and/or their

¹⁰ Section 10, RA 9211 and Chapter V, No. 2 (B) of DOH AO 2009-0010, and adopted to apply to e-cigarette products.

¹¹ Section 7, Davao City Ordinance 0367-12.

¹² Section 144 (B) and (C), RA 11467

¹³ Article 16 (c), FCTC, and adopted to apply to electronic or heated devices.

- components, such as but not limited to leaflets, posters, display structures, video/digital displays, accessories, apparel, and other materials within an establishment when such establishment, or its location, is prohibited or not licensed to sell and distribute tobacco, electronic cigarette, heated tobacco products, and/or their components, and are not adult-only establishments;
- r. Conducting promotional activities, campaigns, events, product sampling, and other similar activities where the establishment or its location prohibits selling, distributing, and purchasing of tobacco, electronic cigarette, heated tobacco products, and its components, and where persons below age 21 are allowed entry;
 - s. Displaying and placing tobacco, electronic cigarette, and heated tobacco products and/or its components in open store shelves/racks, except in enclosed, opaque, and single-colored storages/containments;
 - t. Selling, distribution, advertising, and promotion of tobacco, electronic cigarettes, heated tobacco products, and/or related components/products in online platforms/ecommerce subject to pertinent regulation/guidelines of the Food and Drug Administration (FDA) and other concerned agencies.
 - u. Restrictions on advertising on the internet. - Advertisements are prohibited on the internet and other similar medium unless the internet site is restricted to persons twenty-one (21) years of age and older. A site will be deemed restricted if a person cannot obtain access beyond the first page of the website unless the person has established that he or she is at least twenty-one (21) years old.
 - v. Facilitation, participation, or partnership involving any government official or personnel of [name of LGU] regardless of employment status (permanent, casual, contractual, job order, consultant or special appointment) in any form of contribution, favor, sponsorship, or corporate social responsibility (CSR) activity, event, program or project by a tobacco/electronic cigarettes company, tobacco/electronic cigarette industry front groups, or any representation working to protect or promote tobacco/electronic cigarette industry interests, executed for and in behalf of and within the territorial jurisdiction of the Province of Leyte, with the aim, effect or likely effect of promoting a tobacco/electronic cigarette product, its use either directly or indirectly.

Section 11. Enforcement on Individuals. Members of the PNP and/or persons duly deputized by the Mayor or Task Force shall apprehend and issue Citation Tickets against persons found in violation or have failed to comply with any provision enumerated under Sections 6 and 10 hereof. They shall forward copies of the tickets they issue violators to the Treasurer's Office regularly or per week. If the violator is a minor, he or she must be turned over for dispensation of appropriate action to the nearest Social Welfare and Development Officer or its appointed designates, subject to RA No. 9344 (Juvenile Justice and Welfare Law), as amended, and/or to the school authorities at the school where the violator is enrolled, and/or to the Barangay Office where the violator is a resident, and where the parents or guardians may be called. In case any valid or sufficient form of identification is not presented, he/she shall be brought to the nearest police station for proper identification, then to the Smoke/Vape-Free Task Force for the payment of penalty or rendition of community service.

Section 12. Enforcement on Public Conveyances. Members of the PNP and/or persons duly deputized by the Task Force shall inspect public conveyances during their regular hours of operation and shall issue Citation Tickets upon discovery of any violation of this Ordinance. They shall forward copies of the tickets they issue violators to the Treasurer's Office regularly or at least once a week.

Section 13. Enforcement on Establishments. Ninety (90) calendar days after the effectivity of this

Ordinance, an inspection team composed of representatives from the Health Office, Engineer's Office, Permits and Licenses Office, and other members of the Task Force, shall conduct inspections of establishments and buildings to determine their compliance with the provisions of this Ordinance.

A regular inspection shall thereafter be conducted at least once every month or simultaneously with other regular inspections done by the appropriate office or department, whichever is more frequent, during normal hours of operation of the establishment. The inspection team shall issue a Citation Ticket against the establishment upon finding of non-compliance with or of any violation of this Ordinance. A Citation Ticket may be issued for each day that the establishment is found to be non-compliant.

Re-inspection of the establishment shall be done on any day after the issuance of the Citation Ticket but in no case more than ten (10) working days after such issuance. If the establishment fails to comply with the obligations stated in the Citation Ticket upon re-inspection, the inspection team shall recommend the suspension of its license/permit consistent with Section 22 (g) hereof.

In the course of an inspection, the inspection team may apprehend individual violators and request the assistance of the PNP in doing so.

Section 14. Civilian Participation in Enforcement. Within thirty (30) calendar days from the effectivity of this Ordinance, the Task Force/Health Office shall designate with the approval of the Office of the Mayor, one or more civil society organizations (CSO) not connected/represents interests of the tobacco/e-cigarette industry, to discharge the duties and responsibilities enumerated in Section 9 (q) hereof. The Mayor may deputize qualified civilians to also serve as enforcers of this Ordinance. Any person can file with the Task Force a report or complaint, or present evidence for any violation of this Ordinance, or be assigned other duties pursuant to the attainment of its effective implementation.

Section 15. Evidence Needed. The evidence of the violation of this Ordinance may be obtained by means of photograph or video. In case of confiscated items, signed sworn statements or affidavits shall be made by the apprehending officer with specific details of the violation, details of the confiscated items, including the procedures taken to preserve its integrity and evidentiary value. Upon confiscation, the items should be appropriately marked by the apprehending officer with his initials and signature, and subsequently photographed and recorded in the inventory of the Task Force.

Section 16. Information Dissemination. Within sixty (60) calendar days of the effectivity of this Ordinance, the Task Force shall:

- a. In coordination with the Office of the Mayor:
 1. provide at least two (2) copies of this Ordinance to every PNP station or precinct in the jurisdiction of the respective LGUs;
 2. provide a primer on this Ordinance for every officer of the PNP/deputized enforcers; and
 3. conduct lectures to brief officers of the PNP and other enforcers, the provisions of this Ordinance, and their responsibilities concerning its enforcement.
- b. In coordination with the Permits and Licenses Office, provide a copy of this Ordinance and its primer to all existing establishments that are licensed to operate, as well as to those

- applying for new licenses or permits to operate, and/or permits to sell tobacco/e-cigarette products.
- c. In coordination with the Information Office, provide a copy of this Ordinance and its primer to all public utility vehicle operators plying within and through the territorial jurisdiction of city or municipality, and for other sectors as necessary.
 - d. In coordination with the Health Office, develop, disseminate and post timely health information on prevention and cessation, including the use of graphic health warnings, information, education, and communication (IEC) materials, depicting the health and other impacts of tobacco/e-cigarette use and exposure.

Section 17. Public Billboards, Notices in Barangays. Upon effectivity of this Ordinance, the Engineer's Office shall put up billboards in conspicuous places within the LGU to notify the public of the restrictions and sanctions imposed by the ordinance. The Information Office shall also immediately issue for dissemination at the barangay level notices on obligations of persons under the ordinance.

Section 18. Conduct of Orientation Seminars and Training. Within sixty (60) calendar days from the effectivity of this Ordinance and periodically thereafter, the Health Officer, with the assistance of the Health Education and Promotion Officer, and the CSO representative designated under Section 14 hereof, with other members of the Task Force, shall develop and conduct a series of orientation seminars and training for the enforcers of this Ordinance, at least one for each group, including but not limited to, deputized enforcers like barangay health workers, barangay tanods, and the local PNP.

Section 19. Funding. Initial funding to defray the expenses necessary for or incidental to the implementation of this Ordinance and Tobacco Control Program of the Province of Leyte in the amount of Php4,400,000.00 shall be sourced from the fund of the Department of Health and is hereby allocated.

Every year thereafter, at least Php500,000.00 shall automatically be appropriated in the Annual Budget of the city or municipality for the implementation and enforcement of this Ordinance and the Leyte Province Tobacco Control Program.

The initial funding, annual budget appropriated for this purpose, and funds generated from other sources, such as, but not limited to, the proceeds from administrative penalties, shall be placed in a Trust Fund specifically intended to defray expenses and operationalize activities of this Ordinance and the Leyte Provincial Tobacco Control Program. The Task Force shall be empowered to determine how the Trust Fund is to be utilized in furtherance of this Ordinance, subject to the usual government accounting and auditing procedures.

The above expenses may include, but are not limited to:

- a. Establishment/provision of a livelihood assistance program for displaced business entities or individuals such as ambulant vendors;
- b. Cost of printing copies of this Ordinance, the Citation Tickets, and information, education, and communication materials on tobacco control;
- c. Cost of regular or periodic meetings of the Task Force;
- d. Cost of inspection and enforcement by the Task Force, including allowances for meals and transportation which shall be set by the Office of the Mayor;
- e. Remuneration for the apprehending enforcer's share of the proceeds from penalties paid;
- f. Incentive or reward for private citizens who report violations of this Ordinance;
- g. Institutional and operating expenses of the smoking cessation program and facility;

- h. Other expenses associated with the implementation and enforcement of this Ordinance;
- i. The hiring of coordinator/staff/agents who shall be involved in the day to day operations;
- j. Conduct prevalence and compliance monitoring and assessment activities.

Section 20. Sharing of Proceeds from the Penalties under this Ordinance. The amount of the corresponding penalty paid by a violator to the Treasurer shall be apportioned such that sixty percent (60%) shall accrue to the apprehending officer or deputized enforcer as an incentive. The remaining proceeds, after deducting the portion allocated to the apprehending officers or deputized enforcers, shall be credited to the aforementioned Trust Fund.

Section 21. Persons Liable. The following persons shall be liable under this Ordinance:

a. Any person or entity who commits any of the prohibited acts stated in Section 10 hereof; provided, if the violator is a minor, the apprehending officer from the Task Force shall report the incident to the school principal/dean exercising jurisdiction over the violator where he shall be required to comply with disciplinary measures imposed by the school/university where he/she is enrolled, or endorse to the City/Municipal Social Welfare and Development Office for appropriate action or intervention under Republic Act 9344 or the Juvenile Justice and Welfare Act, as amended. Should the school/university have no policy for offenses committed by their students outside school premises or if the violator is an out-of-school youth, the enforcer shall endorse the violator to the City/Municipal Social Welfare and Development Office, which may involve the parents or guardians and/or a Barangay Official where the violator is a resident, in carrying out disciplinary measures.

b. Persons-in-charge who knowingly allow, abet, authorize or tolerate the prohibited acts enumerated in Section 10, or who otherwise fails to fulfill the duties and obligations enumerated in Section 6 hereof;

Section 22. Penalties. Any person who violates this ordinance may be meted administrative, disciplinary, civil, or criminal action on top of the penalties prescribed in this ordinance. The following penalties shall be imposed on violators of this Ordinance:

- a. Violation of Section 10 (a) & (b) Smoking/Vaping or Allowing Smoking/Vaping and Section 6 (a) to (o) Duties and Obligations of Persons-in-Charge

	for Municipality	for City
i. First Offense	Php 1,000.00	Php 3,000.00
ii. Second Offense	Php 2,000.00	Php 4,000.00
iii. Third and Subsequent Offenses	Php 2,500.00, or imprisonment for a period not exceeding 6 months, or both at the discretion of the court. ¹⁴	Php 5,000.00, or imprisonment for a period not exceeding 1 year, or both at the discretion of the court. ¹⁵

Suspension or revocation of business license or permit may be prescribed (in case of a business entity or establishment), if applicable.

¹⁴ See Sections 447(1) (iii) and 450(1) (iii) of the Local Government Code of 1991 (RA 7160), for the limits of the penalties the LGU may impose in an ordinance.

¹⁵ *Ibid.*

b. Violation of Section 10 (c) to (u) Sales/Access Restriction and Advertising and Promotions Ban

	for Municipality	for City
i. First Offense	Php 1,000.00	Php 3,000.00
ii. Second Offense	Php 2,000.00	Php 4,000.00
iii. Third and Subsequent Offenses	Php 2,500.00, or imprisonment for a period not exceeding 6 months, or both at the discretion of the court. ¹⁶	Php 5,000.00, or imprisonment for a period not exceeding 1 year, or both at the discretion of the court. ¹⁷

Suspension or revocation of business license or permit may be prescribed (in case of a business entity or establishment), if applicable.

c. Violation of Section 10 (v) Sponsorship/Contribution/Partnership with the Tobacco Industry Involving Government Officials/Personnel.

	for Municipality	for City
i. First Offense	Php 1,000.00	Php 3,000.00
ii. Second Offense	Php 2,000.00	Php 4,000.00
iii. Third and Subsequent Offenses	P 2,500.00, or imprisonment for a period not exceeding [6 months], or both at the discretion of the court. ¹⁸	P 5,000.00, or imprisonment for a period not exceeding [1 year], or both at the discretion of the court. ¹⁹

d. Community Service. If a violator is unable to pay the imposed penalties, they may opt to render community service within the city or municipality. For the purposes of this section, community service refers to any physical activity that demonstrates civic responsibility and contributes to the improvement of public works or the promotion of public services.

For every hour of community service completed, the violator's outstanding fine shall be reduced by an amount equivalent to three times the hourly minimum wage or another fixed amount determined by the city or municipality. If the violator fails to fulfill the community service requirement as an alternative, they may be subject to re-arrest or additional fines.

e. Proper Identification. Individuals found in violation of this Ordinance must present valid proof of identification. In the absence of such proof, the violator shall be taken to the nearest police station for proper identification and subsequently referred to the Task Force for payment of the penalty or completion of community service.

¹⁶ Ibid.
¹⁷ Ibid.
¹⁸ Ibid.
¹⁹ Ibid.

- f. **Confiscation or Removal.** Tobacco products, electronic cigarettes, heated tobacco products, their related components, and any advertising or promotional paraphernalia found in violation of the provisions of this Ordinance shall be subject to confiscation and/or removal.
- g. **Revocation or Suspension of Business Permits and Licenses to Sell.** The business permit and license to sell tobacco, electronic cigarettes, heated tobacco products, or the Certificate of Public Convenience for any public conveyance shall be subject to suspension for a period of no less than one (1) week and no more than one (1) month or may be revoked, if necessary, actions are not taken within ten (10) working days upon receipt of the Citation Ticket or if penalties are not settled within five (5) working days.

If the establishment or public conveyance violating this Ordinance falls outside the jurisdiction of this local government unit, a recommendation for revocation or suspension of the business permit, license to sell, or Certificate of Public Convenience shall be forwarded to the appropriate local government unit, agency, or governing body.

The suspension or revocation shall only be lifted upon full compliance with all requirements as determined by re-inspection and evaluation conducted by the Leyte Provincial Health Office, Building/Engineering Office, Business Permits and Licensing Office, and/or the appropriate agency or governing body.

Any member of the Task Force may recommend the revocation or suspension of the license or permit of a non-compliant establishment to the appropriate office.

Section 23. No Contest Provision. Persons who violate any provision of this Ordinance, except for Section 10 (p), and who do not wish to contest the violation may voluntarily pay the penalty imposed for the first and second offenses, as enumerated in Section 22 (a) and (b), prior to the filing of a formal complaint with the proper court. Such payment shall be made to the Leyte Provincial Treasurer's Office within five (5) working days from the date of apprehension.

If the violator fails to present an Official Receipt for the payment of penalties within this period, the Task Force shall proceed to file the case with the Prosecutor's Office, attaching an Affidavit or Certification from the Leyte Provincial Treasurer's Office indicating that the violator did not avail of the No Contest Provision.

The No Contest Provision shall not be applicable to third and subsequent offenses.

Section 24. Citation Ticket System. — Violators of this Ordinance shall be informed of their violation and its corresponding penalty using a Citation Ticket System with the following guidelines:

- a. Official booklets of Citation Tickets shall be issued by the Leyte Provincial Treasurer to duly authorized enforcers within ninety (90) calendar days of the effectivity of this Ordinance.
- b. A Citation Ticket shall be issued by duly authorized enforcers to person/s liable for any violation of this Ordinance.
- c. Citation Ticket shall contain the following information:
 - 1. checklist of the violations under this Ordinance;
 - 2. the fines associated with each violation;
 - 3. option to render community service in case violator is unable to pay fine;

4. the due date for compliance with the obligations imposed by the ticket
- d. When a Citation Ticket is issued to a violator, he/she shall report to the Leyte Provincial Treasurer's Office or its duly authorized collecting agent within five (5) working days after such issuance, where he or she shall either pay the fine imposed or render community service under Section 22 (d) hereof.

The Province of Leyte Treasurer's Office shall keep a duplicate of all Citation Tickets issued to violators as well as all other records of violations of this Ordinance.

Section 25. Implementing Rules and Regulations. The Smoke-Free/Vape-Free Task Force shall, in consultation with relevant offices, departments, associations, public agencies, and private organizations and non-government organizations, shall formulate the implementing rules and regulations within sixty (60) days from the effectivity of this Ordinance.

Section 26. Separability Clause. If for any reason, any section of this Ordinance shall be held unconstitutional or invalid, other sections which are not affected thereby shall continue to be in full force or in effect.

Section 27. Repealing Clause. All ordinances, rules and regulations as parts thereof that are inconsistent with this Ordinance are hereby repealed, modified or amended accordingly.

Section 28. Effectivity Clause. This Ordinance shall take effect thirty (30) days after its publication in a newspaper of general circulation in the Province of Leyte.

Enacted this ___ day of _____, 2024 at the Leyte Provincial Government Complex, Palo, Leyte, Philippines.

I HEREBY CERTIFY to the correctness of the foregoing resolution.

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian

ATTESTED:

HON. WILSON S. UY
Sangguniang Panlalawigan Member

ATTY. RONNAN CHRISTIAN M. REPOSAR
Sangguniang Panlalawigan Member

HON. TRINIDAD G. APOSTOL
Sangguniang Panlalawigan Member

HON. RAISSA J. VILLASIN
Sangguniang Panlalawigan Member

HON. MA. CORAZON E. REMANDABAN
Sangguniang Panlalawigan Member

HON. MARIE KATHRYN VELOSO-KABIGTING
Sangguniang Panlalawigan Member

HON. FLAVIANO C. CENTINO JR.
Sangguniang Panlalawigan Member

HON. VINCENT L. RAMA
Sangguniang Panlalawigan Member

HON. MICHAEL L. CARI
Sangguniang Panlalawigan Member

ATTY. CARLO P. LORETO
Sangguniang Panlalawigan Member

HON. MA. MARTINA L. GIMENEZ
Sangguniang Panlalawigan Member

HON. CARMEN L. CARI
Sangguniang Panlalawigan Member

HON. MJ LUNLY D. LUMEN
Sangguniang Panlalawigan Member

HON. LEONARDO JAVIER, JR
Vice Governor and Presiding Officer

Approved:

CARLOS JERICO L. PETILLA
Governor

Date: _____