

Item No.: 07

Date: 26 2024 NOV



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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Province of Leyte
Legal Office

Released
Time: 19:00
Date: 11.11.24



PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT

November 4, 2024

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2024-15 of the Sangguniang Bayan of Javier, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2024-15 entitled: "An Ordinance creating the position of Local Disaster Risk Reduction and Management Officer II, Salary Grade 15 under the Office of the Municipal Disaster Risk Reduction and Management Office."

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(viii)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 76² thereof. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL

Asst. Provincial Legal Officer

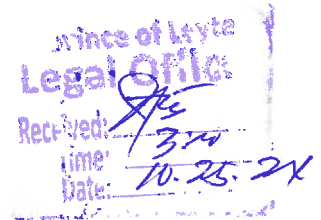
¹(viii) Determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

² Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
25 October 2024

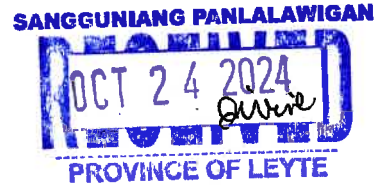


The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 2024-15** of the **Municipality of Javier, Leyte**, entitled: An Ordinance creating the position of Local Disaster Risk Reduction and Management Officer II, Salary Grade 15 under the Office of the Municipal Disaster Risk Reduction and Management Office (MDRRMO).


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian

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Republic of the Philippines
Province of Leyte
MUNICIPALITY OF JAVIER
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Sangguniang Bayan



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF JAVIER, LEYTE HELD AT THE MUNICIPAL SESSION HALL ON OCTOBER 14, 2024

Present :

- Mun. Vice-Mayor Emma M. Abueva, presiding officer
- SB Member Guilbert M. Lanoy
- SB Member Roldan G. Meras
- SB Member Marino C. Merilo
- SB Member Eriberta R. Ponce
- SB Member Stephen Mark I. Papalid
- SB Member Michelle O. Moreno
- SB Member Romeo C. Malinao
- SB Member Alberto A. Rifios
- SK Fed. President Ericka T. Cabangunay
- Liga President Andy L. Dingal

Absent : None

ODINANCE No. 2024-15

Authored by : HON. STEPHEN MARK I. PAPALID

AN ORDINANCE CREATING THE POSITION OF LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER II, SALARY GRADE 15 UNDER THE OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (MDRRMO).

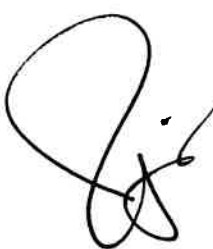
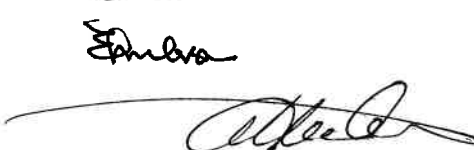
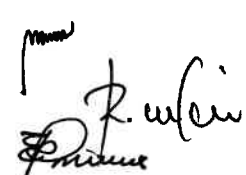



BE IT ORDAINED by the Sangguniang Bayan of Javier, Leyte, **THAT :**

SECTION 1. The plantilla position of Local Disaster Risk Reduction and Management Officer II, Salary Grade 15 under the Office of the Municipal Disaster Risk Reduction and Management Office of the Municipality of Javier, Leyte is hereby created.

SECTION 2. The qualification for the position herein created is subject to the Minimum Standards, Guidelines, Rules and Regulations and Laws of the Civil Service Commission.

SECTION 3. The plantilla position of Local Disaster Risk Reduction and Management Officer II shall perform the following duties and functions :

1. Assist in preparing and updating the Annual Training and Development Plan ;
2. Assist in the preparation and submission, through the LDRRMC and the LDC, the report on the utilization of the LDRRMF and other dedicated DRRM resources to the Local COA, copy furnished the Regional Director of the Office of Civil Defense (OCD) and the Local Government Operations Officer of the DILG ;
3. Maintain Data Base on human resource, equipment, directories, and or location of critical infrastructures ad their capacities such as hospitals and evacuation centers.
4. Assist in designing program and coordinate DRRM activities, consistent with the NDRRMC's standards and guidelines ;
5. Assist and facilitate the support risk assessments and contingency planning activities at the local level.

6. Assist in consolidation of local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map.
7. Will be part of the Rescue Team if needed especially if nursing care is required,
8. Quickly assessing patient/victim needs.
9. Teach the rescue members about the basic and fundamental health care management
10. Perform tasks as directed by the immediate supervisor.

SECTION 4. The salary, benefits, and other emoluments of the aforementioned plantilla position shall be appropriated in the Local Government Unit of Javier, Leyte.

SECTION 5. This Ordinance shall take effect upon approval.


APPROVED UNANIMOUSLY:

OCTOBER 14, 2024

CERTIFIED CORRECT:

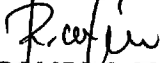
ERVON DANIEL B. LAYARA
SB Secretary

ATTESTED :


HON. EMMA M. ABUEVA
Municipal Vice-Mayor
Presiding Officer


HON. GUILBERT M. LANOY
SB Member


HON. ERIBERTA R. PONCE
SB Member


HON. ROMEO C. MALINAO
SB Member


HON. ROLDAN G. MERAS
SB Member

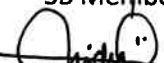

HON. STEPHEN MARK I. PAPALID
SB Member


HON. ALBERTO A. RIÑOS
SB Member


HON. ANDY L. DINGAL
Liga President


HON. MARINO C. MERILO
SB Member


HON. MICHELLE O. MORENO
SB Member


HON. ERICKA T. CABANGUNAY
SK Fed. President

APPROVED :


HON. MICHAEL DRAGON T. JAVIER
Municipal Mayor

Republic of the Philippines

Province of Leyte

MUNICIPALITY OF JAVIER

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Sangguniang Bayan

CERTIFICATION

TO WHOM IT MAY CONCERN :

THIS IS TO CERTIFY that **ORDINANCE No. 2024-15, AN ORDINANCE CREATING THE POSITION OF LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER II, SALARY GRADE 15 UNDER THE OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (MDRRMO)** has been posted in the entrance of the Municipal Hall and two (2) conspicuous places in the Municipality since October 15, 2024 and shall remain posted for three (3) consecutive weeks.


HON. EMMA M. ABUEVA
Municipal Vice-Mayor