



Item No.: 14
Date: 19 2024 NOV

SANGGUNIANG PANLALAWIGAN **PROVINCIAL BUDGET OFFICE**

NOV 12 2024
PROVINCE OF LEYTE

November 11, 2024

Hon. **LEONARDO M. JAVIER, JR.**
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Palo, Leyte

RELEASED
DATE: 11-12-24
NO. # 075
BY: [Signature]
PSO

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 3 FY 2024** of the **Municipality of Leyte, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 003-24** with a total appropriation in the amount of **P3,515,064.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the appropriation for salaries to officials and employees implementing the First Tranche Compensation Adjustment for Local Government Personnel is in accordance with the provisions of LBC 160 dated August 12, 2024 and the authorized rates thereof under Annex "A-6" (4th class salary schedule) and Annex A-1.
2. That all positions in the plantilla are incorporated in the Organizational Structure and Staffing Pattern of the LGU as approved by the Sangguniang Bayan;
3. That the vacant positions shall be adequately provided with appropriations for salaries, allowances, benefits and fixed personnel expenditures to back up their legal existence, otherwise, the same shall be deemed abolished;
4. That the procurement of other related services shall be made pursuant to the provisions of RA 9184 and its Implementing Rules and Regulations;
5. That funds are actually available to pay these proposed expenditures and shall be disbursed for the specific purpose(s) for which they have been appropriated pursuant to Section 336 of RA 7160.

Compliance with DBM issuances, CSC rules, and accounting and auditing rules and regulations and all other pertinent laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
Provincial Budget Officer

[Signature]
RUTH Y. SURPIA
Provincial Treasurer

AGNES C. RAFON
Provincial Planning & Development
Coordinator - Designate
On Official Leave


Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

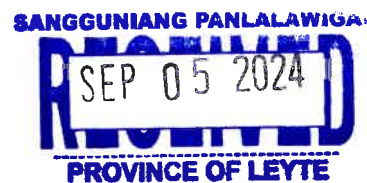
1ST INDORSEMENT
05 September 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 003-24** of the **Municipality of LEYTE, LEYTE**, entitled: An Ordinance authorizing the **Supplemental Budget No. 3 Series of 2024** involving an amount of **Three Million Five Hundred Fifteen Thousand, Sixty-Four Pesos (P3,515,064.00)**.


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
MUNICIPALITY OF LEYTE
LEYTE
-oOo-



Office of the Sangguniang Bayan

1st ENDORSEMENT
September 4, 2024

Respectfully forwarded to the Honorable Sangguniang Panlalawigan in session, through the Sangguniang Panlalawigan Secretary, Province of Leyte, Tacloban City, the herein **Appropriation Ordinance No. 003-24** covering a total appropriation of **THREE MILLION FIVE HUNDRED FIFTEEN THOUSAND SIXTY FOUR PESOS (Php3,515,064.00)** representing the **Supplemental Budget No.3** for Calendar Year 2024 of the Municipality of Leyte, for your appropriate action.

Attached are the following documents:

1. Appropriation Ordinance No. 003-24
(Supplemental Budget No.3 for 2024)
LBP FORM NO.8 & 9
Certification
LBP Form No. 3a (Plantilla of Personnel CY 2024)
2. SB Resolution No. 149-24
(Resolution Approving the Reversion of Funds)
Statement of Funds for Reversion
Certificate of Savings
3. Certificate of Posting


VILMA D. COMBATE
SB Secretary



Republic of the Philippines
MUNICIPALITY OF LEYTE
L E Y T E
-oOo-

Office of the Sangguniang Bayan



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION BY THE SANGGUNIANG BAYAN HELD ON AUGUST 27, 2024 AT THE SB SESSION HALL, MUNICIPAL BUILDING, LEYTE, LEYTE Present:

- | | |
|--|-----------------------------------|
| Hon. Armando M. Ysidoro, ----- | Mun. Vice Mayor/Presiding Officer |
| Hon. Paquito D. Pelipel, Jr. ----- | SB Member |
| Hon. Lileth I. Gatchalian, ----- | -do- |
| Hon. Edward Jay A. Durante, ----- | -do- |
| Hon. Rowil G. Batan, ----- | -do- |
| Hon. Aida A. Delantar, ----- | -do- |
| Hon. Alex A. Dagandan, ----- | -do- |
| Hon. Eulogio E. Capacio, ----- | -do- |
| Hon. Gualberto G. Meracap, ----- | -do- |
| Hon. Jerry G. Apacible, ----- | Liga ng Mga Barangay President |
| Absent: Hon. Nellie Grace D. Dandan, ----- | SK Fed. President |

APPROPRIATION ORDINANCE NO. 003-24

AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 3 SERIES OF 2024 OF THE MUNICIPALITY OF LEYTE INVOLVING AN AMOUNT OF THREE MILLION FIVE HUNDRED FIFTEEN THOUSAND, SIXTY FOUR PESOS (PHP 3,515,064.00) FOR THE IMPLEMENTATION OF DBM LBC NO. 160 DATED AUGUST 12, 2024 AND OTHER MOOE UNDER THE OFFICE OF THE MUNICIPAL MAYOR.

SECTION 1. The Budget. The Supplemental Budget No. 3 of the Municipality of Leyte for Fiscal Year 2024 in the total amount of Three Million Five Hundred Fifteen Thousand, Sixty Four Pesos (Php 3,515,064.00) for the implementation of DBM LBC No. 160 dated August 12, 2024 and other MOOE under the office of the Municipal Mayor, is hereby approved.

The Budget documents consisting of the following are incorporated herein and made integral part of this ordinance:

1. LBP Form No. 8 - Statement of Funding Sources
2. LBP Form No. 9 - Statement of Supplemental Appropriations FY 2024
3. Certification of Availability of Funds

SECTION 2. Source of Funds. The source of funds for Supplemental Budget in total amount of Three Million Five Hundred Fifteen Thousand, Sixty Four Pesos (Php 3,515,064.00)) shall be as follows:

FUND SOURCE	AMOUNT
Funds Actually Available	
a) New Revenue Sources	
Tax Revenue	
b) Actual Collection in Excess of the Estimated Income	
c) Savings	
Reversion (SB Resolution No. 149-24)	
	3,515,064.00
TOTAL	3,515,064.00

Section 3. Use of Funds. The amount of Three Million Five Hundred Fifteen Thousand, Sixty Four Pesos (Php 3,515,064.00)) is hereby appropriated for the implementation of Supplemental Budget No. 3 of the Municipality of Leyte, Leyte, as follows:

(Handwritten signatures and initials)

(Vertical list of handwritten signatures)

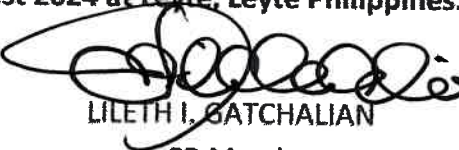
Office/ Department	APPROPRIATION			TOTAL
	Personal Services	Maintenance & Other Operating Expenses	Capital Outlay	
Municipal Mayor	155,700.50	2,111,415.97	-	2,267,116.47
MDRRMO	27,866.95	-	-	27,866.95
Sangg. Bayan	322,963.00			322,963.00
Secretary to the SB	46,901.95			46,901.95
MPDO	45,366.75			45,366.75
MBO	37,557.75			37,557.75
MACCO	49,539.00			49,539.00
MTO	74,685.55			74,685.55
HRMO	47,086.50			47,086.50
MGSO	44,894.90			44,894.90
MASSO	67,092.67			67,092.67
MCR	21,764.00			21,764.00
MSWD	60,710.36		-	60,710.36
MHO	232,124.50			232,124.50
MAO	63,211.80			63,211.80
ME	106,181.85			106,181.85
Total Appropriation	1,403,648.03	2,111,415.97		Php3,515,064.00

Section 4. Separability Clause. If for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.


Section 5. Effectivity. The provisions of this ordinance shall take effect immediately.

ENACTED this 27th day of August 2024 at Leyte, Leyte Philippines.



 PAQUITO D. PELIPEL, JR.
 SB Member


 LILETH I. GATCHALIAN
 SB Member


 EDWARD JAY A. DURANTE
 SB Member



 ROWIL G. BATAN
 SB Member


 AIDA A. DELANTAR
 SB Member


 ALEX A. DAGANDAN
 SB Member


 EULOGIO E. CAPACIO
 SB Member



 GUALBERTO S. MERACAP
 SB Member


 JERRY G. APACIBLE
 ABC President


Attested:

 ARMANDO M. YSIDORO
 Municipal Vice Mayor
 Presiding Officer

Certified Correct:


 VILMA D. COMBATE
 Secretary to the Sanggunian

Approved:


 ARNO D. JAMES M. YSIDORO
 Municipal Mayor

STATEMENT OF FUNDING SOURCES

SUPPLEMENTAL BUDGET NO. 3

FY 2024

LEYTE, LEYTE

PARTICULARS	Account Classification	Amount
1.0 New Revenue Sources Tax Revenue Loan Proceeds (Borrowing) External Sources Internal Revenue Allotment (IRA) Differential		-
2.0 Actual Collections in Excess of the Estimated Income		
3.0 Savings Unappropriated Balance		
4.0 Realignment		
5.0 Reversion		3,515,064.00
TOTAL ESTIMATED INCOME		3,515,064.00

Cerified Correct:


ALVARO C. SUMAYAN, JR.
 Municipal Treasurer


JOSELITO E. CABANGAL
 Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATIONS FY 2024
 LEYTE, LEYTE
 Supplemental Budget No. 3

Implementing Office	PARTICULARS/PURPOSES	AIP CODE	OBJECT EXPENDITURE	ACCOUNT CODE	AMOUNT
MMO	Implementation of SSL VI First Trance				
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-1-01-001-000	Representation Allowances	5-01-02-020	113,650.00
	Year-End Bonus	1000-000-3-1-01-001-000	Transportation Allowances	5-01-02-030	22,730.00
	Retirement & Life Insurance Contribution	1000-000-3-1-01-001-000	Retirement & Life Insurance Contribution	5-01-03-010	13,638.00
	Philhealth Contribution	1000-000-3-1-01-001-000	Philhealth Contribution	5-01-03-030	5,682.50
	MOOE				155,700.00
	Traveling Expenses	1000-000-3-1-01-001-000	Traveling Expenses-Local	5-02-01-010	296,351.97
	Electricity Expenses	1000-000-3-1-01-001-000	Electricity Expenses	5-02-04-020	1,500,000.00
	Foundation Anniversary	1000-000-3-1-01-009-000-001	Other Maintenance and Operating Expenses	5-02-99-990	315,064.00
MDRRMO	Implementation of SSL VI First Trance				220,116.47
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-3-03-001-000	Salary Wages-Regular	5-01-01-010	15,200.00
	Year-End Bonus	1000-000-3-3-03-001-000	Year-End Bonus	5-01-02-140	6,847.00
	Retirement & Life Insurance Contribution	1000-000-3-3-03-001-000	Retirement & Life Insurance Cont	5-01-03-010	4,108.20
	Philhealth Contribution	1000-000-3-3-03-001-000	Philhealth Contribution	5-01-03-030	1,711.75
SB	Implementation of SSL VI First Trance				27,866.95
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-1-02-001-000-001	Salary Wages-Regular	5-01-01-010	235,740.00
	Year-End Bonus	1000-000-3-1-02-001-000-001	Year-End Bonus	5-01-02-140	47,148.00
	Retirement & Life Insurance Contribution	1000-000-3-1-02-001-000-001	Retirement & Life Insurance Cont	5-01-03-010	28,288.00
	Philhealth Contribution	1000-000-3-1-02-001-000-001	Philhealth Contribution	5-01-03-030	11,787.00
SB Sec	Implementation of SSL VI First Trance				322,963.00
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-1-04-001-000-001	Representation Allowances	5-01-02-020	34,235.00
	Year-End Bonus	1000-000-3-1-04-001-000-001	Transportation Allowances	5-01-02-030	6,847.00
	Retirement & Life Insurance Contribution	1000-000-3-1-04-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	4,108.20
	Philhealth Contribution	1000-000-3-1-04-001-000-001	Philhealth Contribution	5-01-03-030	1,711.75
MPDO	Implementation of SSL VI First Trance				46,901.95
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-1-09-001-000-001	Representation Allowances	5-01-02-020	33,115.00
	Year-End Bonus	1000-000-3-1-09-001-000-001	Transportation Allowances	5-01-02-030	6,623.00
	Retirement & Life Insurance Contribution	1000-000-3-1-09-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	3,973.00
	Philhealth Contribution	1000-000-3-1-09-001-000-001	Philhealth Contribution	5-01-03-030	1,655.75

2,710,215.12

45,306.75

Implementing Office	PARTICULARS/PURPOSES	AIP CODE	OBJECT EXPENDITURE	ACCOUNT CODE	AMOUNT
MBO	Implementation of SSL VI First Trance				
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-1-08-001-000-001	Representation Allowances	5-01-02-020	27,415.00
	Year-End Bonus	1000-000-3-1-08-001-000-001	Transportation Allowances	5-01-02-030	5,483.00
	Retirement & Life Insurance Contribution	1000-000-3-1-08-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	3,289.00
	Philhealth Contribution	1000-000-3-1-08-001-000-001	Philhealth Contibution	5-01-03-030	1,370.75
MACCO	Implementation of SSL VI First Trance				37,157.75
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-1-07-001-000-001	Representation Allowances	5-01-02-020	36,160.00
	Year-End Bonus	1000-000-3-1-07-001-000-001	Transportation Allowances	5-01-02-030	7,232.00
	Retirement & Life Insurance Contribution	1000-000-3-1-07-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	4,339.00
	Philhealth Contribution	1000-000-3-1-07-001-000-001	Philhealth Contibution	5-01-03-030	1,808.00
MTO	Implementation of SSL VI First Trance				49,539.00
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-1-05-001-000-001	Representation Allowances	5-01-02-020	54,515.00
	Year-End Bonus	1000-000-3-1-05-001-000-001	Transportation Allowances	5-01-02-030	10,903.00
	Retirement & Life Insurance Contribution	1000-000-3-1-05-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	6,541.80
	Philhealth Contribution	1000-000-3-1-05-001-000-001	Philhealth Contibution	5-01-03-030	2,725.75
HRMO	Implementation of SSL VI First Trance				74,685.55
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-3-01-001-000-001	Representation Allowances	5-01-02-020	34,370.00
	Year-End Bonus	1000-000-3-3-01-001-000-001	Transportation Allowances	5-01-02-030	6,874.00
	Retirement & Life Insurance Contribution	1000-000-3-3-01-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	4,124.00
	Philhealth Contribution	1000-000-3-3-01-001-000-001	Philhealth Contibution	5-01-03-030	1,718.50
MGSO	Implementation of SSL VI First Trance				47,086.50
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-3-02-001-000-001	Representation Allowances	5-01-02-020	32,770.00
	Year-End Bonus	1000-000-3-3-02-001-000-001	Transportation Allowances	5-01-02-030	6,554.00
	Retirement & Life Insurance Contribution	1000-000-3-3-02-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	3,932.40
	Philhealth Contribution	1000-000-3-3-02-001-000-001	Philhealth Contibution	5-01-03-030	1,638.50
MASSO	Implementation of SSL VI First Trance				44,894.90
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-1-06-001-000-001	Representation Allowances	5-01-02-020	37,880.00
	Year-End Bonus	1000-000-3-1-06-001-000-001	Transportation Allowances	5-01-02-030	7,576.00
	Retirement & Life Insurance Contribution	1000-000-3-1-06-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	4,545.00
	Philhealth Contribution	1000-000-3-1-06-001-000-001	Philhealth Contibution	5-01-03-030	1,894.00
	Terminal Leave Benefits	1000-000-3-1-06-001-000-001	Terminal Leave Benefits		15,197.67

320,856.37

67,092.67

Implementing Office	PARTICULARS/PURPOSES	AIP CODE	OBJECT EXPENDITURE	ACCOUNT CODE	AMOUNT
MCR	Implementation of SSL VI First Trance				
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	1000-000-3-1-12-001-000-001	Representation Allowances	5-01-02-020	15,820.00
	Year-End Bonus	1000-000-3-1-12-001-000-001	Transportation Allowances	5-01-02-030	3,164.00
	Retirement & Life Insurance Contribution	1000-000-3-1-12-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	1,989.00
	Philhealth Contribution	1000-000-3-1-12-001-000-001	Philhealth Contribution	5-01-03-030	791.00
MSWD	Implementation of SSL VI First Trance				21,764.00
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	3000-500-3-2-05-001-000-001	Representation Allowances	5-01-02-020	40,975.00
	Year-End Bonus	3000-500-3-2-05-001-000-001	Transportation Allowances	5-01-02-030	8,195.00
	Retirement & Life Insurance Contribution	3000-500-3-2-05-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	4,917.00
	Philhealth Contribution	3000-500-3-2-05-001-000-001	Philhealth Contribution	5-01-03-030	2,048.75
	Terminal Leave Benefits	3000-500-3-2-05-001-000-001	Terminal Leave Benefits	5-01-04-030	1,206.61
	Hazard Pay	3000-500-3-2-05-001-000-001	Hazard Pay	5-01-02-110	3,368.00
MHO	Implementation of SSL VI First Trance				60,710.36
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	3000-200-3-1-11-01-000-001	Representation Allowances	5-01-02-020	136,855.00
	Year-End Bonus	3000-200-3-1-11-01-000-001	Transportation Allowances	5-01-02-030	27,371.00
	Retirement & Life Insurance Contribution	3000-200-3-1-11-01-000-001	Retirement & Life Insurance Contribution	5-01-03-010	16,422.00
	Philhealth Contribution	3000-200-3-1-11-01-000-001	Philhealth Contribution	5-01-03-030	6,842.75
	Terminal Leave Benefits	3000-200-3-1-11-01-000-001	Terminal Leave Benefits	5-01-04-030	41,265.75
	Hazard Pay	3000-200-3-1-11-01-000-001	Hazard Pay	5-01-02-110	3,368.00
MAO	Implementation of SSL VI First Trance				232,124.70
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	8000-000-3-2-03-001-000-001	Representation Allowances	5-01-02-020	46,140.00
	Year-End Bonus	8000-000-3-2-03-001-000-001	Transportation Allowances	5-01-02-030	9,228.00
	Retirement & Life Insurance Contribution	8000-000-3-2-03-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	5,536.80
	Philhealth Contribution	8000-000-3-2-03-001-000-001	Philhealth Contribution	5-01-03-030	2,307.00
ME	Implementation of SSL VI First Trance				63,211.80
	PERSONAL SERVICES		PERSONAL SERVICES		
	Salary Wages-Regular	8000-000-3-1-10-001-000-001	Representation Allowances	5-01-02-020	77,505.00
	Year-End Bonus	8000-000-3-1-10-001-000-001	Transportation Allowances	5-01-02-030	15,501.00
	Retirement & Life Insurance Contribution	8000-000-3-1-10-001-000-001	Retirement & Life Insurance Contribution	5-01-03-010	9,300.60
	Philhealth Contribution	8000-000-3-1-10-001-000-001	Philhealth Contribution	5-01-03-030	3,875.25
	Total Appropriation.			106,181.85	3,515,064.00
	Unappropriated Balance			483,992.51	

Prepared by:


CRESTYLEN P. RELON
Municipal Budget Officer Designate

Approved:


ARNO D. JAMES M. YSIDORO
Municipal Mayor



Republic of the Philippines
LOCAL GOVERNMENT UNIT
Leyte, Leyte
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CERTIFICATION

This is to certify that funds are actually available to back up cash from the Municipality of Leyte's Supplemental Budget No. 3 in the amount of **THREE MILLION FIVE HUNDRED FIFTEEN THOUSAND SIXTY-FOUR PESOS (Php3,515,064.00)**

Issued this on the 16th day of August, 2024.


ALVARO C. SUMAYAN, JR.
Municipal Treasurer


JOSELITO E. CABANGAL, CPA
Municipal Accountant

PLANTILLA OF PERSONNEL CY 2024

LGU: Leyte, Leyte

Office/ Department: OFFICE OF THE MUNICIPAL MAYOR

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease	
Old 1	New 2			Rate/ Annum - LBC 149		Rate/ Annum - LBC 160			
				SG/ Step 5	Amount 6	SG/ Step 7	Amount 8		
I-1/1	I-1/1	Municipal Mayor I	YSIDORO	ARNOLD JAMES MENDIOLA	27/3	1,218,960.00	27/3	1,252,152.00	33,192.00
I-A-2/3	I-A-2/3	Senior Administrative Assistant III (Private Secretary II)	RAMOS	ROMEO ELISES	15/3	336,420.00	15/3	352,908.00	16,488.00
I-A-4	I-A-4	Administrative Aide IV (Driver II)	MILLOS	ROCKY LETRAN	4/3	142,440.00	4/3	148,140.00	5,700.00
MO-2021-06	MO-2021-06	Administrative Aide IV (Driver II)	NAJARO	ANDRES MEDALLA	4/1	140,280.00	4/1	145,884.00	5,604.00
MO-2021-07	MO-2021-07	Administrative Aide IV (Watchman II)	CLIMA	NOEL TOLOD	4/1	140,280.00	4/1	145,884.00	5,604.00
MO-2014-01	MO-2014-01	Municipal Administrator	VACANT		24/1	810,708.00	24/1	847,188.00	36,480.00
II-A-2/2	II-A-2/2	Administrative Aide III (Audio Visual Equip. Optr. I)	DELIMA	ALMIRA VILLENA	3/3	134,148.00	3/3	139,512.00	5,364.00
MO-2013-01	MO-2013-01	Administrative Assistant I Reproduction Machine Operator III	ALMENDRAS	CRISTY MATER	7/1	167,580.00	7/1	174,288.00	6,708.00
MO-2017-1B-01	MO-2017-1B-01	Administrative Aide IV (Bookbinder II)	DIAZ	CHRISTOPHER MASIBAG	4/3	142,440.00	4/3	148,140.00	5,700.00
MO-2017-1B-02	MO-2017-1B-02	Administrative Assistant I Reproduction Machine Operator III	DELA CRUZ	JENELYN RELOSA	7/3	170,160.00	7/3	176,964.00	6,804.00
MO-2013-02	MO-2013-02	Administrative Assistant II (Clerk IV)	CANTILLEP	RAMON ARRIBE	8/2	179,304.00	8/2	186,480.00	7,176.00
II-B-4/4	II-B-4/4	Administrative Aide III (Utility Worker II)	NEGAD	RAUL ARANTE	3/7	138,324.00	3/7	143,856.00	5,532.00
II-B-5/5	II-B-5/5	Administrative Aide III (Utility Worker II)	DANDAN	FREDERICK DELIMA	3/3	134,148.00	3/3	139,512.00	5,364.00
MO-2017-IIB-01	MO-2017-IIB-01	Administrative Assistant II (Labor General Foreman)	PERITO	RONALD JOENEL ABILLAR	8/3	180,936.00	8/3	188,172.00	7,236.00
MO-2017-IIB-06	MO-2017-IIB-06	Administrative Aide III (Utility Worker II)	MENDOZA	ROMEL NOVELA	3/3	134,148.00	3/3	139,512.00	5,364.00
MO-2017-IIB-07	MO-2017-IIB-07	Administrative Aide III (Utility Worker II)	DELIMA	DENNIS CADILO	3/3	134,148.00	3/3	139,512.00	5,364.00
7/4-C-23	7/4-C-23	Population Program Worker I	VACANT		5/1	148,884.00	5/1	154,848.00	5,964.00
MO-2014-02	MO-2014-02	Local Disaster Risk Reduction Management Officer II	LUCBAN	RAFAEL SABITE	15/3	336,420.00	15/3	352,908.00	16,488.00
MO-2014-03	MO-2014-03	Local Disaster Risk Reduction Management Assistant	DUBLIN	JOEBERT VILLENA	8/4	182,568.00	8/4	189,864.00	7,296.00
MO-2014-04	MO-2014-04	Local Disaster Risk Reduction Management Assistant	ASTILLA	EDDISON COSTELO	8/4	182,568.00	8/4	189,864.00	7,296.00
MO-2014-05	MO-2014-05	Local Disaster Risk Reduction Management Assistant	PASCULADO	JENNY ROSE MANSUETO	8/2	179,304.00	8/2	186,480.00	7,176.00
MO-2019-IIB-08	MO-2019-IIB-08	Administrative Officer IV (Community Affairs Officer II)	TROYO	ROLINDA II PERITO	15/2	332,976.00	15/2	349,296.00	16,320.00
MO-2019-IIB-09	MO-2019-IIB-09	Community Affairs Officer I	VACANT		11/1	243,000.00	11/1	256,608.00	13,608.00
MO-2019-1B-03	MO-2019-1B-03	Administrative Assistant I (Reproduction Machine Operator III)	SALINO	JANE DAGANDAN	7/2	168,864.00	7/2	175,632.00	6,768.00
GRAND TOTAL								6,323,604.00	

Prepared by:


IDALYNE L. ARANTE
MGDH-I

Reviewed by:


CRESTYLEN P. RELON
MBO-Designate

Approved:


ARNOLD JAMES M. YSIDORO
Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024
 LGU: Leyte, Leyte

Office/ Department: OFFICE OF THE SANGGUNIANG BAYAN

Item Number		Position Title	Name of Incumbent			Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New					Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2					3	4	5	6	
				SG/ Step	Amount	SG/ Step	Amount			
III-1/1	III-1/1	Municipal Vice Mayor I	YSIDORO ARMANDO MENDIOLA	25/2	939,300.00	25/2	980,628.00	41,328.00		
III-8/8	III-8/8	Sangguniang Bayan Member I	PELIPPEL PAQUITO, JR. DELIMA	24/1	810,708.00	24/1	847,188.00	36,480.00		
III-2/2	III-2/2	Sangguniang Bayan Member I	GATCHALIAN LILETH ISIDORO	24/2	823,932.00	24/2	861,012.00	37,080.00		
III-9/9	III-9/9	Sangguniang Bayan Member I	DURANTE EDWARD JAY ASTILLA	24/5	864,948.00	24/5	903,876.00	38,928.00		
III-5/5	III-5/5	Sangguniang Bayan Member I	BATAN ROWIL GARGANERA	24/2	823,932.00	24/2	861,012.00	37,080.00		
III-4/4	III-4/4	Sangguniang Bayan Member I	DELANTAR AIDA ALFABETE	24/3	837,384.00	24/3	875,076.00	37,692.00		
III-3/3	III-3/3	Sangguniang Bayan Member I	DAGANDAN ALEX ARIZA	24/3	837,384.00	24/3	875,076.00	37,692.00		
III-6/6	III-6/6	Sangguniang Bayan Member I	CAPACIO EULOGIO ESPERAS	24/2	823,932.00	24/2	861,012.00	37,080.00		
III-7/7	III-7/7	Sangguniang Bayan Member I	MERACAP GUALBERTO GONZAGA	24/2	823,932.00	24/2	861,012.00	37,080.00		
III-10/10	III-10/10	SB/ABC President	APACIBLE JERRY GABISAY	24/4	851,064.00	24/4	889,356.00	38,292.00		
III-11/11	III-11/11	SB/SK Federation President	DANDAN NELLIE GRACE DELA ROSA	24/3	837,384.00	24/1	847,188.00	9,804.00		
SB-2017-02	SB-2017-02	Administrative Assistant III (Computer Operator II)	GRAY GLEN MAGNAYE	9/2	192,492.00	9/3	201,636.00	9,144.00		
III-SB-03	III-SB-03	Administrative Aide III (Utility Worker II)	INALISAN LUZVIMINDA VILLAREN	3/6	137,256.00	3/7	143,856.00	6,600.00		
SB-2020-01	SB-2020-01	Administrative Officer II (Public Relations Officer I)	SULLA LAWRENCE	11/2	245,556.00	11/2	259,164.00	13,608.00		
SB-2023-03	SB-2023-03	Administrative Aide II (Messenger)	LLAMES LEO ENALISAN	2/1	124,368.00	2/1	129,348.00	4,980.00		
GRAND TOTAL							10,267,092.00			

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CRESTYLEN P. RELON
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Approved:



ARNALIA JAMES M. YSIDORO
Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024
 LGU: Leyte, Leyte

Office/ Department: OFFICE OF THE SECRETARY TO THE SANGGUNIANG

Item Number		Position Title	Name of Incumbent			Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New					Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2					3	4	5	6	
IV-1/1	IV-1/1	SB Secretary	COMBATE	VILMA	DELIMA	24/6	879,072.00	24/6	918,624.00	39,552.00
SBSEC-2017-01	SBSEC-2017-01	Administrative Officer V (Records Officer III)	RELON	CRESTYLEN	PIAD	18/3	429,648.00	18/3	450,696.00	21,048.00
IV-3	IV-3	Administrative Assistant I (Computer Operator I)	MONTEROLA	XENIA	DAGANDAN	7/7	175,452.00	7/7	182,472.00	7,020.00
GRAND TOTAL									1,551,792.00	

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ARNEL JAMES M. YSIDORO
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PLANTILLA OF PERSONNEL CY 2024

LGU: Leyte, Leyte

Office/ Department: MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2			5	6	7	8	
MDR-2024-01	MDR-2024-01	Municipal Government Department Head I (Municipal Disaster Risk Reduction and Management Officer)	VACANT	24/1	810,708.00	24/1	847,188.00	36,480.00
GRAND TOTAL								847,188.00

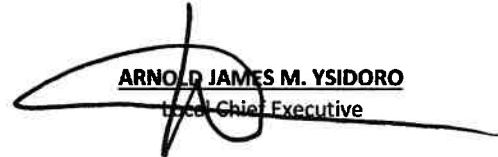
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Reviewed by:


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Approved:


ARNOLD JAMES M. YSIDORO
 Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024

LGU: Leyte, Leyte

Office/ Department: **PLANNING AND DEVELOPMENT OFFICE**

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease	
Old	New			Rate/ Annum - LBC 149		Rate/ Annum - LBC 160			
1	2			3	4	5	6		7
V-A-1/1	V-A-1/1	Municipal Government Department Head I (Municipal Planning and Development Coordinator)	VACANT		24/1	810,708.00	24/1	847,188.00	36,480.00
MPDC-2020-04	MPDC-2020-04	Administrative Officer IV (Planning Officer II)	SULLA	MARK THEODORICK DELANTAR	15/2	332,976.00	15/2	349,296.00	16,320.00
MPDC-2017-03	MPDC-2017-03	Administrative Assistant VI (Computer Operator III)	DIAZ	MARICRIS GABANE	12/3	267,636.00	12/3	281,496.00	13,860.00
MPDC-2010-01	MPDC-2010-01	Planning Assistant	DAGANDAN	GIL SATORRE	8/5	184,212.00	8/5	191,580.00	7,368.00
MPDC-2010-02	MPDC-2010-02	Administrative Aide III Utility Worker II	ASTILLA	ALEX DIWATA	3/5	136,224.00	3/5	141,672.00	5,448.00
GRAND TOTAL								1,811,232.00	

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ARNO D. JAMES M. YSIDORO
Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024

LGU: Leyte, Leyte

Office/ Department: BUDGET OFFICE

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2			3	4	5	6	
V-B-3/3	V-B-3/3	Municipal Government Department Head I (Municipal Budget Officer)	VACANT	24/1	810,708.00	24/1	847,188.00	36,480.00
V-B-4/4	V-B-4/4	Administrative Assistant II (Budgeting Assistant)	VACANT	8/1	177,696.00	8/1	184,812.00	7,116.00
MBO-2021-01	MBO-2021-01	Administrative Assistant I (Bookbinder III)	DELIMA LESDENYL FE ALFABETE	7/1	167,580.00	7/1	174,288.00	6,708.00
GRAND TOTAL							1,206,288.00	

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Reviewed by:


CRESTYLEN P. RELON
MBO-Designate

Approved:


ARNOLD JAMES M. YSIDORO
Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024

LGU: Leyte, Leyte

Office/ Department: ACCOUNTING & INTERNAL AUDIT SERVICES

Item Number		Position Title	Name of Incumbent		Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New				Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2				3	4	5	6	
V-C-5/5	V-C-5/5	Municipal Government Department Head I (Municipal Accountant)	CABANGAL	JOSELITO ELISES	24/2	823,932.00	24/2	861,012.00	37,080.00
V-C-5.1	V-C-5.1	Administrative Officer V (Management & Audit Analyst III)	VACANT		18/5	438,984.00	18/1	441,132.00	2,148.00
MACCO-2015-01	MACCO-2015-01	Administrative Officer II (Management & Audit Analyst I)	SAMSON	DARLA ANGELA AUSTRIA	11/1	243,000.00	11/1	256,608.00	13,608.00
MACCO-2017-02	MACCO-2017-02	Administrative Assistant I (Reproduction Machine Operator III)	DELIMA	GINA VILLENA	7/3	170,160.00	7/3	176,964.00	6,804.00
II-A-3/3	II-A-3/3	Administrative Aide VI (Clerk III)	LEBRIL	THEALYN FRANCISCA NOFIES	6/2	159,192.00	6/2	165,564.00	6,372.00
MACCO-2021-03	MACCO-2021-03	Administrative Assistant I (Bookbinder III)	BARNAYHA	MICHAEL SUMAYAN	7/1	167,580.00	7/1	174,288.00	6,708.00
GRAND TOTAL								2,075,568.00	

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PLANTILLA OF PERSONNEL CY 2024
 LGU: Leyte, Leyte

Office/ Department: OFFICE OF THE MUNICIPAL TREASURER

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease	
Old	New			Rate/ Annum - LBC 149		Rate/ Annum - LBC 160			
1	2			5	6	7	8		9
VI-A-1/1	VI-A-1/1	Municipal Government Department Head I (Municipal Treasurer)	SUMAYAN ALVARO JR. CANASTA	24/3	837,384.00	24/3	875,076.00	37,692.00	
VI-A-2.1	VI-A-2.1	Administrative Officer III (Cashier II)	VACANT	14/1	304,584.00	14/1	318,912.00	14,328.00	
MTO-2020-01	MTO-2020-01	Senior Administrative Assistant I (Data Controller IV)	MERCOLITA ETHEL GO	13/2	284,700.00	13/2	298,644.00	13,944.00	
MTO-2021-01	MTO-2021-01	Senior Administrative Assistant I (Data Controller IV)	ASTILLA ROUEL DIWATA	13/1	281,880.00	13/1	295,836.00	13,956.00	
VI-A-7/7	VI-A-7/7	Revenue Collection Clerk III	AJEDA JECELLE GRANADOS	9/1	190,896.00	9/1	199,968.00	9,072.00	
MTO-2007-1	MTO-2007-1	Revenue Collection Clerk III	SAMSON ELTON JHON HERO RUBAS	9/2	192,492.00	9/2	201,636.00	9,144.00	
MTO-2019-01	MTO-2019-01	Administrative Assistant I (Reproduction Machine Operator III)	COLLERA MICHELLE ABILAR	7/2	168,864.00	7/2	175,632.00	6,768.00	
MTO-2021-02	MTO-2021-02	Administrative Assistant I (Reproduction Machine Operator III)	DAGASDAS RAMEL GONGOB	7/1	167,580.00	7/1	174,288.00	6,708.00	
MTO-2021-03	MTO-2021-03	Administrative Assistant I (Reproduction Machine Operator III)	RAMOS RONALDO LANGRES	7/1	167,580.00	7/1	174,288.00	6,708.00	
VI-A-10	VI-A-10	Meter Reader I	ALINSOB WINDEL JR SULLA	4/1	140,280.00	4/1	145,884.00	5,604.00	
MTO-2010-1	MTO-2010-01	Administrative Aide III (Utility Worker II)	ABILAR MARIVIC BALTAZAR	3/1	132,108.00	3/1	137,388.00	5,280.00	
MTO-2021-06	MTO-2021-06	Administrative Aide III (Ticket Checker)	RONDINA GIL INDIC	3/1	132,108.00	3/1	137,388.00	5,280.00	
GRAND TOTAL								3,134,940.00	

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CRESTYLEN P. RELON
 MBO-Designate

Approved:


ARNOLD JAMES M. YSIDORO
 Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024
 LGU: Leyte, Leyte

Office/ Department: OFFICE OF THE HUMAN RESOURCE MANAGEMENT

Item Number		Position Title	Name of Incumbent			Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New					Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2					3	4	5	6	
OHRM-2017-01	OHRM-2017-01	Municipal Government Department Head I	ARANTE	IDALYNE	LEBRIL	24/1	810,708.00	24/1	847,188.00	36,480.00
OHRM-2020-01	OHRM-2020-01	Administrative Officer IV (Human Resource Management Officer II)	BERDEJO	GLADES AMOR	APACIBLE	15/2	332,976.00	15/2	349,296.00	16,320.00
MO-2010-1	MO-2010-1	Administrative Assistant III (Computer Operator II)	BARONDA	SALEM	UMPAD	9/5	197,364.00	9/5	206,736.00	9,372.00
OHRM-2017-02	OHRM-2017-02	Administrative Officer II (Human Resource Management Officer I)	URIBE	KAHREN	NIEZ	11/1	243,000.00	11/1	256,608.00	13,608.00
OHRM-2021-02	OHRM-2021-02	Administrative Assistant I (Reproduction Machine Operator III)	APACIBLE	ARD KENAN	LETRAN	7/1	167,580.00	7/1	174,288.00	6,708.00
GRAND TOTAL									1,834,116.00	

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Approved:


ARNOLD JAMES M. YSIDORO
 Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024

LGU: Leyte, Leyte

Office/ Department: **ASSESSOR'S OFFICE**

Item Number		Position Title	Name of Incumbent			Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New					Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2					3	4	5	6	
VI-B-10/10	VI-B-10/10	Municipal Government Department Head I (Municipal Assessor)	RAGORO	HERNANITA	ORTIZ	24/3	837,384.00	24/3	875,076.00	37,692.00
ASSO-2010-05	ASSO-2010-05	Draftsman III	NEGAD	JAYSON	TOMADA	11/3	248,160.00	11/3	261,768.00	13,608.00
ASSO-2019-06	ASSO-2019-06	Administrative Assistant IV (Bookbinder IV)	DANDAN	GILBERT	DELIMA	10/2	210,336.00	10/2	210,336.00	0.00
VI-B-11/11	VI-B-11/11	Tax Mapping Aide	LLAMES	ARMENITA	MORILLA	4/6	145,740.00	4/6	151,572.00	5,832.00
ASSO-2010-02	ASSO-2010-02	Tax Mapping Aide	MONTEROLA	RODERICO	MANLOLOYO	4/5	144,636.00	4/5	144,636.00	0.00
ASSO-2010-04	ASSO-2010-04	Tax Mapping Aide	PEPITO	ANGELITO	SERANTE	4/5	144,636.00	4/5	144,636.00	0.00
ASSO-2019-01	ASSO-2019-01	Administrative Aide IV (Bookbinder II)	MODESTO	EMIROSE	GUANZON	4/2	141,360.00	4/2	141,360.00	0.00
ASSO-2010-03	ASSO-2010-03	Administrative Aide IV (Bookbinder II)	VACANT			4/1	140,280.00	4/1	140,280.00	0.00
GRAND TOTAL									2,069,664.00	

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Reviewed by:


CRESTYLEN P. RELON
MBO-Designate

Approved:


ARNOIA JAMES M. YSIDORO
Local Chief Executive


PLANTILLA OF PERSONNEL CY 2024

LGU: Leyte, Leyte

Office/ Department: GENERAL SERVICES OFFICER

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2			5	6	7	8	
GSO-2023-001	GSO-2023-001	Municipal Government Department Head I (General Services Officer)	VACANT	24/1	810,708.00	24/3	875,076.00	64,368.00
GRAND TOTAL							875,076.00	

Prepared by:


IDALYNE L. ARANTE
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CRESTYLEN P. RELON
 MBO-Designate

Approved:


ARNOLD JAMES M. YSIDORO
 Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024

LGU: Leyte, Leyte

Office/ Department: OFFICE OF THE LOCAL CIVIL REGISTRAR

Item Number		Position Title	Name of Incumbent			Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old 1	New 2					Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
						SG/ Step 5	Amount 6	SG/ Step 7	Amount 8	
VII-A-1/1	VII-A-1/1	Municipal Government Department Head I (Municipal Civil Registrar)	APACIBLE	LIGAYA	LETRAN	24/8	907,992.00	24/1	847,188.00	-60,804.00
VIII-A-1.1	VIII-A-1.1	Registration Officer III	VACANT			18/8	453,444.00	18/1	441,132.00	-12,312.00
	MCR-2023-04	Administrative Assistant VI (Computer Operator III)	LEPASANA	MONCHELOU MAE	PELIPEL	12/1	262,488.00	12/1	276,348.00	
VII-A-2.1	VII-A-2.1	Administrative Assistant II (Clerk IV)	LAURINO	EVELYN	DELLERA	8/6	185,880.00	8/6	193,308.00	7,428.00
	MCR-2010-01	Administrative Assistant I (Computer Operator I)	VACANT			7/5	172,788.00	7/1	174,288.00	1,500.00
MCR-2010-01	MCR-2023-03	Administrative Assistant I (Reproduction Machine Operator III)	GASCON	ANNA CAROLINA	DAPROSA	7/1	167,580.00	7/1	174,288.00	6,708.00
MA-2020-02	MA-2020-02	Administrative Aide IV (Bookbinder II)	MAKABENTA	FE	BALUTE	4/2	141,360.00	4/2	147,012.00	5,652.00
GRAND TOTAL									2,253,564.00	

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IDALYNE L. ARANTE
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CRESTYLEN P. RELON
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ARNOLD JAMES M. YSIDORO
Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024

LGU: Leyte, Leyte

Office/ Department: OFFICE OF THE SOCIAL WELFARE AND DEVELOPMENT

Item Number		Position Title	Name of Incumbent			Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New					Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2					5	6	7	8	
VI-D-24/23	VI-D-24/23	Municipal Government Department Head I (Municipal Social Welfare and Development Officer)	DOLLER	NIERNA	SAMANTE	24/8	907,992.00	24/8	948,408.00	40,416.00
MS-2021-01	MS-2021-01	Social Welfare Officer I	INAGAN	MARIVEL	DAGANDAN	11/1	243,000.00	11/1	256,608.00	13,608.00
VI-D-25/24	VI-D-25/24	Social Welfare Assistant		V A C A N T		8/1	177,696.00	8/1	184,812.00	7,116.00
VI-D-26	VI-D-26	Youth Development Officer III	POLINIO	CRISTINA	DELIMA	18/8	453,444.00	18/8	475,656.00	22,212.00
VI-D-27	VI-D-27	Social Welfare Aide	DELIMA	NORA	SULLA	4/7	146,868.00	4/7	152,736.00	5,868.00
II-C-6/6	II-C-6/6	Day Care Worker I	REIURBAK	LOLITA	GARCIA	6/6	164,148.00	6/6	170,112.00	6,564.00
GRAND TOTAL 2,188,932.00										

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Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024
 LGU: Leyte, Leyte

Office/ Department: MUNICIPAL HEALTH OFFICE

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2			3	4	5	6	
VI-C-MHO-1	VI-C-MHO-1	Municipal Government Department Head 1 (Municipal Health Officer)	ADORZA KRISTELLE VALERIE DAGANDAN	24/1	1,080,936.00	24/1	1,129,584.00	48,648.00
MHO-2012-9	MHO-2012-9	Nurse III	DURANTE HOMER DALDE	17/2	521,856.00	17/2	547,428.00	25,572.00
MHO-2021-21	MHO-2021-21	Nurse I	COMENDADOR SEGUNDO DEBBIEN BALUTE	15/2	443,964.00	15/2	465,720.00	21,756.00
MHO-2012-10	MHO-2012-10	Midwife III	LAPORE ROSALINDA RAMOS	13/8	403,092.00	13/8	421,692.00	18,600.00
MHO-2012-11	MHO-2012-11	Midwife II	CALMA MA. LEONILA CALIPARA	11/8	348,900.00	11/8	367,044.00	18,144.00
MHO-2012-12	MHO-2012-12	Midwife II	DELIMA VICENTA PASCULADO	11/8	348,900.00	11/8	367,044.00	18,144.00
MHO-2012-13	MHO-2012-13	Midwife II	NEGAD MARY JANE SABUNDO	11/8	348,900.00	11/8	367,044.00	18,144.00
MHO-2012-14	MHO-2012-14	Midwife II	RAMOS MARI GIL DAGANDAN	11/1	324,000.00	11/1	342,144.00	18,144.00
MHO-2012-15	MHO-2012-15	Midwife II	BACONAWA VILMA CALO	11/8	348,900.00	11/8	367,044.00	18,144.00
MHO-2012-16	MHO-2012-16	Midwife II	ZATA FE CAMPUGAN	11/8	348,900.00	11/8	367,044.00	18,144.00
VI-C-22/21	VI-C-22/21	Sanitary Inspector I	DUGANG RIZA ARRIBE	6/1	210,636.00	6/1	219,060.00	8,424.00
VI-C-MHO-3	VI-C-MHO-3	Medical Technologist I	HILVANO CAROL MENESES	11/5	337,932.00	11/5	356,076.00	18,144.00
MHO-2021-22	MHO-2021-22	Pharmacist I	ABILAR ARCELYN DELANTAR	11/1	324,000.00	11/1	342,144.00	18,144.00
MHO-2012-17	MHO-2012-17	Midwife I	CABI-AO JEAN LAMADRE	9/5	263,148.00	9/5	275,652.00	12,504.00
MHO-2012-18	MHO-2012-18	Midwife I	CADA MELBA NAPOLES	9/5	263,148.00	9/5	275,652.00	12,504.00
MHO-2012-19	MHO-2012-19	Midwife I	CREDO ROSALITA PINILI	9/5	263,148.00	9/5	275,652.00	12,504.00
MHO-2012-20	MHO-2012-20	Midwife I	ARNADO MERCEDITA GOLLEM	9/1	254,532.00	9/1	266,628.00	12,096.00
MHO-2010-8	MHO-2010-8	Administrative Aide III (Utility Worker II)	PLATINO CONCEPCION TOLOD	3/3	134,148.00	3/3	139,512.00	5,364.00
III-SB-02	III-SB-02	Administrative Aide III (Utility Worker II)	HOLANDA ALEJANDRO ARANTE	3/2	133,128.00	3/2	138,456.00	5,328.00
GRAND TOTAL							7,030,620.00	

Prepared by:


IDALYNE L. ARANTE
 MGDH-I

Reviewed by:


CRESTYLEN P. RELON
 MBO-Designate

Approved:


ARNOLD JAMES M. YSIDORO
 Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024

LGU: Leyte, Leyte

Office/ Department: OFFICE OF THE MUNICIPAL AGRICULTURIST

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease	
Old	New			Rate/ Annum - LBC 149		Rate/ Annum - LBC 160			
1	2			3	4	5	6		7
VII-B-1	VII-B-1	Municipal Government Department Head I (Municipal Agriculturist)	VACANT		24/2	823,932.00	24/1	847,188.00	23,256.00
MA-2017-04	MA-2017-04	Meat Inspector III	REYES	LEWIS JR. GRANADOS	11/3	248,160.00	11/3	281,768.00	13,608.00
MA-2017-05	MA-2017-05	Coop. Dev. Specialist II	VACANT		11/1	243,000.00	11/1	256,608.00	13,608.00
VII-B-7/7	VII-B-7/7	Agricultural Technologist	CABILLO	MICHAEL	10/2	210,336.00	10/2	221,268.00	10,932.00
VII-B-8/8	VII-B-8/8	Agricultural Technologist	PAHAMUTANG	ARVIN BACOPA	10/2	210,336.00	10/2	221,268.00	10,932.00
MA-2021-07	MA-2021-07	Agricultural Technologist	BAEL	ANDRO CAYOBIT	10/1	208,584.00	10/1	219,432.00	10,848.00
MA-2021-08	MA-2021-08	Agricultural Technologist	VACANT		10/1	208,584.00	10/1	219,432.00	10,848.00
MA-2010-02	MA-2010-02	Administrative Aide III (Utility Worker II)	DELIMA	ANGELINA DE LEON	3/5	136,224.00	3/5	141,672.00	5,448.00
MA-2020-06	MA-2020-06	Administrative Aide IV (Animal Keeper I)	PIGAO	RAYMUNDO TADEFI	4/2	141,360.00	4/2	147,012.00	5,652.00
MA-2021-03	MA-2021-03	Administrative Aide IV (Farm Worker II)	CASAS	JHOMBOLOSA RECILLA	4/1	140,280.00	4/1	145,884.00	5,604.00
GRAND TOTAL								2,681,532.00	

Prepared by:


IDALYNE L. ARANTE
MGDH-I

Reviewed by:


CRESTYLEN P. RELON
MBO-Designate

Approved:



ARNOLD JAMES M. YSIDORO
Local Chief Executive

PLANTILLA OF PERSONNEL CY 2024
 LGU: Leyte, Leyte

Office/ Department: MUNICIPAL ENGINEERING OFFICE

Item Number		Position Title	Name of Incumbent			Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New					Rate/ Annum - LBC 149		Rate/ Annum - LBC 160		
1	2					5	6	7	8	
VII-C-9/9	VII-C-9/9	Municipal Government Department Head I (Municipal Engineer)	SABITE	MAY WEN BETH	PONFERRADA	24/6	879,072.00	24/6	948,408.00	69,336.00
ME-2021-07	ME-2021-07	Engineer III	SUBITO	ROBERT	PALCONIT	19/1	462,216.00	19/1	484,860.00	22,644.00
ME-2021-08	ME-2021-08	Engineer II	CAPURAS	MADELYN	CONJE	16/1	357,048.00	16/1	374,544.00	17,496.00
II-C-5.1	II-C-5.1	Project Evaluation Officer II	VACANT			15/1	329,568.00	15/1	345,720.00	16,152.00
ME-2017-04	ME-2017-04	Administrative Assistant III	DELANTAR	EDGAR	DIONGZON	9/3	194,100.00	9/3	203,316.00	9,216.00
VI-C-ME-06	VI-C-ME-06	Administrative Assistant II (Plumber Foreman)	SATORRE	JESUS, JR.	TERRADO	8/5	184,212.00	8/5	191,580.00	7,368.00
ME-2017-02	ME-2017-02	Administrative Assistant II (Plumber Foreman)	ABILAR	RICARDO	ROSAROSO	8/3	180,936.00	8/3	188,172.00	7,236.00
ME-2017-03	ME-2017-03	Pipefitter Foreman	GRANADOS	RODULFO	DELANTAR	8/3	180,936.00	8/3	188,172.00	7,236.00
VI-C-ME-01	VI-C-ME-01	Draftsman II	VACANT			8/1	177,696.00	8/1	184,812.00	7,116.00
ME-2021-09	ME-2021-09	Administrative Assistant II (Construction & Maintenance Foreman)	VELUNTA	NICOLAS	SEPTIMO	8/1	177,696.00	8/1	184,812.00	7,116.00
ME-2021-10	ME-2021-10	Administrative Assistant I (Reproduction Machine Operator III)	CAREL	LUCITA	EMBALSADO	7/1	167,580.00	7/1	174,288.00	6,708.00
ME-2017-06	ME-2017-06	Administrative Aide VI (Electrician II)	DELIMA	CHRISTOPHER	MERCOLITA	6/3	160,392.00	6/3	166,836.00	6,444.00
ME-2017-05	ME-2017-05	Administrative Aide VI (Electrician II)	VACANT			6/3	160,392.00	6/1	164,292.00	3,900.00
II-C-8	II-C-8	Administrative Aide IV (Driver II)	MEDALLA	RENATO	ABILAR	4/3	142,440.00	4/3	148,140.00	5,700.00
VI-C-ME-02	VI-C-ME-02	Engineering Aide	MATER	JESSA	YUBAL	4/1	140,280.00	4/1	145,884.00	5,604.00
GRAND TOTAL									4,093,836.00	

Prepared by:


IDALYNE L. ARANTE
 MGDH-I

Reviewed by:


CRESTYLEN P. RELON
 MBO-Designate

Approved:


ARNOLD JAMES M. YSIDORO
 Local Chief Executive



Republic of the Philippines
 MUNICIPALITY OF LEYTE
 L E Y T E
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Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION BY THE SANGGUNIANG BAYAN HELD ON AUGUST 19, 2024 AT THE SB SESSION HALL, MUNICIPAL BUILDING, LEYTE, LEYTE

Present:

Hon. Armando M. Ysidoro, -----	Mun. Vice Mayor/Presiding Officer
Hon. Paquito D. Pelipel, Jr. -----	SB Member
Hon. Lileth I. Gatchalian, -----	-do-
Hon. Edward Jay A. Durante, -----	-do-
Hon. Rowil G. Batan, -----	-do-
Hon. Aida A. Delantar, -----	-do-
Hon. Alex A. Dagandan, -----	-do-
Hon. Eulogio E. Capacio, -----	-do-
Hon. Gualberto G. Meracap, -----	-do-
Hon. Jerry G. Apacible, -----	Liga ng Mga Barangay President

Absent:

Hon. Nellie Grace D. Dandan, -----	SK Fed. President
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RESOLUTION NO. 149-24

RESOLUTION APPROVING THE REVERSION OF FUNDS IN THE AMOUNT OF THREE MILLION FIVE HUNDRED FIFTEEN THOUSAND SIXTY FOUR PESOS (PHP3,515,064.00) FROM THE SAVINGS OF THE OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR (MPDC) AND AUTHORIZING THE RE-APPROPRIATION OF THE SAME FOR OTHER PURPOSES

WHEREAS, there are available savings of maintenance and other operating expenses intended for CBMS implementation under the office of the Municipal Planning and Development Coordinator as of August 14, 2024;

WHEREAS, the Local Finance Committee certified that CBMS implementation is already on-going which is shouldered/undertaken by the Philippines Statistics Authority and that LGU fund for such project is now free from any obligation or encumbrance ;

WHEREAS, section 322 of R.A. 7160 authorizes the reversion of unexpended balances of appropriations authorized in the annual appropriations which shall revert to the unappropriated surplus of the general fund and shall not thereafter be available for expenditure except for subsequent enactment;

WHEREAS, in compliance to EO No. 64, series of 2024 and DBM Local Budget Circular NO 160, dated August 12, 2024 and implementation of other priority programs, projects and activities, the LGU needs to generate resources from its local fund, hence this reversion;

WHEREAS, the Local Finance Committee certifies the availability of the above amount representing the savings of the MOOE under the Office of the MPDC free for reversion (Please see attached statement of funds for reversion and the certificate of savings) ;


WHEREFORE, premises considered and on motion of the Hon. Lileth I. Gatchalian, duly seconded by the Hon. Edward Jay A. Durante, be It

RESOLVED AS IT IS HEREBY RESOLVED TO APPROVE THE REVERSION OF FUNDS IN THE AMOUNT OF THREE MILLION FIVE HUNDRED FIFTEEN THOUSAND SIXTY FOUR PESOS (PHP3,515,064.00) FROM THE SAVINGS OF THE OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR (MPDC) AND AUTHORIZING THE RE-APPROPRIATION OF THE SAME FOR OTHER PURPOSES

RESOLVED FURTHER that copies of this resolution be furnished the Municipal Mayor, Hon. Arnold James M. Ysidoro, the Municipal Treasurer, Mr. Alvaro C. Sumayan, the Municipal Budget Officer-Designate, the Municipal Accountant, the Provincial Budget Officer, the Provincial Auditor, and the Sangguniang Panlalawigan for their information, guidance and appropriate action.

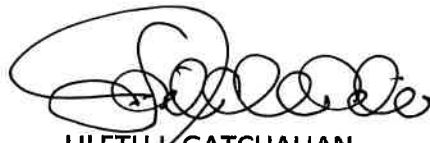
Unanimously approved.

I hereby certify to the correctness of the foregoing resolution.


VILMA D. COMBATE
Secretary to the Sanggunian

ADOPTED AND APPROVED:


PAQUITO D. PELIPEL, JR.
SB Member


LILETH J. GATCHALIAN
SB Member


EDWARD JAY A. DURANTE
SB Member

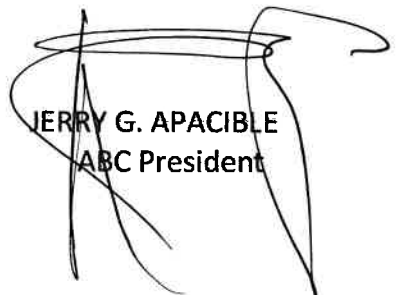

ROWIL G. BATAN
SB Member

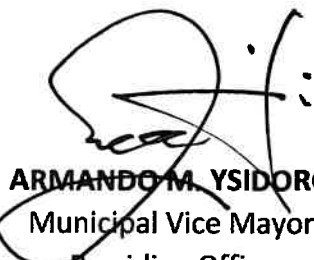

AIDA A. DELANTAR
SB Member


ALEXA A. DAGANDAN
SB Member


EULOGIO E. CAPACIO
SB Member


GUALBERTO G. MERACAP
SB Member


JERRY G. APACIBLE
ABC President

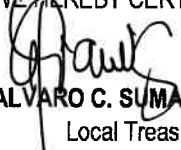

ARMANDO M. YSIDORO
Municipal Vice Mayor
Presiding Officer


STATEMENT OF FUNDS FOR REVERSION


As of August 14, 2024

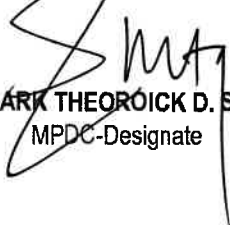
OFFICE	OBJECT OF EXPENDITURE	AMOUNT OF APPROPRIATION	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT TO BE REVERTED
Office of the MPDC	Special Purpose Appropriation				
	CBMS Implementation				
	Training Expense	1,235,500.00	-	1,235,500.00	1,235,500.00
	Travelling Expenses	327,120.00	-	327,120.00	327,120.00
	Office Supplies Expenses	734,914.00	-	734,914.00	734,914.00
	Other General Services	900,900.00	-	900,900.00	900,900.00
	Other MOOE	316,630.00	-	316,630.00	316,630.00
TOTAL		3,515,064.00	-	3,515,064.00	3,515,064.00

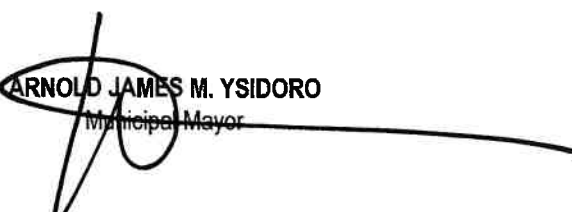
WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.


ALVARO C. SUMAYAN, JR.
 Local Treasurer


CRESTYLEN P. RELON
 Local Budget Officer-Designate


JOSELITA CABANGAL
 Local Accountant


MARK THEORICK D. SULLA
 MPDC-Designate


ARNOLD JAMES M. YSIDORO
 Municipal Mayor

CERTIFICATE OF SAVINGS


This is to certify that according to our records on file in this office, the Municipality of Leyte has a savings from the office of the Municipal Planning and Development Coordinator for the period from January 2, 2024 to August 14, 2024 amounting to Three Million Five Hundred Fifteen Thousand Sixty Four Pesos (Php 3,515,064.00) breakdown as follows.

Office		Training Expenses	Travelling Expenses	Office Supplies Expenses	Other General Services	Other Maintenance and Operating Expenses	Total
MPDC	CBMS Implementation	1,235,500.00	327,120.00	734,914.00	900,900.00	316,630.00	3,515,064.00
		1,235,500.00	327,120.00	734,914.00	900,900.00	316,630.00	3,515,064.00


Certified Correct:


CRESTYLEN P. RELON
Municipal Budget Officer Designate


ALVARO C. SUMAYAN JR
Municipal Treasurer


MARK THEODORICK D. SULLA
MPDC-Designate


JOSEFINE CABANGAL
Municipal Accountant


ARNOLD JAMES M. YSIDORO
Municipal Mayor



Republic of the Philippines
MUNICIPALITY OF LEYTE
L E Y T E
-oOo-

Office of the Sangguniang Bayan

CERTIFICATE OF POSTING

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that Appropriation Ordinance No. 003-24:" AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 3 SERIES OF 2024 OF THE MUNICIPALITY OF LEYTE INVOLVING AN AMOUNT OF THREE MILLION FIVE HUNDRED FIFTEEN THOUSAND, SIXTY FOUR PESOS (PHP 3,515,064.00) for various expenditures, has been posted in three (3) conspicuous places in this Municipality.

This certification is issued this 2nd day of September 2024 at Leyte, Leyte, Philippines.


VILMA D. COMBATE
Secretary to the Sangguniang Bayan