



Republic of the Philippines  
 PROVINCE OF LEYTE  
 Municipality of Palo  
 -oOo-

Item No.: 29  
 Date: 11 2024 DEC.

**PROVINCIAL BUDGET OFFICE**

December 9, 2024

Hon. LEONARDO M. JAVIER, JR,  
 Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
 Sangguniang Panlalawigan  
 Province of Leyte

**SANGGUNIANG PANLALAWIGAN**  
**RECEIVED**  
 DEC 09 2024  
**PROVINCE OF LEYTE**

**RELEASED**  
 DATE: 12-9-24  
 NO. #121  
 BY: [Signature]  
**PBO**

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 02 FY 2024** of the **Municipality Albuera, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2024-03** with a total appropriation in the amount of **P4,377,900.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the procurement of Goods, Supplies, Civil Works and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
2. That the Savings from CBMS as funding source is duly certified with cash back up and is not restricted by law or other obligations and are made available to support the expenditures under Supplemental Budget No. 02;
3. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative to:
  - a.) Terminal Leave Benefits/Monetization of Leave Credits – CSC Guidelines and Budget Circular No. 2016-2
  - b.) Clothing Allowance – Budget Circular No. 2024-1
  - c.) PERA – Circular No. 2009-3
  - d.) RA and TA – LBC No. 157
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

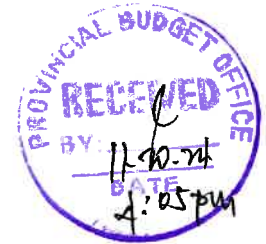
*[Signature]*  
**MARIA GINA P. HIPE**  
 Provincial Budget Officer

*[Signature]*  
**RUTH Y. SURPIA**  
 Provincial Treasurer

*[Signature]*  
**AGNES C. RAFON**  
 Provincial Planning and Development  
 Coordinator – Designate

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**



**1<sup>ST</sup> INDORSEMENT**  
20 November 2024

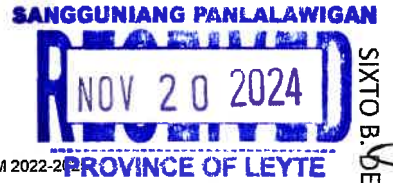
The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 2024-03** of the **Municipality of Albuera, Leyte** entitled: An Ordinance Authorizing **Supplemental Budget No. 02, series of 2024** involving an amount of **Four Million Three Hundred Seventy-Seven Thousand Nine Hundred Pesos (P4,377,900.00)**, together with the **2<sup>nd</sup> Supplemental Investment Program CY 2024** in the amount of **P6,077,900.00**.

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Albuera

OFFICE OF THE SANGGUNIANG BAYAN



EXCERPT FROM THE MINUTES OF THE 119<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN TERM 2022-2025 HELD AT THE SB SESSION HALL, ALBUERA, LEYTE ON NOVEMBER 18, 2024.

**APPROPRIATION ORDINANCE NO. 2024-03**

**AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 02, SERIES OF 2024 OF THE MUNICIPALITY OF ALBUERA, LEYTE INVOLVING AN AMOUNT OF FOUR MILLION THREE HUNDRED SEVENTY-SEVEN THOUSAND NINE HUNDRED PESOS (PHP4,377,900.00) ONLY**

**INTRODUCED BY: HON. ANA LIZA E. DELA VICTORIA**  
**SPONSORED BY: COMMITTEE ON APPROPRIATIONS**  
**(HON. MANUEL E. BANTASAN)**  
**(HON. ROXANNE R. ZALDIVAR)**

**BE IT ORDAINED** in Regular Session Assembled:

**SECTION 1.** The Supplemental Budget No. 02 of the Municipality of Albuera Leyte for Fiscal Year 2024 in the total amount of **FOUR MILLION THREE HUNDRED SEVENTY-SEVEN THOUSAND NINE HUNDRED PESOS (PHP4,377,900.00)** for purposes specified in the accompanying schedules, is hereby approved;

The budget documents consisting of the following are incorporated herein and made integral part of this ordinance:

1. Statement of Funding Sources for Supplemental Budget No. 02, FY 2024 signed by the Municipal Treasurer and Municipal Accountant.
2. Certification of Availability of CASH BACK-UP signed by the Municipal Treasurer and Municipal Accountant.
3. Statement of Supplemental Appropriation FY 2024 prepared by the Municipal Budget Officer and Approved by the Municipal Mayor.

**SECTION 2. SOURCES OF FUNDS.** The sources of funds for the Supplemental Budget No. 02 in the total amount of **FOUR MILLION THREE HUNDRED SEVENTY-SEVEN THOUSAND NINE HUNDRED PESOS (PHP4,377,900.00)** is from Savings (Unappropriated Surplus);

**SECTION 3. USE OF FUNDS.** The amount of **FOUR MILLION THREE HUNDRED SEVENTY-SEVEN THOUSAND NINE HUNDRED PESOS (PHP4,377,900.00)** is hereby appropriated for the Supplemental Budget No. 02 of the Municipality of Albuera, Leyte.

**SECTION 4. SEPARABILITY CLAUSE.** If, for any reason, any section or provision of this Appropriation Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force & effect.

**SECTION 5. EFFECTIVITY.** The provisions of this Appropriation Ordinance shall take effect upon approval.

**APPROVED.**

**ENACTED BY THE SANGGUNIANG BAYAN TERM 2022-2025 OF ALBUERA LEYTE** this 18<sup>th</sup> day of November 2024 during its 119<sup>th</sup> Regular Session held at the SB Session Hall.

MANUEL E. BANTASAN

ANTHONY V. BARTE

LENY S. BILBA

ANA LIZA E. DELA VICTORIA

ALBERTO J. JUMALAG

BERNARD JOE D. MESTULA

PAMELA M. BOHOLST

SIXTO B. DELA VICTORIA

IMELDA A. ABADIL


ROXANNE R. ZALDIVAR


MARY JANE B. SAGULLA

MARLIN P. MAGNO

PROT. CIO RIZALITO M. CENIZA

**ATTESTED AND CERTIFIED CORRECT TO BE DULY ADOPTED:**

  
**ROXANNE R. ZALDIVAR**  
SB Member I

  
**MARY JANE B. GAGULA**  
SB Member I

  
**MARJUN P. MAGNO**  
SB Member I

  
**PROTACIO RIZALITO M. CENIZA**  
SB Member I

  
**MANUEL E. BANTASAN**  
SB Member I

(Absent)  
**ANTHONY V. BARTE**  
SB Member I


  
**LENY S. BILBAO**  
SB Member I

  
**ANA LIZA E. DELA VICTORIA**  
SB Member

  
**ALBERTO C. SUMALJAG**  
LujB President/Ex-Officio Member

  
**BERNARD JOEY D. MESTULA**  
PPSK President/Ex-Officio Member

**I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE ORDINANCE  
DULY ENACTED BY THE SANGGUNIANG BAYAN I**

  
**PAMELA M. BOHOLST, MPA**  
Secretary to the Sangguniang Bayan I

  
**IMELDA A. FADUL**  
Vice-Mayor/ Presiding Officer

**APPROVED:**  
  
**SIXTO B. DELA VICTORIA**  
Municipal Mayor  
Date: 11-19-24



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF ALBUERA**

## **OFFICE OF THE MUNICIPAL MAYOR**

November 15, 2024

**HON. IMELDA A. FADUL**

*Municipal Vice Mayor  
Municipality of Albuera  
Albuera, Leyte*

Thru: **Hon. ANA LIZA E. DELA VICTORIA**  
*SB Member  
Chairman - Committee on Appropriation*

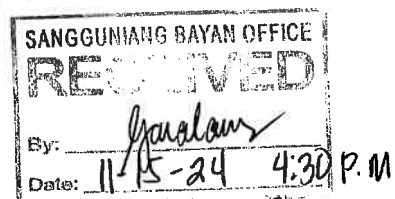
Dear Hon. Fadul:

Transmitting to the Sangguniang Bayan of this Municipality the Supplemental Budget No. 2 in the amount of **Four Million Three Hundred Seventy-Seven Thousand Nine Hundred Pesos (P 4,377,900.00)** from the Unappropriated Surplus under the General Fund and certifying the same as **URGENT** and Priority for your immediate enactment.

For your consideration and appropriate action.

Very truly yours,

  
**SIXTO B. DELA VICTORIA**  
*Municipal Mayor*



**STATEMENT OF FUNDING SOURCES  
SUPPLEMENTAL BUDGET NO. 02  
FY 2024**


**ALBUERA, LEYTE**  
Province/City/Municipality

**GENERAL FUND**  
Fund/Special Account

PARTICULARS	ACCOUNT CLASSIFICATION	AMOUNT
1.0 NEW REVENUE SOURCES		
2.0 ACTUAL COLLECTIONS IN EXCESS OF THE ESTIMATED INCOME		
3.0 SAVINGS Unappropriated Surplus		4,377,900.00
4.0 REALIGNMENT		
<b>TOTAL</b>		<b>4,377,900.00</b>

Certified Correct:

  
**FLORDEELIZ A. PARRILLA, CPA**  
Municipal Treasurer

  
**ARLENE RIO S. VILLAR, CPA**  
Municipal Accountant



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF ALBUERA**

## CERTIFICATION

TO WHOM IT MAY CONCERN:

**THIS IS TO CERTIFY THAT**, there is an available **CASH BACK-UP** for the **SUPPLEMENTAL BUDGET NO. 02 for General Fund for the Fiscal Year 2024** in the amount of **FOUR MILLION THREE HUNDRED SEVENTY-SEVEN THOUSAND NINE HUNDRED PESOS (Php 4,377,900.00)**.

Issued this **14<sup>th</sup> day of November 2024** at Albuera, Leyte, Philippines.

**FLORDELIZ A. PARRILLA**  
Municipal Treasurer

**ARLENE RIO S. VILLAR**  
Municipal Accountant

**STATEMENT OF SUPPLEMENTAL APPROPRIATION FY 2024**  
 Albuera, Leyte  
 Province/CityMunicipality  
**SUPPLEMENTAL BUDGET NO. 02 CY 2024**

Implementing Office (1)	Particulars/Purpose (2)	AIP Ref. Code (3)	Object of Expenditure (4)	Account Code (5)	Amount (6)
	<b><u>PERSONAL SERVICES</u></b>				
<b>Office of the Municipal Mayor</b>	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024 and payment for Terminal Leave Benefit and Monetization of Leave Credits	1000-000-3-1-01-001-000	Representation Allowance (RA)	5-01-02-020	9,600.00
			Transportation Allowance (TA)	5-01-02-030	9,600.00
			Terminal Leave Benefit	5-01-04-030	89,100.00
			Monetization of Leave Credits	5-01-04-990	83,600.00
			<b>Sub-Total</b>		<b>191,900.00</b>
<b>SB-Legislative</b>	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	1000-000-3-1-03-001-000	Representation Allowance (RA)	5-01-02-020	105,600.00
			Transportation Allowance (TA)	5-01-02-030	105,600.00
			<b>Sub-Total</b>		<b>211,200.00</b>
<b>SB-Secretariat</b>	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	1000-000-3-1-04-001-000	Representation Allowance (RA)	5-01-02-020	9,600.00
			Transportation Allowance (TA)	5-01-02-030	9,600.00
			<b>Sub-Total</b>		<b>19,200.00</b>



Municipal Administrator's Office	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	1000-000-3-2-01-001-000	Representation Allowance (RA)	5-01-02-020	9,600.00
			Transportation Allowance (TA)	5-01-02-030	9,600.00
			<b>Sub-Total</b>		<b>19,200.00</b>
Mun.Planning & Development Office	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	1000-000-3-1-09-001-000	Representation Allowance (RA)	5-01-02-020	9,600.00
			Transportation Allowance (TA)	5-01-02-030	9,600.00
			<b>Sub-Total</b>		<b>19,200.00</b>
Office of the Municipal Civil Registrar	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	1000-000-3-1-12-001-000	Representation Allowance (RA)	5-01-02-020	9,600.00
			Transportation Allowance (TA)	5-01-02-030	9,600.00
			<b>Sub-Total</b>		<b>19,200.00</b>
Mun. Gen. Services Office	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	1000-000-3-3-01-001-000	Representation Allowance (RA)	5-01-02-020	9,600.00
			Transportation Allowance (TA)	5-01-02-030	9,600.00
			<b>Sub-Total</b>		<b>19,200.00</b>
Municipal Budget Office	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	1000-000-3-1-08-001-000	Representation Allowance (RA)	5-01-02-020	9,600.00
			Transportation Allowance (TA)	5-01-02-030	9,600.00
			<b>Sub-Total</b>		<b>19,200.00</b>
Municipal Accounting Office	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	1000-000-3-1-07-001-000	Representation Allowance (RA)	5-01-02-020	9,600.00
			Transportation Allowance (TA)	5-01-02-030	9,600.00
			<b>Sub-Total</b>		<b>19,200.00</b>

<b>Municipal Treasurer's Office</b>	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	1000-000-3-1-05-001-000	Representation Allowance (RA) Transportation Allowance (TA) <b>Sub-Total</b>	5-01-02-020 5-01-02-030	9,600.00 9,600.00 <b>19,200.00</b>
<b>Municipal Assessor's Office</b>	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	1000-000-3-1-06-001-000	Representation Allowance (RA) Transportation Allowance (TA) <b>Sub-Total</b>	5-01-02-020 5-01-02-030	9,600.00 9,600.00 <b>19,200.00</b>
<b>Municipal Health Office</b>	Additional Appropriations for the payment of Clothing/Uniform allowance and Pag-ibig contribution.	3000-200-3-1-11-001-000	Representation Allowance (RA) Transportation Allowance (TA) <b>Sub-Total</b>	5-01-02-020 5-01-02-030	9,600.00 9,600.00 <b>19,200.00</b>
<b>Mun.Social Welfare and Development Office</b>	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	3000-500-3-2-05-001-000	Representation Allowance (RA) Transportation Allowance (TA) <b>Sub-Total</b>	5-01-02-020 5-01-02-030	9,600.00 9,600.00 <b>19,200.00</b>
<b>Office of the Municipal Agriculturist</b>	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024.	8000-000-3-2-03-001-000	Representation Allowance (RA) Transportation Allowance (TA) <b>Sub-Total</b>	5-01-02-020 5-01-02-030	9,600.00 9,600.00 <b>19,200.00</b>
<b>Municipal Engineer's Office</b>	Additional appropriations for payment of Representation and Transportation expenses (RATA) as per LBC NO. 157 dated May 3, 2024 and payment for Terminal Leave Benefit.	8000-000-3-1-10-001-000	Representation Allowance (RA) Transportation Allowance (TA) Terminal Leave Benefit <b>Sub-Total</b>	5-01-02-020 5-01-02-030 5-01-04-030	9,600.00 9,600.00 40,150.00 <b>59,350.00</b>
<b>TOTAL PS</b>					<b>692,850.00</b>





Republic of the Philippines  
 PROVINCE OF LEYTE  
 Municipality of Albuera

**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE 119<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN TERM 2022-2025  
 HELD AT THE SB SESSION HALL, ALBUERA, LEYTE ON NOVEMBER 18, 2024

**RESOLUTION NO. 2024 – 194**

**A RESOLUTION REVERTING THE AMOUNT OF FOUR MILLION THREE HUNDRED SEVENTY-SEVEN THOUSAND NINE HUNDRED PESOS (PHP4,377,900.00) ONLY FROM THE SPECIAL PURPOSE APPROPRIATION - COMMUNITY BASED MONITORING SYSTEM UNDER THE GENERAL FUND TO BE MADE AVAILABLE FOR APPROPRIATIONS UNDER FISCAL YEAR 2024 GENERAL FUND SUPPLEMENTAL BUDGET NO. 02 OF ALBUERA, LEYTE**

**WHEREAS**, there are unutilized funds from the unexpended current General Fund (*Special Purpose Appropriation - Community Based Monitoring System*) appropriations to be made available for appropriations under Fiscal Year 2024 General Fund Supplemental Budget No. 02 of Albuera, Leyte amounting to Four Million Three Hundred Seventy-Seven Thousand Nine Hundred Pesos (Php 4,377,900.00) only;

**WHEREFORE**, on motion of Hon. Ana Liza E. Dela Victoria unanimously seconded by all of the members present, be it


**RESOLVED**, by the Sangguniang Bayan to revert the amount of Four Million Three Hundred Seventy-Seven Thousand Nine Hundred Pesos (Php4,377,900.00) only from the Special Purpose Appropriation - Community Based Monitoring System under the General Fund to be made available for appropriations under Fiscal Year 2024 General Fund Supplemental Budget No. 02 of Albuera, Leyte;

**RESOLVED FINALLY**, that copies of this resolution be furnished the Municipal Mayor's Office, the Municipal Planning and Development Office, the Municipal Budget Office, the Municipal Accountant's Office, the Municipal Treasury Office, all of this municipality and the Provincial Budget Office, Province of Leyte for their information and appropriate action.

**PASSED AND APPROVED** this 18<sup>th</sup> day of November 2024 during the 119<sup>th</sup> Regular Session of the Sangguniang Bayan Term 2022-2025 held at the SB Session Hall, Albuera, Leyte.

**ATTESTED:**

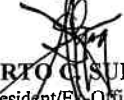
  
**ROXANNE R. ZALDIVAR**  
 SB Member I


  
**MANUEL E. BANTASAN**  
 SB Member I


  
**ANA LIZA E. DELA VICTORIA**  
 SB Member I


  
**MARY JANE B. GAGULA**  
 SB Member I

(Absent)  
**ANTHONY V. BARTE**  
 SB Member I

  
**ALBERTO C. SUMALJAG**  
 LuB President/Ex-Officio Member

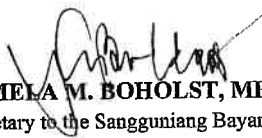
  
**MARJUN P. MAGNO**  
 SB Member I

  
**LENY S. BILBAO**  
 SB Member I

  
**BERNARD JOEY D. MESTULA**  
 PPSK President/Ex-Officio Member

  
**PROTACIO RIZALITO M. CENIZA**  
 SB Member I

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

  
**PAMELA M. BOHOLST, MPA**  
 Secretary to the Sangguniang Bayan I

**APPROVED:**

  
**IMELDA A. FADUL**  
 Municipal Vice Mayor/Presiding Officer



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF ALBUERA**

**OFFICE OF THE MUNICIPAL MAYOR**

November 7, 2024

**HON. IMELDA A. FADUL**  
*Municipal Vice Mayor*  
*Municipality of Albuera*  
*Albuera, Leyte*

Thru: **Hon. ANA LIZA E. DELA VICTORIA**  
*SB Member*  
*Chairman – Committee on Appropriation*

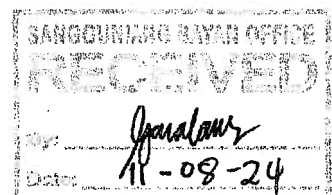
Dear Hon. Fadul:

The undersigned would like to request for a resolution reverting the amount of Four Million Three Hundred Seventy-Seven Thousand Nine Hundred Pesos (P 4,377,900.00) from the SPA (Community Based Monitoring System) under the General Fund and certifying the same as **URGENT** and priority for your immediate action.

For your consideration and appropriate action.

Very truly yours,

  
**SIXTO B. DELA VICTORIA**  
*Municipal Mayor*



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Albuera  
-oOo-

OFFICE OF THE MUNICIPAL ACCOUNTANT

November 4, 2024

**HON. SIXTO B. DELA VICTORIA**  
Municipal Mayor  
Albuera, Leyte

THRU: **The Local Finance Committee**  
Albuera, Leyte

Dear Mayor DELA VICTORIA:

Please be advised that a total balance in the amount of FOUR MILLION THREE HUNDRED EIGHTY-FOUR THOUSAND NINE HUNDRED FIFTY PESOS (P4,384,950.00) represents the UNUTILIZED FUNDS under the SPECIAL PURPOSE APPROPRIATIONS – COMMUNITY BASED MONITORING SYSTEM from the Municipal Planning and Development Office Current Appropriations as of October 31, 2024.

Further certifying that after review and consultation with the Local Finance Committee, the said balances are no longer implementable. It is on that note that the undersigned would respectfully recommend to revert the amount of FOUR MILLION THREE HUNDRED SEVENTY-SEVEN THOUSAND NINE HUNDRED PESOS (P4,377,900.00).

STATUS OF APPROPRIATIONS, ALLOTMENTS AND OBLIGATION  
(CURRENT APPROPRIATIONS)

As of October 31, 2024

FUNCTION/PROGRAM PROJECT/ACTIVITY	RC	UNOBLIGATED BALANCE	AMOUNT FOR REVERSION	BALANCE AFTER REVERSION
Travelling Expenses	1041	250,000.00	250,000.00	0
Training Expenses	1041	1,371,500.00	1,371,500.00	0
Office Supplies Expenses	1041	1,000,000.00	992,950.00	7,050.00
Other Supplies and Materials	1041	188,450.00	188,450.00	0
Telephone Expenses	1041	46,000.00	46,000.00	0
Other General Services (Enumerator)	1041	885,000.00	885,000.00	0
Other General Services (Team Supervisor)	1041	207,000.00	207,000.00	0
Other General Services (Team Area Supervisor)	1041	47,000.00	47,000.00	0
Printing & Publication Expenses	1041	50,000.00	50,000.00	0
Representation Expenses	1041	20,000.00	20,000.00	0
Other MOOE	1041	320,000.00	320,000.00	0
<b>TOTAL</b>		<b>4,384,950.00</b>	<b>4,377,900.00</b>	<b>7,050.00</b>

Said amount is available for appropriation under a supplemental budget for calendar year 2024 after its reversion subject to the usual budgeting, accounting and auditing rules and regulation.

Thank you very much.

Very truly yours,

**ARLENE RIO S. VILLAR, CPA**  
Municipal Accountant




REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
**MUNICIPALITY OF ALBUERA**  
**OFFICE OF THE MUNICIPAL ACCOUNTANT**

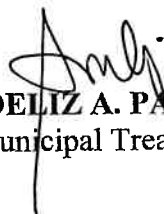
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**CERTIFICATE OF AVAILABILITY OF FUNDS**

**THIS IS TO CERTIFY** that there is an available and unutilized fund amounting to FOUR MILLION THREE HUNDRED EIGHTY-FOUR THOUSAND NINE HUNDRED FIFTY PESOS (P4,384,950.00) under the Special Purpose of Appropriation - Community Based Monitoring System from the Municipal Planning and Development Office (1041) as specified in the General Fund 2024.

Given this 4th day of November 2024 at Albuera, Leyte.

  
**ARLENE RIO S. VILLAR, CPA**  
Municipal Accountant

  
**FLORDELIZ A. PARRILLA, CPA**  
Municipal Treasurer

  
**SIXTO B. DELA VICTORIA**  
Municipal Mayor


STATEMENT OF FUNDS AVAILABLE FOR REVERSION  
November 4, 2024

OFFICE	OBJECT OF EXPEDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT TO BE REVERTED
MUNICIPAL PLANNING AND DEVELOPMENT OFFICE	<b><u>SPECIAL PURPOSE OF APPROPRIATIONS</u></b>				
	<b><u>COMMUNITY BASED MONITORING SYSTEM</u></b>				
	Travelling Expenses	250,000.00		250,000.00	250,000.00
	Training Expenses	1,380,000.00	8,500.00	1,371,500.00	1,371,500.00
	Office Supplies Expenses	1,000,000.00		1,000,000.00	992,950.00
	Other Supplies and Materials Expenses	200,000.00	11,550.00	188,450.00	188,450.00
	Telephone Expenses (Mobile)	46,000.00		46,000.00	46,000.00
	Other General Services - (Wages of Enumerator)	885,000.00		885,000.00	885,000.00
	Other General Services - ( Team Supervisor)	207,000.00		207,000.00	207,000.00
	Other General Services - (Team Area Supervisor)	47,000.00		47,000.00	47,000.00
	Printing and Publication Expenses	50,000.00		50,000.00	50,000.00
	Representation Expenses	20,000.00		20,000.00	20,000.00
Other MOOE	320,000.00		320,000.00	320,000.00	
<b>TOTAL</b>		<b>4,405,000.00</b>	<b>20,050.00</b>	<b>4,384,950.00</b>	<b>4,377,900.00</b>

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.

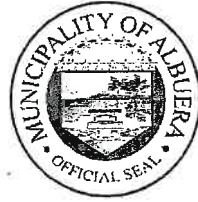
  
FLORDELIZ A. PARRILLA, CPA  
Municipal Treasurer

  
MARIA GEMMA M. SAMSON  
Municipal Budget Officer

  
ARLENE RIO S. VILLAR, CPA  
Municipal Accountant

  
SIXTO B. DELA VICTORIA  
Municipal Mayor





Republic of the Philippine  
Province of Leyte  
MUNICIPALITY OF ALBUERA

# **SECOND SUPPLEMENTAL INVESTMENT PROGRAM C.Y. 2024**



Republic of the Philippines  
 PROVINCE OF LEYTE  
 Municipality of Albuerza

**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE 119<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN TERM 2022-2025  
 HELD AT THE SB SESSION HALL, ALBUERA, LEYTE ON NOVEMBER 18, 2024

**RESOLUTION NO. 2024 – 195**

**A RESOLUTION ADOPTING THE C.Y. 2024 SECOND SUPPLEMENTAL INVESTMENT PROGRAM (SIP) OF THIS MUNICIPALITY INCLUDING THE PRIORITY PROGRAMS, PROJECTS AND ACTIVITIES FUNDED UNDER THE GENERAL FUND IN THE AMOUNT OF SIX MILLION SEVENTY-SEVEN THOUSAND NINE HUNDRED PESOS (PHP6,077,900.00) ONLY**

**WHEREAS**, this august body has received from the Office of the Municipal Mayor of Albuerza, Leyte a letter, certified as **URGENT**, dated November 15, 2024 addressed to the Sangguniang Bayan, thru Hon. Imelda A. Fadul, Municipal Vice Mayor, respectfully forwarding Local Development Council (LDC) Resolution No. 2024-06, “A Resolution approving and endorsing to the Sangguniang Bayan, Albuerza, Leyte the C.Y. 2024 Second Supplemental Investment Program (SIP) of this municipality including the priority Programs, Projects and Activities funded under the General Fund in the amount of Six Million Seventy-Seven Thousand Nine Hundred Pesos (Php6,077,900.00) only,” for appropriate legislative action;

**WHEREAS**, there is a need for the passage and approval of the Second Supplemental Investment Program (SIP) of this Municipality including the priority Programs, Projects, and Activities for Personal Services, Maintenance and Other Operating Expenses, and Capital Outlay funded under the General Fund;

**WHEREFORE**, on motion of Hon. Ana Liza E. Dela Victoria unanimously seconded by all of the members present, be it


**RESOLVED**, by the Sangguniang Bayan to adopt the C.Y. 2024 Second Supplemental Investment Program (SIP) of this municipality including the priority Programs, Projects and Activities funded under the General Fund in the amount of Six Million Seventy-Seven Thousand Nine Hundred Pesos (Php6,077,900.00) only;


**RESOLVED FINALLY**, that copies of this resolution be furnished the Provincial Budget Office, the Provincial Development Council, all of the Province of Leyte; the Municipal Mayor’s Office, the Municipal Planning and Development Office, the Municipal Budget Office, the Municipal Accountant’s Office and the Municipal Treasury Office, all of this municipality, and all other officer concerned for their information.

**PASSED AND APPROVED** this 18<sup>th</sup> day of November 2024 during the 119<sup>th</sup> Regular Session of the Sangguniang Bayan Term 2022-2025 held at the SB Session Hall, Albuerza, Leyte.

**ATTESTED:**

  
**ROXANNE R. ZALDIVAR**  
 SB Member I

  
**MANUEL E. BANTASAN**  
 SB Member I

  
**ANA LIZA E. DELA VICTORIA**  
 SB Member I


  
**MARY JANE B. CAGELA**  
 SB Member I

(Absent)  
**ANTHONY V. BARTE**  
 SB Member I

  
**ALBERTO C. SUMALJAG**  
 LnB President/Ex-Officio Member

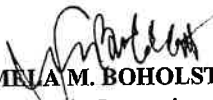
  
**MARJUN P. MAGNO**  
 SB Member I

  
**LENY S. BILBAO**  
 SB Member I

  
**BERNARD JOEY D. MESTULA**  
 PPSK President/Ex-Officio Member

  
**PROTACIO RIZALITO M. CENIZA**  
 SB Member I

I HEREBY CERTIFY to the correctness of the foregoing resolution.

  
**PAMELA M. BOHOLST, MPA**  
 Secretary to the Sangguniang Bayan I

**APPROVED:**

  
**IMELDA A. FADUL**  
 Municipal Vice Mayor/Presiding Officer

  
**SIXTO B. DELA VICTORIA**  
 Municipal Mayor

Republic of the Philippines  
Province of Leyte  
Municipality of Albuera  
**LOCAL DEVELOPMENT COUNCIL**

**EXCERPT FROM THE MINUTES OF THE MEETING OF THE LOCAL DEVELOPMENT COUNCIL HELD ON NOVEMBER 13, 2024 WEDNESDAY, 1:30 PM AT THE MAYOR'S OFFICE CONFERENCE ROOM, ALBUERA, LEYTE**

**LDC RESOLUTION NO. 2024-06**

**A RESOLUTION APPROVING AND ENDORSING TO THE SANGGUNIANG BAYAN, ALBUERA, LEYTE THE C.Y. 2024 SECOND SUPPLEMENTAL INVESTMENT PROGRAM OF THIS MUNICIPALITY INCLUDING THE PRIORITY PROGRAMS, PROJECTS AND ACTIVITIES FUNDED UNDER THE GENERAL FUND IN THE AMOUNT OF SIX MILLION SEVENTY-SEVEN THOUSAND NINE HUNDRED PESOS (Php 6,077,900.00) ONLY.**

**WHEREAS**, various priority program, projects and activities (PPAs) had been identified and prioritized to deliver the basic services to the local constituents;

**WHEREAS**, the Annual Investment Program is explicitly provided in R.A. 7160 to set the direction of the development efforts of the local government unit;

**WHEREAS**, there is a need to allocate funds for personnel services, maintenance and other operating expenses and capital outlay under the general fund which is in accordance with Local Budget Memorandum No. 157 dated May 3, 2024 and all other issuances;

**WHEREFORE**, on motion of Ms. Asteria Marita C. Villar and duly seconded by Hon. Nilda A. Jabon.

**RESOLVED**, to approve and endorse to the Sangguniang Bayan, Albuera, Leyte the C.Y. 2024 Second Supplemental Investment Program of this municipality including the priority programs, projects and activities funded under the general fund in the amount of Six Million Seventy-Seven Thousand Nine Hundred Pesos (Php 6,077,900.00) only;

**RESOLVED FINALLY**, that copies of this resolution be furnished to the Sangguniang Bayan of Albuera, Leyte; the Provincial Council, Province of Leyte; the Department of Budget and Management and the Department of Interior and Local Government; the 4<sup>th</sup> Leyte Congressional District and all other offices concerned for their information and appropriate action.


**APPROVED UNANIMOUSLY**

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.


*ganguencianos*  
**ENGR. KARLA A. GENCIANOS, EnP**  
MPDC  
LDC Secretary

Approved:

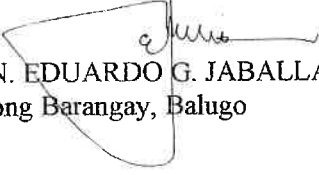
  
**SIXTO B. DELA VICTORIA**  
Municipal Mayor  
LDC Chairperson



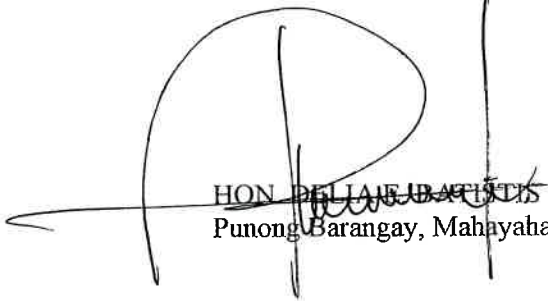
MARIO I. CUBI  
Municipal Administrator



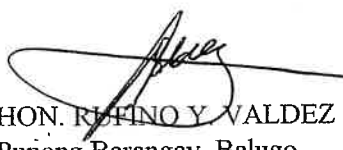
HON. FELITOR J. ALAJAS  
Punong Barangay, Mahayag



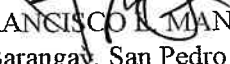
HON. EDUARDO G. JABALLA  
Punong Barangay, Balugo




HON. DELLA E. BAPTISTA  
Punong Barangay, Mahayahay




HON. RUFINO Y. VALDEZ  
Punong Barangay, Balugo



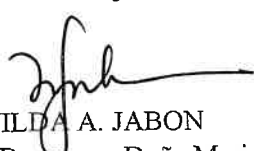
HON. FRANCISCO L. MANATAD JR.  
Punong Barangay, San Pedro




HON. CERIACO M. VELARDE  
Punong Barangay, Cambalading



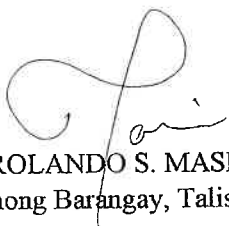
HON. FRANK EUGENIO S. CRUZ  
Punong Barangay, Seguinon



HON. NILDA A. JABON  
Punong Barangay, Doña Maria



HON. VICTORIA C. LAGADO  
Punong Barangay, Tabgas



HON. ROLANDO S. MASKARIÑO  
Punong Barangay, Talisayan

LDC Resolution No. 2024-06



HENRY J. BIOC  
NGO/CSO/PO Representative



GENEROSO A. SALONAY  
NGO/CSO/PO Representative



RENATO JABALLA  
NGO/CSO/PO Representative



PERLA T. AGUILAR  
NGO/CSO/PO Representative



ASTERIA MARITA C. VILLAR  
NGO/CSO/PO Representative

**CY 2024 SECOND SUPPLEMENTAL INVESTMENT PROGRAM (SIP)**

**By Program/Project/Activity by Sector**

**GENERAL FUND**

**ALBUERA, LEYTE**

Php: **6,077,900.00**

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/ Department (3)	Schedule of Implementation		Expected Output (6)	Funding Source (7)	Amount (In Thousand Pesos)				Amount of Climate Change PPAs (In Thousand Pesos)		CC Topology Code (14)	
			Start Date (4)	Completion Date (5)			Personal Services (8)	Maint. & Other Operating Expenses (MOOE) (9)	Capital Outlay (CO) (10)	Total (8+9+10) (11)	Climate Change Adaptation (12)	Climate Change Mitigation (13)		
1000	<b>GENERAL PUBLIC SERVICES</b>													
<b>Mayor's Office</b>														
1000-000-3-1-01-001-000	<b>1. General supervision and administration of the LGU</b>	Mayor's Office	Jan. 2	Dec. 31	Executive functions and regular office activities performed.	G.F.	191,900.00	-	-	191,900.00	-	-	-	
1000-000-3-1-01-001-001	- Electricity Expenses		Nov. 1	Dec. 31	Additional Electricity expenses for all government buildings owned & operated by the LGU provided		-	1,500,000.00	-	-	1,500,000.00	-	-	-
<b>Sangguniang Bayan/Legislative Office (SB)</b>														
1000-000-3-1-03-001-000	<b>1. General Administration</b> - Enactment of Local legislations and conducting consultations relative to ordinances and other legislative measures	SB	Jan. 2	Dec. 31	Legislative functions and regular office activities performed	G.F.	211,200.00	-	-	211,200.00	-	-	-	
<b>Sangguniang Bayan Secretariat Office (SB Sec)</b>														
1000-000-3-1-04-001-000	<b>1. General Administration</b> - Performing documentation and legislative secretariat services	SBS	Jan. 2	Dec. 31	Secretariat services and regular office function performed	G.F.	19,200.00	-	-	19,200.00	-	-	-	
<b>Municipal Administrator's Office</b>														
1000-000-3-2-01-001-000	<b>1. General administration</b> - Undertake Administrative support and personnel management of the LGU	Mun. Admin.	Jan. 2	Dec. 31	Provided administrative and executive management support for the conduct of general supervision services	G.F.	19,200.00	-	-	19,200.00	-	-	-	
<b>Municipal Planning and Development Office (MPDO)</b>														
1000-000-3-1-09-001-000	<b>1. General Administration</b> - Undertake coordinative development planning activities and preparation of plans including Implementation & zoning administration	MPDO	Jan. 2	Dec. 31	Programs and projects proposal reviewed; monitoring & evaluation of projects conducted; zoning certification & locational clearance issued; accomplishments reports prepared and submitted; other office functions performed	G.F.	19,200.00	-	-	19,200.00	-	-	-	
1000-000-3-1-09-001-001	- Travelling Expenses		Nov. 1	Dec. 31	Travelling expenses provided		-	50,000.00	-	-	50,000.00	-	-	-

Municipal Civil Registrar (MCR)													
1000-000-3-1-12-001-000	1. General Administration - undertake civil registration services in the municipality	MCRO	Jan. 2	Dec. 31	Civil registration services performed	G.F.	19,200.00			19,200.00			
Municipal General Services Office (MGSO)													
1000-000-3-3-01-0001-000	1. General Administration - Provision for acquisition/ delivery and custody/safe keeping of office supplies & construction materials of the LGU	MGSO	Jan. 2	Dec. 31	goods & services procured in accordance with Government Procurement Act (RA 9184) as requested	G.F.	19,200.00			19,200.00			
Municipal Budget Office (MBO)													
1000-000-3-1-08-001-000	1. General Administration -Preparation of Local Budget and Monitoring of financial transactions of the LGU	MBO	Jan. 2	Dec. 31	1 Annual GF Budgets, 2 Supplemental GF Budgets, prepared & financial transactions monitored; 16 barangay budgets reviewed and approved	G.F.	19,200.00			19,200.00			
Municipal Accountant's Office (MAO)													
1000-000-3-1-07-001-000	1. General Administration - Undertake internal control and accounting of financial matters relative to financial transactions of the LGU	MAO	Jan. 2	Dec. 31	Undertaken appropriate Internal control of financial transactions in conformity with generally accepted standards and accounting principles	G.F.	19,200.00			19,200.00			
Municipal Treasurer's Office (MTO)													
1000-000-3-1-05-001-000	1. General Administration - Undertake collections, proper custody, disbursement and management of funds	MTO	Jan. 2	Dec. 31	Collection, custody,disbursement and management of funds are properly & effectively delivered	G.F.	19,200.00			19,200.00			
Municipal Assessor's Office (MAssO)													
1000-000-3-1-06-001-000	1. General Administration- Undertake appraisal and assessment of real properties for taxation	MAssO	Jan. 2	Dec. 31	Municipal Real properties appraised and assessed, assessment records properly updated	G.F.	19,200.00			19,200.00			
3000	<b>SOCIAL SERVICE SECTOR</b>												
Municipal Health Office (MHO)													
3000-200-3-1-11-001-000	1. General Administration - Provision of health care services to Local constituents	MHO	Jan. 2	Dec. 31	Basic Health services provided to clients	G.F.	19,200.00			19,200.00			
Municipal Social Welfare and Development Office (MSWDO)													
3000-500-3-2-05-001-000	1. General Administration- Provision of social welfare and development programs and services	MSWDO	Jan. 2	Dec. 31	Provided social welfare services and assistance to clients	G.F.	19,200.00			19,200.00			
8000	<b>ECONOMIC SERVICES</b>												
Office of the Municipal Agriculturist (OMA)													
8000-000-3-2-03-001-000	1. General Administration - Provision of Technical assistance and Agricultural extension services to farmers & fisherfolks	OMA	Jan. 2	Dec. 31	technical assistance and agricultural extension services to farmers and fisherfolks provided	G.F.	19,200.00			19,200.00			

Municipal Engineer's Office (MEO)													
8000-000-3-1-10-001-000	<b>1. General Administration - Construction, Maintenance and Improvements of various LGU infrastructure projects</b>	MEO	Jan. 2	Dec. 31	LGU infrastructure and support facilities constructed, improved & maintained	G.F.	59,350.00	-	-	59,350.00	-	-	-
8000-000-3-1-10-001-001	- Gasoline, Fuel, Oil and Lubricants		Nov. 1	Dec. 31	gasoline, fuels, oil and lubricants for various municipal vehicles provided (additional)		-	1,835,050.00	-	1,835,050.00	-	-	-
8000-000-3-1-10-002-000	<b>2. Construction of Drainage Canal (along Sabang Area)</b>	MEO	Jan. 2	Dec. 31	Drainage canal along Sabang area constructed	G.F.	-	-	300,000.00	300,000.00	-	-	-
8000-000-3-1-10-003-000	<b>3. Construction of Drainage Canal @ Municipal Slaughterhouse</b>	MEO	Jan. 2	Dec. 31	Drainage canal @ the new municipal slaughterhouse, San Pedro, Albuera, Leyte	G.F.	-	-	700,000.00	700,000.00	-	-	-
8000-000-3-1-10-004-000	<b>4. Improvement of Multi-purpose Building @ Brgy. San Pedro, Albuera</b>	MEO	Jan. 2	Dec. 31	New Multi-purpose building @ brgy. San Pedro improved; furnitures and fixtures and other improvement installed	G.F.	-	-	1,000,000.00	1,000,000.00	-	-	-
<b>TOTAL</b>							<b>692,850.00</b>	<b>3,385,050.00</b>	<b>2,000,000.00</b>	<b>6,077,900.00</b>			

*Caragenciano*  
ENGR. KARLA A. GENCIANOS, EnP  
 MPDC

*M*  
MARIA GEMMA M. SAMSON  
 Municipal Budget Officer

*Sixto B. De la Victoria*  
SIXTO B. DELA VICTORIA  
 Municipal Mayor





Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF ALBUERA**

## **LOCAL DEVELOPMENT COUNCIL**

MINUTES OF THE LOCAL DEVELOPMENT COUNCIL (LDC) MEETING HELD ON NOVEMBER 13, 2024  
AT THE MAYOR'S CONFERENCE ROOM, MUNICIPAL HALL, ALBUERA, LEYTE.

**Present:**

HON. SIXTO B. DELA VICTORIA	, Municipal Mayor
MR. MARIO I. CUBI	, Municipal Administrator
ENGR. KARLA A. GENCIANOS, EnP	, MPDC
HON. EDUARDO G. JABALLA	, Punong Barangay, Antipolo
HON. RUFINO Y. VALDEZ	, Punong Barangay, Balugo
HON. CERICO M. VELARDE	, Punong Barangay, Cambalading
HON. NILDA A. JABON	, Punong Barangay, Doña Maria
HON. FELITO J. ALAJAS	, Punong Barangay, Mahayag
HON. DELIA E. BATISTIS	, Punong Barangay, Mahayahay
HON. FRANCISCO L. MANATAD, JR.	, Punong Barangay, San Pedro
HON. FRANK EUGENIO CRUZ	, Punong Barangay, Seguinon
HON. VICTORIA C. LAGADO	, Punong Barangay, Tabgas
HON. ROLANDO S. MASKARIÑO	, Punong Barangay, Talisayan
HON. DONALD NARCISO	, Sangguniang Barangay Member, Damulaan
HON. IVAN L. MANATAD	, Sangguniang Barangay Member, Poblacion
HON. ELMER P. SELEDIO	, Sangguniang Barangay, Member, Seguinon
HON. ANALIZA S. GERVACIO	, Sangguniang Barangay Member, Sherwood
MR. GENEROSO A. SALONoy	, CSO/PO Representative
MR. RENATO JABALLA	, CSO/PO Representative
MR. HENRY J. BIOC	, CSO/PO Representative
MS. ASTERIA MARITA C. VILLAR	, CSO/PO Representative
MS. PERLA T. AGUILAR	, CSO/PO Representative

At 1:48 p.m., the Local Development Council meeting was called to order by the Municipal Administrator, Mr. Mario I. Cubi and was followed by a prayer and the singing of the Philippine National Anthem and Albuera Hymn. The MPDC then read the minutes of the previous meeting dated October 29, 2024, and without correction, on motion by Ms. Rolando S. Maskariño, duly seconded by Hon. Delia E. Batistis, the said minutes was approved.

**Business Arising from the Minutes:**

The MPDC announced that the proposed seminar originally scheduled for November 13-15, 2024, will be rescheduled to an indefinite date. This adjustment is due to a scheduling conflict with the Barangayan, a community event requiring the presence of key speakers, including the Municipal Agriculturist and the Municipal Environment and Natural Resources Officer. The MPDC highlighted the importance of ensuring the availability of these key personnel for both events, and the rescheduling will allow for better coordination and participation once a suitable date is identified.

**Presentation of the Proposed CY 2024 2<sup>nd</sup> Supplemental Investment Program:**

The MPDC then proceeded to the presentation of the proposed CY 2024 2<sup>nd</sup> Supplemental Investment Program. The funding source for this program includes savings from the Community-Based Monitoring System (CBMS) allocation, originally budgeted in the 2024 Annual Investment Plan and Annual Budget. These funds were declared as savings since the expenses for the CBMS implementation in the municipality were covered by the national government through the Philippine Statistics Authority.

54 The proposed PPAs under this 2nd Supplemental Investment Program include allocations for  
55 terminal leave benefits, electricity expenses, and gasoline, fuel, and lubricants expenses.  
56 Additionally, infrastructure projects such as the construction of a drainage canal along the Sabang  
57 area, construction of a drainage canal at the Municipal Slaughterhouse, and the improvement of  
58 the multipurpose building at Barangay San Pedro were also outlined. The MPDC emphasized that  
59 these allocations would address priority needs while maximizing available resources from the  
60 CBMS-related savings.

61

62 Presentation and Approval of Proposed LDC Resolution No. 2024 - 06:

63 On motion by Ms. Asteria Marita C. Villar and duly seconded by Hon. Nilda A. Jabon, LDC  
64 Resolution No. 2024 – 06 entitled: **“A Resolution Approving and Endorsing to the Sangguniang  
65 Bayan, Albuera, Leyte the C.Y. 2024 Second Supplemental Investment Program of this  
66 Municipality Including the Priority Programs, Projects and Activities Funded Under the General  
67 Fund in the Amount of Six Million Seventy-Seven Thousand Nine Hundred Pesos (Php  
68 6,077,900.00) Only”**, was approved and acted accordingly by Local Development Council.

69

70 Other Matters:

71 The Municipal Administrator announced to the council that LGU Albuera has been honored with  
72 the prestigious Gawad KALASAG Seal and Special Awards for Excellence in Disaster Risk Reduction  
73 and Management and Humanitarian Assistance. The awarding ceremony is set for December 2,  
74 2024.

75

76 With this announcement, he encouraged the barangays to look to the municipality as a model of  
77 excellence, particularly in DRRM practices. He expressed his gratitude to the dedicated  
78 individuals and groups who contributed to this achievement, including the municipal employees,  
79 barangay officials, and various stakeholders. Their combined efforts were recognized as pivotal  
80 in establishing a resilient and responsive community, setting a high standard for others to follow.

81

82 The Municipal Mayor urged all barangays to remain alert and prepared as the rainy season  
83 progresses. He stressed that, given the municipality’s limited resources, it is not feasible for him  
84 to oversee every area. He specifically called on barangay officials in landslide-prone areas to stay  
85 vigilant and take precautionary measures to safeguard their communities, and encouraged them  
86 to reach out proactively should they need assistance, particularly regarding disaster response  
87 efforts. By staying coordinated, the mayor emphasized that the municipality and barangays  
88 should work together to minimize risks and respond effectively to potential hazards.

89

90 Lastly, the Municipal Administrator announced that a relocation survey will be conducted along  
91 the boundary between Albuera and Baybay City. He emphasized the importance of this survey to  
92 collect essential data and documentation to address the encroachment by Baybay City into  
93 Albuera’s territory. This issue of boundary encroachment, impacting approximately a thousand  
94 hectares, is documented in Baybay City’s Forest Land Use Plan (FLUP).

95

96 He also reminded the council that, as per protocol, territorial disputes between component cities  
97 and municipalities are to be resolved at the Sangguniang Panlalawigan of Leyte, where Albuera  
98 intends to formally file its case. He reiterated Albuera’s stance in upholding its territorial integrity  
99 and firmly rejecting the territorial claims made by Baybay City.

100

101 Adjournment:

102 And with no other business to be discussed by the council, on motion by Hon. Rufino Y. Valdez  
103 and duly seconded by Hon. Francisco L. Manatad, Jr., the meeting was adjourned at 3:11 p.m.

104

105 I hereby certify to the correctness of the foregoing minutes.

106

107

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118

Approved:

  
**SIXTO B. DELA VICTORIA**

Municipal Mayor  
LDC Chairperson

*gawagencianon*  
**ENGR. KARLA A. GENCIANOS, EnP**  
Municipal Planning and Development Coordinator  
LDC Secretary



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF ALBUERA**

## **MUNICIPAL PLANNING & DEV'T OFFICE**





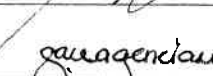

### **Local Development Council (LDC) Meeting**

#### **ATTENDANCE SHEET**

**November 13, 2024**

**Mayor's Office Conference Room, Brgy. Poblacion, Albuera, Leyte**

Name	Gender		Office/Organization	Signature
	M	F		
1. GENEROSO A. SALONCA	✓		CSO	
2. BENITO JABALLA	✓		CSO	
3. EDUARDO G. JARDALLA	✓		Penang Barangay	
4. HENRY J. BIOT	✓		CSO	
5. FRANK EUGEN CRUZ	✓			
6. CENARO M. VELARDE	✓		P.B	
7. NELDA A. JABON		✓	P.B.	
8. ROLANDO MASKARINO	✓		P.B	
9. FRANCISCO MAMPALAD	✓		PB	
10. NAN L. MANATAD	✓		POBLACION	
11. DONALD NARCISO	✓		SB	
12. ASTERIA MARITA VILLAR		✓	CSO	
13. RUFINO Y. VAUDEZ	✓		SB PB	
14. ANALIZA S. GERVAÑO		✓	SB Member	
15. FELTON J. AGES	✓		PB	
16. DELIA E. PATUSTIC		✓	P. P.M.O.F	
17. VICTORIA C. CATANAN		✓	P.B	

Name	Gender		Office/Organization	Signature
	M	F		
18. Elmer P. Soledad	/		Seguridad	
19. Perla Aguilar		/	CSO	
20. SID SOLEDAD	/		MES	
21. MARCO CUBI	/			
22. KARLA A. GENCIANOS		/	MPDS	
23. Jemima L. Ceballos		/	MPDS	
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