



## PROVINCIAL BUDGET OFFICE

January 22, 2025

**Hon. LEONARDO M. JAVIER, JR**  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte  
Palo, Leyte

RELEASED  
DATE: 1-22-25  
NO. #134  
BY: [Signature]  
PBO

### Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 4 CY 2024** of the **Municipality of Tanauan, Leyte** duly enacted by the Sangguniang Bayan through **Ordinance No. 2024-22** with a total appropriation in the amount of **P19,530,128.29** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the Unappropriated Balance and the Reversion of Current Appropriation and Continuing Appropriation is duly certified as savings which is not restricted by law or other obligations and are made available to support the expenditures under Supplemental No. 4;
2. That the grant of the following allowances/benefits shall be made pursuant to the corresponding guidelines relative thereto:
  - a. Productivity Enhancement Incentive – Budget Circular 2017-4
  - b. Service Recognition Incentive (SRI) – Budget Circular No. 2024-7
  - c. Collective Negotiation Agreement (CNA) Incentive- Budget Circular No 2024-4;
3. That the appropriation and utilization of 20% Development Fund (DF) and 5% Local Disaster Risk Reduction and Management Fund (LDRRMF) shall strictly adhere to DBM-DOF-DILG Joint Memorandum Circular No. 1 dated November 4, 2020 and NDRRMC-DBM and DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013, respectively;
4. That the utilization of 20% LGU share from fire code revenue shall be in accordance to JC No. 1, s. 2023 dated April 17, 2023.
5. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances and COA rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

### LOCAL FINANCE COMMITTEE:

**MARIA GINA P. HIPE**  
Provincial Budget Officer

**RUTH Y. SURPIA**  
Provincial Treasurer

**AGNES C. RAFON**  
Provincial Planning and Development  
Coordinator- Designate

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

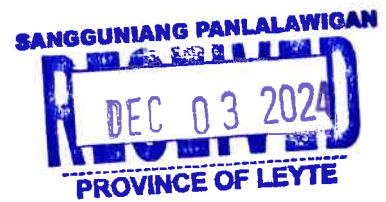
**1<sup>ST</sup> INDORSEMENT**  
03 December 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 2024-22** of the **Municipality of Tanauan, Leyte**, entitled: **An Appropriation Ordinance Enacting Supplemental Budget No. 04 General Fund for Fiscal Year 2024 of the Municipality of Tanauan, Leyte, with an appropriation of 19,530,128.29, together with the Supplemental Investment Program (SIP) No. 04 CY 2024 of the same amount.**

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**  
-000-



**OFFICE OF THE SANGGUNIANG BAYAN**

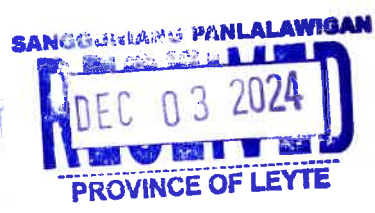
**1<sup>st</sup> INDORSEMENT**  
December 03, 2024

Respected Members of the Sangguniang Panlalawigan, I respectfully forward Supplemental Budget No. 04, General Fund for Fiscal Year 2024 of the Municipality of Tanauan, Leyte, with an appropriation of **NINETEEN MILLION FIVE HUNDRED THIRTY THOUSAND ONE HUNDRED TWENTY-EIGHT PESOS AND 29/100 (P19,530,128.29)** for your review. This submission adheres to all applicable laws and regulations.

Your prompt consideration of this budget is highly appreciated and will significantly contribute to the betterment of the Municipality of Tanauan, Leyte.

Thank you, and may you continue to wield your influence for positive change. More power to you.

  
**ELEUTERIO T. LARIOS**  
SB Secretary



Republic of the Philippines  
Province of Leyte  
**TANAUAN**  
-o0o-  
**SANGGUNIANG BAYAN**

12-2-24

12/2/24

EXCERPT FROM THE MINUTES OF THE 34<sup>th</sup> SPECIAL SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 28, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

**PRESENT:**

- |  |                                |
|--|--------------------------------|
| HON. ARCHIE LAWRENCE R. KAPUNAN          | Municipal Vice-Mayor/Presiding |
| HON. MAE JANE ANGELIE M. MORABE - BORAIS | -do-                           |
| HON. JOSIE M. CREER                      | -do-                           |
| HON. ATTY. ISAGANI S. ESPADA             | -do-                           |
| HON. QUINTIN T. OCTA, JR.                | -do-                           |
| HON. CHERRY ANNE T. FIEL                 | -do-                           |
| HON. EFREN C. MERILO                     | -do-/Liga Fed. Pres.           |

**ABSENT :**

- |   |                          |
|---|--------------------------|
| HON. JAN ELMER V. MAGDALAGA (Official travel) | Sangguniang Bayan Member |
| HON. PAUL EMMANUEL R. CINCO (Official travel) | -do-                     |
| HON. MARK EFREN E. MERILO (Official travel)   | -do-                     |
| HON. KYLE C. MESIAS (Official travel)         | -do-/ SK Fed. Pres.      |

**ORDINANCE NO. 2024 -22**

*Sponsored by : Hon. Mae Jane Angelie M. Morabe – Borais*

**AN APPROPRIATION ORDINANCE, ENACTING SUPPLEMENTAL BUDGET NO. 04, GENERAL FUND, FOR FISCAL YEAR 2024 OF THE MUNICIPALITY OF TANAUAN, LEYTE, WITH AN APPROPRIATION OF PHP19,530,128.29.**

**BE IT ENACTED BY THE SANGGUNIANG BAYAN OF TANAUAN, LEYTE IN A SPECIAL SESSION ASSEMBLED THAT:**

**SECTION 1. SUPPLEMENTAL BUDGET NO. 04, GENERAL FUND, FOR FISCAL YEAR 2024 OF THE MUNICIPALITY OF TANAUAN, LEYTE, WITH AN APPROPRIATION OF PHP19,530,128.29.**

**STATEMENT OF FUNDING SOURCES**  
**Supplemental Budget No. 04**  
**Calendar Year 2024**

Tanauan, Leyte  
Municipality  
  
General Fund  
Fund/Social Account

Handwritten signatures and initials at the bottom of the page.

Particulars (1)	Account CLASSIFICATION (2)	AMOUNT (3)
<b>1.0 New Revenue Sources</b> Tax Revenue Loan Proceeds (Borrowings) - 20% Share of LGU in the proceeds collected in FYs 2014, 2015 and 2022 from the Fire Code Fees (SARO No. LGRCB-24-0005799)		352,369.68
<b>2.0 Actual Collection in Excess of the Estimated Income</b>		
<b>3.0 Savings</b> National Tax Allotment Increase CY 2024		60,040.00
<b>4.0 Realignment</b>		
<b>5.0 Reversion</b> - Declared Savings from the available balances of allowable MOOE for Collective Negotiation Agreement Incentive (C.N.A.I.)		4,992,836.21
- Declared Savings from Special Program, Projects and Activities (Current Year) Appropriations of the allowable MOOE Balances for C.N.A.I.		497,163.79
- Declared Savings from Capital Outlay - Continuing Appropriations (Prior Years)		204,632.61
- Declared Savings from Special Program, Projects and Activities (Current Year) Appropriations		1,693,126.49
- Declared Savings of Personal Services (Current Year) Appropriations		405,302.60
- Abandonment of Capital Outlay - Continuing Appropriations (Prior Years) and Declaring as Savings		1,072,000.00
- Declared Savings of 20% MDF - Continuing Appropriations (Prior Years)		2,044,315.91
- Abandonment of 20% MDF - Continuing Appropriations (Prior Years) and Declaring as Savings		8,208,341.00
<b>Total Available Resources</b>	P	19,530,128.29

**STATEMENT OF SUPPLEMENTAL APPROPRIATION**  
**Tanauan, Leyte**  
**SUPPLEMENTAL BUDGET NO. 04**  
**CY 2024**

Implementing Office	Particulars	OBJECT OF EXPENDITURES	ACCT. CODE	TOTAL
<b>PERSONAL SERVICES (Pls. see attached Schedule I)</b>				
All Offices	Productivity Enhancement Incentive (PEI) of Qualified Mun. Officials, and Rank & File employees @ 5,000	Productivity Enhancement Incentive (Officials & Rank and File Employees)	5-01-02-990	726,500.00
All Offices	Productivity Enhancement Incentive (PEI) of Casual Employees @ 5,000	Productivity Enhancement Incentive (Casual Employees)	5-01-02-990	263,000.00
All Offices	Provision for the Grant of Service Recognition Incentive (SRI) 209 employees @ 5,000 (Subject to the issuance of EO/DBM Circular)	Service Recognition Incentive (SRI) (Other Bonuses & Allowances)	5-01-02-990	1,045,000.00
All Offices	Collective Negotiation Agreement Incentive (CNAI) @ 30,000.00 x 183 (Subject to the issuance of EO/DBM Circular)	Collective Negotiation Agreement Incentive (C.N.A.I.)	5-01-02-990	5,490,000.00
<b>TOTAL Personal Services</b>				<b>7,524,500.00</b>
<b>MAINTENANCE AND OTHER OPERATING EXPENSES (Pls. see attached Schedule II)</b>				
Mayor's Office	Food Expense	Food Expense	5-02-02-050	170,000.00
Mayor's Office	Other Supplies	Other Supplies Expense	5-02-99-990	23,790.50
Mayor's Office	Auditing Services	Auditing Services	5-02-11-020	28,000.00
SE	Training Expense	Training Expense	5-02-02-010	250,000.00
<b>TOTAL M.O.O.E.</b>				<b>471,790.50</b>
<b>CAPITAL OUTLAY</b>				
BFP	Improvement of Tanauan Fire Station - Repair of Male and Female Quarters	Buildings	1-07-04-010	352,369.68
<b>TOTAL Capital Outlay</b>				<b>352,369.68</b>
<b>Special Purpose Appropriations</b>				
Mayor's Office	Year-End Cultural Activities	Subsidies	5-02-14-990	119,000.00
		Prizes	5-02-08-020	100,000.00
		Other Supplies Expense	5-02-99-990	150,000.00
Mayor's Office	Youth Leadership Training	Training Expense	5-02-02-010	300,000.00
Mayor's Office	Additional Fund - Gratuity Pay for 243 Job Order Personnel @ 1,000 (Subject to the issuance of DBM Circular)	Other General Services	5-02-12-990	243,000.00
<b>TOTAL SPA's</b>				<b>912,000.00</b>

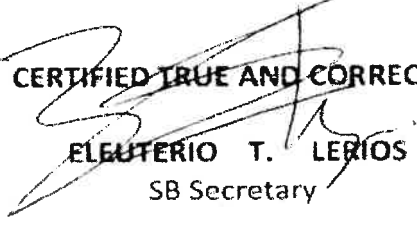
Implementing Office	Particulars	OBJECT OF EXPENDITURES	ACCT. CODE	TOTAL
Mayor's Office	<b>5% Calamity Fund</b> 70% Pre-Disaster Activities - Additional Fund for Disaster Preparedness 30% Quick Response Fund - Additional Fund for Relief, Rehabilitation and Recovery (Food Items)	Medical Supplies	5-02-03-080	2 101 40
		Other MOOE	5-02-99-990	900.60
		<b>Total 5% Calamity Fund</b>		
Mayor's Office	<b>20% Mun. Development Fund</b> Additional Fund for - Major Repair and Improvement of Various Sections of Tanauan Public Market	Market	1-07-04-040	8,920,000.00
	Additional Fund for Garbage Compactor Truck 8 Cubic Capacity	MENRO		500 000.00
Mayor's Office	Additional Fund for - Safe Closure and Rehabilitation of Open Dumpsite	Other Structures	1-07-04-990	832 656 91
Mayor's Office	Additional Fund for - Plaza Development Program - Plaza Floral Decorations	Parks, Plaza and Monuments	1-07-03-090	12,008.00
<b>Total 20% Mun. Development Fund</b>				<b>10,264,664.91</b>
MISWG Office	<b>Gender and Development</b> <b>1% Senior Citizen's Program</b> Additional Fund for Elderly Week Celebrations & Other related Activities <b>1% Differently Abled Welfare Program</b> Additional Fund for the Purchase of Drugs and Medicines <b>1% Local Council for Protection of Children Program</b> Additional Fund for operating Expenses	Food Supplies Expense	5-02-03-050	600.40
		Drugs and medicines	5-02-03-070	600.40
		Other MOOE	5-02-99-990	600.40
		<b>Total Gender and Development Fund</b>		
<b>TOTAL OBLIGATION</b>				<b>19,530,128.29</b>
<b>TOTAL AVAILABLE RESOURCES</b>				<b>19,530,128.29</b>
<b>UNAPPROPRIATED BALANCE</b>				<b>(0.00)</b>

SECTION 2. The amount herein appropriated shall be available until fully expended.


SECTION 3. This Ordinance shall take effect immediately upon its approval.


ENACTED : 28 NOVEMBER 2024.

CERTIFIED TRUE AND CORRECT :


  
ELEUTERIO T. LERIOS  
SB Secretary

ATTESTED:

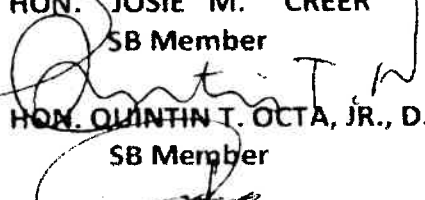
  
HON. ARCHIE LAWRENCE R. KAPUNAN  
Vice Mayor/Presiding

  
HON. MAE JANE ANGELLE M. MORABE -BORAIS  
SB Member

  
HON. ATTY. ISAGANI S. ESPADA  
SB Member

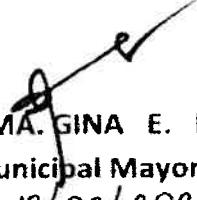
  
HON. CHERRY ANNE T. FIEL  
SB Member

  
HON. JOSIE M. CREER  
SB Member

  
HON. QUINTIN T. OCTA, JR., D.M.D.  
SB Member

  
HON. EFREN C. MERILO  
SB Member/Liga Fed. President

APPROVED:

  
HON. MA. GINA E. MERILO  
Municipal Mayor  
Date: 12/02/2024





Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**  
-000-

**Office of the Mayor**

SB OFFICE, Tanauan, Leyte

1<sup>st</sup> INDORSEMENT  
November 14, 2024

Received by

NOV 18 2024

J. Supm

Respectfully forwarded to the Honorable Members of the Sangguniang Bayan through the Presiding Officer Hon. Vice-Mayor Archie Lawrence R. Kapunan, the herein Supplemental Budget No. 04, General Fund for Fiscal Year 2024 of the Municipality of Tanauan, Leyte with an appropriation of **NINETEEN MILLION FIVE HUNDRED THIRTY THOUSAND ONE HUNDRED TWENTY-EIGHT PESOS AND 29/100 (P19,530,128.29)** for review by that August Body in pursuance to existing laws, rules and regulations.

An early action on Supplemental Budget No. 04 General Fund will greatly be appreciated.

Thank you very much.

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor

**STATEMENT OF FUNDING SOURCES**  
**Supplemental Budget No. 04**  
**Calendar Year 2024**

Tanauan, Leyte

Municipality

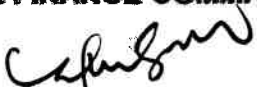
General Fund

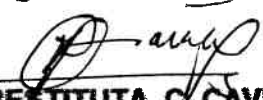
Fund/Special Account

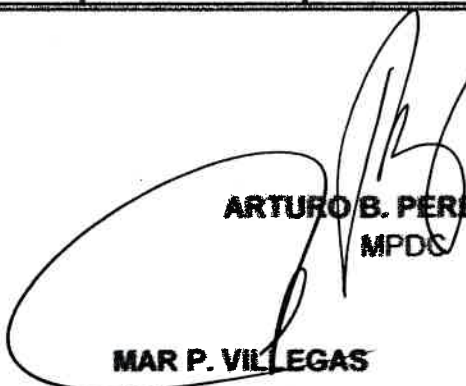
Particulars (1)	Account CLASSIFICATION (2)	AMOUNT (3)
<b>1.0 New Revenue Sources</b>		
Tax Revenue		
Loan Proceeds (Borrowings)		
- 20% Share of LGU in the proceeds collected in FYs 2014, 2015 and 2022 from the Fire Code Fees (SARO No. LGRCB-24-0005799)		352,369.68
<b>2.0 Actual Collection in Excess of the Estimated Income</b>		
<b>3.0 Savings</b>		
National Tax Allotment Increase CY 2024		60,040.00
<b>4.0 Realignment</b>		
<b>5.0 Reversion</b>		
- Declared Savings from the available balances of allowable MOOE for Collective Negotiation Agreement Incentive (C.N.A.I.)		4,992,836.21
- Declared Savings from Special Program, Projects and Activities (Current Year) Appropriations of the allowable MOOE Balances for C.N.A.I.		497,163.79
- Declared Savings from Capital Outlay - Continuing Appropriations (Prior Years)		204,632.61
- Declared Savings from Special Program, Projects and Activities (Current Year) Appropriations		1,693,126.49
- Declared Savings of Personal Services (Current Year) Appropriations		405,302.60
- Abandonment of Capital Outlay - Continuing Appropriations (Prior Years) and Declaring as Savings		1,072,000.00
- Declared Savings of 20% MDF - Continuing Appropriations (Prior Years)		2,044,315.91
- Abandonment of 20% MDF - Continuing Appropriations (Prior Years) and Declaring as Savings		8,208,341.00
<b>Total Available Resources</b>	<b>P</b>	<b>19,530,128.29</b>

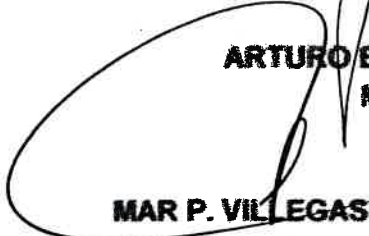
**Certified Correct:**

**LOCAL FINANCE COMMITTEE:**

  
**ERMEL MILO A. PILOLA**  
 Municipal Budget Officer

  
**RESTITUTA C. CAVITE**  
 Municipal Treasurer

  
**ARTURO B. PEREZ, JR.**  
 MPDC

  
**MAR P. VILLEGAS**  
 Mun. Accountant

## STATEMENT OF SUPPLEMENTAL APPROPRIATION Tanauan, Leyte

### SUPPLEMENTAL BUDGET NO. 04 CY 2024

Implementing Office	Particulars	AIP REF. CODE	OBJECT OF EXPENDITURES	ACCT. CODE	TOTAL
<b>PERSONAL SERVICES (Pls. see attached Schedule I)</b>					
All Offices	Productivity Enhancement Incentive (PEI) of Qualified Mun. Officials, and Rank & File employees @ 5,000	1000-01-001-019-002	Productivity Enhancement Incentive (Officials & Rank and File Employees)	5-01-02-990	726,500.00
All Offices	Productivity Enhancement Incentive (PEI) of Casual Employees @ 5,000	1000-01-001-019-002	Productivity Enhancement Incentive (Casual Employees)	5-01-02-990	263,000.00
All Offices	Provision for the Grant of Service Recognition Incentive (SRI) 209 employees @ 5,000 (Subject to the issuance of EO/DBM Circular)	1000-01-001-019-003	Service Recognition Incentive (SRI) (Other Bonuses & Allowances)	5-01-02-990	1,045,000.00
All Offices	Collective Negotiation Agreement Incentive (CNAI) @ 30,000.00 x 183 (Subject to the issuance of EO/DBM Circular)	1000-01-001-019-001	Collective Negotiation Agreement Incentive (C.N.A.I.)	5-01-02-990	5,490,000.00
<b>TOTAL Personal Services (Schedule I with AIP Ref. Code)</b>					<b>7,524,500.00</b>
<b>MAINTENANCE AND OTHER OPERATING EXPENSES (Pls. see attached Schedule II)</b>					
Mayor's Office	Food Expense	1000-000-3-1-01-001	Food Expense	5-02-02-050	170,000.00
Mayor's Office	Other Supplies	1000-000-3-1-01-001	Other Supplies Expense	5-02-99-990	23,790.50
Mayor's Office	Auditing Services	1000-000-3-1-01-001-005	Auditing Services	5-02-11-020	28,000.00
SB	Training Expense	1000-01-002	Training Expense	5-02-02-010	250,000.00
<b>TOTAL M.O.O.E.</b>					<b>471,790.50</b>
<b>CAPITAL OUTLAY</b>					
BFP	Improvement of Tanauan Fire Station - Repair of Male and Female Quarters	1000-01-001-016-001	Buildings	1-07-04-010	352,369.68
<b>TOTAL Capital Outlay</b>					<b>352,369.68</b>
<b>Special Purpose Appropriations</b>					
Mayor's Office	Year-End Cultural Activities	3000-01-001-011	Subsidies	5-02-14-990	119,000.00
			Prizes	5-02-06-020	100,000.00
			Other Supplies Expense	5-02-99-990	150,000.00
Mayor's Office	Youth Leadership Training	3000-02-005-001-006-007	Training Expense	5-02-02-010	300,000.00
Mayor's Office	Additional Fund - Gratuity Pay for 243 Job Order Personnel @ 1,000 (Subject to the Issuance of DBM Circular)	1000-01-001-021	Other General Services	5-02-12-990	243,000.00
<b>TOTAL SPA's</b>					<b>912,000.00</b>

Implementing Office	Particulars	AIP REF. CODE	OBJECT OF EXPENDITURES	ACCT. CODE	TOTAL
Mayor's Office	<b>5% Calamity Fund</b> 70% Pre-Disaster Activities - Additional Fund for Disaster Preparedness	9000-03-003-004-001	Medical Supplies	5-02-03-080	2,101.40
	30% Quick Response Fund - Additional Fund for Relief, Rehabilitation and Recovery (Food Items)	9000-03-005-001-001	Other MOOE	5-02-99-990	900.60
<b>Total 5% Calamity Fund</b>					<b>3,002.00</b>
Mayor's Office	<b>20% Mun. Development Fund</b> Additional Fund for - Major Repair and Improvement of Various Sections of Tanauan Public Market	8000-02-006-002	Market	1-07-04-040	8,920,000.00
Mayor's Office	Additional Fund for Garbage Compactor Truck 8 Cubic Capacity	3000-300-3-1-01-019-002	Construction and Heavy Equipment	1-07-05-080	500,000.00
Mayor's Office	Additional Fund for - Safe Closure and Rehabilitation of Open Dumpsite	3000-02-004-011-003	Other Structures	1-07-04-990	832,656.91
Mayor's Office	Additional Fund for - Plaza Development Program - Plaza Floral Decorations	8000-01-010-006-002	Parks, Plaza and Monuments	1-07-03-090	12,008.00
<b>Total 20% Mun. Development Fund</b>					<b>10,264,664.91</b>
MSWD Office	<b>Gender and Development</b> <b>1% Senior Citizen's Program</b> Additional Fund for Elderly Week Celebrations & Other related Activities	3000-02-005-001-009-004	Food Supplies Expense	5-02-03-050	600.40
	<b>1% Differently Abled Welfare Program</b> Additional Fund for the Purchase of Drugs and Medicines	3000-023-005-001-010	Drugs and medicines	5-02-03-070	600.40
	<b>1% Local Council for Protection of Children Program</b> Additional Fund for operating Expenses	3000-02-005-001-006-007	Other MOOE	5-02-99-990	600.40
<b>Total Gender and Development Fund</b>					<b>1,801.20</b>
<b>TOTAL OBLIGATION</b>					<b>19,530,128.29</b>
<b>TOTAL AVAILABLE RESOURCES</b>					<b>19,530,128.29</b>
<b>UNAPPROPRIATED BALANCE</b>					<b>(0.00)</b>

Prepared by:

  
ERMEL MILO A. PIOLA  
Municipal Budget Officer

Approved by:

  
HON. MA. GINA E. MERILO  
Municipal Mayor

## PERSONAL SERVICES

Office	Particulars			AIP Reference No.	Object of Expenditures		TOTAL
5,000.00	<b>Productivity Enhancement Incentive (PEI) @ P 5,000.00 to the qualified personnel per BC 2017-4</b>				5-01-02-990	5-01-02-990	
	Regular	Casual	TOTAL		REGULAR	CASUAL	
MO	32	26	58	1000-01-001-019-002	160,000.00	107,000.00	267,000.00
SB	23	14	37	1000-01-002-010-002	112,500.00	64,500.00	177,000.00
MPDC	5	1	6	1000-01-009-015-002	22,000.00	5,000.00	27,000.00
MCR	5		5	1000-01-012-013-002	25,000.00		25,000.00
MBO	4		4	1000-01-008-006-002	20,000.00		20,000.00
MACCO	8	1	9	1000-01-007-008-002	40,000.00	2,500.00	42,500.00
MTO	15	4	19	1000-01-005-012-002	75,000.00	16,500.00	91,500.00
MASSO	8	1	9	1000-01-006-013-02	37,500.00	5,000.00	42,500.00
MEO	6		6	8000-01-010-017-002	24,500.00		24,500.00
MSWD	7	1	8	3000-02-005-001-013-002	35,000.00	5,000.00	40,000.00
MAO	6	4	10	8000-02-003-002-002	30,000.00	15,000.00	45,000.00
MHO	14	3	17	3000-01-011-053-002	70,000.00	15,000.00	85,000.00
MENRO	1	2	3	3000-02-004-011-002	5,000.00	10,000.00	15,000.00
MARKET	7	2	9	8000-02-006-003-002	35,000.00	10,000.00	45,000.00
UGHTERHO	2		2	8000-02-004-002-002	10,000.00		10,000.00
CEMETERY	4		4	8000-02-010-004-002	20,000.00		20,000.00
MDRRMO	1	2	3	9000-03-002-002	5,000.00	7,500.00	12,500.00
<b>TOTAL PERSONAL SERVICES</b>					<b>726,500.00</b>	<b>263,000.00</b>	<b>989,500.00</b>

Office	Particulars			AIP Reference No.	Object of Expenditures		TOTAL
5,000.00	<b>Service Recognition Incentive (SRI) @ P5,000.00</b>				Service Recognition Incentive	5-01-02-990	1,045,000.00
	Regular	Casual	TOTAL				
MO	32	26	58	1000-01-001-019-003		290,000.00	
SB	23	14	37	1000-01-002-010-003		185,000.00	
MPDC	5	1	6	1000-01-009-015-003		30,000.00	
MCR	5		5	1000-01-012-013-003		25,000.00	
MBO	4		4	1000-01-008-006-003		20,000.00	
MACCO	8	1	9	1000-01-007-008-003		45,000.00	
MTO	15	4	19	1000-01-005-012-003		95,000.00	
MASSO	8	1	9	1000-01-006-013-003		45,000.00	
MEO	6		6	8000-01-010-017-003		30,000.00	
MSWD	7	1	8	3000-02-005-001-013-003		40,000.00	
MAO	6	4	10	8000-02-003-002-003		50,000.00	
MHO	14	3	17	3000-01-011-053-003		85,000.00	
MENRO	1	2	3	3000-02-004-004-003		15,000.00	
MARKET	7	2	9	8000-02-006-003-002		45,000.00	
UGHTERHO	2		2	8000-02-001-003-003		10,000.00	
CEMETERY	4		4	8000-02-010-004-003		20,000.00	
MDRRMO	1	2	3	9000-03-003-003		15,000.00	
<b>TOTAL</b>							<b>1,045,000.00</b>

Office	Particulars			AIP Reference No.	Object of Expenditures	TOTAL	
<b>30,000.00</b>	<b>Collective Negotiation Agreement Incentive</b>				<b>CNAI</b>	<b>5-01-02-990</b>	<b>5,490,000.00</b>
	Regular	Casual	TOTAL				
MO	31	16	47	1000-01-001-019-001		1,410,000.00	
SB	21	12	33	1000-01-002-010-001		990,000.00	
MPDC	3	1	4	1000-01-009-015-001		120,000.00	
MCR	5		5	1000-01-012-013-001		150,000.00	
MBO	4		4	1000-01-008-006-001		120,000.00	
MACCO	8		8	1000-01-007-008-001		240,000.00	
MTO	15	4	19	1000-01-005-012-001		570,000.00	
MASSO	7		7	1000-01-003-009-001		210,000.00	
MEO	4		4	8000-01-010-017-001		120,000.00	
MSWD	7	1	8	3000-02-005-001-013-001		240,000.00	
MAO	6	2	8	8000-02-003-002-001		240,000.00	
MHO	13	3	16	3000-01-011-053-001		480,000.00	
MENRO	1	2	3	3000-02-004-011-001		90,000.00	
MARKET	7	1	8	8000-02-006-003-001		240,000.00	
UGHTERHO	2		2	8000-02-004-002-001		60,000.00	
CEMETERY	4		4	8000-02-010-004-001		120,000.00	
MDRRMO	1	2	3	9000-03-002-001		90,000.00	
	139	44	183				
<b>TOTAL PERSONAL SERVICES</b>						<b>5,490,000.00</b>	

Prepared by:

  
**ERMEL MILO A. PILOLA**  
Municipal Budget Officer

Approved by:

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor

<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>				
Mayor's Office	Food Expense	Food Expense	5-02-02-050	170,000.00
Mayor's Office	Other Supplies	Other Supplies Expense	5-02-99-990	23,790.50
Mayor's Office	Auditing Services	Auditing Services	5-02-11-020	28,000.00
\$8 <sup>th</sup>	Training Expense	Training Expense	5-02-02-010	250,000.00
		<b>TOTAL M.O.O.E.</b>		<b>471,790.50</b>

<b>CAPITAL OUTLAY</b>				
BFP	Improvement of Tanauan Fire Station - Repair of Male and Female Quarters	Buildings	1-07-04-010	352,369.68
		<b>TOTAL Capital Outlay</b>		<b>352,369.68</b>

<b>Special Purpose Appropriations</b>				
Mayor's Office	Year-End Cultural Activities	Subsidies	5-02-14-990	119,000.00
		Prizes	5-02-06-020	100,000.00
		Other Supplies Expense (Fireworks)	5-02-99-990	150,000.00
Mayor's Office	Youth Leadership Training	Training Expense	5-02-02-010	300,000.00
Mayor's Office	Additional Fund - Gratuity Pay for 243 Job Order Personnel @ 1,000 (Subject to the Issuance of DBM Circular)	Other General Services	5-02-12-990	243,000.00
		<b>TOTAL SPA's</b>		<b>912,000.00</b>

Mayor's Office	<b>5% Calamity Fund</b> 70% Pre-Disaster Activities - Additional Fund for Disaster Preparedness 30% Quick Response Fund - Additional Fund for Relief, Rehabilitation and Recovery (Food Items)	Medical Supplies	5-02-03-080	2,101.40
		Other MOOE	5-02-99-990	900.60
		<b>Total 5% Calamity Fund</b>		<b>3,002.00</b>

Mayor's Office	<b>20% Mun. Development Fund</b> Additional Fund for - Major Repair and Improvement of Various Sections of Tanauan Public Market	Market	1-07-04-040	8,920,000.00
		MENRO		500,000.00
Mayor's Office	Additional Fund for - Safe Closure and Rehabilitation of Open Dumpsite	Other Structures	1-07-04-990	832,656.91
Mayor's Office	Additional Fund for - Plaza Development Program - Plaza Floral Decorations	Parks, Plaza and Monuments	1-07-03-090	12,008.00
	<b>Total 20% Mun. Development Fund</b>			<b>10,264,664.91</b>

MSWD Office	<b>Gender and Development</b>			
	<b>1% Senior Citizen's Program</b>			
	Additional Fund for Elderly Week Celebrations & Other related Activities	Food Supplies Expense	5-02-03-050	600.40
	<b>1% Differently Abled Welfare Program</b>			
Additional Fund for the Purchase of Drugs and Medicines	Drugs and medicines	5-02-03-070	600.40	
<b>1% Local Council for Protection of Children Program</b>				
Additional Fund for operating Expenses	Other MOOE	5-02-99-990	600.40	
<b>Total Gender and Development Fund</b>			<b>1,801.20</b>	

Prepared by:

  
**ERNEL MILO A. PILOLA**  
Municipal Budget Officer

Approved by:

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor



**SPECIAL PROGRAMS, PROJECTS AND ACTIVITIES**


**Additional Fund - Gratuity Pay for Job Order Personnel                      CY 2024**

	<b>Special, Program, Projects and Activities</b>	<b>No. of JO Personnel</b>	<b>AMOUNT</b>
A.	Fishery Law Enforcement Program	10	10,000.00 ✓
B.	<b>AGRICULTURAL SERVICES AND PROGRAMS</b>		
	B.1 Livestock and Poultry Enhancement Program	2	2,000.00
	B.2 Rice Program	4	4,000.00
	B.3 High Value Crops	5	5,000.00
	B.4 Institutional Development Program	2	2,000.00
C.	Legislative Mgt. and Information System Program	3	3,000.00
D.	Executive Governance Program- General Mgt. and Supervision	8	8,000.00
E.	Barangay Affairs Services Pprogram	1	1,000.00
F.	Computerization and Information System Program	3	3,000.00
G.	Procurement Services Program	4	4,000.00
H.	Budget Preparation Services Program	1	1,000.00
I.	Traffic Law Enforcement Services Program	16	16,000.00
J.	Civil Registry Digitization Program	3	3,000.00 ✓
K.	<b>GENERAL SERVICES PROGRAM</b>		
	K.1 Parks/Plaza Beautification, Maintenance and Janitorial Services	13	13,000.00
	K.2 Street Lighting & Electrical Services Program	6	6,000.00
	K.3 Public Building and Facilities Maintenance Program	17	17,000.00
	K.4 Roads and Utilities Maintenance & Services Program	4	4,000.00
L.	Bookkeeping and Accounting Services Program	8	8,000.00
M.	Employment Facilitation and Referral Services Program	3	3,000.00
N.	<b>KALAHI CIDDS-NCDD PROGRAM</b>	13	13,000.00
O.	Task Force Infra-Infrastructure and Utilities Services Program	9	9,000.00
P.	Computerization of Real Property Assessment	3	3,000.00
Q.	National Agency Augmentation Services Program	5	5,000.00
R.	Social Welfare Services Program	4	4,000.00
S.	Business Permit and Licensing System Program	2	2,000.00
T.	Coalition of Services of the Elderly(COSE)	4 ✓	4,000.00
U.	Health Insurance Services Program	3	3,000.00
V.	Formulation/Updating of Local Plans and Monitoring of PPA's	7	7,000.00
W.	Revenue Generation Program	8	8,000.00
X.	Custodian and Properties Safe Keeping Services	2	2,000.00
Y.	Slaughterhouse Operation	3	3,000.00
Z.	Market Maintenance and Services Pprogram Environmental Mgt. Program and Ecological Solid	11	11,000.00
AA.	Waste Mgt. Program	14	14,000.00
BB.	Disaster Risk Reduction and Emergency Response	27	27,000.00
CC.	Birthing Facility Maintenance and Services Program	7	7,000.00
DD.	Health Development Program	8	8,000.00
<b>243 TOTAL JO</b>		<b>243</b>	<b><u>243,000.00</u></b>

Prepared by:

  
**ERMEL MILO A. PILOLA**  
 Municipal Budget Officer

Approved by:

  
**HON. MA. GINA E. MERILO**  
 Municipal Mayor



Res. Dir. of the Pr. Dep.  
KAGAWARIAN NG PANAYAN SA API  
**KAWANIHAN NG INGATANG-YAMAN**  
BUREAU OF THE TREASURY  
REGIONAL DIRECTOR'S OFFICE  
Cebu City



ORIGINAL COPY

August 2024

**HON. MA. GINA E. MERILO**  
Mayor  
TANAUAN  
LEYTE

**NOTICE OF AUTHORITY TO DEBIT ACCOUNT ISSUED**

Dear **Mayor MERILO**

Please be informed that the amount of **Three Hundred Fifty Two Thousand Three Hundred Sixty Nine Pesos and Sixty Eight Cents (P352,369.68)**, has been credited to your account on the value date indicated hereunder: details as follows:

ADA No. /Value Date	<b>2024-R08-012 6 August 2024</b>
GSB/Branch	PVB Tacloban
SARO No. /Date	<b>LGRCB-24-0005799 / 19 July 2024</b>
NCA No. /Date	<b>LGRCB-24-0009498 - 19 July 2024</b>
Purpose	To cover the cash requirements for the release of twenty percent (20%) share of local government units (LGUs) in the proceeds collected in FYs 2014, 2015 and 2022 from Fire Code Fees chargeable against the Allocations to LGUs – Special Shares of LGUs in the Proceeds of Fire Code Fees of the FY 2024 General Appropriations Act (Republic Act No. 11975)

It is understood that disbursements therefrom shall be subject to existing budgeting, accounting and auditing rules and regulations.

Very truly yours,

**JOSE L. PALOMINO**  
Regional Director



Note: This document is a reproduction of the NAIPA and not authorized by the Bureau of the Treasury.

8-02	8-02	4642545	080	CHECK ENCASHMENT	pay to ricardo mazo	8,850.00-	102,712,172.62
8-02	8-02	4642546	080	CHECK ENCASHMENT	pay to glenn montero	8,850.00-	102,703,322.62
8-02	8-02	4642515	058	INWARD CLEARING CHECKS	pay to ariel garcia	6,844.00-	102,696,478.62
				00025			
8-02	8-02	4642485	058	INWARD CLEARING CHECKS		8,000.00-	102,688,478.62
				00025			
8-02	8-02	4642353	058	INWARD CLEARING CHECKS		17,636.00-	102,670,842.62
				00025			
8-02	8-02	4642384	058	INWARD CLEARING CHECKS		20,000.00-	102,650,842.62
				00025			
8-05	8-05	4642543	080	CHECK ENCASHMENT		8,850.00-	102,641,992.62
					pay to reynan cadayengan		
8-05	8-05	4642522	080	CHECK ENCASHMENT		2,000.00-	102,639,992.62
					pay to dioscoro de veyra		
8-06	8-06	4642557	080	CHECK ENCASHMENT		76,500.00-	102,563,492.62
					pay to leikka abayon		
8-06	8-06			034 TANAUAN NTA SHARE		352,369.68	102,915,862.30
				00025	BRANCH025		
8-06	8-06	4642556	080	CHECK ENCASHMENT		76,500.00-	102,839,362.30
					pay to rutchel docena		
8-06	8-06	4642550	080	CHECK ENCASHMENT		15,000.00-	102,824,362.30
					pay to ericson avendano		
8-06	8-06	4642551	080	CHECK ENCASHMENT		10,000.00-	102,814,362.30
					pay to ericson avendano		
8-06	8-06	4642565	080	CHECK ENCASHMENT		4,836.20-	102,809,526.10
					pay to noel gobenciong		
8-06	8-06	4642564	080	CHECK ENCASHMENT		4,836.20-	102,804,689.90
					pay to ricardo alejo mazo		
8-06	8-06	4642569	080	CHECK ENCASHMENT		24,000.00-	102,780,689.90
					pay to mark villero		

PAGE 0003

MUNICIPALITY OF TANAUAN  
888  
REAL ST  
TANAUAN  
LEYTE  
6500

* 8-06	8-06	4642566	080	CHECK ENCASHMENT		90,000.00-	102,690,689.90
					pay to mark villero		
8-06	8-06	4642568	080	CHECK ENCASHMENT		28,000.00-	102,662,689.90
					pay to mark villero		
8-06	8-06	4642561	080	CHECK ENCASHMENT		63,000.00-	102,599,689.90
					pay to mark villero		
8-06	8-06	4642496	058	INWARD CLEARING CHECKS		1,999.00-	102,597,690.90
				00025			
8-06	8-06	4642395	058	INWARD CLEARING CHECKS		2,000.00-	102,595,690.90
				00025			
8-06	8-06	4642463	058	INWARD CLEARING CHECKS		2,000.00-	102,593,690.90
				00025			
8-06	8-06	4642471	058	INWARD CLEARING CHECKS		2,000.00-	102,591,690.90
				00025			
8-06	8-06	4642510	058	INWARD CLEARING CHECKS		2,000.00-	102,589,690.90
				00025			
8-06	8-06	4642488	058	INWARD CLEARING CHECKS		3,500.00-	102,586,190.90
				00025			
8-06	8-06	4642552	058	INWARD CLEARING CHECKS		3,755.00-	102,582,435.90
				00025			
8-06	8-06	4642511	058	INWARD CLEARING CHECKS		4,000.00-	102,578,435.90
				00025			
8-06	8-06	4642507	058	INWARD CLEARING CHECKS		4,188.00-	102,574,247.90
				00025			
8-06	8-06	4642497	058	INWARD CLEARING CHECKS		6,000.00-	102,568,247.90
				00025			
8-06	8-06	4642509	058	INWARD CLEARING CHECKS		6,000.00-	102,562,247.90
				00025			



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT (DBM)**  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)**  
**DEPARTMENT OF FINANCE (DOF)**

**JOINT CIRCULAR NO. 1, s. 2023**

**Date: April 17, 2023**

To : HEADS OF DEPARTMENTS (DOF, DBM, DILG)  
BUREAU OF THE TREASURY (BTr), BUREAU OF FIRE PROTECTION (BFP)  
LOCAL CHIEF EXECUTIVES, TREASURERS AND ALL OTHERS CONCERNED

Subject : **REVISED GUIDELINES ON THE RELEASE OF THE TWENTY PERCENT (20%) SHARES OF LOCAL GOVERNMENT UNITS (LGUs) IN THE FIRE CODE FEES**

#### 1.0 BACKGROUND/RATIONALE

Pursuant to Section 13<sup>1</sup> of Republic Act (RA) No. 9514 or (Fire Code of the Philippines of 2008), all taxes, fees and fines provided thereof shall be collected by BFP, provided, that twenty percent (20%) of all such collections shall be set aside and retained for use by the city or municipal government concerned, which shall appropriate the same exclusively for the use of the operation and maintenance of its local fire station, including the construction and repair of fire station.

Relatedly, DOF-DBM-DILG Joint Circular (JC) No. 2015-01 dated February 12, 2015<sup>2</sup> prescribes, among others, that the Certificate of Remittance from city/municipal treasurers shall be submitted as part of documentary requirements in the Special Budget Request for the release of the twenty percent (20%) shares of LGUs in fire code fees.<sup>3</sup>

Pursuant to a letter dated November 14, 2022 of Director Louie S. Puracan, the BFP recommended the exclusion of the submission of the Certificate of Remittance from the City/Municipal treasurer as part of the list of documentary requirements. As justification, the BFP states that City/Municipal Treasurers were unwilling to issue certifications on fire code fees collections since they are not aware of it, and given that it is the BFP collecting officers and designated agents who have collected the fire code fees. The collections are then remitted by the BFP collecting officers and designated agents to the BTr.

Considering the foregoing provisions of Section 13 of RA No. 9514, which states that BFP shall collect all taxes, fees, and fines, as well as the justifications provided by the BFP, it is

<sup>1</sup> Sec. 13. Collection of Taxes, Fees and Fines. – All taxes, fees and fines provided in this Code shall be collected by the BFP: Provided, that twenty percent (20%) of all such collections shall be set aside and retained for use by the city or municipal government concerned which shall appropriate the same exclusively for the use of the operation and maintenance of its local fire station, including the construction and repair of fire station: Provided, further, That the remaining eighty percent (80%) shall be remitted to the National Treasury under a trust fund assigned for the modernization of the BFP.”

<sup>2</sup> Guidelines on the Release of the Twenty Percent (20%) LGU Share from Fire Code Revenues

<sup>3</sup> 5.1.4 Prepare SBR for the release of the twenty percent (20%) LGU share to the DBM supported by the following:

5.1.4.3 Certificate of Remittance from city/municipal Treasurers.

8.	Failure to secure and submit documentary requirements such as, but not limited to:	
a.	A copy of fire insurance policy submitted within the prescribed time limit	PhP 12,500.00 to PhP 27,500.00
b.	FSIC for the year of default:	
1.	Failure to renew FSIC for less than a year	50% of the total amount to be paid by the applicant;
2.	Failure to renew FSIC for a year or more	100% of the total amount to be paid by the applicant for each year of default;
c.	FSEC not secured prior to the construction of the building	PhP 37,500.00 to PhP 50,000.00
d.	Storage, Conveyance, Installation and other clearances (e.g., fireworks display, fumigation/fogging, fire drill, welding, cutting and other hotworks)	PhP 37,500.00 to PhP 50,000.00
9.	Failure to comply within the period specified in the affidavit of undertaking	PhP 37,500.00 to PhP 50,000.00
10.	Use of open flame lighting devices in places of assembly except those enumerated as exceptions in para "B" of Section 10.2.21.2 of this RIRR	PhP 37,500.00 to PhP 50,000.00
11.	Obstruction in the conduct of fire safety inspection, fire arson investigation and fire operations.	PhP 37,500.00 to PhP 50,000.00
12.	Other violations similar to or of the same nature as any of the above, but not included in this listing, shall likewise be fined with the same amount.	

#### **SECTION 12.0.0.5 MANNER OF COLLECTION**

The BFP shall collect the prescribed Fire Code revenues thru any of the following options:

- A. Direct deposit with Authorized Government Depository Bank (AGDB);
- B. Collection by BFP or deputized collecting officers;
- C. Electronic mode of payment; and
- D. Other options that the Chief, BFP may later prescribe, subject to the existing accounting and auditing rules and regulations.

#### **SECTION 12.0.0.6 DESIGNATION OF COLLECTING OFFICER**

The Chief, BFP or the Regional Director having jurisdiction shall designate a Collecting Officer in every City and Municipal BFP office upon recommendation of their respective C/MFM having jurisdiction.

#### **SECTION 12.0.0.7 UTILIZATION**

- A. BFP shall prepare an annual program subject to the approval of the DILG Secretary. Based on the approved program, DBM shall release to the BFP the full amount remitted as certified by the BTr thru the issuance of Special Allotment Release Order (SARO) and Notice of Cash Allocation (NCA), or equivalent issuances.
- B. The eighty percent (80%) of all revenues collected by the BFP shall be used for its modernization as herein prescribed. The Chief, BFP is authorized, subject to the approval of the Secretary of the Interior and Local Government, to use the income generated under RA 9514 and its RIRR for the procurement and improvement of fire protection, fire investigation, rescue, and paramedics equipment, facilities, supplies and materials; related technical services necessary for BFP; and abatement of fire hazards. The remaining twenty percent (20%) shall be allocated by the BFP to the Local Government Units (LGUs) in accordance with the guidelines as set forth in a Memorandum Circular issued by the DILG Secretary or a

Joint Circular with other concerned government agencies through the issuance of funds for fire safety checks subject to existing accounting and auditing rules and regulations. The twenty percent (20%) Local Government Unit (LGU) share shall be appropriated exclusively for the use of the operation and maintenance of its local fire station, including but not limited to the construction and repair of the fire station.

- C. The BFP shall prepare progressive modernization plans for its capability building and resource allocation at the national, regional, provincial and city/municipal levels, as well as determine among others the optimal number of equipment, including, but not limited to firetrucks and fire hydrants, received by every local government unit for the proper delivery of fire protection services in its jurisdiction.
- D. Standards shall be established and regularly updated to serve as guide in the procurement of the firefighting and investigation supplies and materials. The Bureau of Product Standards (BPS) of the Department of Trade and Industry (DTI) shall evaluate, determine and certify the supply so procured conforms to the product standards fixed by the BFP. For this purpose, the BFP shall submit to the BPS a detailed set of product standards that must be complied with in the procurement of firefighting and investigation supplies and materials.

#### **SECTION 12.0.0.8 MONITORING**

The Chief, BFP shall, within six (6) months from the effectivity of this RIRR, submit to the Secretary of the Interior and Local Government for his/her approval, a management tool or mechanism that would ensure effective monitoring of the enforcement of the Fire Code. This shall include the amount of Fire Code fees collected.

- A. Every Fire Marshal shall keep a secured permanent recording system for efficient and effective accounting and monitoring of all collected taxes, Fire Code fees, fines and other charges.
- B. Detailed procedures in assessment, collection, monitoring/reporting shall be embodied in a manual of procedures to be approved by the Secretary, DILG.

### **RULE 13. ADMINISTRATIVE COURSES OF ACTION**

#### **SECTION 13.0.0.1 GENERAL GUIDELINES**

##### **A. Fines**

Before a fine is imposed, the violator shall first be informed of his/her violation/s and be ordered to correct the same immediately, if feasible, or within a reasonable period of time as prescribed in Section 13.0.0.6 of this RIRR. At the expiration of the period to comply with the deficiency/deficiencies, a reinspection shall be conducted to determine compliance. If compliance is not effected or if compliance does not conform to the required standards, the first violation is committed and the violator shall be fined and further ordered to effect the correction. Repeated failure on the part of the violator to effect corrections will constitute subsequent violations. Administrative fines shall be imposed for every violation.

##### **B. Abatement**

1. All fire hazards shall be abated immediately. Abatement is any act that would remove or neutralize a fire hazard. Such acts are specified in the Notice to Comply.
2. Abatement includes, among others, any one (1) or combination or all of the following:
  - a. Removal of the source of ignition;
  - b. Rearranging or adjusting articles within the minimum clearances or dimensions;
  - c. Reduction in the amount/quantity of flammable, combustible and/or hazardous materials;
  - d. Changes in procedure in the conduct of hazardous operation;
  - e. Constructions to limit and control the spread of fire and smoke;
  - f. Installation of fire protective and/or warning systems; and
  - g. Remodeling, repairing, strengthening, reconstructing, removal and demolition, either partial or total, of the building or structure.
  - h. Where there is inaction on the part of the violator, abatement may be made summarily by the BFP if this is the only recourse to remove the imminent danger to life and property and achieve fire safety. In this case, the provisions of Sections 9, 10 and 11 of RA 9514 applies.

deemed necessary that DBM-DILG-DOF JC No. 2015-01 be amended to exclude the Certificate of Remittance from City/Municipal Treasurer from the list of documentary requirements to be submitted.

## 2.0 PURPOSE

This JC is being issued to amend the responsibilities and documentary requirements prescribed under DOF-DBM-DILG JC No. 2015-01.

## 3.0 AMENDMENTS

3.1 The following items in DOF-DBM-DILG JC No. 2015-01 are hereby amended as follows:

"4.5 For CY 2014 collections and thereafter, the BTr to assume the responsibilities mentioned, including the preparation of the Notice of Authority to Debit Account Issued and forward the same to the LGUs informing them of the date when the amount of their shares shall be credited to their depository accounts, and other pertinent information of the fund transfer pursuant to Section 5.1.3<sup>4</sup> of DOF-DBM JC No. 2016-1.<sup>5</sup>"

"4.6 To ensure proper monitoring of fire code fees collections, the 20% share of the LGUs shall be deposited to the BTr pursuant to Section 44,<sup>6</sup> Chapter 5, Book VI of Executive Order No. 292, s. 1987 and Section 65<sup>7</sup> of Presidential Decree No. 1445."

"5.1 The BFP shall:

xxx

5.1.4 Prepare SBR for the release of the twenty percent (20%) LGU share to the DBM supported by the following:

5.1.4.1 A specific breakdown of LGUs with their corresponding shares; and

5.1.4.2 The Certificate of Collection and Deposit from the BTr."

<sup>4</sup> 5.1.3 BTr

xxx

5.1.3.3 Assume the applicable responsibilities specified in item 6.1 of DBM-DOF Joint Circular No. 2013-1 (Guidelines in the Use of Authority to Debit Account for Transfer to Local Government Units), as follows:

xxx

- Prepare the Notice of ADA Issued and forward the same to the LGUs informing them of the date when the amount of their shares shall be credited to their depository accounts, and other pertinent information on the fund transfer.

<sup>5</sup> Guidelines for the Direct Release of Funds by the Bureau of the Treasury (BTr) to Local Government Units (LGUs) in FYc2016 and Thereafter

<sup>6</sup> Section 44. Accrual of Income to Unappropriated Surplus of the General Fund.—Unless otherwise specifically provided by law, all income accruing to the departments, offices and agencies by virtue of the provisions of existing laws, orders and regulations shall be deposited in the National Treasury or in the duly authorized depository of the Government and shall accrue to the unappropriated surplus of the General Fund of the Government: Provided, That amounts received in trust and from the business-type activities of government may be separately recorded and be disbursed in accordance with such rules and regulations as may be determined by the Permanent Committee created under this Act.

<sup>7</sup> Section 65. Accrual of income to unappropriated surplus of the General Fund

(1) Unless otherwise specifically provided by law, income accruing to the agencies by virtue of the provisions of law, orders and regulations shall be deposited in the National Treasury or in any duly authorized government depository, and shall accrue to the unappropriated surplus of the General Fund of the Government.

(2) Amounts received in trust and from business-type activities of government may be separately recorded and disbursed in accordance with such rules and regulations as may be determined by a Permanent Committee composed of the Secretary (Minister) of Finance as Chairman, and the Commissioner of the Budget and the Chairman, Commission of Audit, as members.

"5.2 The Bureau of the Treasury shall:

xxx

5.2.3 Assume the responsibilities mentioned under Item 5.1.3 of DOF-DBM JC No. 2016-1 for collections during 2014 and henceforth."

"5.3 The DBM shall:

5.3.1 Release of SARO and NCA to the BFP (2010 to 2013 collections) and to the BTr (collections 2014 and onwards) upon receipt of the SBR together with all the supporting documents for collections:

5.3.1.1 A specific breakdown of LGUs with their corresponding shares; and

5.3.1.2 The Certificate of Collection and Deposit from the BTr."

#### 4.0 **RESPONSIBILITY AND ACCOUNTABILITY**

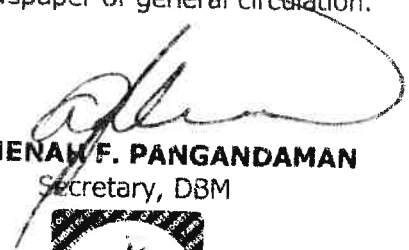
The responsibility and accountability in the identification and implementation of the eligible programs and projects, and proper utilization and disbursement of the LGU shares shall rest upon the local chief executive and other local officials concerned.

#### 5.0 **AMENDATORY CLAUSE**

All other provisions of DOF-DBM-DILG JC No. 2015-01 that are not affected by the foregoing amendment shall remain in full force and effect.

#### 6.0 **EFFECTIVITY**

This Circular shall take effect immediately upon its complete publication in the Official Gazette or in newspaper of general circulation.

  
**AMENAH F. PANGANDAMAN**  
Secretary, DBM



**BENJAMIN C. ABALOS, JR.**  
Secretary, DILG



Digitally signed by  
Benjamin Diokno  
DN: cn=Benjamin Diokno,  
o=DOF, ou=DOF, email=benjamin.diokno@do.gov.ph

**BENJAMIN E. DIOKNO**  
Secretary, DOF





## CERTIFICATION

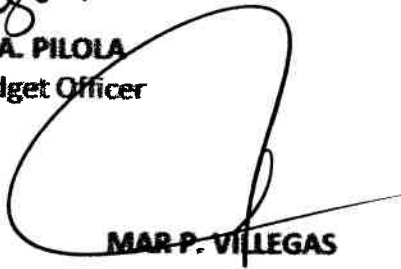
THIS IS TO CERTIFY that the amount of **SIXTY THOUSAND FORTY PESOS (P 60,040.00)** represents as an excess on National Tax Allotment (NTA) for Calendar Year 2024 of which amount has been released to the municipality.

WE FURTHER CERTIFY that this amount has not been reserved for payment of any obligation of the municipality.

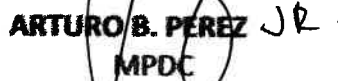
CERTIFIED CORRECT:

LOCAL FINANCE COMMITTEE:

  
**ERMEL MILO A. PILOLA**  
Municipal Budget Officer

  
**MAR P. VILLEGAS**  
Municipal Accountant

  
**RESTITUTA C. CAVITE**  
Municipal Treasurer

  
**ARTURO B. PEREZ JR.**  
MPDC

Noted:

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

-000-


**OFFICE OF THE MPDC**

**CERTIFICATION**

**THIS IS TO CERTIFY** that as of September 30, 2024, at least an average of seventy-five percent (75%) of all the targets of the programs, projects, and activities approved in the municipality's LGU Budget for FY 2024 have been implemented, and accomplished based on the assessment and reports from the different implementers and offices of the local government unit.

This certification is issued in support of the Collective Negotiation Agreement (CNA) Incentive for CY 2024 of the Local Government Unit of Tanauan, Leyte.

DONE this 22nd day of November 2024 at Tanauan, Leyte.

  
**EnP ARTURO B. PEREZ, JR.**  
Mun. Planning and Development Coordinator

Noted by:

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor

Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

## CERTIFICATION

WE HEREBY CERTIFY that the following savings from Maintenance and Other Operating Expenses (Current Appropriation) listed below are available for reversion, to wit:

Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
<b>Mayor's Office</b>	Office Supplies	2,352,953.97	1,756,272.37	596,681.60	477,345.28
	Water Expenses	850,000.00	382,500.00	467,500.00	374,000.00
	Electricity Expense	6,770,821.80	5,981,859.75	788,962.05	631,169.64
	Telephone Expense	762,000.00	584,750.00	177,250.00	141,800.00
	Subscription Expense	368,000.00	206,399.50	161,600.50	129,280.40
	Repair and Maintenance			-	
	- Machinery & Eqpt.	15,000.00	-	15,000.00	12,000.00
- Other PPE	15,000.00	-	15,000.00	12,000.00	
<b>Sub-total</b>				<b>2,221,994.15</b>	<b>1,777,595.32</b>
<b>MO / General Services</b>	Repair and Maintenance				
	- Furnitures & Fixtures	200,000.00	1,850.00	198,150.00	158,520.00
	- Machinery & Eqpt.	500,000.00	152,380.00	347,620.00	278,096.00
	- Other PPE	100,000.00	96,675.00	3,325.00	2,660.00
	- Transportation Eqpt.	2,953,820.00	995,874.80	1,957,945.20	1,566,356.16
<b>Sub-total</b>				<b>2,507,040.20</b>	<b>2,005,632.16</b>
<b>Sangguniang Bayan</b>	Telephone Expense	557,000.00	503,250.00	53,750.00	43,000.00
	Office Supplies	200,000.00	50,000.00	150,000.00	120,000.00
	Internet Subscription Exp.	100,000.00	-	100,000.00	80,000.00
	Travelling Expense	800,000.00	746,150.00	53,850.00	43,080.00
	Repair and Maintenance				
	- Machinery & Eqpt.	100,000.00	-	100,000.00	80,000.00
	- Other PPE	50,000.00	-	50,000.00	40,000.00
	Water Expense	12,200.00	6,340.00	5,860.00	4,688.00
<b>Sub-total</b>				<b>513,460.00</b>	<b>410,768.00</b>
<b>Mun. Planning &amp; Development Office</b>	Repair and Maintenance				
	-Furnitures	2,000.00		2,000.00	1,600.00
	- Machinery & Eqpt.	10,000.00		10,000.00	8,000.00
	Travelling Expenses	90,000.00	34,347.82	55,652.18	44,521.74
				<b>67,652.18</b>	<b>54,121.74</b>
<b>Mun. Civil Registrar's Office</b>	Transportation & Delivery Expense	3,000.00	-	3,000.00	2,400.00
	Travelling Expense	57,005.00	26,411.00	30,594.00	24,475.20
	Repair & Maintenance				
	- Machinery & Eqpt.	3,000.00	-	3,000.00	2,400.00
				<b>36,594.00</b>	<b>29,275.20</b>
<b>Mun. Budget Office</b>	Repair and Maintenance				
	- Machinery & Eqpt.	10,000.00	-	10,000.00	8,000.00
	Travelling Expense	100,000.00	35,190.71	64,809.29	51,847.43

Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
	Office Supplies	35,000.00	15,114.00	19,886.00	15,908.80
	Water Services	5,000.00	900.00	4,100.00	3,280.00
				<b>98,795.29</b>	<b>79,036.23</b>

Mun. Accountant's Office	Repair and Maintenance				
	- Machinery & Equipment	10,000.00	1,000.00	9,000.00	7,200.00
	Travelling Expenses	100,000.00	84,151.15	15,848.85	12,679.08
	Water Expense	10,000.00	7,475.00	2,525.00	2,020.00
				<b>27,373.85</b>	<b>21,899.08</b>

Mun. Treasurer's Office	Printing and Publication Exp.	10,000.00	-	10,000.00	8,000.00
	Travelling Expense	66,000.00	60,499.68	5,500.32	4,400.26
	Repair and Maintenance				
	- Other PPE	6,000.00	-	6,000.00	4,800.00
	- Machinery & Eqpt.	6,000.00	-	6,000.00	4,800.00
				<b>27,500.32</b>	<b>22,000.26</b>

Mun. Assessor's Office	Repair and Maintenance				
	- Machinery & Eqpt.	10,000.00	-	10,000.00	8,000.00
	Travelling Expense	94,000.00	77,461.52	16,538.48	13,230.78
				<b>26,538.48</b>	<b>21,230.78</b>

Mun. Engineering Office	Repair and Maintenance				
	- Machinery & Eqpt.	-	-	-	-
	Travelling Expenses	100,000.00	31,833.15	68,166.85	54,533.48
	Water Expense	5,000.00	-	5,000.00	4,000.00
				<b>73,166.85</b>	<b>58,533.48</b>

Mun. Social Welfare &	Travelling Expense	100,000.00	37,806.24	62,193.76	49,755.01
	Water Expense	10,000.00	2,500.00	7,500.00	6,000.00
				<b>69,693.76</b>	<b>55,755.01</b>

Mun. Agriculture Office	Repair and Maintenance				
	- Machinery & Eqpt.	140,000.00	1,180.00	138,820.00	111,056.00
	- Other PPE	20,000.00	-	20,000.00	16,000.00
	Travelling Expenses	60,000.00	37,398.31	22,601.69	18,081.35
	Water	3,400.00	1,150.00	2,250.00	1,800.00
				<b>183,671.69</b>	<b>146,937.35</b>

Mun. Health Office	Repair and Maintenance				
	- Transportation Eqpt.	108,000.00	20,210.00	87,790.00	70,232.00
	- Other PPE	11,500.00	-	11,500.00	9,200.00
	- Machinery & Eqpt.	67,000.00	46,680.00	20,320.00	16,256.00
	Traavelling Expense				
	Internet Subscription Exp.	58,000.00	-	58,000.00	46,400.00
	Water Expense	5,000.00	-	5,000.00	4,000.00
Sub-total				<b>182,610.00</b>	<b>146,088.00</b>


Mun. Environment & Natural Resources Office	Repair and Maintenance				
	- Machinery & Eqpt.	50,000.00	10,300.00	39,700.00	31,760.00
	Water Expense	5,000.00	600.00	4,400.00	3,520.00
				<b>44,100.00</b>	<b>35,280.00</b>

Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
<b>MO/MARKET</b>	Travelling Expense	30,000.00	-	30,000.00	24,000.00
	Water Expense	600,000.00	573,750.00	26,250.00	21,000.00
	Repair and Maintenance				
	- Other PPE	18,000.00	-	18,000.00	14,400.00
				<b>74,250.00</b>	<b>59,400.00</b>
<b>MO/Slaughterhouse</b>	Travelling Expense	15,000.00	-	15,000.00	12,000.00
	Repair and Maintenance				
	- Machinery and Eqpt.	10,786.40	-	10,786.40	8,629.12
				<b>25,786.40</b>	<b>20,629.12</b>
<b>MO/Cemetery</b>	Repair and Maintenance				
	- Building & Other	25,000.00	-	25,000.00	20,000.00
				<b>25,000.00</b>	<b>20,000.00</b>
<b>MDRRMO</b>	Travelling Expense	33,000.00	14,348.91	18,651.09	14,920.87
					<b>18,651.09</b>
<b>DILG</b>	Repair and Maintenance				
	- Other PPE	3,600.00	-	3,600.00	2,880.00
	- travelling expense	20,000.00	11,433.00	8,567.00	6,853.60
				<b>12,167.00</b>	<b>9,733.60</b>
<b>Mun. Trial Court</b>	Office Supplies				
	Repair and Maintenance				
	- Machinery & Eqpt.	5,000.00	-	5,000.00	4,000.00
				<b>5,000.00</b>	<b>4,000.00</b>

**TOTAL MOOE SAVINGS**

**6,241,045.26**      **4,992,836.21**

CERTIFIED CORRECT:

  
**ERMEL MILO A. PILOLA**  
Mun. Budget Officer

  
**RESTITUTA C. CAVITE**  
Mun. Treasurer

  
**MAR P. VILLEGAS**  
Mun. Accountant

  
**ARTURO B. PEREZ, JR.**  
MPDC

Approved by:

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor

Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

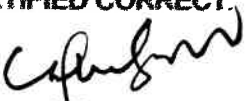
## CERTIFICATION

WE HEREBY CERTIFY that the MOOE savings from Special Program, Projects and Activities (SPPA's) Current Appropriation, listed below are available for reversion, to wit:

Savings as of October 31, 2024


Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
Fishery Law Enforcement Program	Repair and Maintenance - Repair of Water Crafts	100,000.00	-	100,000.00	80,000.00
Improvement of Bayog ng Wilka	Repair and Maintenance - Buildings and Other Structures	100,000.00	-	100,000.00	80,000.00
Public Bldgs. And Facilities Maintenance Program	Repair & Maintenance Buildings and Other Structures	500,000.00	117,680.26	382,319.74	305,855.79
KALAHI CIDDS-NCDP Program	Office Supplies Expense	50,000.00	10,865.00	39,135.00	31,308.00
<b>Sub-total</b>				<b>621,454.74</b>	<b>497,163.79</b>

CERTIFIED CORRECT:

  
**ERMEL MILO A. PILOLA**  
Mun. Budget Officer

  
**RESTITUTA C. CAVITE**  
Mun. Treasurer

  
**MAR P. VILLEGAS**  
Mun. Accountant

  
**ARTURO B. PEREZ, JR.**  
MPDC

Approved by:

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor

Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

## CERTIFICATION

WE HEREBY CERTIFY that the following Savings from Capital Outlay Continuing Appropriations (Prior Years) listed below are available for reversion, to wit:


**CAPITAL OUTLAY - SAVINGS CONTINUING APPROPRIATIONS (Prior Yrs.)**


PROGRAM/PROJECT/ACTIVITY	APPROPRIATION	Balance of Appropriation as of Dec. 31, 2023	Amount of Obligation	Unobligated Balance as of October 31, 2024	AMOUNT TO BE REVERTED
<b>Mayor's Office</b>					
Renovation of Tanauan Civic Center	3,000,000.00	3,000,000.00	2,976,408.80	23,591.20	23,591.20
Water Supply System for Tanauan I Central Elementary School	184,690.00	184,690.00	133,489.00	51,201.00	51,201.00
Procurement of 5 units Jetmatic Pump	50,000.00	50,000.00	46,000.00	4,000.00	4,000.00
Cleaning Tools and Equipment	70,000.00	70,000.00	31,500.00	38,500.00	38,500.00
35m. Concrete School Perimeter Fence of Moribi Elementary School	300,000.00	300,000.00	224,620.69	75,379.31	75,379.31
Procurement of Jetmatic Pump	50,000.00	50,000.00	46,000.00	4,000.00	4,000.00
Fabrication of Built-in Cabinets with Door	243,979.58	243,979.58	236,018.48	7,961.10	7,961.10
<b>TOTAL Capital Outlay- SAVINGS Continuing Appropriations (Prior Years)</b>					<b>204,632.61</b>

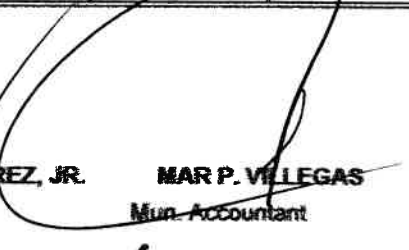
CERTIFIED CORRECT:

LOCAL FINANCE COMMITTEE

  
RESTITUTA C. CAVITE  
Municipal Treasurer

  
ERMEL MILO A. PIOLA  
Mun. Budget Officer

  
ARTURO B. PEREZ, JR.  
MPDC

  
MAR P. VILLEGAS  
Mun. Accountant

Approved by:

  
HON. MA. GINA E. NERILO  
Municipal Mayor

Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

## CERTIFICATION

WE HEREBY CERTIFY that the following savings from the Mayor's Office Special Program, Projects and Activities (Current Appropriation) listed below are available for reversion, to wit:

**SPECIAL, PROGRAM, PROJECTS AND ACTIVITIES**

Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated	Amount to be Reverted
Mayor's Office SPECIAL, PROGRAM, PROJECTS AND ACTIVITIES					
Provision for the newly created items - Personal Services (SPPA Annual Budget 2024)	Personal Services	2,710,697.71	1,721,770.30	988,927.41	988,927.41
Provision for the newly created items - (SPPA Personal Services SB # 3)	Personal Services	1,016,149.03	488,222.97	527,926.06	527,926.06
Tanauan Day Activities	Other MOOE	2,005,961.02	1,829,688.00	176,273.02	176,273.02
<b>TOTAL SAVINGS</b>					<b>1,693,126.49</b>

CERTIFIED CORRECT:

LOCAL FINANCE COMMITTEE

  
**RESTITUTA C. CAVITE**  
Municipal Treasurer

  
**ERMEL MILO A. PILOLA**  
Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
MPDC

  
**MAR P. VILLEGAS**  
Mun. Accountant

Approved by:

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

## CERTIFICATION

WE HEREBY CERTIFY that the following savings from Personal Services of Vacant Funded Positions (Current Appropriation) listed below are available for reversion, to wit:

**PERSONAL SERVICES OF VACANT POSITIONS** Funded under Supple. Budget No. 1 and No. 3, CY 2024, respectively:

Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated	Amount to be Reverted
<b>PS Vacant Funded positions under SB No. 1, CY 2024</b>					
Mayor's Office - Information Technologist	Personal Services	362,349.11	153,218.37	209,130.74	209,130.74
<b>MPDO</b>					
MPDO - Clerk I	Personal Services	116,986.12	83,816.08	33,170.04	33,170.04
<b>PS Vacant Funded positions under SB No. 3, CY 2024</b>					
<b>MSWD</b>					
Occupational Therapist II	Personal Services	182,261.66	97,565.77	84,695.89	84,695.89
Speech Therapist II	Personal Services	169,049.79	90,743.86	78,305.93	78,305.93
<b>TOTAL SAVINGS ON PERSONAL SERVICES</b>					<b>405,302.60</b>

CERTIFIED CORRECT:

LOCAL FINANCE COMMITTEE

  
**RESTITUTA C. CAVITE**  
Municipal Treasurer

  
**ERMEL MILO A. PILOLA**  
Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
MPDC

  
**MAR P. VILLEGAS**  
Mun. Accountant

Approved by:

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor

**Personal Services for Declaration as Savings**

**Funded under Supplemental Budget No. 01, CY 2024**

**Mayor's Office**

**Information Technologist**

**SG 19-1**

**July to October 2024**

Salaries	174,612.00
PERA	8,000.00
LRIC	20,953.44
HDMF	800.00
PHILHEALTH	4,365.30
ECC	400.00
	<b>209,130.74</b>

**MPDO**

**Clerk I**

**SG 3-1**

**July and August 2024**

Salaries	24,952.00
PERA	4,000.00
LRIC	2,994.24
HDMF	400.00
PHILHEALTH	623.80
ECC	200.00
	<b>33,170.04</b>

**Funded under Supplemental Budget No. 03, CY 2024**

**MSWD Office**

**Occupational Therapist II**

**SG 15-1**

**October 2024**

Salaries	38,413.00
PERA	2,000.00
Year-end Bonus	38,413.00
LRIC	4,609.56
HDMF	200.00
PHILHEALTH	960.33
ECC	100.00
	<b>84,695.89</b>

**Speech Therapist II**

**SG 14-1**


**October 2024**

Salaries	35,434.00
PERA	2,000.00
Year-end Bonus	35,434.00
LRIC	4,252.08
HDMF	200.00
PHILHEALTH	885.85
ECC	100.00
	<b>78,305.93</b>

**TOTAL for declaration of PS Savings**

**405,302.60**

Prepared by:

  
**ERMEL MILO A. PIOLA**  
Municipal Budget Officer

Republic of the Philippines  
 Province of Leyte  
**MUNICIPALITY OF TANAUAN**

**CERTIFICATION**

WE HEREBY CERTIFY that the following Capital Outlay Continuing Appropriations (Prior Years) listed below are available for reversion, to wit:

**CAPITAL OUTLAY - ABANDONED PPA's CONTINUING APPROPRIATIONS (Prior Yrs.)**

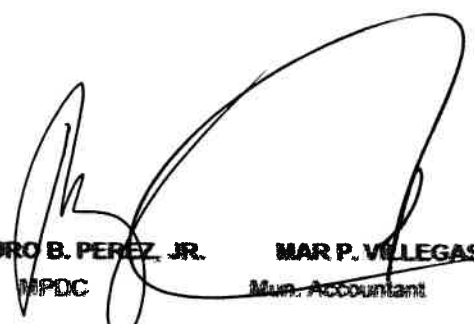
PROGRAM/PROJECT/ACTIVITY	APPROPRIATION	Balance of Appropriation as of Dec. 31, 2023	Amount of Obligation	Unobligated Balance as of October 31, 2024	AMOUNT TO BE REVERTED
<b>Mayor's Office</b>					
Procurement & Installation of CCTV for Mun. Hall	392,000.00	392,000.00		392,000.00	392,000.00
Major Repairs on CCTV's	580,000.00	580,000.00		580,000.00	580,000.00
Ledger Printer Card	100,000.00	100,000.00	-	100,000.00	100,000.00
<b>TOTAL ABANDONED Capital Outlay-Continuing Appropriations (Prior Years)</b>					<b>1,072,000.00</b>

CERTIFIED CORRECT:

**LOCAL FINANCE COMMITTEE**


  
**RESTITUTA C. CAVITE**  
 Municipal Treasurer

  
**ERMEL MILO A. PILOLA**  
 Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
 MPDC

  
**MAR P. VELLEGAS**  
 Mun. Accountant

Approved by:

  
**HON. MA. GINA E. MERILO**  
 Municipal Mayor

Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

## CERTIFICATION

WE HEREBY CERTIFY that the following Savings from 20% Mun. Development Fund (MDF) Continuing Appropriations (Prior Years) listed below are available for reversion, to wit:

### 20% MDF - SAVINGS CONTINUING APPROPRIATIONS (Prior Yrs.)

PROGRAM/PROJECT/ACTIVITY	APPROPRIATION	Balance of Appropriation as of Dec. 31, 2023	Amount of Obligation	Unobligated Balance as of October 31, 2024	AMOUNT TO BE REVERTED
<b>Sewerage and Drainage</b>					-
Reblocking of 7.3m. PCCP with Catch Basin and Improvement of Drainage Canal at Piedad St. Brgy San Roque	11,562.54	11,562.54		11,562.54	11,562.54
Installation of 15 units Streetlights, Sitio Adgao, Brgy. Sacme	1,547.32	1,547.32		1,547.32	1,547.32
Tanauan Tunnel of Lights (55 ln.m.)	7,500.99	7,500.99		7,500.99	7,500.99
Construction of Sanitary Landfill and Facilities (Phase 1), Brgy Cabuynan	785,801.43	785,801.43		785,801.43	785,801.43
Concrete of Pathway with RCPC Cross Drain, Brgy. Amanluran	21,602.87	21,602.87		21,602.87	21,602.87
Construction of 60-meter Concrete Pathwalk, Phase 1 at Zone 5, Brgy. Kiling	360,000.00	360,000.00	320,683.22	39,316.78	39,316.78
Construction of 90-meter Concrete Pathwalk to Zone 1, Brgy. Kiling, Tanauan, Leyte	350,000.00	350,000.00	186,982.12	163,017.88	163,017.88
Improvement of Multi-Purpose Building, Brgy. Mohon	400,000.00	400,000.00	379,531.51	20,468.49	20,468.49
Construction of Tanauan Public Market covered walk way	622,647.72	622,647.72		622,647.72	622,647.72
Concreting of Pathway, Brgy. Hilagpad	41,323.65	41,323.65		41,323.65	41,323.65

<b>PROGRAM/PROJECT/ACTIVITY</b>	<b>APPROPRIATION</b>	<b>Balance of Appropriation as of Dec. 31, 2023</b>	<b>Amount of Obligation</b>	<b>Unobligated Balance as of October 31, 2024</b>	<b>AMOUNT TO BE REVERTED</b>
Provision of Shallow Tube Wells to Farmers' Associations	3,909,113.17	3,909,113.17	3,885,000.00	24,113.17	24,113.17
Road Reblocking, drainage system, curb and shouldering, Burgos St., Brgy. San Roque	253,475.37	253,475.37		253,475.37	253,475.37
Construction of 20 units Streetlights, GK Primetown Housing and SOS Village Primetown Housing, Brgy. Pago	220,796.20	220,796.20	213,966.09	6,830.11	6,830.11
Installation of Solar Streetlights along National Highway	5,000.00	5,000.00		5,000.00	5,000.00
<b>Brgy. Development Support Fund:</b>					
a. Improvement of Day Care Center, Brgy. Sta. Cruz	529.27	529.27		529.27	529.27
b. Renovation of Day Care Center, Brgy. Binolo	8.62	8.62		8.62	8.62
c. Renovation of Day Care Center, Brgy. Solano	102.06	102.06		102.06	102.06
d. Improvement of Multi-Purpose Hall, Brgy. Guindag-an	3.12	3.12		3.12	3.12
e. Construction of Concrete Pathway, Zones 6 & 7, Brgy. Talolora	38.72	38.72		38.72	38.72
f. Road Reblocking, Brgy. Malaguicay	30.94	30.94		30.94	30.94
g. Construction of Pathway at Zone 1, Brgy. Picas	3.76	3.76		3.76	3.76
h. Construction of Pathway at Zone 4, Brgy. Cabarasan Gulli	150,000.00	150,000.00	149,776.71	223.29	223.29
i. Road Constructon at Zone 3, Brgy. Cabunga-an	137.06	137.06		137.06	137.06
<b>Livelihood Support Fund for Food Security:</b>					
Procurement of High Quality Palay Seeds					

PROGRAM/PROJECT/ACTIVITY	APPROPRIATION	Balance of Appropriation as of Dec. 31, 2023	Amount of Obligation	Unobligated Balance as of October 31, 2024	AMOUNT TO BE REVERTED
Hybrid Seeds	3,000,000.00	3,000,000.00	2,999,625.00	375.00	375.00
Construction of Niches in the Public Cemetery	18,375.72	18,375.72		18,375.72	18,375.72
Additional Fund for the Revetment for One Side of Footbridge of Brgy. Balud - Brgy. Sta. Elena	310,889.44	310,889.44	296,609.41	14,280.03	14,280.03
Other Development Projects				-	-
3 unit Emergency Response Vehicles with Accessories	6,000.00	6,000.00		6,000.00	6,000.00
<b>TOTAL 20% MDF - SAVINGS Continuing Appropriations (Prior Years)</b>					<b>2,044,315.91</b>

CERTIFIED CORRECT:

LOCAL FINANCE COMMITTEE


  
**RESTITUTA C. CAVITE**  
Municipal Treasurer

  
**ERMEL MILO A. PILOLA**  
Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
MPDC

  
**MAR P. VILLEGAS**  
Mun. Accountant

Approved by:

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor

Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

## CERTIFICATION

WE HEREBY CERTIFY that the following 20% Mun. Development Fund (MDF) Continuing Appropriations (Prior Years) listed below are available for reversion, to wit:

**Abandonment of 20% Mun. Development Fund Continuing Appropriations (Prior Yrs.)**

PROGRAM/PROJECT/ACTIVITY	APPROPRIATION	Balance of Appropriation as of Dec. 31, 2023	Amount of Obligation	Unobligated Balance as of October 31, 2024	AMOUNT TO BE REVERTED
Construction of 43 in.m. Drainage Canal from Solano St. to Solano Creek, Brgy. Licod	208,341.00	208,341.00	-	208,341.00	208,341.00
Rehabilitation and Improvement of Meat, Fish, Fruit & Vegetable Sections	4,000,000.00	4,000,000.00	-	4,000,000.00	4,000,000.00
Additional Fund to complete the Rehabilitation and Improvement of Fruits and Vegetables Section	2,000,000.00	2,000,000.00	-	2,000,000.00	2,000,000.00
Construction of Water Treatment Facility at Public Market	2,000,000.00	2,000,000.00	-	2,000,000.00	2,000,000.00
<b>TOTAL 20% MDF for Abandonment - Continuing Appropriations (Prior Years)</b>					<b>8,208,341.00</b>

**CERTIFIED CORRECT:**

**LOCAL FINANCE COMMITTEE**

  
**RESTITUTA C. CAVITE**  
Municipal Treasurer

  
**ERMEL MILO A. PILOLA**  
Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
MPDC

  
**MAR P. VILLEGAS**  
Mun. Accountant

Approved by:

  
**HON. MA. GINA E. MERILO**  
Municipal Mayor

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-o0o-  
**SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

**PRESENT :**

HON. QUINTIN T. OCTA, JR., D.M.D.	OIC Vice-Mayor/temporary Presiding
HON. MAE JANE ANGELIE M. MORABE – BORAIS	Sangguniang Bayan Member
HON. ATTY. ISAGANI S. ESPADA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. EFREN C. MERILO	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

**ABSENT :**

HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)	Municipal Vice - Mayor
HON. JAN ELMER V. MAGDALAGA (official travel)	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO (official travel)	-do-
HON. PAUL EMMANUEL R. CINCO (official travel)	-do-
HON. JOSIE M. CREER (official travel)	-do-

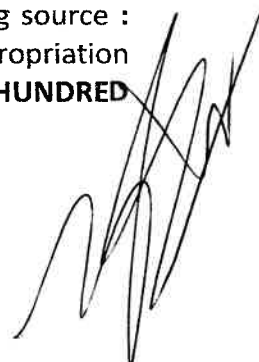
**RESOLUTION NO. 2024 – 418**

*Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais*

**A RESOLUTION DECLARING AS SAVINGS OF THE ALLOWABLE MOOE BALANCE FOR THE C. N. A. I. OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND REVERTING THEREFOR ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE FOLLOWING SOURCE :** Maintenance and other Operating Expenses (MOOE) of the General Fund Current Appropriation with a Total amount **FOUR MILLION NINE HUNDRED NINETY TWO THOUSAND EIGHT HUNDRED THIRTY SIX PESOS & TWENTY ONE CENTAVOS (₱ 4,992,836.21)**

**WHEREAS**, presented for consideration at the August Body, to declare as Savings of the allowable MOOE Balance for the C. N. A. I. of the Implemented specific Programs, Projects and Activities (PPAs) and reverting therefor all amount to Unappropriated Balance to be made available for re-Appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the following source : Maintenance and other Operating Expenses (MOOE) of the General Fund Current Appropriation with a Total amount **FOUR MILLION NINE HUNDRED NINETY TWO THOUSAND EIGHT HUNDRED THIRTY SIX PESOS & TWENTY ONE CENTAVOS (₱ 4,992,836.21);**

**WHEREAS**, acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to declare as Savings of the allowable MOOE Balance for the C. N. A. I. of the Implemented specific Programs, Projects and Activities (PPAs) and reverting therefor all amount to Unappropriated Balance to be made available for re-Appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the following source : Maintenance and other Operating Expenses (MOOE) of the General Fund Current Appropriation with a Total amount **FOUR MILLION NINE HUNDRED NINETY TWO THOUSAND EIGHT HUNDRED THIRTY SIX PESOS & TWENTY ONE CENTAVOS (₱ 4,992,836.21);**





**WHEREFORE**, premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:


**RESOLVED, AS IT IS HEREBY RESOLVED TO DECLARE AS IT IS HEREBY DECLARED, AS SAVINGS OF THE ALLOWABLE MOOE BALANCE FOR THE C. N. A. I. OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND REVERTING THEREFOR ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE FOLLOWING SOURCE :** Maintenance and other Operating Expenses (MOOE) of the General Fund Current Appropriation with a Total amount **FOUR MILLION NINE HUNDRED NINETY TWO THOUSAND EIGHT HUNDRED THIRTY SIX PESOS & TWENTY ONE CENTAVOS (₱ 4,992,836.21)**

**UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.**

**CERTIFIED TRUE AND CORRECT:**

**ELEUTERIO T. LERIOS**  
SB Secretary

**ATTESTED:**

  
**HON. QUINTIN T. OCTA, JR., D.M.D**  
OIC Vice Mayor/temporary Presiding

  
**HON. MAE JANE ANGELIE M. MORABE - BORAIS**  
SB Member

  
**HON. CHERRY ANNE T. FIEL**  
SB Member

  
**HON. ATTY. ISAGANI S. ESPADA**  
SB Member

  
**HON. EFREN C. MERILO**  
SB Member/Liga President

  
**HON. KYLE L. MESIAS**  
SB Member/SK Fed. Pres.

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-oOo-  
**SANGGUNIANG BAYAN**

**EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.**

**PRESENT :**

<b>HON. QUINTIN T. OCTA, JR., D.M.D.</b>	<b>OIC Vice-Mayor/temporary Presiding</b>
<b>HON. MAE JANE ANGELIE M. MORABE – BORAIS</b>	<b>Sangguniang Bayan Member</b>
<b>HON. ATTY. ISAGANI S. ESPADA</b>	<b>-do-</b>
<b>HON. CHERRY ANNE T. FIEL</b>	<b>-do-</b>
<b>HON. EFREN C. MERILO</b>	<b>-do-/Liga Fed. Pres.</b>
<b>HON. KYLE C. MESIAS</b>	<b>-do-/ SK Fed. Pres.</b>

**ABSENT :**

<b>HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)</b>	<b>Municipal Vice - Mayor</b>
<b>HON. JAN ELMER V. MAGDALAGA (official travel)</b>	<b>Sangguniang Bayan Member</b>
<b>HON. MARK EFREN E. MERILO (official travel)</b>	<b>-do-</b>
<b>HON. PAUL EMMANUEL R. CINCO (official travel)</b>	<b>-do-</b>
<b>HON. JOSIE M. CREER (official travel)</b>	<b>-do-</b>

**RESOLUTION NO. 2024 – 419**

*Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais*

**A RESOLUTION DECLARING AS SAVINGS OF THE ALLOWABLE MOOE BALANCE FOR THE C. N. A. I. OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND REVERTING THEREFOR ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE FOLLOWING SOURCE : MOOE under Special Program, Project & Activities of the General Fund Current Appropriations with a total amount of **FOUR HUNDRED NINETY SEVEN THOUSAND ONE HUNDRED SIXTY-THREE PESOS & SEVENTY NINE CENTAVOS (₱ 497,163.79 )**.**

**WHEREAS**, presented for consideration at the August Body, to declare as Savings of the allowable MOOE balance for the C. N. A. I. of the implemented specific programs, projects and activities (PPAS) and reverting therefor all amount to unappropriated balance to be made available for re-appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the following source: MOOE under Special Program, Project & Activities of the General Fund Current Appropriations with a total amount of **FOUR HUNDRED NINETY SEVEN THOUSAND ONE HUNDRED SIXTY-THREE PESOS & SEVENTY NINE CENTAVOS (₱ 497,163.79 )**;

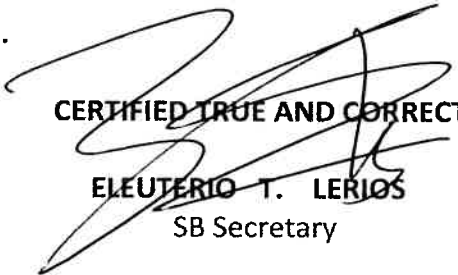
**WHEREAS**, acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to declare as Savings of the allowable MOOE balance for the C. N. A. I. of the implemented specific programs, projects and activities (PPAS) and reverting therefor all amount to unappropriated balance to be made available for re-appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the following source : MOOE under Special Program, Project & Activities of the General Fund Current Appropriations with a total amount of **FOUR HUNDRED NINETY SEVEN THOUSAND ONE HUNDRED SIXTY-THREE PESOS & SEVENTY NINE CENTAVOS (₱ 497,163.79 )**;



**WHEREFORE**, premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:

**RESOLVED, AS IT IS HEREBY RESOLVED TO DECLARE AS IT IS HEREBY DECLARED, AS SAVINGS OF THE ALLOWABLE MOOE BALANCE FOR THE C. N. A. I. OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND REVERTING THEREFOR ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE FOLLOWING SOURCE :** MOOE under Special Program, Project & Activities of the General Fund Current Appropriations with a total amount of **FOUR HUNDRED NINETY SEVEN THOUSAND ONE HUNDRED SIXTY-THREE PESOS & SEVENTY NINE CENTAVOS (₱ 497,163.79 )**.


**UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.**

  
**CERTIFIED TRUE AND CORRECT:**  
**ELEUTERIO T. LERIOS**  
SB Secretary

**ATTESTED:**   
**HON. QUINTIN T. OCTA, JR., D.M.D**  
OIC Vice Mayor/temporary Presiding

  
**HON. MAE JANE ANGELIE M. MORABE - BORAIS**  
SB Member

  
**HON. CHERRY ANNE T. FIEL**  
SB Member

  
**HON. ATTY. ISAGANI S. ESPADA**  
SB Member

  
**HON. EFREN C. MERILO**  
SB Member/Liga President

  
**HON. KYLE T. MESIAS**  
SB Member/SK Fed. Pres.

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-o0o-  
**SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

**PRESENT :**

HON. QUINTIN T. OCTA, JR., D.M.D.	OIC Vice-Mayor/temporary Presiding
HON. MAE JANE ANGELIE M. MORABE – BORAIS	Sangguniang Bayan Member
HON. ATTY. ISAGANI S. ESPADA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. EFREN C. MERILO	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

**ABSENT :**

HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)	Municipal Vice - Mayor
HON. JAN ELMER V. MAGDALAGA (official travel)	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO (official travel)	-do-
HON. PAUL EMMANUEL R. CINCO (official travel)	-do-
HON. JOSIE M. CREER (official travel)	-do-

**RESOLUTION NO. 2024 – 420**

*Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais*

A RESOLUTION DECLARING AS SAVINGS OF THE BALANCE OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND REVERTING THEREFORE ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE SOURCE: *Capital Outlay (CO) General Fund Continuing Appropriations (Prior Years) with a total amount of TWO HUNDRED FOUR THOUSAND SIX HUNDRED THIRTY-TWO PESOS & SIXTY ONE CENTAVOS (P 204,632.61).*

**WHEREAS**, presented for consideration at the August Body, to declare as Savings of the Balance of the Implemented Specific Programs, Projects and Activities (PPAs) and reverting therefore all amount to Unappropriated Balance to be made available *for re-Appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the source: Capital Outlay (CO) General Fund Continuing Appropriations (Prior Years) with a total amount of TWO HUNDRED FOUR THOUSAND SIX HUNDRED THIRTY-TWO PESOS & SIXTY ONE CENTAVOS (P 204,632.61);*

**WHEREAS**, acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to declare as Savings of the Balance of the Implemented Specific Programs, Projects and Activities (PPAs) and reverting therefore all amount to Unappropriated Balance to be made available *for re-Appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the source: Capital Outlay (CO) General Fund Continuing Appropriations (Prior Years) with a total amount of TWO HUNDRED FOUR THOUSAND SIX HUNDRED THIRTY-TWO PESOS & SIXTY ONE CENTAVOS (P 204,632.61);*

**WHEREFORE**, premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:

**RESOLVED**, AS IT IS HEREBY RESOLVED TO DECLARE AS IT IS HEREBY DECLARED, AS SAVINGS OF THE BALANCE OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS)

AND REVERTING THEREFORE ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE SOURCE : Capital Outlay (CO) General Fund Continuing Appropriations (Prior Years) with a total amount of TWO HUNDRED FOUR THOUSAND SIX HUNDRED THIRTY-TWO PESOS & SIXTY ONE CENTAVOS (P 204,632.61).

UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.

CERTIFIED TRUE AND CORRECT:

  
ELEUTERIO T. LARIOS  
SB Secretary

ATTESTED:

  
HON. QUINTIN T. OCTA, JR., D.M.D  
OIC Vice Mayor/temporary Presiding

  
HON. MAE JANE ANGELIE M. MORABE – BORAIS  
SB Member

  
HON. CHERRY ANNE T. FIEL  
SB Member

  
HON. ATTY. ISAGANI S. ESPADA  
SB Member

  
HON. EFREN C. MERILO  
SB Member/Liga President

  
HON. KYLE C. MESIAS  
SB Member/SK Fed. Pres.

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-o0o-  
**SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

**PRESENT :**

HON. QUINTIN T. OCTA, JR., D.M.D.	OIC Vice-Mayor/temporary Presiding
HON. MAE JANE ANGELIE M. MORABE – BORAIS	Sangguniang Bayan Member
HON. ATTY. ISAGANI S. ESPADA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. EFREN C. MERILO	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

**ABSENT :**

HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)	Municipal Vice - Mayor
HON. JAN ELMER V. MAGDALAGA (official travel)	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO (official travel)	-do-
HON. PAUL EMMANUEL R. CINCO (official travel)	-do-
HON. JOSIE M. CREER (official travel)	-do-

**RESOLUTION NO. 2024 – 421**

*Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais*

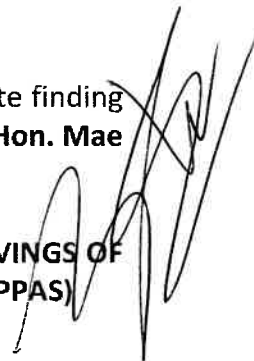
**A RESOLUTION DECLARING AS SAVINGS OF THE BALANCE OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND REVERTING THEREFORE ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE SOURCE: *Special Program, Project & Activities of the General Fund Current Year Appropriations with a total amount of ONE MILLION SIX HUNDRED NINETY-THREE THOUSAND ONE HUNDRED TWENTY-SIX PESOS AND FORTY-NINE CENTAVOS (₱ 1,693,126.49).***

**WHEREAS,** presented for consideration at the August Body, to declare as Savings of the Balance of the Implemented Specific Programs, Projects and Activities (PPAs) and reverting therefore all amount to Unappropriated Balance to be made available *for re-Appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the source: Special Program, Project & Activities of the General Fund Current Year Appropriations with a total amount of ONE MILLION SIX HUNDRED NINETY-THREE THOUSAND ONE HUNDRED TWENTY-SIX PESOS AND FORTY-NINE CENTAVOS (₱ 1,693,126.49);*

**WHEREAS,** acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to declare as Savings of the Balance of the Implemented Specific Programs, Projects and Activities (PPAs) and reverting therefore all amount to Unappropriated Balance to be made available *for re-Appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the source: Special Program, Project & Activities of the General Fund Current Year Appropriations with a total amount of ONE MILLION SIX HUNDRED NINETY-THREE THOUSAND ONE HUNDRED TWENTY-SIX PESOS AND FORTY-NINE CENTAVOS (₱ 1,693,126.49);*

**WHEREFORE,** premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:

**RESOLVED, AS IT IS HEREBY RESOLVED TO DECLARE AS IT IS HEREBY DECLARED, AS SAVINGS OF THE BALANCE OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS)**



AND REVERTING THEREFORE ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE SOURCE : *Special Program, Project & Activities of the General Fund Current Year Appropriations with a total amount of ONE MILLION SIX HUNDRED NINETY-THREE THOUSAND ONE HUNDRED TWENTY-SIX PESOS AND FORTY-NINE CENTAVOS (₱ 1,693,126.49).*

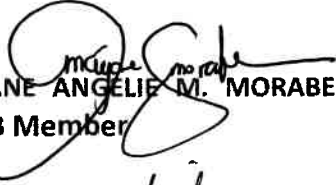
UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.

CERTIFIED TRUE AND CORRECT:


  
ELEUTERIO T. LERIOS  
SB Secretary

ATTESTED:

  
HON. QUINTIN T. OCTA, JR., D.M.D  
OIC Vice Mayor/temporary Presiding

  
HON. MAE JANE ANGELIE M. MORABE – BORAI  
SB Member

  
HON. CHERRY ANNE T. FIEL  
SB Member

  
HON. ATTY. ISAGANI S. ESPADA  
SB Member

  
HON. EFREN C. MERILO  
SB Member/Liga President

  
HON. KYLE A. MESIAS  
SB Member/Sk Fed. Pres.

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-o0o-  
SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

PRESENT :

HON. QUINTIN T. OCTA, JR., D.M.D.	OIC Vice-Mayor/temporary Presiding
HON. MAE JANE ANGELIE M. MORABE – BORAIS	Sangguniang Bayan Member
HON. ATTY. ISAGANI S. ESPADA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. EFREN C. MERILO	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

ABSENT :

HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)	Municipal Vice - Mayor
HON. JAN ELMER V. MAGDALAGA (official travel)	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO (official travel)	-do-
HON. PAUL EMMANUEL R. CINCO (official travel)	-do-
HON. JOSIE M. CREER (official travel)	-do-

**RESOLUTION NO. 2024 – 422**

*Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais*

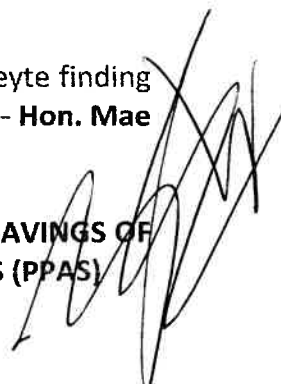
**A RESOLUTION DECLARING AS SAVINGS OF THE BALANCE OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND REVERTING THEREFORE ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE SOURCE: *Personal Services (PS) General Fund Year Appropriations with a total amount of FOUR HUNDRED FIVE THOUSAND THREE HUNDRED TWO PESOS AND SIXTY CENTAVOS (₱ 405,302.60).***

**WHEREAS**, presented for consideration at the August Body, to declare as Savings of the Balance of the Implemented Specific Programs, Projects and Activities (PPAs) and reverting therefore all amount to Unappropriated Balance to be made available *for re-Appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the source: Personal Services (PS) General Fund Year Appropriations with a total amount of FOUR HUNDRED FIVE THOUSAND THREE HUNDRED TWO PESOS AND SIXTY CENTAVOS (₱ 405,302.60);*

**WHEREAS**, acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to declare as Savings of the Balance of the Implemented Specific Programs, Projects and Activities (PPAs) and reverting therefore all amount to Unappropriated Balance to be made available *for re-Appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the source: Personal Services (PS) General Fund Year Appropriations with a total amount of FOUR HUNDRED FIVE THOUSAND THREE HUNDRED TWO PESOS AND SIXTY CENTAVOS (₱ 405,302.60);*

**WHEREFORE**, premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:

**RESOLVED, AS IT IS HEREBY RESOLVED TO DECLARE AS IT IS HEREBY DECLARED, AS SAVINGS OF THE BALANCE OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS)**





AND REVERTING THEREFORE ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE SOURCE : *Personal Services (PS) General Fund Year Appropriations with a total amount of FOUR HUNDRED FIVE THOUSAND THREE HUNDRED TWO PESOS AND SIXTY CENTAVOS (₱ 405,302.60).*

UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.

  
CERTIFIED TRUE AND CORRECT:

ELEUTERIO T. LEBIOS  
SB Secretary

ATTESTED:

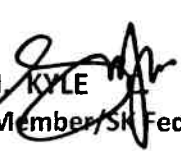
  
HON. QUINTIN T. OCTA, JR., D.M.D  
OIC Vice Mayor/temporary Presiding

  
HON. MAE JANE ANGELE M. MORABE – BORAIS  
SB Member

  
HON. CHERRY ANNE T. FIEL  
SB Member

  
HON. ATTY. ISAGANI S. ESPADA  
SB Member

  
HON. EFREN C. MERILO  
SB Member/Liga President

  
HON. KYLE MESIAS  
SB Member/SK Fed. Pres.

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-o0o-  
SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

PRESENT :

HON. QUINTIN T. OCTA, JR., D.M.D.	OIC Vice-Mayor/temporary Presiding
HON. MAE JANE ANGELIE M. MORABE – BORAIS	Sangguniang Bayan Member
HON. ATTY. ISAGANI S. ESPADA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. EFREN C. MERILO	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

ABSENT :

HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)	Municipal Vice - Mayor
HON. JAN ELMER V. MAGDALAGA (official travel)	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO (official travel)	-do-
HON. PAUL EMMANUEL R. CINCO (official travel)	-do-
HON. JOSIE M. CREER (official travel)	-do-

RESOLUTION NO. 2024 – 427

*Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais*

**A RESOLUTION APPROVING AND ADOPTING MDC RESOLUTION NO. 20 SERIES OF 2024( *Proposed programs, projects, activities for abandonment and declaration as savings of the budgetary allocation thereof*).**

**WHEREAS**, presented for consideration at the August Body, for the Review, Approval and Adoption of MDC Resolution No. 20 Series of 2024(Proposed programs, projects, activities for abandonment and declaration as savings of the budgetary allocation thereof);

**WHEREAS**, acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to Approve and Adopt, MDC Resolution No. 20 Series of 2024(Proposed programs, projects, activities for abandonment and declaration as savings of the budgetary allocation thereof);

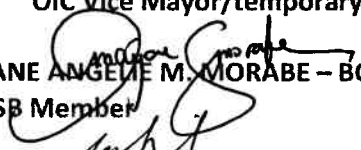
**WHEREFORE**, premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:

**RESOLVED**, AS IT IS HEREBY RESOLVED TO APPROVE AND ADOPT, AS IT IS HEREBY APPROVED AND ADOPTED, MDC RESOLUTION NO. 20 SERIES OF 2024(Proposed programs, projects, activities for abandonment and declaration as savings of the budgetary allocation thereof).

UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.

ATTESTED:

  
HON. QUINTIN T. OCTA, JR., D.M.D  
OIC Vice Mayor/temporary Presiding

  
HON. MAE JANE ANGELIE M. MORABE – BORAIS  
SB Member

  
HON. CHERRY ANNE T. FIEL  
SB Member

  
HON. KYLE C. MESIAS  
SB Member/SK Fed. Pres.

CERTIFIED TRUE AND CORRECT:

  
ELEUTERIO T. LARIOS  
SB Secretary

  
HON. ATTY. ISAGANI S. ESPADA  
SB Member

  
HON. EFREN C. MERILO  
SB Member/Liga President

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-o0o-  
**SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

**PRESENT :**

HON. QUINTIN T. OCTA, JR., D.M.D.	OIC Vice-Mayor/temporary Presiding
HON. MAE JANE ANGELIE M. MORABE – BORAIS	Sangguniang Bayan Member
HON. ATTY. ISAGANI S. ESPADA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. EFREN C. MERILO	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

**ABSENT :**

HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)	Municipal Vice - Mayor
HON. JAN ELMER V. MAGDALAGA (official travel)	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO (official travel)	-do-
HON. PAUL EMMANUEL R. CINCO (official travel)	-do-
HON. JOSIE M. CREER (official travel)	-do-

**RESOLUTION NO. 2024 – 423**

*Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais*

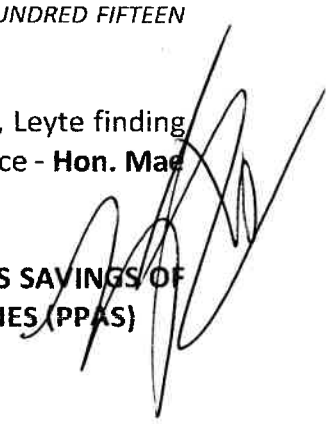
**A RESOLUTION DECLARING AS SAVINGS OF THE BALANCE OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND REVERTING THEREFORE ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE SOURCE: 20% Municipal Development Fund (MDF) Continuing Appropriation (Prior Years)with a total amount of TWO MILLION FORTY-FOUR THOUSAND THREE HUNDRED FIFTEEN PESOS AND NINETY-ONE CENTAVOS( ₱ 2,044,315.91).**

**WHEREAS**, presented for consideration at the August Body, to declare as Savings of the Balance of the Implemented Specific Programs, Projects and Activities (PPAs) and reverting therefore all amount to Unappropriated Balance to be made available *for re-Appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the source: 20% Municipal Development Fund (MDF) Continuing Appropriation (Prior Years)with a total amount of TWO MILLION FORTY-FOUR THOUSAND THREE HUNDRED FIFTEEN PESOS AND NINETY-ONE CENTAVOS( ₱ 2,044,315.91);*

**WHEREAS**, acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to declare as Savings of the Balance of the Implemented Specific Programs, Projects and Activities (PPAs) and reverting therefore all amount to Unappropriated Balance to be made available *for re-Appropriation for Supplemental Budget No. 4, Calendar Year 2024, under the source: 20% Municipal Development Fund (MDF) Continuing Appropriation (Prior Years)with a total amount of TWO MILLION FORTY-FOUR THOUSAND THREE HUNDRED FIFTEEN PESOS AND NINETY-ONE CENTAVOS( ₱ 2,044,315.91);*

**WHEREFORE**, premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:

**RESOLVED, AS IT IS HEREBY RESOLVED TO DECLARE AS IT IS HEREBY DECLARED, AS SAVINGS OF THE BALANCE OF THE IMPLEMENTED SPECIFIC PROGRAMS, PROJECTS AND ACTIVITIES (PPAS)**



AND REVERTING THEREFORE ALL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 4, CALENDAR YEAR 2024, UNDER THE SOURCE : 20% Municipal Development Fund (MDF) Continuing Appropriation (Prior Years)with a total amount of TWO MILLION FORTY-FOUR THOUSAND THREE HUNDRED FIFTEEN PESOS AND NINETY-ONE CENTAVOS( ₱ 2,044,315.91).

UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.

  
CERTIFIED TRUE AND CORRECT:


ELEUTERIO T. LERIOS  
SB Secretary

ATTESTED:

  
HON. QUINTIN T. OCTA, JR., D.M.D  
OIC Vice Mayor/temporary Presiding

  
HON. MAE JANE ANGELLE M. MORABE – BORAI  
SB Member

  
HON. CHERRY ANNE T. FIEL  
SB Member

  
HON. ATTY. ISAGANI S. ESPADA  
SB Member

  
HON. EFREN C. MERILO  
SB Member/Liga President

  
HON. KYLE MESIAS  
SB Member/SJ Fed. Pres.

## STATEMENT OF FUNDS AVAILABLE FOR REVERSION

Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
<b>Mayor's Office</b>	Office Supplies	2,352,953.97	1,756,272.37	596,681.60	477,345.28
	Water Expenses	850,000.00	382,500.00	467,500.00	374,000.00
	Electricity Expense	6,770,821.80	5,981,859.75	788,962.05	631,169.64
	Telephone Expense	762,000.00	584,750.00	177,250.00	141,800.00
	Subscription Expense	368,000.00	206,399.50	161,600.50	129,280.40
	Repair and Maintenance	-	-	-	-
	- Machinery & Eqpt.	15,000.00	-	15,000.00	12,000.00
- Other PPE	15,000.00	-	15,000.00	12,000.00	
<b>Sub-total</b>				<b>2,221,994.15</b>	<b>1,777,595.32</b>
<b>MO / General Services</b>	Repair and Maintenance				
	- Furnitures & Fixtures	200,000.00	1,850.00	198,150.00	158,520.00
	- Machinery & Eqpt.	500,000.00	152,380.00	347,620.00	278,096.00
	- Other PPE	100,000.00	96,675.00	3,325.00	2,660.00
- Transportation Eqpt.	2,953,820.00	995,874.80	1,957,945.20	1,566,356.16	
<b>Sub-total</b>				<b>2,507,040.20</b>	<b>2,005,632.16</b>
<b>Sangguniang Bayan</b>	Telephone Expense	557,000.00	503,250.00	53,750.00	43,000.00
	Office Supplies	200,000.00	50,000.00	150,000.00	120,000.00
	Internet Subscription Exp.	100,000.00	-	100,000.00	80,000.00
	Travelling Expense	800,000.00	746,150.00	53,850.00	43,080.00
	Repair and Maintenance				
	- Machinery & Eqpt.	100,000.00	-	100,000.00	80,000.00
	- Other PPE	50,000.00	-	50,000.00	40,000.00
Water Expense	12,200.00	6,340.00	5,860.00	4,688.00	
<b>Sub-total</b>				<b>513,460.00</b>	<b>410,768.00</b>
<b>Mun. Planning &amp; Development Office</b>	Repair and Maintenance				
	- Furnitures	2,000.00	-	2,000.00	1,600.00
	- Machinery & Eqpt.	10,000.00	-	10,000.00	8,000.00
Travelling Expenses	90,000.00	34,347.82	55,652.18	44,521.74	
				<b>67,652.18</b>	<b>54,121.74</b>
<b>Mun. Civil Registrar's Office</b>	Transportation & Delivery Expense	3,000.00	-	3,000.00	2,400.00
	Travelling Expense	57,005.00	26,411.00	30,594.00	24,475.20
	Repair & Maintenance				
- Machinery & Eqpt.	3,000.00	-	3,000.00	2,400.00	
				<b>36,594.00</b>	<b>29,275.20</b>
<b>Mun. Budget Office</b>	Repair and Maintenance				
	- Machinery & Eqpt.	10,000.00	-	10,000.00	8,000.00
	Travelling Expense	100,000.00	35,190.71	64,809.29	51,847.43
	Office Supplies	35,000.00	15,114.00	19,886.00	15,908.80
Water Services	5,000.00	900.00	4,100.00	3,280.00	
				<b>98,795.29</b>	<b>79,036.23</b>
<b>Mun. Accountant's Office</b>	Repair and Maintenance				
	- Machinery & Equipmen	10,000.00	1,000.00	9,000.00	7,200.00
	Travelling Expenses	100,000.00	84,151.15	15,848.85	12,679.08
Water Expense	10,000.00	7,475.00	2,525.00	2,020.00	
				<b>27,373.85</b>	<b>21,899.08</b>

Mun. Treasurer's Office	Printing and Publication Exp.	10,000.00	-	10,000.00	8,000.00
	Travelling Expense	66,000.00	60,499.68	5,500.32	4,400.26
	Repair and Maintenance				
	- Other PPE	6,000.00	-	6,000.00	4,800.00
	- Machinery & Eqpt.	6,000.00	-	6,000.00	4,800.00
				<b>27,500.32</b>	<b>22,000.26</b>

Mun. Assessor's Office	Repair and Maintenance				
	- Machinery & Eqpt.	10,000.00	-	10,000.00	8,000.00
	Travelling Expense	94,000.00	77,461.52	16,538.48	13,230.78
				<b>26,538.48</b>	<b>21,230.78</b>

Mun. Engineering Office	Repair and Maintenance				
	- Machinery & Eqpt.	-	-	-	-
	Travelling Expenses	100,000.00	31,833.15	68,166.85	54,533.48
	Water Expense	5,000.00	-	5,000.00	4,000.00
				<b>73,166.85</b>	<b>58,533.48</b>

Mun. Social Welfare & Development Office	Travelling Expense	100,000.00	37,806.24	62,193.76	49,755.01
	Water Expense	10,000.00	2,500.00	7,500.00	6,000.00
				<b>69,693.76</b>	<b>55,755.01</b>

Mun. Agriculture Office	Repair and Maintenance				
	- Machinery & Eqpt.	140,000.00	1,180.00	138,820.00	111,056.00
	- Other PPE	20,000.00	-	20,000.00	16,000.00
	Travelling Expenses	60,000.00	37,398.31	22,601.69	18,081.35
	Water	3,400.00	1,150.00	2,250.00	1,800.00
				<b>183,671.69</b>	<b>146,937.35</b>

Mun. Health Office	Repair and Maintenance				
	- Transportation Eqpt.	108,000.00	20,210.00	87,790.00	70,232.00
	- Other PPE	11,500.00	-	11,500.00	9,200.00
	- Machinery & Eqpt.	67,000.00	46,680.00	20,320.00	16,256.00
	Travelling Expense				
	Internet Subscription Exp.	58,000.00	-	58,000.00	46,400.00
	Water Expense	5,000.00	-	5,000.00	4,000.00
<b>Sub-total</b>				<b>182,610.00</b>	<b>146,088.00</b>

Mun. Environment & Natural Resources Office	Repair and Maintenance				
	- Machinery & Eqpt.	50,000.00	10,300.00	39,700.00	31,760.00
	Water Expense	5,000.00	600.00	4,400.00	3,520.00
				<b>44,100.00</b>	<b>35,280.00</b>

MO/MARKET	Travelling Expense	30,000.00	-	30,000.00	24,000.00
	Water Expense	600,000.00	573,750.00	26,250.00	21,000.00
	Repair and Maintenance				
	- Other PPE	18,000.00	-	18,000.00	14,400.00
				<b>74,250.00</b>	<b>59,400.00</b>

MO/Slaughterhouse	Travelling Expense	15,000.00	-	15,000.00	12,000.00
	Repair and Maintenance				
	- Machinery and Eqpt.	10,786.40	-	10,786.40	8,629.12
				<b>25,786.40</b>	<b>20,629.12</b>

<b>MO/Cemetery</b>	Repair and Maintenance - Building & Other Structures	25,000.00	-	25,000.00	20,000.00
				<b>25,000.00</b>	<b>20,000.00</b>

<b>MDRRMO</b>	Travelling Expense	33,000.00	14,348.91	18,651.09	14,920.87
				<b>18,651.09</b>	<b>14,920.87</b>

<b>DILG</b>	Repair and Maintenance - Other PPE	3,600.00	-	3,600.00	2,880.00
	- travelling expense	20,000.00	11,433.00	8,567.00	6,853.60
				<b>12,167.00</b>	<b>9,733.60</b>

<b>Mun. Trial Court</b>	Office Supplies	-	-	-	-
	Repair and Maintenance - Machinery & Eqpt.	5,000.00	-	5,000.00	4,000.00
				<b>5,000.00</b>	<b>4,000.00</b>

**TOTAL MOOE SAVINGS**

**6,241,045.26      4,992,836.21**

**WE HEREBY CERTIFY** jointly that the above statement of funds for reversion are true and correct.

  
**ERMEL MILO A. PIOLA**  
Mun. Budget Officer

  
**RESTITUTA C. CAVITE**  
Mun. Treasurer

  
**MAR P. VILLEGAS**  
Mun. Accountant

  
**ARTURO B. PEREZ, JR.**  
MPDC

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**

Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
Fishery Law Enforcement Program	Repair and Maintenance - Repair of Water Crafts	100,000.00	-	100,000.00	80,000.00
Improvement of Barangay ng Wilca	Repair and Maintenance Buildings and Other Structures	100,000.00	-	100,000.00	80,000.00
Public Bldgs. And Facilities Maintenance Program	Repair & Maintenance Buildings and Other Structures	500,000.00	117,680.26	382,319.74	305,855.79
KALAHI CIDDS-NCDP Program	Office Supplies Expense	50,000.00	10,865.00	39,135.00	31,308.00
<b>Sub-total</b>				<b>621,454.74</b>	<b>497,163.79</b>

WE HEREBY CERTIFY jointly that the above statement of funds for reversion are true and correct.

  
**ERMEL MILO A. PILOLA**  
Mun. Budget Officer

  
**RESTITUTA C. CAVITE**  
Mun. Treasurer

  
**MAR P. VILLEGAS**  
Mun. Accountant

  
**ARTURO B. PEREZ, JR.**  
MPDC



**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**

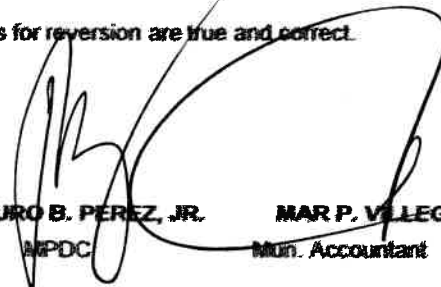
**CAPITAL OUTLAY - SAVINGS CONTINUING APPROPRIATIONS (Prior Yrs.)**

PROGRAM/PROJECT/ACTIVITY		APPROPRIATION	Balance of Appropriation as of Dec. 31, 2023	Amount of Obligation	Unobligated Balance as of October 31, 2024	AMOUNT TO BE REVERTED
<b>Mayor's Office</b>						
1	Renovation of Tanawan Civic Center	3,000,000.00	3,000,000.00	2,976,408.80	23,591.20	23,591.20
2	Water Supply System for Tanawan I Central Elementary School	184,690.00	184,690.00	133,489.00	51,201.00	51,201.00
3	Procurement of 5 units Jetmatic Pump	50,000.00	50,000.00	46,000.00	4,000.00	4,000.00
4	Cleaning Tools and Equipment	70,000.00	70,000.00	31,500.00	38,500.00	38,500.00
5	35m. Concrete School Perimeter Fence of Maribi Elementary School	300,000.00	300,000.00	224,620.69	75,379.31	75,379.31
6	Procurement of Jetmatic Pump	50,000.00	50,000.00	46,000.00	4,000.00	4,000.00
7	Fabrication of Built-in Cabinets with Door	243,979.58	243,979.58	236,018.48	7,961.10	7,961.10
<b>TOTAL Capital Outlay- SAVINGS Continuing Appropriations (Prior Years)</b>						<b>284,632.61</b>

WE HEREBY CERTIFY jointly that the above statement of funds for reversion are true and correct.

  
**RESTITUTA C. CAVITE**  
Municipal Treasurer

  
**ERMEL MILO A. PILOLA**  
Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
MPDC

**MAR P. VILLEGAS**  
Mun. Accountant


## STATEMENT OF FUNDS AVAILABLE FOR REVERSION

### SPECIAL, PROGRAM, PROJECTS AND ACTIVITIES

Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated	Amount to be Reverted
Mayor's Office	SPECIAL, PROGRAM, PROJECTS AND ACTIVITIES				
Provision for the newly created items - Personal Services (SPPA Annual Budget 2024)	Personal Services	2,710,697.71	1,721,770.30	988,927.41	988,927.41
Provision for the newly created items - (SPPA Personal Services SB #	Personal Services	1,016,149.03	488,222.97	527,926.06	527,926.06
Tanauan Day Activities	Other MOOE	2,005,961.02	1,829,688.00	176,273.02	176,273.02
<b>TOTAL SAVINGS</b>					<b>1,693,126.49</b>

WE HEREBY CERTIFY jointly that the above statement of funds for reversion are true and correct.

  
**RESTITUTA C. CAVITE**  
Municipal Treasurer

  
**ERNEL MILO A. PILOLA**  
Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
MPDC

  
**MAR P. VILLEGAS**  
Mun. Accountant

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**

**Personal Services on Vacant Funded Positions**

Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated	Amount to be Reverted
<b>PS Vacant Funded positions under SB No. 1, CY 2024</b>					
Mayor's Office - Information Technologist	Personal Services	362,349.11	153,218.37	209,130.74	209,130.74
MPDO MPDO - Clerk I	Personal Services	116,986.12	83,816.08	33,170.04	33,170.04
<b>PS Vacant Funded positions under SB No. 3, CY 2024</b>					
ASWD Occupational Therapist II	Personal Services	182,261.66	97,565.77	84,695.89	84,695.89
Speech Therapist II	Personal Services	169,049.79	90,743.86	78,305.93	78,305.93
<b>TOTAL SAVINGS ON PERSONAL SERVICES</b>					<b>405,302.60</b>

WE HEREBY CERTIFY jointly that the above statement of funds for reversion are true and correct.

  
**RESTITUTA C. CAVITE**  
Municipal Treasurer

  
**ERMEL MILO A. PILOLA**  
Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
MPDC

  
**MAR P. VILLEGAS**  
Mun. Accountant

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**

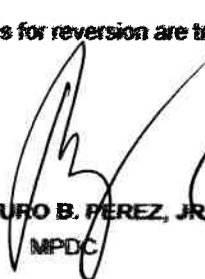
**CAPITAL OUTLAY - ABANDONED PPA's CONTINUING APPROPRIATIONS (Prior Yrs.)**

PROGRAM/PROJECT/ACTIVITY	APPROPRIATION	Balance of Appropriation as of Dec. 31, 2023	Amount of Obligation	Unobligated Balance as of July 31, 2024	AMOUNT TO BE REVERTED
<b>Mayor's Office</b>					
Procurement & Installation of CCTV for Mun. Hall	392,000.00	392,000.00		392,000.00	392,000.00
Major Repairs on CCTV's	580,000.00	580,000.00		580,000.00	580,000.00
Ledger Printer Card	100,000.00	100,000.00	-	100,000.00	100,000.00
<b>TOTAL ABANDONED Capital Outlay-Continuing Appropriations (Prior Years)</b>					<b>1,072,000.00</b>

**WE HEREBY CERTIFY** jointly that the above statement of funds for reversion are true and correct.

  
**RESTITUTA C. CAVITE**  
 Municipal Treasurer

  
**ERMEL NILO A. PILOLA**  
 Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
 MPDC

  
**MAR P. VELAGAS**  
 Mun. Accountant

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**

**20% MDF - SAVINGS CONTINUING APPROPRIATIONS (Prior Yrs.)**

<b>PROGRAM/PROJECT/ACTIVITY</b>	<b>APPROPRIATION</b>	<b>Balance of Appropriation as of Dec. 31, 2023</b>	<b>Amount of Obligation</b>	<b>Unobligated Balance as of October 31, 2024</b>	<b>AMOUNT TO BE REVERTED</b>
<b>Sewerage and Drainage</b>					-
Reblocking of 7.3m. PCCP with Catch Basin and Improvement of Drainage Canal at Piedad St. Brgy San Roque	11,562.54	11,562.54		11,562.54	11,562.54
Installation of 15 units Streetlights, Sitio Adgao, Brgy. Sacme	1,547.32	1,547.32		1,547.32	1,547.32
Tanauan Tunnel of Lights (55 ln.m.)	7,500.99	7,500.99		7,500.99	7,500.99
Construction of Sanitary Landfill and Facilities (Phase 1), Brgy Cabuynan	785,801.43	785,801.43		785,801.43	785,801.43
Concrete of Pathway with RCPC Cross Drain, Brgy. Amanluran	21,602.87	21,602.87		21,602.87	21,602.87
Construction of 60-meter Concrete Pathwalk, Phase 1 at Zone 5, Brgy. Killing	360,000.00	360,000.00	320,683.22	39,316.78	39,316.78
Construction of 90-meter Concrete Pathwalk to Zone 1, Brgy. Killing, Tanauan, Leyte	350,000.00	350,000.00	186,982.12	163,017.88	163,017.88
Improvement of Multi-Purpose Building, Brgy. Mohon	400,000.00	400,000.00	379,531.51	20,468.49	20,468.49
Construction of Tanauan Public Market covered walk way	622,647.72	622,647.72		622,647.72	622,647.72
Concreting of Pathway, Brgy. Hilagpad	41,323.65	41,323.65		41,323.65	41,323.65
Provision of Shallow Tube Wells to Farmers' Associations	3,909,113.17	3,909,113.17	3,885,000.00	24,113.17	24,113.17
Road Reblocking, drainage system, curb and shouldering, Burgos St., Brgy. San Roque	253,475.37	253,475.37		253,475.37	253,475.37
Construction of 20 units Streetlights, GK Primetown Housing and SOS Village Primetown Housing, Brgy. Pago	220,796.20	220,796.20	213,966.09	6,830.11	6,830.11
Installation of Solar Streetlights along National Highway	5,000.00	5,000.00		5,000.00	5,000.00

<b>Brgy. Development Support Fund:</b>					
a. Improvement of Day Care Center, Brgy. Sta. Cruz	529.27	529.27		529.27	529.27
b. Renovation of Day Care Center, Brgy. Binolo	8.62	8.62		8.62	8.62
c. Renovation of Day Care Center, Brgy. Solano	102.06	102.06		102.06	102.06
d. Improvement of Multi-Purpose Hall, Brgy. Guindagan	3.12	3.12		3.12	3.12
e. Construction of Concrete Pathway, Zones 6 & 7, Brgy. Talolora	38.72	38.72		38.72	38.72
f. Road Reblocking, Brgy. Malaguicay	30.94	30.94		30.94	30.94
g. Construction of Pathway at Zone 1, Brgy. Picas	3.76	3.76		3.76	3.76
h. Construction of Pathway at Zone 4, Brgy. Cabarasan Guli	150,000.00	150,000.00	149,776.71	223.29	223.29
i. Road Construction at Zone 3, Brgy. Cabunga-an	137.06	137.06		137.06	137.06
<b>Livelihood Support Fund for Food Security:</b>					
Procurement of High Quality Palay Seeds					
Hybrid Seeds	3,000,000.00	3,000,000.00	2,999,625.00	375.00	375.00
Construction of Niches in the Public Cemetery	18,375.72	18,375.72		18,375.72	18,375.72
Additional Fund for the Revetment for One Side of Footbridge of Brgy. Balud - Brgy. Sta. Elena	310,889.44	310,889.44	296,609.41	14,280.03	14,280.03
<b>Other Development Projects</b>					
3 unit Emergency Response Vehicles with Accessories	6,000.00	6,000.00		6,000.00	6,000.00
<b>TOTAL 20% MDF - SAVINGS Continuing Appropriations (Prior Years)</b>					<b>2,044,315.91</b>

WE HEREBY CERTIFY jointly that the above statement of funds for reversion are true and correct.

  
**RESTITUTA C. CAVITE**  
Municipal Treasurer

  
**ERMEL MILO A. PIOLA**  
Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
MPDC

  
**MAR P. VILLEGAS**  
Mun. Accountant

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**


**Abandonment of 20% Mun. Development Fund Continuing Appropriations (Prior Yrs.)**

PROGRAM/PROJECT/ACTIVITY	APPROPRIATION	Balance of Appropriation as of Dec. 31, 2023	Amount of Obligation	Unobligated Balance as of October 31, 2024	AMOUNT TO BE REVERTED
Construction of 43 in.m. Drainage Canal from Solano St. to Solano Creek, Brgy. Licod	208,341.00	208,341.00	-	208,341.00	208,341.00
Rehabilitation and Improvement of Meat, Fish, Fruit & Vegetable Sections	4,000,000.00	4,000,000.00	-	4,000,000.00	4,000,000.00
Additional Fund to complete the Rehabilitation and Improvement of Fruits and Vegetables Section	2,000,000.00	2,000,000.00	-	2,000,000.00	2,000,000.00
Construction of Water Treatment Facility at Public Market	2,000,000.00	2,000,000.00	-	2,000,000.00	2,000,000.00
<b>TOTAL 20% MDF for Abandonment - Continuing Appropriations (Prior Years)</b>					<b>8,208,341.00</b>

WE HEREBY CERTIFY jointly that the above statement of funds for reversion are true and correct.

  
**RESTITUTA C. CAVITE**  
 Municipal Treasurer

  
**ERMEL MILO A. PILOLA**  
 Mun. Budget Officer

  
**ARTURO B. PEREZ, JR.**  
 MPDC

  
**MAR P. VILLEGAS**  
 Mun. Accountant

budget officer

1872 10/10/05

# 2022 - 2024 COLLECTIVE NEGOTIATION AGREEMENT

## KNOW ALL MEN BY THESE PRESENTS:

This COLLECTIVE NEGOTIATION AGREEMENT (CNA) executed by and between:

**THE MUNICIPALITY OF TANAUAN, PROVINCE OF LEYTE**, a local government unit duly organized and by virtue of the laws of the Republic of the Philippines, represented herein by **PELAGIO R. TECSON, JR.**, Municipal Mayor, of legal age, Filipino, married and with office address at Tanauan Town Hall, 888 Real Street, Barangay Buntay, Tanauan, Leyte, hereinafter referred to as **THE MUNICIPALITY**;

-and-

**THE TANAUAN ASSOCIATION OF THE MUNICIPAL EMPLOYEES (TAME)**, an association duly registered with the Department of Labor and Employment under Certificate of Registration No. 338 dated April 16, 1993, and accredited by the Civil Service Commission as the sole and exclusive negotiating unit of the employees of the Municipal Government of Tanauan, Province of Leyte, with certification of Accreditation No. 065 dated November 15, 1993 with principal office at the Tanauan Town Hall, 888 Real Street Barangay Buntay, Tanauan, Leyte, represented herein by **DEMETRIO B. BOCO**, *President*, of legal age, Filipino, *married* and with office address at Tanauan Town Hall, 888 Real Street, Barangay Buntay, Tanauan, Leyte hereinafter referred to as the **UNION**.

### WITNESSETH THAT:

WHEREAS, the 1987 Constitution of the Republic of the Philippines, among others provides that:

"The State shall afford full protection to labor; local and overseas, organized and unorganized, and promote full employment and equality of employment opportunities for all. It shall guarantee the rights of all workers to self-organization, collective bargaining and negotiations, and peaceful concerted activities, including the rights to strike in accordance with law. They shall be entitled to security of tenure, humane conditions of work, and a living wage. They shall also participate in policy and decision-making processes affecting their rights and benefits as may be provided by law."(Article XIII, Section 3)

"The right of the people, including those employed in the public and private sectors, to form union, associations, or societies for purposes not contrary to law shall NOT be abridged ". (Article III, Section 8)

"The right to self-organization shall not be denied to government employees."(Article IX, (B), Section 2 (5)

*[Handwritten signatures and marks]*



WHEREAS, the beneficial and harmonious relationship between the **MUNICIPALITY** and the **UNION** must be expressed in practical terms in ensuring a mutually beneficial and protective existence taking into consideration the terms and conditions of employment in the Civil Service;

WHEREAS, these terms have been duly expressed in the Collective Negotiation Agreement (CNA) entered into between the **MUNICIPALITY** and the **UNION**, which shall take effect on **January 2022 until December 2024**.

WHEREAS, Executive Order No. 180 issued on June 01, 1987 authorizes management and the accredited union of the agency to enter into collective negotiations on terms and conditions of employment which are not fixed by law;

WHEREAS, it is to the best interest of the **MUNICIPALITY** and the **UNION** subscribing to the promotion of harmonious relationship between them, the enhancement of the employees welfare and productivity, and in order to contribute to the attainment of a responsible and genuine delivery of public service, in general, and the goals and objectives of the agency towards the constituents, in particular, the parties mutually agree to enter into a new Collective Negotiation Agreement known as the 2022 - 2024 Collective Negotiation Agreement;

WHEREAS, the parties commit to uphold the letter and spirit of this Agreement.

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree and bind themselves as follows:

ARTICLE I

**SCOPE OF COVERAGE**

Section 1. The parties agree that the appropriate Collective Negotiating Unit (CNU) shall consist of rank-and-file men and women of the Municipality, except those occupying management or executive positions including confidential, co-terminus and without regard to their appointment status, but not including contractual, emergency workers, job orders and consultants.

ARTICLE II

**UNION RECOGNITION AND SECURITY**

SECTION 1. The **MUNICIPALITY** recognizes the **UNION** as the sole and exclusive negotiating agent of the rank-and-file employees of the Municipal Government of Tanauan, Leyte which is affiliated with the Confederation of

The bottom of the page contains several handwritten signatures and initials in black ink. On the left, there is a large, stylized signature. In the center, there are several smaller initials and signatures, including one that appears to be 'pi'. On the right side, there is a large, circular signature or stamp, and below it, another signature. The signatures are scattered across the bottom of the page, some overlapping the text.

Independent Union in the Public Sector (**CIU**) and the Local Government Unions of the Philippines (**LGUP**).

ARTICLE III

**MUNICIPALITY AND UNION RELATIONS**

Section 1. The **MUNICIPALITY** shall continue to adhere to the management policies of transparency, fairness and whenever applicable, participatory management.

Section 2. The **MUNICIPALITY** shall institutionalize consultations with the **UNION** on management policy changes affecting the rights, benefits and interests of the employees.

Section 3. The **MUNICIPALITY** shall deal through and directly with the **UNION** on all matters and issues affecting the rights, benefits and interests of employees in relation to the terms and conditions of their employment.

Section 4. The **MUNICIPALITY** shall furnish the **UNION** the municipality's financial report, and other financial documents relative to the employees' welfare.

Section 5. The **MUNICIPALITY** shall provide appropriate office space and bulletin board for the **UNION** to be situated in the Municipal Building for the association's official activity.

Section 6. The **MUNICIPALITY** shall require rank-and-file members who will retire, transfer, resign from the agency to secure clearance from the **UNION** for property and monetary accountabilities.

Section 7. The **UNION** recognizes that high wages/salaries and benefits can be achieved by maintaining and promoting the highest level of efficiency and productivity. The **UNION** therefore, agree to cooperate with the efforts of the **MUNICIPALITY** to secure full day work on the part of the covered employees. The **UNION** further agrees to cooperate with and assist the **MUNICIPALITY** in effecting economy and its effort to eliminate waste and inefficiency, promote safety, discipline and goodwill between the **MUNICIPALITY** and its employees.

Section 8. The **UNION** members shall not be discriminated against in respect of their employment by reason of their membership in employees' organization or participation. Their employment shall not be subject to the condition that they shall relinquish their membership in the employees' organization.

Section 9. The **UNION** shall at all times, endeavor to maintain harmonious relationship and solidarity among its members to become an active partner with the management in the pursuit of industrial peace and productivity.

Handwritten signatures and initials are present at the bottom of the page, including a large signature on the left, a signature with a long horizontal line above it, and several other signatures and initials on the right side.

Section 10. The **MUNICIPALITY** through the Accounting Department shall strictly enforce its obligation under the Memorandum of Agreement with the GFIs by automatically deducting from the payroll of the co-maker the monthly amortization due and remitting the same to the concerned GFIs in the event that the borrower fails to pay on account of separation or suspension upon due demand.

\* Section 11. The **MUNICIPALITY** shall allow the Union President or his duly authorized representative to participate in the deliberation in the MDC, Executive Legislative meeting, and formulation of the capability development agenda.

#### ARTICLE IV

#### RECRUITMENT, PROMOTION AND PLACEMENT

Section 1. The **MUNICIPALITY** shall observe strict compliance with the **ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN** of the Municipal Government of Tanauan, Leyte in consonance with Sec. 76 of RA 7160 or the Local Government Code of 1991, and existing CSC rules and regulations, such that the municipality shall maintain the structural units of an office constituting a Department Head as the highest structural level/position, followed by the second highest level/position followed by the rank - and- file employees or the first level positions.

Section 2. The **MUNICIPALITY** shall ensure strict adherence to the recruitment, promotion and placement policies under existing laws, rules and regulations.

Section 3. The **MUNICIPALITY** shall adopt a fair promotion system based on the municipality's **MERIT** and **PROMOTION PLAN** approved by the Civil Service Commission on February 23, 2015.

Section 4. The **MUNICIPALITY** agrees that no lateral entry shall be allowed whenever there are qualified covered employees available within the agency where the vacancy exists, except for the position of the Department Head and Assistant Department Head but, the insider shall be given preference.

Section 5. The **MUNICIPALITY** and the **UNION** shall jointly and regularly review the Agency's Merit and Promotion Plan approved by the Civil Service Commission.

Section 6. The **MUNICIPALITY** shall require the Personnel Selection and Promotion Board through its Secretary to furnish the union representative/s upon request on justifiable grounds, copies of the minutes of the proceedings, including evaluation reports in the promotion and selection process.

Section 7. The **MUNICIPALITY** recognizes two representatives of the rank-and-file career employees, one each and from the first level and second level position/s

to participate during the screening of candidates for vacancies in the first level and second level respectively (CSC MC No. 3, 2001)

Section 8. The **MUNICIPALITY**, through the appointing authority, shall act appropriately on appointments of employees based on the qualifications of candidates as evaluated by the Personnel Selection and Promotion Board in the filling up of vacant positions, without prejudice to the approval by the Civil Service Commission.

Section 9. The **MUNICIPALITY**, shall strictly refrain from assigning non-career employees such as consultants, casuals, contractual and job-orders to position that exercise direct supervision over regular career employees. (CSC Memorandum Circular No. 40, series of 1998).

Section 10. The **UNION** shall participate in the formulation of policies, plans, and programs affecting the rights, career development, welfare and benefits of employee and improvement of service to the public.

Section 11. Whenever in the belief of any affected employees, there are grounds to protest any issued appointment, he/she may file the pertinent protest in accordance with procedure laid down in the uniform Rules and Administrative cases in the Civil Service.

Section 12. **Rank-and-File Employees** who are about to retire in three years should be prioritized/considered for promotion based on merit, their history of promotion or non-promotion and length of service in consideration of their future pension with the GSIS, computed on the average salary during the last three years in service.

Section 13. Regular employees who have been in continuous service for at least ten (10) years, with no recorded promotion from date of original appointment should be considered for promotion based on merit and qualification.

#### ARTICLE V

#### CAPABILITY DEVELOPMENT PROGRAM, SPORTS AND SOCIO-CULTURAL ACTIVITIES

Section 1. The **MUNICIPALITY** and the **UNION** shall jointly hold/conduct yearly Benchmarking/Learning Exchange Forum with other

Local Government Units and National in consonance with the Capacity Development Agenda of the municipality per DILG Circular 2007-71, and provides funds in support of the activities.

Section 2. The **UNION** shall actively participate in the conduct of yearly socio-cultural activities during Tanauan Day Celebration as well as yearly Christmas Program and Recognition Day and Awarding Ceremonies.

Section 3. The **MUNICIPALITY** shall develop and allocate funds for physical and mental wellness designed to promote employees' well-being and uplift their morale.

Section 4. The **UNION** shall regularly submit, and coordinate the implementation of a yearly program (SPORTS FEST) for wellness and sports activities, provided, that the necessary funds to be utilized for these activities shall be held by accountable officer/s of the **MUNICIPALITY**.

Section 5. The **MUNICIPALITY** shall conduct counselling to all employees who have been victims of disaster/calamity, or violence and other similar mishaps.

Section 6. the **MUNICIPALITY** and TAME shall develop and constantly conduct Disaster Preparedness Program.

## ARTICLE VI

### HUMAN RESOURCE DEVELOPMENT

Section 1. The **MUNICIPALITY** shall:

- A. Develop/implement a career development plan for employees;
- B. Implement management training program on value formation and skills development;
- C. Continuously conduct manpower development program, including but not limited to local and/or foreign trainings, seminars, workshops, conventions and conferences for all municipal employees duly qualified in respect to the duties and functions, experiences and educational attainment.

Section 2. In pursuance with and in furtherance of the immediately preceding section, the **MUNICIPALITY** through the **HRMO** and the **UNION** shall formulate and establish a Career Development Plan/Program responsive to the needs of employees and professionalize the bureaucracy.

(a) Authorize the attendance of the employee, on official time and official business in conventions, conferences, symposia and forum sponsored by reputable NGOs or private institutions.

Section 3. The **MUNICIPALITY** shall provide opportunities for employees' Social Development periodic socials, group and team building, and employee's right to have honorary award and due recognition to retiring employees, provided such activities will not hamper the normal flow of business in the office.

Section 4. The **MUNICIPALITY** shall adopt a one-time Study Grant Program or Paid Educational Leave System/Program as provided for by Civil Service rules and regulations.

Section 5. The **MUNICIPALITY** shall provide funds for the activities mentioned in Section 2, 3 & 4 of this Article, in the implementation of the activities therein mentioned.

## ARTICLE VII

### **REASONABLE WORKING CONDITIONS, HEALTH AND SAFETY**

Section 1. The **MUNICIPALITY** shall provide its employees humane and acceptable working environment that promotes, develops, sustains and satisfies the physical, economic, psycho-social and spiritual well-being, among others, through the provision of, but not limited to the following:

- (a) Properly-maintained office building with proper lighting ventilation, ample office space and adequate supply of potable water.
- (b) Well maintained office equipment, furniture and fixtures.
- (c) Adequate security and protection for employees and properties while inside office premises.

Section 2. The **MUNICIPALITY** shall endeavor to establish a **MANDATORY MEDICAL AND DENTAL CHECK-UP AND A COMPREHENSIVE HEALTH CARE PROGRAM** for the Municipal Officials and Employees, pursuant to Administrative Order No. 402- (Establishment of a Medical Check-Up Program for Government Personnel), which shall extend to the qualified employee's immediate dependents. The health care program shall include an annual mandatory medical and dental check-up, hospitalization and other medical expenses.

Section 3. In pursuance and in furtherance of the immediately preceding section, the **MUNICIPALITY** shall provide the funds for Supplemental Health Care Insurance **per covered official and employee per Calendar Year** to cover the cost of the medical and dental check-up of officials and the rank-in-file employees.

Section 4. **HAZARD PAY.** The **MUNICIPALITY** shall provide hazard pay to its employees, subject to Sec 311 of the Government Auditing and Accounting Manual (Annex "B1" and Sec. 21 of the Magna carta of Public Health Workers (Annex "B2"). The positions shall be identified by the parties in the implementation of this agreement. Funds for this purpose shall be subject to the issuance of certification from the Secretary of the Department of Health (DOH).

Section 5. The **MUNICIPALITY** shall provide lighter weight in terms of exertion of work assignment for pregnant women employees, and/or for employee who has undergone a major operation during the 1<sup>st</sup> month of commence to work provided he/she been declared physically fit for work by the attending physician of the employee concerned.

Section 6. The **MUNICIPALITY** shall extend to the **UNION** the use of the office equipment and facilities, transportation and communication facilities such as Telephone, Bulletin Board, Computer, fax Machine and Reproduction Machine, for purposes related to the Union's official functions and duties.

Section 7. In addition to the foregoing section, the **MUNICIPALITY** shall provide its employees:

- a) An adequate supply of safe drinking water by authorizing the procurement of mineral water for the consumption of LGU personnel chargeable against their respective department's financial allocation.
- b) A separate, regularly cleaned and hygienic comfort room for men and women'
- c) Free annual Physical examination by the Municipal Health Office except those provided in the Ordinance; and
- d) Ensure proper waste disposal

Section 8. The **MUNICIPALITY** shall authorize the display of the **UNION** bulletin board in its designated area.

Section 9. So far as allowable, the **MUNICIPALITY** shall make available its vehicles with driver for riding/transport employees in case of calamities and other emergencies.

Section 10. The **MUNICIPALITY** shall continue to provide safety devices and proper outfit like masks, gloves, raincoats, boots, hard hat and other materials for the safety of those employees, whose nature of work requires exposure to the adverse and detrimental environmental condition.

#### ARTICLE VIII

#### **WELFARE AND BENEFITS, LEAVE PRIVILEGES AND INCENTIVE AWARDS**

**Section 1.** (a.) the **MUNICIPALITY**, in accordance with prevailing Budget Circulars, Accounting and Auditing rules, continue to grant employees benefits, be it in cash or in kind, without need of position paper, of the following:

- |      |                              |          |
|------|------------------------------|----------|
| (1.) | Uniform Allowance            | January  |
| (2.) | Mid-year Bonus               | May      |
| (3.) | Productivity Incentive Bonus | March    |
| (4.) | Year-end Bonus & Cash Gift   | November |
| (5.) | CNA Incentive                | December |

- (6) The release of Extra Cash Gift and other benefits shall be in accordance with issuances and other guidelines provided by the Department of Budget and Management and other authorities.

Section 1.(b). The **MUNICIPALITY** shall provide sufficient funds for **EMPLOYEES' MONETIZATION OF ACCRUED LEAVE CREDITS.**

Section 2. The **MUNICIPALITY** shall provide its employees the Special Leave Privileges (SPL), which are non-cumulative and shall not be charged/deducted from the employee's accumulated leave credits, as provided for in the CSC rules and regulations.

Section 3. The **MUNICIPALITY** shall allow flexible working hours, when the nature of the work and exigency of the service requires, in consonance with Civil Service Rules and Regulations.

Section 4. The **MUNICIPALITY** in coordination with the **UNION** shall establish its own Recognition and Incentives Award Program (as provided for in the CSC rules and regulations).

Section 5. In addition to the provisions of the immediately preceding section, the **MUNICIPALITY** shall provide service plaque and/or ring in recognition of its employee's long and fruitful services as follows:

**1. Loyalty Incentive/Anniversary Bonus**

Number of Years of Service	Award/Incentive
Upon reaching 15 years of service	Plaque
For every 5 <sup>th</sup> year thereafter	Plaque

**2. Service Recognition Upon Retirement**

Number of Years of Service	Award/Incentive
10 years to less than 15 years	Plaque + Silver Ring worth P15,000.00
15 years to less than 20 years	Plaque + 14k Gold Ring worth P20,000.00
20 years to less than 30 years	Plaque + 18k Gold Ring worth P25,000.00
30 years and above	Plaque + 24k Gold Ring worth P35,000.00

**3. Service Recognition for Municipal Officials who has served for at least three (3) consecutive terms (Ordinance No. 2012-12)**

Number of Years of Service	Award/Incentive
Mayor	Plaque + 24k Gold Ring worth P35,000.00
Vice-Mayor	Plaque + 18k Gold Ring worth P25,000.00
SB Members	Plaque + 18k Gold Ring worth P25,000.00
Ex-Officio Members	Plaque + 18k Gold Ring worth P25,000.00

4. P10,000.00 Cash Gift  
Retiring employees who have rendered at least Fifteen (15) years of satisfactory government service.

5. The municipality shall allocate funds for this purpose.

The **MUNICIPALITY** may allow the grant of Rehabilitation Privilege for a maximum of six (6) months for wounds and/or injuries while in the performance of official duties pursuant to the guidelines promulgated in the CSC-DBM joint Circular # 1, series of 2006 and other subsequent issuances.

Section 7. **All Municipal Employees** who have transactions with other government offices such as but not limited to GSIS, PAG-IBIG, DFA, LTO, NSO, NBI,

*[Handwritten signatures and initials are present at the bottom of the page, including a large signature on the left and several smaller ones on the right.]*



PHILHEALTH, LAND BANK, DBP, DA-BFAR, Court of Justice, Local Government Units, and Ombudsman shall be considered on official time and shall be subjected to the approval of pass slip.

Section 8. The **MUNICIPALITY** shall provide a risk/calamity fund for all the employees to be given to them whenever they become victims of calamity or disaster, in accordance with the guidelines provided under Ordinance No. 2020-02 or an Ordinance amending the guidelines in availing the AICS program of the municipality which provides for the calamity financial assistance.

Section 9. The **MUNICIPALITY** shall grant ten (10) days UNION TIME OFF every year to the unions' Advisory Council, Executive Officers and members for the purpose of attending general assemblies and meeting, activities and conferences called by any government agency or other organization/institution. Availment therefore is, however, subject to the usual notification requirements and the exigency of the service. This privilege is non-cumulative and non-commutative.

Section 10. The **MUNICIPALITY** shall endeavor to establish a **Mortuary/Death Benefit Assistance Program** which shall extend funeral and burial assistance to a deceased municipal official or employee in the amount of Fifty Thousand Pesos (Php 50,000.00) subject to the passage by the Sangguniang Bayan of an enabling ordinance granting the benefit/assistance provided herein.

Section 11. The **MUNICIPALITY** shall endeavour to **IMPLEMENT THE PROVISIONS OF MUNICIPAL ORDINANCE NO. 2016-01 granting monthly rice allowance** to the officials and employees of this municipality as approved by the Sangguniang Panlalawigan.

#### ARTICLE IX

#### UNION MATTERS, FEES AND DUTIES

Section 1. The **UNION** shall enjoy the privilege of using the municipal hall and other municipal facilities for union meetings with advance notice of three (3) days subject to its availability.

Section 2. The **UNION** shall endeavor to safeguard and observe due care in the use of the facilities that may be provided by the **MUNICIPALITY**.

Section 3. The **MUNICIPALITY** recognizes union-related activities arising from invitations at the provincial/regional/national level of duly recognized accredited public sector unions by the Civil Service Commission. In relation thereto, the **MUNICIPALITY** shall provide full support in the participation of union officers and/or members and shall allow official travel subject to existing rules and regulations on the matter.

Section 4. The **MUNICIPALITY** shall allow the UNION Officers to attend to monthly regular meeting provided schedules of said meeting are given in advance to the respective department heads and their absence will not hamper or prejudice the delivery of public services.

Section 5. The **MUNICIPALITY** shall allow the UNION to undertake certain projects or activities which the latter deems beneficial to its members.

Section 6. The **UNION** shall act as vigilant agent of effective, efficient, honest and courteous public service, and at all times be accountable to the people, serve them with utmost responsibility, integrity, loyalty, act with patriotism and justice, and lead modest lives.

Section 7. The **MUNICIPALITY** thru the Office of the Municipal Accountant shall cause an automatic deduction from the payroll of employees for dues and to non-union members 2.5 % of the total cost benefits derived from the CNA as agency fee pursuant to PSLMC Res. No. 1 s. 1993.

Provided that, Municipal Officials and Department Head employees shall not be compelled but they may voluntarily pay agency fees considering that said employees are the alter ego and representatives of the Municipality.

Provided finally, that no rank-and-file employee who is designated, or occupying or actually performing Department Head functions shall not be allowed to run as Union Officer on account of Conflict of Interest considering that said employees are alter egos of the management and thus, they represent the interest of the management. Department Head positions shall refer to those indicated as such under Ordinance No. 99-12 or the Organizational and Staffing Structure of the municipality as amended by subsequent Ordinances creating Departments/Offices with corresponding department head positions.

Section 8. All collections made under Section 7 shall be remitted to UNION Treasurer within ten (10) working days from the collection thereof.

Section 9. When a Union member is designated to a position which has been declared primarily confidential or policy-determining by the Civil Service Commission, the Union membership is suspended during the period of the employees' designation to said primarily confidential or policy-determining position.

Section 10. Grant a period of one (1) day free from regular work to member of the second party to participate in its General Assembly.

## ARTICLE X

### PERSONNEL RIGHTS AND REPRESENTATION

Section 1. Whenever the **MUNICIPALITY** against an employee files a complaint, the following shall be applicable:

- a) No employee will be forced to sign self-incriminating statements;
- b) In the conduct and resolution of complaints, the principles of due process and fair play shall always be observed;

- c) Anonymous complaints shall not be entertained, except when they contain data/information sufficient to warrant an investigation thereof.

Section 2. The **MUNICIPALITY** shall provide full legal assistance and/or counsel to an employee in any of the following situations:

1. If an employee is sued by a third party in administrative and or criminal case in connection with the performance of his/her official duties and responsibilities;
2. If an employee is subpoenaed/summoned to testify as witness for the **MUNICIPALITY** before any court, tribunal or body exercising quasi-judicial functions;
3. Attendance in such proceedings shall be considered on official time;
4. subject to professional ethics, the lawyer of the **MUNICIPALITY** may be consulted by the employee for legal advice and counselling free of charge;
5. **Cash assistance** shall only be granted upon dismissal of the case resulting from decision in favour of the employee.

Section 3. The **MUNICIPALITY** shall ensure that in all administrative investigations, due process shall be observed.

## ARTICLE XI

### GRIEVANCE MACHINERY AND DISPUTE SETTLEMENT

Section 1. In consonance with **CSC MC No. 02 s. 2001**, **GRIEVANCE MACHINERY** is hereby created as an effective mechanism to settle dispute arising out of employer-employee relation so as to create an atmosphere conducive to harmonious relationship and improved employee's morale within the **MUNICIPALITY**.

Section 2. The **MUNICIPALITY** shall take steps toward the creation of an atmosphere conducive to good supervisor-employee relations and the improvement of employee's morale.

Section 3. The employees shall have the right to present their complaints and grievances to management and shall be resolved as expeditiously as possible in the interest of the municipal government and the employees.

Section 4. The objectives of the Grievance Machinery is to help promote labor-management peace and better labor-management relations thereby fostering industrial harmony and productivity, and or specifically;

- (a) To establish and orderly method for handling disputes
- (b) To settle disputes at the lowest possible level of the organization
- (c) To prevent discontentment and disenchantment between the employees and officials

- (d) To settle disputes in accordance with any contract of agreement (CNA) signed by the **MUNICIPALITY** and the **UNION** within the terms of the agreement
- (e) To enable the **UNION** to participate in resolving the complaints as well as grievances of the employees; and
- (f) To allow the parties to appeal from the results of the grievances negotiation step by step until a final binding and executory decision is reached.

Section 5. Definition of Terms

- (a) **Complaint** – means an employee expressed (written or spoken) feelings of dissatisfaction with some aspects of his working conditions, relationships or status, which are outside his control.
- (b) **Grievance** – refers to a complaint in writing, which has in the first instance and the employee's opinion, been ignored, overridden or dropped without due consideration.

Section 6. The Grievance procedure shall be applied when the discontent or dissatisfaction arises from the day to day working relationships between and among officials and employees and in the case of a recognized negotiating unit (UNION) between the unit and management.

Section 7. Complaints and grievances may refer to any of the following:

(a) Between and among individual employees and supervisors/management:

- Economic issues-policies, practices and procedures on economic issues such as financial and other terms and conditions of employment fixed by Law.
- Non-economic issues – policies, practices and procedures which affect employees from recruitment to promotion, detail, transfer, retirement, termination, lay-off, etc.
- Physical working conditions:
  - Interpersonal and inter-organizational relationships and linkages;
  - Arbitrary exercise of discretion and/or management prerogatives.

(b) Between the MUNICIPALITY and the UNION:

- Economic issues and other economic packages fixed by law;
- Political Issues: Recognition and coverage of **UNION**, Assessment and check-off, violation of provisions and/or policies on self- organization;

*[Handwritten signatures and scribbles are present at the bottom of the page, including a large signature on the right and several smaller ones below.]*

- Violation of voluntary agreements reached between **UNION** and **MUNICIPALITY**.
- Any and all matters giving rise to employee satisfaction.

Section 8. The procedures for seeking redress of complaints and grievances shall be as follows:

(a) For individual employee or a union member but who would like to present his complaints and grievances thru his own initiative;

1. **Oral discussion** – a complaint shall present orally his complaints to his immediate supervisor who shall, within three (3) working days from the date of presentation, inform the employees orally of his decision.
2. Grievance in writing

(i) If the employee is not satisfied with the oral decision, he may submit his grievances in writing within five (5) working days from receipt of the oral decision of his immediate supervisor to the next higher supervisor, who shall within five (5) working days from receipt thereof inform the employee in writing through the immediate supervisor of his decision. Provided, however, that where the object of the grievance is the immediate supervisor, the complainant may bring the grievance to the next higher supervisor who shall take a proper action within five (5) working days from receipt of the complaint.

(ii) The complainant is not satisfied with the decision of the higher supervisor, he may appeal his grievance to the Grievance Committee within five (5) working days from receipt of the decision, through the higher supervisor. The higher supervisor shall make necessary comments and forward the grievance within five (5) working days to the Grievance Committee, who shall, within ten (10) working days from receipt of the grievance, conduct an investigation and hearing. The Grievance Committee shall furnish the complainant with a copy of its decision within five (5) working days after the investigation and hearing, thru the higher supervisor and immediate supervisor. PROVIDED HOWEVER, that where the object of the complaint is the higher supervisor, the complainant may bring his grievance to the Grievance Committee, composed of the following:

- (a) The Local Chief Executive shall act as Chairperson or highest official responsible for Human Resource Management
- (b) Representative of the Local Chief Executive
- (c) Two Department Heads or their equivalent positions chosen from among themselves.

The bottom of the page contains several handwritten signatures and scribbles. A large, stylized signature is on the left. In the center, there is a long horizontal line with a checkmark above it. To the right, there are several more signatures, some of which are circled or crossed out. The signatures appear to be in various colors and styles, including blue and black ink.

- (d) Two rank-and-file representatives from accredited or recognized employee unions; first level representatives shall participate in the resolution of the grievance of first level employees while the second level representative shall participate in the resolution of the grievance of second level employees
- (iii) If the complainant is not satisfied with the decision of the Grievance Committee, he may elevate the grievance to the top management within five (5) working days from receipt of the decision, which shall make the decision within ten (10) working days after the receipt of the grievance. PROVIDED HOWEVER, that where the object of the complaint is the top management, the management may bring his grievance directly to the Civil Service Commission.
- (iv) If the complainant is not satisfied with the decision of the management, he or she may appeal or elevate his or her grievance to the Commission. The Commission within ten (10) working days from receipt of such decision.
- (v) The aggrieved party may file a petition for reconsideration in the commission within five (5) working days from receipt of the decision.
- (vi) The Commission's decision is final, binding and executory unless appeal from said decision, is brought to the proper courts.
- (vii) Appeal to the Courts by ether party shall be in accordance with the Rule of Court.
- (viii) For employee who would like to present his case through the Recognized Negotiating Unit (UNION)
- a. **Oral Discussion** - A complainant shall present orally his complaints in the instance to his immediate supervisor through the Union's representative who shall within three (3) working days from the date of presentation, inform the employee orally of his decision through the UNIONS representative.

Section 9. The complainant shall fill up the grievance from which shall provide the following information:

- (a) Name of complainant  
 (b) Position  
 (c) Designation (if needed)  
 (d) Present section or office of assignment  
 (e) Immediate Supervisor  
 (f) Present Department or unit of Assignment  
 (g) Higher Supervisor  
 (h) Nature of grievance (in brief)  
 (i) Adjustment desired

- (j) Signature of complainant
- (k) Signature of UNION official/representative (if applicable)
- (l) Date of filing from the lowest level in the agency

Section 10. Unless appealed, the decision of the concerned authorities shall take effect immediately upon receipt of the decision by all the parties involved.

Section 11. All records involving complaints and grievance shall be kept CONFIDENTIAL by the Human Resource Management Officer, and by the Secretary of the UNION.

Section 12. All provisions herein shall conform to the CSC rules and regulations.

Section 13. The parties shall within ten (10) days from the effectivity of this Agreement constitute the Grievance Committee, and shall formulate its own rules governing investigation and decision of cases.

## ARTICLE XII

### IMPLEMENTING AND MONITORING SCHEME

Section 1. UNION-MANAGEMENT MONITORING COMMITTEE. For purposes of maintaining continuous lines of communication, consultation and dialogue between the MUNICIPALITY and the TAME, a Union-Management Monitoring Committee (UMMC) shall be created at the System-level to be composed of three (3) representatives from each party.

Section 2. The following shall be the functions and responsibilities of the monitoring committee.

- a. Convene regularly every six (6) months or as the need arises at such place and time that may be proposed and agreed upon by the parties.
- b. Monitor and resolve any controversy arising from the interpretation and enforcement of this Agreement.
- c. Prioritize the implementation of the provisions of this Agreement upon approval by the parties.
- d. Discuss and resolve any policy changes on matters pertaining to/affecting the terms and conditions of employment, and
- e. Recommend appropriate courses of actions to higher authority.

ARTICLE XIII

**PROVISIONS ON COST-CUTTING MEASURES AND SYSTEMS IMPROVEMENT**

Section 1. In consonance with Sec.4 Article III hereof both the MUNICIPALITY and the UNION shall jointly endeavour in effecting economy measures and enhancing highest level of efficiency and productivity.

Section 2. Parties hereby adopt the following cost-cutting measures and system improvement.

**COST-CUTTING MEASURES:**

- 1.) Maximum utilization of Manpower – avoid filling- up unnecessary vacant funded positions.
- 2.) Travels of Municipal Officials and employees which are not beneficial to their office work should be discouraged.
- 3.) Unnecessary use of office equipment such as computers, air-con and vehicles to reduce the maintenance cost.

**SYSTEM IMPROVEMENT**

- 1.) Strict observance and enforcement of the office policy on punctuality and efficiency of personnel.
- 2.) Minimize overtime services and eliminate/reduce the cost of
  - i. Labor
  - ii. Power and Water
  - iii. Supplies and Materials
- 3.) Office Supplies should be properly managed and maximize to its fullest usage and recycle if possible.
- 4.) Improvement of system and intensification of revenue collection progress report of concerned Personnel.

ARTICLE XIV

**CNA INCENTIVE**

Section 1. **Grant of CNA Incentive.** As a gesture of goodwill and benevolence, and subject to realization of savings and pursuant to DBM Circular No. 2006-1, as amended by DBM Circular No. 2011-5, a CNA Incentive for each year while this agreement is effective shall be granted to each official and employees who have rendered for at least six (6) consecutive months and who are still in the LGU as of October 31 at the time such incentive is being given as allowed by law.

The bottom of the page contains several handwritten signatures and initials in black ink. On the left, there are two distinct signatures. In the center, there is a long, sweeping horizontal line that spans across the page, with some smaller marks below it. On the right side, there are several more signatures, some of which are more stylized and circular. The overall appearance is that of a formal document with multiple parties' signatures.



ARTICLE XV

**INTERPRETATION/CONSTRUCTION**

Section 1. In case of doubt in the interpretation of the provisions of this Collective Negotiation Agreement, it is presumed that the parties intended right, equity and social justice to prevail.

Section 2. The Provisions of this Collective Negotiation Agreement shall be liberally construed to promote the object of the worker's protection, promote and guarantee their welfare to enable them to pursue and protect, within the democratic framework, their legitimate and collective interests and aspirations through lawful and peaceful means, and to assist the parties in obtaining harmonious relationship and solidarity among employees to become an active partner with the management in the pursuit of effective and efficient governance as well as industrial peace.

Section 3. In case of disputes arising from the interpretation and enforcement of this Agreement, the same shall be resolved in accordance with E.O.180 and other pertinent laws, rules and regulations.

ARTICLE XVI

**ENTIRETY AND AMENDMENT CLAUSE**

Section 1. The parties hereby agree that the terms and conditions contained herein constitute the entire Agreement between the MUNICIPALITY and the UNION and supersede all previous communications, representations or agreements, either verbal or written, in so far as they are contrary or repugnant to such terms and conditions.

Section 2. If during the effectivity of this Agreement, certain improvements are found to be appropriate and beneficial to officials and employees, amendments shall be introduced subject to the agreement of both parties. No amendments shall be valid unless reduced into writing and signed by both parties.

ARTICLE XVII

**SEPARABILITY CLAUSE**

Section 1. In the event that any provision of this Agreement is declared invalid by competent court or authority, the remaining provisions to which such declaration does not pertain shall continue to be valid and in full force and effect.

The bottom of the page is filled with various handwritten signatures and scribbles. A prominent signature on the left side appears to be 'P. Garcia'. In the center, there is a signature that looks like 'M. M. M.'. To the right, there are several other signatures, including one that looks like 'J. S. S.'. There are also some illegible scribbles and initials scattered across the bottom section.

**ARTICLE XVIII  
EFFECTIVITY**

Section 1. this **COLLECTIVE NEGOTIATION AGREEMENT** shall take effect upon signing hereof, and shall be enforced for a period of **three (3) years**,

**PROVIDED HOWEVER** that if no **COLLECTIVE NEGOTIATION AGREEMENT** shall be concluded after the expiration of the three-year (3) period, this Agreement shall to be in full force and effect. A grace period of two (2) months after the date of expiration stipulated herein shall be observed by both parties upon which to enter into a new agreement or re-issue this Agreement by giving a new period, all provisions hereof are deemed re-enacted. Provided, further that these provisions with monetary considerations are subject to the availability of funds.

Section 2. In the event that any of the provisions of this **Collective Negotiation Agreement (CNA)** shall be declared invalid by any competent court or authority, or amended by national legislation, the remaining provisions shall continue to be valid and binding between the parties hereof.

**IN WITNESS WHEREOF**, the parties hereunto affixed their signatures this 7th day of January 2022 at the Oriental Leyte Hotel, Palo, Leyte.

MUNICIPAL GOVERNMENT  
OF TANAUAN, LEYTE

TANAUAN ASSOCIATION OF  
MUNICIPALEMPLOYEES


BY:


BY:

  
**HON. PELAGIO R. TECSON, JR.**  
Municipal Mayor


  
**DEMETRIO B. BOCO**  
TAME President

Signed in the presence of:

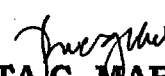
  
**RONALD E. FLORES, M.D. DPPS, MMHoA**  
Municipal Vice Mayor

  
**MARK L. VILLERO**  
TAME Vice President

  
**RESPLITUTA C. CAVITE**  
Municipal Treasurer

  
**RAIDA P. BARANDA**  
TAME Treasurer

  
**MAR P. VILLEGAS**  
Municipal Accountant

  
**TITA C. MARGALLO**  
TAME Secretary

**ENGR. NICEFORO S. LIBERATO**  
Municipal Agriculturist

**GLENDA R. MODESTO**  
TAME Advisory Council

**CHARITO P. MARTIJA**  
OIC-Municipal Budget Officer

**CESAR M. GARCIA**  
TAME Member

**REGILDA M. DE LA CRUZ**  
OIC-MPDO

**SUSANA O. MIRANDA**  
TAME Member

**MARINA T. TOLIBAS**  
MSWDO

**VINCENT FRANCIS A. SALVAÑA**  
Municipal Civil Registrar

**ENGR. RAUL S. SOLIVA**  
Municipal Engineer

**DR. ARLENE V. SANTO**  
Municipal Health Officer

**RICARDO ALEJO N. MAZO**  
MDRRMO

**ENGR. TERESITA P. SALAS, R.E.A.**  
Municipal Assessor

**ENGR. LUZ M. MADERAZO**  
Market Supervisor III  
Head, General Services

**SUSCRIBED AND SWORN** to before me this 7<sup>th</sup> day of January 2022, Affiants **HON. PELAGIO R. TECSON, JR.** and **DEMETRIO B. BOCO**, exhibiting before me their Passport No. and Residence Certificate No. P3314216B issued at Tacloban, City, on September 23, 2019, and Residence Certificate No. 09569877 issued at Tanauan, Leyte on April 22, 2022.

Doc. No. 401  
Page No. 2  
Book No. XII  
Series 2022

**ATTY. ISAGANI S. ESPADA**  
NOTARY PUBLIC  
Tanauan, Leyte  
UNTIL DECEMBER 31, 2022  
NOT. COM. NO. 2021-01-20  
ROLL OF ATTORNEYS NO. 41391  
IBP NO. 167604; 02-04-22  
PTR NO. 6024142; 01-03-22

*[Handwritten signatures and initials]*

**REPUBLIC OF THE PHILIPPINES**  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**AND**  
**CIVIL SERVICE COMMISSION**  
**MANILA**  
 Registration Certificate Number 138

KNOW ALL MEN BY THESE PRESENTS

BY VIRTUE of the provisions of Executive Order No. 180 the

TANAUAN ASSOCIATION OF MUNICIPAL EMPLOYERS (TAME)

MUNICIPAL HALL, TANAUAN, LEYTE

PLACE OF OPERATION: MUNICIPAL GOVERNMENT, MUNICIPALITY OF TANAUAN

PROVINCE OF LEYTE

has this day been registered as a legitimate labor organization of government employees in the Philippines, to wit: the TANAUAN ASSOCIATION OF MUNICIPAL EMPLOYERS (TAME).  
 Therein to all its representatives for purposes of negotiations and settling disputes and relations with its employers.  
 appropriate branches, subdivisions, instrumentalities and agencies of the Government, including government-owned or controlled corporations, and  
 original charters and the right to promote the moral, social and economic well-being of its members, subject to the provisions of existing laws and  
 regulations relating to labor organizations and employees in the Civil Service.

This Certificate of Registration may be cancelled automatically or after due notice and hearing, for cause, as provided by law.

IN WITNESS WHEREOF, we have hereunto affixed our signatures, with the seal of the Bureau of Labor Relations at Manila, Philippines

this 13th day of APRIL 1958, nineteen hundred and fifty-eight.

RECOMMENDING APPROVAL  
 FREDITA BATHIA-VERASCO  
 Office-in-Charge  
 Bureau of Labor Relations



APPROVED:  
 NIGVUS R. CONROR  
 Secretary of Labor and Employment  
 GABRIELA A. STO. TORRES  
 Chairman of Civil Service Commission

# CERTIFICATE OF REGISTRATION

State of Nevada, Department of Industrial Relations

## No. 075

This is to certify that the Nevada Regulations Commission has approved the application of the State of Nevada, Department of Industrial Relations, for the registration of the following organization as a labor organization under the provisions of the Nevada Labor Relations Act, Chapter 61, NRS, as amended, by and for the

### TUNAU ASSOCIATION OF MUNICIPAL EMPLOYEES STATE

State of Nevada

### TUNAU MUNICIPAL GOVERNMENT

County of Washoe

having complied with the prescribed requirements of the Nevada Labor Relations Act, Chapter 61, NRS, as amended, and the Commission has determined that the organization is eligible for registration under the provisions of the Nevada Labor Relations Act, Chapter 61, NRS, as amended, effective January 1, 1959.

Witness my hand and the seal of the Department of Industrial Relations at Carson City, Nevada, this 15th day of July, 1959.

FRANCIS D. TROTT  
Chairman

*[Signature]*  
ROBERT S. WILKINSON  
Secretary

*[Signature]*  
N. S. ...  
Secretary

*[Signature]*  
ALAN P. LESBRIA  
Director IV  
Personnel Relations Office

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-oOo-  
SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

PRESENT :

HON. QUINTIN T. OCTA, JR., D.M.D.	OIC Vice-Mayor/temporary Presiding
HON. MAE JANE ANGELIE M. MORABE – BORAIS	Sangguniang Bayan Member
HON. ATTY. ISAGANI S. ESPADA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. EFREN C. MERILO	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

ABSENT :

HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)	Municipal Vice - Mayor
HON. JAN ELMER V. MAGDALAGA (official travel)	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO (official travel)	-do-
HON. PAUL EMMANUEL R. CINCO (official travel)	-do-
HON. JOSIE M. CREER (official travel)	-do-

RESOLUTION NO. 2024 – 427

Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais

A RESOLUTION APPROVING AND ADOPTING MDC RESOLUTION NO. 20 SERIES OF 2024( *Proposed programs, projects, activities for abandonment and declaration as savings of the budgetary allocation thereof*).

WHEREAS, presented for consideration at the August Body, for the Review, Approval and Adoption of MDC Resolution No. 20 Series of 2024(Proposed programs, projects, activities for abandonment and declaration as savings of the budgetary allocation thereof);

WHEREAS, acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to Approve and Adopt, MDC Resolution No. 20 Series of 2024(Proposed programs, projects, activities for abandonment and declaration as savings of the budgetary allocation thereof);

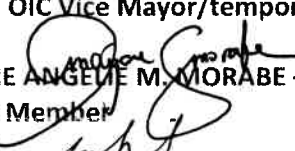
WHEREFORE, premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:

RESOLVED, AS IT IS HEREBY RESOLVED TO APPROVE AND ADOPT, AS IT IS HEREBY APPROVED AND ADOPTED, MDC RESOLUTION NO. 20 SERIES OF 2024(Proposed programs, projects, activities for abandonment and declaration as savings of the budgetary allocation thereof).

UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.

ATTESTED:

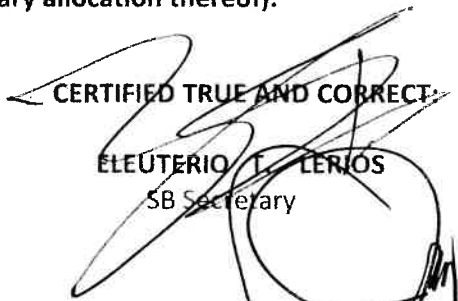
  
HON. QUINTIN T. OCTA, JR., D.M.D  
OIC Vice Mayor/temporary Presiding


  
HON. MAE JANE ANGELIE M. MORABE – BORAIS  
SB Member

  
HON. CHERRY ANNE T. FIEL  
SB Member

  
HON. KYLE C. MESIAS  
SB Member/SK Fed. Pres.

CERTIFIED TRUE AND CORRECT:

  
ELEUTERIO T. LARIOS  
SB Secretary

  
HON. ATTY. ISAGANI S. ESPADA  
SB Member

  
HON. EFREN C. MERILO  
SB Member/Liga President

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-o0o-  
SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

PRESENT :

HON. QUINTIN T. OCTA, JR., D.M.D.	OIC Vice-Mayor/temporary Presiding
HON. MAE JANE ANGELIE M. MORABE – BORAIS	Sangguniang Bayan Member
HON. ATTY. ISAGANI S. ESPADA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. EFREN C. MERILO	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

ABSENT :

HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)	Municipal Vice - Mayor
HON. JAN ELMER V. MAGDALAGA (official travel)	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO (official travel)	-do-
HON. PAUL EMMANUEL R. CINCO (official travel)	-do-
HON. JOSIE M. CREER (official travel)	-do-

**RESOLUTION NO. 2024 – 428**

*Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais*

**A RESOLUTION APPROVING AND ADOPTING MDC RESOLUTION NO. 21 SERIES OF 2024( Proposed Supplemental Investment Program No. 04);**

**WHEREAS**, presented for consideration at the August Body, for the Review, Approval and Adoption of MDC Resolution No. 21 Series of 2024 (Proposed Supplemental Investment Program No. 04);


**WHEREAS**, acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to Approve and Adopt, MDC Resolution No. 21 Series of 2024( ( Proposed Supplemental Investment Program No. 04);

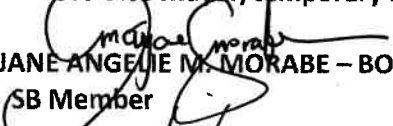
**WHEREFORE**, premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:

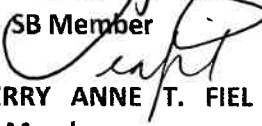
**RESOLVED, AS IT IS HEREBY RESOLVED TO APPROVE AND ADOPT, AS IT IS HEREBY APPROVED AND ADOPTED, MDC RESOLUTION NO. 21 SERIES OF 2024(Proposed Supplemental Investment Program No. 04).**

**UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.**

ATTESTED:


  
HON. QUINTIN T. OCTA, JR., D.M.D.  
OIC Vice Mayor/temporary Presiding


  
HON. MAE JANE ANGELIE M. MORABE – BORAIS  
SB Member

  
HON. CHERRY ANNE T. FIEL  
SB Member

CERTIFIED TRUE AND CORRECT:

  
ELEUTERIO T. LERIOS  
SB Secretary

  
HON. ATTY. ISAGANI S. ESPADA  
SB Member

  
HON. EFREN C. MERILO  
SB Member/Liga President

  
HON. KYLE C. MESIAS  
SB Member/SK Fed. Pres.

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-o0o-  
SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

PRESENT :

HON. QUINTIN T. OCTA, JR., D.M.D.	OIC Vice-Mayor/temporary Presiding
HON. MAE JANE ANGELIE M. MORABE -- BORAIS	Sangguniang Bayan Member
HON. ATTY. ISAGANI S. ESPADA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. EFREN C. MERILO	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

ABSENT :

HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)	Municipal Vice - Mayor
HON. JAN ELMER V. MAGDALAGA (official travel)	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO (official travel)	-do-
HON. PAUL EMMANUEL R. CINCO (official travel)	-do-
HON. JOSIE M. CREER (official travel)	-do-

**RESOLUTION NO. 2024 – 429**

*Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais*

**A RESOLUTION APPROVING AND ADOPTING MDC RESOLUTION NO. 22 SERIES OF 2024(Proposed Supplemental Budget No. 04, series of 2024).**

**WHEREAS**, presented for consideration at the August Body, for the Review, Approval and Adoption of MDC Resolution No. 22 Series of 2024 ( Proposed Supplemental Budget No. 04, series of 2024);

**WHEREAS**, acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to Approve and Adopt, MDC Resolution No. 22 Series of 2024(Proposed Supplemental Budget No. 04, series of 2024);

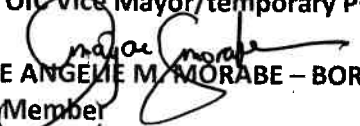
**WHEREFORE**, premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:

**RESOLVED, AS IT IS HEREBY RESOLVED TO APPROVE AND ADOPT, AS IT IS HEREBY APPROVED AND ADOPTED, MDC RESOLUTION NO. 22 SERIES OF 2024(Proposed Supplemental Budget No. 04, series of 2024).**

**UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.**

ATTESTED:

  
HON. QUINTIN T. OCTA, JR., D.M.D  
OIC Vice Mayor/temporary Presiding

  
HON. MAE JANE ANGELIE M. MORABE -- BORAIS  
SB Member

  
HON. CHERRY ANNE T. FIEL  
SB Member

  
HON. KYLE C. MESIAS  
SB Member/ SK Fed. Pres.

CERTIFIED TRUE AND CORRECT:

  
ELEUTERIO T. LARIOS  
SB Secretary

  
HON. ATTY. ISAGANI S. ESPADA  
SB Member

  
HON. EFREN C. MERILO  
SB Member, Liga President



Republic of the Philippines  
Province of Leyte  
TANAUAN  
-o0o-  
SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 119<sup>th</sup> REGULAR SESSION OF THE 16<sup>th</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE, HELD ON NOVEMBER 25, 2024, AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

PRESENT :

HON. QUINTIN T. OCTA, JR., D.M.D.	OIC Vice-Mayor/temporary Presiding
HON. MAE JANE ANGELIE M. MORABE – BORAIS	Sangguniang Bayan Member
HON. ATTY. ISAGANI S. ESPADA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. EFREN C. MERILO	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

ABSENT :

HON ARCHIE LAWRENCE R. KAPUNAN (OIC Mayor)	Municipal Vice - Mayor
HON. JAN ELMER V. MAGDALAGA (official travel)	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO (official travel)	-do-
HON. PAUL EMMANUEL R. CINCO (official travel)	-do-
HON. JOSIE M. CREER (official travel)	-do-

RESOLUTION NO. 2024 – 426

*Sponsored by : Hon. Mae Jane Angelie M. Morabe - Borais*

**A RESOLUTION APPROVING AND ADOPTING MDC RESOLUTION NO. 23 SERIES OF 2024( Municipal Disaster Risk Reduction and Management Council (MDRRMC) Resolution No. 5, series of 2024).**

**WHEREAS**, presented for consideration at the August Body, for the Review, Approval and Adoption of MDC Resolution No. 23 Series of 2024( *Municipal Disaster Risk Reduction and Management Council (MDRRMC) Resolution No. 5, series of 2024*);

**WHEREAS**, Provided the MDRRMO of Tanauan, Leyte will secure a legal document that will show that such Evacuation center and any other Evacuation Centers, which was constructed by the same contractor, has been turned – over to the Municipality of Tanauan, Leyte;


**WHEREAS**, acting on the recommendation of the Committee on Finance and the same recommendation duly adopted by the August Body to Approve and Adopt, MDC Resolution No. 23 Series of 2024( *Municipal Disaster Risk Reduction and Management Council (MDRRMC) Resolution No. 5, series of 2024*);


**WHEREFORE**, premises considered, the 16<sup>th</sup> Sangguniang Bayan of Tanauan, Leyte finding the same to be just and necessary and upon motion of the Committee chair on Finance - **Hon. Mae Jane Angelie M. Morabe - Borais**, duly seconded unanimously, be it:


**RESOLVED**, AS IT IS HEREBY RESOLVED TO APPROVE AND ADOPT, AS IT IS HEREBY APPROVED AND ADOPTED, MDC RESOLUTION NO. 23 SERIES OF 2024 (*Municipal Disaster Risk Reduction and Management Council (MDRRMC) Resolution No. 5, series of 2024*).

UNANIMOUSLY APPROVED : NOVEMBER 25, 2024.

ATTESTED:

  
HON. QUINTIN T. OCTA, JR., D.M.D  
OIC Vice Mayor/temporary Presiding

  
HON. MAE JANE ANGELIE M. MORABE – BORAIS  
SB Member

  
HON. CHERRY ANNE T. FIEL  
SB Member

CERTIFIED TRUE AND CORRECT:

  
ELEUTERIO T. TERIOS  
SB Secretary

  
HON. ATTY. ISAGANI S. ESPADA  
SB Member

  
HON. EFREN C. MERILO  
SB Member/Liga President

  
HON. KYLE C. MESIAS  
SB Member/SK Fed. Pres.



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

-000-

**MUNICIPAL DEVELOPMENT COUNCIL**

MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) HELD ON NOVEMBER 11, 2024 AT THE MUNICIPAL LOBBY, PRESIDENCIA BUILDING, TANAUAN, LEYTE

**IN ATTENDANCE:**

- |    |  |                   |
|----|--|-------------------|
| 1  | Hon. Ma. Gina E. Meriño<br>Municipal Mayor   | - MDC Chairperson |
| 2  | Hon. Rodrigo L. Almaden<br>Punong Barangay of Amanturan                                      | - Member          |
| 3  | Hon. Carlito O. Olimberio<br>Punong Barangay of Arado  | - Member          |
| 4  | Hon. Glen Carlo M. Tiolo<br>Punong Barangay of Atipolo                                       | - Member          |
| 5  | Hon. Jimmy M. Verona<br>Punong Barangay of Balud   | - Member          |
| 6  | Hon. Seriole C. Tolibas<br>Punong Barangay of Bangon   | - Member          |
| 7  | Hon. Nilda C. Redoña<br>Punong Barangay of Baras   | - Member          |
| 8  | Hon. Wilma B. Perez<br>Punong Barangay of Binolo   | - Member          |
| 9  | Hon. Reynaldo D. Musca<br>Punong Barangay of Buntay  | - Member          |
| 10 | Hon. Raquel G. Gadil<br>Punong Barangay of Cabarsan Guti                                     | - Member          |
| 11 | Hon. Ludivina V. Ladan<br>Punong Barangay of Cabuyan   | - Member          |
| 12 | Hon. Romeo S. de la Cruz<br>Punong Barangay of Cahumayhumayan                                | - Member          |
| 13 | Hon. Julian S. Modesto III<br>Punong Barangay of Calogcog                                    | - Member          |
| 14 | Hon. Rossarie Ann E. Flores<br>Punong Barangay of Camire                                     | - Member          |
| 15 | Hon. Jessie C. Molon<br>Punong Barangay of Canbalisara                                       | - Member          |
| 16 | Honorable Fred C. Nirza<br>Punong Barangay of Canramos                                       | - Member          |
| 17 | Hon. Emma M. Tolibas<br>Punong Barangay of Catigbi-an  | - Member          |
| 18 | Hon. Gerry Cauntic<br>Punong Barangay of Cogon   | - Member          |
| 19 | Hon. Floro B. Juanitez, Jr.<br>Punong Barangay of Guindag-an                                 | - Member          |
| 20 | Hon. Leonel C. Badana<br>Punong Barangay of Guingauan  | - Member          |
| 21 | Hon. Anthony T. Tuano<br>Punong Barangay of Guingauan  | - Member          |
| 22 | Hon. Argie S. Cinco<br>Punong Barangay of Lapay  | - Member          |
| 23 | Hon. Rolando P. Palo<br>Punong Barangay of Licod<br>Represented by Hon. Kagawad Mercy Durana | - Member          |
| 24 | Hon. Joel P. Logronio<br>Punong Barangay of Limbuan Dacu                                     | - Member          |

- |    |   |          |
|----|---|----------|
| 25 | Hon. Constancia C. Salarda<br>Punong Barangay of Limbuhon Guti  | - Member |
| 26 | Hon. Feliciano C. Cinco<br>Punong Barangay of Linao   | - Member |
| 27 | Hon. Zosimo M. Payuyao<br>Punong Barangay of Magay  | - Member |
| 28 | Hon. Honeylyn C. Basibas<br>Punong Barangay of Maghulod   | - Member |
| 29 | Hon. Ruel R. Tondo<br>Punong Barangay of Malaguicay   | - Member |
| 30 | Hon. RJ Frank M. Soliva<br>Punong Barangay of Mohon   | - Member |
| 31 | Hon. Jeffrey B. Dandan<br>Punong Barangay of Pago   | - Member |
| 32 | Hon. Josephine B. Angelio<br>Punong Barangay of Pasil   | - Member |
| 33 | Hon. Rommel T. Costiniano<br>Punong Barangay of Picas   | - Member |
| 34 | Hon. Marites B. Salvaña<br>Punong Barangay of Sacme   | - Member |
| 35 | Hon. Ariel A. Palabio<br>Punong Barangay of Salvador  | - Member |
| 36 | Hon. Erwin T. Morabe<br>Punong Barangay of San Roque  | - Member |
| 37 | Hon. Melchor C. Gamez<br>Punong Barangay of San Victor  | - Member |
| 38 | Hon. Romulo C. Vertudes<br>Punong Barangay of Solano  | - Member |
| 39 | Hon. Sheryl C. Espina<br>Punong Barangay of Sta. Cruz   | - Member |
| 40 | Hon. Alex C. Miralles<br>Punong Barangay of Sto. Niño   | - Member |
| 41 | Hon. Rodgie Buendia<br>Punong Barangay of Talolora  | - Member |
| 42 | Mr. Nelson W. Albao<br>President, Canramos United Marginalized Vendors Association  | - Member |
| 43 | Mr. Salvador M. Bibar<br>President, Cabuynan Swine Raisers Farmers Association  | - Member |
| 44 | Ms Grace F. Mendiola<br>President, Canramos Potters Association<br>Represented by Ms. Camilie Basco<br>Bookkeeper, Canramos Potters Association | - Member |
| 45 | Ms. Judith P. Tizon, President<br>President, Atipolo Small Coconut Farmers Association  | - Member |
| 46 | Ms. Virginia R. Estrella<br>President, Sacme Primetown Farmers Association  | - Member |
| 47 | Ms. Emerenciana D. Larios,<br>President, Cabuynan Integrated Fisherfolks Association  | - Member |
| 48 | Mr. Rolando P. Vinegas<br>President, Camire Farmers Association   | - Member |
| 49 | Ms. Zenaida A. Encina, President<br>President, Agricultural Association in Tanauan for Progress   | - Member |
| 50 | Mr. Jose L. de Veyra<br>President, Mohon Integrated Small Farmers Association   | - Member |
| 51 | Mr. Cipriano Luna<br>President, Sto. Niño Aquatic Integrated Fisherfolk Association   | - Member |
| 52 | Mr. Joel M. Yepes<br>President, Linao Integrated Farmers Association  | - Member |

**MDC MEMBERS ABSENT/NOT REPRESENTED:**

1. Hon. Ferdinand Martin G. Romualdez, Representative of the 1st District of Leyte
2. Hon. Franciso D. Villamor, Jr., Punong Barangay of Ada
3. Hon. Gervacio F. Boco, Punong Barangay of Bantagan

4. Hon. Ernesto G. Basas, Jr., Punong Barangay of Binongto-an
5. Hon. Efren C. Merilo, Punong Barangay of Bislig
6. Hon. Herlindo P. Cornejo, Punong Barangay of Cabalagnan
7. Hon. Reynan O. Leona, Punong Barangay of Cabunga-an
8. Hon. Rosario A. Abanis, Punong Barangay of Calsadahay
9. Hon. Florentino M. Panzo, Punong Barangay of Catmon
10. Hon. Arturo D. Tolibas, Jr., Punong Barangay of Hilagpad
11. Hon. Irene P. Maceda, Punong Barangay of Maribi
12. Hon. Jay Arcena, Punong Barangay of San Isidro
13. Hon. Ma. Martina L. Gimenez, Punong Barangay of San Miguel
14. Hon. Nicolas V. Arcena, Punong Barangay of Sta. Elena
15. Hon. Ernie L. Lazarte, Punong Barangay of Tugop
16. Ms. Delia V. Vertudes, President, Sta. Elena Women's Association
17. Mr. Rodrigo S. Sicoy, President, KATALWASAN Irrigators Association, inc.
18. Mr. Jose Murillo, President, Solano Integrated Farmers Association
19. Mr. Melvin D. Flores, President, Tanauan Public Market Stall Owners Association
20. Ms. Editha T. Aguipo, President, Atipolo Swine Raisers Association
21. Mr. Gerardo M. Resma, President, Casbangan Farmers Association
22. Ms. Rowena A. Gloria, President, Amanluran Diversity Farmers Association
23. Mr. Darwin P. Lazarte, President, SPARK Brotherhood
24. Mr. Efren Repolidon, President, Tanauan Motorcab Drivers and Operations Association
25. Ms. Meriam B. Suyom President, Brgy. Talolora Farmers Association
26. Mr. Efren P. Tolibas, President, Tanauan-Tolosa Swine Raisers Association
27. Ms. Evangeline Peregrino, President, Limbuan Dacu Banana Planters Association
28. Ms. Lolita Badana, President, San Isidro Vegetables Growers 'Association
29. Mr. Felicito Montaña, President, Lapay-Tugop Farmers Association
30. Mr. Ariel M. Lerios, President, Cogon Small Farmers Association

**OTHERS PRESENT:**

- |   |                               |                          |
|---|-------------------------------|--------------------------|
| 1 | Mr. Ermel Milo A. Pilola      | Municipal Budget Officer |
| 2 | Mr. Arturo B. Perez, Jr., EnP | MPDC/MDC Secretary       |
| 3 | Ms. Chezzel A. Ripalda        | SB Staff                 |
| 4 | Ms. Hayaceen V. Mendoza       | MPDO Staff               |
| 5 | Mr. Jerome S. Fabre           | MPDO Staff               |
| 6 | Ms. Rizza A. Buendia          | MPDO Staff               |
| 7 | Ms. Alice R. Señora           | MPDO Staff               |
| 8 | Ms. Clarissa Mae J. Berdan    | MPDO Staff               |
| 9 | Mr. John Earl O. Gil          | MPDO Staff               |

**I. PRELIMINARY MATTERS**

**A. Opening Prayer, Singing of the Philippine National Anthem and Tanauan Hymn**

- The activity started with an opening prayer followed by the Singing of the Philippine National Anthem and Tanauan Hymn through an audio-visual presentation.

**B. Introduction**

- After the preliminaries, EnP. Arturo B. Perez, Jr., MDC Secretary acknowledged the members of the Council present, the MDC Chairperson Hon. Hon. Ma. Gina E. Merilo, the Punong Barangays, the presidents and representatives of various Civil Society Organizations (CSOs), the Municipal Budget Officer, Mr. Ermel Milo A. Pilola, and everyone present in the meeting.

**C. Report on Attendance**

- The Secretariat reported that in attendance, there were forty (40) Punong Barangays out of fifty-four (54) Punong Barangays and eleven (11) out of twenty-six (26) Leaders of Civil Society Organizations (CSOs) as Members of the Council present. There was a sufficient number of Members of the Council present to constitute a quorum.

**D. Declaration of Quorum**

- Based on the attendance and roll call conducted, a quorum was declared by the MDC Chairperson, Hon. Ma. Gina E. Merilo, presiding.

**D. Call to Order**

- There being a quorum, the Municipal Development Council (MDC) meeting was called to order at 1:55 in the afternoon by the Honorable Presiding Officer Mayor Ma. Gina E. Merilo.

**F. Welcome Message/Presentation of Agenda**

- MDC Secretary, Mr. Perez gave the floor to the MDC Chairperson, Hon. Ma. Gina E. Merilo to deliver her opening message;

- MDC Chairperson Hon. Ma. Gina E. Merilo greeted and acknowledged the presence of the members of the council, the Punong Barangays, leaders, and representatives of various Civil Society Organizations (CSOs) of the municipality, the MPDC EnP. Arturo B. Perez, Jr., and the Municipal Budget Officer, Mr. Ermel Milo A. Pilola;



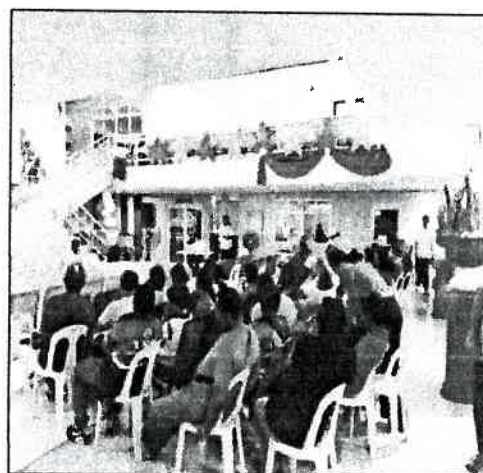
- She expressed her sincere gratitude to the Punong Barangays and Civil Society Organizations for continuously attending the MDC Meetings. She also expressed her hope that they would keep supporting all of the municipality's activities and initiatives to become a better and brighter LGU Tanauan;

- MDC Secretary, Mr. Perez, thanked the MDC Chair. With permission, he then proceeded to outline the agenda of the meeting.

**Meeting Proper:**

**PRESENTATION**

- EnP. Arturo B. Perez, Jr., MDC Secretary stated the proposals and matters for discussions as follows:
  1. Abandonment of the Programs/Projects/Activities with specific budgetary allocations under Municipal Development Fund (MDF) Continuing Appropriations
  2. Request for the declaration as savings of the balances of the implemented PPAs charged to MDF Continuing appropriations
  3. Proposed Supplemental Annual Investment Program No.04 for CY 2024
  4. Statement of funding sources for the Proposed Supplemental Budget No.04 for CY 2024
  5. Proposed Supplemental Budget No.04 for CY 2025
  6. MDRRMC Resolution No.05, 2024
  7. Other Matters



**AGENDA DISCUSSION:**

**SPECIFIC PROGRAMS/PROJECTS/ACTIVITIES (PPAs) FOR ABANDONMENT**

Identified Programs, Projects, and Activities (PPAs) for abandonment per budgetary appropriations according to the sources of funds are the following:

- a. PPAs under Capital Outlay under General Fund continuing appropriations (prior years) with a total amount of ONE MILLION SEVENTY-TWO THOUSAND PESOS (₱1,072,000.00); and
- b. PPAs under 20% Municipal Development Fund (MDF) continuing appropriations (prior years) with a total amount of EIGHT MILLION TWO HUNDRED EIGHT THOUSAND THREE HUNDRED FORTY-ONE PESOS (₱8,208,341.00)

Implementation status of the programs/projects/activities according to their budgetary allocations and source of funding:

Proposed programs, projects, and activities for abandonment under Capital Outlay continuing appropriations:

PROPOSED PROGRAMS/PROJECTS/ACTIVITIES (PPAs)	Appropriation (PHP) Annual Budget	Source of Fund	Balance of Appropriation as of Sept. 30, 2024	Status as of Sept. 30, 2024
1. Procurement and Installation of CCTVs for Municipal Hall	₱ 392,000.00	S/B # 01, CY 2021	₱ 392,000.00	Unimplemented
2. Major Repair of CCTVs	₱ 580,000.00	S/B # 05, CY 2022	₱ 580,000.00	Unimplemented
3. Procurement of Ledger Printer Card	₱ 100,000.00	S/B # 03, CY 2022	₱ 100,000.00	Unimplemented
<b>TOTAL</b>	<b>₱1,072,000.00</b>		<b>₱ 1,072,000.00</b>	

Proposed programs, projects, and activities for abandonment under Municipal Development Fund (MDF) continuing appropriations

PROPOSED PROGRAMS/PROJECTS/ACTIVITIES (PPAs)	Appropriation (PHP) Annual Budget	Source of Fund	Balance of Appropriation as of Sept. 30, 2024 Amount of Obligation	Status as of Sept. 30, 2024	REMARKS
1. Construction of 43 in. m. Drainage Canal, Solano St. to Solano Creek, Brgy. Licod	₱ 208,341.00	20% MDF CY 2022	₱ 208,341.00	Unimplemented	affected lot owner refused to give consent
2. Rehabilitation and Improvement of Meat, Fish, Fruit and Vegetable Sections, at Tanauan Public Market	₱ 4,000,000.00	S/B No. 3, CY 2022	₱ 4,000,000.00	Unimplemented	Insufficient funds
3. Additional Funds to complete the Rehabilitation and Improvement of Fruits and Vegetables Section	₱ 2,000,000.00	20% MDF CY 2023	₱ 2,000,000.00	Unimplemented	Insufficient funds
4. Construction of Water Treatment Facility, Public Market	₱ 2,000,000.00	20% MDF CY 2023	₱ 2,000,000.00	Unimplemented	Needs expertise to prepare the Plan and Design
<b>TOTAL</b>	<b>₱ 8,208,341.00</b>		<b>₱ 8,208,341.00</b>		

- Right after the discussion and since no additional inputs or concerns, the MDC Chairperson, Hon. Ma. Gina E. Merilo asked for any motion from the council for the approval of the resolution;

- Thus, on motion of the Punong Barangay of Guindag-an, Hon. Floro B. Juanitez, Jr. and duly seconded by the Punong Barangay of Limbuan Dacu, Hon. Joel P. Logronio;
- A resolution endorsing and recommending approval to the 16<sup>th</sup> Sangguniang Bayan for the abandonment and declaration as savings of the budgetary allocations of the specific programs, projects, and activities from Capital Outlay Continuing Appropriations with a total amount of One Million Seventy-Two Thousand Pesos (P1,072,000.00) and under Municipal Development Fund (MDF) Continuing Appropriations with a total amount of Eight Million Two Hundred Eight Thousand Three Hundred Forty-One Pesos (P8,208,341.00) and reverting, therefore, the total amount to unappropriated balance to be made available for re-appropriation for Supplemental Budget No.04 Calendar Year 2024;
- With no objections, the resolution was duly approved.

**SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO.04 CY 2024**

**GENERAL PUBLIC SERVICES SECTOR**

**SUPPLEMENTAL INVESTMENT PROGRAM (AIP) NO. 04 FOR CALENDAR YEAR 2024**  
By Program/Project/Activity  
LGU-TANAUAN LEYTE  
As of November 11, 2024

PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/ Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT				
		Start Date	Completion Date			Personnel Services (PS)	MOOE	Financial Expenses (FE)	Capital Outlay (CO)	TOTAL 8+9+10
(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
<b>GENERAL PUBLIC SERVICES SECTOR</b>										
Executive Governance Program	MA	Jan 2024	Dec 2024	Administrative Governance Services	S/A NO. 04 CY 2024		P 193,790.50			P 193,790.50
Auditing Services	MA	Jan 2024	Dec 2024	Auditing Services Rendered	S/A NO. 04 CY 2024		P 28,000.00			P 28,000.00
Other Personnel Benefits:	MA	November 2024		Other Personnel Benefits for qualified Municipal Officers and Employees supported and provided with funds	S/A NO. 04 CY 2024		P 1,410,000.00			P 1,410,000.00
Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04 CY 2024		P 267,000.00			P 267,000.00
Productivity Enhancement Incentive (PEI)					S/A NO. 04 CY 2024		P 290,000.00			P 290,000.00
Service Recognition Incentive (SRI)					S/A NO. 04 CY 2024		P 243,000.00			P 243,000.00
Additional Fund-Gratuity Pay for Job Order Personnel (subject to the issuance of DBM Circular)	MA	November 2024		Gratuity Pay for Job Order Personnel and Job Order Workers	S/A NO. 04 CY 2024 (SFA)		P 243,000.00			P 243,000.00
Improvement of Tanauan Fire Station- Repair of Male and Female Quarters	MA/MUC	Jan 2024	Dec 2024	Ready and usable Quarters for Fire Station Personnel	S/A NO. 04 CY 2024			P 352,369.68		P 352,369.68
Legislative Program	MA/MUC Office of the Municipal Office of the MOP, MOP and DD	Jan 2024	Dec 2024	Legislative Services	S/A NO. 04 CY 2024		P 260,000.00			P 260,000.00
Other Personnel Benefits:		December 2024		Other Personnel Benefits for qualified Municipal Officers and Employees supported and provided with funds	S/A NO. 04 CY 2024		P 990,000.00			P 990,000.00
Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04 CY 2024		P 177,000.00			P 177,000.00
Productivity Enhancement Incentive (PEI)					S/A NO. 04 CY 2024		P 185,000.00			P 185,000.00
Service Recognition Incentive (SRI)					S/A NO. 04 CY 2024					
Treasury Operations Program	MTD	Jan 2024	Dec 2024	Treasury Operator Services						
Other Personnel Benefits:	MTD	December 2024		Other Personnel Benefits for qualified Municipal Officers and Employees supported and provided with funds	S/A NO. 04 CY 2024		P 570,000.00			P 570,000.00
Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04 CY 2024		P 91,500.00			P 91,500.00
Productivity Enhancement Incentive (PEI)					S/A NO. 04 CY 2024		P 95,000.00			P 95,000.00
Service Recognition Incentive (SRI)					S/A NO. 04 CY 2024					
Appraisal and Assessment Program	MA/SSC	Jan 2024	Dec 2024	Appraisal and assessment services						
Other Personnel Benefits:	MA/SSC	November 2024		Other Personnel Benefits for qualified Municipal Officers and Employees supported and provided with funds	S/A NO. 04 CY 2024		P 210,000.00			P 210,000.00
Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04 CY 2024		P 42,500.00			P 42,500.00
Productivity Enhancement Incentive (PEI)					S/A NO. 04 CY 2024		P 45,000.00			P 45,000.00
Service Recognition Incentive (SRI)					S/A NO. 04 CY 2024					
Financial Accounting and Reporting Program	MA/CCO	December 2024		Accounting Services						
Other Personnel Benefits:	MA/CCO	December 2024		Other Personnel Benefits for qualified Municipal Officers and Employees supported and provided with funds	S/A NO. 04 CY 2024		P 240,000.00			P 240,000.00
Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04 CY 2024		P 42,500.00			P 42,500.00
Productivity Enhancement Incentive (PEI)					S/A NO. 04 CY 2024		P 45,000.00			P 45,000.00
Service Recognition Incentive (SRI)					S/A NO. 04 CY 2024					
Budgeting Management Program	MA/D	Jan 2024	Dec 2024	Budget Management Services						
Other Personnel Benefits:	MA/D	December 2024		Other Personnel Benefits for qualified Municipal Officers and Employees supported and provided with funds	S/A NO. 04 CY 2024		P 120,000.00			P 120,000.00
Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04 CY 2024		P 20,000.00			P 20,000.00
Productivity Enhancement Incentive (PEI)					S/A NO. 04 CY 2024		P 20,000.00			P 20,000.00
Service Recognition Incentive (SRI)					S/A NO. 04 CY 2024					
Planning, Monitoring and Evaluation Program	MA/DC	Jan 2024	Dec 2024	Planning, Monitoring, and Evaluation Services						
Other Personnel Benefits:	MA/DC	December 2024		Other Personnel Benefits for qualified Municipal Officers and Employees supported and provided with funds	S/A NO. 04 CY 2024		P 120,000.00			P 120,000.00
Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04 CY 2024		P 27,000.00			P 27,000.00
Productivity Enhancement Incentive (PEI)					S/A NO. 04 CY 2024		P 30,000.00			P 30,000.00
Service Recognition Incentive (SRI)					S/A NO. 04 CY 2024					

## SOCIAL SERVICES SECTOR

**SUPPLEMENTAL INVESTMENT PROGRAM (AIP) NO. 04 FOR CALENDAR YEAR 2024**  
By Program/Project/Activity  
LGU-TANAUAN, LEYTE  
As of November 11, 2024

PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT				
		Start Date	Completion Date			Personnel Services (PS)	MOOE	Financial Expenses (FE)	Capital Outlay (CO)	TOTAL 8+9+10
(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
<b>SOCIAL SERVICES SECTOR</b>										
Youth Leadership Training	MO-PESO	Nov. 2024	Dec. 2024	Youth Leadership Training conducted	SIA NO. 04, CY 2024 (BPA)		₱ 300,000.00			₱ 300,000.00
Year-End Cultural Activities	MO-TO		December 2024	Month-end and cultural related activities conducted	SIA NO. 04, CY 2024 (BPA)		₱ 369,000.00			₱ 369,000.00
Health Program	MHO	Jan. 2024	Dec. 2024	Health Improvement Services	SIA NO. 04, CY 2024 (BPA)					
Other Personnel Benefits:	MHO		December 2024	Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds	SIA NO. 04, CY 2024	₱ 480,000.00				₱ 480,000.00
Collective Negotiation Agreement (CNA) Incentive					SIA NO. 04, CY 2024	₱ 85,000.00				₱ 85,000.00
Productivity Enhancement Incentive (PEI)					SIA NO. 04, CY 2024	₱ 85,000.00				₱ 85,000.00
Social Welfare and Development Program	MSWDO	Jan 2024	Dec 2024	Social welfare and Development Services						
Other Personnel Benefits:	MSWDO		December 2024	Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds	SIA NO. 04, CY 2024	₱ 240,000.00				₱ 240,000.00
Collective Negotiation Agreement (CNA) Incentive					SIA NO. 04, CY 2024	₱ 40,000.00				₱ 40,000.00
Productivity Enhancement, Incentive (PEI)					SIA NO. 04, CY 2024	₱ 40,000.00				₱ 40,000.00
Local Council for Protection of Children Program	MO-MSWDO	Jan 2024	Dec 2024	Issues and concerns affecting children and youth resolved	SIA NO. 04, CY 2024 (1% NTA)		₱ 600.40			₱ 600.40
Additional Fund for LCPC Operating expenses	MO-MSWDO				SIA NO. 04, CY 2024 (1% NTA)					
Senior Citizens Welfare Program	MSWDO	Jan 2024	Dec 2024	Elderly welfare services						
Additional Fund for Elderly Week Celebration and Other Related Activities	MSWDO-CSCA			Senior Citizens observed and participated in the elderly week celebration	SIA NO. 04, CY 2024 (1% NTA)		₱ 600.40			₱ 600.40
Differently-Abled Persons Welfare Program	MSWDO-PDAG									
Additional Fund for the Purchase of Drug and Medicine	MSWDO-PDAG			Prescribed drugs and medicine needed by the PWDs needs provided	SIA NO. 04, CY 2024 (1% NTA)		₱ 600.40			₱ 600.40
Environmental Management Program and Ecological Solid Waste Management Program	MEHRO	Jan 2024	Dec 2024	Intensified proper wastes disposal system						
Other Personnel Benefits:	MEHRO		December 2024	Other Bonuses and Allowances for qualified Municipal Officials and Employees supported and provided	SIA NO. 04, CY 2024	₱ 90,000.00				₱ 90,000.00
Collective Negotiation Agreement (CNA) Incentive					SIA NO. 04, CY 2024	₱ 15,000.00				₱ 15,000.00
Productivity Enhancement Incentive (PEI)					SIA NO. 04, CY 2024	₱ 15,000.00				₱ 15,000.00
Service Recognition Incentive (SRI)					SIA NO. 04, CY 2024	₱ 15,000.00				₱ 15,000.00
Additional Fund for Safe Closure and Rehabilitation of existing dumpsites	MENPC			Compliant to R.A. 9003	20% MDF				₱ 832,656.91	₱ 832,656.91
Additional Fund for the Procurement of Garbage Compactor Truck (8 cubic capacity)	MENPC			1 unit Garbage Compactor Truck procured	20% MDF				₱ 600,000.00	₱ 600,000.00
<b>TOTAL</b>						<b>₱ 1,090,000.00</b>	<b>₱ 670,801.20</b>		<b>1,332,656.91</b>	<b>₱ 3,093,468.11</b>

## ECONOMIC SERVICES SECTOR

**SUPPLEMENTAL INVESTMENT PROGRAM (AIP) NO. 04 FOR CALENDAR YEAR 2024**  
By Program/Project/Activity  
LGU-TANAUAN, LEYTE  
As of November 11, 2024

PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT				
		Start Date	Completion Date			Personnel Services (PS)	MOOE	Financial Expenses (FE)	Capital Outlay (CO)	TOTAL 8+9+10
(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
<b>ECONOMIC SERVICES SECTOR</b>										
Plaza Development Program				More economic and social activities developed and increased commercial and tourism activities						
Additional Fund for Plaza Floral Decorations	MO-MSD	Jan 2024	Dec 2024	Enhanced aesthetic of the public plaza	20% MDF				₱ 12,008.00	₱ 12,008.00
Engineering and Infrastructure Management Program	MO-EC	Jan 2024	Dec 2024	Engineering and infrastructure management activities						
Other Personnel Benefits:	MO-EC		December 2024	Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds	SIA NO. 04, CY 2024	₱ 120,000.00				₱ 120,000.00
Collective Negotiation Agreement (CNA) Incentive					SIA NO. 04, CY 2024	₱ 24,500.00				₱ 24,500.00
Productivity Enhancement Incentive (PEI)					SIA NO. 04, CY 2024	₱ 30,000.00				₱ 30,000.00
Service Recognition Incentive (SRI)					SIA NO. 04, CY 2024	₱ 30,000.00				₱ 30,000.00
Agricultural Program	MPO	Jan 2024	Dec 2024	Agricultural services						
Other Personnel Benefits:	MPO		December 2024	Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds	SIA NO. 04, CY 2024	₱ 240,000.00				₱ 240,000.00
Collective Negotiation Agreement (CNA) Incentive					SIA NO. 04, CY 2024	₱ 45,000.00				₱ 45,000.00
Productivity Enhancement Incentive (PEI)					SIA NO. 04, CY 2024	₱ 45,000.00				₱ 45,000.00
Service Recognition Incentive (SRI)					SIA NO. 04, CY 2024	₱ 50,000.00				₱ 50,000.00
Slaughterhouse Program	MO-MSD	Jan 2024	Dec 2024	Slaughterhouse activities						
Other Personnel Benefits:	MO-MSD		December 2024	Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds	SIA NO. 04, CY 2024	₱ 60,000.00				₱ 60,000.00
Collective Negotiation Agreement (CNA) Incentive					SIA NO. 04, CY 2024	₱ 10,000.00				₱ 10,000.00
Productivity Enhancement Incentive (PEI)					SIA NO. 04, CY 2024	₱ 10,000.00				₱ 10,000.00
Service Recognition Incentive (SRI)					SIA NO. 04, CY 2024	₱ 10,000.00				₱ 10,000.00
Cemetery Program	MO-MSD	Jan 2024	Dec 2024	Cemetery services						
Other Personnel Benefits:	MO-MSD		December 2024	Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds	SIA NO. 04, CY 2024	₱ 120,000.00				₱ 120,000.00
Collective Negotiation Agreement (CNA) Incentive					SIA NO. 04, CY 2024	₱ 20,000.00				₱ 20,000.00
Productivity Enhancement Incentive (PEI)					SIA NO. 04, CY 2024	₱ 20,000.00				₱ 20,000.00
Service Recognition Incentive (SRI)					SIA NO. 04, CY 2024	₱ 20,000.00				₱ 20,000.00
Market Program	MARKET OFFICE	Jan 2024	Dec 2024	Market Services						
Additional Fund for the Major Repair and Improvement of Various Sections of Tanauan Public Market	MO-MARKET OFFICE			Major Repair and Improvement of various Sections of the Public Market implemented	20% MDF				₱ 8,920,000.00	₱ 8,920,000.00
Other Personnel Benefits:	MARKET OFFICE		December 2024	Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds	SIA NO. 04, CY 2024	₱ 240,000.00				₱ 240,000.00
Collective Negotiation Agreement (CNA) Incentive					SIA NO. 04, CY 2024	₱ 45,000.00				₱ 45,000.00
Productivity Enhancement Incentive (PEI)					SIA NO. 04, CY 2024	₱ 45,000.00				₱ 45,000.00
Service Recognition Incentive (SRI)					SIA NO. 04, CY 2024	₱ 45,000.00				₱ 45,000.00
<b>TOTAL</b>						<b>1,079,500.00</b>			<b>8,932,008.00</b>	<b>10,011,508.00</b>



**OTHER SERVICES SECTOR**

**SUPPLEMENTAL INVESTMENT PROGRAM (AIP) NO. 04 FOR CALENDAR YEAR 2024**  
By Program/Project/Activity  
**LGU-TANAUAN, LEYTE**  
As of November 11, 2024

PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT				
		Start Date	Completion Date			Personnel Services (PS)	MOOE	Capital Outlay (CO)	TOTAL 8+9+10	
		(4)	(5)							(6)
<b>OTHER SERVICES</b>										
<b>Disaster Risk Reduction and Management Program</b>				Disaster risk reduction and management services						
<b>EDUCATED PREPAREDNESS (EPP) Capacity Building</b>										
Additional Fund for the purchase of preparedness materials, training, and awareness (EPP, MDRM) that met National Standard for EPP			11/22	Leadership training and preparedness and EPPDM oriented materials included	SANGUNIANG BAYAN (BY 2024-2025)			P 2,101.00		P 2,101.00
<b>QUICK RESPONSE FUND (30%)</b>										
<b>COVID-19 REHABILITATION AND RECOVERY</b>										
Additional Fund for the Purchase of Medical Material, Rapid Response, Non-Pharmaceutical Interventions, and Personal Protective Equipment			11/24	Immediate support provided to business owners	SANGUNIANG BAYAN (BY 2024-2025)			P 900.00		P 900.00

**SUPPLEMENTAL INVESTMENT PROGRAM (SIP)**  
Calendar Year 2024  
**LGU-TANAUAN, LEYTE**

**FUNDING REQUIREMENT SUMMARY FOR SUPPLEMENTAL INVESTMENT PROGRAM NO. 04**

Funding Requirement per Regular Operational Budget Items	GENERAL PUBLIC SERVICES	SOCIAL SERVICES SECTOR	ECONOMIC SERVICES SECTOR	OTHER SERVICES	TOTAL	% to TOTAL
Personal Services	P 5,237,500.00	P 1,090,000.00	P 1,079,500.00	P 117,500.00	P 7,524,500.00	38.53
Maintenance & Other Operating Expenses	P 714,790.50	P 670,801.20		P 3,002.00	P 1,388,593.70	7.11
Capital Outlay	P 352,369.68	P 1,332,656.91	P 8,932,008.00		P 10,617,034.59	54.36
<b>TOTAL</b>	<b>P 6,304,660.18</b>	<b>P 3,093,458.11</b>	<b>P 10,011,508.00</b>	<b>P 120,502.00</b>	<b>P 19,530,128.29</b>	<b>100.00</b>

Summary By Sector, By Item

Services Sector	PS	MOOE	CO	TOTAL	% to TOTAL
Gen. Public	P 5,237,500.00	P 714,790.50	P 352,369.68	P 6,304,660.18	32.28
Social	P 1,090,000.00	P 670,801.20	P 1,332,656.91	P 3,093,458.11	15.84
Economic	P 1,079,500.00		P 8,932,008.00	P 10,011,508.00	51.26
Other Services	P 117,500.00	P 3,002.00		P 120,502.00	0.62
<b>TOTAL</b>	<b>P 7,524,500.00</b>	<b>P 1,388,593.70</b>	<b>P 10,617,034.59</b>	<b>P 19,530,128.29</b>	<b>100.00</b>



- MDC Chair, Hon. Merilo asked the council if they have queries and concerns;
- Since there were no questions and additional input to the presentation, the MDC Chair further asked a movant from the council for the passage and approval of the resolution;
- Thus, on motion of Punong Barangay of San Victor, Hon. Melchor C. Gamez and duly seconded by the Punong Barangay of Cahumayhumayan, Hon. Romeo S. De La Cruz;



- A resolution endorsing and recommending approval to the 16<sup>th</sup> Sangguniang Bayan of the Municipality of the Proposed Supplemental Annual Investment Program No.04 Calendar Year 2024 with budgetary requirement amounting to Nineteen Million Five Hundred Thirty Thousand One Hundred Twenty-Eight Pesos and Twenty-Nine Centavos (P19,530,128.29)

- After a proper endorsement and motion for approval, the resolution is carried out and approved with no objection.

Subsequently, the next agenda of the meeting was thoroughly discussed and presented to the council by the Municipal Budget Officer, Mr. Ermel Milo A. Pitola.

**SUPPLEMENTAL BUDGET NO.04 CY 2024**

**Statement of Funding Sources CY 2024**

Particulars (1)	Account CLASSIFICATION (2)	AMOUNT (3)
<b>1.0 New Revenue Sources</b>		
<b>Tax Revenue</b>		
Loan Proceeds (Borrowings)		
- 20% Share of LGU in the proceeds collected in FYs 2014, 2015 and 2022 from the Fire Code Fees (SARO No. LGRCB-24-0005799)		<b>352,369.68</b>
<b>2.0 Actual Collection in Excess of the Estimated Income</b>		
<b>3.0 Savings</b>		
National Tax Allotment Increase CY 2024	P	<b>60,040.00</b>
<b>4.0 Realignment</b>		
<b>5.0 Reversion</b>		
- Declared Savings from the available balances of allowable MOOE for C.N.A.I		
<b>Maintenance and Other Operating Expenses (MOOE)</b>		
a. Travelling Expense		367,260.05
b. Supplies and Materials Expenses		
- Office Supplies		385,683.57
c. Utility Expenses		
- Water Expenses		420,048.00
- Electricity Expenses		631,169.64
d. Communication Expenses		
- Telephone Expenses		184,000.00
- Internet Subscription Expenses		279,280.40
e. Printing and Publication Expenses		9,500.00
f. Transportation and Delivery Expenses		1,600.00
g. Repairs and Maintenance Expenses		
- Other Property, Plant & Equipment		106,840.00
- Furnitures and Fixtures		178,335.00
- Transportation Equipment		1,876,158.48
- Machinery and Equipment		444,497.12
- Buildings and Other Structures		23,000.00
- Declared Savings from Special Program, Projects and Activities (Current Year) Appropriations of the allowable MOOE Balances		582,627.74
<b>Total Available for C.N.A.I.</b>	P	<b>5,490,000.00</b>
- Declared Savings from Capital Outlay - Continuing Appropriations (Prior Years)		<b>204,632.61</b>
- Declared Savings from Special Program Projects and Activities (Current Year) Appropriations		<b>1,856,128.31</b>
- Declared Savings of Personal Services (Current Year) Appropriations		<b>242,300.78</b>
- Abandonment of Capital Outlay - Continuing Appropriations (Prior Years) and Declaring as Savings		<b>1,072,000.00</b>
- Declared Savings of 20% MDF - Continuing Appropriations (Prior Years)		<b>2,044,315.91</b>
- Abandonment of 20% MDF - Continuing Appropriations (Prior Years) and Declaring as Savings		<b>8,208,341.00</b>
<b>Total Available Resources</b>	P	<b>10,530,128.29</b>

**Statement of Funds Available for Reversion**

**Capital Outlay - Savings Continuing Appropriations (Prior Years)**

PROGRAM/PROJECT/ACTIVITY	APPROPRIATION	Balance of Appropriation as of Dec. 31, 2023	Amount of Obligation	Unobligated Balance as of October 31, 2024	AMOUNT TO BE REVERTED
<b>Mayor's Office</b>					
1. Renovation of Tanauan Civic Center Water Supply system for Tanauan I	3,000,000.00	3,000,000.00	2,976,408.82	23,591.20	<b>23,591.20</b>
2. Central Elementary School	181,690.00	181,690.00	133,489.00	51,201.00	<b>51,201.00</b>
3. Procurement of 5 units Jetmabe Pumps	50,000.00	50,000.00	46,000.00	4,000.00	<b>4,000.00</b>
4. Cleaning Tools and Equipment	70,000.00	70,000.00	31,500.00	38,500.00	<b>38,500.00</b>
5. 35m Concrete School Perimeter Fence of Marik Elementary School	300,000.00	300,000.00	221,620.69	78,379.31	<b>78,379.31</b>
6. Procurement of Jetmabe Pumps	50,000.00	50,000.00	46,000.00	4,000.00	<b>4,000.00</b>
7. Fabrication of Sunil in Cabinets with Door	243,979.58	243,979.58	236,018.48	7,961.10	<b>7,961.10</b>
<b>TOTAL Capital Outlay- SAVINGS Continuing Appropriations (Prior Years)</b>					<b>204,632.61</b>

**Capital Outlay - Abandoned PPA Continuing Appropriations (Prior Years)**

PROGRAM/PROJECT/ACTIVITY	APPROPRIATION	Balance of Appropriation as of Dec. 31, 2023	Amount of Obligation	Unobligated Balance as of July 31, 2024	AMOUNT TO BE REVERTED
Mayor's Office					
Procurement & Installation of CCTV for Mun. Hall	392,000.00	392,000.00		392,000.00	392,000.00
Major Repairs on CCTV's	580,000.00	580,000.00		580,000.00	580,000.00
Ledger Printer Cars	100,000.00	100,000.00		100,000.00	100,000.00
<b>TOTAL ABANDONED Capital Outlay-Continuing Appropriations (Prior Years)</b>					<b>1,072,000.00</b>

**Special Programs, Projects, and Activities**

Office/Department	Object of Expenditures	Amount of Appropriation	Amount to be Reverted
Mayor's Office			
<b>SPECIAL, PROGRAM, PROJECTS AND ACTIVITIES</b>			
Provision for the newly created items - Personal Services	Personal Services	2,710,697.71	988,927.41
Provision for the newly created items - Personal Services (SB # 3)	Personal Services		690,927.88
Tanauan Day Activities	Other MOOE	2,005,961.02	176,273.02
<b>TOTAL SAVINGS</b>			<b>1,856,128.31</b>

**Personal Services of Vacant Positions Funded under Supplemental Budget No.01 CY 2024**

Office/Department	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated	Amount to be Reverted
<b>Declared Savings of Personal Services Vacant Funded Positions</b>					
Mayor's Office	Personal Services	362,349.11	153,218.37	209,130.74	209,130.74
MPDO	Personal Services	116,986.12	83,816.08	33,170.04	33,170.04
<b>TOTAL SAVINGS ON PERSONAL SERVICES</b>					<b>242,300.78</b>

**PERSONAL SERVICES SAVINGS (SUPPLEMENTAL BUDGET NO.04 CY 2024)**

Implementing Office	Particulars	OBJECT OF EXPENDITURES	ACCT. CODE	TOTAL
<b>PERSONAL SERVICES</b>				
	Productivity Enhancement Incentive (PEI) of Qualified Mun. Officials, and Rank & File employees @ 5,000	Productivity Enhancement Incentive (Officials & Rank and File Employees)	5-01-02-990	726,500.00
	Productivity Enhancement Incentive (PEI) of Casual Employees @ 5,000	Productivity Enhancement Incentive (Casual Employees)	5-01-02-990	263,000.00
	Provision for the Grant of Service Recognition Incentive (SRI) 209 employees @ 5,000 (Subject to the issuance of EO/DBM Circular)	Service Recognition Incentive (SRI) (Other Bonuses & Allowances)	5-01-02-990	1,045,000.00
	Collective Negotiation Agreement Incentive (CNAI) @ 30,000.00 x 183	Collective Negotiation Agreement Incentive (CNAI)	5-01-02-990	5,490,000.00
<b>TOTAL Personal Services (Pls. see attached Schedule I)</b>				<b>7,524,500.00</b>

**MOOE AND CAPITAL OUTLAY (SUPPLEMENTAL BUDGET NO.04 CY 2024)**

Implementing Office	Particulars	OBJECT OF EXPENDITURES	ACCT. CODE	TOTAL
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>				
Mayor's Office	Food Expense	Food Expense	5-02-02-050	170,000.00
Mayor's Office	Other Supplies	Other Supplies	5-02-99-990	23,790.50
SB	Training Expense	Training Expense	5-02-02-010	250,000.00
<b>TOTAL M.O.O.E.</b>				<b>443,790.50</b>
<b>CAPITAL OUTLAY</b>				
BFP	Improvement of Tanauan Fire Station - Repair of Male and Female Quarters	Buildings	1-07-04-010	352,369.68
<b>TOTAL CO</b>				<b>352,369.68</b>

**SPECIAL PURPOSE APPROPRIATIONS (SUPPLEMENTAL BUDGET NO.04 CY 2024)**

Implementing Office	Particulars	OBJECT OF EXPENDITURES	ACCT. CODE	TOTAL
<b>Special Purpose Appropriations</b>				
Mayor's Office	Year-End Cultural Activities	Subsidies	5-02-14-990	119,000.00
		Prizes	5-02-06-020	100,000.00
		Other Supplies (fireworks)	5-02-99-990	150,000.00
Mayor's Office	Youth Leadership Training	Training Expense	5-02-02-010	300,000.00
Mayor's Office	Auditing Services	Auditing Services	5-02-11-020	28,000.00
Mayor's Office	Additional Fund - Gratuity Pay for 243 Job Order Personnel @ 1,000 (Subject to the Issuance of DBM Circular)	Other General Services	5-02-12-990	243,000.00
				<b>940,000.00</b>

**5% CALAMITY FUND (SUPPLEMENTAL BUDGET NO.04 CY 2024)**

Implementing Office	Particulars	OBJECT OF EXPENDITURES	ACCT. CODE	TOTAL
Mayor's Office	<b>5% Calamity Fund</b> 70% Pre-Disaster Activities - Additional Fund for Disaster Preparedness 30% Quick Response Fund - Additional Fund for Relief, Rehabilitation and Recovery (Food Items)	Medical Supplies	5-02-03-080	2,101.40
		Other MOOE	5-02-99-990	900.60
		<b>Total 5% Calamity Fund</b>		

**20% MUNICIPAL DEVELOPMENT FUND (SUPPLEMENTAL BUDGET NO.04 CY 2024)**

Implementing Office	Particulars	OBJECT OF EXPENDITURES	ACCT. CODE	TOTAL
Mayor's Office	<b>20% Mun. Development Fund</b> Additional Fund for - Major Repair and Improvement of Various Sections of Tanauan Public	Market	1-07-04-040	8,920,000.00
		Garbage Compactor Truck 8 Cubic Capacity	MENRO	500,000.00
Mayor's Office	Safe Closure and Rehabilitation of Open Dumpsite	Other Structures	1-07-04-990	832,658.91
Mayor's Office	Additional Fund for Plaza Development Program Decorations	Parks, Plaza and Monuments	1-07-03-090	12,008.00
<b>Total 20% Mun. Development Fund</b>				<b>10,264,664.91</b>

**GENDER AND DEVELOPMENT (SUPPLEMENTAL BUDGET NO.04 CY 2024)**

Implementing Office	Particulars	OBJECT OF EXPENDITURES	ACCT. CODE	TOTAL
MSWD Office	<b>Gender and Development</b>			
	<b>1% Senior Citizen's Program</b> Additional Fund for Elderly Week Celebrations & Other related Activities	Food Supplies Expense	5-02-03-050	600.40
	<b>1% Differently Abled Welfare Program</b> Additional Fund for the Purchase of Drugs and Medicines	Drugs and medicines	5-02-03-070	600.40
	<b>1% Local Council for Protection of Children Program</b> Additional Fund for operating Expenses	Other MOOE	5-02-99-990	600.40
<b>Total Gender and Development Fund</b>				<b>1,801.20</b>
<b>TOTAL OBLIGATION</b>				<b>19,530,128.29</b>
<b>TOTAL AVAILABLE RESOURCES</b>				<b>19,530,128.29</b>
<b>UNAPPROPRIATED BALANCE</b>				<b>-</b>



- Since no further discussion and comments from the council after the presentation, the MDC Chairperson, Hon. Ma. Gina E. Merilo asked for a motion from the council for the adoption of the resolution for Supplemental Budget No.04 CY 2024;
- Thus, on motion of the Punong Barangay of Sacme, Hon. Marites B. Salvaña and duly seconded by the rest of the members of the council;

A resolution endorsing and recommending approval to the 16<sup>th</sup> Sangguniang Bayan of the Municipality of the Proposed Supplemental Budget No.04, Calendar Year 2024 with a total obligation of Nineteen Million Five Hundred Thirty Thousand One Hundred Twenty-Eight Pesos and Twenty-Nine Centavos (P19,530,128.29), subject to the abandonment and declaration as savings from the budgetary appropriations of the specific programs, projects and activities (PPAs) under Capital Outlay Continuing Appropriations (Prior Years) with a total amount of One Million Seventy-Two Thousand Pesos (P1,072,000.00), and from 20% Municipal Development Fund (MDF) Continuing Appropriations (Prior Years) with a total amount of Eight Million Two Hundred Eight Thousand Three Hundred Forty-One Pesos (P8,208,341.00) and reverting therefore the total amount to unappropriated balance to be made available for re-appropriation for Supplemental Budget No.04, Calendar Year 2024.

Afterward, Mr. Arturo B. Perez was given authority by the MDRRMO Mr. Ricardo Alejo N. Mazo to discuss to the council the MDRRMC Resolution No., Series of 2024. He clearly explained that the resolution was already for approval at the Sangguniang Bayan. However, the said resolution will not proceed since it has to get prior approval from the Municipal Development Council (MDC). The Programs/Projects/Activities (PPAs) reflected were presented to the council as well.

**MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (MDRRMC) RESOLUTION NO.05, SERIES OF 2024**

*Republic of the Philippines*  
**MUNICIPALITY OF TANAUAN**  
 Province of Leyte  
 -000-

**MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (MDRRMC)**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL OF THE MUNICIPALITY OF TANAUAN, LEYTE HELD ON JULY 16, 2024 AT THE MAYORS OFFICE

RESOLUTION NO. 05, SERIES OF 2024

A RESOLUTION REQUESTING THE MUNICIPAL DEVELOPMENT COUNCIL FOR THE APPROVAL OF SPECIAL TRUST FUND-MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT INVESTMENT PLAN SOURCED FROM UNSPENT MOOE AND QUICK RESPONSE FUND OF 2023 MDRRMF AMOUNTING TO FIVE MILLION TWO HUNDRED FIFTY NINE THOUSAND ONE HUNDRED SEVENTY SEVEN PESOS AND TWENTY SIX CENTAVOS (P5,259,177.26) FOR THE PPA'S STATED BELOW

WHEREAS, the Unspent MOOE and Quick Response Fund of 2023 MDRRMF is Five Million Two Hundred Fifty Nine Thousand One Hundred Seventy Seven and Twenty Six Centavos (P5,259,177.26);


WHEREAS, after thorough discussion and deliberation on the need of the proposed Programs, Projects and Activities, the committee unanimously approved the items listed and presented as follows.

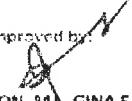
No	Programs/Projects/Activities	Units	Estimated Cost/Unit	Total Amount
1	Emergency Response Vehicle	2	2,000,000.00	4,000,000.00
2	Mobile Base radio (5 MPW, Mobile-1)	7	85,000.00	595,000.00
3	Automobile Mobile Radio (1000 watt)	10	10,000.00	100,000.00
4	Radio type VHF (type 600 watt)	1	80,000.00	80,000.00
5	Weather Monitoring Device (42"	2	25,000.00	50,000.00
6	Emergency Response Unit (5000W/887" length rope (heavy duty)	2	2,250.00	4,500.00
7	CBR Monitor Unit (heavy duty)	2	23,000.00	46,000.00
8	Emergency Radio Kit for emergency	7	5,000.00	35,000.00
9	Mobile Tent 24ft x 24ft x 8ft (200 lbs capacity, waterproof)	20	9,999.00	199,980.00
10	Emergency Response Vehicle for ADANA (1)	1	5,000.00	50,000.00
11	High Visibility Vest, Safety Helmet, Safety Signs, Road Damage Assessment device (heavy duty)	1	53,677.26	53,677.26
				5,259,177.48

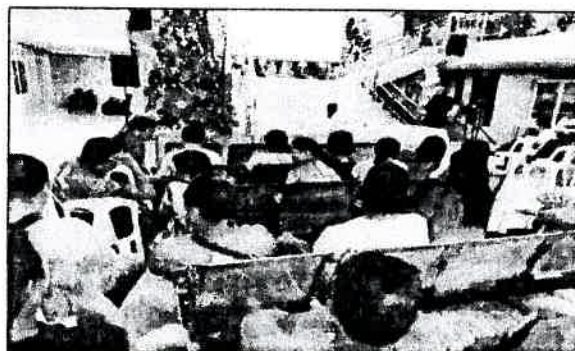
NOW WHEREFORE, after thorough evaluation and deliberation by the council and on motion by Susana Miras, MAO, Head and duly seconded by Arturo Perez Jr, MPDO, Head;

RESOLVED, as it is hereby resolved, to pass a resolution requesting the Municipal Development Council for the approval of Special Trust Fund Municipal Disaster Risk Reduction and Management Investment Plan sourced from unspent MOOE and Quick Response Fund of 2023 MDRRMF amounting to Five Million Two Hundred Fifty Nine Thousand One Hundred Seventy Seven and Twenty Six Centavos (P5,259,177.26);

UNANIMOUSLY APPROVED July 16, 2024

Prepared by:  
  
**RICARDO ALBERTO N. MAZO**  
 MDRRMCO, MDRRMCO Secretary

Approved by:  
  
**HON. MA. GINA E. MERILO**  
 MDRRMCO, Chair



- Since no questions or concerns from the council after the presentation, the MDC Chairperson, Hon. Ma. Gina E. Merilo asked a movant from the council for the resolution;
- Thus, on motion of the Punong Barangay of Sto. Niño, Hon. Alex L. Miralles, and duly seconded by the rest of the members of the council;

A resolution adopting and endorsing to the 16<sup>th</sup> Sangguniang Bayan the Municipal Disaster Risk Reduction and Management Council's Resolution No.05, Series of 2024 for approval of Special Trust Fund - Municipal Disaster Risk Reduction and Management Investment Plan sourced from unspent MOOE and Quick Response Fund of 2023 MDRRMF amounting to Five Million Two Hundred Fifty-Nine Thousand One Hundred Seventy-Seven Pesos and Twenty-Six Centavos (P5,259,177.26).

**OTHER MATTERS:**

- The MDC Chairperson, Hon. Ma. Gina E. Merilo informed everyone with regards to the AKAP Rice Program for the LGU Tanauan. She advised all the Punong Barangays to submit their lists containing the households of their respective Barangays immediately at the Mayor's Office within the week. The program would only provide rice assistance (12.5kg/household) to all the households of the municipality.
- Punong Barangay of Pasil, Hon. Josephine B. Angelio raised a question if ever they would abandon a project from 20% BDF, do they have to allocate again a project/program/activity under 1% LCPC, 1% senior citizens and 1% PWDs.
- Municipal Budget Officer, Mr. Pilola explained that it is only possible to allocate projects under 20% and 1% every annual budget or there is an increase of the National Tax Allotment (NTA).



**V. Adjournment**

- The MDC Chairperson, Hon. Ma. Gina E. Merilo, thanked everyone for their presence and participation.
- There being no other matters to be discussed, the meeting was adjourned at 2:56 in the afternoon.

**CERTIFIED TRUE AND CORRECT:**

EnP. ARTURO B. PEREZ, JR.  
MPDC/MDC Secretary

**APPROVED:**

  
HON. MA. GINA E. MERILO  
Municipal Mayor/MDC Chairperson



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

-000-

**MUNICIPAL DEVELOPMENT COUNCIL**

**EXCERPTS FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC)  
HELD ON NOVEMBER 11, 2024 AT THE MUNICIPAL LOBBY, PRESIDENCIA BUILDING, TANAUAN, LEYTE.**

**IN ATTENDANCE:**

- 1 Hon. Ma. Gina E. Merito - MDC Chairperson  
Municipal Mayor
- 2 Hon. Rodrigo L. Almaden - Member  
Punong Barangay of Amanluran
- 3 Hon. Carlito O. Olimberio - Member  
Punong Barangay of Arado
- 4 Hon. Glen Carlo M. Tiolo - Member  
Punong Barangay of Atipolo
- 5 Hon. Jimmy M. Verona - Member  
Punong Barangay of Balud
- 6 Hon. Seriole C. Tolibas - Member  
Punong Barangay of Bangon
- 7 Hon. Nilda C. Redoña - Member  
Punong Barangay of Baras
- 8 Hon. Wilma B. Perez - Member  
Punong Barangay of Binolo
- 9 Hon. Reynaldo D. Musca - Member  
Punong Barangay of Buntay
- 10 Hon. Raquel G. Gadil - Member  
Punong Barangay of Cabarsan Guti
- 11 Hon. Ludivina V. Ladan - Member  
Punong Barangay of Cabuyan
- 12 Hon. Romeo S. de la Cruz - Member  
Punong Barangay of Cahumayhumayan
- 13 Hon. Julian S. Modesto III - Member  
Punong Barangay of Calogcog
- 14 Hon. Rossarie Ann E. Flores - Member  
Punong Barangay of Camire
- 15 Hon. Jessie C. Molon - Member  
Punong Barangay of Canbalisara
- 16 Honorable Fred C. Nirza - Member  
Punong Barangay of Canramos
- 17 Hon. Emma M. Tolibas - Member  
Punong Barangay of Catigbi-an
- 18 Hon. Gerry Cauntic - Member  
Punong Barangay of Cogon
- 19 Hon. Floro B. Juanitez, Jr. - Member  
Punong Barangay of Guindag-an
- 20 Hon. Leonel C. Badana - Member  
Punong Barangay of Guingauan
- 21 Hon. Anthony T. Tuano - Member  
Punong Barangay of Guingauan
- 22 Hon. Argie S. Cinco - Member  
Punong Barangay of Lapay
- 23 Hon. Rolando P. Palo - Member  
Punong Barangay of Licod  
Represented by Hon. Kagawad Mercy Durana
- 24 Hon. Joel P. Logronio - Member  
Punong Barangay of Limbuan Dacu
- 25 Hon. Constanca C. Salarida - Member  
Punong Barangay of Limbuan Guti
- 26 Hon. Feliciano C. Cinco - Member  
Punong Barangay of Linao
- 27 Hon. Zosimo M. Payuyao - Member  
Punong Barangay of Magay
- 28 Hon. Honeylyn C. Basibas - Member  
Punong Barangay of Maghulod
- 29 Hon. Ruel R. Tondo - Member  
Punong Barangay of Malaguicay
- 30 Hon. RJ Frank M. Soliva - Member



	Punong Barangay of Mohon	
31	Hon. Jeffrey B. Dandan Punong Barangay of Pago	- Member
32	Hon. Josephine B. Angelio Punong Barangay of Pasil	- Member
33	Hon. Rommel T. Costiniano Punong Barangay of Picas	- Member
34	Hon. Marites B. Salvaña Punong Barangay of Sacme	- Member
35	Hon. Ariel A. Palabio Punong Barangay of Salvador	- Member
36	Hon. Erwin T. Morabe Punong Barangay of San Roque	- Member
37	Hon. Melchor C. Gamez Punong Barangay of San Victor	- Member
38	Hon. Romulo C. Vertudes Punong Barangay of Solano	- Member
39	Hon. Sheryl C. Espina Punong Barangay of Sta. Cruz	- Member
40	Hon. Alex C. Miralles Punong Barangay of Sto. Niño	- Member
41	Hon. Rodgie Buendia Punong Barangay of Talolora	- Member
42	Mr. Nelson W. Albao President, Canramos United Marginalized Vendors Association	- Member
43	Mr. Salvador M. Bibar President, Cabuynan Swine Raisers Farmers Association	- Member
44	Ms Grace F. Mendiola President, Canramos Potters Association Represented by Ms. Camilie Basco Bookkeeper, Canramos Potters Association	- Member
45	Ms. Judith P. Tizon, President President, Atipolo Small Coconut Farmers Association	- Member
46	Ms. Virginia R. Estrella President, President, Sacme Primetown Farmers Association	- Member
47	Ms. Emerenciana D. Lerios, President, Cabuynan Integrated Fisherfolks Association	- Member
48	Mr. Rolando P. Vinegas President, Camire Farmers Association	- Member
49	Ms. Zenaida A. Encina, President President, Agricultural Association in Tanauan for Progress	- Member
50	Mr. Jose L. de Veyra President, Mohon Integrated Small Farmers Association	- Member
51	Mr. Cipriano Luna President, Sto. Niño Aquatic Integrated Fisherfolk Association	- Member
52	Mr. Joel M. Yepes President, Linao Integrated Farmers Association	- Member

**MDC MEMBERS ABSENT/NOT REPRESENTED:**

- Hon. Ferdinand Martin G. Romualdez, Representative of the 1st District of Leyte
- Hon. Francisco D. Villamor, Jr., Punong Barangay of Ada
- Hon. Gervacio F. Boco, Punong Barangay of Bantagan
- Hon. Ernesto G. Basas, Jr., Punong Barangay of Binongto-an
- Hon. Efren C. Merilo, Punong Barangay of Bislig
- Hon. Herlindo P. Cornejo, Punong Barangay of Cabalagnan
- Hon. Reynan O. Leona, Punong Barangay of Cabunga-an
- Hon. Rosario A. Abanis, Punong Barangay of Calsadahay
- Hon. Florentino M. Panzo, Punong Barangay of Catmon
- Hon. Arturo D. Tolibas, Jr., Punong Barangay of Hilagpad
- Hon. Irene P. Maceda, Punong Barangay of Maribi
- Hon. Jay Arcena, Punong Barangay of San Isidro
- Hon. Ma. Martina L. Gimenez, Punong Barangay of San Miguel
- Hon. Nicolas V. Arcena, Punong Barangay of Sta. Elena
- Hon. Ernie L. Lazarte, Punong Barangay of Tugop
- Ms. Delia V. Vertudes, President, Sta. Elena Women's Association
- Mr. Rodrigo S. Sicoy, President, KATALWASAN Irrigators Association, Inc.
- Mr. Jose Murillo, President, Solano Integrated Farmers Association
- Mr. Melvin D. Flores, President, Tanauan Public Market Stall Owners Association
- Ms. Editha T. Aguipo, President, Atipolo Swine Raisers Association
- Mr. Gerardo M. Resma, President, Casbangan Farmers Association
- Ms. Rowena A. Gloria, President, Amanluran Diversity Farmers Association
- Mr. Darwin P. Lazarte, President, SPARK Brotherhood
- Mr. Efren Repolidon, President, Tanauan Motorcab Drivers and Operations Association

25. Ms. Meriam B. Suyom President, Brgy. Talolora Farmers Association
26. Mr. Efren P. Tolibas, President, Tanauan-Tolosa Swine Raisers Association
27. Ms. Evangeline Peregrino, President, Limbuan Dacu Banana Planters Association
28. Ms. Lolita Badana, President, San Isidro Vegetables Growers 'Association
29. Mr. Felicito Montaña, President, Lapay-Tugop Farmers Association
30. Mr. Ariel M. Lerios, President, Cogon Small Farmers Association

**OTHERS PRESENT:**

- |   |                               |                          |
|---|-------------------------------|--------------------------|
| 1 | Mr. Ermel Milo A. Pilola      | Municipal Budget Officer |
| 2 | Mr. Arturo B. Perez, Jr., EnP | MPDC/MDC Secretary       |
| 3 | Ms. Chezzel A. Ripalda        | SB Staff                 |
| 4 | Ms. Hayaceen V. Mendoza       | MPDO Staff               |
| 5 | Mr. Jerome S. Fabre           | MPDO Staff               |
| 6 | Ms. Rizza A. Buendia          | MPDO Staff               |
| 7 | Ms. Alice R. Señora           | MPDO Staff               |
| 8 | Ms. Clarissa Mae J. Berdan    | MPDO Staff               |
| 9 | Mr. John Earl O. Gil          | MPDO Staff               |

**RESOLUTION NO. 20, series of 2024**

A RESOLUTION ENDORSING AND RECOMMENDING APPROVAL TO THE 16th SANGGUNIANG BAYAN THE ABANDONMENT AND DECLARATION AS SAVINGS OF THE BUDGETARY ALLOCATIONS OF THE SPECIFIC PROGRAMS, PROJECTS, AND ACTIVITIES FROM CAPITAL OUTLAY CONTINUING APPROPRIATIONS (PRIOR YEARS) AMOUNTING TO ONE MILLION SEVENTY-TWO THOUSAND PESOS (P1,072,000.00), AND UNDER 20% MUNICIPAL DEVELOPMENT FUND (MDF) CONTINUING APPROPRIATIONS AMOUNTING TO EIGHT MILLION TWO HUNDRED EIGHT THOUSAND THREE HUNDRED FORTY-ONE PESOS (P8,208,341.00), AND REVERTING THEREFORE THE TOTAL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 04, CALENDAR YEAR 2024.

WHEREAS, the Municipal Development Council was apprised of the status of the implementation of the programs, projects, and activities under the following sources of funds:

- a. Capital Outlay General Fund Continuing Appropriations (prior years); and
- b. 20% Municipal Development Fund (MDF) Continuing Appropriations prior years

WHEREAS, after the programs, projects, and activities with corresponding funds remained unutilized and those that will not be implemented anymore for valid reasons have been presented, the Members of the Council decided that these specific programs, projects, and activities be abandoned and funds thereof be utilized for other development projects according to the priority needs of the municipality;

WHEREAS, the identified programs, projects, and activities for abandonment according to the sources of funds were the following:

- a. Specific Programs, Projects, and Activities under Capital Outlay (CO) Continuing Appropriations (prior years) with a total amount of **ONE MILLION SEVENTY-TWO THOUSAND PESOS (P1,072,000.00)**; and

PROPOSED PROGRAMS/PROJECTS/ACTIVITIES (PPAs)	Appropriation (PHP) Annual Budget	Source of Fund	Balance of Appropriation as of Sept. 30, 2024	Status as of Sept. 30, 2024
1. Procurement and Installation of CCTVs for Tanauan Municipal Hall	P 392,000.00	S/B # 01, CY 2021	P 392,000.00	Unimplemented
2. Major Repair of CCTVs	P 580,000.00	S/B # 05, CY 2022	P 580,000.00	Unimplemented
3. Procurement of Ledger Printer Card	P 100,000.00	S/B # 03, CY 2022	P 100,000.00	Unimplemented
<b>TOTAL</b>	<b>P 1,072,000.00</b>		<b>P 1,072,000.00</b>	

b. Specific Programs, Projects, and Activities under 20% Municipal Development Fund (MDF) Continuing Appropriations with a total amount of **EIGHT MILLION TWO HUNDRED EIGHT THOUSAND THREE HUNDRED FORTY-ONE PESOS (P8,208,341.00)**:

NAME OF PPAs	Office In-Charge	AMOUNT APPROPRIATED	UNOBLIGATED BALANCE AS OF SEPTEMBER 30, 2024	AMOUNT TO BE REVERTED
Construction of 43 In. m. Drainage Canal, Solano St. to Solano Creek, Brgy. Licod	MO-MEO	P 208,341.00	P 208,341.00	P 208,341.00
Rehabilitation and Improvement of Meat, Fish, Fruit, and Vegetable Sections, at Tanauan Public Market	MO-MEO	P 4,000,000.00	P 4,000,000.00	P 4,000,000.00
Additional Funds to complete the Rehabilitation and Improvement of Fruits and Vegetables Section	MO-MEO	P 2,000,000.00	P 2,000,000.00	P 2,000,000.00
Construction of Water Treatment Facility	MO-MEO	P 2,000,000.00	P 2,000,000.00	P 2,000,000.00
<b>TOTAL</b>		<b>P 8,208,341.00</b>	<b>P 8,208,341.00</b>	<b>P 8,208,341.00</b>

**NOW, WHEREFORE**, premises considered, upon motion of Hon. Floro B. Juanitez, Jr, Punong Barangay of Guindag-an duly seconded by Hon Joel P. Logronio, Punong Barangay of Limbuan Dacu, be it;

**RESOLVED**, as it is hereby resolved, endorsing and recommending approval to the 16<sup>th</sup> Sangguniang Bayan the abandonment and declaration as savings of the budgetary allocations of the specific programs, projects, and activities from the Capital Outlay continuing appropriations (prior years) amounting to **ONE MILLION SEVENTY-TWO THOUSAND PESOS (P1,072,000.00)**, and under 20% Municipal Development Fund (MDF) continuing appropriations amounting to **EIGHT MILLION TWO HUNDRED EIGHT THOUSAND THREE HUNDRED FORTY-ONE PESOS (P8,208,341.00)**, and reverting, therefore, the total amount to an unappropriated balance to be made available for reappropriation for Supplemental Budget No. 04, Calendar Year 2024.

**APPROVED: NOVEMBER 11, 2024**

**CERTIFIED TRUE AND CORRECT:**

**ARTURO B. PEREZ, JR., EnP**  
MPDC/MDC Secretary

**ATTESTED:**

  
**Hon. MA. GINA E. MERILO**  
Municipal Mayor/MDC Chairperson



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

-o0o-

**MUNICIPAL DEVELOPMENT COUNCIL**

**EXCERPTS FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC)  
HELD ON NOVEMBER 11, 2024 AT THE MUNICIPAL LOBBY, PRESIDENCIA BUILDING, TANAUAN, LEYTE.**

**IN ATTENDANCE:**

- |    |  |                   |
|----|--|-------------------|
| 1  | Hon. Ma. Gina E. Merito<br>Municipal Mayor   | - MDC Chairperson |
| 2  | Hon. Rodrigo L. Almaden<br>Punong Barangay of Amanluran                                      | - Member          |
| 3  | Hon. Carlito O. Olimberio<br>Punong Barangay of Arado  | - Member          |
| 4  | Hon. Glen Carlo M. Tiolo<br>Punong Barangay of Atipolo                                       | - Member          |
| 5  | Hon. Jimmy M. Verona<br>Punong Barangay of Balud   | - Member          |
| 6  | Hon. Seriolio C. Tolibas<br>Punong Barangay of Bangon  | - Member          |
| 7  | Hon. Nilda C. Redoña<br>Punong Barangay of Baras   | - Member          |
| 8  | Hon. Wilma B. Perez<br>Punong Barangay of Binolo   | - Member          |
| 9  | Hon. Reynaldo D. Musca<br>Punong Barangay of Buntay  | - Member          |
| 10 | Hon. Raquel G. Gadil<br>Punong Barangay of Cabarsan Guti                                     | - Member          |
| 11 | Hon. Ludivina V. Ladan<br>Punong Barangay of Cabuynan  | - Member          |
| 12 | Hon. Romeo S. de la Cruz<br>Punong Barangay of Cahumayhumayan                                | - Member          |
| 13 | Hon. Julian S. Modesto III<br>Punong Barangay of Calogcog                                    | - Member          |
| 14 | Hon. Rossarie Ann E. Flores<br>Punong Barangay of Camire                                     | - Member          |
| 15 | Hon. Jessie C. Molon<br>Punong Barangay of Canbalisara                                       | - Member          |
| 16 | Honorable Fred C. Nirza<br>Punong Barangay of Canramos                                       | - Member          |
| 17 | Hon. Emma M. Tolibas<br>Punong Barangay of Catigbi-an  | - Member          |
| 18 | Hon. Gerry Cauntic<br>Punong Barangay of Cogon   | - Member          |
| 19 | Hon. Floro B. Juanitez, Jr.<br>Punong Barangay of Guindag-an                                 | - Member          |
| 20 | Hon. Leonel C. Badana<br>Punong Barangay of Guingauan  | - Member          |
| 21 | Hon. Anthony T. Tuano<br>Punong Barangay of Guingauan  | - Member          |
| 22 | Hon. Argie S. Cinco<br>Punong Barangay of Lapay  | - Member          |
| 23 | Hon. Rolando P. Palo<br>Punong Barangay of Licod<br>Represented by Hon. Kagawad Mercy Durana | - Member          |
| 24 | Hon. Joel P. Logronio<br>Punong Barangay of Limbuan Dacu                                     | - Member          |
| 25 | Hon. Constanca C. Salarda<br>Punong Barangay of Limbuan Guti                                 | - Member          |
| 26 | Hon. Feliciano C. Cinco<br>Punong Barangay of Linao  | - Member          |
| 27 | Hon. Zosimo M. Payuyao<br>Punong Barangay of Magay   | - Member          |
| 28 | Hon. Honeylyn C. Basibas<br>Punong Barangay of Maghulod                                      | - Member          |
| 29 | Hon. Ruel R. Tondo<br>Punong Barangay of Malaguicay  | - Member          |
| 30 | Hon. RJ Frank M. Soliva  | - Member          |

- |     |  |          |
|-----|--|----------|
|     | Punong Barangay of Mohon                                       |          |
| 31  | Hon. Jeffrey B. Dandan   | - Member |
|     | Punong Barangay of Pago  |          |
| 32  | Hon. Josephine B. Angelio                                      | - Member |
|     | Punong Barangay of Pasil                                       |          |
| 33  | Hon. Rommel T. Costiniano                                      | - Member |
|     | Punong Barangay of Picas                                       |          |
| 34  | Hon. Marites B. Salvaña  | - Member |
|     | Punong Barangay of Sacme                                       |          |
| 35  | Hon. Ariel A. Palabio  | - Member |
|     | Punong Barangay of Salvador                                    |          |
| 36. | Hon. Erwin T. Morabe   | - Member |
|     | Punong Barangay of San Roque                                   |          |
| 37  | Hon. Melchor C. Gamez  | - Member |
|     | Punong Barangay of San Victor                                  |          |
| 38  | Hon. Romulo C. Vertudes  | - Member |
|     | Punong Barangay of Solano                                      |          |
| 39  | Hon. Sheryl C. Espina  | - Member |
|     | Punong Barangay of Sta. Cruz                                   |          |
| 40  | Hon. Alex C. Miralles  | - Member |
|     | Punong Barangay of Sto. Niño                                   |          |
| 41  | Hon. Rodgie Buendia  | - Member |
|     | Punong Barangay of Talolora                                    |          |
| 42  | Mr. Nelson W. Albao  | - Member |
|     | President, Canramos United Marginalized Vendors Association    |          |
| 43  | Mr. Salvador M. Bibar  | - Member |
|     | President, Cabuynan Swine Raisers Farmers Association          |          |
| 44  | Ms Grace F. Mendiola   | - Member |
|     | President, Canramos Potters Association                        |          |
|     | Represented by Ms. Camilie Basco                               |          |
|     | Bookkeeper, Canramos Potters Association                       |          |
| 45  | Ms. Judith P. Tizon, President                                 | - Member |
|     | President, Atipolo Small Coconut Farmers Association           |          |
| 46  | Ms. Virginia R. Estrella                                       |          |
|     | President, Sacme Primetown Farmers Association                 |          |
| 47  | Ms. Emerenciana D. Lerios,                                     | - Member |
|     | President, Cabuynan Integrated Fisherfolks Association         |          |
| 48  | Mr. Rolando P. Vinegas   | - Member |
|     | President, Camire Farmers Association                          |          |
| 49  | Ms. Zenaida A. Encina, President                               | - Member |
|     | President, Agricultural Association in Tanauan for Progress    |          |
| 50  | Mr. Jose L. de Veyra   | - Member |
|     | President, Mohon Integrated Small Farmers Association          |          |
| 51  | Mr. Cipriano Luna  | - Member |
|     | President, Sto. Niño Aquatic Integrated Fisherfolk Association |          |
| 52  | Mr. Joel M. Yepes  | - Member |
|     | President, Linao Integrated Farmers Association                |          |

**MDC MEMBERS ABSENT/NOT REPRESENTED:**

1. Hon. Ferdinand Martin G. Romualdez, Representative of the 1st District of Leyte
2. Hon. Franciso D. Villamor, Jr., Punong Barangay of Ada
3. Hon. Gervacio F. Boco, Punong Barangay of Bantagan
4. Hon. Ernesto G. Basas, Jr., Punong Barangay of Binongto-an
5. Hon. Efrén C. Merilo, Punong Barangay of Bislig
6. Hon. Herlindo P. Cornejo, Punong Barangay of Cabalagnan
7. Hon. Reynan O. Leona, Punong Barangay of Cabunga-an
8. Hon. Rosario A. Abanis, Punong Barangay of Calsadahay
9. Hon. Florentino M. Panzo, Punong Barangay of Catmon
10. Hon. Arturo D. Tolibas, Jr., Punong Barangay of Hilagpad
11. Hon. Irene P. Maceda, Punong Barangay of Maribi
12. Hon. Jay Arcena, Punong Barangay of San Isidro
13. Hon. Ma. Martina L. Gimenez, Punong Barangay of San Miguel
14. Hon. Nicolas V. Arcena, Punong Barangay of Sta. Elena
15. Hon. Ernie L. Lazarte, Punong Barangay of Tugop
16. Ms. Delia V. Vertudes, President, Sta. Elena Women's Association
17. Mr. Rodrigo S. Sicoy, President, KATALWASAN Irrigators Association, Inc.
18. Mr. Jose Murillo, President, Solano Integrated Farmers Association
19. Mr. Melvin D. Flores, President, Tanauan Public Market Stall Owners Association
20. Ms. Editha T. Aguipo, President, Atipolo Swine Raisers Association
21. Mr. Gerardo M. Resma, President, Casbangan Farmers Association
22. Ms. Rowena A. Gloria, President, Amanluran Diversity Farmers Association
23. Mr. Darwin P. Lazarte, President, SPARK Brotherhood
24. Mr. Efrén Repolidon, President, Tanauan Motorcab Drivers and Operations Association

25. Ms. Meriam B. Suyom President, Brgy. Talolora Farmers Association
26. Mr. Efren P. Tolibas, President, Tanauan-Tolosa Swine Raisers Association
27. Ms. Evangeline Peregrino, President, Limbuan Dacu Banana Planters Association
28. Ms. Lolita Badana, President, San Isidro Vegetables Growers Association
29. Mr. Felicitio Montaña, President, Lapay-Tugop Farmers Association
30. Mr. Ariel M. Lerios, President, Cogon Small Farmers Association

**OTHERS PRESENT:**

- |   |                               |                          |
|---|-------------------------------|--------------------------|
| 1 | Mr. Ermel Milo A. Pilola      | Municipal Budget Officer |
| 2 | Mr. Arturo B. Perez, Jr., EnP | MPDC/MDC Secretary       |
| 3 | Ms. Chezzel A. Ripalda        | SB Staff                 |
| 4 | Ms. Hayaceen V. Mendoza       | MPDO Staff               |
| 5 | Mr. Jerome S. Fabre           | MPDO Staff               |
| 6 | Ms. Rizza A. Buendia          | MPDO Staff               |
| 7 | Ms. Alice R. Señora           | MPDO Staff               |
| 8 | Ms. Clarissa Mae J. Berdan    | MPDO Staff               |
| 9 | Mr. John Earl O. Gil          | MPDO Staff               |

**RESOLUTION NO. 21, series of 2024**

**A RESOLUTION ENDORSING AND RECOMMENDING APPROVAL TO THE 16TH SANGGUNIANG BAYAN OF THE MUNICIPALITY OF THE PROPOSED SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 04 FOR THE CALENDAR YEAR 2024 WITH BUDGETARY REQUIREMENTS AMOUNTING TO NINETEEN MILLION FIVE HUNDRED THIRTY THOUSAND ONE HUNDRED TWENTY-EIGHT PESOS AND TWENTY-NINE CENTAVOS (₱19,530,128.29).**

**WHEREAS**, the proposed programs, projects, and activities (PPAs) for supplemental to the approved Annual Investment Program (AIP) of CY 2024 were presented to the Council for its deliberation and approval;

**WHEREAS**, the proposed programs, projects, and activities presented were either not included in the approved Annual Investment Program of CY 2024 or were in the list of PPAs in the AIP but are short of the indicated budget or different from the stated funding source;

**WHEREAS**, after careful perusal from the presentation item for item per sector, the Council determined that the PPAs presented are within the set of priorities and objectives of the Council, hence, must be supplemented to the approved Annual Investment Program (AIP) of 2024;

**NOW, WHEREFORE**, premises considered, upon motion of Hon. Melchor C. Gamez, Punong Barangay of San Victor, duly seconded by Hon Romeo S. de la Cruz, Punong Barangay of Cahumayhumayan, be it;

**RESOLVED**, as it is hereby resolved, endorsing and recommending approval to the 16<sup>th</sup> Sangguniang Bayan of the municipality of the proposed Supplemental Investment Program (SIP) No. 04 for Calendar Year 2024 with budgetary requirement amounting to **NINETEEN MILLION FIVE HUNDRED THIRTY THOUSAND ONE HUNDRED TWENTY-EIGHT PESOS AND TWENTY-NINE CENTAVOS (₱19,530,128.29).**


**I HEREBY CERTIFY** the correctness of the foregoing resolution.

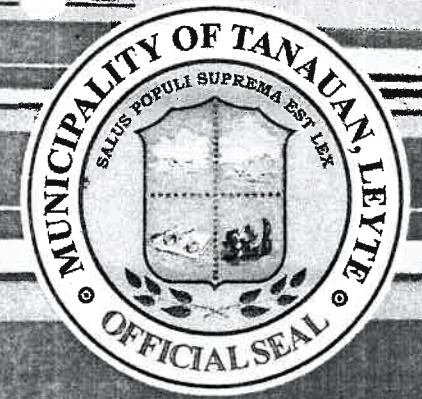
**APPROVED: NOVEMBER 11, 2024**

**CERTIFIED TRUE AND CORRECT:**

**ARTURO B. PEREZ, JR., EnP**  
MPDC/MDC Secretary

**ATTESTED:**

  
**Hon. MA. GINA E. MERILO**  
Municipal Mayor/MDC Chairperson



**SUPPLEMENTAL  
INVESTMENT  
PROGRAM  
NO. 04  
CY 2024**

# SUPPLEMENTAL INVESTMENT PROGRAM (SIP)

Calendar Year 2024

LGU-TANAUAN, LEYTE

## FUNDING REQUIREMENT SUMMARY FOR SUPPLEMENTAL INVESTMENT PROGRAM NO. 04

Funding Requirement per Regular Operational Budget Items	GENERAL PUBLIC SERVICES	SOCIAL SERVICES SECTOR	ECONOMIC SERVICES SECTOR	OTHER SERVICES	TOTAL	% to TOTAL
Personal Services	₱ 5,237,500.00	₱ 1,090,000.00	₱ 1,079,500.00	₱ 117,500.00	₱ 7,524,500.00	38.53
Maintenance & Other Operating Expenses	₱ 714,790.50	₱ 670,801.20		₱ 3,002.00	₱ 1,388,593.70	7.11
Capital Outlay	₱ 352,369.68	₱ 1,332,656.91	₱ 8,932,008.00		₱ 10,617,034.59	54.36
<b>TOTAL</b>	<b>₱ 6,304,660.18</b>	<b>₱ 3,093,458.11</b>	<b>₱ 10,011,508.00</b>	<b>₱ 120,502.00</b>	<b>₱ 19,530,128.29</b>	<b>100.00</b>

Summary By Sector,  
By Item

Services Sector	PS	MOOE	CO	TOTAL	% to TOTAL
Gen. Public	₱ 5,237,500.00	₱ 714,790.50	₱ 352,369.68	₱ 6,304,660.18	32.28
Social	₱ 1,090,000.00	₱ 670,801.20	₱ 1,332,656.91	₱ 3,093,458.11	15.84
Economic	₱ 1,079,500.00		₱ 8,932,008.00	₱ 10,011,508.00	51.26
Other Services	₱ 117,500.00	₱ 3,002.00		₱ 120,502.00	0.62
<b>TOTAL</b>	<b>₱ 7,524,500.00</b>	<b>₱ 1,388,593.70</b>	<b>₱ 10,617,034.59</b>	<b>₱ 19,530,128.29</b>	<b>100.00</b>



**SUPPLEMENTAL INVESTMENT PROGRAM (AIP) NO. 04 FOR CALENDAR YEAR 2024**

By Program/Project/Activity

LGU-TANAUAN, LEYTE

As of November 11, 2024

AIP REFERENCE CODE	PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/ Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT					AMOUNT OF CLIMATE CHANGE Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personnel Services (PS)	MOOE	Financial Expenses (FE)	Capital Outlay (CO)	TOTAL 8+9+10	Climate Change Adaptation	Climate Change Mitigation	
1000	<b>GENERAL PUBLIC SERVICES SECTOR</b>													
1000-000-3-1-01-001	Executive Governance Program	MO	Jan 2024	Dec. 2024	Executive governance services	S/A NO. 04, CY 2024		₱ 193,790.50				₱ 193,790.50		
1000-000-3-1-01-001-005	Auditing Services	MO	Jan 2024	Dec. 2024	Auditing services rendered	S/A NO. 04, CY 2024		₱ 28,000.00				₱ 28,000.00		
1000-01-001-019	<b>Other Personnel Benefits:</b>	MO	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds									
1000-01-001-019-001	Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04, CY 2024	₱ 1,410,000.00					₱ 1,410,000.00		
1000-01-001-019-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	₱ 267,000.00					₱ 267,000.00		
1000-01-001-019-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	₱ 290,000.00					₱ 290,000.00		
1000-01-001-021	Additional Fund-Gratuity Pay for Job Order Personnel (subject to the issuance of DBM Circular)	MO	December 2024		Gratuity Pay for 243 Contract of Service and Job Order Workers granted	S/A NO. 04, CY 2024 (SPA)		₱ 243,000.00				₱ 243,000.00		
1000-01-001-016-001	Improvement of Tanauan Fire Station- Repair of Male and Female Quarters	MO/MEO	Nov 2024	Dec. 2024	Facility and services delivery to the constituents improved	S/A NO. 04, CY 2024				₱ 352,369.68		₱ 352,369.68		
1000-01-002	Legislative Program	OFFICE of the VICE-MAYOR and SB	Jan. 2024	Dec. 2024	Legislative services	S/A NO. 04, CY 2024		₱ 250,000.00				₱ 250,000.00		
1000-01-002-010	<b>Other Personnel Benefits:</b>	OFFICE of the VICE-MAYOR and SB	December 2024		Other Personnel Benefits for qualified Municipal Officials and									
1000-01-002-010-001	Collective Negotiation Agreement (CNA) Incentive		S/A NO. 04, CY 2024	₱ 990,000.00					₱ 990,000.00					
1000-01-002-010-002	Productivity Enhancement Incentive (PEI)		S/A NO. 04, CY 2024	₱ 177,000.00					₱ 177,000.00					

AIP REFERENCE CODE	PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/ Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT					AMOUNT OF CLIMATE CHANGE Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personnel Services (PS)	MOOE	Financial Expenses (FE)	Capital Outlay (CO)	TOTAL 8+9+10	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		(10)	(11)	(12)	(13)	(14)
1000-01-002-010-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	P 185,000.00				P 185,000.00			
1000-01-005	Treasury Operations Program	MTO	Jan. 2024	Dec. 2024	Treasury Operation Services									
1000-01-005-012	Other Personnel Benefits:	MTO	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employese supported and provided with funds									
1000-01-005-012-001	Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04, CY 2024	P 570,000.00				P 570,000.00			
1000-01-005-012-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	P 91,500.00				P 91,500.00			
1000-01-005-012-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	P 95,000.00				P 95,000.00			
1000-01-006	Appraisal and Assessment Program	MASSO	Jan. 2024	Dec. 2024	Appraisal and assessment services									
1000-01-006-009	Other Personnel Benefits:	MASSO	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employese supported and provided with funds									
1000-01-006-009-001	Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04, CY 2024	P 210,000.00				P 210,000.00			
1000-01-006-013-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	P 42,500.00				P 42,500.00			
1000-01-006-013-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	P 45,000.00				P 45,000.00			
1000-01-007	Financial Accounting and Reporting Program	MACCO	December 2024		Accounting Services									
1000-01-007-008	Other Personnel Benefits:	MACCO	December 2024		Other Bonuses and Allowances for qualified Municipal Officials and Employese supported and provided									
1000-01-007-008-001	Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04, CY 2024	P 240,000.00				P 240,000.00			
1000-01-007-008-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	P 42,500.00				P 42,500.00			
1000-01-007-008-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	P 45,000.00				P 45,000.00			
1000-01-008	Budgeting Management Program	MBO	Jan 2024	Dec. 2024	Budget Management Services									

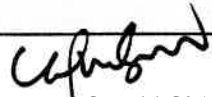
AIP REFERENCE CODE	PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/ Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT					AMOUNT OF CLIMATE CHANGE Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personnel Services (PS)	MOOE	Financial Expenses (FE)	Capital Outlay (CO)	TOTAL 8+9+10	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
1000-01-008-006	Other Personnel Benefits:	MBO	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds									
1000-01-008-006-001	Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04, CY 2024	P 120,000.00				P 120,000.00			
1000-01-008-006-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	P 20,000.00				P 20,000.00			
1000-01-008-006-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	P 20,000.00				P 20,000.00			
1000-01-009	Planning, Monitoring and Evaluation Program	MPDO	Jan. 2024	Dec. 2024	Planning, Monitoring and Evaluation Services									
1000-01-009-015	Other Personnel Benefits:	MPDO	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds									
1000-01-009-015-001	Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04, CY 2024	P 120,000.00				P 120,000.00			
1000-01-009-015-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	P 27,000.00				P 27,000.00			
1000-01-009-015-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	P 30,000.00				P 30,000.00			
1000-01-012	Civil Registry Program	MCR	Jan 2024	Dec. 2024	Civil registry services									
1000-01-012-013	Other Personnel Benefits:	MCR	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds									
1000-01-012-013-001	Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04, CY 2024	P 150,000.00				P 150,000.00			
1000-01-012-013-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	P 25,000.00				P 25,000.00			
1000-01-012-013-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	P 25,000.00				25,000.00			
	<b>TOTAL</b>					<b>P 5,237,500.00</b>	<b>P 714,790.50</b>		<b>P 352,369.68</b>	<b>P 6,304,660.18</b>				

Prepared by

**EnP ARTURO B. PEREZ, JR.**

Municipal Planning and Development Coordinator

Date: \_\_\_\_\_



**ERMEL MILO A. PIOLA**

Municipal Budget Officer

Date: \_\_\_\_\_

Attested by:

**Hon. MA. GINA E. MERILO**

Municipal Mayor

Date: \_\_\_\_\_

**SUPPLEMENTAL INVESTMENT PROGRAM (AIP) NO. 04 FOR CALENDAR YEAR 2024**

**By Program/Project/Activity**

**LGU-TANAUAN, LEYTE**

**As of November 11, 2024**

AIP REFERENCE CODE	PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/ Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT					AMOUNT OF CLIMATE CHANGE Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personnel Services (PS)	MOOE	Financial Expenses (FE)	Capital Outlay (CO)	TOTAL 8+9+10	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		(10)	(11)	(12)	(13)	(14)
<b>3000</b>	<b>SOCIAL SERVICES SECTOR</b>													
3000-02-005-001-006-007	Youth Leadership Training	MO-PESO	Nov. 2024	Dec. 2024	Youth Leadership Training conducted	S/A NO. 04, CY 2024 (SPA)		₱ 300,000.00			₱ 300,000.00			
3000-01-001-011	Year-End Cultural Activities	MO-TO	December 2024		More festive and cultural related activities conducted	S/A NO. 04, CY 2024 (SPA)		₱ 369,000.00			₱ 369,000.00			
3000-01-011	Health Program	MHO	Jan. 2024	Dec. 2024	Health Improvement Services									
3000-01-011-053	Other Personnel Benefits:	MHO	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds									
3000-01-011-053-001	Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04, CY 2024	₱ 480,000.00			₱ 480,000.00				
3000-01-011-053-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	₱ 85,000.00			₱ 85,000.00				
3000-01-011-053-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	₱ 85,000.00			₱ 85,000.00				
3000-02-005	Social Welfare and Development Program	MSWDO	Jan. 2024	Dec. 2024	Social welfare and Development Services									
3000-02-005-001-013	Other Personnel Benefits:	MSWDO	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds									
3000-02-005-001-013-001	Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04, CY 2024	₱ 240,000.00			₱ 240,000.00				
3000-02-005-001-013-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	₱ 40,000.00			₱ 40,000.00				
3000-02-005-001-013-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	₱ 40,000.00			₱ 40,000.00				
3000-02-005-001-006	Local Council for Protection of Children Program	MO-MSWDO	Jan. 2024	Dec. 2024										
3000-02-005-001-006-007	Additional Fund for LCPC Operating expenses	MO-MSWDO			Issues and concerns affecting children and youth resolved	S/A NO. 04, CY 2024 (1% NTA)		₱ 600.40			600.40			

AIP REFERENCE CODE	PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/ Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT					AMOUNT OF CLIMATE CHANGE Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personnel Services (PS)	MOOE	Financial Expenses (FE)	Capital Outlay (CO)	TOTAL 8+9+10	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
3000-02-005-001-009	Senior Citizens Welfare Program	MSWDO	Jan. 2024	Dec. 2024	Elderly welfare services									
3000-02-005-001-009-004	Additional Fund for Elderly Week Celebration and Other Related Activities	MSWDO-OSCA			Senior Citizens observed and participated in the elderly week celebration	S/A NO. 04, CY 2024 (1% NTA)		P 600.40			P 600.40			
3000-02-005-001-010	Differently-Abled Persons Welfare Program	MSWDO-PDAO												
3000-02-005-001-010-002	Additional Fund for the Purchase of Drugs and Medicines	MSWDO-PDAO			Prescribed drugs and medicines to aid the PWDs needs provided	S/A NO. 04, CY 2024 (1% NTA)		P 600.40			P 600.40			
3000-02-004	Environmental Management Program and Ecological Solid Waste Management Program	MENRO	Jan. 2024	Dec. 2024	Intensified proper wastes disposal system									
3000-02-004-011	Other Personnel Benefits:	MENRO	December 2024		Other Bonuses and Allowances for qualified Municipal Officials and Employese supported and provided									
3000-02-004-011-001	Collective Negotiation Agreement (CNA) Incentive					S/A NO. 04, CY 2024	P 90,000.00				P 90,000.00			
3000-02-004-011-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	P 15,000.00				P 15,000.00			
23000-02-004-004-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	P 15,000.00				P 15,000.00			
3000-02-004-011-003	Additional Fund for Safe Closure and Rehabilitation of existing dumpsite	MENRO			Compliant to R.A. 9003	20% MDF			P 832,656.91	P 832,656.91				
3000-300-3-1-01-019-002	Additional Fund for the Procurement of Garbage Compactor Truck (8 cubic capacity)	MENRO			1 unit Garbage Compactor Truck procured	20% MDF			P 500,000.00	P 500,000.00				
	<b>TOTAL</b>						P 1,090,000.00	P 670,801.20	1,332,656.91	P 3,093,458.11				

Prepared by:

**EnP ARTURO B. PEREZ, JR.**  
Municipal Planning and Development Coordinator  
Date: \_\_\_\_\_

Attested by:

**ERMEL MILO A. PILOLA**  
Municipal Budget Officer  
Date: \_\_\_\_\_

**Hon. MA. GINA E. MERILO**  
Municipal Mayor  
Date: \_\_\_\_\_

**SUPPLEMENTAL INVESTMENT PROGRAM (AIP) NO. 04 FOR CALENDAR YEAR 2024**

**By Program/Project/Activity**

**LGU-TANAUAN, LEYTE**

**As of November 11, 2024**

AIP REFERENCE CODE	PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/ Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT					AMOUNT OF CLIMATE CHANGE Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personnel Services (PS)	MOOE	Financial Expenses (FE)	Capital Outlay (CO)	TOTAL 8+9+10	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
<b>8000</b>	<b>ECONOMIC SERVICES SECTOR</b>													
8000-01-010-006	Plaza Development Program				More economic and social activities developed and increased recreational and tourist attractions									
8000-01-010-006-002	Additional Fund for Plaza Floral Decorations	ME/GSO	Jan. 2024	Dec. 2024	Enhanced aesthetic of the public plaza	20% MDF			P 12,008.00	P 12,008.00				
8000-01-010	Engineering and Infrastructure Management Program	MEO	Jan. 2024	Dec. 2024	Engineering and infrastructure management services									
8000-01-010-017	Other Personnel Benefits:	MEO	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds									
8000-01-010-017-001	Collective Negotiation Agreement (CNA) Incentive		S/A NO. 04, CY 2024	P 120,000.00				P 120,000.00						
8000-01-010-017-002	Productivity Enhancement Incentive (PEI)		S/A NO. 04, CY 2024	P 24,500.00				P 24,500.00						
8000-01-010-017-003	Service Recognition Incentive (SRI)		S/A NO. 04, CY 2024	P 30,000.00				P 30,000.00						
8000-02-003	Agricultural Program	MAO	Jan. 2024	Dec. 2024	Agricultural services									
8000-02-003-002	Other Personnel Benefits:	MAO	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds									
8000-02-003-002-001	Collective Negotiation Agreement (CNA) Incentive		S/A NO. 04, CY 2024	P 240,000.00				P 240,000.00						
8000-02-003-002-002	Productivity Enhancement Incentive (PEI)		S/A NO. 04, CY 2024	P 45,000.00				P 45,000.00						
8000-02-003-002-003	Service Recognition Incentive (SRI)		S/A NO. 04, CY 2024	P 50,000.00				P 50,000.00						
8000-02-004	Slaughterhouse Program	MO	Jan. 2024	Dec. 2024	Slaughterhouse services									
8000-02-004-002	Other Personnel Benefits:	MO/Slaughterhouse In-Charge	December 2024											

AIP REFERENCE CODE	PROGRAMS/PROJECTS/ACTIVITIES DESCRIPTION	Implementing Office/ Agency	Schedule of Implementation		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT					AMOUNT OF CLIMATE CHANGE Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personnel Services (PS)	MOOE	Financial Expenses (FE)	Capital Outlay (CO)	TOTAL <sup>±</sup> 8+9+10	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
8000-02-004-002-001	Collective Negotiation Agreement (CNA) Incentive				Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds	S/A NO. 04, CY 2024	₱ 60,000.00				₱ 60,000.00			
8000-02-004-002-002	Productivity Enhancement Incentive (PEI)					S/A NO. 04, CY 2024	₱ 10,000.00				₱ 10,000.00			
8000-02-001-003-003	Service Recognition Incentive (SRI)					S/A NO. 04, CY 2024	₱ 10,000.00				₱ 10,000.00			
8000-02-010	Cemetery Program	MO-GSO	Jan. 2024	Dec. 2024	Cemetery Services									
8000-02-010-004	Other Personnel Benefits:	MO-GSO	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds									
8000-02-010-004-001	Collective Negotiation Agreement (CNA) Incentive		S/A NO. 04, CY 2024	₱ 120,000.00					₱ 120,000.00					
8000-02-010-004-002	Productivity Enhancement Incentive (PEI)		S/A NO. 04, CY 2024	₱ 20,000.00					₱ 20,000.00					
8000-02-010-004-003	Service Recognition Incentive (SRI)		S/A NO. 04, CY 2024	₱ 20,000.00					₱ 20,000.00					
8000-02-006	Market Program	MARKET OFFICE	Jan. 2024	Dec. 2024	Market Services									
8000-02-006-002	Additional Fund for the Major Repair and Improvement of Various Sections of Tanauan Public Market	MEO/MARKET OFFICE			Major Repair and Improvement of various Sections of the Public Market implemented	20% MDF			₱ 8,920,000.00	₱ 8,920,000.00				
8000-02-006-003	Other Personnel Benefits:	MARKET OFFICE	December 2024		Other Personnel Benefits for qualified Municipal Officials and Employees supported and provided with funds									
8000-02-006-003-001	Collective Negotiation Agreement (CNA) Incentive		S/A NO. 04, CY 2024	₱ 240,000.00					₱ 240,000.00					
8000-02-006-003-002	Productivity Enhancement Incentive (PEI)		S/A NO. 04, CY 2024	₱ 45,000.00					₱ 45,000.00					
8000-02-006-003-002	Service Recognition Incentive (SRI)		S/A NO. 04, CY 2024	₱ 45,000.00					₱ 45,000.00					
	<b>TOTAL</b>						<b>1,079,500.00</b>		<b>8,932,008.00</b>	<b>10,011,508.00</b>				

Prepared by:

**EnP ARTURO B. PEREZ, JR.**

Municipal Planning and Development Coordinator

Date: \_\_\_\_\_

Attested by:

**ERMEL MILO A. PILOLA**

Municipal Budget Officer

Date: \_\_\_\_\_

**Hon. MA. GINA E. MERILO**

Municipal Mayor

Date: \_\_\_\_\_



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

-o0o-

**MUNICIPAL DEVELOPMENT COUNCIL**

**EXCERPTS FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC)  
HELD ON NOVEMBER 11, 2024 AT THE MUNICIPAL LOBBY, PRESIDENCIA BUILDING, TANAUAN, LEYTE.**

**IN ATTENDANCE:**

- |    |  |                   |
|----|--|-------------------|
| 1  | Hon. Ma. Gina E. Merito<br>Municipal Mayor   | - MDC Chairperson |
| 2  | Hon. Rodrigo L. Almaden<br>Punong Barangay of Amanluran                                      | - Member          |
| 3  | Hon. Carlito O. Olimberio<br>Punong Barangay of Arado  | - Member          |
| 4  | Hon. Glen Carlo M. Tiolo<br>Punong Barangay of Atipolo                                       | - Member          |
| 5  | Hon. Jimmy M. Verona<br>Punong Barangay of Balud   | - Member          |
| 6  | Hon. Serio C. Tolibas<br>Punong Barangay of Bangon   | - Member          |
| 7  | Hon. Nilda C. Redoña<br>Punong Barangay of Baras   | - Member          |
| 8  | Hon. Wilma B. Perez<br>Punong Barangay of Binolo   | - Member          |
| 9  | Hon. Reynaldo D. Musca<br>Punong Barangay of Buntay  | - Member          |
| 10 | Hon. Raquel G. Gadil<br>Punong Barangay of Cabarsan Guti                                     | - Member          |
| 11 | Hon. Ludivina V. Ladan<br>Punong Barangay of Cabuynan  | - Member          |
| 12 | Hon. Romeo S. de la Cruz<br>Punong Barangay of Cahumayhumayan                                | - Member          |
| 13 | Hon. Julian S. Modesto III<br>Punong Barangay of Calogcog                                    | - Member          |
| 14 | Hon. Rossarie Ann E. Flores<br>Punong Barangay of Camire                                     | - Member          |
| 15 | Hon. Jessie C. Molon<br>Punong Barangay of Canbalisara                                       | - Member          |
| 16 | Honorable Fred C. Nirza<br>Punong Barangay of Canramos                                       | - Member          |
| 17 | Hon. Emma M. Tolibas<br>Punong Barangay of Catigbi-an  | - Member          |
| 18 | Hon. Gerry Cauntic<br>Punong Barangay of Cogon   | - Member          |
| 19 | Hon. Floro B. Juanitez, Jr.<br>Punong Barangay of Guindag-an                                 | - Member          |
| 20 | Hon. Leonel C. Badana<br>Punong Barangay of Guingauan  | - Member          |
| 21 | Hon. Anthony T. Tuano<br>Punong Barangay of Guingauan  | - Member          |
| 22 | Hon. Argie S. Cinco<br>Punong Barangay of Lapay  | - Member          |
| 23 | Hon. Rolando P. Palo<br>Punong Barangay of Licod<br>Represented by Hon. Kagawad Mercy Durana | - Member          |
| 24 | Hon. Joel P. Logronio<br>Punong Barangay of Limbuan Dacu                                     | - Member          |
| 25 | Hon. Constanca C. Salarda<br>Punong Barangay of Limbuan Guti                                 | - Member          |
| 26 | Hon. Feliciano C. Cinco<br>Punong Barangay of Linao  | - Member          |
| 27 | Hon. Zosimo M. Payuyao<br>Punong Barangay of Magay   | - Member          |
| 28 | Hon. Honeylyn C. Basibas<br>Punong Barangay of Maghulod                                      | - Member          |
| 29 | Hon. Ruel R. Tondo<br>Punong Barangay of Malaguicay  | - Member          |
| 30 | Hon. RJ Frank M. Soliva  | - Member          |



- |    |  |          |
|----|--|----------|
|    | Punong Barangay of Mohon                                       |          |
| 31 | Hon. Jeffrey B. Dandan   | - Member |
|    | Punong Barangay of Pago  |          |
| 32 | Hon. Josephine B. Angelio                                      | - Member |
|    | Punong Barangay of Pasil                                       |          |
| 33 | Hon. Rommel T. Costiniano                                      | - Member |
|    | Punong Barangay of Picas                                       |          |
| 34 | Hon. Marites B. Salvaña  | - Member |
|    | Punong Barangay of Sacme                                       |          |
| 35 | Hon. Ariel A. Palabio  | - Member |
|    | Punong Barangay of Salvador                                    |          |
| 36 | Hon. Erwin T. Morabe   | - Member |
|    | Punong Barangay of San Roque                                   |          |
| 37 | Hon. Melchor C. Gamez  | - Member |
|    | Punong Barangay of San Victor                                  |          |
| 38 | Hon. Romulo C. Vertudes  | - Member |
|    | Punong Barangay of Solano                                      |          |
| 39 | Hon. Sheryl C. Espina  | - Member |
|    | Punong Barangay of Sta. Cruz                                   |          |
| 40 | Hon. Alex C. Miralles  | - Member |
|    | Punong Barangay of Sto. Niño                                   |          |
| 41 | Hon. Rodgie Buendia  | - Member |
|    | Punong Barangay of Talolora                                    |          |
| 42 | Mr. Nelson W. Albao  | - Member |
|    | President, Canramos United Marginalized Vendors Association    |          |
| 43 | Mr. Salvador M. Bibar  | - Member |
|    | President, Cabuynan Swine Raisers Farmers Association          |          |
| 44 | Ms Grace F. Mendiola   | - Member |
|    | President, Canramos Potters Association                        |          |
|    | Represented by Ms. Camilie Basco                               |          |
|    | Bookkeeper, Canramos Potters Association                       |          |
| 45 | Ms. Judith P. Tizon, President                                 | - Member |
|    | President, Atipolo Small Coconut Farmers Association           |          |
| 46 | Ms. Virginia R. Estrella                                       |          |
|    | President, President, Sacme Primetown Farmers Association      |          |
| 47 | Ms. Emerenciana D. Lerios,                                     | - Member |
|    | President, Cabuynan Integrated Fisherfolks Association         |          |
| 48 | Mr. Rolando P. Vinegas   | - Member |
|    | President, Camire Farmers Association                          |          |
| 49 | Ms. Zenaida A. Encina, President                               | - Member |
|    | President, Agricultural Association in Tanauan for Progress    |          |
| 50 | Mr. Jose L. de Veyra   | - Member |
|    | President, Mohon Integrated Small Farmers Association          |          |
| 51 | Mr. Cipriano Luna  | - Member |
|    | President, Sto. Niño Aquatic Integrated Fisherfolk Association |          |
| 52 | Mr. Joel M. Yepes  | - Member |
|    | President, Linao Integrated Farmers Association                |          |

**MDC MEMBERS ABSENT/NOT REPRESENTED:**

1. Hon. Ferdinand Martin G. Romualdez, Representative of the 1st District of Leyte
2. Hon. Franciso D. Villamor, Jr., Punong Barangay of Ada
3. Hon. Gervacio F. Boco, Punong Barangay of Bantagan
4. Hon. Ernesto G. Basas, Jr., Punong Barangay of Binongto-an
5. Hon. Efren C. Merilo, Punong Barangay of Bistig
6. Hon. Herlindo P. Cornejo, Punong Barangay of Cabalagnan
7. Hon. Reynan O. Leona, Punong Barangay of Cabunga-an
8. Hon. Rosario A. Abanis, Punong Barangay of Calsadahay
9. Hon. Florentino M. Panzo, Punong Barangay of Catmon
10. Hon. Arturo D. Tolibas, Jr., Punong Barangay of Hilagpad
11. Hon. Irene P. Maceda, Punong Barangay of Maribi
12. Hon. Jay Arcena, Punong Barangay of San Isidro
13. Hon. Ma. Martina L. Gimenez, Punong Barangay of San Miguel
14. Hon. Nicolas V. Arcena, Punong Barangay of Sta. Elena
15. Hon. Ernie L. Lazarte, Punong Barangay of Tugop
16. Ms. Delia V. Vertudes, President, Sta. Elena Women's Association
17. Mr. Rodrigo S. Sicoy, President, KATALWASAN Irrigators Association, Inc.
18. Mr. Jose Murillo, President, Solano Integrated Farmers Association
19. Mr. Melvin D. Flores, President, Tanauan Public Market Stall Owners Association
20. Ms. Editha T. Aguipto, President, Atipolo Swine Raisers Association
21. Mr. Gerardo M. Resma, President, Casbangan Farmers Association
22. Ms. Rowena A. Gloria, President, Amanluran Diversity Farmers Association
23. Mr. Darwin P. Lazarte, President, SPARK Brotherhood
24. Mr. Efren Repolidon, President, Tanauan Motorcab Drivers and Operations Association

25. Ms. Meriam B. Suyom President, Brgy. Talolora Farmers Association
26. Mr. Efren P. Tolibas, President, Tanauan-Tolosa Swine Raisers Association
27. Ms. Evangeline Peregrino, President, Limbuan Dacu Banana Planters Association
28. Ms. Lolita Badana, President, San Isidro Vegetables Growers 'Association
29. Mr. Felicitó Montaña, President, Lapay-Tugop Farmers Association
30. Mr. Ariel M. Lerios, President, Cogon Small Farmers Association

**OTHERS PRESENT:**

- |   |                               |                          |
|---|-------------------------------|--------------------------|
| 1 | Mr. Ermel Milo A. Pilola      | Municipal Budget Officer |
| 2 | Mr. Arturo B. Perez, Jr., EnP | MPDC/MDC Secretary       |
| 3 | Ms. Chezzel A. Ripalda        | SB Staff                 |
| 4 | Ms. Hayaceen V. Mendoza       | MPDO Staff               |
| 5 | Mr. Jerome S. Fabre           | MPDO Staff               |
| 6 | Ms. Rizza A. Buendia          | MPDO Staff               |
| 7 | Ms. Alice R. Señora           | MPDO Staff               |
| 8 | Ms. Clarissa Mae J. Berdan    | MPDO Staff               |
| 9 | Mr. John Earl O. Gil          | MPDO Staff               |

**RESOLUTION NO. 22, series of 2024**

**A RESOLUTION ENDORSING AND RECOMMENDING APPROVAL TO THE 16TH SANGGUNIANG BAYAN OF THE PROPOSED SUPPLEMENTAL BUDGET NO. 04, CALENDAR YEAR 2024 WITH A TOTAL OBLIGATION OF NINETEEN MILLION FIVE HUNDRED THIRTY THOUSAND ONE HUNDRED TWENTY-EIGHT PESOS AND TWENTY-NINE CENTAVOS (₱19,530,128.29), SUBJECT TO THE ABANDONMENT AND DECLARATION AS SAVINGS OF THE BUDGETARY ALLOCATION OF THE SPECIFIC PROGRAMS, PROJECTS, AND ACTIVITIES FROM CAPITAL OUTLAY CONTINUING APPROPRIATION (PRIOR YEARS) AMOUNTING TO ONE MILLION SEVENTY-TWO THOUSAND PESOS (₱1,072,000.00), AND UNDER 20% MUNICIPAL DEVELOPMENT FUND (MDF) CONTINUING APPROPRIATION AMOUNTING TO EIGHT MILLION TWO HUNDRED EIGHT THOUSAND THREE HUNDRED FORTY-ONE PESOS (₱8,208,341.00), AND REVERTING THEREFORE THE TOTAL AMOUNT TO UNAPPROPRIATED BALANCE TO BE MADE AVAILABLE FOR RE-APPROPRIATION FOR SUPPLEMENTAL BUDGET NO. 04, CALENDAR YEAR 2024.**

**WHEREAS**, the Council was apprised of the available resources for Supplemental Budget No. 04 for CY 2024 amounting to **NINETEEN MILLION FIVE HUNDRED THIRTY THOUSAND ONE HUNDRED TWENTY-EIGHT PESOS AND TWENTY-NINE CENTAVOS (₱19,530,128.29)**;

**WHEREAS**, the required budgetary allocation for the programs, projects, and activities under the Supplemental Investment Program (SIP) No. 04 has a total of **NINETEEN MILLION FIVE HUNDRED THIRTY THOUSAND ONE HUNDRED TWENTY-EIGHT PESOS AND TWENTY-NINE CENTAVOS (₱19,530,128.29)**;

**WHEREAS**, the proposed Supplemental Budget No. 04 was presented item for item with a total obligation amounting to **NINETEEN MILLION FIVE HUNDRED THIRTY THOUSAND ONE HUNDRED TWENTY-EIGHT PESOS AND TWENTY-NINE CENTAVOS (₱19,530,128.29)**;

**WHEREAS**, after thorough deliberation, the Members of the Municipal Development Council (MDC) considered the proposed Supplemental Budget No. 04 for CY 2024 deemed necessary and in order;

**NOW, WHEREFORE**, premises considered, upon motion of Hon. Marites B. Salvaña, Punong Barangay of Sacme, and duly seconded unanimously, be it;

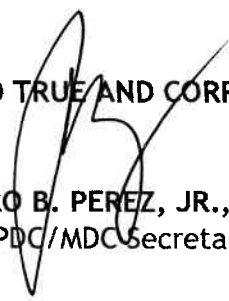
**RESOLVED**, as it is hereby resolved, endorsing and recommending approval to the 16<sup>th</sup> Sangguniang Bayan of the municipality of the proposed Supplemental Budget No. 04 Calendar Year 2024 with a total obligation of **NINETEEN MILLION FIVE HUNDRED THIRTY THOUSAND ONE HUNDRED TWENTY-EIGHT PESOS AND TWENTY-NINE CENTAVOS (₱19,530,128.29)**, subject to the abandonment and declaration as savings of the budgetary allocation of the specific programs, projects, and activities from Capital Outlay continuing appropriation (prior years) amounting to **ONE MILLION SEVENTY-TWO THOUSAND PESOS (₱1,072,000.00)**, and under 20% Municipal Development Fund (MDF) continuing appropriation amounting to **EIGHT MILLION TWO HUNDRED EIGHT THOUSAND THREE HUNDRED FORTY-ONE PESOS**

(P8,208,341.00), and reverting therefore the total amount to unappropriated balance to be made available for reappropriation for Supplemental Budget No. 04, and reverting therefore the total amount to unappropriated balance to be made available for reappropriation for Supplemental Budget No. 04, Calendar Year 2024.


I HEREBY CERTIFY the correctness of the foregoing resolution.

APPROVED UNANIMOUSLY: NOVEMBER 11, 2024

CERTIFIED TRUE AND CORRECT:

  
ARTURO B. PEREZ, JR., EnP  
MPDC/MDC Secretary

ATTESTED:

  
Hon. MA. GINA E. MERILO  
Municipal Mayor/MDC Chairperson



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TANAUAN**

-o0o-

**MUNICIPAL DEVELOPMENT COUNCIL**

**EXCERPTS FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC)  
HELD ON NOVEMBER 11, 2024 AT THE MUNICIPAL LOBBY, PRESIDENCIA BUILDING, TANAUAN, LEYTE.**

**IN ATTENDANCE:**

- |    |  |                   |
|----|--|-------------------|
| 1  | Hon. Ma. Gina E. Merilo<br>Municipal Mayor   | - MDC Chairperson |
| 2  | Hon. Rodrigo L. Almaden<br>Punong Barangay of Amanluran                                      | - Member          |
| 3  | Hon. Carlito O. Olimberio<br>Punong Barangay of Arado  | - Member          |
| 4  | Hon. Glen Carlo M. Tiolo<br>Punong Barangay of Atipolo                                       | - Member          |
| 5  | Hon. Jimmy M. Verona<br>Punong Barangay of Balud   | - Member          |
| 6  | Hon. Seriolio C. Tolibas<br>Punong Barangay of Bangon  | - Member          |
| 7  | Hon. Nilda C. Redoña<br>Punong Barangay of Baras   | - Member          |
| 8  | Hon. Wilma B. Perez<br>Punong Barangay of Binolo   | - Member          |
| 9  | Hon. Reynaldo D. Musca<br>Punong Barangay of Buntay  | - Member          |
| 10 | Hon. Raquel G. Gadil<br>Punong Barangay of Cabarsan Guti                                     | - Member          |
| 11 | Hon. Ludivina V. Ladan<br>Punong Barangay of Cabuynan  | - Member          |
| 12 | Hon. Romeo S. de la Cruz<br>Punong Barangay of Cahumayhumayan                                | - Member          |
| 13 | Hon. Julian S. Modesto III<br>Punong Barangay of Calogcog                                    | - Member          |
| 14 | Hon. Rossarie Ann E. Flores<br>Punong Barangay of Camire                                     | - Member          |
| 15 | Hon. Jessie C. Molon<br>Punong Barangay of Canbalisara                                       | - Member          |
| 16 | Honorable Fred C. Nirza<br>Punong Barangay of Canramos                                       | - Member          |
| 17 | Hon. Emma M. Tolibas<br>Punong Barangay of Catigbi-an  | - Member          |
| 18 | Hon. Gerry Cauntic<br>Punong Barangay of Cogon   | - Member          |
| 19 | Hon. Floro B. Juanitez, Jr.<br>Punong Barangay of Guindag-an                                 | - Member          |
| 20 | Hon. Leonel C. Badana<br>Punong Barangay of Guingauan  | - Member          |
| 21 | Hon. Anthony T. Tuano<br>Punong Barangay of Guingauan  | - Member          |
| 22 | Hon. Argie S. Cinco<br>Punong Barangay of Lapay  | - Member          |
| 23 | Hon. Rolando P. Palo<br>Punong Barangay of Licod<br>Represented by Hon. Kagawad Mercy Durana | - Member          |
| 24 | Hon. Joel P. Logronio<br>Punong Barangay of Limbuhon Dacu                                    | - Member          |
| 25 | Hon. Constancia C. Salarda<br>Punong Barangay of Limbuhon Guti                               | - Member          |
| 26 | Hon. Feliciano C. Cinco<br>Punong Barangay of Linao  | - Member          |
| 27 | Hon. Zosimo M. Payuyao<br>Punong Barangay of Magay   | - Member          |
| 28 | Hon. Honeylyn C. Basibas<br>Punong Barangay of Maghulod                                      | - Member          |
| 29 | Hon. Ruel R. Tondo<br>Punong Barangay of Malaguicay  | - Member          |
| 30 | Hon. RJ Frank M. Soliva  | - Member          |

- |    |  |          |
|----|--|----------|
|    | Punong Barangay of Mohon                                       |          |
| 31 | Hon. Jeffrey B. Dandan   | - Member |
|    | Punong Barangay of Pago  |          |
| 32 | Hon. Josephine B. Angelio                                      | - Member |
|    | Punong Barangay of Pasil                                       |          |
| 33 | Hon. Rommel T. Costiniano                                      | - Member |
|    | Punong Barangay of Picas                                       |          |
| 34 | Hon. Marites B. Salvaña  | - Member |
|    | Punong Barangay of Sacme                                       |          |
| 35 | Hon. Ariel A. Palabio  | - Member |
|    | Punong Barangay of Salvador                                    |          |
| 36 | Hon. Erwin T. Morabe   | - Member |
|    | Punong Barangay of San Roque                                   |          |
| 37 | Hon. Melchor C. Gamez  | - Member |
|    | Punong Barangay of San Victor                                  |          |
| 38 | Hon. Romulo C. Vertudes  | - Member |
|    | Punong Barangay of Solano                                      |          |
| 39 | Hon. Sheryl C. Espina  | - Member |
|    | Punong Barangay of Sta. Cruz                                   |          |
| 40 | Hon. Alex C. Miralles  | - Member |
|    | Punong Barangay of Sto. Niño                                   |          |
| 41 | Hon. Rodgie Buendia  | - Member |
|    | Punong Barangay of Talolora                                    |          |
| 42 | Mr. Nelson W. Albao  | - Member |
|    | President, Canramos United Marginalized Vendors Association    |          |
| 43 | Mr. Salvador M. Bibar  | - Member |
|    | President, Cabuynan Swine Raisers Farmers Association          |          |
| 44 | Ms Grace F. Mendiola   | - Member |
|    | President, Canramos Potters Association                        |          |
|    | Represented by Ms. Camilie Basco                               |          |
|    | Bookkeeper, Canramos Potters Association                       |          |
| 45 | Ms. Judith P. Tizon, President                                 | - Member |
|    | President, Atipolo Small Coconut Farmers Association           |          |
| 46 | Ms. Virginia R. Estrella                                       | - Member |
|    | President, Sacme Primetown Farmers Association                 |          |
| 47 | Ms. Emerenciana D. Lerios,                                     | - Member |
|    | President, Cabuynan Integrated Fisherfolks Association         |          |
| 48 | Mr. Rolando P. Vinegas   | - Member |
|    | President, Camire Farmers Association                          |          |
| 49 | Ms. Zenaida A. Encina, President                               | - Member |
|    | President, Agricultural Association in Tanauan for Progress    |          |
| 50 | Mr. Jose L. de Veyra   | - Member |
|    | President, Mohon Integrated Small Farmers Association          |          |
| 51 | Mr. Cipriano Luna  | - Member |
|    | President, Sto. Niño Aquatic Integrated Fisherfolk Association |          |
| 52 | Mr. Joel M. Yepes  | - Member |
|    | President, Linao Integrated Farmers Association                |          |

**MDC MEMBERS ABSENT/NOT REPRESENTED:**

1. Hon. Ferdinand Martin G. Romualdez, Representative of the 1st District of Leyte
2. Hon. Franciso D. Villamor, Jr., Punong Barangay of Ada
3. Hon. Gervacio F. Boco, Punong Barangay of Bantagan
4. Hon. Ernesto G. Basas, Jr., Punong Barangay of Binongto-an
5. Hon. Efren C. Merito, Punong Barangay of Bislig
6. Hon. Herlindo P. Cornejo, Punong Barangay of Cabalagnan
7. Hon. Reynan O. Leona, Punong Barangay of Cabunga-an
8. Hon. Rosario A. Abanis, Punong Barangay of Calsadahay
9. Hon. Florentino M. Panzo, Punong Barangay of Catmon
10. Hon. Arturo D. Tolibas, Jr., Punong Barangay of Hilagpad
11. Hon. Irene P. Maceda, Punong Barangay of Maribi
12. Hon. Jay Arcena, Punong Barangay of San Isidro
13. Hon. Ma. Martina L. Gimenez, Punong Barangay of San Miguel
14. Hon. Nicolas V. Arcena, Punong Barangay of Sta. Elena
15. Hon. Ernie L. Lazarte, Punong Barangay of Tugop
16. Ms. Delia V. Vertudes, President, Sta. Elena Women's Association
17. Mr. Rodrigo S. Sicoy, President, KATALWASAN Irrigators Association, Inc.
18. Mr. Jose Murillo, President, Solano Integrated Farmers Association
19. Mr. Melvin D. Flores, President, Tanauan Public Market Stall Owners Association
20. Ms. Editha T. Aguipe, President, Atipolo Swine Raisers Association
21. Mr. Gerardo M. Resma, President, Casbangan Farmers Association
22. Ms. Rowena A. Gloria, President, Amanluran Diversity Farmers Association
23. Mr. Darwin P. Lazarte, President, SPARK Brotherhood
24. Mr. Efren Repolidon, President, Tanauan Motorcab Drivers and Operations Association

25. Ms. Meriam B. Suyom President, Brgy. Talolora Farmers Association
26. Mr. Efren P. Tolibas, President, Tanauan-Tolosa Swine Raisers Association
27. Ms. Evangelina Peregrino, President, Limbuan Dacu Banana Planters Association
28. Ms. Lolita Badana, President, San Isidro Vegetables Growers 'Association
29. Mr. Felicito Montaña, President, Lapay-Tugop Farmers Association
30. Mr. Ariel M. Leros, President, Cogon Small Farmers Association

**OTHERS PRESENT:**

- |   |                               |                          |
|---|-------------------------------|--------------------------|
| 1 | Mr. Ermel Milo A. Pilola      | Municipal Budget Officer |
| 2 | Mr. Arturo B. Perez, Jr., EnP | MPDC/MDC Secretary       |
| 3 | Ms. Chezzel A. Ripalda        | SB Staff                 |
| 4 | Ms. Hayaceen V. Mendoza       | MPDO Staff               |
| 5 | Mr. Jerome S. Fabre           | MPDO Staff               |
| 6 | Ms. Rizza A. Buendia          | MPDO Staff               |
| 7 | Ms. Alice R. Señora           | MPDO Staff               |
| 8 | Ms. Clarissa Mae J. Berdan    | MPDO Staff               |
| 9 | Mr. John Earl O. Gil          | MPDO Staff               |

**RESOLUTION NO. 23, series of 2024**

**A RESOLUTION ADOPTING AND ENDORSING TO THE 16TH SANGGUNIANG BAYAN THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL'S RESOLUTION NO. 05, SERIES OF 2024, FOR APPROVAL OF SPECIAL TRUST FUND-MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT (MDRRMC) INVESTMENT PLAN SOURCED FROM UNSPENT MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) AND QUICK RESPONSE FUND (QRF) OF CY 2023 AMOUNTING TO FIVE MILLION TWO HUNDRED FIFTY-NINE THOUSAND ONE HUNDRED SEVENTY-SEVEN PESOS AND TWENTY-SIX CENTAVOS (P5,259,177.26).**

**WHEREAS, presented for consideration at the Municipal Development Council (MDC) was MDRRMC Resolution No. 5, series of 2024 requesting for approval of Special Trust Fund Municipal Disaster Risk Reduction and Management Investment Plan sourced from unspent Maintenance and Other Maintenance and Other Operating Expenses (MOOE) and Quick Response Fund (QRF) amounting to FIVE MILLION TWO HUNDRED FIFTY-NINE THOUSAND ONE HUNDRED SEVENTY-SEVEN PESOS AND TWENTY-SIX CENTAVOS (P5,259,177.26);**

**WHEREAS, the proposed programs, projects, and activities with estimated costs, as presented;**

No.	Programs/Projects/Activities	Units	Estimated Cost/Unit	Total Amount
1	Emergency Response Vehicle	2	2,000,000.00	4,000,000.00
				-
2	Mobile Base radio (6 MPV, Mobile 1)	7	85,000.00	595,000.00
3	Antenna for Mobile Radio for Communication	10	3,000.00	30,000.00
4	Radio Base VHF (Brgy. Solano)	1	82,000.00	82,000.00
5	Weather Monitoring Device 32"	2	25,000.00	50,000.00
				-
6	Rescue throw bag with 50/70/98ft length rope (Heavy duty)	2	2,250.00	4,500.00
				-
7	CPR Manikin set ( heavy duty)	2	82,000.00	164,000.00
8	Trauma and first aid Kit for emergency	2	5,000.00	10,000.00
9	Modular Tent 240x 240x 180cm, 5-6 persons capacity, waterproof	20	9,500.00	190,000.00
10	Personal Protective Gears for RDANA team (High Visibility Vest, Safety Helmet, Safety shoes)	16	5,000.00	80,000.00
11	Rapid Damage Assessment Device (heavy duty)	1	53,677.26	53,677.26
				-
				<b>5,259,177.26</b>

**WHEREFORE**, premises considered, on motion of Hon. Alex L. Miralles, Punong Barangay of Sto. Niño, with unanimous accord of all the members of the Council present, be it;

**RESOLVED**, as it is hereby resolved, adopting and endorsing to the 16<sup>th</sup> Sangguniang Bayan the Municipal Disaster Risk Reduction and Management Council's Resolution No. 05, series of 2024, for approval of Special Trust Fund-Municipal Disaster Risk Reduction and Management (MDRRMC) Investment Plan sourced from unspent Maintenance and Other Operating Expenses (MOOE) and Quick Response Fund (QRF) of CY 2023 amounting to **FIVE MILLION TWO HUNDRED FIFTY-NINE THOUSAND ONE HUNDRED SEVENTY-SEVEN PESOS AND TWENTY-SIX CENTAVOS (P5,259,177.26)**.

I **HEREBY CERTIFY** the correctness of the foregoing resolution.

**APPROVED UNANIMOUSLY: NOVEMBER 11, 2024**

**CERTIFIED TRUE AND CORRECT:**

**ARTURO B. PEREZ, JR., EnP**  
MPDC/MDC Secretary

**ATTESTED:**

  
**Hon. MA. GINA E. MERILO**  
Municipal Mayor/MDC Chairperson



Republic of the Philippines  
**MUNICIPALITY OF TANAUAN**  
Province of Leyte  
-000-

**MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL  
(MDRRMC)**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL OF THE MUNICIPALITY OF TANAUAN, LEYTE HELD ON JULY 16, 2024 AT THE MAYORS OFFICE

RESOLUTION NO. 05, SERIES OF 2024

A RESOLUTION REQUESTING THE MUNICIPAL DEVELOPMENT COUNCIL FOR THE APPROVAL OF SPECIAL TRUST FUND-MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT INVESTMENT PLAN SOURCED FROM UNSPENT MOOE AND QUICK RESPONSE FUND OF 2023 MDRRMF AMOUNTING TO FIVE MILLION TWO HUNDRED FIFTY NINE THOUSAND ONE HUNDRED SEVENTY SEVEN PESOS AND TWENTY SIX CENTAVOS (P5,259,177.26) FOR THE PPA'S STATED BELOW.

WHEREAS, the unspent MOOE and Quick Response Fund of 2023 MDRRMF is Five Million Two Hundred Fifty Nine Thousand One Hundred Seventy Seven and Twenty Six Centavos (P5,259,177.26);

WHEREAS, after thorough discussion and deliberation on the need of the proposed Programs, Projects and Activities, the committee unanimously approved the items listed and presented as follows;

No.	Programs/Projects/Activities	Units	Estimated Cost/Unit	Total Amount
1	Emergency Response Vehicle	2	2,000,000.00	4,000,000.00
2	Mobile Base radio (6 MPV, Mobile 1)	7	85,000.00	595,000.00
3	Antenna for Mobile Radio for Communication	10	3,000.00	30,000.00
4	Radio Base VHF (Brgy. Solano)	1	82,000.00	82,000.00
5	Weather Monitoring Device 32"	2	25,000.00	50,000.00
6	Rescue throw bag with 50/70/98ft length rope (Heavy duty)	2	2,250.00	4,500.00
7	CPR Manikin set ( heavy duty)	2	82,000.00	164,000.00
8	Trauma and first aid Kit for emergency	2	5,000.00	10,000.00
9	Modular Tent 240x 240 x 180cm, 5-6 persons capacity, waterproof	20	9,500.00	190,000.00
10	Personal Protective Gears for RDANA team (High Visibility Vest, Safety Helmet, Safety shoes)	16	5,000.00	80,000.00
11	Rapid Damage Assessment Device (heavy duty)	1	53,677.26	53,677.26
				<b>5,259,177.26</b>

NOW WHEREFORE, after thorough evaluation and deliberation by the council and on motion by Susana Miranda, MAO, Head and duly seconded by Arturo Perez, Jr, MPDO, Head;

RESOLVED, as it is hereby to resolved, to pass a resolution requesting the Municipal Development Council for the approval of Special Trust Fund-Municipal Disaster Risk Reduction and Management Investment Plan sourced from unspent MOOE and Quick Response Fund of 2023 MDRRMF amounting to Five Million Two Hundred Fifty Nine Thousand One Hundred Seventy Seven and Twenty Six Centavos (P5,259,177.26);

UNANIMOUSLY APPROVED: July 16, 2024

Prepared by:

  
**RICARDO ALDJO N. MAZO**  
MDRRMC, MDRRMC Secretary

Approved by:

  
**HON. MA. GINA E. MERILO**  
MDRRMC, Chair



EXCERPTS FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL OF THE MUNICIPALITY OF TANAUAN, LEYTE HELD ON JULY 16, 2024 AT THE MAYORS OFFICE

MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL:

ATTESTED BY:

MARK EBEN E. MERILO  
SB Chairman on Comm. MDRRM

ARTURO PEREZ, JR.  
MPDC

RESTITUTA CAVITE  
Municipal Treasurer

ELLEN SHIRAZ B. IBARDOLAZA  
MLGOO

DR. ARLENE V. SANTO  
MHO

GENELYN CORNEJO  
School Principal, TSAT

OTHNIEL OLINO  
School Head, TSCHI

EDGAR ALIZER  
Tanauan I District Supervisor

PAMELA S. ALMANZA  
Tanauan III District Supervisor

PLT. KENNY G. BAS  
Chief of Police, Tanauan Police Station

ROCHEL ORIT  
MASSO, C. T.

ALFONSO L. MAGAYONES  
Federation of Senior Citizens Association

CONRADO APALA  
SMC Lateral FF2, Brgy. Talolora

MARTINA L. GIMENEZ  
ABC President

ERMEL MILO PILOLA  
MBO

ENGR. PAUL SOLIVA  
Municipal Engineer

RUTH SALUBON  
OIC, MSWDO

SUSANA MIRANDA  
MAO, OIC

RICHARD LAURENTE  
School Head, TNHS

ESTRELLITA A. MORANO  
School Head, KNHS

MARISSA MARTILLO  
Tanauan II District Supervisor


RICARDO ALBIO N. MAZO  
MDRRMO

INSP. BENICIO C. VIRTUDAZO  
Municipal Fire Marshall of the BFP

MARINA TOLIBAS  
OSCA Head

RODELLE MACEDA  
Kablika Civicom 278 Molave Chapter

GINA S. GOBENCIONG  
Tanauan Federation of Women's  
Association

BY:   
DATE: 07/16/24 8:56 AM

**MUNICIPAL DEVELOPMENT COUNCIL (MDC) MEETING**  
**MUNICIPAL LOBBY, TANAUAN, LEYTE**  
**NOVEMBER 11, 2024**  
**ATTENDANCE**














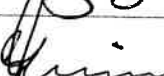









BARANGAY	NAME	POSITION	SIGNATURE
1. Ada	FRANCISCO D. VILLAMOR JR.	Punong Barangay	1.
2. Amanluran	RODRIGO L. ALMADEN	Punong Barangay	2.
3. Araño	CARLITO O. OLIMBERIO	Punong Barangay	3.
4. Atipolo	GLEN CARLO M. TIOLO	Punong Barangay	4.
5. Balud	JIMMY M. VERONA	Punong Barangay	5.
6. Bangon	SERIOLO C. TOLIBAS	Punong Barangay	6.
7. Bantagan	GERVACIO F. BOCO	Punong Barangay	7.
8. Baras	NILDA C. REDONA	Punong Barangay	8.
9. Binolo	WILMA B. PEREZ	Punong Barangay	9.
10. Binongto-an	ERNESTO G. BASAS JR.	Punong Barangay	10.
11. Bislig	EFREN C. MERILO	Punong Barangay	11.
12. Buntay	REYNALDO D. MUSCA	Punong Barangay	12.
13. Cabalagnan	HERLINDO P. CORNEJO	Punong Barangay	13.
14. Cabarasan Guti	RAQUEL G. GADIL	Punong Barangay	14.
15. Cabunga-an	REYNAN O. LEONA	Punong Barangay	15.
16. Cabuynan	LUDIVINA V. LADAN	Punong Barangay	16.
17. Cahumayhumayan	ROMEO S. DE LA CRUZ	Punong Barangay	17.
18. Calogcog	JULIAN S. MODESTO III	Punong Barangay	18.
19. Calsadahay	ROSARIO A. ABANIS	Punong Barangay	19.
20. Camire	ROSSARIE ANN E. FLORES	Punong Barangay	20.
21. Canbalisara	JESSIE C. MOLON	Punong Barangay	21.
22. Canramos	FRED C. NIRZA	Punong Barangay	22.
23. Catigbi-an	EMMA M. TOLIBAS	Punong Barangay	23.
24. Catmon	FLORENTINO M. PANZO	Punong Barangay	24.
25. Cogon	GERRY G. CAUNTIC	Punong Barangay	25.
26. Guindag-an	FLORO B. JUANITEZ, JR.	Punong Barangay	26.
27. Guingauan	LEONEL C. BADANA	Punong Barangay	27.
28. Hilagpad	ARTURO D. TOLIBAS JR.	Punong Barangay	28.
29. Kiling	ANTHONY T. TUANO	Punong Barangay	29.
30. Lapay	ARGIE S. CINCO	Punong Barangay	30.
31. Licod	ROLANDO P. PALO / <i>Mery Duran</i>	Punong Barangay	31.
32. Limbuan Dacu	JOEL P. LOGRONIO	Punong Barangay	32.
33. Limbuan Guti	CONSTANCIA C. SALARDA	Punong Barangay	33.
34. Linao	FELICIANA C. CINCO	Punong Barangay	34.
35. Magay	ZOSIMO M. PAYUYAO	Punong Barangay	35.
36. Maghulod	HONEYLYN C. BASIBAS	Punong Barangay	36.
37. Malaguicay	RUEL R. TONDO	Punong Barangay	37.
38. Maribi	IRENE P. MACEDA	Punong Barangay	38.
39. Mohon	RJ FRANK M. SOLIVA	Punong Barangay	39.
40. Pago	JEFFREY B. DANDAN	Punong Barangay	40.
41. Pasil	JOSEPHINE B. ANGELIO	Punong Barangay	41.
42. Picas	ROMMEL T. COSTINIANO	Punong Barangay	42.
43. Sacme	MARITES B. SALVANA	Punong Barangay	43.
44. Salvador	ARIEL A. PALABIO	Punong Barangay	44.
45. San Isidro	JAY C. ARCENA	Punong Barangay	45.
46. San Miguel	MA. MARTINA L. GIMENEZ	Punong Barangay	46.
47. San Roque	ERWIN T. MORABE	Punong Barangay	47.
48. San Victor	MELCHOR C. GAMEZ	Punong Barangay	48.
49. Solano	ROMULO C. VERTUDES	Punong Barangay	49.
50. Sta. Cruz	SHERYL C. ESPINA	Punong Barangay	50.
51. Sta. Elena	NICOLAS V. ARCENA	Punong Barangay	51.
52. Sto. Niño	ALEX L. MIRALLES	Punong Barangay	52.
53. Talolora	RODGIE A. BUENDIA	Punong Barangay	53.
54. Tugop	ERNIE L. LAZARTE	Punong Barangay	54.

**MUNICIPAL DEVELOPMENT COUNCIL (MDC) MEETING**

**NOVEMBER 11, 2024**

**Municipal Lobby, Tanauan, Leyte**

**ATTENDANCE**

	<b>NGOs/POs/COs</b>	<b>NAME</b>	<b>POSITION/ DESIGNATION</b>	<b>SIGNATURE</b>
1.	CANRAMOS UNITED MARGINALIZED VENDORS ASSO.	Mr. Nelson W. Albao Brgy. Canramos, Tanauan	President	1. 
2.	CABUYNAN SWINE RAISERS FARMER'S ASSOCIATION	Mr. Salvador M. Bibar Brgy. Cabuynan, Tanauan	President	2. 
3.	CANRAMOS POTTERS ASSOCIATION	Ms. Grace F. Mendiola <i>(FAMILIE BAWO)</i> Brgy. Canramos, Tanauan	BOOKKEEPER President	3. 
4.	STA. ELENA WOMEN'S ASSOCIATION	Ms. Delia V. Vertudes Brgy. Sta. Elena, Tanauan	President	4. 
5.	ATIPOLO SMALL COCONUT FARMERS ASSOCIATION	Ms. Judith P. Tizon Brgy. Atipolo, Tanauan	President	5. 
6.	KATALWASAN IRRIGATORS ASSOCIATION INC.	Mr. Rodrigo Sicoy Brgy. Calsadahay, Tanauan	President	6. 
7.	SOLANO INTEGRATED FARMERS ASSOCIATION	Mr. Jose Murillo Brgy. Solano, Tanauan	President	7. 
8.	TANAUAN PUBLIC MARKET STALL OWNERS' ASSOCIATION	Mr. Melvin D. Flores Brgy. San Roque, Tanauan	President	8. 
9.	ATIPOLO SWINE RAISERS ASSOCIATION	Ms. Editha T. Aguipe Brgy. Atipolo, Tanauan	President	9. 
10.	CASBANGAN FARMERS ASSOCIATION	Mr. Gerardo M. Resma Brgy. Calsadahay, Tanauan	President	10. 
11.	AMANLURAN DIVERSITY FARMERS ASSOCIATION	Ms. Rowena A. Gloria Brgy. Amanluran, Tanauan	President	11. 
12.	SACME PRIMETOWN FARMERS ASSOCIATION	Ms. Virginia R. Estrella Brgy. Sacme, Tanauan	President	12. 
13.	SPARK BROTHERHOOD	Mr. Darwin P. Lazarte Brgy. Tugop, Tanauan	President	13. 
14.	CABUYNAN INTEGRATED FISHERFOLKS ASSOCIATION	Ms. Emerenciana D. Lerios Brgy. Cabuynan, Tanauan	President	14. 
15.	TANAUAN MOTORCAB DRIVERS & OPRATORS ASSOCIATION	Mr. Efren Repolidon Brgy. Cabuynan, Tanauan	President	15. 
16.	CAMIRE FARMERS ASSOCIATION	Mr. Rolando P. Vinegas Brgy. Camire, Tanauan	President	16. 
17.	AGRICULTURAL ASSOCIATION IN TANAUAN FOR PROGRESS	Ms. Zenaida A. Encina Brgy. Camire, Tanauan	President	17. 
18.	MOHON INTEGRATED SMALL FARMERS ASSOCIATION	Mr. Jose L. De Veyra Brgy. Mohon, Tanauan	President	18. 
19.	BRGY. TALOLORA FARMERS ASSOCIATION	Ms. Meriam B. Suyom Brgy. Talolora, Tanauan	President	19. 
20.	TANAUAN - TOLOSA LIVESTOCK RAISERS ASSOCIATION	Mr. Efren P. Tolibas Brgy. San Isidro, Tanauan	President	20. 
21.	LIMBUHAN DACU BANANA PLANTERS' ASSOCIATION	Ms. Evangeline Peregrino Brgy. Limbuhon Dacu, Tanauan	President	21. 
22.	SAN ISIDRO VEGETABLES GROWERS' ASSOCIATION	Ms. Lolita Badana Brgy. San Isidro, Tanauan	President	22. 
23.	STO NIÑO AQUATIC INTEGRATED FISHERSFOLK ASSOCIATION	Mr. Cipriano Luna Brgy. Sto Niño, Tanauan	President	23. 
24.	LAPAY - TUGOP FARMERS ASSOCIATION	Mr. Felicito Montaño Brgy. Lapay, Tanauan	President	24.
25.	COGON SMALL FARMERS ASSOCIATION	Mr. Ariel M. Lerios Brgy. Cogon, Tanauan	President	25.
26.	LINAO INTEGRATED FARMERS ASSOCIATION	Mr. Joel M. Yepes Brgy. Linao, Tanauan	President	26.

