



Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Palo
 -oOo-

Item No.: 08

Date: 20 of 2025, LANN

SANGGUNIANG PANLALAWIGAN



PROVINCE OF LEYTE

January 20, 2025

PROVINCIAL BUDGET OFFICE

Hon. LEONARDO M. JAVIER, JR,
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte

RELEASED
 DATE: 1-21-25
 NO. #184
 BY: [Signature]
 FBO

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 07 FY 2024** of the **Municipality Burauen, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2024-08** with a total appropriation in the amount of **P5,681,000.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the Savings as funding source is duly certified with cash back up and is not restricted by law or other obligations and are made available to support the expenditures under Supplemental Budget No. 07;
2. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative to:
 - a. One-Time Service Recognition Incentive – Budget Circular No. 2024-7 dated December 16, 2024
 - b. Gratuity Pay – Budget Circular No. 2024-8 dated December 20, 2024
3. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
 Provincial Budget Officer

[Signature]
RUTH Y. SURPIA
 Provincial Treasurer

[Signature]
AGNES C. RAFON
 Provincial Planning and Development
 Coordinator – Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

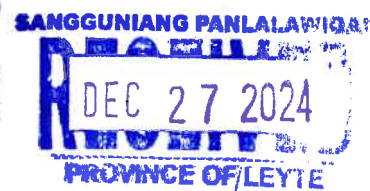
1ST INDORSEMENT
27 December 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 2024-08** of the Municipality of **Burauen, Leyte**, entitled: **An Appropriation Ordinance authorizing the Supplemental Fund Budget No. 07 for CY 2024 with total amount of Five Million Six Hundred Eighty-One Thousand Pesos (P5,681,000.00), together with the Supplemental Investment Program (SIP) No. 06 for CY 2024 in the amount of P11,761,000.00.**


FLORINDA JILLS UYVICO
Secretary to the Sanggunian



Republic of the Philippines
 Province of Leyte
 Municipality of Burauen



OFFICE OF THE SANGGUNIANG BAYAN

APPROPRIATION ORDINANCE NO. 2024-08
 Series of 2024

AN APPROPRIATION ORDINANCE AUTHORIZING THE SUPPLEMENTAL FUND BUDGET NO. 07 OF THE MUNICIPALITY OF BURAUEN, LEYTE FOR CY 2024 WITH TOTAL AMOUNT OF FIVE MILLION SIX HUNDRED EIGHTY-ONE THOUSAND PESOS (₱ 5,681,000.00) FOR PURPOSES AS STATED IN THE STATEMENT OF SUPPLEMENTAL APPROPRIATION

Introduced by:
Hon. HERMENIA C. CAMASIN
Sangguniang Bayan Member
Chairman, Committee on Budget, Appropriation and Finance

BE IT ORDAINED, by the Members of the Sangguniang Bayan in regular session assembled, that:

SECTION 1 - The Supplemental Fund Budget No. 07 of the Municipality of Burauen, Leyte, for *Calendar Year 2024* in the total amount of *Five Million Six Hundred Eighty-one Thousand Pesos (₱ 5,681,000.00)*, intended for programs, projects and activities of the municipal government, as stated in the Statement of Supplemental Appropriation, *is hereby APPROVED*;

The budget documents consisting of the following are incorporated herein and made an integral part of this ordinance:

1. Local Budget Preparation Form No. 8 (Statement of Funding Source)
2. Local Budget Preparation Form No. 9 (Statement of Supplemental Appropriation)

SECTION 2 – Use of Funds. The amount of *Five Million Six Hundred Eighty-one Thousand Pesos (₱ 5,681,000.00)*, intended for programs, projects and activities of the Local Government Unit of Burauen is hereby appropriated for the *Supplemental Budget No. 07* of the Municipality of Burauen, *Calendar Year 2024*, as follows:

Local Budget Preparation Form No. 8

STATEMENT OF FUNDING SOURCE
 Supplemental Budget No. 07
 Fiscal Year 2024

Burauen, Leyte
 Province/City/Municipality/Barangay
General Fund
 Fund/Special Account

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten mark]

[Handwritten mark]

[Handwritten mark]

PARTICULARS	Account Classification (PGCA)	Amount
1	2	3
1.0 New Revenue Sources		
2.0 Actual Collections in Excess Of Estimated Income		
3.0 Savings Savings from the Allowable PS and MOOE Allotments in FY 2024 Annual General Fund Budget		₱ 5,681,000.00
4.0 Realignment		
Available		₱ 5,681,000.00

Local Budget Preparation Form No. 9



STATEMENT OF SUPPLEMENTAL APPROPRIATION
SUPPLEMENTAL BUDGET NO. 07 CY 2024

MUNICIPALITY OF BURAUEN

Implementing Office	Particular/Purpose	AIP REF. CODE	Object of Expenditure	Acct. Code	Amount
1	2	3	4	5	6
	PS				
Mayor's Office	Grant of Service Recognition Incentive to Municipal Employees	1000-001-20-3-0-3	Other Personnel Benefits	5-01-04-990	₱ 3,358,000.00
	Total PS				₱ 3,358,000.00
	MOOE				
Mayor's Office	Grant of Gratuity Pay to Contract of Service and Job Order Workers	1000-001-20-3-0-5	Other General Services	5-02-12-990	₱ 2,323,000.00
	Total MOOE				₱ 2,323,000.00
	Financial Expenses				
	Total Financial Expenses				-
	C/O				
	Total C/O				
Total Appropriations					₱ 5,681,000.00

Almira
R. del Milla

SECTION 3 - Separability Clause. If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected shall continue to be in full force and effect.

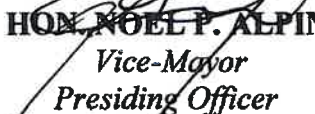
SECTION 4 - Effectivity. The provisions of this ordinance shall take effect upon approval.

ENACTED and APPROVED this 23rd day of December 2024 at Burauen, Leyte.

I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE ORDINANCE DULY ENACTED BY THE SANGGUNIAN ON DECEMBER 23, 2024.

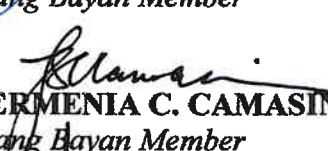

ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian

ATTESTED:


HON. NOEL P. ALPINO
*Vice-Mayor
Presiding Officer*


HON. VINCENT G. ENERLAN
Sangguniang Bayan Member


HON. CIPRIANO R. RELATORRES, JR.
Sangguniang Bayan Member


HON. HERMENIA C. CAMASIN
Sangguniang Bayan Member

(absent)
HON. BRYAN R. CINCO
Sangguniang Bayan Member


HON. DEXTER R. SENO
Sangguniang Bayan Member


HON. ROBERT G. DEL PILAR
Sangguniang Bayan Member


HON. IVALE A. CORAL
Sangguniang Bayan Member


HON. OSCAR A. CAGARA
Sangguniang Bayan Member


HON. FE S. RENOMERON
LnB President/Ex-Officio SB Member

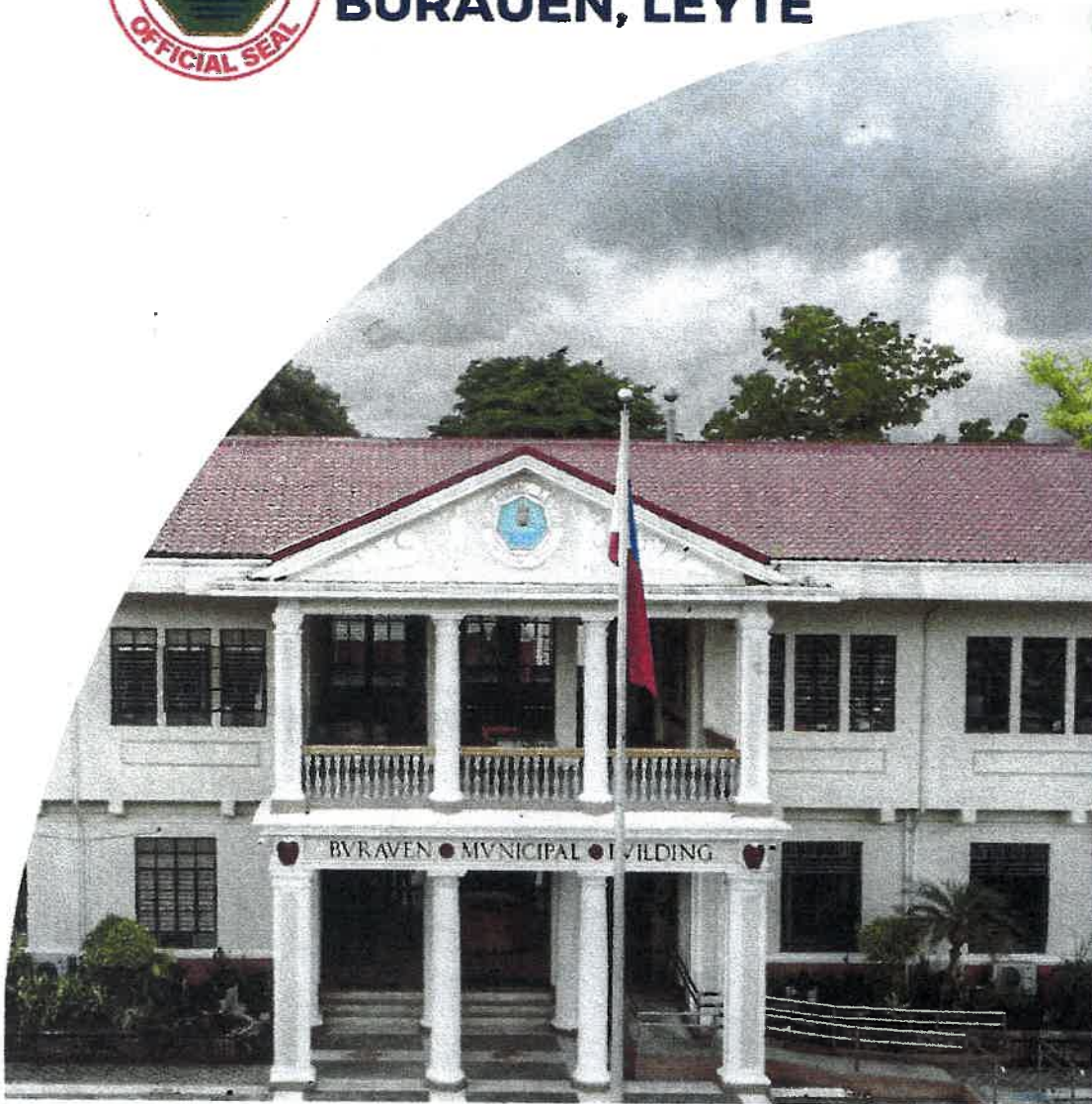

HON. JUSTINE MERP G. ANDRADE
SK Federation President/Ex-Officio SB Member

APPROVED:


HON. JUANITO E. RENOMERON
Mayor



**MUNICIPALITY OF
BURAEN, LEYTE**



**SUPPLEMENTAL
FUND
BUDGET
NO.07**

C.Y.

**2
0
2
4**

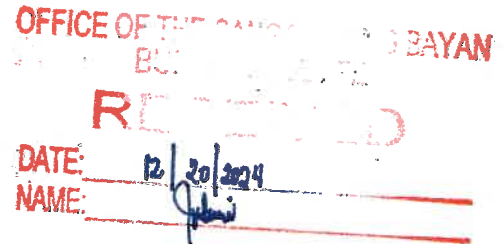


Republic of the Philippines
PROVINCE OF LEYTE
Burauen

Office of the Mayor

December 20, 2024

Hon. Noel P. Alpino
Vice-Mayor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Bayan
Municipality of Burauen
Burauen, Leyte



Thru: Hon. Hermenia C. Camasin
Chairperson, Committee on Appropriations

Gentlemen and ladies:

We are submitting the proposed Supplemental Budget 07 of the Municipality of Burauen, Leyte for Calendar Year 2024 in the amount of Php 5,681,000.00

The source of funds herewith is taken from the available savings from the Fiscal Year 2024 Appropriations for the payment of the Service Recognition Incentive (SRI) for regular employees and the grant of Gratuity Pay for the Job Orders (Jos) and Contract of Service (COS) personnels of the LGU, respectively.

The request for reversion of funds is in order and complies with the provisions of RA 7160 and other budgetary issuances. Therefore, I would like to request for a Sangguniang Bayan Resolution with regard to the reversion of the amount of Php 5,681,000.00 from the savings of FY 2024 appropriations and be made available for re-appropriation to fund the Service Recognition Incentive for Regular Employees and the grant of Gratuity Pay for the Job Orders (JOS) and Contract of Service (COS) personnels of the LGU, respectively.

Thank You.


JUANITO E. RENOMERON
Municipal Chief Executive

STATEMENT OF FUNDING SOURCE

Supplemental Budget No. 07

Fiscal Year 2024

Burauen, Leyte

Province/City/Municipality/Barangay

General Fund

Fund/Special Account

PARTICULARS	Account Classification (PGCA)	Amount
1	2	3
1.0 New Revenue Sources		
2.0 Actual Collections in Excess of Estimated Income		
3.0 Savings Savings from the allowable PS and MOOE Allotments in FY 2024 Annual General Fund Budget		5,681,000.00
4.0 Realignment		
Available	P	5,681,000.00

Certified Correct:


HARRIET I. FLORENCIO
Municipal Treasurer



MAURICIO I. DUMRIGUE, JR.
Municipal Accountant



**STATEMENT OF SUPPLEMENTAL APPROPRIATION
SUPPLEMENTAL BUDGET NO. 07 CY 2024
MUNICIPALITY OF BURAUEN**

Implementing Office	Particular/Purpose	AIP REF. CODE	Object of Expenditure	Acct. Code	Amount
1	2	3	4	5	6
	PS				
Mayor's Office	Grant of Service Recognition Incentive to Municipal Employees	1000-001-20-3-0-3	Other Personnel Benefits	5-01-04-990	3,358,000.00
	Total PS				3,358,000.00
	MOOE				
Mayor's Office	Grant of Gratuity Pay to Contract of Service and Job Order Workers	1000-001-20-3-0-5	Other General Services	5-02-12-990	2,323,000.00
	Total MOOE				2,323,000.00
	Financial Expenses				
	Total Financial Expenses				-
	C/O				
	Total C/O				-
	Total Appropriations				5,681,000.00

Prepared by:


GORGONIO S. CABAÑERO, JR.
 Municipal Budget Officer

Approved by:


JUANITO E. RENOMERON
 Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Burauen
-000-


CERTIFICATE OF SAVINGS

This is to certify that according to our records on file in this office, the Municipality of Burauen has a Personal Services (PS) and Maintenance and Other Operating Expenses (MOOE) savings from various Offices as of December 20, 2024 amounting to Three Million and Three Hundred Fifty-Eight Pesos (Php 3,358,000.00) and Two Million and Three Hundred Twenty-Three Thousand Pesos (Php 2,323,000.00) for the payment of Service Recognition Incentive (SRI) and Gratuity Pay respectively, breakdown as follows:

Name of Office	Expense Class	Salaries and Wages-Regular	Salaries and Wages-Casual/Contractual	PERA	HONORARIA	CLOTHING/UNIFORM ALLOWANCE	YEAR-END BONUS	TOTAL
		5-01-01-010	5-01-02-010	5-01-02-010	5-01-02-100	5-01-02-040	5-01-02-140	
MAYOR'S OFFICE	Personal Services	2,693,410.58	82,164.27	247,272.74	50,000.00	108,000.00	177,152.41	3,358,000.00
TOTAL		2,693,410.58	82,164.27	247,272.74	50,000.00	108,000.00	177,152.41	3,358,000.00

Name of Office	Expense Class	Fuel, Oil and Lubricants Expenses						TOTAL
		5-02-03-090						-
General Services Office	MOOE	2,323,000.00						2,323,000.00
TOTAL		2,323,000.00	-	-	-	-	-	2,323,000.00
GRAND TOTAL		5,016,410.58	82,164.27	247,272.74	50,000.00	108,000.00	177,152.41	5,681,000.00

Certified Correct:


GORGONIO S. CABANERO, JR.
Municipal Budget Officer


MAURICIO I. DUMIGUE, JR.
Municipal Accountant


HARRIET I. FLORENCIO
Municipal Treasurer



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Burauen
*

Certification of Funds Actually Available

THIS IS TO CERTIFY that the amount of **Php 5,681,000.00** of the Local Government Unit of Burauen, authorized for an Appropriation through Supplemental Budget #07 F.Y. 2024, is actually backed up by cash/collection available for disbursement pursuant to the pertinent provisions of RA 7160.

Issued this 20th day of December, 2024.


HARRIET I. FLORENCIO
Municipal Treasurer


MAURICIO V. BALMIGUE, JR.
Municipal Accountant



OFFICE OF THE SANGGUNIANG BAYAN

RESOLUTION NO. 24-12-280
(127th Regular Session; 11 December 2024)

A RESOLUTION ADOPTING AND APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 06, FOR CALENDAR YEAR 2024, OF THE MUNICIPALITY OF BURAUEN, LEYTE, AS EMBODIED IN MDC RESOLUTION NO. 2024-08, SERIES OF 2024, OF THE MUNICIPAL DEVELOPMENT COUNCIL WITH THE TOTAL AMOUNT OF ELEVEN MILLION SEVEN HUNDRED SIXTY-ONE THOUSAND PESOS (₱ 11,761,000.00), INTENDED TO FINANCE THE PROGRAMS/PROJECTS OF THE LOCAL GOVERNMENT UNIT OF BURAUEN, LEYTE

WHEREAS, by virtue of MDC Resolution No. 2024-08, series of 2024, the Supplemental Investment Program (SIP) No. 06 for Calendar Year 2024, of the Municipality of Burauen, Leyte, was unanimously approved and endorsed by the members of the Municipal Development Council, for approval and adoption of the Sangguniang Bayan, in compliance with existing rules and regulations, considering the implementation of priority programs, projects and activities of the LGU which were not included in the regular AIP, but requires prompt action, amounting to **Eleven Million Seven Hundred Sixty-one Thousand Pesos (₱ 11,761,000.00)**, as follows:



CY 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) No. 06
BY PROGRAM/ ACTIVITY BY SECTOR

Province/City/Municipality: **BURAUEN, LEYTE**
DEPARTMENT/UNIT: **Local Government Unit of Burauen**


AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	IMPLEMENTING OFFICE/ DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUT	FUN DINGS SOURCE	AMOUNT			
			STARTI NG DATE	COMPL ATION DATE			PS	MOOE	CO	TOTAL
1000-001-20-3-0-2	Grant of CNA Incentive to Municipality Employee	All Department	Dec. 2024	Dec. 2024	CNA Incentive to Municipal Employees Granted	GF	4,911,000.00			4,911,000.00
1000-001-20-3-0-3	Grant of Service Recognition Incentive to Municipal Employees	All Department	Dec. 2024	Dec. 2024	Service Recognition Incentive to Municipal Employees Granted	GF	3,480,000.00			3,480,000.00
1000-001-20-3-0-4	Premium Pay to Contract of Service and Job Order Workers	All Department	Dec. 2024	Dec. 2024	Premium Pay to Contract of Service and Job Order Workers Paid	GF		1,685,000.00		1,685,000.00
1000-001-20-3-0-5	Grant of Gratuity Pay to Contract of Service and Job Order Workers	All Department	Dec. 2024	Dec. 2024	Gratuity Pay to Contract of Service and Job Order Workers Granted	GF		1,685,000.00		1,685,000.00
TOTAL							8,391,000.00	3,370,000.00		11,761,000.00

NOW, THEREFORE, on motion presented by Hon. Hermenia C. Camasin, seconded by all Sangguniang Bayan members present, **BE IT:**


RESOLVED, as it is hereby **RESOLVED**, to adopt and approve the Supplemental Investment Program No. 06 of the Municipality of Burauen, Leyte, for Calendar Year 2024, the herein mentioned programs of the municipality, as embodied in MDC Resolution No. 2024-08, Series of 2024, of the Municipal Development Council, with the total amount of **Eleven Million Seven Hundred Sixty-one Thousand Pesos (P 11,761,000.00)**.

CARRIED AND APPROVED, this 11th day of December 2024, regular session assembled.

I HEREBY CERTIFY to the correctness of the foregoing resolution.


HON. EWAFF A. CORAL
Sangguniang Bayan Member
Secretary Pro Tempore

ATTESTED:


HON. NOEL P. ALPINO
Vice-Mayor
Presiding Officer