



PROVINCIAL BUDGET OFFICE

January 20, 2025

Hon. **LEONARDO M. JAVIER, JR.**
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Palo, Leyte

RELEASED
DATE: 1-22-25
NO. #174
BY: [Signature]
SANGGUNIANG PANLALAWIGAN
RECEIVED
JAN 22 2025
PROVINCE OF LEYTE

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 6 CY 2024** of the **Municipality of Hilongos, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2024-27** with a total appropriation in the amount of **P2,177,000.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 6 CY 2024.
2. That the granting of Gratuity Pay 2024 is subject to the provisions of Budget Circular No. 2024-8 dated December 20, 2024.
3. Attention is hereby invited for the officials to observe and follow the updated Local Budget Preparation Forms prescribed in the Budget Operations Manual for LGUs (BOM) 2023 edition, specifically LBP Form No. 8 attached hereof.
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
Provincial Budget Officer

[Signature]
RUTH Y. SURPIA
Provincial Treasurer

[Signature]
AGNES C. RAFON
Provincial Planning & Development
Coordinator - Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
27 December 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Appropriation Ordinance No. 2024-27** of the **Municipality of Hilongos, Leyte**, entitled: **An Ordinance Authorizing Supplemental Budget No. 06 CY 2024** involving an amount of **Two Million One Hundred Seventy Seven Thousand Pesos (P2,177,000.00)**.


FLORINDA J. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

26 December 2024

HON. LEONARDO M. JAVIER, JR.
Provincial Vice-Governor
Province of Leyte
Tacloban City

Sir:

Greetings!

Respectfully forwarding **fifteen (15) copies** of **Municipal Appropriation Ordinance No. 2024-27**: An Ordinance Authorizing Supplemental Budget No. 06 FY 2024 Involving an Amount of Two Million One Hundred Seventy Seven Thousand (₱2,177,000.00) Pesos for the Grant of Gratuity Pay to Job Orders in the Local Government Of Hilongos for FY 2024.

Hoping for its approval, I am.

Very respectfully yours,

CATHERINE A. FABULAR
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL APPROPRIATION ORDINANCE NO. 2024-27

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 06 FY 2024 INVOLVING AN AMOUNT OF TWO MILLION ONE HUNDRED SEVENTY SEVEN THOUSAND (₱2,177,000.00) PESOS FOR THE GRANT OF GRATUITY PAY TO JOB ORDERS IN THE LOCAL GOVERNMENT OF HILONGOS FOR FY 2024

Sponsored by: **HON. EDWIN F. FALLER**
Chairperson, Committee on Finance, Appropriations, Ways and Means

BE IT ORDAINED by the 16th Sangguniang Bayan of Hilongos in its Fifty-First Regular Session assembled that:

SECTION 1. The Supplemental Budget No. 06 FY 2024 of the Municipality of Hilongos involving the amount of Two Million One Hundred Seventy Seven Thousand (₱2,177,000.00) Pesos which will be for the Grant of Gratuity Pay to Job Order Workers in the Local Government of Hilongos is hereby approved.

The budget documents are incorporated herein and made an integral part of this ordinance are the following:

- SB Resolution No. 2024-686
- Statement of Funding Sources (LBP Form No. 8) signed by the Municipal Accountant and Acting Municipal Treasurer
- Certification on the Availability of Funds in the amount of ₱2,177,000.00 duly signed by the Municipal Accountant and Acting Municipal Treasurer
- Statement of Funds Available for Reversion MOOE Savings as of December 15, 2024 signed by the Acting Municipal Treasurer, Municipal Accountant and the Municipal Mayor
- Certification on the appropriations as available for reversion signed by the Municipal Administrator, PESO Manager and the Municipal Mayor
- Certification signed by the SAO (HRMO IV) on the total number of Job Order Workers is three hundred eleven (311) as of December 18, 2024.

SECTION 2. USE OF FUNDS - The total amount of ₱2,177,000.00 will be appropriated and utilized for the granting of Gratuity Pay to Job Order Workers in the Local Government of Hilongos

SECTION 3. SOURCES OF FUNDS - The amount of ₱2,177,000.00 is taken from the balances of Maintenance and Other Operating Expenses (MOOE) which has been reverted thru SB Resolution No. 2024-686.

SECTION 4. Disbursement of funds is subject to the usual accounting and auditing rules and regulations.

SECTION 5. SEPARABILITY CLAUSE - If for any reason, any section or provision of this ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected shall continue to be in full force and effect.

CATHERINE A. FABULAR
Secretary to the Sanggunian

RICHARD BENEDICT V. OGARIO
Ex-Officio Member / President,
Liga ng mga Magay

CRIS ANTONIO B. ONG
SB Member

MANUEL M. GABISAN
SB Member

MANUEL V. LORA
SB Member

MANUEL R. VILLAHERMOSA
Municipal Mayor

BERNADETH M. NERVES
SB Member

EDWIN F. FALLER
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor

CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member


TRINIDAD V. ZARATE
SB Member

ALINE B. REOMA
SB Member

SECTION 6. EFFECTIVITY – The provision of this ordinance shall take effect upon its approval of the Municipal Mayor.

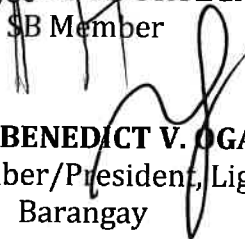
ENACTED this 23rd day of December, 2024 during the Fifty-First Regular Session of the 16th Sangguniang Bayan of Hilongos.


CRIS ANTONIO B. ONG
SB Member

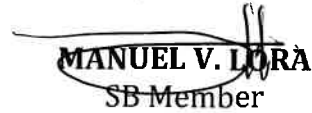

MANUEL M. GABISAN
SB Member


BERNADETH M. NERVES
SB Member

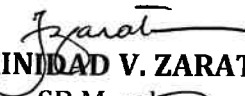

FRANCISCO M. ORTEGA
SB Member

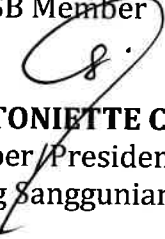

RICHARD BENEDICT V. OGARIO
Ex-Officio Member/President, Liga ng mga
Barangay


EDWIN F. FALLER
SB Member

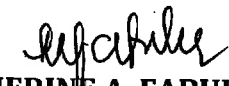

MANUEL V. LORA
SB Member


ALINE B. REOMA
SB Member

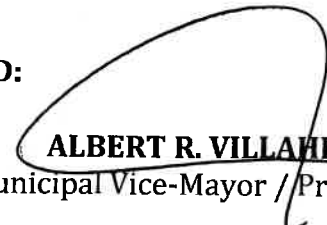

TRINIDAD V. ZARATE
SB Member


CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member/President, Pambayang
Pederasyon ng Sangguniang Kabataan


I HEREBY CERTIFY to the correctness of the foregoing ordinance.

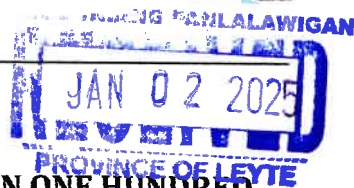

CATHERINE A. FABULAR
Secretary to the Sanggunian

ATTESTED:


ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor // Presiding Officer

APPROVED:


MANUEL R. VILLAHERMOSA
Municipal Mayor
Date: 12/23/24



RESOLUTION NO. 2024-686

RESOLUTION REVERTING THE TOTAL AMOUNT OF TWO MILLION ONE HUNDRED SEVENTY SEVEN THOUSAND PESOS (₱2,177,000.00) FROM THE MAINTENANCE AND OTHER OPERATING EXPENSES AND THEREBY DECLARING AS SAVINGS TO BE UTILIZED AND RE-APPROPRIATED FOR THE GRANT OF GRATUITY PAY TO JOB ORDER WORKERS IN THE LOCAL GOVERNMENT OF HILONGOS

Sponsored by: **HON. EDWIN F. FALLER**
Chairperson, Committee on Finance, Appropriations, Ways and Means

WHEREAS, the Office of the President issued Administrative Order No. 28 dated December 19, 2024 authorizing the Grant of Gratuity Pay to Contract of Service and Job Order Workers in Government for Fiscal Year 2024;

WHEREAS, the above-mentioned Administrative Order for the further stated that granting a Gratuity Pay to Contract of Service and Job Order Workers is a well-deserved recognition of their hard work in implementing programs, projects and activities and pivotal role in the delivery of government services amidst the present socio-economic challenges;

WHEREAS, Section 1 of the said Administrative Order states that Gratuity Pay will be given to those engaged through Contract of Service and Job Order Workers who have rendered a total or an aggregate of at least four (4) months of actual satisfactory performance of service in the amount not exceeding ₱7,000.00 each for FY 2024;

WHEREAS, in order to come up with the total amount of ₱2,177,000.00, there is a need to revert the same amount which will be taken from the Maintenance and Other Operating Expenses particularly from the following, to wit:

| Office | Object of Expenditures | Amount of Appropriation | Amount of Obligation | Unobligated to Date | Amount to be reverted |
|-------------------------------|--|-------------------------|----------------------|---------------------|-----------------------|
| 1. Office of the Mayor | 1. Subsidy to Local Gov't Units (Assistance to various barangay development project) | 5,600,000.00 | 4,089,926.50 | 1,510,073.50 | 1,400,000.00 |
| | - Financial / Materials Assistance | | | | |
| | 2. Other MOE | 500,000.00 | 205,100.00 | 294,900.00 | 177,000.00 |
| | Subtotal | 6,100,000.00 | 4,295,026.50 | 1,804,973.50 | 1,577,000.00 |
| 2. Office of the PESO | Special Purpose Appropriations: | | | | |
| | -ANGAT KA HILONGOSNON (Municipal Ordinance No. 2021-14) -Livelihood Assistance Program: Other MOE | 800,000.00 | 200,000.00 | 600,000.00 | 600,000.00 |
| | Subtotal | 800,000.00 | 200,000.00 | 600,000.00 | 600,000.00 |
| | | 6,900,000.00 | 4,495,026.50 | 2,404,973.50 | 2,177,000.00 |

Further, declare savings the said amount to be utilized and re-appropriated for the grant of Gratuity Pay to Three Hundred Eleven (311) Job Order Workers in the Municipality of Hilongos based on Administrative Order No. 28;

WHEREAS, of the said amount and based on the certification issued by the SAO (HRMO IV), Ms. Jane Francis V. Lobedica, the 311 Job Order Workers will be from the following offices, to wit:

| Office | No. of Job Orders | Amount |
|--|-------------------|----------------------|
| 1) Municipal Mayor | 127 | ₱889,000.00 |
| 2) Municipal Assessor | 4 | ₱28,000.00 |
| 3) Sanggunian Bayan | 3 | ₱21,000.00 |
| 4) Municipal Budget | 10 | ₱70,000.00 |
| 5) Municipal Agriculturist | 4 | ₱28,000.00 |
| 6) Municipal Engineer | 39 | ₱273,000.00 |
| 7) Secretary to the Sanggunian | 2 | ₱14,000.00 |
| 8) Municipal Social Welfare and Development | 20 | ₱140,000.00 |
| 9) Municipal Civil Registrar | 6 | ₱42,000.00 |
| 10) Municipal Accountant | 4 | ₱28,000.00 |
| 11) Municipal Health Office | 21 | ₱147,000.00 |
| 12) Municipal Treasurer | 18 | ₱126,000.00 |
| 13) Municipal Planning and Development Coordinator | 8 | ₱56,000.00 |
| 14) Public Employment Service Office | 1 | ₱7,000.00 |
| 15) Municipal Vice-Mayor | 1 | ₱7,000.00 |
| 16) Municipal Disaster Risk Reduction Management | 43 | ₱301,000.00 |
| GRAND TOTAL | 311 | ₱2,177,000.00 |

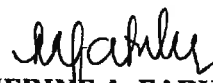
NOW THEREFORE, on motion of Hon. Edwin F. Faller as duly seconded by Hon. Bernadeth M. Nerves;

BE IT RESOLVE, AS IT IS HEREBY RESOLVED to revert the amount of ₱2,177,000.00 and declare savings and be utilized and re-appropriated to grant gratuity pay to 311 job order workers in the Local Government of Hilongos;

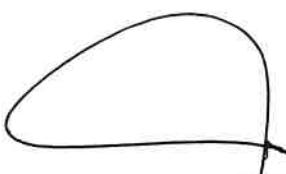
FINALLY RESOLVED to furnish copies of this resolution to the Municipal Mayor thru the Municipal Administrator, Local Finance Committee and IAS Officer Designate for their information and appropriate action.

UNANIMOUSLY APPROVED AND ADOPTED this 23rd day of December, 2024, during the Fifty-First Regular Session for CY 2024 of the Sixteenth Sangguniang Bayan of Hilongos.

CERTIFIED CORRECT:


CATHERINE A. FABULAR
Secretary to the Sanggunian

ATTESTED:


ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor/Presiding Officer

STATEMENT OF FUNDING SOURCES
Supplemental Budget No. 06
Fiscal Year 2024

LEYTE / HILONGOS
 Province / Municipality

GENERAL
 Fund / Special Account

| PARTICULARS 1 | Account Classification 2 | AMOUNTS 3 |
|--|--------------------------------|---------------------|
| 1.0 New Revenue Sources: | | |
| 2.0 Actual Collection in Excess of the Estimated Income | | |
| 3.0 Savings : | | |
| 4.0 Realignment | | |
| 5.0 Reversion MOOE (For grant of J.O. Gratuity) | | 2,177,000.00 |
| Total Estimated Income | | 2,177,000.00 |

Certified Correct:


LIEZILDA U. REMEDIO, CPA
 Municipal Accountant

December 20, 2024


BENJIE R. NATIVIDAD
 Acting Municipal Treasurer

December 20, 2024

**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2024
HILONGOS, LEYTE**

| Implementing Office | AIP CODE | PARTICULARS/PURPOSE | OBJECT OF EXPENDITURES | ACCOUNT CODE | AMOUNT |
|-------------------------|-------------------------------|---|--|--------------|------------|
| MAYOR 1011 | 1000-001-3-01-001-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 889,000.00 |
| VICE-MAYOR | 1000-002-3-01-002-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 7,000.00 |
| SB 2021 | 1000-002-3-01-003-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 21,000.00 |
| SB SEC. 2022 | 1000-002-3-01-004-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 14,000.00 |
| Sub-total | | | | | 931,000.00 |

**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2024
HILONGOS, LEYTE**

| Implementing Office | AIP CODE | PARTICULARS/PURPOSE | OBJECT OF EXPENDITURES | ACCOUNT CODE | AMOUNT |
|------------------------|-------------------------------|---|--|--------------|------------|
| MPDO 1041 | 1000-003-3-01-009-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 56,000.00 |
| MCR 1051 | 1000-007-3-01-012-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 42,000.00 |
| BUDGET 1071 | 1000-004-3-01-008-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 70,000.00 |
| MACO 1081 | 1000-006-3-01-007-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 28,000.00 |
| MTO 1091 | 1000-005-3-01-005-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 126,000.00 |
| Sub-total | | | | | 322,000.00 |

**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2024
HILONGOS, LEYTE**

| Implementing Office | AIP CODE | PARTICULARS/PURPOSE | OBJECT OF EXPENDITURES | ACCOUNT CODE | AMOUNT |
|----------------------------|-------------------------------|---|--|---------------------|-------------------|
| MASSO 1101 | 1000-008-3-01-006-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 28,000.00 |
| MHO 4411 | 3000-200-3-01-011-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 147,000.00 |
| MSWDO 7611 | 3000-500-3-02-005-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 140,000.00 |
| DA 8711 | 8000-100-3-02-003-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 28,000.00 |
| MEO 1101 | 8000-200-3-01-010-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 273,000.00 |
| Sub-total | | | | | 616,000.00 |

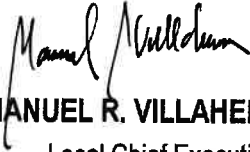
**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2024
HILONGOS, LEYTE**

| Implementing Office | AIP CODE | PARTICULARS/PURPOSE | OBJECT OF EXPENDITURES | ACCOUNT CODE | AMOUNT |
|-----------------------------|-------------------------------|---|--|--------------|---------------------|
| MDRRMO | 9000-000-3-03-003-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 301,000.00 |
| PESO | 3000-100-3-03-002-000-000-000 | MOOE 1. Grant of Gratuity Pay for Job Order | Maintenance and Other Operating Expenses Other MOE | 5-02-99-990 | 7,000.00 |
| Sub-total | | | | | 308,000.00 |
| TOTAL APPROPRIATIONS | | | | | 2,177,000.00 |

Prepared by:

Approved by:


ROMEO C. FERMANO, J.D.
Municipal Budget Officer


MANUEL R. VILLAHERMOSA
Local Chief Executive



Republic of the Philippines
Province of Leyte
Municipality of Hilongos
-0-

C E R T I F I C A T I O N

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the Local Government of Hilongos, Leyte has available fund in the amount of **TWO MILLION ONE HUNDRED SEVENTY SEVEN THOUSAND (P 2,177,000.00) PESOS.**

We further certify that the above-mentioned unappropriated cash will be used in the Supplemental Budget No. 06 CY 2024.

ISSUED 20th day of December, 2024 at Hilongos, Leyte, Philippines.


LIEZILDA U. REMEDIO, CPA
Municipal Accountant


BENJIE R. NATIVIDAD
Acting Municipal Treasurer

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION
MOOE SAVINGS
As of December 15, 2024**


| Office | Object of Expenditures | Amount of Appropriation | Amount of Obligation | Unobligated to Date | Amount to be Reverted |
|-------------------------------|---|-------------------------|----------------------|---------------------|-----------------------|
| 1. Office of the Mayor | 1. Subsidy to Local Gov't. Units (Assistance to various barangay development projects) --Financial/Materials Assistance | 5,600,000.00 | 4,089,926.50 | 1,510,073.50 | 1,400,000.00 |
| | 2. Other MOE | 500,000.00 | 205,100.00 | 294,900.00 | 177,000.00 |
| | Sub-total | 6,100,000.00 | 4,295,026.50 | 1,804,973.50 | 1,577,000.00 |
| | | | | | |
| . Office of the PESO | Special Purpose Appropriations: | | | | |
| | - ANGAT KA HILONGOSNON (Municipal Ordinance No. No. 2021--14) | | | | |
| | - Livelihood Assistance Program: Other MOE | 800,000.00 | 200,000.00 | 600,000.00 | 600,000.00 |
| | Sub-total | 800,000.00 | 200,000.00 | 600,000.00 | 600,000.00 |
| | | | | | |
| | | 6,900,000.00 | 4,495,026.50 | 2,404,973.50 | 2,177,000.00 |

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.


BENJIE R. NATIVIDAD
Acting Local Treasurer


ROMEO C. FERMANO, J.D.
Local Budget Officer


LIEZILDA U. REMEDIO, CPA
Local Accountant


MANUEL R. VILLAHERMOSA
Local Chief Executive

Republic of the Philippines
Province of Leyte
Municipality of Hilongos
o0o

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the following appropriations are still available for reversion:

A. MOOE BALANCES:

1. OFFICE OF THE MUNICIPAL MAYOR

| | |
|--|----------------------------|
| 1. Subsidy to Local Gov't. Units (Assistance to various barangay development projects) | 1,400,000.00 |
| - Financial/Materials Assistance | |
| 2. Other MOE | <u>177,000.00</u> |
| | <u>1,577,000.00</u> |

2. OFFICE OF THE PESO

Special Purpose Appropriations:

| | |
|--|--------------------------|
| 1. ANGAT KA HILONGOSNON (Mun. Ordinance No. 2021-14) | |
| - Livelihood Assistance Program: | |
| - Other MOE | <u>600,000.00</u> |
| | <u>600,000.00</u> |

Total MOOE Balances **2,177,000.00**

Total Available Appropriation for Reversion **2,177,000.00**

CERTIFIED CORRECT:



ROMEO C. FERMANO, J.D.
Municipal Budget Officer

Concurred by:


LEMUEL JAN M. NERVES
Municipal Administrator


GIOVANNI G. OLO
PESO Manager

Approved by:


MANUEL R. VILLAHERMOSA
Municipal Mayor



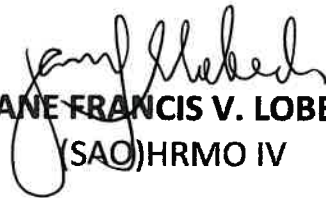
Republic of the Philippines
Province of Leyte
Municipality of Hilongos



CERTIFICATION

THIS IS TO CERTIFY that based on records kept on file of the Local Government Unit of Hilongos, Leyte, the total number of Job Order workers is 311 effective as of December 20, 2024.

Given this 20th day December, 2024 at Hilongos, Leyte, Philippines.


JANE FRANCIS V. LOBEDICA
(SAO) HRMO IV



Province of Leyte
Municipality of Hilongos
OFFICE OF THE MUNICIPAL MAYOR



**LIST OF JOB ORDER WORKER AS OF DECEMBER 23, 2024 FOR
GRATUITY PAY**

MAYOR'S OFFICE

| No. | NAME | RATE |
|------------|---------------------------------|-------------------------|
| 1. | ABUNDO, CINDY | |
| 2. | ABOBO, JOMEL C. | |
| 3. | CAÑETE, JEANDY V. | |
| 4. | FLORES, MARUJA Y. | |
| 5. | LELIS, ROGELIO, JR. G. | |
| 6. | LASQUITE, CRISITA N. | |
| 7. | LELIS, ROSALIE T. | |
| 8. | MILLAN, ROSA A. | |
| 9. | MACUTO, ALFONSA ALEXANDRA C. | |
| 10. | PADERE, EDWIN F. | |
| 11. | PALAMOS, MARY JEAN C. | |
| 12. | PAULO, IRENE V. | |
| 13. | ROSETE, SONY P. | |
| 14. | UTRERA, RENATO S. | |
| 15. | VILLAMOR, NESTOR V. | |
| 16. | TALAMO, ROMUEL | |
| 17. | PACQUIAO, MARK FRANCES M. | |
| 18. | RIVAS, MARIA LUISA M. | |
| 19. | ROA, ANA MARIE D. | |
| 20. | PANGATUNGAN, NENITA G. | |
| 21. | VINCULADO, MARVIN P. | |
| 22. | CABALO, LEOPOLDO B. JR | October 10, 2024 |
| 23. | UTRERA, MARIA CRISTINA L. | |
| 24. | GISTO, NICASIO G. | |

ENVIRONMENT OFFICE

| No. | NAME | |
|------------|-------------------------|------------------------|
| 25. | ANIAG, CRIS G. | |
| 26. | BRAGA, JOCELYN B. | |
| 27. | CATIAN, DOMINADOR C. | |
| 28. | CUBIO, ROLANDO N. | |
| 29. | FLORES, JOCELYN M. | |
| 30. | FURIA, WILFREDO SR. G. | |
| 31. | IDOS, JAMES RAYMOND F. | |
| 32. | LAPORE, JUANITO B. | |
| 33. | LAGARAN, NICOMEDES S. | |
| 34. | LAPORE, MONICA N. | |
| 35. | LASMARIAS, JERWIN | |
| 36. | MALAYAN, MELQUIADES N. | |
| 37. | MAYAO, MAMILITA F. | |
| 38. | MAYAO, RODRIGO N. | |
| 39. | MEJIA, MICHAEL V. | |
| 40. | NOTARTE, ROSA F. | |
| 41. | NOTARTE, EDUARDO P. | |
| 42. | NERI, ARNEL P. | |
| 43. | NOTARTE, LUCINO P. | |
| 44. | PACAANAS, BASILIO A. | |
| 45. | PERIDO, MARILOU B. | |
| 46. | POLE, HILARIO T. | |
| 47. | RELENTE, BELEN F. | |
| 48. | RETULLA, ENRIQUE A. | |
| 49. | RIÑA, MIGUELITO L. | |
| 50. | ROLUMA, REMEGITO JR. G. | |
| 51. | SOTTO, MARTINA F. | |
| 52. | TORION, VINCENT ROGER | |
| 53. | VERDIJO, RONILO A. | |
| 54. | VILLAMOR, JENNIE S. | |
| 55. | VILLAMOR, REGINA S. | |
| 56. | DAGCUTA, MARITES S. | |
| 57. | PEREZ, DIANARA S. | |
| 58. | MATEO, ROSALES A. | |
| 59. | GALLARDO, ELMER | |
| 60. | BIBERA, LEONORA | August 19, 2024 |

| | | |
|-----|-----------------------|-----------------|
| 61. | BACLAY, JAMAILA S. | August 05, 2024 |
| 62. | VILLACOTE, MARISSA M. | |

ENNVIRONMENT OFFICE

| No. | NAME | |
|-----|----------------------------|-------------------|
| 63. | BAUTISTA, JASON F. | |
| 64. | BOYLES, SAMUEL R. | |
| 65. | CINCO, ALEXANDER D. | |
| 66. | CRISOSTOMO, ARNEL B. | |
| 67. | FAJARDO, ALEXANDER | |
| 68. | FORNIS, ZAIREL P. | |
| 69. | JUNDIS, SERGIO R. | |
| 70. | LOR, RAMELITO U. | |
| 71. | MEJIA, BASILIO V. | |
| 72. | MEREDORES, JUN FERDINAND Z | |
| 73. | SANDREJAS, ALFREDO | |
| 74. | VASQUEZ, RAMIL C. | |
| 75. | VILLASOTES, DIONY V. | |
| 76. | MOSO, CARLITO Q. | |
| 77. | HECTOR, UTRERA M. | |
| 78. | VELMONTE, CATHERINA V. | November 13, 2024 |

ENVIRONMENT OFFICE

| No. | NAME | |
|-----|-------------------------|--|
| 79. | CAPAL, EDITHA B. | |
| 80. | FORATALIZA, LUCIA B. | |
| 81. | FORTALIZA, MARCELINO V. | |
| 82. | REYES, DOLORINA B. | |

MARKET OFFICE

| No. | NAME | |
|-----|----------------------|--|
| 83 | CALVARIO, ROMEO L. | |
| 84 | SAMBAYON, MELINDA Z. | |
| 85 | ESCAYO, ANTONIO M. | |
| 86 | FLORES, TEODORO V. | |

| | | |
|----|-------------------------|-----------------------|
| 87 | GESULGA, ALBERTA V. | |
| 88 | LABIDES, JUANITO L. | |
| 89 | LEGASPI, DANILO A. | |
| 90 | MALAYAN, JUANITA R. | |
| 91 | RELENTE, ROLANDO V. | |
| 92 | ZAMORA, MARCIAL N. | |
| 93 | ZARCO, DENNIS A. | |
| 94 | BALANQUIT, IVY IRINE R. | |
| 95 | SALON, JERRY T. | |
| 96 | RIVERA, JON BRYAN S. | |
| 97 | PALAMOS, JERRY T. | |
| 98 | FURIA, KHENN | Start duty 11/22/2024 |

ASSESSOR'S OFFICE

| No. | NAME | |
|-----|----------------------------|--|
| 99 | REMOTO, ISABELITA Z. | |
| 10 | TELERON, EDGAR E. | |
| 10 | APAS, RIA ANNE R. | |
| 10 | RASONABE, EVERLENE ROSE N. | |

BUDGET/ BAC OFFICE

| No. | NAME | |
|-----|---------------------------|--|
| 103 | JALON, DIOVIE P. | |
| 104 | KILESTE, CHRISTHYLIE JANE | |
| 105 | MASAN, JANU OLIVIER | |
| 106 | PALO, ROSANNA V. | |
| 107 | VILLEJO, EVELYN R. | |
| 108 | ZAFICO, MARICRIS F. | |
| 109 | FERMANO, JOVANI C. | |
| 110 | FERMANO, LYKA KATRINA | |
| 111 | LOTA, LAMEECE N. | |
| 112 | SALVA, EDRIAN ROBERT C. | |

AGRICULTURE OFFICE

| No. | NAME | |
|------|--------------------------|--|
| 113. | JUNDIS, MERCEDITA G. | |
| 114. | JUSTINIANE, ERIC F. | |
| 115. | UTRERA, EDWIN M. | |
| 116. | LIPIAN, MARIA ROSARIO C. | |

ENGINEERING OFFICE

| No. | NAME | |
|------|----------------------------|--------------------|
| 117. | BARBUSA, BRENDON R. | |
| 118. | FALCONE, BARTOLOME L. | |
| 119. | FLORES, GIOVANNI L. | |
| 120. | LAZARA, RODRIGO U. ,JR. | |
| 121. | LIBODLIBOD, CHARNEL C. | |
| 122. | LINA, ROMAN T. | |
| 123. | LIPARDO, ANALISA F. | |
| 124. | LOR, DAVE MARK C. | |
| 125. | MEREDORES, CARLITO F. ,JR. | |
| 126. | NAVARROZA, FERDINAND P. | |
| 127. | ORTEGA, AUDIE F. | |
| 128. | PEREZ, APRONIANO A. JR. | |
| 129. | RELENTE, JOHN ALLEN F. | |
| 130. | SALUDO, RICARDO J. | |
| 131. | VELMONTE, WILSON ,JR. L. | |
| 132. | VELOS, JOSEPH ANDREW O. | |
| 133. | VILLAHERMOSA, JOEL B. | |
| 134. | BONITE, JACKERIE L. | |
| 135. | FERMANO, ANANIAS A. | |
| 136. | MELGAZO, ROGELIO C. | |
| 137. | NOTARTE, ERWIN R. | |
| 138. | SALDUA, SANCHO V. | |
| 139. | MARAÑA, RENANTE M. | September 02, 2024 |

ENGINEERING OFFICE

| No. | NAME | |
|------------|------------------------|--|
| 140. | BANGCOYO, EME A. | |
| 141. | COLARTE, RENANTE G | |
| 142. | DAWAL, VICTORIANO | |
| 143. | HERMO, ALDIN | |
| 144. | LANSANG, WILTON T. | |
| 145. | LIPARDO, ERWIN P. | |
| 146. | LUPINA, MARCELINO L. | |
| 147. | PAINAGAN, FLORENCIO M. | |
| 148. | ROBION, JESSIE R. | |
| 149. | RUIZ, JASON C. | |
| 150. | SORIANO, FRONTIER | |

ENGINEERING OFFICE PARKS AND PLAZA

| No. | NAME | |
|------------|--------------------|--|
| 151. | JAVIER, ETHELWOLDO | |
| 152. | MASAN V. VICENTE | |

ENGINEERING OFFICE ELECTRIFICATION

| No. | NAME | |
|------------|------------------------------|--|
| 153. | SANCHEZ, LIZANDRO KIRBY S. | |
| 154. | VILBAR, JOBERT N. | |
| 155. | VINCULADO, CHRISTIAN DAVE L. | |

TRAFFIC OFFICE

| No. | NAME | |
|------------|--------------------------|--|
| 156. | ABASOLA, CONCEPCION P. | |
| 157. | ALFANTE, LUH ANNE JOY C. | |
| 158. | ALVARADO, JULIO F. | |
| 159. | FALCONE, CRISPINIANO L. | |
| 160. | LICMOAN, REDENTOR C. | |
| 161. | LOZADA, CECELIO A. ,JR. | |
| 162. | MADULA, ROMEO M. | |
| 163. | MERCADO, MARK ANTHONY A. | |
| 164. | MONDALA, CHARLETO T. | |

| | | |
|------|-------------------------|--|
| 165. | RESTOR, RONILO V. , JR. | |
| 166. | RUBILLOS, ERIC D. | |
| 167. | SIPALAY, BALTAZAR A. | |
| 168. | SUMAYA, GERARDO Z. | |
| 169. | VERANO, MARCIAL B. | |
| 170. | VILLAFLOR, MARCELITO R. | |
| 171. | PARAN, DENIS G. | |
| 172. | RAMOS, CHARLITO R. | |
| 173. | LOR, ELMO V. | |
| 174. | FALCONE, JOHN CASTOR P. | |
| 175. | SELLIADES, JEMEL A. | |

SB SECRETARY

| No. | NAME | RATE |
|------|----------------------------|------|
| 176. | LUPINA, FELICIDAD J. | |
| 177. | ALPECHE, ANGELINE JOYCE P. | |
| 178. | OBTIAR, DARRYL KRISTIE M. | |
| 179. | ACUYONG, MYKAELLA MAE D. | |
| 180. | LAZARTE, MA. JESUSA V. | |

MSWDO OFFICE

| No. | NAME | |
|------|--------------------------|--|
| 181. | ARRABIS, JOHN MARK L. | |
| 182. | CABRERA, ADELINA | |
| 183. | INOFERIO, DARIO B. | |
| 184. | LOQUIAS, JUANA A. | |
| 185. | MADULA, GREG S. | |
| 186. | MILANO, GERALDINE S. | |
| 187. | RAGAS, MYRNA F. | |
| 188. | SOLANTE, YELEN F. | |
| 189. | VERANO, CRISTINE T. | |
| 190. | ZARATE, RHE ANN M. | |
| 191. | SALARDA, JEANNE PAULA M. | |

KALAHI CIDSS OFFICE

| No. | NAME | |
|------|---------------------------|---------------|
| 192. | RELENTE, JHONNYDEL R. | |
| 193. | RIFE, DANIECA E. | July 17, 2024 |
| 194. | TUCO, RELAND L. | |
| 195. | VARGAS, JESSA B. | |
| 196. | VILLAMOR, MARIO N. | |
| 197. | VILLEJO, KENNETH JAMES R. | |
| 198. | BADILLA, JONNABEL M. | |
| 199. | RONALD LORA | |
| 200. | AIVEE F. LIPARDO | |

LCR OFFICE

| No. | NAME | |
|------|------------------------|--|
| 201. | ANCHETA, NISA MARIE S. | |
| 202. | FLORES, SHEILA F. | |
| 203. | GUMANID, MANUEL | |
| 204. | JASME, KINDRA MAY V. | |
| 205. | LELIS, JOEL | |
| 206. | SABLAN, MARICEL | |

ACCOUNTING OFFICE

| No. | NAME | |
|------|----------------------|--|
| 207. | ABASTILLAS, EMILY S. | |
| 208. | AGUA, JEAN A. | |
| 209. | SALES, MARIFE N. | |
| 210. | SANCHEZ, OSCAR JR. | |

RHU I AND RHU II OFFICE

| No. | NAME | |
|------|-------------------------|--|
| 211. | ADOLFO, ESTRELLA P. | |
| 212. | ALINSOB, MARIA ELISA A. | |
| 213. | FALLER, FRANCISCA G. | |

| | | |
|------|-------------------------|---------------|
| 214. | LAMADORA, ANNABELLE B. | |
| 215. | LUPINA, LEMUEL R. | |
| 216. | MALBAS, ANTONIO M. | |
| 217. | NARRA, LILIBETH de ASIS | |
| 218. | UTRERA, RUEL P. | |
| 219. | ZAMORA, JESSON V. | |
| 220. | FALLER, MARIA LUISA | |
| 221. | LELIS, DANILO P. | |
| 222. | BARBUSA, CIRILO R. JR. | July 25, 2024 |

PHILHEALTH ENCODER

| NAME | |
|-----------------------|--|
| 223. Baer, Mellan O. | |
| 224. Gamana, Caren A. | |
| 225. Lina, Genalyn V. | |

TREASURER'S OFFICE

| No. | NAME | |
|------|-----------------------------|--|
| 226. | CABUG-OS EMMA L. | |
| 227. | CINTO,LINDA R. | |
| 228. | LUMANTA, MAY ELEONOR Z. | |
| 229. | PAULO, JOHNBERT B. | |
| 230. | RUIZ, FE CORAZON M. | |
| 231. | FABON, PATRICK | |
| 232. | BAUTISTA, GERARD F. | |
| 233. | BAUTISTA, ARIEL R. | |
| 234. | FALLER, APRILYN M. | |
| 235. | MALUPA, MIKE RYAN T. | |
| 236. | NEOR, JUDY ANN A. | |
| 237. | PALOGA, MARIA KHAREN MAE L. | |
| 238. | RELENTE, ALIEXES F. | |
| 239. | TUYAN, DERLYN C. | |
| 240. | VILLANUEVA, REYMUNDO B. | |
| 241. | ZAMORA. CHERYL L. | |
| 242. | ZARCO, MARIVIC R. | |
| 243. | CINCO, MARC VINCENT T. | |

SLAUGHTER HOUSE

| No. | NAME | |
|------|-----------------------|--|
| 244. | OCHIA, RAYMOND | |
| 245. | PEDERE, REYMART L. | |
| 246. | UTRERA, RONILO A. | |
| 247. | VILLABETO, CASIANO N. | |

MPDO OFFICE

| No. | NAME | |
|------|----------------------|--------------------|
| 248. | GOLIAS, MELJUN B. | |
| 249. | LORA, ROLAND F. | |
| 250. | MENDOZA, AURELIO D. | |
| 251. | RIEGO, RIENALYN M. | |
| 252. | VILBAR, EDISON S. | |
| 253. | SAMBAYON, REGIE R.. | |
| 254. | VALDUEZA, CARMINA L. | |
| 255. | JUNHEL P. AGRAVANTE | September 03, 2024 |

PESO OFFICE

| No. | NAME | RATE |
|------|-----------------------|------|
| 256. | UTRERA, SATURNINO JR. | |

MDRRMO OFFICE

| No. | NAME | |
|------|-----------------------|--|
| 257. | ACUYONG, JEFFREY R. | |
| 258. | ALDAVE, ALFRED A. III | |
| 259. | ALFANTE, ALVIN V. | |
| 260. | ANCHETA, CARLO LEO L. | |
| 261. | AQUINO, RENATO P. | |
| 262. | AQUINO, MARLITO C. | |
| 263. | AUGUIS, ROSELIO L. | |
| 264. | BALILI, ROLLY G. | |
| 265. | BELTRAN, HARRY L. | |

| | | |
|------|--------------------------|---------------------------|
| 266. | FABON, JONATHAN R. | |
| 267. | FAUSTINO, CERILO A. | |
| 268. | FERMANO, ZOSIMO , JR. M. | |
| 269. | FLANCO, REGIDOR P. | |
| 270. | GELACIO, EDGAR ALLAN L. | |
| 271. | LAVIDES, ALEX N. | |
| 272. | LIPARDO, CHRISTIAN B. | |
| 273. | LORA, LEMUEL JOHN L. | |
| 274. | LUNA, JOSEPH WENDELL C. | |
| 275. | MALAYAN, RAUL V. | |
| 276. | MALBAS, RUBEN A. | |
| 277. | MATAS, JOSE R. | |
| 278. | MATAS, ROWELL U. | |
| 279. | MELGAZO, RODOLFO ,JR M. | |
| 280. | NARRA, APOLINARIO V. | |
| 281. | NAUL, GUILLERMO S. | |
| 282. | POLO, RICHARD E. | |
| 283. | QUIJANO, REY RUEL B. | |
| 284. | RABE, FREDERICK F. | |
| 285. | RELENTE, BRIAN Y. | |
| 286. | REOMA, SALVADOR R. | |
| 287. | RESTOR, LLAMAR A. | |
| 288. | SALAMANCA, MARLU O. | |
| 289. | SANICO, ANGELINA D. | |
| 290. | TANTUAN, JOVANNIE A. | |
| 291. | TUYAN, CHERLY D. | |
| 292. | UTRERA, ORLANDO A. | |
| 293. | VINCULADO, ROY RAMON | |
| 294. | REMOTO, DAN DAVE Z. | |
| 295. | LEONOR, JEMUEL R. | |
| 296. | JUMIPIT, GILBERT | August 27, 2024 |
| 297. | KENT ROVIC R. RELAMPAGOS | September 24, 2024 |
| 298. | SALVADOR, APRIL GLYN | October 17, 2024 |
| 299. | ROSENDO T. GALLETO | |

VICE-MAYOR OFFICE

| No. | NAME | |
|------------|-----------------------|----------------------|
| 300. | RAMACULA, ROSS ALI M. | July 22, 2024 |

Contract of Service


| NAMES | |
|---|--|
| 301. Esperanza, Lumael G. | |
| 302. Saloma, Rechelle L. | |
| 303. Elizabeth Bianca T. Moncada | |
| 304. Eva B. Vargas | |
| 305. Keith Michael Vincent R. Vilbar | |
| 306. Paulo, Rizzalyn R. | |

LSB SEF WATCHMAN/ TEACHER

| NAMES | |
|-------------------------------|--|
| 307. Eder, Analiza T. | |
| 308. Lodia, Daryl | |
| 309. Lucino, Adrian R. | |
| 310. Salon, Roberto | |
| 311. Utrera, Mervin M. | |

TOTAL JOB ORDER: 311

Prepared By:


EVANGELINE V. VARGAS
Admin. Aide II (Messenger)