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Item No.: 16
Date: 04 2025 FEB



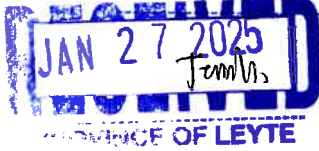
Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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[Handwritten Signature]
1-24-25

SANGGUNIANG PANLALAWIGAN

PROVINCIAL LEGAL OFFICE



2nd INDORSEMENT
January 9, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 6, S. 2024 of the Sangguniang Bayan of Macarthur, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 6, S. 2024 entitled: “**An Ordinance providing guidelines for the availment for the ASSISTANCE TO INDIVIDUALS IN CRISIS SITUATIONS (AICS), etc.**”

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)¹ of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

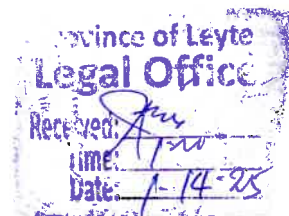
We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer *[Signature]*


¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code, and shall:
(1) Approve ordinances and pass resolutions necessary for an efficient and effective municipal government

Republic of the Philippines
PROVINCE OF LEYTE
-0-
OFFICE OF THE SANGGUNIANG PANLALAWIGAN

2nd ENDORSEMENT
13 January 2025



Respectfully indorsed to the **PROVINCIAL LEGAL OFFICE** the herein **MUNICIPAL ORDINANCE NO. 06 series of 2024, providing guidelines for the availment for the ASSISTANCE TO INDIVIDUALS IN CRISIS SITUATIONS (AICS)**, of the **MUNICIPALITY OF MACARTHUR, Province of Leyte**, for review and recommendations.

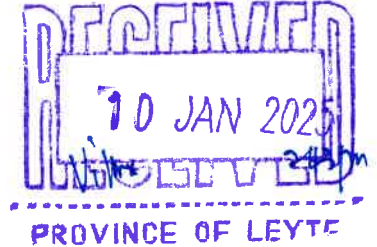

FLORINDA JILLS. VYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MACARTHUR
-----oOo-----

Office of the Sangguniang Bayan **SANGGUNIANG PANLALAWIGAN**

ENDORSEMENT
January 10, 2025



Respectfully submitting to the Honorable Provincial Board for consideration and approval the herein Municipal Ordinance No. 06, Series of 2024, entitled AN ORDINANCE PRESCRIBING GUIDELINES FOR THE AVAILMENT OF ASSISTANCE TO INDIVIDUALS IN CRISIS SITUATION (AICS) IN THE MUNICIPALITY OF MACARTHUR, LEYTE.


MARIE STEPHANIE DE LA CRUZ- PULGA
Secretary to the Sanggunian



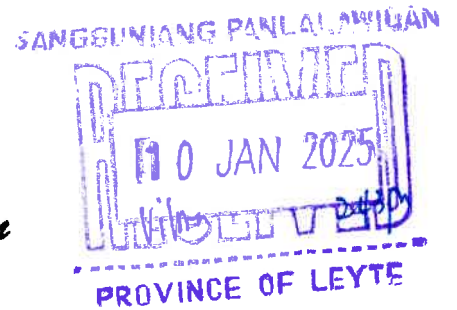
Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MACARTHUR
-----oOo-----

Municipal Ordinance No. 06 Series of 2024

AN ORDINANCE PRESCRIBING
GUIDELINES FOR THE AVAILMENT OF
ASSISTANCE TO INDIVIDUALS IN CRISIS
SITUATION (AICS) IN THE MUNICIPALITY
OF MACARTHUR, LEYTE



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MACARTHUR



Office of the Sangguniang Bayan

Attested:

HON. JESUS A. BARANDA
Municipal Vice Mayor
(On Leave)

HON. RAUL E. MUNDALA
SB Member Presiding Pro Tempore

Concurred:

HON. GWENDOLYN M. BERISO
SB Member

HON. VICTORIANO T. LAZAR
SB Member

HON. JONATHAN T. BARQUIN
SB Member

HON. TRINA C. BURAWIS
SB Member

HON. LEONARDO R. LERIA JR.
SB Member

HON. IRENEO G. REMANES JR.
SB Member

HON. XANDRIX P. PANTIN
SB Member

HON. JOSE A. BARANDA
ABC President

HON. RALPH MARTIN P. EGOS
SKF President

Approved:

HON. RUDIN T. BABANTE
Municipal Mayor

Date Approved: JAN 08, 2025

EXCERPT FROM THE MINUTES OF THE 111TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MACARTHUR, LEYTE HELD ON 09 DECEMBER 2024 AT THE MUNICIPAL SESSION HALL.

PRESENT:

Honorable Raul E. Mundala

SB Member

Presiding Pro Tempore

Honorable Gwendolyn M. Beriso

SB Member

Honorable Victoriano T. Lazar

SB Member

Honorable Jonathan T. Barquin

SB Member

Honorable Trina C. Burawis

SB Member

Honorable Leonardo R. Leria Jr.

SB Member

Honorable Ireneo G. Remanes Jr.

SB Member

Honorable Xandrix P. Pantin

SB Member

Honorable Jose A. Baranda

ABC President

Honorable Ralph Martin P. Egos

SKF President

ABSENT:

Honorable Jesus A. Baranda

Vice Mayor (On Leave)

MUNICIPAL ORDINANCE NO. 06

Series of 2024

AN ORDINANCE PRESCRIBING GUIDELINES FOR THE AVAILMENT OF ASSISTANCE TO INDIVIDUALS IN CRISIS SITUATION (AICS) IN THE MUNICIPALITY OF MACARTHUR, LEYTE.

SPONSORED BY : Honorable Trina C. Burawis

On motion of Honorable Trina C. Burawis duly seconded by en masse, be it

Ordained by the Sangguniang Bayan of the Municipality of MacArthur, Leyte that:

Section 1. Title. This Ordinance shall be known as "Guidelines for the Availment of Assistance to Individuals in Crisis Situation (AICS).

Section 2. Declaration of Policy. It is the policy of the Municipality of MacArthur Leyte to ensure better and improved quality of life for the citizenry. Priority attention shall be given to the poor, vulnerable and marginalized sectors of society.

Attested:

HON. JESUS A. BARANDA
Municipal Vice Mayor
(On Leave)

HON. PAUL B. MUNDALA
SB Member, Presiding Pro Tempore

Concurred:

HON. GWENDOLYN M. BERISO
SB Member

HON. VICTORIANO T. LAZAR
SB Member

HON. JONATHAN T. BARQUIN
SB Member

HON. TRINA C. BURAWIS
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HON. RENE O. REMANES JR.
SB Member

HON. XANDRIX P. PANTIN
SB Member

HON. JOSE A. BARANDA
ABC President

HON. RALPH MARTIN P. EGOS
SKF President

Approved:

HON. RUBIN T. BABANTE
Municipal Mayor

Date Approved: JAN 08, 2025

Section 3. Definition of Terms. For purposes of this Ordinance, the following terms are herein defined:

- a.) **Indigent**- those individual living below the poverty line bracket as determined by the MSWDO and Punong Barangay.
- b.) **Beneficiary**- refers to the legal surviving spouse of the decedent, his or her legitimate and/or illegitimate children, parents, brothers or sisters, or to any of his nearest kin, in the order so provided; poor sick person and poor students.
- c.) **Death**- means the cessation of life.
- d.) **LGU**- refers to the Local Government Unit of MacArthur, Leyte.
- e.) **Mortuary or Death Aid**- refers to the amount given to beneficiary upon the death of an indigent individual.
- f.) **Monetary Aid**- refers to the amount given to individuals in crisis.

Section 4: Monetary Assistance Program

The Municipal Social Welfare Development Office is hereby authorized to establish a Strengthened Monetary Assistance Program to provide financial aid or assistance based on the individuals needs and the available budgetary provisions.

Section 5. Coverage. The beneficiary shall be entitled to receive the following:

| BENEFICIARIES | AMOUNT |
|--|--|
| Mortuary or Death Aid <ul style="list-style-type: none"> a.) Indigent individual b.) Punong Barangay c.) Barangay Kagawad/SK Chairman/ Barangay Secretary/Barangay Treasurer d.) SK Member | P1,000.00- P3,000.00 P10,000.00 P7,500.00 P5,000.00 |
| Indigent Sick Individual | P1,000.00-P3,000.00 with referrals as determined by MSWDO. This includes laboratory check-up and the like. P1,000.00-P5,000.00 for hospitalization P500.00-P2,000.00 for medicines |
| Indigent College Students from Private or Public School | P1,000.00 – P2,000.00 |
| Other Indigents seeking for financial aid <ul style="list-style-type: none"> a.) displaced families | <ul style="list-style-type: none"> a.) transportation b.) food allowance P1,000.00-P3,000.00 |

Attested:

HON. JESUS A. BARANDA
Municipal Vice Mayor
(On Leave)

HON. RAUL MUNDALA
SB Member, Presiding Pro Tempore

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SKF President

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Municipal Mayor

Date Approved: JUN 08, 2025

- b.) single parents
- c.) PWD
- e.) abused women and children

- c.) temporary shelter
 - d.) emergency food assistance
- (based on the assessment from MSWDO)

Section 6. Application and Processing of Claims.

1. For Mortuary Aid- In the event of death, the beneficiary/ies shall immediately notify the Office of the Municipal Mayor through the MSWDO regarding such circumstance. The MSWDO shall thereafter assist the beneficiary/ies on processing the claim to further ensure expeditious and prompt release of the cash/checks.

To establish the relationship of beneficiary/claimant to the deceased, one (1) copy each of the following documents are to be submitted to the MSWDO:

Indigent Individual:

- a.) Death Certificate duly certified by the Local Civil Registrar
- b.) Sufficient identification and proof of relationship to the claimant and/or beneficiary to the deceased indigent
- c.) Funeral Contract
- d.) Certificate of Indigency

Punong Barangay/Barangay Kagawad/SK Chairman and SK Members/Barangay Secretary/Barangay Treasurer:

- a.) Death Certificate duly certified by the Local Civil Registrar
- b.) Oath of Office
- c.) Certification from the Office of the MLGO

2. Monetary Aid for Medical check-up with referrals for laboratory

- a.) Certificate of Indigence from respective Punong Barangay
- b.) Medical Certificate
- c.) Referrals for laboratory
- d.) Valid ID

3. For Hospitalization

- a.) Certificate of Indigency
- b.) Prescription
- c.) Clinical Abstract/Medical Certificate
- d.) Biopsy Result (if cancer patient)
- e.) Hospital bill/Quotation
- f.) Valid ID of patient and client

4. For Medicine

- a.) Certificate of Indigency from respective Punong Barangay
- b.) Prescription
- c.) Medical Certificate
- d.) Valid ID of patient and client

5. Indigent College Students from Private or Public School

Attested:

HON. JESUS A. BARANDA
Municipal Vice Mayor
(On Leave)

HON. RAUL E. MUNDALA
SB Member, Presiding Pro Tempore

Concurred:

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SKF President

Approved:

HON. RUDINI T. BABANTE
Municipal Mayor

Date Approved: JUN 08, 2025

- a.) Letter of Intent addressed to the Local Chief Executive
- b.) Certificate of Indigency
- c.) Certificate of Enrollment
- f.) Valid ID of Student

6. Other Indigents Seeking for Financial Aid

- a.) Certificate of Residency
- b.) Certificate of Indigency
- c.) Letter of Request addressed to the Local Chief Executive
- d.) Valid ID

Section 7. Requirement. The MSWD office may provide additional requirements if it is needed by COA rules and regulations.

Section 8. Payment. The mortuary aid and monetary aid shall be payable to the beneficiary/ies, in the order of preference as above stated, only after completion of the requirements in the immediately preceding section.

Section 9. Limit of Availment. All qualified individuals can avail the assistance every 6(six) months.

Section 10. Confidentiality. All information provided by the applicants shall be kept confidential in accordance with applicable laws and regulations.

Section 11. Exclusions. The LGU shall not render any mortuary assistance subject of this ordinance to those whose death is caused or resulting from, whether directly or indirectly, wholly or partly:

- a.) Accident while under the influence of prohibited drugs
- b.) While committing or attempting to commit any crime punishable by the Revised Penal Code, Special Penal Laws, or ordinance.

Section 12. Funding. The Municipal Social and Development Office shall allocate funds for the implementation of this Ordinance, in accordance with the COA accounting, auditing rules and regulations.

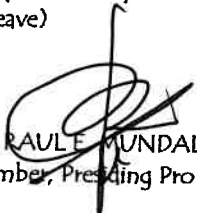
Section 13. Separability Clause. Should any provision of this Ordinance be declared unconstitutional or illegal by any court of competent jurisdiction, those parts that are not so declared shall remain in full force and effect.

Section 14. Repealing Clause. All laws, rules and regulations inconsistent herewith are hereby likewise repealed or modified accordingly.

Section 15. Effectivity Clause. This ordinance shall take effect upon its approval from the Sangguniang Panlalawigan and the requirement of posting prescribed in RA 7160 is complied with.

Attested:

HON. JESUS A. BARANDA
Municipal Vice Mayor
(On Leave)

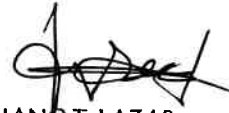


HON. RAUL E. MUNDALA
SB Member, Presiding Pro Tempore

Concurred:



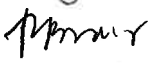
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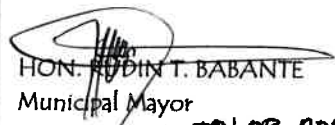


HON. JOSE A. BARANDA
ABC President



HON. RALPH MARTIN P. EGOS
SKF President

Approved:



HON. RODIN T. BABANTE
Municipal Mayor

Date Approved: JAN. 08, 2025

ENACTED by the Sangguniang Bayan in session assembled on December 9, 2024, at MacArthur, Leyte, Philippines.

Approved unanimously.

SO ORDAINED.

I HEREBY CERTIFY to the correctness of the foregoing ordinance.



MARIE STEPHANIE DE LA CRUZ- PULGA
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MACARTHUR

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Office of the Sangguniang Bayan

CERTIFICATE OF POSTING

THIS IS TO CERTIFY that Municipal Ordinance No. 06, Series of 2024 of the Sangguniang Bayan of MacArthur, Leyte, duly enacted on December 9, 2024 and approved last January 8, 2025 has been posted since January 9, 2025 at the bulletin board of the Legislative Building, at Poblacion Public Market, and at Palale I Outpost pursuant to Section 511 of R.A. 7160.


MARIE STEPHANIE DE LA CRUZ- PULGA
Secretary to the Sanggunian