



Republic of the Philippines  
**PROVINCE OF LEYTE**  
 Provincial Capitol  
 Tacloban City

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**PROVINCIAL LEGAL OFFICE**

Item No.: 17  
 Date: 07-2025 JAN

Province of Leyte  
 Legal Office  
 Date: 12-19-24

SANGGUNIANG PANLALAWIGAN  
**PROVINCE OF LEYTE**  
 DEC 23 2024

**2<sup>nd</sup> INDORSEMENT**  
 December 10, 2024

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2024-21 of the Sangguniang Bayan of Tanauan, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 2024-21 entitled: **“An Ordinance establishing the Emergency Response and Rescue Volunteer Team; providing training, equipment, incentives, and guidelines, etc.”**

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160) in relation to R.A. 10121<sup>2</sup>. Hence, we recommend for the declaration of its validity.


We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
 Asst. Provincial Legal Officer *JRA*

<sup>1</sup> (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code,

<sup>2</sup> “Philippine Disaster Risk Reduction and Management Act of 2010”

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

Province of Leyte  
Legal Office  
Received:   
Time: 4:00 PM  
Date: 11/20/24

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
19 November 2024

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 2024-21 of the Municipality of Tanauan, Leyte**, entitled: **An Ordinance establishing the Emergency Response and Rescue Volunteer Team; providing training, equipment, incentives, and guidelines for volunteer engagement in disaster operations in the Municipality of Tanauan, Leyte and providing funds therefor..**

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



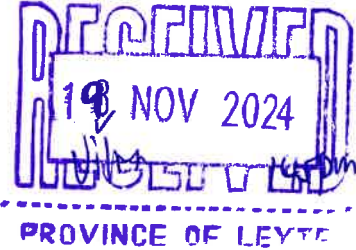
Republic of the Philippines  
Province of Leyte  
TANAUAN  
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**OFFICE OF THE SANGGUNIANG BAYAN**

November 18, 2024

**THE SECRETARY**  
Sangguniang Panlalawigan  
Province of Leyte  
Capitol Building  
Tacloban City

SANGGUNIANG PANLALAWIGAN



Sir/Madam;

Respectfully submitting herewith 16<sup>th</sup> SB **ORDINANCE NO. 2024-21**, "An Ordinance Establishing the Emergency Response and Rescue Volunteer Team, Providing Training, Equipment, Incentives, and Guidelines for Volunteer Engagement in Disaster Operations in the Municipality of Tanauan, Leyte, and providing funds therefor", for your appropriate action.

*Author: Hon. Mae Jane Angelie M. Morabe-Borais*  
*Co-author: Hon. Mark Efren E. Merilo*

Trusting that you will accord this matter with your kindest attention.

Thank you.

Truly yours,

  
**Atty. Miamor D. Natividad**  
OIC - Sangguniang Bayan Secretary

Republic of the Philippines  
Province of Leyte  
TANAUAN  
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16<sup>th</sup> SANGGUNIANG BAYAN

115<sup>TH</sup> REGULAR SESSION  
October 28, 2024 - MONDAY- 9:00 A.M.  
SB Session Hall, Tanauan Town Hall, Tanauan, Leyte

**ORDINANCE NO. 2024-21**



**AN ORDINANCE ESTABLISHING THE EMERGENCY RESPONSE AND RESCUE VOLUNTEER TEAM; PROVIDING TRAINING, EQUIPMENT, INCENTIVES, AND GUIDELINES FOR VOLUNTEER ENGAGEMENT IN DISASTER OPERATIONS IN THE MUNICIPALITY OF TANAUAN, LEYTE AND PROVIDING FUNDS THEREFOR**

**AUTHOR: HON. MAE JANE ANGELIE M. MORABE-BORAIS**  
**CO-AUTHOR: HON. MARK EFREN E. MERILO**

WHEREAS, Article II, Section 15 of the 1987 Philippine Constitution states that "The State shall protect and promote the right to health of the people and instill health consciousness among them," underscoring the importance of safeguarding public health and ensuring immediate response to emergencies;

WHEREAS, Republic Act No. 10121, otherwise known as the "Philippine Disaster Risk Reduction and Management Act of 2010," provides for the development and establishment of a comprehensive disaster risk reduction and management system, specifically through the creation of Local Disaster Risk Reduction and Management Offices (LDRRMOs) or committees that ensure effective disaster preparedness, response, and recovery at the local level;

WHEREAS, Section 12 of Republic Act No. 10121 emphasizes the establishment of local emergency response teams, stating that the LDRRMO shall design, program, and coordinate disaster preparedness programs, including the training of local emergency response teams and volunteers, which can be activated to assist in emergency situations;

WHEREAS, Republic Act No. 7160, or the Local Government Code of 1991, empowers local government units (LGUs) to provide basic services and facilities related to health and safety, disaster risk reduction, and emergency response, thereby recognizing the municipality's authority to organize and deploy a volunteer emergency response team to protect the welfare of its constituents;

WHEREAS, the National Disaster Risk Reduction and Management Framework calls for a proactive and collaborative approach to disaster preparedness, which includes the involvement of community volunteers in emergency response to ensure timely and efficient action during emergencies and calamities;

WHEREAS, there is a recognized need to strengthen the capacity of the Municipality of Tanauan to respond effectively to emergencies, calamities, and disasters by establishing an organized and well-trained Emergency Response Volunteer Team;

NOW THEREFORE, Be it ordained by the Sangguniang Bayan of Tanauan, Leyte, in session assembled, that:

SECTION 1. TITLE. This Ordinance shall be known as the "Emergency Response and Rescue Volunteer Ordinance of Tanauan, Leyte."

A series of handwritten signatures in blue ink, including the signatures of the author and co-author, and other officials. The signatures are written over the bottom portion of the ordinance text.

**SECTION 2. DECLARATION OF POLICY.** It is the policy of the Municipality of Tanauan, Leyte, to ensure the safety and well-being of its residents during times of disaster and emergency by establishing an organized volunteer force. The Emergency Response and Rescue Volunteer Team (ERRVT) will assist in response operations and help mitigate the impact of disasters by providing immediate rescue and relief services to affected communities.

**SECTION 3. DEFINITION OF TERMS.** For the purposes of this ordinance, the following terms are defined:

- a) **Emergency Response and Rescue Volunteer Team (ERRVT):** A group of trained and equipped civilian volunteers organized to assist local authorities during disaster situations, emergencies, and rescue operations.
- b) **Disaster:** Any event, whether natural or man-made, that causes significant disruption to the community, leading to a need for emergency response, rescue, and relief efforts.
- c) **Volunteers:** Individuals who offer their services for the ERRVT without remuneration, except for the incentives outlined in this ordinance.
- d) **MDRRMO:** The Municipal Disaster Risk Reduction and Management Office, which oversees disaster risk reduction and management activities at the local level.

**SECTION 4. CREATION OF THE EMERGENCY RESPONSE AND RESCUE VOLUNTEER TEAM (ERRVT)**

4.1. The ERRVT shall be composed of civilian volunteers residing within the Municipality of Tanauan who are willing to undergo training and serve during disaster response operations.

4.2. Membership in the ERRVT shall be open to individuals aged 18 and above, with priority given to those who possess skills relevant to emergency response (e.g., first aid, medical expertise, swimming, search and rescue).

4.3. The ERRVT shall be under the supervision of the MDRRMO, which will be responsible for: Recruitment and selection of volunteers, Conducting regular training programs, Deployment and coordination during disaster and emergency situations.

**SECTION 5. DUTIES AND RESPONSIBILITIES OF ERRVT MEMBERS**

5.1. ERRVT members shall participate in all scheduled trainings, drills, and exercises organized by the MDRRMO.

5.2. In times of disaster or emergency, ERRVT members shall be immediately mobilized by the MDRRMO/ or its Operation Officer/ or Incident Commander to assist in:

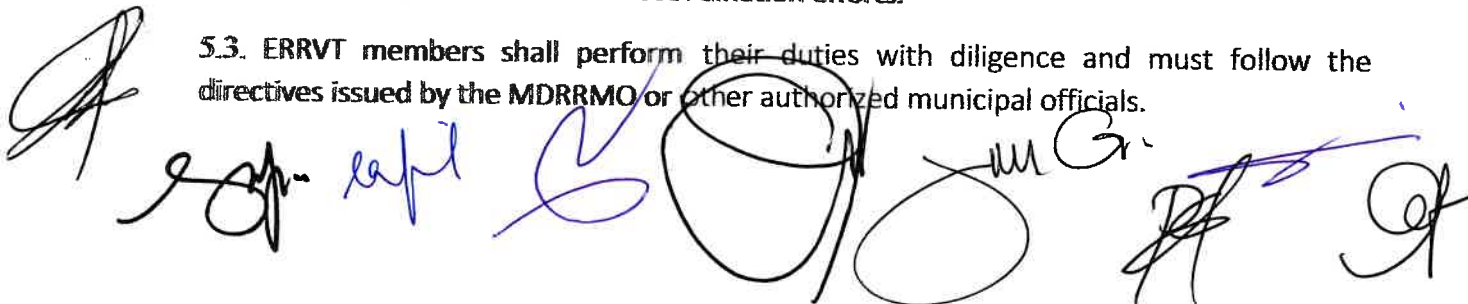
5.2.1 Search and rescue operations.

5.2.2 First aid and medical assistance.

5.2.3 Evacuation and relief distribution.

5.2.4 Communication and coordination efforts.

5.3. ERRVT members shall perform their duties with diligence and must follow the directives issued by the MDRRMO or other authorized municipal officials.

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## SECTION 6. TRAINING AND CAPACITY BUILDING

6.1. The MDRRMO shall provide regular training programs for ERRVT members, which shall include but not be limited to:

- a. Basic Life Support and Standard First Aid
- b. Collapsed Structure Search and Rescue Operations.
- c. Fire suppression and prevention.
- d. Water safety and Search and Rescue(WASSAR)
- e. Incident Command System Training
- f. Radio Communication Training

6.2. Special training sessions may be conducted to address the specific risks faced by the Municipality of Tanauan, such as typhoons, floods, earthquakes, and landslides.

6.3. The MDRRMO shall partner with accredited training institutions, NGOs, and other government agencies for specialized skills development and technical assistance.

## SECTION 7. PROVISION OF EQUIPMENT

7.1. The Municipality shall allocate sufficient funds to provide the ERRVT with necessary equipment for disaster response, which may include: First aid kits and medical supplies. Life vests, ropes, and water rescue equipment. Personal protective equipment (PPE) such as helmets, gloves, and boots. Communication devices (radios, walkie-talkies). Tools and equipment for search and rescue (e.g., ladders, stretchers, portable lights).

7.2. The MDRRMO shall be responsible for the storage, maintenance, and inventory of all equipment assigned to the ERRVT.

7.3. Equipment shall be properly distributed to ERRVT members during disaster operations, with proper accountability for their use and return.

## SECTION 8. DEPLOYMENT PROTOCOL

8.1. In the event of a disaster, the MDRRMO shall issue a deployment order to ERRVT members. The deployment plan must include:

- The area of operation;
- the nature of the task (search and rescue, relief distribution, medical assistance, etc.) and;
- Duration of deployment and specific roles for each volunteer.

8.2. ERRVT members must report to their designated deployment area within the specified time frame and remain on duty until relieved or the operation is declared complete by the MDRRMO.

8.3. After each operation, a debriefing session shall be conducted to assess the performance and identify areas for improvement.

SECTION 9. INCENTIVES FOR VOLUNTEERS To encourage volunteerism and ensure the sustainability of the ERRVT, the following incentives shall be provided:



**9.1. Health and Accident Insurance.** ERRVT members shall be provided with health and accident insurance during disaster operations, covering medical expenses and death benefits in case of injury or fatality while performing their duties.

**9.2. Livelihood Assistance.** ERRVT members, especially those from low-income families, shall be given priority in municipal livelihood assistance programs, such as skills training, job placement, and financial aid for small businesses.

**9.3. Recognition and Awards.** Volunteers who demonstrate exceptional performance in disaster response shall be awarded Certificates of Recognition by the local government. An annual recognition event may be held to honor the contributions of ERRVT members.

**SECTION 10. FUNDING AND RESOURCE ALLOCATION**

**10.1.** The Municipality shall allocate a portion of its Local Disaster Risk Reduction and Management Fund (LDRRMF) for the operations and maintenance of the ERRVT. This includes funding for training, equipment procurement, insurance, and other logistical requirements.

**10.2.** The municipality may seek additional funding and resources from national government agencies, NGOs, and private sector partners to support the ERRVT.

**SECTION 11. MONITORING AND EVALUATION**

**11.1.** The MDRRMO shall monitor and evaluate the performance of the ERRVT on a regular basis, particularly during disaster operations and post-disaster recovery.

**11.2.** The MDRRMO shall submit an annual report to the Sangguniang Bayan detailing the activities, challenges, and accomplishments of the ERRVT, as well as recommendations for improvement.

**SECTION 12. PENALTIES FOR NON-COMPLIANCE**

**12.1.** ERRVT members who refuse to participate in required training or fail to perform their duties during disaster operations without valid reason shall be removed from the volunteer roster.


**12.2.** Misuse or damage of municipal equipment by ERRVT members due to negligence or misconduct shall result in penalties, including fines or reimbursement for damages.

**SECTION 13. SEPARABILITY CLAUSE.** If any section or provision of this ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, other sections or provisions not affected thereby shall remain in full force and effect.


**SECTION 14. REPEALING CLAUSE.** All ordinances, resolutions, and local laws inconsistent with this ordinance are hereby repealed or modified accordingly.

**SECTION 15. EFFECTIVITY.** This ordinance shall take effect immediately upon its approval and publication as required by law.

**ENACTED: 28 OCTOBER 2024; TANAUAN, LEYTE.**


The bottom of the page features several handwritten signatures and initials. On the left, there is a signature with an 'X' above it. To its right are several other signatures, including one that appears to be 'MG' and another that looks like 'JG'. There are also some blue ink marks and scribbles.

I **HEREBY CERTIFY** to the correctness of the foregoing ORDINANCE enacted during the 115<sup>TH</sup> Regular Session of the 16<sup>th</sup> Sangguniang Bayan of this municipality held on the date and at the place above-stated.



**ATTY. MIAMOR D. NATIVIDAD**  
Local Legislative Officer IV  
OIC Secretary to the Sanggunian

**ATTESTED:**



**HON. ARCHIE LAWRENCE R. KAPUNAN**  
Municipal Vice-Mayor  
Presiding Officer



**HON. ENGR. JAN EIMER V. MAGDALAGA**  
SB MEMBER



**HON. MARK EFREN E. MERILO**  
SB MEMBER



**HON. ENGR. MAE JANE ANGELLE M. MORABE-BORAIS**  
SB MEMBER



**HON. PAUL EMMANUEL R. CINCO**  
SB MEMBER



**HON. ATTY. ISAGANI S. ESPADA**  
SB MEMBER



**HON. JOSIE M. CREER**  
SB MEMBER



**HON. CHERRY ANNE T. FIEL**  
SB MEMBER



**HON. QUINTIN T. OCTA, JR., DMD**  
SB MEMBER




**HON. KYLE C. MESIAS**  
SB MEMBER/ SK FED. PRES.

**ON OFFICIAL TRAVEL:**

**HON. EFREN C. MERILO, SB MEMBER**

**APPROVED:**



**HON. MA. GINA E. MERILO**  
MUNICIPAL MAYOR  
DATE: 11-12-24





Republic of the Philippines  
Province of Leyte  
TANAUAN  
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*OFFICE OF THE SANGGUNIANG BAYAN*

## C E R T I F I C A T I O N

**TO WHOM IT MAY CONCERN:**

**THIS IS TO CERTIFY that ORDINANCE NO. 2024-21, "AN ORDINANCE ESTABLISHING THE EMERGENCY RESPONSE AND RESCUE VOLUNTEER TEAM; PROVIDING TRAINING, EQUIPMENT, INCENTIVES, AND GUIDELINES FOR VOLUNTEER ENGAGEMENT IN DISASTER OPERATIONS IN THE MUNICIPALITY OF TANAUAN, LEYTE AND PROVIDING FUNDS THEREFOR", have been posted in the bulletin boards at the following: Entrance of the Municipal Hall, Office of the Sangguniang Bayan and Public Market beginning November 18, 2024 and shall remain posted for a minimum of three consecutive weeks.**

**This certification is issued in compliance with the pertinent provisions of R.A. 7160.**

**Issued: November 18, 2024**

  
**ATTY. MIAMOR D. NATIVIDAD**  
**OIC - Sangguniang Bayan Secretary**