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Annex D: Letter of Application

December , 2024

Hon. Leonardo Javier Jr.
Vice Gobernador
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

Dear Hon. Leonardo Javier Jr. ;

In response to your Notice of Call for Accreditation, kindly be informed that TFASFA, with office address at Brgy. Fatima, Villaba, Leyte would like to seek accreditation by the Sangguniang Panlalawigan - Leyte.

In support of this application are the following administrative requirements :

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
- ③ Certificate of Registration issued by the DOLE
4. List of Current Officers and members;
5. CY 2023 Minutes of Annual Meeting;
6. CY 2023 Annual Accomplishment Report;
7. CY 2023 Financial Statements

Thank you very much and we anticipate more fruitful sessions with you in the very near future.

Sincerely yours,


ROY T. ABREA SR.
TFASFA, President

Item No.: 26

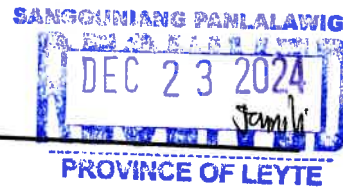
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PROVINCE OF LEYTE



Tamarong Fishers and Small Farmers Association (TFASFA)
Lower Fatima Villaba Leyte Philippines
DOLE REG-WLFO-2022-01-WA-1846



APPLICATION FORM FOR ACCREDITATION

Name of Registration : Tamarong Fishers and Small Farmers Association (TFASFA)

Address : Barangay Fatima, Villaba, Leyte

Contact No. : 09856186457

Email Address: NONE

Date Organized : December 14, 2021

Sector/s Represented : Department of Agriculture

Purposes/Objectives : To enhance empowerment in farming and fishing enterprise in the community to provide and foster harmonious and progressive linkages to private/public sectors in order to assist and help the fisherfolks and farmers produce enough accessible and affordable food and uplift standard of living for every member.

Services that the organization provides or can participate in : Municipal Development Council as GO/CSO, Municipal Advisory Committee Member Local Special Body for Biding and Awards.

Registering Agency:

Date Registered: January 19, 2022

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous People (NCIP) *certification

Accrediting Agency (if any): _____

Date Accredited; 09-13-22

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Others (specify): LGU-VILLABA

Organizational Level:

- Barangay Level**
- Chapter**
- Affiliate of a larger organization (identify organization) : _____**
- Others (specify): _____**

Projects Implemented in the Municipality of Villaba, Leyte.

| PROPOSED PROJECT | | | | | |
|-------------------------|--|----------------|--------------------------------|-----------------------------|------------------|
| Year | Name of Project | Cost | Financing Source/Scheme | Beneficiaries | Status |
| June 2022 to March 2024 | Fish Catching Boat (Pump Boat) and Fish Net (Palunod Pangtamarong) | PHP 200,000.00 | BFAR | TFASFA Officers and Members | Proposed Project |
| June 2022 to March 2024 | Payao/ Fish Sanctuary | PHP 200,000.00 | BFAR | TFASFA Officers and Members | Proposed Project |
| June 2022 to March 2024 | Vegetable Production- Green Leafy and Fruit Vegetable | PHP 100,000.00 | LGU | TFASFA Officers and Members | Proposed Project |
| June 2022 to March 2024 | Backyard Swine Production - Piggery Goatery, Poultry and etc. | PHP 200,000.00 | DA | TFASFA Officers and Members | Proposed Project |
| June 2022 to March 2024 | Tilapia Fish Culture and Marine Aquatic Resources | PHP 200,000.00 | BFAR | TFASFA Officers and Members | Proposed Project |

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council**
- Local Health Board**
- Local School Board**
- Local Peace and Order Council**

WE HEREBY CERTIFY to the correctness of the above information


ROY ABREA SR.
TFASFA PRESIDENT


AILEEN DECIPOLO
TFASFA SECRETARY



“ TAMARONG FISHERS AND SMALL FARMERS ASSOCIATION (TFASFA)”

Fatima, Villaba, Leyte

BOARD RESOLUTION NO. 03

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations.

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2021-054, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Tamarong Fishers and Small Farmers Association (TFASFA) is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the Tamarong Fishers and Small Farmers Association (TFASFA) Special Board Meeting held at Barangay Covered Court, Barangay, Fatima, Villaba, Leyte on December 2024, attended by the following Board of Trustees present, the following resolution was approved and adopted.

RESOLVED, AS IT IS HEREBY RESOLVED, to signify out intention to be as accredited civil society organization with the Sangguniang Bayan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government code of 1991 and DILG Memorandum Circular 2021-054, and to apply for membership in a local special body in the Municipality of Villaba, Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Leonardo Javier Jr.

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Mr. Roy T. Abrea, Charles Boncales, Roland Peteros, Lourdesita Placido.

ADOPTED unanimously by the Board of Trustees/Directors of the Tamarong Fishers and Small Farmers Association (TFASFA) THIS 5TH day of December 2024 in the Municipality of Villaba, Leyte.

| NAME | POSITION |
|--------------------|-----------|
| CHARLIE BONCALES | B.O.D |
| ROLAND PETEROS | B.O.D |
| LOURDESITA PLACIDO | TREASURER |

SIGNATURE

Approved by:

ROY T. ABREA SR.
TFASFA, President

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 2022 in _____, affiant exhibiting to me his/her _____ with the identification no. _____ issued on _____ at _____.

Doc No: _____
Page No: _____
Book No: _____
Series of _____



Tamarong Fishers and Small Farmers Association (TFASFA)
Lower Fatima Villaba Leyte Philippines
DOLE REG-WLFO-2022-01-WA-1846

ATTENDANCE LIST OF ACTIVE MEMBERS

| NO. | NAME | POSITION | SIGNATURE |
|-----|------------------------|-----------------|-----------|
| 1. | Roy T. Abrea Sr. | President | |
| 2. | Rito P. Meramonte | Vice- President | |
| 3. | Aileen D. Decipolo | Secretary | |
| 4. | Lourdesita B. Placido | Treasurer | |
| 5. | Marichel A. Meramonte | Auditor | |
| 6. | Simeon G. Peteros | P.I.O | |
| 7. | Ronie H. Flores | P.I.O | |
| 8. | Charlie M. Boncales | B.O.D | |
| 9. | Roland G. Peteros | B.O.D | |
| 10. | Venerando P. Meramonte | MEMBER | |
| 11. | Salvacion Peteros | MEMBER | |
| 12. | Margie L. Dalut | MEMBER | |
| 13. | Elma D. Boncales | MEMBER | |
| 14. | Anita C. Boncales | MEMBER | |
| 15. | Elma A. Meramonte | MEMBER | |
| 16. | Lito G. Peteros | MEMBER | |
| 17. | Lucy B. Dingal | MEMBER | |
| 18. | Kenneth S. Gabisay | MEMBER | |
| 19. | Rubynstein T. Bnazon | MEMBER | |

PREPARED BY:

AILEEN D. DECIPOLO
TFASFA SECRETARY

APPROVED BY:

ROY T. ABREA SR.
TFASFA PRESIDENT



Tamarong Fishers and Small Farmers Association (TFASFA)
Lower Fatima Villaba Leyte Philippines
DOLE REG-WLFO-2022-01-WA-1846

EXCERPT FROM THE MINUTES OF THE TFASFA BOARD OF DIRECTORS SPECIAL MEETING, LOWER FATIMA, VILLABA, LEYTE HELD AT BARANGAY SESSION HALL ON DECEMBER 07, 2024

PRESENT:

| | |
|---------------------------|--------------------------|
| <u>Roy Abrea Sr.</u> | TFASFA BOD CHAIRMAN |
| <u>Rito P. Meramonte</u> | TFASFA BOD VICE CHAIRMAN |
| <u>Aileen Decipolo</u> | TFASFA BOD MEMBER |
| <u>Lourdesita Placido</u> | TFASFA BOD MEMBER |
| <u>Marichel Meramonte</u> | TFASFA BOD MEMBER |
| <u>Charlie Boncales</u> | TFASFA BOD MEMBER |

RESOLUTION NO. 4 SERIES OF 2024

A RESOLUTION REQUESTING FURTHER APPROVAL OF THE CHAIRMAN OF THE SANGGUNIANG PANLALAWIGAN COMMITTEE ON ACCREDITATION HONORABLE LEONARDO JAVIER JR. PROVINCIAL GOVERNOR, LEYTE PROVINCE TO JUDICIOUSLY ACCREDIT THE "TAMARONG FISHERS AND SMALL FARMERS ASSOCIATION (TFASFA) AS CIVIL SOCIETY ORGANIZATION AT LOWER FATIMA, VILLABA, LEYTE IS ESTABLISHMENT AND OPERATION AS ACTIVE PARTNER IN THE PURSUIT OF LOCAL AUTONOMY IN THE PROVINCE OF LEYTE.

WHEREAS: ARTICLE 62X111 OF THE IMPLEMENTING RULES AND REGULATIONS OF THE LOCAL GOVERNMENT CODE OF 1991 MANDATES LOCAL GOVERNMENTS UNITS TO PROMOTE ESTABLISHMENT AND OPERATION OF PEOPLE'S ORGANIZATION. NGO'S AND THE PRIVATE SECTORS TO MAKE ACTIVE IN THE PURSUIT OF LOCAL AUTONOMY AND TO DIRECTLY INVOLVE THEM IN THE PPA'S OF THE LGU.

WHEREAS: PURSUANT TO ARTICLE 64 OF THE IRR OF RA 7160, STATES THAT LGU UPON ASSUMPTION OF THE NEWLY ELECTED SANGGUNIANG MUST HAVE AN ACCREDITATION OF CSO'S FOR PURPOSES AND REPRESENTATION IN LOCAL SPECIAL BODIES.

WHEREAS: THE DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG) ISSUED MEMORANDUM CIRCULAR NO. 2018-72 ENTITLED AS "GUIDELINES ON ACCREDITATION AND SELECTIONS OF REPRESENTATIVES TO THE LOCAL SPECIAL BODIES WHICH CONTAINS THE RULES ON ACCREDITATION PROCESS THE PURPOSE OF REPRESENTATIVES TO LOCAL SPECIAL BODIES.

WHEREAS: THE TAMARONG FISHERS AND SMALL FARMERS ASSOCIATION (TFASFA) AS CIVIL SOCIETY ORGANIZATION INTENDING TO APPLY FOR ACCREDITATION TO SANGGUNIANG BAYAN OF VILLABA, LEYTE AND HAVE BEEN COMPLIED AND SUBMITTED THE REQUIRED DOCUMENTS TO THE COMMITTEE ON ACCREDITATION.

WHEREAS: UPON THE THROUGH REVIEW AND EVALUATION OF THE COMMITTEE ON ACCREDITATION IN THE SANGGUNIANG BAYAN, THE COMMITTEE IS HEREBY RECOMMENDING FOR THE ACCREDITATION OF THE SAID ORGANIZATION, "TFASFA" OF LOWER FATIMA, VILLABA, LEYTE AND HAS BEEN OFFICIALLY ACCREDITED AND RECOGNIZED.

WHEREAS: "TFASFA" IS ACCREDITED TO THE DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE) IN THE SUB -OFFICE ORMOC, CITY WITH THE DIRECT COMPILATION IN PROCURING PRESCRIBED DOCUMENTS OF THE EXISTING LAWS TO SEEK FOR OFFICAL REGISTRATION TO THE BUREU OF INTERNAL REVENUE (BIR) ORMOC, BRANCH, ORMOC CITY.

RESOLVED FURTHER, AS IT IS HEREBY RESOLVED, "TFASFA" AS CIVIL SOCIETY ORGANIZATION INTENDING TO APPLY FOR ACCREDITATION TO SEEK REPRESENTATION IN THE SANGGUNIANG PANLALAWIGAN SPECIAL BODIES.

WHEREFORE: ON MASS MOTION, BE IT.

RESOLVED FURTHERMORE, THE TAMARONG FISHERS AND SMALL FARMERS ASSOCIATION (TFASFA) HEREBY RESOLVED TO SINCERELY REQUEST THE VICE GOVERNOR IN SANGGUNIANG PANLALAWIGAN OF LEYTE HONORABLE LEONARDO JAVIER JR. TO JUDICIOUSLY ACCREDIT. THE CIVIL SOCIETY ORGANIZATION, THE TAMARONG FISHERS AND SMALL FARMERS ASSOCIATION (TFASFA) AT LOWER FATIMA, VILLABA, LEYTE IN THE SANGGUNIANG PANLALAWIGAN OF LEYTE PURSUANT TO DILG MEMO CIRCULAR NO. 2019-72 ENTITLED GUIDELINES ON ACCREDITATION OF CIVIL SOCIETY ORGANIZATIONS AND SELECTION OF REPRESENTATIVES TO THE LOCAL SPECIAL BODIES, WHICH CONTAINS THE RULES ON ACCREDITATION PROCESS FOR THE PURPOSE OF MEMBERSHIP REPRESENTATIVES TO THE LOCAL SPECIAL BODIES SPICIFICALLY TO THE SANGGUNIANG PANLALAWIGAN OF LEYTE.

APPROVED UNANIMOUSLY:

I HEREBY TO CERTIFY TO THE CORRECTNESS OF THE FORGOING RESOLUTION.



RITO MERAMONTE
TFASFA BOD, VICE CHAIRMAN



AILEEN DECIPOLO
TFASFA BOD SECRETARY



APPROVED: ROY ABREA SR.
TFASFA BOD CHAIRMAN

CONFORME:



LOURDESITA PLACIDO
TFASFA BOD MEMBER



MARICHEL MERAMONTE
TFASFA BOD MEMBER



CHARLIE BONCALES
TFASFA BOD MEMBER

TAMARONG FISHERS AND SMALL FARMERS ASSOCIATION (TFASFA)

| Name of Program /Project/Activity | Objective/s | Duration/Date | Status | | BUDGET | REMARKS |
|--|---|--------------------|-----------|-------------------------|----------------|---|
| | | | COMPLETED | ONGOING | | |
| 1. Fish Catching Boat (Pumpboat) and Fish Net (PalunodPangtamarong) | To make project proposal of the TFASFA project. | June to March 2024 | | Needs Financial Project | Php 200,000.00 | Proposed Project of TFASFA to BFAR |
| 2. Payao/Fish Sanctuary | To make project proposal of the TFASFA project. | June to March 2024 | | Needs Financial Project | Php 200,000.00 | Proposed Project of TFASFA to BFAR |
| 3. Backyard Swine Production-Piggery, Goatery, Poultry, etc. | To make project proposal of the TFASFA project. | June to March 2024 | | Needs Financial Project | Php 100,000.00 | Proposed Project of TFASFA to DA REGION |
| 4. Vegetable Production-Green Leafy and Fruits Vegetables | To make project proposal of the TFASFA project. | June to March 2024 | | Needs Financial Project | Php 200,000.00 | Proposed Project of TFASFA to LGU-VILLABA |
| 5. Tilapia Fish Cultured and Marine Aquatic Resource | To make project proposal of the TFASFA project. | June to March 2024 | | Needs Financial Project | Php 200,000.00 | Proposed Project of TFASFA to BFAR |
| 6. Conduct Regular Monthly Meeting | Planning Vegetables Status | June to March 2024 | | Needs Financial Project | Php 100,000.00 | LGU |
| 7. Conduct Training | FPJ & FFJ Fermentation | June to March 2024 | | Needs Financial Project | Php 100,000.00 | LGU |

Prepared by:


AILEEN D. DECIPOLO
 TFASFA SECRETARY

NOTED BY:


ROY T. ABREA SR.
 TFASFA PRESIDENT



"TAMARONG FISHERS AND SMALL FARMERS ASSOCIATION (TFASFA)"
Fatima, Villaba, Leyte

**FINANCIAL STATEMENT
AS OF DECEMBER 2023**

| A. CASH POSITION | | INCOME | AMOUNT | REMARKS |
|-------------------|--|-----------|----------------------|---|
| Beginning Balance | 1. REMAINING MONEY | | PHP 5,941.00 | January 2023 to December 2023 |
| | 2. MEMBERSHIP FEE PHP 100.00 per member 23 total no. Of members | | PHP 2,300.00 | No new member |
| | 3. CAPITAL BUILD-UP PHP 100.00 per member 23 total no. Of members | | PHP 2,300.00 | No collection yet |
| | 4. MORTUARY AID PHP 50.00 per member 23 total no. Of members | | PHP 1,150.00 | In case of Death of a member (No collection yet) |
| | 5. MONTHLY DUES PHP 30.00 per member 23 total no. Of members | | PHP 8,280.00 | Monthly dues from January to December 2023 |
| | 6. BIRTHDAY CAKE FEE PHP 10.00 per member 23 total no. Of members | | PHP 2,760.00 | Monthly payment (officers and members agreement) |
| | 7. HOSPITALIZATION/CHECK-UP FEE PHP 10.00 per member 23 total no. Of members | | PHP 2,760.00 | No collection yet |
| | | | | PHP 16, 981.00 |
| B. LESS: | | EXPENSES: | AMOUNT | REMARKS |
| DISBURSEMENT | 1. Business permit payment and Administrative Documents Requirements Preparation | | PHP 3, 016.00 | Permit Fee and Expenses |
| | 2. BIR Renewal | | PHP 521.00 | Permit fee and expenses |
| | 3. Project Proposal Administrative Documents Preparation | | PHP 218.00 | Encoding/ Photocopy |
| | 4. OCCI Open Account | | PHP 475.00 | Account Fee and Expenses |
| | 5. Pump-boat Permit | | PHP 3, 050.00 | Permit fee and expenses |
| | 6. Members Birthday Cake | | PHP 6,000.00 | Expenses and transportation |
| | 7. Others Expenses | | PHP 3, 016.00 | Meals, Miscellaneous, and etc. |
| | | | PHP 15,532.00 | TOTAL EXPENSES |
| C. COLLECTIBLES | 1. MEMBERSHIP FEE MEMBERS | | - | MEMBERS UNPAID |
| | 2. CAPITAL BUILD-UP MEMBERS | | - | MEMBERS COLLECTIBLES |
| D. TOTAL INCOME | CASH ON HAND AS OF JANUARY 2024 | | PHP 1,449.00 | |

NOTED BY:

ROY T. ABREA SR.
PRESIDENT

RITO P. MERAMONTE
VICE-PRESIDENT

AILEEN D. DECIPOLO
SECRETARY

LOURDESITA B. PLACIDO
TREASURER

MARICHEL MERAMONTE
AUDITOR

Republic of the Philippines
Province of Leyte
Municipality of Villaba
Brgy. Fatima

FINANCIAL STATEMENT JANUARY TO NOVEMBER 2024

INCOME EXPENDITURE FOR THE PERIOD

| | |
|-----------------------|-------------------|
| Garden Sales - | |
| Vegetables - | P 13,500.00 |
| EXPENSES (QUARTERLY - | <u>P 1,500.00</u> |
| BIR) Total | P 12,000.00 |

VEGESTABLES & PAYAO PRODUCTION

| | | |
|---------------------|---|-------------------|
| Payao/Payao Income | = | P 2,800.00 |
| Expenses ; Gasoline | = | <u>- 1,000.00</u> |
| TOTAL | = | P 1,800.00 |

Expected Net Price = P 13,800.00