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Item No.: 27

Date: 04 2025 FEB



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

Handwritten signature and date: 1-24-25

SANGGUNIANG PANLALAWIGAN

PROVINCIAL LEGAL OFFICE

RECEIVED
JAN 27 2025
PROVINCE OF LEYTE

2nd INDORSEMENT
January 9, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 07, S. 2024 of the Sangguniang Bayan of Villaba, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 07, S. 2024 entitled: **“An Ordinance enacted to create and institutionalize the Senior Citizen Helpdesk, etc.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(5)(xvi)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with RA No. 9994². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

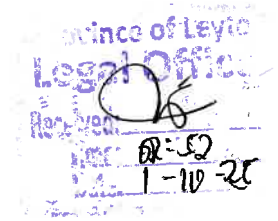
ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

Handwritten signature of Atty. Jose Raymund A. Acol

¹ (xvi) Establish a municipal council for the orderly which shall formulate policies and adopt measures mutually beneficial to the elderly and to the community; provide incentives for non-governmental agencies and entities and, subject to the availability of funds, appropriate funds to support programs and projects for the benefit of the elderly

² “Expanded Senior Citizens Act of 2010.”


Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
10 January 2025

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 07, S. 2024** of the **Municipality of Villaba, Leyte**, entitled: **An Ordinance enacted to create and institutionalize the Senior Citizen Helpdesk in the Municipality of Villaba, Leyte.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



January 10, 2025

THE SANGGUNIANG PANLALAWIGAN MEMBERS
New Provincial Government Complex
Campetic, Palo, Leyte



Thru: **LEONARDO M. JAVIER, JR.**
Vice Governor/Presiding Officer

Hon. Sangguniang Panlalawigan Members:

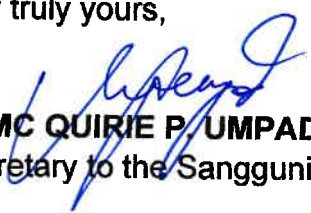
We respectfully transmit herewith fifteen (15) copies of:

MUNICIPAL ORDINANCE NO. 7, S-2024 - entitled: "AN ORDINANCE ENACTED TO CREATE AND INSTITUTIONALIZE THE SENIOR CITIZENS HELPDESK IN THE MUNICIPALITY OF VILLABA, LEYTE,"

for your review and approval.

Best regards.

Very truly yours,


MC QUIRIE P. UMPAD, J. D.
Secretary to the Sangguniang Bayan

Copy Furnished:

1. LOCAL CHIEF EXECUTIVE OFFICE
 2. MUNICIPAL TREASURY OFFICE
 3. MUNICIPAL ACCOUNTING OFFICE
 4. MUNICIPAL BUDGET OFFICE
- Local Government Unit
Villaba, Leyte



MUNICIPAL ORDINANCE NO. 07, S. 2024

AN ORDINANCE ENACTED TO CREATE AND INSTITUTIONALIZE THE SENIOR CITIZENS HELPDESK IN THE MUNICIPALITY OF VILLABA, LEYTE

AUTHOR: HON. ROGELIO J. BAA
SB MEMBER



PREFATORY STATEMENTS

The 1987 Constitution of the Philippines, through Section 10, Article II, declares that the State shall promote social justice in all phases of national development.

The above-stated Constitution further declares in Section 11 that the State values the dignity of every human person and guarantees full respect for human rights.

Consonant with the Constitutional Policies, Section 2, Rule II of Republic Act No. 9994, the Expanded Senior Citizens Act of 2010, provides as one of its objectives to give utmost assistance to the improvement of the total well-being of the elderly and their entire participation as integral part of Philippine society;

The SENIOR CITIZENS, especially the most vulnerable, those who are persons with disability (PWDs); those who are frail/morally or physically weak and those who have less or none in terms of literacy- all of them deserve the highest degree of help and to be guided graciously,

NOW, THEREFORE, in view of the foregoing underlying principles, Be it

RESOLVED, as the Sangguniang Bayan in regular session assembled hereby resolved, that Ordinance No. 07, S. 2024 be enacted, to wit:

AN ORDINANCE ENACTED TO CREATE AND INSTITUTIONALIZE THE SENIOR CITIZENS HELPDESK IN THE MUNICIPALITY OF VILLABA, LEYTE

Be it ORDAINED as the Sangguniang Bayan hereby **ORDAINED** that:


Section 1. TITLE. – This ordinance shall be known by its title as specified above.

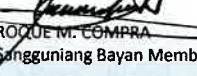
Section 2. SCOPE – The total group covered by this ordinance shall be the senior citizen population within the territorial jurisdiction of this municipality.

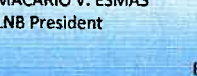

DENNIS L. SY
Vice Mayor/Presiding Officer



FELIPE S. BASAS, SR.
Sangguniang Bayan Member



ROGELIO J. BAA
Sangguniang Bayan Member

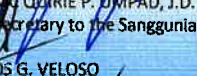

JULIA KATRINA L. RON-UI
Sangguniang Bayan Member



ROQUE M. COMPRÁ
Sangguniang Bayan Member

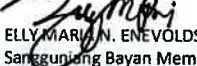

MACARIO V. ESMAS
LNB President


MERIAM R. UMPAD
Sangguniang Bayan Member


NIEL LABERT B. INOPIQUEZ
Sangguniang Bayan Member


NIÑO QUIRTE P. UMPAD, J.D.
Secretary to the Sangguniang Bayan


VIOLETA T. SUMARG
Sangguniang Bayan Member


ELLY MARIAN N. ENEVOLDSEN
Sangguniang Bayan Member


ENGR. CARLOS G. VELOSO
Municipal Mayor

Section 3. DEFINITION OF TERMS – The terms as used in this legislative measure shall be understood to mean as follows:

- a. Constituting – refers to the process of making up or establishing something
- b. Institutionalize – is to originate, to set up or found
- c. Policy – refers to a definite course or method of action selected to guide and determine present and future decision
- d. Senior Citizen – refers to an elderly or any resident citizen of the municipality who is at least sixty (60) years old
- e. Senior Citizens Helpdesk – refers to a facility that would address any issue concerning the senior citizens and managed by the older persons in the locality

Section 4. DECLARATION OF POLICY. – In keeping with the constitutional policies and R.A. 9994, it is the policy of the Local Government of Villaba to:

- I. Recognize the rights of senior citizen to take their proper place in society and make them a concern of the family, community and government;
- II. Motivate and encourage the senior citizens to contribute to nation building; and
- III. Entice their families and communities they live in to reaffirm and apply the valued Filipino tradition of caring for the elderly.

Section 5. CREATION OF SENIOR CITIZENS HELPDESK. – There shall be created a Senior Citizens Helpdesk in the Municipality of Villaba, Leyte which shall be initiated by the Office of the Senior Citizens Affairs (OSCA) in coordination with the office of the Municipal Social Welfare and Development (MSWD). The senior citizens federation may assist the OSCA in the organization of this helpdesk.


Section 6. PURPOSE OF THE HELPDESK. - The primary objectives of this helpdesk shall be to :

6.1 Serve as an installation for keeping records of complaints against establishments that fail to grant discounts as stipulated in R.A.9994, Acts of vilification or dishonor , request for assistance, claim, application for employment, availment of benefits and the like;


6. 2. Ease up the approach to resolve any issue, request, claim, availment, application and filing of cases involving the senior citizens.

Section 7. DESIGNATION OF HELPDESK OFFICER -IN-CHARGE.- The OSCA, with the help of the Officers of the Federation of Barangay Senior Citizens Associations of Villaba (FEBSCAVIL), shall designate the helpdesk Officer – in-charge who will be responsible for the management of the operation of the helpdesk. He must be a senior citizen resident of the municipality, possessed of knowledge and orientation on the laws, policies and concerns of the senior citizens, willing to undergo on-the-job training relative to these things under consideration, if necessary. His duties and functions shall be performed under the supervision of the OSCA Head.

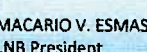

DENNIS L. SY
Vice Mayor/ Presiding Officer


FELIPE S. EASAS SR.
Sangguniang Bayan Member



ROBERTO J. BAAY
Sangguniang Bayan Member



JULIA KATRINA L. CON-UI
Sangguniang Bayan Member


ROQUE M. COMPRÁ
Sangguniang Bayan Member

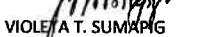

MACARIO V. ESMAS
LNB President


MERIAM P. UMPAD
Sangguniang Bayan Member


NIEL LABERT B. INOIQUEZ
Sangguniang Bayan Member


MC. NURIE P. UMPAD, J.D.
Secretary to The Sangguniang Bayan


ENGR. CARLOS S. VELOSO
Municipal Mayor


VIOLETA T. SUMAPIG
Sangguniang Bayan Member


ELOY MARIA N. ENEVOLDSEN
Sangguniang Bayan Member

In terms of education and experience, any of the officers or members of FEBSCAVIL may be the best choice for the position of an office-in-charge of the Senior Citizens Helpdesk, considering that they had been trained by COSE Development Officer through a series of capacity-building activities relevant to the organization of helpdesk in the barangay.

Section 8. FUNCTIONS OF HELPDESK OFFICER-IN-CHARGE.- The Officer-in-Charge of the Senior Citizens Helpdesk shall have the following functions, to wit:

- a. Facilitates for the senior citizens in gaining to necessary services within the municipality;
- b. Coordinates with the local government as far as the implementation of the programs and policies in the service of senior citizens are concerned;
- c. Assists any senior citizen who may have meritorious or valid request to assistance, claim, application for employment or availment of benefit under R.A. 9994 and its Implementing Rules and Regulations, with local and national agencies, non-government organizations (NGOs) and other private or business entities through proper referrals;
- d. Accepts complaints and issues of walk-in senior citizen using Complaint Form as per DILG Memorandum Circular No. 2006-77 to record and document the same;
- e. Assists and/or refers the senior citizen's complaint/issue to appropriate and concerned agency as well as file and take to the aforesaid agency the complaint or issue for adequate action;
- f. Follows-up or monitors the development or resolution of the filed complaint or issue;
- g. Gives feedback to the concerned senior citizen on the status of the filed complaint/issue;
- h. Submits quarterly performance report to the Municipal Mayor and OSCA Head for their information and guidance relative to the status or action taken on the complaints or issues about the senior citizens and PWDs as recorded;
- i. Does such other function as needed and authorized by the Municipal Mayor or DSWDO.


Section 9. ALLOCATION OF FUNDS. – An amount to defray the expected expenses involved in the operation of the Senior Citizens Helpdesk, including the monthly honorarium of the Officer-in-Charge, shall be appropriated from the 1% share of the senior citizens from the National Tax Allotment (NTA) for the Municipality. This appropriation shall be incorporated in the PPAs of the elderly.

Section 10. SEPARABILITY CLAUSE. - If any part or provision of this ordinance is held unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall remain in full force and effect.

Section II. EFFECTIVITY. – This ordinance shall take effect after it shall have been posted in three (3) conspicuous places in accordance with the posting requirement of the Local Government Code.

 DENNIS L. SY Vice Mayor / Presiding Officer	 JULCA PATRICIA L. CON-UT Sangguniang Bayan Member	 MERIAM P. UMPAD Sangguniang Bayan Member	 VIOLETA T. SUMAPIG Sangguniang Bayan Member
 FELIPE S. CASAS, Sr. Sangguniang Bayan Member	 ROQUE M. COMPRÁ Sangguniang Bayan Member	 NIEL LABERT B. INOPIQUEZ Sangguniang Bayan Member	 ELLYMA N. ENEVOLDSEN Sangguniang Bayan Member
 ROGELIO J. BRAY Sangguniang Bayan Member	 MACARIO V. ESMAS LNB President	 MACARIO P. UMPAD, J.D. Secretary to the Sangguniang Bayan	
		 ENGR. CARLOS G. VELOSO Municipal Mayor	

Moved for approval by the Hon. Rogelio J. Baay, duly seconded en masse, this ordinance was approved on October 28, 2024.


MC QUIRIE P. UMPAD, J.D.
Secretary to the Sanggunian


ATTESTED:


DENNIS L. SY


Vice Mayor/Presiding Officer


JULCA KATRINA L. CON-UI
Sangguniang Bayan Member


ELLY MARIA N. ENEVOLDSEN
Sangguniang Bayan Member


VIOLETA T. SUMAPIG
Sangguniang Bayan Member


FELIPE S. CASAS, SR.
Sangguniang Bayan Member


MERIAM P. UMPAD
Sangguniang Bayan Member


NIEL ALBERT B. INOPIQUEZ
Sangguniang Bayan Member


ROQUE M. COMPRA
Sangguniang Bayan Member


ROGELIO J. BAAY
Sangguniang Bayan Member

MACARIO V. ESMAS
LNB President

APPROVED:


ENGR. CARLOS G. VELOSO
Municipal Mayor

26 NOV 2024



MINUTES OF THE PUBLIC HEARING CONDUCTED BY THE COMMITTEE ON SENIOR CITIZENS AND PWDs, ON OCTOBER 25, 2024, AT THE OLD SB SESSION HALL, AT 9:00 OCLOCK A.M., ON THE PROPOSED ORDINANCE ENACTED TO CREATE AND INSTITUTIONALIZED THE SENIOR CITIZEN HELPDESK IN THE MUNICIPALITY OF VILLABA, LEYTE

Members Absent:

1. Hon. Elly Maria N. Enevoldsen
2. Hon. Violeta T. Sumapig

This PUBLIC HEARING commenced at the venue on the date and time as reflected, the in the schedule, and was attended by nineteen (24) invited persons.

Copies of the Ordinance were distributed beforehand in order those who were present to read ahead.

After a while, the author began reading, at the same time explaining, the most important provision of the Ordinance. Having perused this legislative measure in advance and hearing the author's clarification on matters that confused them, the audience did not find it hard to understand and subscribe to express agreement with the crafted Ordinance.

Certified Correct:


MC QUIRIE P. UMPAD
Secretary to the Sangguniang Bayan

Attested by:


HON. ROGELIO J. BAAY
Chairman Committee on Senior Citizens and PWDs



COMMITTEE REPORT

COMMITTEE REPORT OF THE PUBLIC HEARING ON THE ORDINANCE ENACTED TO CREATE AND INSTITUTIONALIZE THE SENIOR CITIZENS HELPDESK IN THE MUNICIPALITY OF VILLABA, LEYTE

AT THE OLD SB SESSION HALL
ON OCTOBER 25, 2024
AT 9:00 A.M.

This **PUBLIC HEARING** commenced at the venue on the date and time as reflected in the schedule, and was attended by the majority of the invited persons.

Copies of the Ordinance were distributed beforehand in order for those who were present to read ahead.

After a while, the author began reading, at the same time explaining, the most important provisions of the Ordinance. Having perused this legislative measure in advance and hearing the author's clarification on matters that confused them, the audience did not find it hard to understand and subscribe to or express agreement with the crafted Ordinance.

During the forum proper, divers question were asked relative to the plight of the senior citizens. The group shared in answering the same based on their own experiences. They believed that this Ordinance would be the solution for all their anxieties.

As doubts in the minds of those who attended this public hearing subsided, this gathering ended at 11:00 Oclock, A.M.

Submitted by:


HON. ROGELIO J. BAAY
Chairman

SB Committee on Senior Citizens and PWDs

HON. MA. ELLY N. ENELVOLSEN
Member

HON. VIOLETA T. SUMAPIG
Member



COMMITTEE ON SENIOR CITIZEN AND PWDs

COMMITTEE REPORT

Subject: Public Hearing on the Ordinance enacted to create and Institutionalize the Senior Citizens Helpdesk in the Municipality of Villaba, Leyte

Findings and Recommendation:

During the forum proper, divers question were asked relative to the plight of the senior citizens. The group shared in answering the same based on their own experiences. They believed that this Ordinance would be the solution for all their anxieties.

Submitted by:

HON. ROGELIO J. BAAY

Chairman Committee on Senior Citizen and PWDs



**AN ORDINANCE ENACTED TO CREATE AND INSTITUTIONALIZE THE SENIOR CITIZEN HELPDESK
IN THE MUNICIPALITY OF VILLABA, LEYTE**

**ATTENDANCE SHEET
Committee Hearing
Oct. 22, 2024**

NAME	OCCUPATION	SIGNATURE
Ma. Milca Tessie A. Barro	Members SC Pres.	mbarro
Amelia E. Joseph	SC Chapter Pres.	A. Joseph
Elizabeth B. Punto	S.C. Pres.	El. punto
Susana O. Noya	S.C. Pres. Jales	S. Noya
Leorica D. Masbang	SC Pres. Labungahan	L. Masbang
Luz L. APUYA	BSCA Pres. Fatima	L. APUYA
Elizabeth G. Sanaco	FEBSCANIL Treas. / BSCA Pres.	E. Sanaco
PROCESA T. CAINGIN	FEBSCANIL P.I.D. / BSCA PRES.	P. Caingin
RASITA P. DIOTAY	SC Chapter Pres	R. Diotay
Felomina T. Rosquites	V. Pres. Hinabuyan	F. Rosquites
GLORIA R. DELAYO	Pres. FEBSCANIL	G. Delayo
Carmelina Daguin	Calongon - Pres	C. Daguin
Adoracion R. Sumil	Cagnocot	A. Sumil
Socorro Calambor	Silad Vesp	S. Calambor
Alexandra Ara	Pres. Sulga	A. Ara
Elisea C. Araned	Febscanil - P.I.O.	E. Araned
Elizabeth C. Hihlong	President Catigan	E. Hihlong
Luz L. CONCEPCION	VILLABA, LEYTE	L. Concepcion
Marciana N. Lucanas	Libagong Rep.	Marciana Lucanas






Prepared by:



HON. ROGELIO J. BAAY
 SB MEMBER



**AN ORDINANCE ENACTED TO CREATE AND INSTITUTIONALIZE THE SENIOR CITIZEN HELPDESK
IN THE MUNICIPALITY OF VILLABA, LEYTE**

**ATTENDANCE SHEET
Committee Hearing
Oct. 22, 2024**

NAME	OCCUPATION	SIGNATURE
RHODORA AVON C. KLATA	SB Staff	
JAY ANN P. MORALES	JO	
LEEL GRACE A. CASAS	JO SB	
ERALYN ARALUM	SB STAFF	
ETHYLEE BAAY	SB JO	

Prepared by:

HON. ROGELIO A. BAAY
 SB MEMBER



SANGGUNIANG BAYAN

Office of the Secretary to the Sanggunian

NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be conducted by the Sangguniang Bayan Committee on Human Resource Development, October 22, 2024 at 10:00 o'clock in the morning at the Old Sangguniang Bayan Session Hall, Barangay Poblacion del Sur, this Municipality regarding the proposed ordinance authored by Sangguniang Bayan Member Rogelio J. Baay entitled:

"AN ORDINANCE ENACTED TO CREATE AND INSTITUTIONALIZE THE SENIOR CITIZENS HELPDESK IN THE MUNICIPALITY OF VILLABA, LEYTE"

The Municipal Human Resource Management Office, Municipal Social Welfare and Development Office, Members of the Federation of Barangay Senior Citizens Association of Villaba and all other interested parties are invited to attend.

Villaba, Leyte, October 14, 2024.

In public service,


MC QUIRIE P. UMPAD, J.D.
Secretary to the Sanggunian

Republic of the Philippines)
City of Ormoc)S.S.

AFFIDAVIT OF PUBLICATION

I, JIMA ZANDRA VERGARA, being first duly sworn, deposes and says: that I am the Managing Editor of the EASTERN VISAYAS MAIL, a newspaper edited and published in the City of Ormoc and circulated in the cities of Ormoc, Tacloban Maasin and Calbayog, and in the islands of Leyte, Samar and Biliran, the rest of the Visayas islands, Mindanao, Manila and Luzon;

That the publication captioned:

Republic of the Philippines
Province of Leyte
Municipality of Villaba
OFFICE OF THE SANGGUNIANG BAYAN
MUNICIPAL ORDINANCE NO. 07, S. 2024

AN ORDINANCE ENACTED TO CREATE AND INSTITUTIONALIZE THE SENIOR CITIZENS HELPDESK IN THE MUNICIPALITY OF VILLABA, LEYTE

APPROVED:
(SGD)ENGR. CARLOS G. VELOSO
Municipal Mayor

was published in said newspaper for (1) one consecutive weeks in its EV Mail _____
EV Mail Dec. 2-8, 2024, issues.

That I am executing this affidavit to attest to the fact of the foregoing statements. Affiant further sayeth naught.

IN WITNESS WHEREOF, I have hereunto affix my signature this DEC 10 2024 day of 2024, 20__ in Ormoc City.


JIMA ZANDRA J. VERGARA
Affiant

VERIFICATION

SWORN AND SUBSCRIBED before me this ___ day of ___ with affiant exhibiting his Tax Identification Number 932-314-846-000 issued on July 9, 2016 at Ormoc City, Leyte, Philippines.

Doc No. : 302
Page No.: 67
Book No.: IV
Series of 20 24

DEC 10 2024
ATTY. ADELITO M. SOLIBAGA JR.
Notary Public, City of Ormoc,
Municipality of Pangasinan, Matag-ob,
Mindanao and Isabel
NC No. ORM-22-12-038 NC issued on 01/01/2023
Valid until December 31, 2024
PTR No. 7856-00, 01/03/2024, Ormoc City
IBP No. 382627, 12/31/2023, Leyte
Roll of Attorney No. 51625
TIN: 207-693-130
MCLE Compliance No. VI-001-4640
Valid until April 14, 2025



