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Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo
-oOo-

Item No.: 33

Date: 14 2025 JAN

SANGGUNIANG PANLALAWIGAN



PROVINCIAL BUDGET OFFICE

January 3, 2025

Hon. **LEONARDO M. JAVIER, JR.**,
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte

RELEASED
DATE 1-3-25
NO. #145
BY [Signature]
PBO

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 5 FY 2024** of the **Municipality Villaba, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 4, S. 2024**, with a total appropriation in the amount of **Php8,213,277.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 05. Further, that said reversion will not render an adverse effect on the fiscal standing of the LGU at the closing of the books of accounts;
2. That the grant of the Collective Negotiation Agreement (CNA) shall be subject to the procedural guidelines of Budget Circular No. 2024-4 dated November 11, 2024 and said grant shall be sourced out from savings identified in the circular;
3. That the procurement of Civil Works, Goods, Supplies, and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
4. That the appropriation and grant of Gratuity Pay shall be pursuant to the provisions of Budget Circular Number 2024-8 dated December 20, 2024;
5. That the projects to utilize the 20% Development Fund (DF) shall be in accordance with DBM-DILG Joint Memorandum Circular No. 2020-1 dated November 4, 2020 which will redound to the attainment of desirable socio-economic development and environmental management outcomes of the LGU; and
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

MARIA GINA P. HIPE
Provincial Budget Officer

RUTH Y. SURFIA
Provincial Treasurer

AGNES C. RAFON
Provincial Planning and Development
Coordinator - Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
12 December 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 04 S. 2024** of the **Municipality of Villaba, Leyte**, entitled: **Approving the amount of Eight Million Two Hundred Thirteen Thousand Two Hundred Seventy-Seven Pesos (P8,213,277.00)** for the **Supplemental Budget No. 5, CY 2024, together with the Supplemental Investment Program (SIP) No. 5 CY 2024** in the amount of **P1,000,000.00**.

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian

The Municipality of Villaba Supplemental Budget No. 5 C.Y. 2024

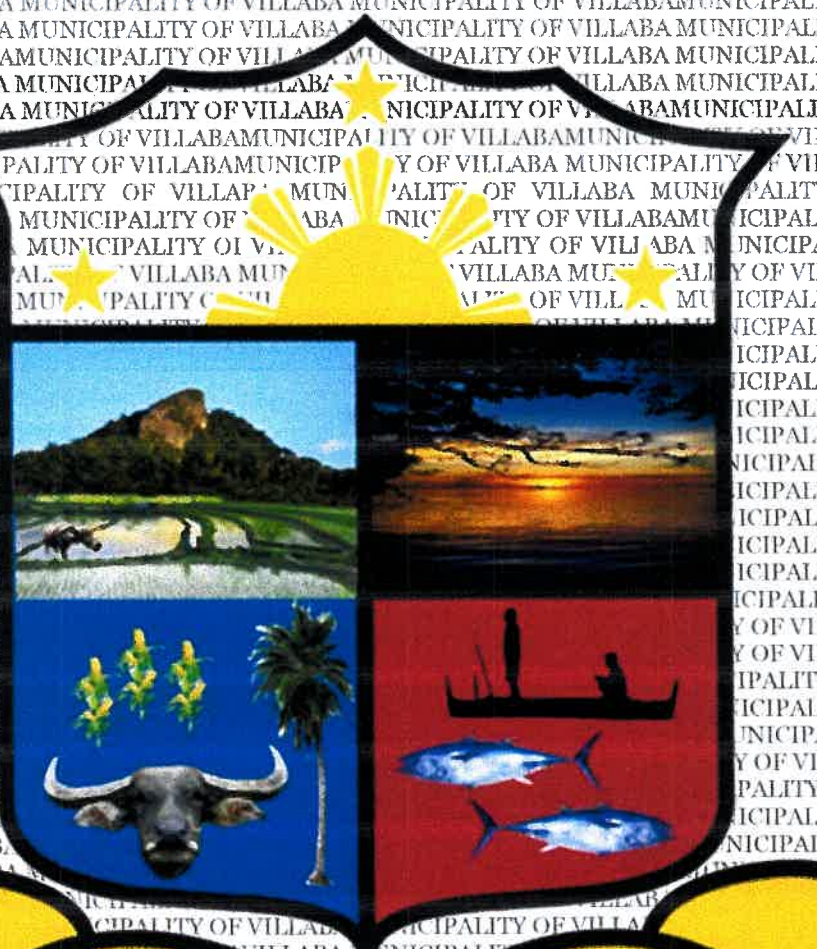


Sangguniang
Panlalawigan



Merry
Christmas
AND NEW YEAR





MUNICIPALITY OF VILLABA



VISION

Villaba as Agro- Economic, Commercial Center and the Shipping Gateway in the Province of Leyte, in a sustainable and safe community under an empowered and dynamic governance.

MISSION

To transform the vision of Villaba into reality through environmental enhancement, provision of livelihood opportunities and efficient delivery of basic services to the people.



MUNICIPALITY OF VILLABA



LEGEN

- NATIONAL ROAD
- BRGY. BOUND
- BRGY. RO
- BR



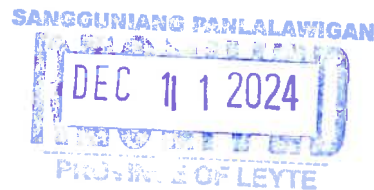
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APPROPRIATION ORDINANCE NO. 04, S. 2024



APPROVING THE AMOUNT OF EIGHT MILLION TWO HUNDRED THIRTEEN THOUSAND TWO HUNDRED SEVENTY-SEVEN PESOS (PHP 8,213,277.00) FOR THE SUPPLEMENTAL BUDGET NO. 5, CY 2024 OF THE MUNICIPALITY OF VILLABA COVERING VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR THE SAME YEAR, AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE



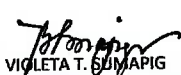


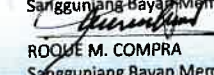
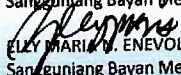




Be it ordained by the Sangguniang Bayan of Villaba, Leyte in session assembled that:

Section 1. Supplemental Budget. The Supplemental Budget No. 5 of the Municipality of Villaba, Leyte for Calendar Year 2024 in the amount of Eight Million Two Hundred Thirteen Thousand Two Hundred Seventy-Seven Pesos (Php 8, 213,277.00) covering various expenditures for the operation of the Municipal Government for the year 2024 is hereby approved.

The budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. Appropriation Ordinance
2. Resolution Approving the Reverted Funds
3. Resolution Approving the Supplemental Investment Program
4. Supplemental Investment Program (SIP)
5. 1st Endorsement
6. Certification of Accomplishment on PPAs Implementation
7. Certification on Accreditation of the VILMEA
8. Valid and Subsisting C N A
9. Resolution Signifying the Qualification of LGU for C N A
10. Statement of Funds Available for Reversion
11. Statement of Funds Actually Available
12. Statement of Funding Sources
13. Statement of Supplemental Appropriations

Section 2. Source of Funds. The sources of funds for this Supplemental Budget as certified by the Local Accountant and Treasurer are as follows:

 DENNIS L. SY Vice Mayor / Presiding Officer	 JULCA KATRINA L. CON-UI Sangguniang Bayan Member	 VIOLETA T. GUMAPIG Sangguniang Bayan Member	 MERIAM P. UMPAD Sangguniang Bayan Member
 FELIPE S. CASAS, SR. Sangguniang Bayan Member	 ROQUE M. COMPRA Sangguniang Bayan Member	 ELZY MARIA J. ENEVOLDSEN Sangguniang Bayan Member	 ROGELIO T. BAAY Sangguniang Bayan Member
 NIEL ALBERT B. INOPIO Sangguniang Bayan Member	 ERALYN D. ARAGON Temporary Secretary to the Sanggunian	 ENGR. CARLOS G. VELOSO Municipal Mayor	

A. Reversion:

Mayor's Office:

1. Office Supplies	30,000.00
2. Internet Subscription Expenses	20,000.00
3. R&M: Buildings and Other Structures	309,833.00
4. R & M: Markets and Slaughterhouse	3,710.00
5. R&M:Machinery& Equipment (ICT Equipment)	22,500.00
6. R & M: Furniture and Fixture	3,500.00

Vice-Mayor's Office:

1.R& M: Buildings and Other Structure	313,000.00
2.Advertising Expenses	250,000.00
3.Office Supplies	70,000.00
4. Fuel, Oil and Lubricants	50,000.00
5. Other General Services	95,000.00

Admin- General:

1. R&M:Machinery&Equipment (ICT Equipment)	20,000.00
2. R&M: Transportation Equipment (Motor Vehicles)	4,999.00
3. Admin Economic: R&M: Machinery & Equipment (Construction &Heavy Equipment (100,000.00

GSO:


1. Other Supplies and Material Expenses	24,574.00
2. R&M:Machinery&Equipment (ICT Equipment)	32,000.00

HRMO:

1. R&M:Machinery& Equipment (Office Equipment)	38,000.00
2. R&M:Machinery&Equipment (ICT Equipment)	20,200.00
3. R & M: Furniture and Fixture	20,000.00
4. Traveling Expenses	51,420.00

LCR:

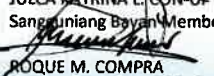
1. Accountable Forms Expenses	83,840.00
2. Other Supplies and Materials Expenses	36,160.00



DENNIS L. SY
Vice Mayor/ Presiding Officer

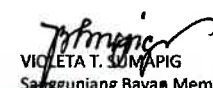

FELIPE S. CASAS, SR.
Sangguniang Bayan Member

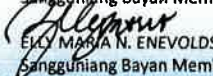

NIEL ALBERT B. TROPIQUEZ
Sangguniang Bayan Member


JULCA KATRINA LISON-DI
Sangguniang Bayan Member

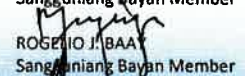

ROQUE M. COMPRA
Sangguniang Bayan Member


ERALYN D. ARAGON
Temporary Secretary to the Sanggunian


VIOLETA T. SUMAPIG
Sangguniang Bayan Member


EILY MARIA N. ENEVOLDSEN
Sangguniang Bayan Member


MERIAM P. UMPAD
Sangguniang Bayan Member


ROGELIO J. BAA
Sangguniang Bayan Member


ENGR. CARLOS G. VELOSO
Municipal Mayor

MPDC:

1. Traveling Expenses	50,200.00
2. Telephone Expenses – Landline	9,248.00

MBO:

1. Traveling Expenses	54,273.00
2. Other Supplies and Materials	95,000.00

Accounting Office:

1. Telephone Expenses – Landline	49,993.00
2. R&M:Machinery& Equipment (Office Equipment)	17,000.00
3. R&M:Machinery&Equipment (ICT Equipment)	50,000.00
4. R & M: Furniture and Fixture	20,000.00

Treasurer's Office:

1. Other Supplies and Materials Expenses	10,000.00
2. R&M:Machinery&Equipment (ICT Equipment)	30,000.00
3. R&M:Machinery& Equipment (Office Equipment)	10,000.00
4. Advertising Expenses	50,000.00

Assessor's Office

1. R&M:Machinery&Equipment (ICT Equipment)	370,000.00
2. R&M: Transportation Equipment (Motor Vehicles)	20,000.00

RHU:

1. R&M:Machinery&Equipment (ICT Equipment)	340,000.00
2. R&M: Machinery & Equipment (Other Machinery & Equipment)	385,000.00
3. R&M:Machinery&Equipment (Office Equipment)	141,500.00
4. R & M: Furniture and Fixture	50,000.00

MSWD:

1. Other Supplies and Materials Expenses	256,803.00
2. Telephone Expenses-Landline	24,600.00


Agriculture's Office:

1. Agricultural and Marine Supplies	1,914,179.00
2. Other Supplies and Materials Expenses	50,000.00



DENNIS L. SY
Vice Mayor / Presiding Officer

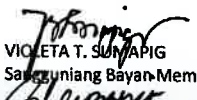

FELIPE B. CASAS, SR.
Sangguniang Bayan Member


NIEL ALBERT B. INDICOZ
Sangguniang Bayan Member

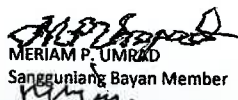

JULCA KATRINA L. CON-UI
Sangguniang Bayan Member


ROQUE M. COMPRA
Sangguniang Bayan Member


ERALYN D. ARAGON
Temporary Secretary to the Sanggunian


VIOLETA T. SUNAPIG
Sangguniang Bayan Member


ELY MARIA N. ENEVOLDSEN
Sangguniang Bayan Member


MERIAM P. UMRÅD
Sangguniang Bayan Member


ROGELIO J. BARY
Sangguniang Bayan Member


ENGR. CARLOS S. VILOSO
Municipal Mayor

3. Telephone Expenses - Landline	24,000.00
4. Telephone Expenses – Mobile	24,000.00
5. Repair and Maintenance- Buildings & Other Structures	2,100.00
6. R&M:Machinery&Equipment (Office Equipment)	260,207.00
7. R&M: Transportation Equipment (Motor Vehicles)	20,000.00

Engineering Office:

1. R&M:Machinery&Equipment (ICT Equipment)	15,000.00
2. Other General Services	1,011,905.00
3. Other Supplies and Materials Expenses	5,193.00

MENRO:

1. Traveling Expenses	15,000.00
2. R&M:Machinery&Equipment(Other Machinery & Equipment)	3,401.00
3. R&M:Machinery&Equipment (ICT Equipment)	9,000.00
4. R&M:Machinery&Equipment (Office Equipment)	96,505.00
5. R & M: Furniture & Fixture	10,000.00
6. R&M: Machinery & Equipment (Other Infrastructure Assets)	14,890.00

PNP-Office Supplies Expenses 20,807.00

BFP-R&M: Transportation Equipment (Motor Vehicle) 65,340.00

MDRRM Office:

1. Telephone Expenses – Landline	14,438.00
2. R&M:Machinery&Equipment (ICT Equipment)	2,000.00
3. R&M: Transportation Equipment (Motor Vehicles)	2,959.00


20% C.Y 2024 – Community Base Monitoring System (CBMS)/CLUP Formulation 1,000,000.00

Total 8,213,277.00

Section 3. Utilization of Funds. The Amount of Eight Million Two Hundred Thirteen Thousand Two Hundred Seventy-Seven Pesos (Php 8, 213, 277.00)


1. Collective Negotiation Agreement Incentives	4,380,000.00
2. Gratuity Pay	1,266,000.00
3. Other General Services	652,277.00
4. Electricity Expenses	840,000.00
5. Flood Control System	1,000,000.00
6. Donations	<u>75,000.00</u>

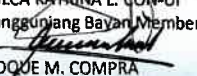
Total 8,213,277.0



DENNIS L. SY
Vice Mayor, Presiding Officer


FELIPE S. CASAS, SR.
Sangguniang Bayan Member


NIEL ALBERT B. INOPIQUEZ
Sangguniang Bayan Member


JULCA KATTRINA L. CON-UI
Sangguniang Bayan Member


ROQUE M. COMPRA
Sangguniang Bayan Member


ERALYN D. ARAGON
Temporary Secretary to the Sanggunian


VIOLETA T. SUMAPIG
Sangguniang Bayan Member


EELY MARIA N. ENEVOLDSEN
Sangguniang Bayan Member


MERIAM P. UMPAD
Sangguniang Bayan Member


ROGELIO J. BAAY
Sangguniang Bayan Member


ENGR. CARLO G. VELOSO
Municipal Mayor

Section 4. **Use of Savings.** In accordance with Republic Act No. 7160, the Local Government Code of 1991, the Municipal Mayor is authorized to pass a supplemental budget from the approved annual budget of the preceding year for the respective offices of the LGU from savings.

For this purpose, "savings" refers to the income and source of funds to which the supplemental is taken as declared by the local Treasurer and Accountant.

Section 5. **Separability Clause.** If for any reason, any Section or provision of this Ordinance is disallowed in Budget Review or declared invalid by proper authorities, other Sections or provisions hereof that are not affected thereby shall to be in full force and effect.

Section 6. **Effectivity.** The provisions of this Ordinance shall take effect upon approval.

This Appropriation Ordinance was approved by the Sangguniang Bayan in its Regular Session on December 9, 2024.



ERALYN D. ARAGON
Temporary Secretary to the Sanggunian


ATTESTED:


DENNIS L. SY
Presiding Officer/Presiding Officer


JULCA KATRINA L. CON-UI
Sangguniang Bayan Member


FELIPE S. GASAS, SR
Sangguniang Bayan Member



VIOLETA T. SUMAPIG
Sangguniang Bayan Member


ELLY MARIA N. ENEVOLDSEN
Sangguniang Bayan Member


MERIAM P. UMPAD
Sangguniang Bayan Member


NIEL ALBERT B. INOIQUEZ
Sangguniang Bayan Member


ROQUE M. COMPRA
Sangguniang Bayan Member


ROGELIO J. BAAY
Sangguniang Bayan Member

APPROVED:


ENGR. CARLOS G. VELOSO 
Municipal Mayor

Date 12/12/2024



RESOLUTION NO. 94, S. 2024

A RESOLUTION DECLARING THE UNEXPENDED BALANCES IN THE AMOUNT OF EIGHT MILLION TWO HUNDRED THIRTEEN THOUSAND TWO HUNDRED SEVENTY-SEVEN PESOS ONLY (PHP 8, 213, 277.00) AS SAVINGS AND REVERTS THE SAME TO THE GENERAL FUND.

WHEREAS, as certified on December 05, 2024 by the Municipal Accountant and verified by the Municipal Treasurer, the unexpended balances from the following items had generated a total amount of Eight Million Two Hundred Thirteen Thousand Two Hundred Seventy-Seven Pesos Only (Php 8, 213,277.00), to wit:

Office Supplies	30,000.00
Internet Subscription	20,000.00
R & M: Buildings and Others Structures	309,833.00
R & M: Markets and Slaughterhouse	3,710.00
R & M: Machinery & Equipment (ICT Equipment)	22,500.00
R & M: Furniture and Fixture	3,500.00
R & M: Buildings and Other Structures	313,000.00
Advertising Expenses	250,000.00
Office Supplies	70,000.00
Fuel, Oil and Lubricants	50,000.00
Other General Services	95,000.00
R & M: Machinery & Equipment (ICT Equipment)	20,000.00
R & M: Transportation Equipment (Motor Vehicles)	4,999.00
R & M: Machinery & Equipment (Construction & Heavy Equipment)	100,000.00
Other Supplies and Materials Expenses	24,574.00
R & M: Machinery & Equipment (ICT Equipment)	32,000.00
R & M: Machinery & Equipment (Office Equipment)	38,000.00
R & M: Machinery & Equipment (ICT Equipment)	20,200.00
R & M: Furniture and Fixture	20,000.00
Traveling Expenses	51,420.00
Accountable Forms Expenses	83,840.00
Other Supplies and Materials Expenses	36,160.00
Traveling Expenses	50,200.00
Telephone Expenses –Landline	9,248.00
Traveling Expenses	54,273.00
Other Supplies and Materials	95,000.00
Telephone Expenses-Landline	49,993.00
R & M: Machinery & Equipment (Office Equipment)	17,000.00
R & M: Machinery & Equipment (ICT Equipment)	50,000.00
R & M: Furniture and Fixture	20,000.00
Other Supplies and Materials Expenses	10,000.00
R & M: Machinery & Equipment (ICT Equipment)	30,000.00
R & M: Machinery & Equipment (Office Equipment)	10,000.00

Advertising Expenses	50,000.00
R & M: Machinery & Equipment (ICT Equipment)	370,000.00
R & M: Transportation Equipment (Motor Vehicles)	20,000.00
R & M: Machinery & Equipment (ICT Equipment)	340,000.00
R & M: Machinery & Equipment (Other Machinery & Equipment)	385,000.00
R & M: Machinery & Equipment (Office Equipment)	141,500.00
R & M: Furniture and Fixture	50,000.00
Other Supplies and Materials Expenses	256,803.00
Telephone Expenses-Landline	24,600.00
Agricultural and Marine Supplies	1,914,179.00
Other Supplies and Materials Expenses	50,000.00
Telephone Expenses-Landline	24,000.00
Telephone Expenses-Mobile	24,000.00
Repair and Maintenance- Buildings and Other Structures	2,100.00
R & M: Machinery & Equipment (Office Equipment)	260,207.00
R & M: Transportation Equipment (Motor Vehicles)	20,000.00
R & M: Machinery & Equipment (ICT Equipment)	15,000.00
Other General Services	1,011,905.00
Other Supplies and Materials Expenses	5,193.00
Traveling Expenses	15,000.00
R & M: Machinery & Equipment (Other Machinery & Equipment)	3,401.00
R & M: Machinery & Equipment (ICT Equipment)	9,000.00
R & M: Machinery & Equipment (Office Equipment)	96,505.00
R & M: Furniture and Fixture	10,000.00
R & M: Machinery & Equipment (Other Infrastructure Assets)	14,890.00
Office Supplies Expense	20,807.00
R & M: Transportation Equipment (Motor Vehicles)	65,340.00
Telephone Expenses- Landline	14,438.00
R & M: Machinery & Equipment (ICT Equipment)	2,000.00
R & M: Transportation Equipment (Motor Vehicles)	2,959.00
Community Base Monitoring System (CBMS)/ CLUP Formulation	<u>1,000,000.00</u>
Total	8,213,277.00

WHEREAS, as recommended by the appropriate department of the Local Government Unit of Villaba, Leyte, the aforesaid additional funds can be sourced from the unexpended balances that generated a savings in the total amount of Eight Million Two Hundred Thirteen Thousand Two Hundred Seventy-Seven Pesos (Php 8, 213,277.00);

WHEREAS, considering that the current fiscal year has not yet ended, there is a need to declare the unexpended balances of the unappropriated amount in the total amount mentioned above as savings and shall be reverted to the General Fund for the current year;


NOW THEREFORE, on motion by the Sangguniang Bayan Member Julca Katrina L. Conui, duly seconded en masse, be it;

RESOLVED, AS IT IS HEREBY RESOLVED, to declare the Unexpended Balances in the amount of Eight Million Two Hundred Thirteen Thousand Two Hundred Seventy-Seven Pesos, (Php 8,213,277.00) as savings for the current year and reverts the same to the general fund,





RESOLVED FURTHER, that copies of this resolution be furnished the Local Chief Executive and to the Members of the Local Finance Committee for their information and guidance.

This Resolution was approved by the Sangguniang Bayan in its Regular Session on December 9, 2024.


ERALYN D. ARAGON
Temporary Secretary to the Sanggunian

ATTESTED:


DENNIS L. SY
Presiding Officer/Presiding Officer



RESOLUTION NO. 93, S. 2024

APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 5, C.Y. 2024 OF THE MUNICIPALITY OF VILLABA, LEYTE, WITH THE AMOUNT OF ONE MILLION PESOS ONLY (Php 1, 000, 000.00)

WHEREAS, the Sangguniang Bayan as the legislative body of the LGU, shall enact supplemental budgets and appropriate funds for specific program, projects, services and activities, or for other purposes not contrary to law, in order to promote the general welfare of the locality and its inhabitants;

WHEREAS, pursuant to Local Budget Memorandum Circular No. 82 dated June 14, 2021, the LCE shall prepare and submit to the Sangguniang Bayan for budget authorization purposes, together with the Local Expenditure Program, the Annual Investment Program, duly approved by the Sangguniang through a Resolution;

WHEREAS, the said Supplemental Investment Program (SIP) No. 5 CY 2024 was crafted during the Municipal Development Council (MDC) Meeting last December 05, 2024, and the Sangguniang Bayan sees it just and proper to approve the same;

NOW THEREFORE, on motion of Sangguniang Bayan Member Julca Katrina L. Con-ui, duly seconded en masse, be it;

RESOLVED, AS IT IS HEREBY RESOLVED, to approve the Supplemental Investment Program (SIP) No. 5, C.Y. 2024 of the Municipality of Villaba, Leyte with the amount of One Million Pesos only (Php 1,000,000.00)

RESOLVED FURTHER, that duplicates of this resolution be forwarded to the Office of the Local Chief Executive, Municipal Development Council Secretariat, Members of the Local Finance Committee and the Municipal Engineer for their information and compliance.

This Resolution was approved by the Sangguniang Bayan in its Regular Session on December 9, 2024.


ERALYN D. ARAGON

Temporary Secretary to the Sanggunian

ATTESTED:


DENNIS L. SY

Presiding Officer/Presiding Officer



REPUBLIC OF THE PHILIPPINES
Province of Leyte
MUNICIPALITY OF VILLABA

OFFICE OF THE MUNICIPAL MAYOR

December 5, 2024

HON. DENNIS L. SY

Vice Mayor

and

THE HONORABLE SB MEMBERS

Villaba, Leyte

Dear Vice Mayor Sy and SB Members,

Respectfully forwarding to the **SANGGUNIANG BAYAN** through the **HONORABLE VICE MAYOR DENNIS L. SY**, the herein copy of the **SUPPLEMENTAL BUDGET NO. 5 CALENDAR YEAR 2024; REQUESTING FOR SB RESOLUTION APPROVING THE SAME THROUGH APPROPRIATION ORDINANCE.**

LIKewise REQUESTING APPROVAL OF THE RESOLUTION REVERTING THE AMOUNT OF EIGHT MILLION TWO HUNDRED THIRTEEN THOUSAND TWO HUNDRED SEVENTY-SEVEN PESOS (8,213,277.00) TO UNAPPROPRIATED BALANCE, APPROVAL OF THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 5 C.Y 2024 AMOUNTING TO ONE MILLION PESOS (1,000,000.00), APPROVAL OF THE APPROPRIATION ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 5 C.Y 2024 IN THE AMOUNT OF EIGHT MILLION TWO HUNDRED THIRTEEN THOUSAND TWO HUNDRED SEVENTY-SEVEN PESOS (8,213,277.00) for your concurrence and appropriate legislative action.

Very truly yours,

ENGR. CARLOS G. VELOSO
Municipal Mayor

SANGGUNIANG BAYAN OFFICE
VILLABA, LEYTE

Dec. 5, 2024

DATE

SIGNATURE

3:45 PM



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
MUNICIPALITY OF VILLABA

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MUNICIPAL DEVELOPMENT COUNCIL

EXCERPTS FROM THE MINUTES OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC)
MEETING OF VILLABA, LEYTE HELD @ NEW MUNICIPAL BUILDING – SB SESSION HALL,
ON DECEMBER 5, 2024 @ 1:30 P.M

RESOLUTION NO.6 SERIES OF 2024

A Resolution Approving and Adopting the Supplemental Investment Program (SIP) No.5 C.Y. 2024 of the Municipality of Villaba, Leyte, Reversion and Reappropriation, with the amount of **One Million Pesos (Php 1,000,000.00)**.

On motion of **Hon. Victorino M. Villarubia** seconded by **Hon. Annabel S. Heilmann**

Resolved as it hereby resolve to approve and adopt the Supplemental Investment Program (SIP) No.5 C.Y. 2024 of the Municipality of Villaba, Leyte, Reversion and Reappropriation, with the amount of **One Million Pesos (Php 1,000,000.00)**.

Resolved finally that copies of the Supplemental Investment Program (SIP) No.5 C.Y. 2024 and the attendance sheet of the MDC meeting are hereto attached as an integral part of this resolution and recommending for approval and adoption by Sanguniang Bayan.

Approved unanimously:

I HEREBY CERTIFY; to the correctness of the forgoing resolution.


ENGR. BRIX D. BERTULFO
MPDO/MDC SECRETARIAT

Attested:


ENGR. CARLOS G. VELOSO
Municipal Mayor 

SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 5 C.Y. 2024

Villaba, Leyte

AIP Reference Code	Program/Project/Activity Description	Implementing Office/ Department	Schedule of Implementation		Expected Outputs	Funding Source	Amount				Amount of Climate Change PPAs		CC Typology Code
			Date Started	Completed Date			(in Thousand Pesos)				(in Thousand Pesos)		
							PS	MOOE	CO	Total	Climate Change Adaptation	Climate Change Mitigation	
1	2	3	4	5	6	7	8	9	10	11	12	13	14
General Public Services													
20% Development Fund													
1000-000-3-1-01-000-001	Improvement of Drainage System in Reclamation Area @ Brgy. Pob. Del Sur, Villaba, Leyte	MMO	Nov. 2024	DEC. '24	Improvement/Installation of Cross Drainage in Reclamation Area @ Brgy. Pob. Del Sur, Villaba, Leyte	20% DF			1,000,000.00	1,000,000.00			
Total General Public Services							-	-	1,000,000.00	1,000,000.00	-	-	
AIP Reference Code	Program/Project/Activity Description	Implementing Office/ Department	Schedule of Implementation		Expected Outputs	Funding Source	Amount				Amount of Climate Change PPAs		CC Typology Code
1	2	3	Date Started	Completed Date	6	7	(in Thousand Pesos)				(in Thousand Pesos)		14
							PS	MOOE	CO	Total	Climate Change Adaptation	Climate Change Mitigation	
1000	TOTAL GENERAL PUBLIC SERVICES						-	-	1,000,000.00	1,000,000.00	-	-	
3000	SOCIAL SERVICES												
8000	TOTAL ECONOMIC SERVICES												
9000	TOTAL OTHER SERVICES												
Grand Total							-	-	1,000,000.00	1,000,000.00	-	-	

Prepared By:


Engr. **BRIX D. BERTULFO**

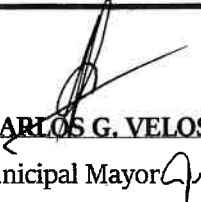
Municipal Planning and Development Coordinator

Date: _____

Attested By:


MANUEL I. RABILLOS, JR.
Municipal Budget Officer

Date: _____


ENGR. CARLOS G. VELOSO
Municipal Mayor

Date: _____



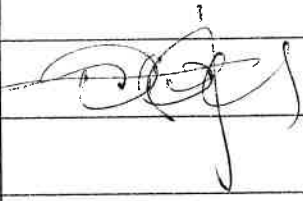


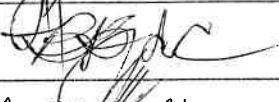



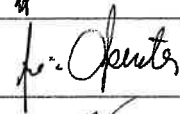

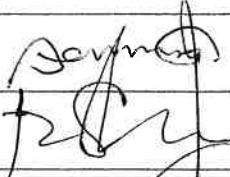
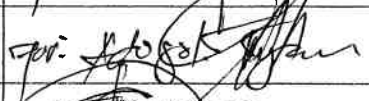

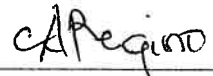
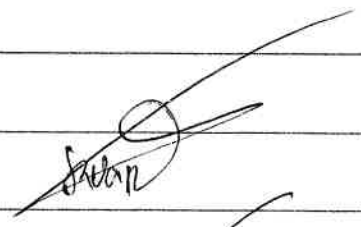
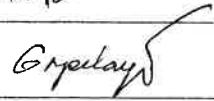
**REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
MUNICIPALITY OF VILLABA**

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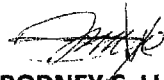
MUNICIPAL DEVELOPMENT COUNCIL MEETING

ATTENDANCE SHEETS OF MUNICIPAL DEVELOPMENT COUNCIL (MDC) MEETING OF VILLABA, LEYTE HELD AT THE NEW MUNICIPAL BUILDING – ABC SESSION HALL, ON DECEMBER 5, 2024 AT 1:30 P.M IN THE AFTERNOON.

DESIGNATION	NAME	SIGNATURE
MUNICIPAL MAYOR	HON. CARLOS G. VELOSO	
CHAIRMAN – SB COMMITTEE on FINANCE	HON. JULCA KATRINA L. CON-UI	
SB MEMBER VICE CHAIRMAN OF COMMITTEE on FINANCE	MERIAM P. UMPAD	
HRMO/MUNICIPAL ADMINISTRATOR DESIGNATE	TEDDY L. VAPOR	
MPDO	ENGR. BRIX D. BERTULFO	
MBO	MANUEL I. RUBILLOS JR.	
MEO	ENGR. ORLANDO ROMERO	
ENGR. ASSISTANT	JEFFREY V. TORRE	
MLGOO	RHODA LACANARIA	for
EXECUTIVE SECRETARY	MERLITA D. VELOSO	
1. ABIJAO	HON. BENIDICTO S. UMPAD	
2. A. TUMAMAK	HON. BERNARD C. FLORES	
3. BALITE	HON. KENNETH P. SUMILE	
4. BANGKAL	HON. MONICO C. SARINO JR.	
5. BUGA-BUGA	HON. ANNABEL S. HEILMANN	
6. CABUNGAHAN	HON. ELIAS M. TANO	
7. CAGNOCOT	HON. ALFREDO Y. CUEVA	
8. CAHIGAN	HON. CAMILO J. OLIVERIO	
9. CALBUGOS	HON. PEDRO B. ABING, JR.	
10. CAMPUROG	HON. PONCIANO M. DEQUINO	
11. CANQUIASON	HON. RODNEY C. LUCERO	

12. CAPIÑAHAN	HON. JOLITO A. INOPIQUEZ	
13. CASILI-ON	HON. EDGARDO A. VIOVICENTE	
14. CATAGBACAN	HON. VICTORINO M. VILLARUBIA	
15. FATIMA	HON. KENNETH S. GABISAY	
16. HIBULANGAN	HON. RANILO P. GORILLO	
17. HINABUYAN	HON. WENDELL L. SY	
18. ILIGAY	HON. RENANTE B. YTANG	
19. JALAS	HON. BASILIDES DEL CARMEN	
20. JORDAN	HON. PANFILO COBRE, SR.	
21. LIBAGONG	HON. LANCELOT Y. LAGO	
22. NEW BALANAC	HON. CLEMENCIA T. ASAS	
23. PAYAO	HON. EMIE L. ALARDE	
24. POB. DEL NORTE	HON. MACARIO V. ESMAS	
25. POB. DEL SUR	HON. WILSON B. RUBILLOS	
26. SAMBULAWAN	HON. GORDIANO V. LOR	
27. SAN FRANCISCO	HON. MAXIMO D. ONDE	
28. SAN VICENTE	HON. MARCIALITO T. ARPON	
29. SILAD	HON. RONIE S. ROMERO	
30. STA. CRUZ	HON. MICHAEL A. ARNADO	
31. SUBA	HON. REBBECO T. COMETA	
32. SULPA	HON. MARY O. MARTIN	
33. TABUNOC	HON. ROEL M. PELAYO	
34. TAGBUBUNGA	HON. CHARITA A. REGINO	
35. TINGHUB	HON. ELVIS A. ARAÑEZ	
CONGRESSWOMAN REPRESENTATIVE		
CSO REPRESENTATIVE		
1. MRS. CHARINA PATON-OG	Representative Villaba Chamber of Commerce Trade Organization, Inc.	
2. MRS. MARILOU E. VAPOR	President, Villaba Pob. Del Sur Merchandisers Women's Ass.	
3. MRS. GLORIA R. PELAYO	President, Federation of Villaba Senior Citizens Ass.	


HON. BENIDICTO S. UMPAD
BRGY. ABIJAO


HON. RODNEY C. LUCERO
BRGY. CANQUIASON

HON. LANCELOT Y. LAGO
BRGY. LIBAGONG

HON. BERNARD C. FLORES
BRGY. A. TUMAMAK


HON. JOLITO A. INOPIQUEZ
BRGY. CAPIÑAHAN


HON. CLEMENCIA T. ASAS
BRGY. NEW BALANAC


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BRGY. BALITE

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BRGY. PAYAO

HON. MONICO C. SARINO JR.
BRGY. BANGKAL


HON. VICTORINO M. VILLARUBIA
BRGY. CATAGBACAN


HON. MACARIO V. ESMAS
BRGY. POB. DEL NORTE

HON. ANNABEL S. HEILMANN
BRGY. BUGA-BUGA


HON. KENNETH S. GABISAY
BRGY. FATIMA

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BRGY. POB. DEL SUR

HON. ELIAS M. TANO
BRGY. CABUNGAHAN

HON. RANILO P. GORILLO
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HON. GORDIANO V. LOR
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HON. ALFREDO V. CUEVA
BRGY. CAGNOCOT

HON. WENDELL L. SY
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HON. MAXIMINO D. ONDE
BRGY. SAN FRANCISCO



HON. CAMILO J. OLIVERIO
BRGY. CAHIGAN

HON. RENANTE B. YTANG
BRGY. ILIGAY



HON. MARCIALITO T. ARPON
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HON. MICHAEL A. ARNADO
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BRGY. SUBA


HON. MARY O. MARTIN
BRGY. SULPA


HON. ROEL M. PELAYO
BRGY. TABUNOK

HON. CHARITA A. REGINO
BRGY. TAGBUBUNGA

HON. ELVIS A. ARAÑEZ
BRGY. TINGHUB



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF VILLABA
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CERTIFICATION

THIS IS TO CERTIFY that the Local Government Unit of Villaba, Leyte had an accomplishment of 76% as of September 30, 2024 with regards to the implementation of programs, projects and activities as reflected in the approved budget for FY 2024, in which PPAs were identified as well in the Annual Investment Program of the municipality.


This certification is being issued in support for the Collective Negotiation Agreement (CNA) Incentive for FY 2024 of the Local Government Unit of Villaba, Leyte.

Issued this 25th day of November, 2024 at Villaba, Leyte.

Certified Correct :

LOCAL FINANCE COMMITTEE


NICETA P. CONDES
Municipal Treasurer


ANTONIO G. CALUMBA
Municipal Accountant


MANUEL I. RUBILLOS, JR.
Municipal Budget Officer


ENGR. BRIX D. BERTULFO
Municipal Planning Dev't. Officer

Approved :


ENGR. CARLOS G. VELOSO
Municipal Mayor



CERTIFICATE OF ACCREDITATION No. 1119

TO WHOM IT MAY CONCERN:

This is to certify that the Civil Service Commission has duly accredited the

VILLABA MUNICIPAL EMPLOYEES ASSOCIATION (VILMEA)

pursuant to the provisions of Executive Order No. 180 dated June 1, 1987 and the Amended Rules and Regulations Governing the Exercise of the Right of Government Employees to Organize, as the sole and exclusive negotiating agent of all the rank-and-file employees in the

MUNICIPAL GOVERNMENT OF VILLABA Municipal Hall, Villaba, Leyte

As such, it shall represent and bind them in any negotiation with management on terms and conditions of employment not fixed by law.

This Certificate may be cancelled by this Commission upon its own motion or upon petition by any adverse party for cause as provided by law and after due process.

Given this 29th day of September 2017 in Quezon City.


ALICIA dela ROSA - BALA
Chairperson


ROBERT S. MARTINEZ
Commissioner


LEOPOLDO ROBERTO W. VALDEROSA, JR.
Commissioner

CERTIFIED TRUE COPY

Attested by:

by: ANECIDO P. SANABO
Date: HRZMD-IV 10/21/20


ALAN F. ALEGRIA
Director IV
Human Resource Relations Office



COLLECTIVE NEGOTIATION AGREEMENT (CNA)



KNOW ALL MEN BY THESE PRESENT:

This **COLLECTIVE NEGOTIATION AGREEMENT** entered into and executed this **7th** day of **November, 2023** by and between:

This **LOCAL GOVERNMENT UNIT OF THE MUNICIPALITY OF VILLABA, PROVINCE OF LEYTE**, a government agency with principal address at Municipal Hall, Barangay Poblacion Del Sur, Villaba, Leyte, 6537 herein represented by its Local Chief Executive, **ENGR. CARLOS G. VELOSO**, Municipal Mayor of Villaba, Leyte, hereinafter referred to as the **AGENCY**.

And

VILLABA MUNICIPAL EMPLOYEES ASSOCIATION (VILMEA), a duly registered Public Sector Union as evidenced by the Certificate of Registration jointly issued in its favor by the Department of Labor and Employment (DOLE) and Civil Service Commission (CSC) last June 13, 2017, and duly recognized by the latter to be sole and exclusive negotiating agent of all rank-and-file employees of the Municipality of Villaba, Leyte as evidenced by the Certificate of Accreditation issued in its favor by the Civil Service Commission (CSC) on September 29, 2017, with principal address at Municipal Hall, Barangay Poblacion del Sur, Villaba, Leyte, 6537 herein represented by its President, **MARK ANTHONY C. LUCHE**, hereinafter referred to as the **UNION**.

WITNESSETH:

WHEREAS, the employees right to self-organization and collective negotiation are fully recognized and guaranteed in three (3) separate provisions of the 1987 Philippine Constitution as follows:

- . **Article III, Section VIII**. "The rights of the people, including those employed in the Public Sector, to form union, association, or societies for purposes not contrary to law shall not be abridged."
- . **Article IX (B), Section 2 (5)**. "the right to self-organization shall not be denied to government employees."
- . **Article XIII, Section 3**, "The state shall afford full protection to labor, local and overseas, organized, promote full employment and equality of employment opportunities for all."

It shall guarantee the rights of all workers to self-organization, collective bargaining and negotiation, and peaceful concerted activities, including the right to strike by law. They shall be entitled to security of tenure, humane conditions of work, and a living wage. They shall also participate in policy and decision-making process affecting their rights and benefits as may be provided by law.'

WHEREAS, Executive Order No. 180 issued on June 1, 1987, authorizes management and accredited unions of the Agency to enter into collective negotiation on terms and conditions of employment which are not fixed by law;

WHEREAS, the Local Government Unit of Villaba supports the rights of employees to self-organization and collective negotiation;

WHEREAS, the Villaba Municipal Employees Association (**VILMEA**) is recognized as the sole and exclusive representative of all rank-and-file employees of the Local Government Unit of the Municipality of Villaba;

WHEREAS, the **AGENCY** and the **UNION** have agreed to sign and enter into a formal agreement on mutually acceptable terms as may hereinafter be agreed to provide and establish a just, humane, equitable, and harmonious working environment, ensure maximum productivity, guarantee health, and safety and the best interest of service as means of furtherance of Labor-Management relations and attainments of delivery of genuine, honest and quality public service;

WHEREAS, the parties agreed to promote the principle of shared responsibilities on matters of decision-making affecting Union member's rights, benefits, and interests and commit to uphold the letter and spirit of this agreement.

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereby stipulate and agree on the following:

ARTICLE I – DECLARATION OF PRINCIPLES

Section 1. The **AGENCY** and the **UNION** acknowledge that responsive management and responsible public sector unionism are key partners for effective governance and that a harmonious relationship between and among the parties is dependent upon mutual respect due to a partner for progress accorded by the **UNION** to the **AGENCY**, and by the latter to the former, the officers and members thereof, in such a manner that neither the **AGENCY** nor any Department Head thereof shall look down with disdain and scorn upon, nor discriminate employees due to their **UNION** membership.

Section 2. The **AGENCY** and the **UNION** recognize the basic rights of all employees to a living wage, career development, just and humane conditions of work, and security of tenure for permanent employees.

Section 3. The **UNION** recognizes the authority and prerogative of the **AGENCY** in the implementation of the existing laws governing terms and conditions of employment in the government and the maintenance of employee benefits provided by law and such personnel actions as hiring, promotion, re-assignment, termination as a result of disciplinary action and in establishing policies, office procedures and rules and regulations. The **AGENCY** shall exercise at all times impartial and sound discretion and prerogatives under the law;

Section 4. The **AGENCY** shall consult the **UNION** in all matters affecting the rights, welfare, and other concerns of the rank-and-file employees;

Section 5. The **UNION** shall participate in the formulation of policies, plans, and programs affecting their rights, benefits, and duties. In this regard, its representative shall sit as a member of the Promotion and Selection Board, or such other committees as may be provided by law, or rules and regulations issued by the Civil Service Commission, in cases employees' welfare, rights, and benefits are the subject of discussion.

Section 6. The activities of the **UNION** shall be conducted in consonance with its constitution and by-laws and shall be consistent with the duty of the government to provide basic, effective, and essential services to the people and shall see to it that the utmost standard of ethics, morality, and commitment to public service is practiced and observed.

Section 7. The parties shall poster and promote harmonious, progressive, and transformative labor-management relations, and uphold the intent and spirit of this agreement.

Section 8. The **UNION** commits itself to provide support in the implementation of the rules and regulations of the **AGENCY**, especially its austerity measure to regulate and save material, office supplies, and water and energy consumption involving computers, air-conditioning units, service vehicles, and the like.

ARTICLE II – DEFINITION OF TERMS

Section 1. *Negotiating Unit* – refers to all rank-and-file employees of the Local Government Unit of Villaba, Leyte with salary grades 22 and below not otherwise disqualified by the law and without regard to sex, race, nationality, religious or political affiliation;

Whenever used in this agreement, the term “employees” refers only to those within the scope of the Negotiating Unit herein defined.

Section 2. *Rank-and-file employees* – refers to those employees of the LGU whose function are not normally considered managerial, with the power to formulate policies to hire, transfer, assign, layoff, recall, or discipline employees and those employees who fall under the Sub-professional and Professional Categories of the Re-Categorized Position Classification System, excluding those highly confidential and co-terminus employees.

Section 3. *Membership Fee* – refers to payment to the **UNION** done only once by an LGU employee in recognition of his/her membership to **VILMEA** under the latter's Constitution and By-Laws.

Section 4. *Association/Union Dues* – refers to a regular contribution of members to the **UNION** under its by-laws.

Section 5. *Agency fee* – refers to the amount assessed and collected from the other employees of the LGU who are non-members of the **UNION** but who are covered and who enjoy the benefits under this collective negotiation agreement.

Section 6. *Special Assessment Fees* – refers to those fees other than the membership fee, association/union dues, labor education fees, and those prescribed under the organization's constitution and by-laws.

ARTICLE III – RECOGNITION

Section 1. The **AGENCY** recognizes the **UNION** as the sole and exclusive representative of all rank-and-file employees in all collective negotiations concerning employees' and Union member's rights, and benefits privileges.

Section 2. The **AGENCY** recognizes the **UNION** as an advocate of meaningful change for growth, progress, and full development of the Local Government Unit of Villaba as a whole.

Section 3. The **AGENCY** shall guarantee that there shall be no discrimination in any manner or form against any employee due to membership in or lawful acts performed as an officer or member of the **UNION**.

Section 4. The **AGENCY** shall discuss, transact, deal, and/or negotiate only through and directly with the **UNION**.

Section 5. The **AGENCY** and the **UNION** agree to see to it that the highest standard of ethics, morality, and fidelity to the public interest are observed.

ARTICLE IV – MEMBERSHIP AND SCOPE OF REPRESENTATION

Section 1. Union membership shall be composed of all-rank-file employees of the **AGENCY** with salary grades 1 to 22, except (a) high-level employees as defined in Section 3 of the office of the President Executive Order No.180 dated June 1, 1987; (b) highly confidential employees as defined in Sec 1 (a), Rule 1 of the Amended Rules and Regulation of EO No. 180 and (c) Assistant Department Heads as provided under Resolution No. 1, s. 2005 dated May 4, 2005 issued by the Public Section Labor Management Council.

Section 2. Union members with salary grades 23 and above as well as those excepted in the preceding section who opted to be covered by this agreement or those who cannot be members under their religion shall be entitled to the same benefits and privileges received and enjoyed by the regular members of the **UNION** provided the agency fee is set by the **UNION** is deducted from their salary.

Section 3. The parties agree that the proper and appropriate Collective Negotiation Committee shall be composed of six (6) representatives from the **AGENCY** who shall be designated by the City Mayor, and six (6) representatives from the **UNION** as designated by the **UNION** President.

ARTICLE V – UNION SECURITY

Section 1. All employees who are members of the **UNION** on the date of signing of this agreement, as well as employees who become members of the **UNION** during its effectivity, shall maintain their membership of good standing.

Section 2. The **AGENCY** shall not discriminate against any employee due to membership in the **UNION** or for lawful acts performed as an officer or representative of the **UNION**.

Section 3. Subject to the exigency of the service, the **AGENCY** shall allow the holding of **UNION** meetings and programs/activities, the schedule of which shall be provided to the **AGENCY** for its approval.

Section 4. The **UNION** shall notify the **AGENCY** in writing the names of its officers who are duly elected to its Board and any substitutions or change therein within fifteen (15) working days from their official election or substitution, including their functions and duties as provided under the **UNION** Constitution and By-Laws.

Section 5. Upon request and subject to availability, the **AGENCY** may provide a service vehicle for use by the **UNION** officers in attending official business or meetings called and sponsored by any government agency on matters concerning the welfare of the employees.

Section 6. The **AGENCY** agrees to collect for the **UNION** a one-time membership fee of **ONE THOUSAND PESOS (PHP 1,000.00)** and monthly dues equivalent to **ONE HUNDRED PESOS (PHP 100.00)** starting January 2024 and shall serve as the latter operational fund for its programs, projects, and activities, without further need of individual written authorization pursuant, that any union member who refuses to pay the aforesaid fees shall not receive any benefits granted under this agreement.

In this connection, the **AGENCY** recognizes the right of the **UNION** to collect union dues and other fees by way of check-off or payroll deduction upon presentation of a board resolution.

The parties agree that the remittance of the check-off shall be made on or before the 30th day of the month during which the deduction was made.

Section 7. The **AGENCY** shall furnish the **UNION**, upon its request, financial report, annual approved budget, and COA Audit Report. Likewise, the **UNION** shall furnish the **AGENCY**, upon its request, a copy of its annual plans and programs and audited financial report.

ARTICLE VI – UNION OFFICE

Section 1. The **AGENCY** shall provide an appropriate office for the **UNION** for the conduct of its operation, business activities, and implementation of this agreement with necessary office furniture and fixtures within the premises of the Villaba Municipal Hall Campus and include in its annual budget the operating and maintenance expenses of the **UNION** office, including water, electrical, janitorial, office supplies and use of office equipment.

ARTICLE VII – UNION RIGHTS AND PRIVILEGES

Section 1. The **AGENCY** authorizes the holding by the **UNION** of regular monthly meetings, or emergency meetings, during office hours whenever necessary for information or discussion of special concerns or urgent matters and a General Assembly once a year, a notice of which as to the date, time, venue and purpose of the assembly shall be sent to Municipal Mayor. Should there be a need for holding another General Assembly, the **UNION** shall request permission thereof from the Municipal Mayor.

Section 2. The **AGENCY** shall grant the **UNION** official travel and/or union leave with pay to selected **UNION** officials and members who will attend local, national, and/or international workers' education programs, seminars, meetings, conventions, conferences, and leadership training. Expenses in connection with such activities when held outside of the Municipality of Villaba shall be shouldered by the **AGENCY**, however, such activities shall be limited to three (3) times a year only, provided that no more than two (2) officials and/or employees shall be allowed to attend. The **AGENCY** may extend financial assistance to a maximum of two (2) **UNION** officers who have been invited to attend and participate in training, conferences, or conventions outside of the country. However, it is encouraged that the sponsoring body or country shoulder the expenses.

Section 3. The **AGENCY** shall shoulder the expenses for the printing in booklet form of this agreement and distribution of copies thereof to all **UNION** members.

Section 4. The **AGENCY** shall provide the **UNION**, with necessary bulletin boards, to be placed in conspicuous areas within the Municipal Hall compound and in the satellite offices where municipal government workplaces are situated.

Section 5. The **AGENCY** shall allow the **UNION** to undertake programs, projects, or activities that are deemed beneficial to its members and the Local Government Unit in general.

Section 6. The **AGENCY** shall give autonomy to the **UNION** to facilitate the process of determining the design and the procurement of office uniforms for officials and employees who are entitled for clothing allowance.

Section 7. The **AGENCY** shall allow the **UNION** to operate a canteen and other business interests that shall bring income for the association that can be utilized in other projects or assistance to its members.

Section 8. The **AGENCY** shall institutionalize its channels of communication with the **UNION** by including the **UNION** in its official mailing and routing list and providing a mobile allowance to its official representative equivalent to that received by Department Heads.

ARTICLE VIII – PERSONNEL ACTIONS

Section 1. The **UNION** recognizes the authority of the **AGENCY** over personnel actions/movements such as hiring, and promotion. Re-assignment, termination as a result of disciplinary action, and establishing policies, office procedures, and rules and regulations. The **AGENCY** shall at all times exercise management discretion judiciously and under law.

Section 2. The **AGENCY** agrees that when there is a need for re-assignment, consultation shall be made with the Department Head or Chief of Office needing additional personnel, the employee affected by the movement, his office head, and the union president. Re-assignment shall be made only in the exigency of the service.

Section 3. The **AGENCY** shall strictly refrain from assigning non-career employees, such as consultants, casuals, contractual, and job-order employees to positions that exercise direct supervision over regular career employees under CSC Memo Circular No. 40 series of 1998.

ARTICLE IX – EMPLOYEES BENEFITS AND PRIVILEGES

Section 1. Employees shall continue to enjoy all existing benefits and privileges on their conditions of employment including but not limited to economic benefits insofar as may be authorized by civil service law, rules and regulations, and other applicable laws.

Section 2. Qualified rank-and-file employees shall be considered a priority for promotion in case of vacancy in a higher position as long as he/she possesses the qualification standards determined by the Civil Service Commission.

Section 3. Qualified casual employees shall be considered as a priority in case of hiring of a regular employee without prejudice to the next of kin under Article X, Section 3.

ARTICLE X – EMPLOYEE BENEFIT PROGRAMS

Section 1. Loyalty Pay. The **AGENCY** shall appropriate funds for the implementation of loyalty pay to its employees as prescribed by CSC Memorandum Circular No. 06, series of 2002.

Section 2. Leave Privileges. The **AGENCY** shall grant its officials and employees special leave privileges under the provision of CSC Memorandum No. 6, series of 2006, and its other related issuances.

Section 3. Employment of Next-of-kin. In case of retirement under existing laws of any employee of the **AGENCY**, the spouse or any of his/her descendants within the first degree of consanguinity shall be given preference in employment in the **AGENCY**, provided he/she possesses the required merit and qualifications and the retired employee has rendered at least ten (10) years of service to the **AGENCY**. In case of death or permanent disability, this provision shall also apply regardless of the employee's length of service.

Section 4. Awards and Incentives. The **AGENCY** shall ensure the implementation of the Unified Program on Awards and Incentives for Service Excellence (PRAISE) under Department Order No. 2 series of 2001 by the provision of CSC Memorandum Circular No. 1 series of 2001 and reward or provide in-kind or cash incentive to outstanding employees.

Section 5. Health and Wellness Program. In essence CSC Memorandum Circular No. 6 s. 1995 requiring all agencies to adopt "The Great Filipino Workout", the **AGENCY** shall support and provide employees an area for its health and wellness program. It shall likewise assist **UNION** in sourcing out health and wellness equipment and/or facilities for the use of all employees free of charge.

ARTICLE XI – WORKING HOURS, SALARIES AND OTHER RELATED MATTERS

Section 1. Tardiness and absences. Employees who exceed the minimum number of tardiness and absences shall be given necessary action as provided under Civil Service Commission rules and regulations.

Section 2. Work Schedule. The **AGENCY** may allow employees to enjoy a flexible schedule as provided under Civil Service Commission rules and regulations.

Section 3. Payment of Overtime. Overtime pay shall be paid upon rendition thereof subject to existing rules and regulations.

ARTICLE XII – HEALTH AND SAFETY; WORK ENVIRONMENT CONDITIONS

Section 1. The **AGENCY** shall comply with applicable regulations requiring safety, health, and sanitary working conditions prescribed by appropriate government authorities and shall provide all offices, departments, and satellite work stations adequately equipped and properly manned first aid units.

Section 2. The **AGENCY** shall inform the employees of all health and medical benefits available to them under the GSIS, PhilHealth, and such other programs. It shall further agree to assist the employees in their claim for availing thereof to ensure such benefits are enjoyed by the employees.

Section 3. Pregnant employees who are in their sixth month of pregnancy shall be exempt from performing physical and strenuous work assignments. This shall also apply to employees who underwent major operations including stroke patients provided a medical certification is secured from an authorized government physician.

Section 4. The **AGENCY** shall provide regular medical examinations to all employees, especially those exposed to chemicals, radiation, and other health hazards, and provide them with adequate safety outfits and equipment.

Section 5. The **AGENCY** shall implement, support, and financially assist Sports and Socio-Cultural Programs participated in by the employees.

ARTICLE XIII – PROFESSIONAL GROWTH AND DEVELOPMENT

Section 1. The **AGENCY** shall continue to implement a Career Development Program in all areas of work, subject to provisions of legislative and executive issuances.

Career Development Program referred herein shall include attendance in conferences, conventions, seminars, training, workshops, values formation, fellowship, study grants, skills development, regular in-house college education, and similar career path programs that the **AGENCY** may deem necessary.

Section 2. The **AGENCY** shall credit attendance in union-related seminars and activities as a training requirement for appointment to rank-and-file positions whenever appropriate.

Section 3. The **AGENCY** shall establish and implement opportunities for employees' social development through the conduct of social gatherings, sports activities, community outreach programs, team building exercises, and other related activities that will foster and enhance camaraderie, bolster self-confidence, and improve the sociability of employees.

Section 4. The **AGENCY** shall implement awards and benefits program under CSC-approved Employees Suggestion and Incentives Awards (ESIAs). The **AGENCY** and the **UNION**. Upon proper consultation, may propose additional incentives and awards under ESIAs subject to approval by the Civil Service Commission.

Section 5. Summer Job Program for Employees' Dependents. The **AGENCY** shall include as beneficiaries in its SPES and other summer job programs qualified dependents of employees or as may deemed necessary.

Section 6. Review, Dissertation, and Thesis Writing Leave – The **AGENCY** cognizant of individual initiative for personal and professional development shall allow employees to avail of Bar and Board Review, Dissertation, and Thesis Writing Leave for a maximum of six (6) months with pay.

ARTICLE XIV – SHARED RESPONSIBILITY FOR PROMOTION

Section 1. The **AGENCY** and the **UNION** shall jointly formulate, implement, and review the Agency's Unified Merit Promotion Plan as provided by the Civil Service Commission.

Section 2. Selection and Promotion of employees shall be under CSC laws, rules, and regulations. Department Order No. 4, series of 2001 on MPP shall be strictly adhered to. The guidelines and criteria and any changes thereof adopted by the Promotion and Selection Board shall be mutually agreed upon by the **AGENCY** and the **UNION**.

Section 3. The appointing authority shall act on the recommendations submitted by the Personnel Selection Board as outlined in the succeeding paragraph within six (6) months from the date of submission hereof. If the recommendation is not acted upon within the specified period, the screening process shall be invalidated.

All things being equal, an applicant-insider may be given preference by the **AGENCY** in the filling-up of any vacancy unless said position is highly technical or strictly confidential and there is no qualified employee within the agency.

ARTICLE XVI – GRIEVANCE MACHINERY

Section 1. The **UNION** shall coordinate with the **AGENCY** in the implementation of the Agency Grievance Machinery as approved by the Civil Service Commission.

Section 2. Employees shall have the right to present their complaints or grievances to management and have them adjudicated judiciously.

Section 3. Any complaint or grievance shall be resolved at the lowest possible level in the Agency within five (5) days and the employee shall have the right to appeal such decision to higher authorities. A representative from the Union shall be included as a member of the Grievance Committee.

ARTICLE XVII – PERSONNEL RIGHTS AND LEGAL REPRESENTATION/ASSISTANCE

Section 1. Whenever the **AGENCY** files a complaint against an employee, the following shall be observed:

1. The principle of Due Process and Fair Play shall be followed in the conduct and resolution of complaints.
2. Anonymous complaints shall not be entertained unless they contain data and information extremely sufficient to warrant an investigation result that is beneficial to the **AGENCY** in general.

Section 2. The **AGENCY** shall ensure that in all administrative investigations, due process shall be properly observed.

ARTICLE XVIII – BUDGET AND FUNDS

Section 1. The **AGENCY** shall provide the necessary funds for the full implementation of the provisions contained herein subject to existing accounting and auditing rules and regulations.

ARTICLE XIX – IMPLEMENTING GUIDELINES

Section 1. Within six (6) months from the date of effectivity of this Agreement, the **AGENCY** and the **UNION** shall prepare all the necessary guidelines in the implementation of the provisions herein contained which shall be presented to the Municipal Mayor.

Section 2. All other laws, issuances, and circulars that grant additional benefits to union members in addition to the aforementioned benefits shall automatically form part of the CNA.

ARTICLE XX – ENTIRETY AND AMENDMENT CLAUSE

Section 1. The parties hereby agree that the terms and conditions contained herein constitute the entire Agreement between the **AGENCY** and the **UNION** and supersede all previous communications, representations, or agreements, either verbal or written insofar as they are contrary or repulsive to the terms and conditions herein stipulated. Provisions on economic benefits shall be the subject of re-negotiation after one (1) year.

Section 2. If, during the effectivity of this agreement, certain provisions are found to be appropriate and beneficial to officials and employees, amendments shall be done, introduced, and/or instituted subject to the agreement of both parties.

ARTICLE XXI – CNA INCENTIVE BONUS

Section 1. The **AGENCY** agrees to grant a **CNA Incentive Bonus** once every year pursuant to applicable guidelines issued by the DBM and as may be allowed by the financial position of the **AGENCY** upon the effectivity or within the grace period after the expiration of this agreement, provided a proposal for a new **Collective Negotiation Agreement (CNA)** was submitted by the **UNION** to the **AGENCY**.

ARTICLE XXII – COST SAVING MEASURES

Section 1. UNION shall comply that all electricity-consuming devices and equipment - computers not in use, AC units, electric fans, electric lights, TV sets, radios, and sound systems – are turned on at 9:00 AM and turned off at 4:00 PM.

Section 2. Water consumption shall be regulated. Faucets, toilet bowls, sinks, and toilet flushes shall be regularly checked to make sure no water is drifting to avoid water wastage.

Section 3. UNION shall encourage re-cycling and re-use of bond papers and other office supplies, and auction irreparable equipment and scrapped materials to generate income or savings for the AGENCY.

Section 4. UNION officers shall require their members to be vigilant and turn off of street lights when they are still switched-on in broad daylight. The UNION shall support LGU and NGA programs on cost-saving measures.

Section 5. UNION officers shall encourage members to be dedicated public servants and support the AGENCY's objective on revenue generating activities and report to concerned office/department business establishments who do not have license or permit to operate.

Section 6. Union members are encouraged to devise, enforce, and adhere to and support the AGENCY in cost-saving measures to generate funds and/or savings for the for the Local Government Unit.

Section 7. The UNION shall help the management implement policies to elevate all officials and employees to the highest standard as public servants.

ARTICLES XXIII – SEPARABILITY CLAUSE

Section 1. In the event any provision of this Agreement is declared invalid by competent court or authority, or amended by legislation, the remaining provisions to which such declaration does not pertain shall continue to be valid in full force and effect.

Section 2. General Condition. Except as may be allowed or exempted by laws, all provisions contained in this Agreement shall be subject to the rules and regulations of the Civil Service Commissions and the Department of Budget and Management.

ARTICLE XXIV – EFFECTIVITY AND DURATION

Section 1. This agreement shall take effect immediately upon signing and shall remain in full force for three (3) years.

Section 2. To consider a specific proposal for amendment, the proponent shall file a written notice addressed to the President of the Union and must be served within thirty (30) days before the intended meeting for discussion, evaluation, and judgment and/or decision by the Executive Board.

Section 3. Both parties agree to meet before the last sixty (60) days of this agreement to enter into a new CNA. It is understood that all provisions in this Agreement shall continue to remain in full force until such time a new Agreement is in effect and adapted.

IN WITNESS WHEREOF, the parties hereto, by their authorized representatives have executed this **COLLECTIVE NEGOTIATION AGREEMENT** this 1th day of NOVEMBER, 2023 at Villaba, Leyte, Philippines.

For and in behalf of the:

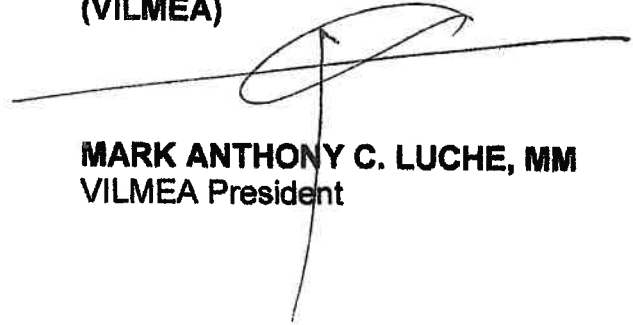
For and in behalf of the:

LOCAL GOVERNMENT UNIT OF VILLABA

**VILLABA MUNICIPAL
EMPLOYEES ASSOCIATION
(VILMEA)**



ENGR. CARLOS G. VELOSO
Municipal Mayor



MARK ANTHONY C. LUCHE, MM
VILMEA President

SIGNED IN THE PRESENCE OF:

ADMINISTRATION NEGOTIATING PANEL

UNION OFFICIALS



TEDDY L. VAPOR
HRMO/Municipal Administrator




ANA MARIE B. SARINO
VILMEA Vice President



NICETA P. CONDES
Municipal Treasurer



DIO ROMEO T. IMBONG
VILMEA Secretary



ANTONIO G. CALUMBA, CPA
Municipal Accountant



FRANCES RUTH R. RIVERAL
VILMEA Treasurer



MANUEL I. RUBILLOS
Municipal Budget Officer



FELIX V. ALBAÑO, JR.
VILMEA Auditor

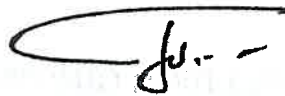


ORLANDO L. ROMERO
Municipal Engineer



LUISA ETHYL T. PECAYO
VILMEA Business Manager

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2022





Republic of the Philippines
Province of Leyte
Municipality of Villaba
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Joint Resolution No. 01, series of 2024

A JOINT RESOLUTION INDICATING THE QUALIFICATION OF THE LOCAL GOVERNMENT UNIT- VILLABA, LEYTE FOR THE COLLECTIVE NEGOTIATION AGREEMENT (CNA) INCENTIVE FOR THE FISCAL YEAR 2024.

WHEREAS, the Villaba Municipal Employees Association is a recognized union of the Rank-in File Employees of the Local Government Unit – Villaba duly accredited by the Civil Service Commission (CSC) and the Department of Labor and Employment (DOLE);

WHEREAS, the Local Government Unit- Villaba, represented by the Management Negotiating Panel and the Villaba Municipal Employees Association (VILMEA) signed a Collective Agreement for this fiscal year applying the general provisions, principles and benefits of Public Sector Unionism;

WHEREAS, specified under Article XXI- CNA INCENTIVE BONUS, Section 1 states that the Agency agrees to grant CNA Incentive Bonus ones every year under applicable guidelines issued by the Department of Budget and Management Budget Circular no. 2024-1 dated November 11, 2024;

WHEREAS, the Local Government Unit- Villaba applied all avenues related to cost- saving measures as indicated in the said circular;

WHEREAS, a Certification from the Agency manifests the accomplishment of 76% as of September 30, 2024 of all the targets under the Programs/Projects and Activities approved by the Local Sanggunian for the Fiscal Year;

WHEREFORE, resolved as it is hereby resolved, that a Joint Resolution signifying the intent and indicating the qualification of the Local Government Unit- Villaba, Leyte to Grant a one-time Collective Negotiation Agreement Incentive for Fiscal Year 2024.

IN WITNESS WHEREOF, the parties hereto, by their authorized representatives have executed this **COLLECTIVE NEGOTIATION AGREEMENT** this 2nd day of December, 2024 at Villaba, Leyte, Philippines.

For and in behalf of the:

For and in behalf of the:

LOCAL GOVERNMENT UNIT OF VILLABA

**VILLABA MUNICIPAL
EMPLOYEES ASSOCIATION
(VILMEA)**


ENGR. CARLOS G. VELOSO
Municipal Mayor

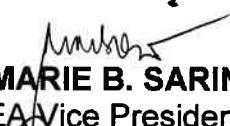

MARK ANTHONY C. LUCHE, MM
VILMEA President

SIGNED IN THE PRESENCE OF:

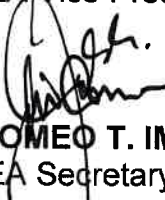
ADMINISTRATION NEGOTIATING PANEL

UNION OFFICIALS


TEDDY L. VAPOR
HRMO/Municipal Administrator


ANA MARIE B. SARINO
VILMEA Vice President


NICETA P. CONDES
Municipal Treasurer


DIO ROMEO T. IMBONG
VILMEA Secretary


ANTONIO G. CALUMBA, CPA
Municipal Accountant


FRANCES RUTH R. RIVAL
VILMEA Treasurer


MANUEL I. RUBILLOS
Municipal Budget Officer


FELIX V. ALBAÑO, JR.
VILMEA Auditor


ORLANDO L. ROMERO
Municipal Engineer


LUISA ETHYL T. PECAYO
VILMEA Business Manager

Statement of Funds Available for Reversion

As of November 2024

OFFICE	OBJECT OF EXPENDITURE	AMOUNT OF APPROPRIATION	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT TO BE REVERTED
1	2	3	4	5	6
Mayor's Office	Office Supplies	310,000.00	268,337.31	41,662.69	30,000.00
	Internet Subscription Expense	20,000.00	-	20,000.00	20,000.00
	R & M: Buildings and Other Structures	309,833.81	-	309,833.81	309,833.00
	R & M: Markets amd Slaughterhouse	50,000.00	46,290.00	3,710.00	3,710.00
	R & M: Machinery & Equipment (ICT Equipment)	50,000.00	27,500.00	22,500.00	22,500.00
	R & M: Furniture and Fixture	10,000.00	6,500.00	3,500.00	3,500.00
Vice- Mayor's Office	R & M: Buildings and Other Structures	313,000.00	-	313,000.00	313,000.00
	Advertising Expenses	537,146.00	223,050.00	314,096.00	250,000.00
	Office Supplies	277,995.00	107,125.00	170,870.00	70,000.00
	Fuel, Oil and Lubricants	747,520.00	578,305.45	169,214.55	50,000.00
	Other General Services	1,529,760.00	1,142,578.50	387,181.50	95,000.00
Admin- General	R & M: Machinery & Equipment (ICT Equipment)	20,000.00	-	20,000.00	20,000.00
	R & M: Transportation Equipment (Motor Vehicles)	100,000.00	95,001.00	4,999.00	4,999.00
Admin- Economic	R & M: Machinery & Equipment (Construction & Heavy Equipment)	410,000.00	235,529.00	174,471.00	100,000.00
GSO	Other Supplies and Materials Expenses	69,653.00	45,079.00	24,574.00	24,574.00
	R & M: Machinery & Equipment (ICT Equipment)	32,000.00		32,000.00	32,000.00
HRMO	R & M: Machinery & Equipment (Office Equipment)	50,000.00	12,000.00	38,000.00	38,000.00
	R & M: Machinery & Equipment (ICT Equipment)	30,000.00	9,800.00	20,200.00	20,200.00

HRMO	R & M: Furniture and Fixture	20,000.00	-	20,000.00	20,000.00
	Traveling Expenses	60,000.00	8,580.00	51,420.00	51,420.00
LCR	Accountable Forms Expenses	85,000.00	1,160.00	83,840.00	83,840.00
	Other Supplies and Materials Expenses	38,010.00	1,850.00	36,160.00	36,160.00
MPDC	Traveling Expenses	70,000.00	19,800.00	50,200.00	50,200.00
	Telephone Expenses -Landline	26,000.00	13,152.00	12,848.00	9,248.00
Budget Office	Traveling Expenses	70,000.00	15,727.00	54,273.00	54,273.00
	Other Supplies and Materials	95,000.00	-	95,000.00	95,000.00
Accounting Office	Telephone Expenses-Landline	92,038.48	39,746.48	52,292.00	49,993.00
	R & M: Machinery & Equipment (Office Equipment)	20,000.00	3,000.00	17,000.00	17,000.00
	R & M: Machinery & Equipment (ICT Equipment)	50,000.00	-	50,000.00	50,000.00
	R & M: Furniture and Fixture	20,000.00	-	20,000.00	20,000.00
Treasurer's Office	Other Supplies and Materials Expenses	70,000.00	54,470.00	15,530.00	10,000.00
	R & M: Machinery & Equipment (ICT Equipment)	30,000.00	-	30,000.00	30,000.00
	R & M: Machinery & Equipment (Office Equipment)	10,000.00	-	10,000.00	10,000.00
	Advertising Expenses	50,000.00	-	50,000.00	50,000.00
Assessor's Office	R & M: Machinery & Equipment (ICT Equipment)	370,000.00	-	370,000.00	370,000.00
	R & M: . Transportation Equipment (Motor Vehcles)	20,000.00	-	20,000.00	20,000.00
	R & M: Machinery & Equipment (ICT Equipment)	350,000.00	10,000.00	340,000.00	340,000.00
RHU	R & M: Machinery & Equipment (Other Machinery & Equipment)	385,000.00	-	385,000.00	385,000.00
	R & M: Machinery & Equipment (Office Equipment)	150,000.00	8,500.00	141,500.00	141,500.00
	R & M: Furniture and Fixture	50,000.00	-	50,000.00	50,000.00
MSWD	Other Supplies and Materials Expenses	292,308.00	35,505.00	256,803.00	256,803.00
	Telephone Expenses-Landline	30,000.00	5,400.00	24,600.00	24,600.00

Agriculture's Office	Agricultural and Marine Supplies	1,950,000.00	35,821.00	1,914,179.00	1,914,179.00
	Other Supplies and Materials Expenses	100,000.00	50,000.00	50,000.00	50,000.00
	Telephone Expenses-Landline	50,000.00	23,784.15	26,215.85	24,000.00
	Telephone Expenses-Mobile	48,000.00	18,000.00	30,000.00	24,000.00
	Repair and Maintenance- Buildings and Other Structures	50,000.00	47,900.00	2,100.00	2,100.00
	R & M: Machinery & Equipment (Office Equipment)	264,707.00	4,500.00	260,207.00	260,207.00
	R & M: . Transportation Equipment (Motor Vehcles)	20,000.00	-	20,000.00	20,000.00
Engineering's Office	R & M: Machinery & Equipment (ICT Equipment)	15,000.00	-	15,000.00	15,000.00
	Other General Services	1,544,000.00	532,095.00	1,011,905.00	1,011,905.00
	Other Supplies and Materials Expenses	62,000.00	56,806.75	5,193.25	5,193.00
MENRO	Traveling Expenses	50,000.00	26,370.00	23,630.00	15,000.00
	R & M: Machinery & Equipment (Other Machinery & Equipment)	90,000.00	86,599.00	3,401.00	3,401.00
	R & M: Machinery & Equipment (ICT Equipment)	10,000.00	1,000.00	9,000.00	9,000.00
	R & M: Machinery & Equipment (Office Equipment)	99,005.00	2,500.00	96,505.00	96,505.00
	R & M: Furniture and Fixture	10,000.00	-	10,000.00	10,000.00
	R & M: Machinery & Equipment (Other Infrastructure Assets)	14,890.00	-	14,890.00	14,890.00
PNP	Office Supplies Expense	26,000.00	5,193.00	20,807.00	20,807.00
BFP	R & M: . Transportation Equipment (Motor Vehcles)	100,000.00	34,660.00	65,340.00	65,340.00
MDRRM Office	Telephone Expenses- Landline	36,000.00	21,561.65	14,438.35	14,438.00
	R & M: Machinery & Equipment (ICT Equipment)	10,000.00	8,000.00	2,000.00	2,000.00
20% DF C.Y 2024	R & M: . Transportation Equipment (Motor Vehcles)	600,000.00	597,041.00	2,959.00	2,959.00
	Community Base Monitoring System (CBMS)/ CLUP Formulation	1,900,000.00	163,360.00	1,736,640.00	1,000,000.00
	TOTAL	14,369,866.29	4,729,177.29	9,640,689.00	8,213,277.00

WE HEREBY CERTIFY JOINTLY, that the above statement of funds for reversion is true and correct.


MANUEL I. RUBILLOS, JR.
Municipal Budget Officer


NICETA P. CONDES
Municipal Treasurer


ANTONIO G. CALUMBA, CPA
Municipal Accountant



Republic of the Philippines
Province of Leyte
Municipality of Villaba
-oOo-



OFFICE OF THE MUNICIPAL ACCOUNTANT
CERTIFICATE OF FUNDS ACTUALLY AVAILABLE
FOR SUPPLEMENTAL BUDGET NO. 5 CY 2024

To Whom It May Concern:

This is to certify that based on the records of this office, the amount of Eight Million Two Hundred Thirteen Thousand Two Hundred Seventy Seven Pesos Only (Php 8,213,277.00) is from sources as breakdown below.

FROM MAYOR'S OFFICE:	
Office Supplies	30,000.00
Internet Subscription Expense	20,000.00
R & M: Buildings and Other Structures	309,833.00
R & M: Markets and Slaughterhouse	3,710.00
R & M: Machinery & Equipment (ICT Equipment)	22,500.00
R & M: Furniture & Fixture	3,500.00
FROM VICE-MAYOR'S OFFICE:	
R & M: Buildings and Other Structures	313,000.00
Advertising Expenses	250,000.00
Office Supplies	70,000.00
Fuel, Oil and Lubricants	50,000.00
Other General Services	95,000.00
FROM ADMIN-GENERAL OFFICE:	
R & M: Machinery & Equipment (ICT Equipment)	20,000.00
R & M: Transportation Equipment (Motor Vehicles)	4,999.00
Admin. Economic: R & M: Machinery Equipment (Construction & Heavy Equipment)	100,000.00
FROM GSO OFFICE:	
Other Supplies and Materials Expenses	24,574.00
R & M: Machinery & Equipment (ICT Equipment)	32,000.00
FROM HRMO OFFICE:	
R & M: Machinery & Equipment (Office Equipment)	38,000.00
R & M: Machinery & Equipment (ICT Equipment)	20,200.00
Traveling Expenses	20,000.00
	51,420.00
FROM LCR OFFICE:	
Accountable Forms Expenses	83,840.00
Other Supplies and Materials Expenses	36,160.00
FROM MPDC OFFICE:	
Traveling Expenses	50,200.00
Telephone Expenses- Landline	9,248.00
FROM MBO OFFICE:	
Traveling Expenses	54,273.00
Other Supplies and Materials Expenses	95,000.00
FROM ACCOUNTING OFFICE:	
Telephone Expenses- Landline	49,993.00
R & M: Machinery & Equipment (Office Equipment)	17,000.00
R & M: Machinery & Equipment (ICT Equipment)	50,000.00
R & M: Furniture & Fixture	20,000.00
FROM TREASURER'S OFFICE:	
Other Supplies and Materials Expenses	10,000.00
R & M: Machinery & Equipment (ICT Equipment)	30,000.00
R & M: Machinery & Equipment (Office Equipment)	10,000.00
Advertising Expenses	50,000.00

FROM ASSESSOR'S OFFICE:

R & M: Machinery & Equipment (ICT Equipment) 370,000.00
R & M: Transportation Equipment (Motor Vehicles) 20,000.00

FROM RHU OFFICE:

R & M: Machinery & Equipment (ICT Equipment) 340,000.00
R & M: Machinery & Equipment (Other Machinery & Equipment) 385,000.00
R & M: Machinery & Equipment (Office Equipment) 141,500.00
R & M: Furniture & Fixture 50,000.00

FROM MSWD OFFICE:

Other Supplies and Materials Expenses 256,803.00
Telephone Expenses- Landline 24,600.00

FROM AGRICULTURE'S OFFICE:

Agricultural and Marine Supplies 1,914,179.00
Other Supplies and Materials Expenses 50,000.00
Telephone Expenses- Landline 24,000.00
Telephone Expenses- Mobile 24,000.00
R & M: Buildings and Other Structures 2,100.00
R & M: Machinery & Equipment (Office Equipment) 260,207.00
R & M: Transportation Equipment (Motor Vehicles) 20,000.00

FROM ENGINEERING OFFICE:

R & M: Machinery & Equipment (ICT Equipment) 15,000.00
Other General Services 1,011,905.00
Other Supplies and Materials Expenses 5,193.00

FROM MENRO OFFICE:

Traveling Expenses 15,000.00
R & M: Machinery & Equipment (Other Machinery & Equipment) 3,401.00
R & M: Machinery & Equipment (ICT Equipment) 9,000.00
R & M: Machinery & Equipment (Office Equipment) 96,505.00
R & M: Furniture & Fixture 10,000.00
R & M: Machinery & Equipment (Other Infrastructure Assets) 14,890.00
PNP- Office Supplies Expense 20,807.00
BFP- R & M: Transportation Equipment (Motor Vehicles) 65,340.00

FROM MDRRM OFFICE:

Telephone Expenses- Landline 14,438.00
R & M: Machinery & Equipment (ICT Equipment) 2,000.00
R & M: Transportation Equipment (Motor Vehicles) 2,959.00
20% C.Y 2024- Community Base Monitoring System (CBMS)/CLUP Formulation 1,000,000.00

GRAND TOTAL **8,213,277.00**

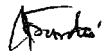
This is to certify further that the amount of Eight Million Two Hundred Thirteen Thousand Two Hundred Seventy Seven Pesos Only (Php 8,213,277.00) is actually available and for reversion to fund and support the Supplemental Budget No.4 for CY-2024.

Given this 2nd day of December, 2024.


Certified by:


ANTONIO G. CALUMBA
Municipal Accountant

Verified by:


NICETA P. CONDES
Municipal Treasurer

Noted by:


ENGR. CARLOS G. VELOSO
Municipal Mayor

STATEMENT OF FUNDING SOURCE

SUPPLEMENTAL BUDGET NO. 5

C. Y 2024

LGU - VILLABA, LEYTE

Particulars	Account Classification	Amounts
1	2	3
1.0 New Revenue Sources		
2.0 Actual Collection in Excess of the Estimated Income		
3.0 Savings		
4.0 Realignment		
5.0 Reversion		
<i><u>Mayor's Office</u></i>		
Office Supplies		30,000.00
Internet Subscription Expense		20,000.00
R & M: Buildings and Other Structures		309,833.00
R & M: Markets amd Slaughterhouse		3,710.00
R & M: Machinery & Equipment (ICT Equipment)		22,500.00
R & M: Furniture and Fixture		3,500.00
<i><u>Vice- Mayo's Office</u></i>		
R & M: Buildings and Other Structures		313,000.00
Advertising Expenses		250,000.00
Office Supplies		70,000.00
Fuel, Oil and Lubricants		50,000.00
Other General Services		95,000.00

<u>Admin- General</u>		
	R & M: Machinery & Equipment (ICT Equipment)	20,000.00
	R & M: Transportation Equipment (Motor Vehicles)	4,999.00
	<i>Admin. Economic: R & M: Machinery & Equipment (Construction & Heavy Equipment)</i>	100,000.00
<u>GSO</u>		
	Other Supplies and Materials Expenses	24,574.00
	R & M: Machinery & Equipment (ICT Equipment)	32,000.00
<u>HRMO</u>		
	R & M: Machinery & Equipment (Office Equipment)	38,000.00
	R & M: Machinery & Equipment (ICT Equipment)	20,200.00
	R & M: Furniture and Fixture	20,000.00
	Traveling Expenses	51,420.00
<u>LCR</u>		
	Accountable Forms Expenses	83,840.00
	Other Supplies and Materials Expenses	36,160.00
<u>MPDC</u>		
	Traveling Expenses	50,200.00
	Telephone Expenses -Landline	9,248.00
<u>MBO</u>		
	Traveling Expenses	54,273.00
	Other Supplies and Materials	95,000.00
<u>Accounting Office</u>		
	Telephone Expenses-Landline	49,993.00
	R & M: Machinery & Equipment (Office Equipment)	17,000.00
	R & M: Machinery & Equipment (ICT Equipment)	50,000.00
	R & M: Furniture and Fixture	20,000.00
<u>Treasurer's Office</u>		
	Other Supplies and Materials Expenses	10,000.00
	R & M: Machinery & Equipment (ICT Equipment)	30,000.00
	R & M: Machinery & Equipment (Office Equipment)	10,000.00
	Advertising Expenses	50,000.00

<u>Assessor's Office</u>		
R & M: Machinery & Equipment (ICT Equipment)		370,000.00
R & M: . Transportation Equipment (Motor Vehcles)		20,000.00
<u>RHU</u>		
R & M: Machinery & Equipment (ICT Equipment)		340,000.00
R & M: Machinery & Equipment (Other Machinery & Equipment)		385,000.00
R & M: Machinery & Equipment (Office Equipment)		141,500.00
R & M: Furniture and Fixture		50,000.00
<u>MSWD</u>		
Other Supplies and Materials Expenses		256,803.00
Telephone Expenses-Landline		24,600.00
<u>Agriculture's Office</u>		
Agricultural and Marine Supplies		1,914,179.00
Other Supplies and Materials Expenses		50,000.00
Telephone Expenses-Landline		24,000.00
Telephone Expenses-Mobile		24,000.00
Repair and Maintenance- Buildings and Other Structures		2,100.00
R & M: Machinery & Equipment (Office Equipment)		260,207.00
R & M: . Transportation Equipment (Motor Vehcles)		20,000.00
<u>Engineering Office</u>		
R & M: Machinery & Equipment (ICT Equipment)		15,000.00
Other General Services		1,011,905.00
Other Supplies and Materials Expenses		5,193.00
<u>MENRO</u>		
Traveling Expenses		15,000.00
R & M: Machinery & Equipment (Other Machinery & Equipment)		3,401.00
R & M: Machinery & Equipment (ICT Equipment)		9,000.00
R & M: Machinery & Equipment (Office Equipment)		96,505.00
R & M: Furniture and Fixture		10,000.00
R & M: Machinery & Equipment (Other Infrastructure Assets)		14,890.00
PNP- Office Supplies Expense		20,807.00

BFP- R & M: . Transportation Equipment (Motor Vehcles)		65,340.00
<u>MDRRM Office</u>		
Telephone Expenses- Landline		14,438.00
R & M: Machinery & Equipment (ICT Equipment)		2,000.00
R & M: . Transportation Equipment (Motor Vehcles)		2,959.00
20% C.Y 2024 - Community Base Monitoring System (CBMS)/ CLUP Formulation		1,000,000.00
Total Income		8,213,277.00

Certified Correct:


NICETA P. CONDES
 Local Treasurer

Date: Dec. 02, 2024


ANTONIO G. CALUMBA
 Local Accountant

Date: Dec. 02, 2024

Statement of Supplemental Appropriation

No. 5 C.Y. 2024

Villaba, Leyte

Implementing Office	Particular/Purpose	AIP Code	Object of Expenditures	Account Code	Amount
1	2	3	4	5	6
Municipal Mayor's Office	Personal Services				
	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024 and one- time Gratuity Pay for Job Order Employees	1000-000-3-1-01-001-000 <small>(Supplemental Budget No.4 C.Y 2024)</small>	Other Personnel Benefits	5 01 04 990	930,000.00
			Collective Negotiation Agreement Gratuity Pay		1,176,000.00
	sub- total				2,106,000.00
	Maintenance and Other Operating Expenses				
	Provision for the expenditures under Other General Services	1000-000-3-1-01-001-000 <small>(Annual Budget No.1 C.Y 2024)</small>	Other General Services	5 02 12 990	652,277.00
	Provision for the Electricity Expenses		Electricity Expenses	5-02-04-020	840,000.00
	sub- total				1,492,277.00
	20% Development Fund				
	Improvement of Cross Drainage in Reclamation Area @ Brgy. Población Del Sur, Villaba, Leyte	1000-000-3-1-01-000-001	Flood Control System	1 07 03 020	1,000,000.00
	sub- total				1,000,000.00
	TOTAL				

Prepared By:

MANUEL I. RUBILLOS, JR.
Municipal Budget Officer

Approved By:

ENGR. CARLOS G. VELOSO
Municipal Mayor



Statement of Supplemental Appropriation
 No. 5 C.Y. 2024
 Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
Municipal Mayor's Office-Economic	<i>Personal Services</i>				
	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024.	8000-000-3-1-01-004-000	Other Personnel Benefits	5 01 04 990	
		<small>(Supplemental Budget No. 4 C.Y. 2024)</small>	<i>C N A Incentive</i>		60,000.00
		TOTAL			

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor 

Statement of Supplemental Appropriation
 No. 5 C.Y. 2024
 Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
Municipal Disaster Risk Reduction and Management Office	Personal Services				
	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024.	8000-000-3-3-03-002-000 <small>(Supplemental Budget No. 4 C.Y. 2024)</small>	Other Personnel Benefits <i>C N A Incentive</i>	5 01 04 990	150,000.00
	TOTAL				150,000.00

Prepared By: 
MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By: 
ENGR. CARLOS G. VELOSO
 Municipal Mayor 


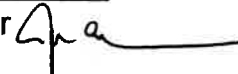
Statement of Supplemental Appropriation
 No. 5 C.Y. 2024
 Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
Municipal Vice-Mayor's Office/ Sangguniang Bayan Office	<i>Personal Services</i>				
	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024 and one- time Gratuity Pay for Job Order Employees	1000-000-3-1-02-002-000 <small>(Supplemental Budget No. 4 C.Y. 2024)</small>	Other Personnel Benefits	5 01 04 990	
			<i>Gratuity Pay</i>		90,000.00
			<i>C N A Incentive</i>		600,000.00
	TOTAL				690,000.00

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor 

Statement of Supplemental Appropriation

No. 5 C.Y. 2024



Villaba, Leyte

Implementing Office	Particular/Purpose	AIP Code	Object of Expenditures	Account Code	Amount
1	2	3	4	5	6
Personal Services					
Office of the Secretary to the Sanggunian	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024.	1000-000-3-1-02-003-000	Other Personnel Benefits	5 01 04 990	
		<small>(Supplemental Budget No.4 C.Y 2024)</small>	<i>C N A Incentive</i>		90,000.00
TOTAL					90,000.00

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor 

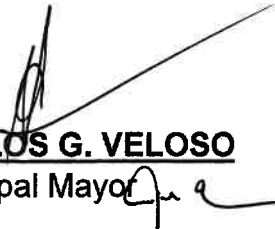
Statement of Supplemental Appropriation
 No. 5 C.Y. 2024
 Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
General Services Office	<i>Personal Services</i>				
	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024 and one- time Gratuity Pay for Job Order Employees	1000-000-3-3-02-005-000 <small>(Supplemental Budget No. 4 C.Y. 2024)</small>	Other Personnel Benefits <i>C N A Incentive</i>	5 01 04 990	90,000.00
	TOTAL				90,000.00

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor


Statement of Supplemental Appropriation

No. 5 C.Y. 2024

Villaba, Leyte

Implementing Office	Particular/Purpose	AIP Code	Object of Expenditures	Account Code	Amount
1	2	3	4	5	6
Personal Services					
Municipal Administrator's Office Economic	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	8000-000-3-2-01-005-000	Other Personnel Benefits	5 01 04 990	
		(Supplemental Budget No. 4 C.Y. 2024)	<i>C N A Incentive</i>		240,000.00
TOTAL					240,000.00

Prepared By:


MANUEL I. RUBILLOS, JR.
Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
Municipal Mayor 

Statement of Supplemental Appropriation

No. 5 C.Y. 2024


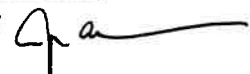
Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
Human Resource and Management Office	<i>Personal Services</i>				
	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	1000-000-3-3-01-006-000 <small>(Supplemental Budget No. 4 C.Y. 2024)</small>	Other Personnel Benefits <i>C N A Incentive</i>	5 01 04 990	120,000.00
	TOTAL				120,000.00

Prepared By:


MANUEL T. RUBILLOS, JR.
 Municipal Budget Officer


Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor 

Statement of Supplemental Appropriation
No. 5 C.Y. 2024
Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
Municipal Planning and Development Coordinator	<i>Personal Services</i>				
	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	1000-000-3-1-09-007-000	Other Personnel Benefits	5 01 04 990	
		<small>(Supplemental Budget No. 4 C.Y. 2024)</small>	<i>C N A Incentive</i>		90,000.00
	TOTAL				90,000.00

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor

Statement of Supplemental Appropriation

No. 5 C.Y. 2024


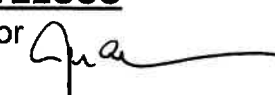
Villaba, Leyte

Implementing Office	Particular/Purpose	AIP Code	Object of Expenditures	Account Code	Amount
1	2	3	4	5	6
<i>Personal Services</i>					
Municipal Budget Office	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	1000-000-3-1-08-009-000 <small>(Supplemental Budget No. 4 C.Y. 2024)</small>	Other Personnel Benefits	5 01 04 990	
			<i>C N A Incentive</i>		60,000.00
			TOTAL		

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor 

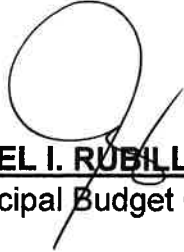
Statement of Supplemental Appropriation

No. 5 C.Y. 2024

Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
Municipal Accounting Office	<i>Personal Services</i>				
	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	1000-000-3-1-07-010-000 <small>(Supplemental Budget No. 4 C.Y 2024)</small>	Other Personnel Benefits	5 01 04 990	
			<i>C N A Incentive</i>		210,000.00
	TOTAL				

Prepared By:


MANUEL I. RUBILLOS, JR.
Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
Municipal Mayor 

Statement of Supplemental Appropriation

No. 5 C.Y. 2024

Villaba, Leyte

Implementing Office	Particular/Purpose	AIP Code	Object of Expenditures	Account Code	Amount
1	2	3	4	5	6
<i>Personal Services</i>					
Municipal Treasurer's Office	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	1000-000-3-1-05-011-000 <small>(Supplemental Budget No. 4 C.Y. 2024)</small>	Other Personnel Benefits <i>C N A Incentive</i>	5 01 04 990	420,000.00
	TOTAL				420,000.00

Prepared By:


MANUEL I. RUBILLOS, JR.
Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
Municipal Mayor

Statement of Supplemental Appropriation

No. 5 C.Y. 2024

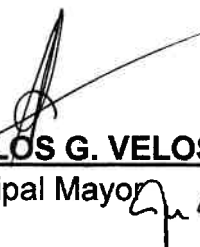
Villaba, Leyte

Implementing Office	Particular/Purpose	AIP Code	Object of Expenditures	Account Code	Amount
1	2	3	4	5	6
Personal Services					
Municipal Treasurer's Office Economic	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	8000-000-3-1-05-006-000	Other Personnel Benefits	5 01 04 990	
		(Supplemental Budget No. 4 C.Y 2024)	<i>C N A Incentive</i>		90,000.00
		TOTAL			

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor


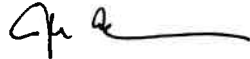
Statement of Supplemental Appropriation
 No. 5 C.Y. 2024
 Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
Municipal Civil Registrar	<i>Personal Services</i>				
	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	1000-000-3-1-12-008-000 <small>(Supplemental Budget No. 4 C.Y 2024)</small>	Other Personnel Benefits	5 01 04 990	
			<i>C N A Incentive</i>		120,000.00
	TOTAL				

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor



Statement of Supplemental Appropriation
 No. 5 C.Y. 2024
 Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
Municipal Assessor's Office	<i>Personal Services</i>				
	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	1000-000-3-1-06-012-000 <small>(Supplemental Budget No. 4 C.Y. 2024)</small>	Other Personnel Benefits <i>C N A Incentive</i>	5 01 04 990	120,000.00
	TOTAL				120,000.00

Prepared By:


MANUEL T. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor

Statement of Supplemental Appropriation

No. 5 C.Y. 2024


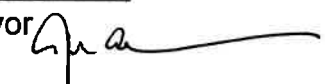
Villaba, Leyte

Implementing Office	Particular/Purpose	AIP Code	Object of Expenditures	Account Code	Amount
1	2	3	4	5	6
<i>Personal Services</i>					
Rural Health Unit	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	3000-200-3-1-11-001-000	Other Personnel Benefits	5 01 04 990	
		(Supplemental Budget No. 4 C.Y. 2024)	<i>C N A Incentive</i>		420,000.00
		TOTAL			

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor 

Statement of Supplemental Appropriation

No. 5 C.Y. 2024

Villaba, Leyte

Implementing Office	Particular/Purpose	AIP Code	Object of Expenditures	Account Code	Amount	
1	2	3	4	5	6	
Personal Services						
Municipal Social Welfare and Development Office	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	3000-500-3-2-05-003-000 <small>(Supplemental Budget No. 4 C.Y 2024)</small>	Other Personnel Benefits <i>C N A Incentive</i>	5 01 04 990	270,000.00	
	sub- total				270,000.00	
	Maintenance and Other Operating Expenses					
	Provision for the grant of Donations and Financial Assistance	3000-500-3-2-05-004-000 <small>Annual Budget C.Y 2024</small>	Donations	5 02 99 080	75,000.00	
	sub- total				75,000.00	
TOTAL					345,000.00	

Prepared By:


MANUEL I. RUBILLOS, JR.
Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
Municipal Mayor 

Statement of Supplemental Appropriation

No. 5 C.Y. 2024



Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
<i>Personal Services</i>					
Municipal Engineering's Office	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	8000-000-3-1-10-001-000	Other Personnel Benefits	5 01 04 990	
		(Supplemental Budget No. 4 C.Y. 2024)	<i>C N A Incentive</i>		120,000.00
TOTAL					120,000.00

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor 

Statement of Supplemental Appropriation
 No. 5 C.Y. 2024
 Villaba, Leyte

Implementing Office 1	Particular/Purpose 2	AIP Code 3	Object of Expenditures 4	Account Code 5	Amount 6
Personal Services					
Municipal Agriculture's Office	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	8000-000-3-2-03-002-000 <small>(Supplemental Budget No. 4 C.Y. 2024)</small>	Other Personnel Benefits	5 01 04 990	
			<i>C N A Incentive</i>		150,000.00
			TOTAL		150,000.00

Prepared By: 
MANUEL V. RUBILLOS, JR.
 Municipal Budget Officer

Approved By: 
ENGR. CARLOS G. VELOSO
 Municipal Mayor 

Statement of Supplemental Appropriation

No. 5 C.Y. 2024



Villaba, Leyte

Implementing Office	Particular/Purpose	AIP Code	Object of Expenditures	Account Code	Amount
1	2	3	4	5	6
<i>Personal Services</i>					
Municipal Environment and Natural Resources Office	Provision for the grant of Collective Negotiation Agreement (C N A) F.Y. 2024	8000-000-3-2-04-003-000	Other Personnel Benefits	5 01 04 990	
		(Supplemental Budget No. 4 C.Y. 2024)	<i>C N A Incentive</i>		30,000.00
		TOTAL			
Grand Total					8,213,277.00

Prepared By:


MANUEL I. RUBILLOS, JR.
 Municipal Budget Officer

Approved By:


ENGR. CARLOS G. VELOSO
 Municipal Mayor 



Thank You

FOR ALL
YOU DO! YOU ARE

APPRECIATED

MORE THAN
YOU KNOW!

Happy Holidays!