

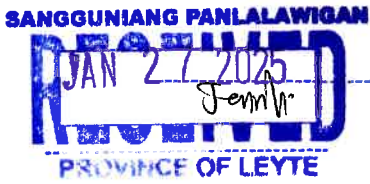
Item No.: 05  
Date: 11 2025 FEB



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Provincial Capitol  
Tacloban City

-oOo-

Province of Leyte  
Legal Office  
1.7.25



**PROVINCIAL LEGAL OFFICE**

**2<sup>nd</sup> INDORSEMENT**  
January 6, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 11 series 2024 of the Sangguniang Bayan of Tolosa, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 11 series 2024 entitled: **“HAPAG Ordinance”**

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 17 (b)(2)(i)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer*

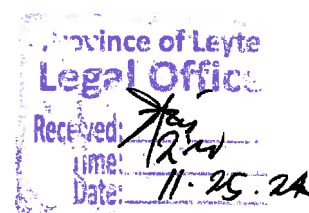
<sup>1</sup> (i) *Extension and on-site research services and facilities related to agriculture and fishery activities which include dispersal of livestock and poultry, fingerlings, and other seedling materials for aquaculture; palay, corn, and vegetable seed farms; medicinal plant gardens; fruit tree, coconut, and other kinds of seedling nurseries; demonstration farms; quality control of copra and improvement and development of local distribution channels, preferably through cooperatives; interbarangay irrigation system; water and soil resource utilization and conservation projects; and enforcement of fishery laws in municipal waters including the conservation of mangroves;*

Republic of the Philippines  
**PROVINCE OF LEYTE**

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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> ENDORSEMENT**  
**25 November 2024**



Respectfully indorsed to the **PROVINCIAL LEGAL OFFICE** the  
herein **ORDINANCE NO. 11 series 2024** of the **MUNICIPALITY OF TOLOSA,**  
**LEYTE, "HAPAG Ordinance"**, for review and recommendations.

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian

SP Records  
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ORIGINAL

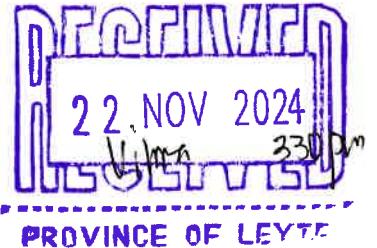


Republic of the Philippines  
Province of Leyte  
Municipality of Tolosa

Office of the Sangguniang Bayan

1<sup>st</sup> Endorsement  
November 21, 2024

SANGGUNIANG PANLALAWIGAN



Respectfully forwarded to the Sangguniang Panlalawigan, Province of Leyte, Municipality of Palo, the herein attached **RESOLUTION NO. 10-241-2024, Re: RESOLUTION APPROVING ORDINANCE NO. 11, SERIES OF 2024, ENTITLED: A RESOLUTION ENACTING AN ORDINANCE INSTITUTIONALIZING THE HALINA'T MAGTANIM NG PRUTAS AT GULAY (HAPAG) SA BARANGAY PROJECT IN THE MUNICIPALITY OF TOLOSA, LEYTE**, Attendance of Regular Session and Certification of Posting.

For review and approval.

Issued this **21<sup>st</sup>** day of **November 2024** at Tolosa, Leyte, Philippines.

Please acknowledge receipt hereof.

  
**MELINDA A. VARGAS**  
Acting SB Secretary



Republic of the Philippines  
Province of *Leyte*  
Municipality of Tolosa

*Office of the Sangguniang Bayan*

## **CERTIFICATION**

### **TO WHOM THIS MAY CONCERN:**

This is to **CERTIFY** that pursuant to paragraph (a) of Article 114 of RA 7160 Posting of **Ordinance No. 11, Series of 2024, Re: AN ORDINANCE INSTITUTIONALIZING THE HALINA'T MAGTANIM NG PRUTAS AT GULAY (HAPAG) SA BARANGAY PROJECT IN THE MUNICIPALITY OF TOLOSA, LEYTE**, was posted in three (3) conspicuous places, and the undersigned has complied the said provision last November 6, 2024.

This **Certification** is issued in compliance of Article 114 of RA 7160.

Given this **21<sup>st</sup>** day of **November 2024**.

  
**MELINDA A. VARGAS**  
Acting SB Secretary



Republic of the Philippines  
Province of *Leyte*  
Municipality of Tolosa

*Office of the Sangguniang Bayan*

**EXCERPT FROM THE MINUTES OF THE 117<sup>TH</sup> REGULAR SESSION  
OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE  
SESSION HALL ON OCTOBER 31, 2024 AT 9:30 A.M.**

**PRESENT:**

Hon. Menardo M. Mate	-	-	Municipal Vice-Mayor (Presiding Officer)
Hon. Felicito D. Beltran III	-	-	Sangguniang Bayan Member
Hon. Edilberto R. Zabala, Jr.	-	-	Sangguniang Bayan Member
Hon. Manny R. Martinez, RN., MPRM., DPA.	-	-	Sangguniang Bayan Member
Hon. Manuel B. Balledo	-	-	Sangguniang Bayan Member
Hon. Felipe V. Canonigo III	-	-	Sangguniang Bayan Member
Hon. Virman Jessie O. Pundavela-	-	-	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbr-	-	-	Sangguniang Bayan Member
Hon. Rolly A. Cinco	-	-	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero-	-	-	Ex-Officio Member/ABC President
Hon. Catherine R. Benjamin	-	-	Ex-Officio Member/SK Fed. President

**RESOLUTION NO. 10-241-2024**

**A RESOLUTION ENACTING AN ORDINANCE INSTITUTIONALIZING THE  
"HALINAT MAGTANIM NG PRUTAS AT GULAY (HAPAG) SA BARANGAY"  
PROJECT IN THE MUNICIPALITY OF TOLOSA, LEYTE**

**WHEREAS**, Section 16 of the Local Government Code of 1991 mandates local government units to promote the general welfare, including health, economic, and social development initiatives;

**WHEREAS**, food security, nutrition, and sustainable agricultural practices are priorities for the Municipality of Tolosa, Leyte, in line with national goals to promote food self-sufficiency and improve the quality of life for residents;

**WHEREAS**, the "Halinat Magtanim ng Prutas at Gulay (HAPAG) sa Barangay" Project encourages community members to cultivate fruits and vegetables, enhancing local food production, promoting a healthy diet, and reducing household expenses;

**WHEREAS**, institutionalizing the HAPAG sa Barangay Project will ensure its sustained implementation, encourage wider participation, and enable the Municipality to allocate resources effectively for its success;

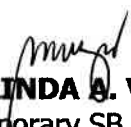
**NOW, THEREFORE**, on motion of Hon. Manny R. Martinez, RN., MPRM., DPA., and duly seconded unanimously, be it;

**RESOLVED**, as it is hereby resolved, to Enact an Ordinance Institutionalizing the "Halinat Magtanim ng Prutas at Gulay (HAPAG) sa Barangay" Project in the Municipality of Tolosa, Leyte;

**RESOLVED FURTHER**, that copies of this resolution be furnished to Hon. Erwin C. Ocaña, Municipal Mayor, and other relevant offices for their information.

**APPROVED.**

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

  
**MELINDA A. VARGAS**  
Temporary SB Secretary

**MOVANT:**

  
**HON. MANNY R. MARTINEZ, RN., MPRM., DPA.**  
Sangguniang Bayan Member

**ATTESTED:**

  
**HON. MENARDO M. MATE**  
Municipal Vice Mayor  
Presiding Officer

**APPROVED:**

  
**HON. ERWIN C. OCAÑA**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
Municipality of Tolosa

SANGGUNIANG PANLALAWIGAN

Office of the Sangguniang Bayan

RECEIVED  
22 NOV 2024  
PROVINCE OF LEYTE

EXCERPT FROM THE MINUTES OF THE 117<sup>TH</sup> REGULAR SESSION  
OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE  
SESSION HALL ON OCTOBER 31, 2024 AT 9:30 A.M.

HON. FELICITO D. BELTRAN III  
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN, MPRM, DPA  
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.  
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO  
Sangguniang Bayan Member

HON. FELIPE V. CANONICO III  
Sangguniang Bayan Member

PRESENT:

- |   |   |   |  |
|---|---|---|--|
| Hon. Menardo M. Mate                      | - | - | Municipal Vice-Mayor (Presiding Officer) |
| Hon. Felicito D. Beltran III              | - | - | Sangguniang Bayan Member                 |
| Hon. Manny R. Martinez, RN., MPRM., DPA.- | - | - | Sangguniang Bayan Member                 |
| Hon. Edilberto R. Zabala, Jr.             | - | - | Sangguniang Bayan Member                 |
| Hon. Manuel B. Balledo                    | - | - | Sangguniang Bayan Member                 |
| Hon. Felipe V. Canonigo III               | - | - | Sangguniang Bayan Member                 |
| Hon. Virman Jessie O. Pundavela-          | - | - | Sangguniang Bayan Member                 |
| Hon. Ireneo Rolando A. Lumbré -           | - | - | Sangguniang Bayan Member                 |
| Hon. Rolly A. Cinco                       | - | - | Sangguniang Bayan Member                 |
| Hon. Melanie Felisa M. Vivero             | - | - | Ex-Officio Member/ABC President          |
| Hon. Catherine R. Benjamin                | - | - | Ex-Officio Member/SK Fed. President      |

HON. VIRMAN JESSIE O. PUNDAVELA  
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE  
Sangguniang Bayan Member

HON. ROLLY A. CINCO  
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO  
Sangguniang Bayan Member  
ABC President

HON. CATHERINE R. BENJAMIN  
Sangguniang Bayan Member  
PPSK-President

**ORDINANCE NO. 11**  
Series of 2024

**AN ORDINANCE INSTITUTIONALIZING THE HALINA'T MAGTANIM  
NG PRUTAS AT GULAY (HAPAG) SA BARANGAY PROJECT  
IN THE MUNICIPALITY OF TOLOSA, LEYTE**

Author:

**Hon. Manny R. Martinez, RN., MPRM., DPA.**  
Chairman, Committee on Health & Human services

**WHEREAS**, the economy of the country depends heavily on the agricultural sector, thus challenges encountered, especially by farmers, have negative effects on the food security in the country;

**WHEREAS**, given its geographic location, the Philippines experienced numerous threats to food security brought about by strings of natural calamities that have rendered farm produce unusable or increased food prices due to food shortage;

**WHEREAS**, the COVID-19 pandemic has further worsened the country's food insecurity, disrupting the availability and access to fresh and nutritious foods at affordable prices. When people are severely food insecure, they most likely experience hunger;

**WHEREAS**, to address the problem of hunger and food insecurity in the community, the National Government enacted several laws and implemented various initiatives and strategies to ensure sustainable and resilient production and food availability in the community;

**WHEREAS**, the project HAPAG aims to increase barangays' capacity for sustainable agriculture activities by strengthening the barangay community garden, which would encourage homes and communities to grow fresh fruits and vegetables;

**WHEREAS**, in support of the thrust of the current administration and cognizant of the role of barangays as essential partners of the national government in contributing to addressing hunger and ensuring food security in the barangay, the national government, through the Department of the Interior and Local Government (DILG) introduced the Halina't Magtanim ng Prutas at Gulay

HON. MENARDO M. MATE  
Municipal Vice-Mayor

MELINDA A. VARGAS  
Temporary SB Secretary

(HAPAG) sa Barangay Project and thus enjoins the LGUs thru their component barangays to adopt and institutionalize the same in their programs;

**BE IT ENACTED** by the Sangguniang Bayan of Tolosa in session duly assembled, that:

**SECTION 1. TITLE.** This Ordinance shall be known as the "HAPAG Ordinance" of the Municipality of Tolosa, Leyte.

**SECTION 2. DEFINITION OF TERMS.** The following terms as used in this Ordinance shall mean as follows:

- a) **Aeroponics** – an integration of aquaculture (fish-farming) with hydroponics. Creates symbolic relationships between the plants and the fish. It uses the nutrient-rich waste from fish tanks to "fertigate" hydroponics production beds, and hydroponic bed cleans water for fish habitats.
- b) **Aquaponics** – refers to a bio-system that incorporates recirculated aquaculture (fish farming) with hydroponic vegetable and herbs production to create a symbolic relationship between the plants and the fish.
- c) **Barangay Community Garden** – refers to a piece of land or several patches of land operated and cultivated by the barangay for the purpose of planting and growing fruits and vegetables and fruit-bearing trees.
- d) **Container Gardening** – refers to micro model farming where a family unit or household is producing fruits and vegetables in containers for personal consumption.
- e) **Fruit Bearing Tree Planting** – refers to the planting of fruit-bearing trees for food production purposes such as papaya, bananas, mango, avocado, jackfruit, guyabano, coconut, guava, lemon, mulberry, etc.
- f) **Hydroponics** – method of growing food using mineral nutrient solutions in water without soil (soilless-based)
- g) **Square Foot Gardening** – is a simple method of creating small, orderly, and highly productive kitchen gardens.
- h) **Vertical Gardening** – refers to a special kind of urban gardening suitable for small spaces, particularly for decorating the walls and roofs in various styles. It is an alternative method for gardening by expanding the scope of growing plants in a vertical space.

**SECTION 3. DECLARATION OF POLICY.** It is hereby declared a policy of the Municipality of Tolosa to enjoin all barangays in establishing their respective Barangay Community Gardens as part of the Halina't Magtanim ng Prutas at Gulay (HAPAG) project of the municipality.

**SECTION 4. ESTABLISHMENT OF BARANGAY COMMUNITY GARDEN.** Pursuant to the declared policy in this ordinance, all barangays shall establish their Barangay Community Gardens in accordance with the following guidelines:

- a) The community garden shall be established in an available site to be determined by the Sangguniang Barangay. It shall have at least a minimum of two hundred (200) square meters of land or its equivalent in several patches of land.
- b) In establishing the community garden, the barangay shall identify which vegetable plants (e.g. leafy vegetables, fruit bearing plants, etc.) herbal plants, root crops (e.g. sweet potato, cassava, garlic, onion, etc.) they wish to grow.
- c) Barangays with suitable spaces are hereby encouraged to plant bamboos (kawayan)
- d) Barangays that do not have vacant areas, shall implement alternative gardening such as container gardening, hydroponics, aquaponics, and aeroponics.

HON. FELICITO D. BELTRAN III  
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN, MPH, DPA  
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.  
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO  
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III  
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDAVELA  
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE  
Sangguniang Bayan Member

HON. ROYAL CINCO  
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO  
Sangguniang Bayan Member  
ABC President

HON. CATHERINE R. BENJAMIN  
Sangguniang Bayan Member  
PPSK President

HON. MENARDO M. MATE  
Municipal Vice-Mayor

MELINDA A. VARGAS  
Temporary SB Secretary



- e) Barangays are encouraged to coordinate and request from the LGU for any vacant property owned by the local government or private individuals who own a certain vacant/idle lot that can be used to establish the barangay community garden.
- f) The barangay shall encourage their residents to set up their family vegetable garden and/or plant fruit bearing trees in any available open spaces.

**SECTION 5. ROLES AND RESPONSIBILITIES OF THE LGU.**

- a) Ensure the formulation, revision or updating of the local nutrition plan of action, to include and support the establishment of and maintenance of community gardens (this includes both the barangay and household garden).
- b) Implement, monitor, and evaluate the local nutrition plan which includes, but are not limited to the provision of technical assistance and maintenance to barangays to promote basic agriculture through natural farming to serve as food baskets or main source of vegetables to sustain the dietary needs of the community as well as households, provision of agricultural services and facilities to the barangays.
- c) Include in the comprehensive development plan, as well as in the local development and annual investment programs, applicable programs and activities to promote nutrition such as the establishment and maintenance of barangay community gardens, to ensure adequate funding for nutrition impact.
- d) Ensure the organization, reorganization, and strengthening of the Municipal Nutrition Committee with the local chief executive as chairperson through the enactment of a local ordinance or issuance of an Executive Order to that effect.
- e) The Local Chief Executive, through an appropriate Order, shall designate a Municipal Nutrition Action Officer, preferably on a full-time basis with the corresponding staff support to coordinate nutrition action and implement one or more components of the local nutrition action plan, as may be needed.
- f) Provide technical and financial assistance to barangays, particularly in the implementation of agriculture activities and provision of agricultural support services.
- g) Provide agricultural support services and facilities to the barangays such as, but not limited to, vegetable seed farms, fruit-tree and other kinds of seedling nurseries, improvement and development of local distribution channels, preferable through cooperatives; inter-barangay irrigation system, prevention and control of plant pests and diseases; assistance in the organizations of cooperatives, among others.
- h) Promote vegetable production and consumption of crops existing naturally in the area.
- i) Encourage the residents in the barangay to set up their family vegetable garden and/or plan fruit-bearing trees in available open spaces.
- j) The Local Chief Executive shall issue an Executive Order designating an inspection and monitoring team for the establishment of community gardens in the barangays.

**SECTION 6. FUNDING.** The Municipal Government of Tolosa shall appropriate the funds necessary for the efficient and effective implementation of this Ordinance, particularly programs, projects and activities that support the establishment, functionality, and sustainability of Barangay Community Gardens.

**SECTION 7. SEPARABILITY CLAUSE.** If any part, section or provision of this Ordinance is declared invalid or unconstitutional, the other parts thereof, not affected thereby shall remain in full force and affect.

**SECTION 8. REPEALING CLAUSE.** All ordinances, executive orders, resolutions and other local issuances or parts thereof, inconsistent with or contrary to the provisions of this Ordinance are hereby amended, modified or repealed accordingly.

HON. FELICITO D. BELTRAN III  
Sangguniang Bayan Member

HON. MANNY R. MARIÑEZ, RM/MPRM, DPA  
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.  
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO  
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III  
Sangguniang Bayan Member

HON. MENARDO M. MATE  
Municipal Vice-Mayor

MELINDA A. VARGAS  
Temporary SB Secretary

HON. VIRMAN JESSIE O. PUNDAVELA  
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE  
Sangguniang Bayan Member

HON. ROYAL W. CINCO  
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO  
Sangguniang Bayan President

HON. CATHERINE R. BENJAMIN  
Sangguniang Bayan Member  
PPSK President

**SECTION 9. EFFECTIVITY.** This Ordinance shall take effect upon approval and compliance with the mandatory posting of three (3) consecutive weeks prescribed under R.A. 7160, otherwise known as the Local Government Code of 1991 and in official social media platforms of the LGU.

ENACTED, this 31<sup>st</sup> day of October, 2024 at Tolosa, Province of Leyte.

  
**MELINDA A. VARGAS**  
Acting SB Secretary

**ATTESTED:**



**HON. MENARDO M. MATE**  
Municipal Vice-Mayor



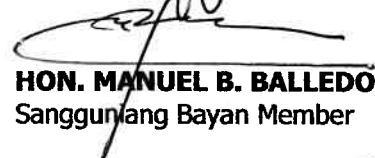
**HON. FELICITO D. BELTRAN III**  
Sangguniang Bayan Member



**HON. MANNY R. MARTINEZ, RN., MPRM., DPA.**  
Sangguniang Bayan Member



**HON. EDILBERTO R. ZABALA, JR.**  
Sangguniang Bayan Member



**HON. MANUEL B. BALLEDO**  
Sangguniang Bayan Member



**HON. FELIPE V. CANONIGO III**  
Sangguniang Bayan Member



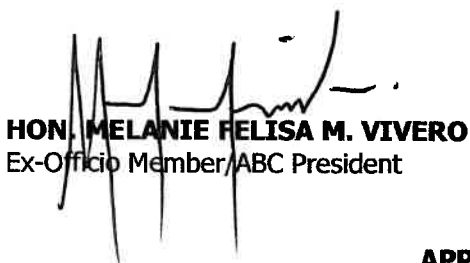
**HON. VIRMAN JESSIE O. PUNDAVELA**  
Sangguniang Bayan Member



**HON. IRENEO ROLANDO A. LUMBRE**  
Sangguniang Bayan Member



**HON. ROLYN A. CINCO**  
Sangguniang Bayan Member



**HON. MELANIE FELISA M. VIVERO**  
Ex-Officio Member/ABC President



**HON. CATHERINE R. BENJAMIN**  
Ex-Officio Member/SK Fed. President

**APPROVED:**



**HON. ERWIN C. OCAÑA**  
Municipal Mayor



Republic of the Philippines  
**Province of Leyte**  
 Municipality of Tolosa

*Office of the Sangguniang Bayan*

## **ATTENDANCE SHEET**

**117<sup>TH</sup> Regular Session**  
 of the Sangguniang Bayan

**SB Session Hall**  
 Venue

**October 31, 2024**  
 Date

No.	Name	Designation	Signature
1	Hon. Menardo M. Mate	Municipal Vice-Mayor	
2	Hon. Felicito D. Beltran III	Municipal Councilor	
3	Hon. Manny R. Martinez, RN, MPRM, DPA.	Municipal Councilor	
4	Hon. Edilberto R. Zabala, Jr.	Municipal Councilor	
5	Hon. Manuel B. Balledo	Municipal Councilor	
6	Hon. Felipe V. Canonigo III	Municipal Councilor	
7	Hon. Virman Jessie O. Pundavela	Municipal Councilor	
8	Hon. Ireneo Rolando A. Lumbre	Municipal Councilor	
9	Hon. Rolly A. Cinco	Municipal Councilor	
10	Hon. Melanie Felisa M. Vivero	ABC President, Ex-Officio	
11	Hon. Catherine R. Benjamin	SK Fed. President, Ex-Officio	

### **CERTIFICATION**

I hereby **CERTIFY** that those who have signatures above, have actually attended the **117<sup>th</sup> Regular Session** of the Sangguniang Bayan of Tolosa, Leyte, held at the SB Session Hall on October 31, 2024.

**MELINDA A. VARGAS**  
 Acting SB Secretary



Republic of the Philippines  
Province of Leyte  
Municipality of Tolosa

Office of the Sangguniang Bayan

MINUTES OF THE 117<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TOLOSA, LEYTE, HELD AT SESSION HALL ON OCTOBER 31, 2024 AT 9:30 A.M.

PRESENT:

- |   |   |   |  |
|---|---|---|--|
| Hon. Menardo M. Mate                      | - | - | Municipal Vice-Mayor (Presiding Officer) |
| Hon. Felicitio D. Beltran III             | - | - | Sangguniang Bayan Member                 |
| Hon. Manny R. Martinez, RN., MPRM., DPA.- | - | - | Sangguniang Bayan Member                 |
| Hon. Edilberto R. Zabala, Jr.             | - | - | Sangguniang Bayan Member                 |
| Hon. Manuel B. Balledo                    | - | - | Sangguniang Bayan Member                 |
| Hon. Felipe V. Canonigo III               | - | - | Sangguniang Bayan Member                 |
| Hon. Virman Jessie O. Pundavela           | - | - | Sangguniang Bayan Member                 |
| Hon. Ireneo Rolando A. Lumbré             | - | - | Sangguniang Bayan Member                 |
| Hon. Rolly A. Cinco                       | - | - | Sangguniang Bayan Member                 |
| Hon. Melanie Felisa M. Vivero             | - | - | Ex-Officio Member/ABC President          |
| Hon. Catherine R. Benjamin                | - | - | Ex-Officio Member/SK Fed. President      |

**CALL TO ORDER** - The Presiding Chair, Hon. Menardo M. Mate, called the session to order at exactly 9:30 AM.

**NATIONAL ANTHEM/INVOCATION** - The session commenced with a computer-generated National Anthem followed by an invocation and the singing of the Tolosa Hymn, promoting unity and reverence.

**ROLL CALL** - The acting secretary conducted the roll call, confirming the attendance of members of the Sangguniang Bayan. Present were Hon. Menardo M. Mate, Hon. Felicitio D Beltran III, Hon. Manny R. Martinez, RN, MPRM., DPA., Hon. Edilberto V. Zabala, Jr., Hon. Manuel B. Balledo, Hon. Felipe V, Canonigo III, Hon. Virman Jessie O. Pundavela, Hon. Ireneo Rolando A. Lumbré, Hon. Rolly A. Cinco, Hon. Melanie Feliza M. Vivero and Hon. Catherine R. Benjamin. With a quorum established, the presiding chair Hon. Menardo M. Mate declared the session officially commenced.

**APPROVAL OF THE MINUTES OF THE PREVIOUS SESSION** - The minutes of the previous session were read by the acting secretary. No corrections were made, and Hon. Manny R. Martinez, RN, MPRM., DPA., moved for their approval. The motion was seconded and approved unanimously.

After suspending the rules, Hon. Manny R. Martinez, RN, MPRM., DPA., called for an inquiry from Hon. Ireneo Rolando A. Lumbré regarding the status of the Patubig project implementation in Barangay Malbog. Hon. Ireneo Rolando A. Lumbré sought clarity on the project's progress, while Hon. Manuel B. Balledo questioned whether it had been approved by the Local Government Unit (LGU). Engineer Wilfredo Cañas clarified that the project had not gone through the LGU and noted that the Barangay Chairman is responsible for accepting such projects. Hon. Melanie Felisa M. Vivero clarified as the ABC President the mechanism of Barangay projects to provide clarity.

Hon. Ireneo Rolando A. Lumbré expressed his intent to clarify the issue at the Barangay level, and Engineer Canas committed to further investigating the matter. Hon. Manuel B. Balledo inquired whether the LGU had the authority to question projects at the Barangay level, to which Engineer Canas responded that the LGU could only question building projects, with other initiatives handled directly by the Barangay Council.

Hon. Menardo M. Mate asked for updates regarding the implementation of signages and street lights to facilitate the celebration of All Souls Day within the Municipality of Tolosa, Leyte.

HON. MENARDO M. MATE  
Municipal Vice-Mayor

MELINDA A. VARGAS  
Temporary SB Secretary

HON. FELICITO D. BELTRAN III  
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN, MPRM, DPA  
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.  
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO  
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III  
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDAVELA  
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE  
Sangguniang Bayan Member

HON. ROLLY A. CINCO  
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO  
Sangguniang Bayan Member  
ABC President

HON. CATHERINE R. BENJAMIN  
Sangguniang Bayan Member  
SK President

**COMMITTEE REPORTS:**

- 1) Report of the Committee on Appropriation. Re: Annual Budget for Fiscal Year 2025, General Fund of the Municipality of Tolosa, Leyte with an appropriation of One Hundred Thirty-Five Million Three Hundred Twenty-Four Thousand Five Hundred Eighty-Five Pesos Only (Php135,324,585.00).

Hon. Felicito D. Beltran III, called for a Committee Meeting to discuss the budget further on Wednesday, November 6, 2024, at 9:00 A.M., emphasizing the significance of proper financial planning and allocation for the effective implementation of municipal programs and services.

**SECOND READING:**

- A. **Unfinished Business** – None
- B. **Business for the Day** - None

**THIRD READING**

- 1. **An ordinance institutionalizing the Halinat Magtanim ng Prutas at Gulay (HAPAG) sa Barangay Project in the Municipality of Tolosa.**

Hon. Manny R. Martinez, RN., MPRM., DPA., opened the table for voting, highlighting the importance of local agriculture and food security. Hon. Menardo M. Mate, as the Presiding Chair, opened the floor for voting. The ordinance was put to a vote and was unanimously approved by the council, reflecting the collective commitment to promoting sustainable practices and community engagement in agricultural initiatives.

**RESOLUTION NO. 10-241-2024**

**A RESOLUTION ENACTING AN ORDINANCE INSTITUTIONALIZING THE "HALINAT MAGTANIM NG PRUTAS AT GULAY (HAPAG) SA BARANGAY" PROJECT IN THE MUNICIPALITY OF TOLOSA, LEYTE**

**WHEREAS**, Section 16 of the Local Government Code of 1991 mandates local government units to promote the general welfare, including health, economic, and social development initiatives;

**WHEREAS**, food security, nutrition, and sustainable agricultural practices are priorities for the Municipality of Tolosa, Leyte, in line with national goals to promote food self-sufficiency and improve the quality of life for residents;

**WHEREAS**, the "Halinat Magtanim ng Prutas at Gulay (HAPAG) sa Barangay" Project encourages community members to cultivate fruits and vegetables, enhancing local food production, promoting a healthy diet, and reducing household expenses;

**WHEREAS**, institutionalizing the HAPAG sa Barangay Project will ensure its sustained implementation, encourage wider participation, and enable the Municipality to allocate resources effectively for its success;

**NOW, THEREFORE**, on motion of Hon. Manny R. Martinez, RN., MPRM., DPA., and duly seconded unanimously, be it;

**RESOLVED**, as it is hereby resolved, to **Enact an Ordinance Institutionalizing the "Halinat Magtanim ng Prutas at Gulay (HAPAG) sa Barangay" Project in the Municipality of Tolosa, Leyte;**

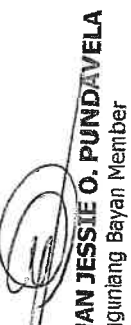
**RESOLVED FURTHER**, that copies of this resolution be furnished to Hon. Erwin C. Ocaña, Municipal Mayor, and other relevant offices for their information.

**APPROVED.**

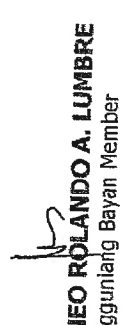
  
**HON. MENARDO M. MATE**  
 Municipal Vice-Mayor

  
**MELINDA A. VARGAS**  
 Temporary SB Secretary

HON. FELICITO D. BELTRAN III  
Sangguniang Bayan Member

  
HON. VIRMAN JESSIE O. PUNDAVELA  
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN., MPRM., DPA.  
Sangguniang Bayan Member

  
HON. IRENEO ROLANDO A. LUMBRE  
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.  
Sangguniang Bayan Member

  
HON. ROLANDO A. CINCO  
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO  
Sangguniang Bayan Member

  
HON. MELANIE FELISA M. VIVERO  
Sangguniang Bayan Member  
ABC President

HON. FELIPE X. CANONIGO III  
Sangguniang Bayan Member

  
HON. KATHERINE R. BENJAMIN  
Sangguniang Bayan Member  
PPSK President

**ORDINANCE NO. 11**  
**Series of 2024**

**AN ORDINANCE INSTITUTIONALIZING THE HALINA'T MAGTANIM  
NG PRUTAS AT GULAY (HAPAG) SA BARANGAY PRPJECT  
IN THE MUNICIPALITY OF TOLOSA, LEYTE**

Author:

**Hon. Manny R. Martinez, RN., MPRM., DPA.**  
Chairman, Committee on Health & Human services

**WHEREAS**, the economy of the country depends heavily on the agricultural sector, thus challenges encountered, especially by farmers, have negative effects on the food security in the country;

**WHEREAS**, given its geographic location, the Philippines experienced numerous threats to food security brought about by strings of natural calamities that have rendered farm produce unusable or increased food prices due to food shortage;

**WHEREAS**, the COVID-19 pandemic has further worsened the country's food insecurity, disrupting the availability and access to fresh and nutritious foods at affordable prices. When people are severely food insecure, they most likely experience hunger;

**WHEREAS**, to address the problem of hunger and food insecurity in the community, the National Government enacted several laws and implemented various initiatives and strategies to ensure sustainable and resilient production and food availability in the community;

**WHEREAS**, the project HAPAG aims to increase barangays' capacity for sustainable agriculture activities by strengthening the barangay community garden, which would encourage homes and communities to grow fresh fruits and vegetables;

**WHEREAS**, in support of the thrust of the current administration and cognizant of the role of barangays as essential partners of the national government in contributing to addressing hunger and ensuring food security in the barangay, the national government, through the Department of the Interior and Local Government (DILG) introduced the Halina't Magtanim ng Prutas at Gulay (HAPAG) sa Barangay Project and thus enjoins the LGUs thru their component barangays to adopt and institutionalize the same in their programs;

**BE IT ENACTED** by the Sangguniang Bayan of Tolosa in session duly assembled, that:

**SECTION 1. TITLE.** This Ordinance shall be known as the "HAPAG Ordinance" of the Municipality of Tolosa, Leyte.

**SECTION 2. DEFINITION OF TERMS.** The following terms as used in this Ordinance shall mean as follows:

- a) **Aeroponics** – an integration of aquaculture (fish-farming) with hydroponics. Creates symbolic relationships between the plants and the fish. It uses the nutrient-rich waste from fish tanks to "fertigate" hydroponics production beds, and hydroponic bed cleans water for fish habitats.
- b) **Aquaponics** – refers to a bio-system that incorporates recirculated aquaculture (fish farming) with hydroponic vegetable and herbs production to create a symbolic relationship between the plants and the fish.
- c) **Barangay Community Garden** – refers to a piece of land or several patches of land operated and cultivated by the barangay for the purpose of planting and growing fruits and vegetables and fruit-bearing trees.
- d) **Container Gardening** – refers to micro model farming where a family unit or household is producing fruits and vegetables in containers for personal consumption.
- e) **Fruit Bearing Tree Planting** – refers to the planting of fruit-bearing trees for food production purposes such as papaya, bananas, mango, avocado, jackfruit, guyabano, coconut, guava, lemon, mulberry, etc.

**HON. MENARDO M. MATE**  
Municipal Vice-Mayor

**MELINDA A. VARGAS**  
Temporary SB Secretary

**HON. FELICITO D. BELTRAN III**  
Sangguniang Bayan Member

**HON. MANNY R. MARTINEZ, RN., MPRM, DPA**  
Sangguniang Bayan Member

**HON. EDILBERTO R. ZABALA, JR.**  
Sangguniang Bayan Member

**HON. MANUEL B. BALLEDO**  
Sangguniang Bayan Member

**HON. FELIPE V. CANONIGO III**  
Sangguniang Bayan Member

**HON. VIRMAN JESSIE O. PUNDAVELA**  
Sangguniang Bayan Member

**HON. IRENEO ROLANDO A. LUMBRE**  
Sangguniang Bayan Member

**HON. ROY A. CINCO**  
Sangguniang Bayan Member

**HON. MELANIE FELISA M. VIVERO**  
Sangguniang Bayan Member  
ABC President

**HON. LATHERINE R. BENJAMIN**  
Sangguniang Bayan Member  
Pr/SK President

- f) Hydroponics – method of growing food using mineral nutrient solutions in water without soil (soilless-based)
- g) Square Foot Gardening – is a simple method of creating small, orderly, and highly productive kitchen gardens.
- h) Vertical Gardening – refers to a special kind of urban gardening suitable for small spaces, particularly for decorating the walls and roofs in various styles. It is an alternative method for gardening by expanding the scope of growing plants in a vertical space.

**SECTION 3. DECLARATION OF POLICY.** It is hereby declared a policy of the Municipality of Tolosa to enjoin all barangays in establishing their respective Barangay Community Gardens as part of the Halina't Magtanim ng Prutas at Gulay (HAPAG) project of the municipality.

**SECTION 4. ESTABLISHMENT OF BARANGAY COMMUNITY GARDEN.** Pursuant to the declared policy in this ordinance, all barangays shall establish their Barangay Community Gardens in accordance with the following guidelines:

- a) The community garden shall be established in an available site to be determined by the Sangguniang Barangay. It shall have at least a minimum of two hundred (200) square meters of land or its equivalent in several patches of land.
- b) In establishing the community garden, the barangay shall identify which vegetable plants (e.g. leafy vegetables, fruit bearing plants, etc.) herbal plants, root crops (e.g. sweet potato, cassava, garlic, onion, etc.) they wish to grow.
- c) Barangays with suitable spaces are hereby encouraged to plant bamboos (kawayan)
- d) Barangays that do not have vacant areas, shall implement alternative gardening such as container gardening, hydroponics, aquaponics, and aeroponics.
- e) Barangays are encouraged to coordinate and request from the LGU for any vacant property owned by the local government or private individuals who own a certain vacant/Idle lot that can be used to establish the barangay community garden.
- f) The barangay shall encourage their residents to set up their family vegetable garden and/or plant fruit bearing trees in any available open spaces.

**SECTION 5. ROLES AND RESPONSIBILITIES OF THE LGU.**

- a) Ensure the formulation, revision or updating of the local nutrition plan of action, to include and support the establishment of and maintenance of community gardens (this includes both the barangay and household garden).
- b) Implement, monitor, and evaluate the local nutrition plan which includes, but are not limited to the provision of technical assistance and maintenance to barangays to promote basic agriculture through natural farming to serve as food baskets or main source of vegetables to sustain the dietary needs of the community as well as households, provision of agricultural services and facilities to the barangays.
- c) Include in the comprehensive development plan, as well as in the local development and annual investment programs, applicable programs and activities to promote nutrition such as the establishment and maintenance of barangay community gardens, to ensure adequate funding for nutrition impact.
- d) Ensure the organization, reorganization, and strengthening of the Municipal Nutrition Committee with the local chief executive as chairperson through the enactment of a local ordinance or issuance of an Executive Order to that effect.
- e) The Local Chief Executive, through an appropriate Order, shall designate a Municipal Nutrition Action Officer, preferably on a full-time basis with the corresponding staff support to coordinate nutrition action and implement one or more components of the local nutrition action plan, as may be needed.

HON. FELICITO D. BELTRAN III  
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RUPARKIN, DPA  
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.  
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO  
Sangguniang Bayan Member

HON. FELIPE V. CARNONIO III  
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDRVELA  
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE  
Sangguniang Bayan Member

HON. ROLAN AL CINCO  
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO  
Sangguniang Bayan Member

HON. CATHERINE R. BENJAMIN  
Sangguniang Bayan Member

ABC President

PLSK President

- f) Provide technical and financial assistance to barangays, particularly in the implementation of agriculture activities and provision of agricultural support services.
- g) Provide agricultural support services and facilities to the barangays such as, but not limited to, vegetable seed farms, fruit-tree and other kinds of seedling nurseries, improvement and development of local distribution channels, preferable through cooperatives; inter-barangay irrigation system, prevention and control of plant pests and diseases; assistance in the organizations of cooperatives, among others.
- h) Promote vegetable production and consumption of crops existing naturally in the area.
- i) Encourage the residents in the barangay to set up their family vegetable garden and/or plan fruit-bearing trees in available open spaces.
- j) The Local Chief Executive shall issue an Executive Order designating an inspection and monitoring team for the establishment of community gardens in the barangays.

HON. FELICITO D. BELTRAN III  
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDAVELA  
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN, MPRM, DPA  
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE  
Sangguniang Bayan Member

**SECTION 6. FUNDING.** The Municipal Government of Tolosa shall appropriate the funds necessary for the efficient and effective implementation of this Ordinance, particularly programs, projects and activities that support the establishment, functionality, and sustainability of Barangay Community Gardens.

**SECTION 7. SEPARABILITY CLAUSE.** If any part, section or provision of this Ordinance is declared invalid or unconstitutional, the other parts thereof, not affected thereby shall remain in full force and affect.

**SECTION 8. REPEALING CLAUSE.** All ordinances, executive orders, resolutions and other local issuances or parts thereof, inconsistent with or contrary to the provisions of this Ordinance are hereby amended, modified or repealed accordingly.

**SECTION 9. EFFECTIVITY.** This Ordinance shall take effect upon approval and compliance with the mandatory posting of three (3) consecutive weeks prescribed under R.A. 7160, otherwise known as the Local Government Code of 1991 and in official social media platforms of the LGU.

**2. An ordinance establishing a Municipal Health Desk in the Main Lobby of the Tolosa Municipal Hall to provide daily health assistance and referrals to residents and visitors.**

Hon. Manny R. Martinez, RN., MPRM., DPA., opened the floor for voting on this essential health service initiative. Hon. Menardo M. Mate, as the Presiding Chair, opened the floor for voting which was approved unanimously. This initiative underscores the municipality's commitment to enhancing access to healthcare services for its constituents.

HON. ROLAN A. CINCO  
Sangguniang Bayan Member

**RESOLUTION NO. 10-242-2024**

**A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MUNICIPAL HEALTH DESK IN THE MAIN LOBBY OF THE TOLOSA MUNICIPAL HALL TO PROVIDE DAILY HEALTH ASSISTANCE AND REFERRALS TO RESIDENTS AND VISITORS**

**WHEREAS,** the Local Government Code of 1991 empowers local government units to promote the general welfare, including the provision of accessible health services to the public;

**WHEREAS,** the Municipality of Tolosa is committed to advancing health services through its "Healthiest Tolosa" flagship program, ensuring that residents and visitors receive basic health support and health-related information promptly;

**WHEREAS,** establishing a Municipal Health Desk in the main lobby of the Tolosa Municipal Hall will offer daily health assistance, such as blood pressure monitoring, health education, and referrals, promoting timely medical support and awareness for all visitors to the Municipal Hall;

**NOW, THEREFORE,** on motion of Hon. Manny R. Martinez, RN., MPRM., DPA., and duly seconded unanimously, be it;

HON. EDU BERTO R. ZABALA, JR.  
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO  
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III  
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO  
Sangguniang Bayan Member  
ABC President

HON. RATHERINE M. BENJAMIN  
Sangguniang Bayan Member  
PPSK President

HON. MENARDO M. MATE  
Municipal Vice-Mayor

MELINDA A. VARGAS  
Temporary SB Secretary



**BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** by the Sangguniang Bayan of Tolosa, Leyte, in session duly assembled, to authorize the establishment of a Municipal Health Desk in the main lobby of the Tolosa Municipal Hall to provide daily health assistance and referrals to residents and visitors;

**RESOLVED FURTHER,** that copies of this resolution be furnished to the Municipal Health Office, the Municipal Disaster Risk Reduction and Management Office (MDRRMO), and other relevant offices for their information and guidance

**APPROVED.**

**ORDINANCE NO. 12**  
**Series of 2024**

**AN ORDINANCE ESTABLISHING A MUNICIPAL HEALTH DESK IN THE MAIN LOBBY OF THE TOLOSA MUNICIPAL HALL TO PROVIDE DAILY HEALTH ASSISTANCE AND PATIENT NAVIGATION FOR EMPLOYEES AND CLIENTS OF THE LOCAL GOVERNMENT UNIT OF TOLOSA**

Author:

**Hon. Manny R. Martinez, RN., MPRM., DPA.**  
Chairman, Committee on Health & Human services

**WHEREAS,** the Local Government Code of 1991 (Republic Act No. 7160) mandates local government units (LGUs) to provide essential public services, including healthcare, for the general welfare of their constituents;

**WHEREAS,** the Municipality of Tolosa, Leyte, has prioritized health as part of its flagship program, "**Healthiest Tolosa,**" aiming to ensure that healthcare services, especially for preventive and promotive care, are accessible and visible to all residents and visitors;

**WHEREAS,** the establishment of a Municipal Health Desk in the Municipal Hall will contribute to the "**Healthiest Tolosa**" program by providing daily health assistance and patient navigation to employees and clients, supporting a proactive approach to health promotion and disease prevention;

**WHEREAS,** this initiative supports the **WHO-SDH Healthy Workplace Journey** of the Local Government Unit by creating a safe and health-conscious environment for employees and visitors, fostering a culture of wellness within the workplace;

**WHEREAS,** the creation of a Municipal Health Desk will enhance the delivery of basic health services, serve as a navigation point for health concerns, and support the health-related needs of the public and LGU employees during office hours;

**WHEREAS,** the desk will play a pivotal role in raising health awareness, providing education on healthy lifestyles, and encouraging the community to participate in health initiatives, thereby promoting a healthier and more informed citizenry;

**NOW, THEREFORE, be it ordained** by the Sangguniang Bayan of the Municipality of Tolosa, Leyte, in session duly assembled:

**SECTION 1. TITLE**

This Ordinance shall be known as the "Municipal Health Desk Ordinance for Employees and Clients of the Local Government Unit of Tolosa."

**SECTION 2. ESTABLISHMENT OF THE MUNICIPAL HEALTH DESK**

A Municipal Health Desk is hereby established in the main lobby of the Tolosa Municipal Hall. The desk shall be operational during regular office hours from Monday to Friday, from 8:00 AM to 5:00 PM.

**SECTION 3. PURPOSE AND FUNCTIONS**

The Municipal Health Desk shall serve the following purposes:

**HON. MENARDO M. MATE**  
Municipal Vice-Mayor

**MELINDA A. VARGAS**  
Temporary SB Secretary

**HON. FELICITO D. BELDRAN III**  
Sangguniang Bayan Member

**HON. MANNY R. MARTINEZ, RN., MPRM., DPA**  
Sangguniang Bayan Member

**HON. EDU BERTO R. ZABALA, JR.**  
Sangguniang Bayan Member

**HON. MANUEL B. BALLEDO**  
Sangguniang Bayan Member

**HON. FELIX V. CANONIGO III**  
Sangguniang Bayan Member

**HON. VIRMAN JESSIE O. PUNDAVELA**  
Sangguniang Bayan Member

**HON. IRENEO ROLANDO A. LUMBRE**  
Sangguniang Bayan Member

**HON. ROLLY K. CINCO**  
Sangguniang Bayan Member

**HON. MELANIE FELISA M. VIVERO**  
Sangguniang Bayan Member  
ABC President

**HON. CATHERINE R. BENJAMIN**  
Sangguniang Bayan Member  
PPSK President

**Immediate Health Assistance:** Provide immediate health assistance to employees and clients of the Local Government Unit who seek preventive and promotive health services within the premises of the Municipal Hall.

HON. FELICITO D. BELTRAN III  
Sangguniang Bayan Member

**Basic First Aid Services:** Offer basic first aid services in coordination with the Municipal Disaster Risk Reduction and Management Office (MDRRMO) in case of minor medical emergencies, ensuring that prompt care is available for injuries or health concerns that arise during working hours.

**Patient Navigation:** Serve as a navigation point for employees and clients needing further medical care or specialized health services, guiding them through the local healthcare system and available resources.

**Health Education:** Provide health-related information and guidance, including details on local healthcare programs, facilities, schedules for medical services such as consultations, vaccinations, and health outreach programs, and conduct health education sessions on topics such as nutrition, exercise, and preventive care.

**Health Promotion Activities:** Coordinate with the Municipal Health Office to implement health promotion activities, such as health fairs, screenings, and workshops, to foster community engagement in health and wellness initiatives.

**Monitoring and Reporting:** Track the health-related needs and concerns raised by employees and clients, ensuring timely response and appropriate navigation. The data collected will be used to inform future health initiatives and improve service delivery.

#### SECTION 4. PERSONNEL ASSIGNMENT

The Municipal Health Desk shall be led by the Municipal Health Office and the Municipal Disaster Risk Reduction and Management Office (MDRRMO). The offices shall assign, on a scheduled basis, at least 1-2 health personnel for visibility and accessibility. These personnel will be responsible for:

- Providing services such as blood pressure (BP) monitoring, health education, and addressing other health-related concerns of employees and clients.
- Conducting routine health assessments to identify common health issues within the workforce and the community.
- Reporting any health emergencies or concerns to the appropriate authorities for immediate action.

Additionally, the **Municipal Health Officer shall appoint 1 health professional** to serve as the **Health Desk Focal**, overseeing the overall operation of the health desk and supervising the effective implementation of its services. The Health Desk Focal may or may not be regularly physically present but will ensure proper oversight and support for daily duties of the health personnel and act as a focal point for their concerns and communications regarding health desk operations.

#### SECTION 5. FUNDING

The funding required for the establishment, maintenance, and staffing of the Municipal Health Desk shall be included in the annual budget allocation of the Municipal Health Office. Additional funding may be sought through partnerships with health organizations and community programs.

#### SECTION 6. IMPLEMENTATION

The Local Chief Executive, through the Municipal Health Office, shall ensure the proper implementation of this Ordinance. This includes:

- Regular training and capacity-building sessions for the health personnel assigned to the desk to keep them updated on best practices in health service delivery.
- Developing promotional materials to raise awareness about the Municipal Health Desk and its services among employees and clients.

#### SECTION 7. SEPARABILITY CLAUSE

If any part or provision of this Ordinance is declared invalid or unconstitutional, the other provisions not affected thereby shall remain in full force and effect.

HON. MENARDO M. MATE  
Municipal Vice-Mayor

MELINDA A. VARGAS  
Temporary SB Secretary

HON. VIRMAN JESSIE O. PUNDAVELA  
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE  
Sangguniang Bayan Member

HON. ROLLY A. CINCO  
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO  
Sangguniang Bayan Member  
ABC President

HON. JATHERINE R. BENJAMIN  
Sangguniang Bayan Member  
PPSX President

HON. MANNY R. MARQUEZ, RM, MP, RM, DPA  
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.  
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO  
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III  
Sangguniang Bayan Member

**SECTION 8. EFFECTIVITY**

This Ordinance shall take effect immediately upon its approval and publication as required by law.

- 3. An ordinance authorizing the disbursement of 70% of the PhilHealth Capitation for health-related activities and initiatives supporting E-Konsulta, including bloodletting activities and initiatives addressing social determinants of health within the Municipality of Tolosa.

Hon. Manny R. Martinez, RN., MPRM., DPA., asked the presiding chair to open the floor for voting, Hon. Menardo M. Mate, as the Presiding Chair, opened the floor for voting and the ordinance was unanimously approved, showcasing the council's commitment to investing in health-related initiatives that benefit the community.

**RESOLUTION NO. 10-243-2024**

**A RESOLUTION ENACTING AN ORDINANCE AUTHORIZING THE DISBURSEMENT OF 70% OF THE PHILHEALTH CAPITATION FOR HEALTH-RELATED ACTIVITIES AND INITIATIVES SUPPORTING E-KONSULTA, INCLUDING BLOOD LETTING ACTIVITIES AND SOCIAL DETERMINANTS OF HEALTH INITIATIVES IN THE MUNICIPALITY OF TOLOSA, UNDER SECTION 5 OF THE PHILHEALTH CAPITATION ORDINANCE**

**WHEREAS**, the Local Government Code of 1991 mandates local government units to ensure the delivery of basic health services to their constituents;

**WHEREAS**, the PhilHealth Capitation Program provides local government units with funding to enhance healthcare delivery and support health-related initiatives;

**WHEREAS**, the Municipality of Tolosa is committed to improving healthcare access and outcomes for its residents through various health-related activities and initiatives, including E-Konsulta, bloodletting activities, and addressing social determinants of health;

**WHEREAS**, Section 5 of the PhilHealth Capitation Ordinance allows for the allocation of funds for specific health-related activities and initiatives that directly benefit the community education, and referrals, promoting timely medical support and awareness for all visitors to the Municipal Hall;

**NOW, THEREFORE**, on motion of Hon. Manny R. Martinez, RN., MPRM., DPA., and duly seconded unanimously, be it;

**RESOLVED, AS IT IS HEREBY RESOLVED**, by the Sangguniang Bayan of Tolosa, Leyte, in session duly assembled, to Enact an Ordinance Authorizing the Disbursement of 70% of the Philhealth Capitation for Health-Related Activities and Initiatives Supporting E-Konsulta, Including Blood Letting Activities and Social Determinants of Health Initiatives in the Municipality of Tolosa, Under Section 5 of the Philhealth Capitation Ordinance;

**RESOLVED FURTHER**, that copies of this resolution be furnished to Hon. Erwin C. Ocaña, Municipal Mayor; the Municipal Health Office, and other relevant offices for their information and guidance

**APPROVED.**

**ORDINANCE NO. 13  
Series of 2024**

**AN ORDINANCE AUTHORIZING THE DISBURSEMENT OF 70% OF THE PHILHEALTH CAPITATION FOR HEALTH-RELATED ACTIVITIES AND INITIATIVES SUPPORTING E-KONSULTA, INCLUDING BLOOD LETTING ACTIVITIES AND SOCIAL DETERMINANTS OF HEALTH INITIATIVES IN THE MUNICIPALITY OF TOLOSA, UNDER SECTION 5 OF THE PHILHEALTH CAPITATION ORDINANCE**

**HON. MENARDO M. MATE**  
Municipal Vice-Mayor

**MELINDA A. VARGAS**  
Temporary SB Secretary

HON. FELIXIANO B. BELTRAN III  
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN., MPRM., DPA.  
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.  
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO  
Sangguniang Bayan Member

HON. FELIX V. CANONIGO III  
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDARELA  
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE  
Sangguniang Bayan Member

HON. ROLANDO CINCO  
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO  
Sangguniang Bayan Member  
ABC President

HON. CATHY R. BENJAMIN  
Sangguniang Bayan Member  
PSK President

Author:  
**Hon. Manny R. Martinez, RN., MPRM., DPA.**  
Chairman, Committee on Health & Human services

**BE IT ORDAINED BY THE SANGGUNIAN BAYAN OF TOLOSA, LEYTE:**

**SECTION 1. TITLE.**

This ordinance shall be known as the "Ordinance Authorizing the Disbursement of 70% of the PhilHealth Capitation for Health-Related Activities Under Section 5 of the PhilHealth Capitation Ordinance."

**SECTION 2. PURPOSE.**

This ordinance aims to facilitate the utilization of 70% of the PhilHealth Capitation to support various health-related activities and initiatives in the Municipality of Tolosa. These initiatives are designed to enhance community health and well-being, particularly through:

1. Promoting e-Konsulta services for accessible healthcare.
2. Organizing bloodletting activities to ensure a safe and sufficient blood supply.
3. Addressing social determinants of health through targeted programs and community engagement.

**SECTION 3. AUTHORITY TO DISBURSE FUNDS.**

The Municipality of Tolosa is hereby authorized to allocate funds, specifically 70% of the PhilHealth Capitation, for the following activities:

1. **e-Konsulta Initiatives:** This includes funding for the promotion and implementation of telehealth services, outreach programs, and health education campaigns to improve access to healthcare.
2. **Blood Letting Activities:** Funds will be allocated to organize and implement regular blood donation drives in collaboration with recognized organizations, ensuring safe and adequate blood supply for the community.
3. **Social Determinants of Health Initiatives:** Funding will be directed toward programs that address social determinants of health, including but not limited to health education, community engagement, nutrition programs, and access to preventive healthcare services.
4. **Other Health Programs that Support e-Konsulta**

**SECTION 4. CONDITIONS OF DISBURSEMENT.**

The disbursement of funds shall be subject to the following conditions:

1. **Availability of Funds:** The amount disbursed will depend on the actual availability of funds from the PhilHealth Capitation.
2. **Compliance with COA Guidelines:** All disbursements must adhere to the guidelines and regulations set forth by the Commission on Audit (COA) to ensure transparency, accountability, and proper utilization of public funds.
3. **Prior Approval by the Local Chief Executive:** Any disbursement must receive prior approval from the Local Chief Executive, who shall endorse the specific health-related activities and initiatives to be funded.

**SECTION 5. SEPARABILITY CLAUSE.**

If any provision of this ordinance is declared invalid or unconstitutional, the other provisions not affected thereby shall remain in full force and effect.

**SECTION 6. EFFECTIVITY.**

This ordinance shall take effect immediately upon its approval and publication in a newspaper of general circulation

**HON. MENARDO M. MATE**  
Municipal Vice-Mayor

**MELINDA A. VARGAS**  
Temporary SB Secretary

**HON. FELICITO D. BELTRAN III**  
Sangguniang Bayan Member

**HON. MANNY R. MARTINEZ, RN., MPRM., DPA**  
Sangguniang Bayan Member

**HON. EDILBERTO R. ZABALA, JR.**  
Sangguniang Bayan Member

**HON. MANUEL B. BALLEDO**  
Sangguniang Bayan Member

**HON. FELIPE V. CANONIGO III**  
Sangguniang Bayan Member

**HON. VIRMAN JESSIE O. PUNDAVELA**  
Sangguniang Bayan Member

**HON. IRENEO ROLANDO A. LUMBRE**  
Sangguniang Bayan Member

**HON. ROSELY A. CINCO**  
Sangguniang Bayan Member

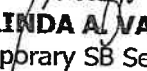
**HON. MELANIE FELISA M. VIVERO**  
Sangguniang Bayan Member  
ABC President

**HON. CATHERINE A. BENJAMIN**  
Sangguniang Bayan Member  
PIISK President

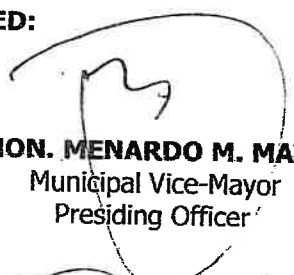
**OTHER MATTERS:**

1. In closing, Hon. Manny R. Martinez, RN., MPRM., DPA., informed the assembly about the upcoming year-end assessment of the Philippine Councilors League, stressing the importance of attendance for all members. He reminded his colleagues to process their cash advances and to settle any unpaid liquidations from their last official travel, underscoring the necessity of accountability and proper financial management within the council's operations.

**ADJOURNMENT** - With no further matters to discuss, the session was adjourned at 11:05 A.M.

  
**MELINDA A. VARGAS**  
Temporary SB Secretary

**ATTESTED:**

  
**HON. MENARDO M. MATE**  
Municipal Vice-Mayor  
Presiding Officer

  
**HON. FELICTO D. BELTRAN III**  
Sangguniang Bayan Member


  
**HON. EDILBERTO R. ZABALA, JR.**  
Sangguniang Bayan Member


  
**HON. FELIPE V. CANONIGO III**  
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Sangguniang Bayan Member

**HON. MELANIE FELISA M. VIVERO**  
Ex-Officio Member/ABC President

  
**HON. MANNY R. MARTINEZ, RN., MPRM., DPA.**  
Sangguniang Bayan Member

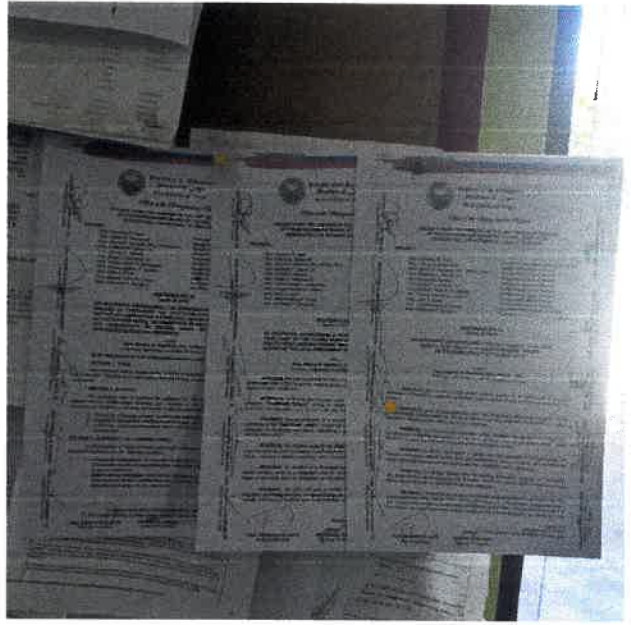
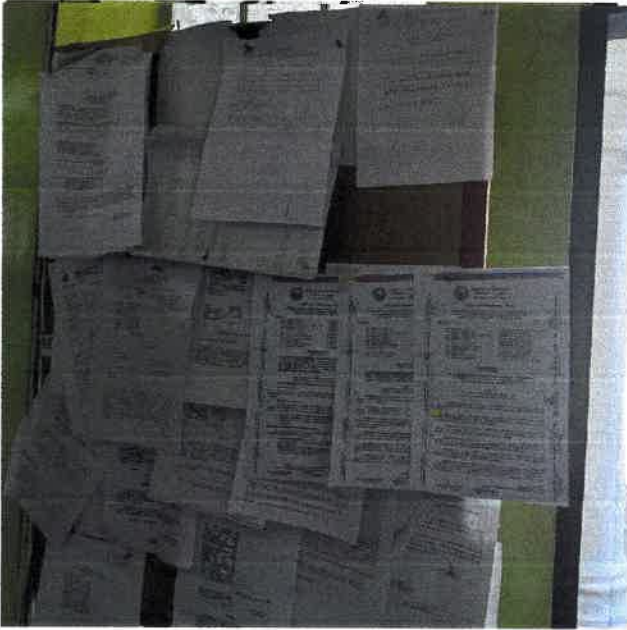
  
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**HON. VIRMAN JESSIE O. PUNDAVELA**  
Sangguniang Bayan Member

  
**HON. ROLLY A. CINCO**  
Sangguniang Bayan Member

  
**HON. CATHERINE R. BENJAMIN**  
Ex-Officio Member/SK Fed. President

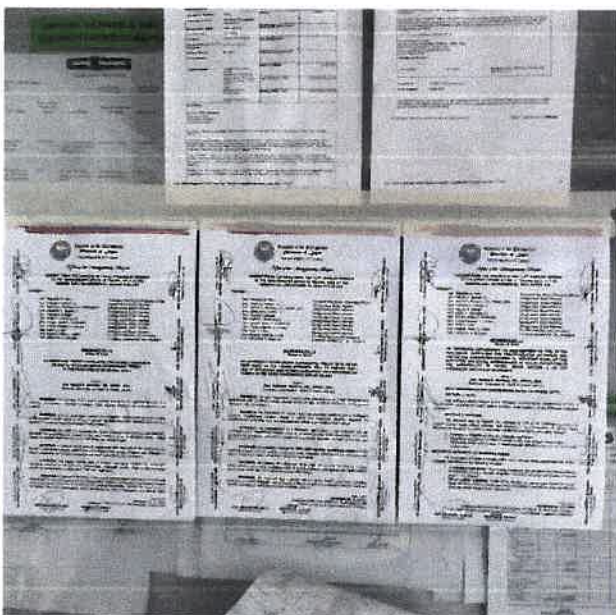
# POSTING OF ORDINANCES



AT MUNICIPAL BUILDING



AT TOLOSA PUBLIC TERMINAL



AT TOLOSA PUBLIC MARKET