

Item No.: 12

Date: 11 2025 FEB

Province of Leyte  
Leyte  
Released: Jan 9 2025  
Time: 9:00  
Date: 1-28-25

PROVINCE OF LEYTE  
Provincial Capitol  
Tacloban City

-oOo-

SANGGUNIANG PANLALAWIGAN  
**RECEIVED**  
JAN 28 2025  
Femaly  
PROVINCE OF LEYTE

PROVINCIAL LEGAL OFFICE

2<sup>nd</sup> INDORSEMENT  
December 28, 2024

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Municipal Ordinance No. 24-28 of the Sangguniang Bayan of Burauen, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Municipal Ordinance No. 24-28 entitled: "An Ordinance Creating Nine (9) Plantilla Positions in the Municipal Government of Burauen, Leyte, and Appropriating Funds Thereof".

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(viii)<sup>1</sup> of the Local Government Code of 1991 (R.A. 7160) in consonance with Section 76<sup>2</sup> thereof. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL  
Provincial Legal Officer

<sup>1</sup> (viii) Determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the city government;

<sup>2</sup> Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.


Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1<sup>ST</sup> INDORSEMENT  
28 November 2024

Province of Leyte  
Legal Office  
Received  
11-28-24

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 24-28**, of the **Municipality of Burauen, Leyte**, entitled: An Ordinance creating nine (9) plantilla positions in the Municipal Government of Burauen, Leyte and appropriating funds thereof.

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
PROVINCE OF LEYTE  
MUNICIPALITY OF BURAUEN



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## OFFICE OF THE SANGGUNIANG BAYAN

November 27, 2024

**THE HONORABLE MEMBERS**  
**Sangguniang Panlalawigan**  
**Province of Leyte**

SANGGUNIANG PANLALAWIGAN



PROVINCE OF LEYTE

**ATTENTION: FLORINDA JILL S. UYVICO**  
**Secretary to the Sanggunian**  
**Province of Leyte**  
**Palo, Leyte**

Ladies/Gentlemen:

We transmit herewith 15 copies of **Municipal Ordinance No. 24-28**, Series of 2024 of the Sangguniang Bayan of Burauen, Leyte, entitled "**An Ordinance Creating Nine (9) Plantilla Positions in the Municipal Government of Burauen, Leyte and Appropriating Funds Thereof**", for review and approval of the body.

Thank you and please acknowledge receipt hereof.

Respectfully yours,

  
**ATTY. RUDEJANE S. TAN**  
*Secretary to the Sanggunian*



Republic of the Philippines  
 Province of Leyte  
 Municipality of Burauen  
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**OFFICE OF THE SANGGUNIANG BAYAN**



**MUNICIPAL ORDINANCE NO. 24-28  
 SERIES OF 2024**

**AN ORDINANCE CREATING NINE (9) PLANTILLA POSITIONS IN THE MUNICIPAL GOVERNMENT OF BURAUEN, LEYTE AND APPROPRIATING FUNDS THEREOF**

**SPONSOR: HON. FE S. RENOMERON**  
*Chairman, Committee on Personnel Matters*

**BE IT ORDAINED** by the Sangguniang Bayan of Burauen in regular session assembled that:

**SECTION 1** – The following Plantilla Positions of the Local Government Unit of Burauen are hereby created and appropriating the necessary funds thereof, to wit:

POSITION TITLE	OFFICE/DEPARTMENT	SALARY GRADE
Accountant III	Municipal Accountant's Office	19
Assist. Professor I	Burauen Community College	15
Assist. Professor I	Burauen Community College	15
Instructor I	Burauen Community College	12
Instructor I	Burauen Community College	12
Instructor I	Burauen Community College	12
Instructor I	Burauen Community College	12
Instructor I	Burauen Community College	12
Instructor I	Burauen Community College	12

**SECTION 2** – The powers and functions of the said positions shall be in accordance with the guidelines and standards set forth by the Civil Service Commission (CSC).

**SECTION 3 – Repealing Clause.** All ordinances, resolutions, executive orders and all other issuances inconsistent herewith are deemed to be repealed or modified accordingly.

**SECTION 4 – Effectivity.** This ordinance shall take effect upon its approval.

**CARRIED UNANIMOUSLY**, this 4<sup>th</sup> day of November 2024, in regular session assembled.

**I HEREBY CERTIFY** to the correctness of the foregoing ordinance.

**HON. JUSTINE MERP G. ANDRADE**  
*Sangguniang Bayan Member*  
*Secretary Pro Tempore*

**ATTESTED:**

(absent)

**HON. NOEL P. ALPINO**  
*Vice-Mayor*



**HON. VINCENT G. ENERLAN**  
*Sangguniang Bayan Member/  
Presiding Officer*

  
**HON. CIPRIANO R. RELATORRES, JR.**  
*Sangguniang Bayan Member*

  
**HON. HERMENIA C. CAMASIN**  
*Sangguniang Bayan Member*


  
**HON. BRYAN R. CINCO**  
*Sangguniang Bayan Member*

  
**HON. DEXTER R. SENO**  
*Sangguniang Bayan Member*

  
**HON. ROBERT G. DEL PILAR**  
*Sangguniang Bayan Member*

  
**HON. EWABE A. CORAL**  
*Sangguniang Bayan Member*

  
**HON. OSCAR A. CAGARA**  
*Sangguniang Bayan Member*

  
**HON. FE S. RENOMERON**  
*LnB President/ Ex-Officio SB Member*

(Secretary Pro Tempore)  
**HON. JUSTINE MERP G. ANDRADE**  
*SK Federation President/ Ex-Officio Member*

**APPROVED:**

  
**HON. JUANITO E. RENOMERON**  
*Mayor*





Republic of the Philippines  
PROVINCE OF LEYTE  
MUNICIPALITY OF BURAUEN



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OFFICE OF THE SANGGUNIANG BAYAN

**CERTIFICATE OF POSTING**

**TO WHOM IT MAY CONCERN:**

**THIS IS TO CERTIFY** that **Municipal Ordinance No. 24-28**, Series of 2024 of the Sangguniang Bayan of Burauen, Leyte, entitled, "**An Ordinance Creating Nine (9) Plantilla Positions in the Municipal Government of Burauen, Leyte and Appropriating Funds Thereof**", was enacted on November 4, 2024, approved on even date, and has been posted in two (2) conspicuous and publicly accessible places of the municipality from *November 6, 2024 to November 26, 2024*, in compliance with Section 59, paragraph (b) of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991".

Burauen, Leyte, November 26, 2024.

  
**ATTY. RUDEJANE S. TAN**  
*Secretary to the Sanggunian*