

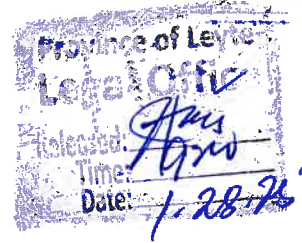
Item No.: 16

Date: 11 2025 FEB

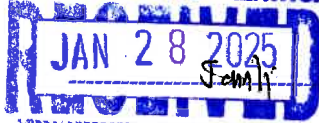


Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-



SANGGUNIANG PANLALAWIGAN



PROVINCE OF LEYTE

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT

January 16, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 2024-33 of the Sangguniang Bayan of Calubian, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2024-33 entitled: “An Ordinance Instituting and Implementing the Registration of Ownership of Agricultural and Fisheries Machines and Equipment in Accordance with the Joint Memorandum Circular No. 2018-02 by the Department of Agriculture and the Department of Interior and Local Government Relative to the National Guidelines for the Registration of Ownership of Agricultural and Fisheries Machines and Equipment Within the Territorial Jurisdiction of the Municipality of Calubian, Leyte.”

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(3)¹ of the Local Government Code of 1991 (R.A. 7160) in relation to the DA, DBM, and DILG Joint Memorandum Circular No. 2 series of 2020. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

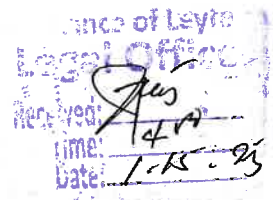
¹ (3) Subject to the provisions of Book II of this Code, grant franchises, enact ordinances authorizing the issuance of permits or licenses, or enact ordinances levying taxes, fees and charges upon such conditions and for such purposes intended to promote the general welfare of the inhabitants of the municipality, and pursuant to this legislative authority shall:

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte


OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT

15 January 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 2024-33** of the **Municipality of Calubian, Leyte**, entitled: **An Ordinance instituting and implementing the registration of ownership of Agricultural and Fisheries Machines and Equipment in accordance with the Joint Memorandum Circular No. 2018-02 by the Department of Agriculture and the Department of Interior and Local Government relative to the national guidelines for the registration of ownership of agricultural and fisheries machines and equipment within the territorial jurisdiction of the Municipality of Calubian, Leyte.**


FLORINDA JILL S. YVICO
Provl Govt. Asst. Dept. Head



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Calubian

OFFICE OF THE SANGGUNANG BAYAN



January 14, 2025
~~October 4, 2024~~

HON. LEONARDO M. JAVIER, JR.
Provincial Vice Governor, Presiding Officer; and
The Honorable Members of the Sangguniang Panlalawigan
Province of Leyte
New Leyte Provincial Capitol
Palo, Leyte

THRU: MS. FLORINDA JILL S. UYVICO
Provincial Government Department Head
Secretary to the Sanggunian
Province of Leyte

Dear Honorable Ladies/ Gentlemen:

Good day!

We are respectfully forwarding *fifteen (15) copies* of the following Municipal Ordinances and its supporting attachments for favorable review and approval of the Honorable Sangguniang Panlalawigan of Leyte, to wit:

1. **Municipal Ordinance No. No. 2024-30**, entitled: "AN ORDINANCE CREATING THE OFFICE OF THE MUNICIPAL AGRICULTURAL AND BIOSYSTEMS ENGINEERS FOR THE MUNICIPALITY OF CALUBIAN, LEYTE AS A MANDATORY OFFICE PER JOINT MEMORANDUM CIRCULAR NO. 07, SERIES OF 2020 OF THE DEPARTMENT OF AGRICULTURE, DEPARTMENT OF BUDGET AND MANAGEMENT, CIVIL SERVICE COMMISSION, AND DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT"
2. **Municipal Ordinance No. 2024-31**, entitled: "AN ORDINANCE CREATING THE POSITIONS OF ENGINEERING ASSISTANT, SG-8, AND ENGINEER I, SG-12, UNDER THE OFFICE OF THE MUNICIPAL AGRICULTURAL AND BIOSYSTEMS ENGINEERS FOR THE MUNICIPALITY OF CALUBIAN, LEYTE."
3. **Municipal Ordinance No. 2024-33**, entitled: "AN ORDINANCE INSTITUTING AND IMPLEMENTING THE REGISTRATION OF OWNERSHIP OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT IN ACCORDANCE WITH THE JOINT MEMORANDUM CIRCULAR NO. 2018-02 BY THE DEPARTMENT OF AGRICULTURE AND THE DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT RELATIVE TO THE NATIONAL GUIDELINES FOR THE REGISTRATION OF OWNERSHIP OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF CALUBIAN, LEYTE"
4. **Municipal Ordinance No. 2024-34**, entitled: "AN ORDINANCE ESTABLISHING THE INSTITUTIONAL MECHANISMS FOR TRAFFICKING IN PERSONS, PROTECTION AND SUPPORT OF TRAFFICKED PERSONS IN THE MUNICIPALITY OF CALUBIAN LEYTE, PURSUANT TO THE PROVISIONS OF REPUBLIC ACT NO. 9208, OTHERWISE KNOWN AS THE "ANTI-TRAFFICKING IN PERSONS ACT OF 2003," AS AMENDED BY REPUBLIC ACT

NO. 10364, OR THE "EXPANDED ANTI-TRAFFICKING IN PERSONS ACT OF 2012," AND FOR OTHER PURPOSES."

5. ***Municipal Ordinance No. 2024-35***, entitled: "AN ORDINANCE AMENDING SECTION 3 OF MUN. ORDINANCE NO. 2024-11, ENTITLED "AN ORDINANCE ESTABLISHING A VIOLENCE AGAINST WOMEN AND THEIR CHILDREN (VAWC) DESK IN EVERY BARANGAY OF THE MUNICIPALITY OF CALUBIAN, LEYTE"
6. ***Municipal Ordinance No. 2024-36***, entitled: "AN ORDINANCE AMENDING SECTION 7 OF MUNICIPAL ORDINANCE NO. 2024-12, ENTITLED "AN ORDINANCE ESTABLISHING THE OFFICE OF SENIOR CITIZEN AFFAIR (OSCA) OF THE MUNICIPALITY OF CALUBIAN, LEYTE."

For your perusal. Please acknowledge receipt hereof.

Thank you.

Very truly yours,


ATTY. KEISHAYNA VINEE V. RAMIREZ
MGDHI (Secretary to the Sanggunian)



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Calubian

-oOo-
OFFICE OF THE SANGGUNIANG BAYAN



MINUTES OF THE ONE HUNDRED SEVENTH (107TH) REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CALUBIAN, LEYTE HELD ON DECEMBER 16, 2024 AT THE SB SESSION HALL, LEGISLATIVE BUILDING.

PRESENT:

- Vice Mayor Anna Love Veloso – Laurente - Presiding Officer
- SB Member Noel G. Eamiguel - Member
- SB Member Eugenio A. Ching, Jr. - Member
- SB Member Jullian Marc A. Batiancela - Member
- SB Member Ester P. Lubiano - Member
- SB Member Benjamin A. Calbitaza - Member
- Liga ng mga Barangay Pres. Alfredo M. Casas - Member
- SB Member Julia E. Halichic - Member
- SB Member Alyza F. Nierras - Member
- SK Fed. Pres. Carl Ernest D. Ponce - Member

FORCED LEAVE:

- SB Member Lucita A. Palconit - Member

ORDINANCE NO. 2024-33

AN ORDINANCE INSTITUTING AND IMPLEMENTING THE REGISTRATION OF OWNERSHIP OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT IN ACCORDANCE WITH THE JOINT MEMORANDUM CIRCULAR NO. 2018-02 BY THE DEPARTMENT OF AGRICULTURE AND THE DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT RELATIVE TO THE NATIONAL GUIDELINES FOR THE REGISTRATION OF OWNERSHIP OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF CALUBIAN, LEYTE

INTRODUCED BY: COMMITTEE ON AGRICULTURE

- HON. ESTER P. LUBIANO*
- HON. JULIA E. HALICHIC*
- HON. EUGENIO A. CHING, JR.*
- HON. BENJAMIN A. CALBITAZA*

WHEREAS, Republic Act (R.A.) No. 10601, otherwise known as the "Agricultural and Fisheries Mechanization Law" was enacted into law on June 5, 2013;

WHEREAS, Section 19 of RA No. 10601 mandates all owners of agricultural and fishery machines and equipment to register their agricultural and fishery machines and equipment with the agriculture offices of municipal and city government units;

WHEREAS, pursuant to Section 19 of RA No. 10601, the Department of Agriculture (DA) and the Department of Interior and Local Government (DILG) issued Joint Memorandum Circular No. 2018-02 dated August 2, 2018, providing for the national guidelines on the registration of ownership of agricultural and fisheries machines and equipment at the city and municipal local government units;

WHEREAS, the purpose of the Joint Memorandum Circular is to establish ownership and create a national database of machines and equipment for planning and monitoring purposes, in accordance with Republic Act No. 10601;

[Signature]
NOEL G. EAMIGUEL
SB Member

[Signature]
JULLIAN MARC A. BATIANCELA
SB Member

[Signature]
ESTER P. LUBIANO
SB Member

[Signature]
EUGENIO A. CHING, JR.
SB Member

[Signature]
BENJAMIN A. CALBITAZA
SB Member

[Signature]
JULIA E. HALICHIC
SB Member

[Signature]
ALYZA F. NIERRAS
SB Member

[Signature]
CARL ERNEST D. PONCE
SK Federation President

[Signature]
ALFREDO M. CASAS
Liga ng mga Barangay Pres.

WHEREAS, Article III, Section 10 of RA 10601 specified that the existing agricultural machinery information and database of the Philippine Center for Postharvest Development and Mechanization (PHilMech) will be tapped as a facility for the online registration of agri-fisheries machines and equipment; thus, PHilMech spearheaded the inter-agency technical working group in developing the online system for registration of agricultural machines and equipment known as Registration of Ownership of Agricultural and Fisheries Machines and Equipment System (RAFMES);

WHEREAS, the RAFMES is now in full rollout for use by the Local Government Units (LGUs) in implementing the registration of ownership of agricultural and fisheries machines and equipment in their respective localities;

WHEREAS, the registration of agricultural and fisheries machines and equipment in the Municipality of Calubian, Leyte would ensure the quality and safety of agricultural and fisheries machines and equipment as well as rational planning and programming of government investments and resources;

WHEREAS, the DA, DBM, DILG, and CSC, pursuant to Section 29 of R.A. No. 10601 issued Joint Memorandum Circular No. 02, Series of 2020 mandating all LGUs to strengthen or create their Provincial, City, and Municipal Agricultural Engineering Groups, separate from that of the CAO/MAO to undertake, among others, the registration of agricultural and fisheries machines and equipment.

NOW THEREFORE, on motion of SB Member Eugenio A. Ching, Jr., duly seconded by SB Member Jullian Marc A. Batiancela;

BE IT ORDAINED, AS IT IS HEREBY ORDAINED, by the Sangguniang Bayan of Calubian, Leyte in session assembled, that:


SECTION 1. TITLE. This Ordinance shall be referred to as the **MANDATORY REGISTRATION OF OWNERSHIP OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT** in the Municipality of Calubian, Leyte.

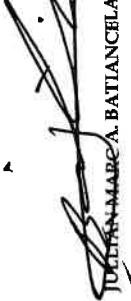
SECTION 2. SCOPE/COVERAGE. The ordinance shall cover a one-time registration of ownership of both new and currently used agricultural and fisheries machines and equipment by any individual owner, registered farmer-cooperatives and farmer associations, and private entities, that are registered by SEC, DTI, DOLE, or CDA. The said agricultural and fisheries machines and equipment are used for crop, livestock, and fisheries production, harvesting, processing, storage, manufacture, preserving, transporting and distribution, research, extension and instruction which include, but are not limited to the list of agricultural and fisheries machines and equipment enumerated in Annex A. Furthermore, agricultural and fisheries machines and equipment owned and operated by government entities are likewise covered by this registration.


SECTION 3. DEFINITION OF TERMS. For purposes of this Ordinance, the following terminologies are used and defined as follows:


a) **Agricultural and Fisheries Machines** – refers to machines and equipment for the production, harvesting, processing, storage, manufacture, preserving, transporting and distribution of agricultural and fisheries products. These include, but are not limited to, tractors and their attachments, power tillers, seeders, transplanters, windmills, harvesting machines, crop protection and maintenance equipment, irrigation equipment and accessories, greenhouses and other thermal conditioning equipment, livestock equipment, fishery equipment, slaughtering equipment, meat/fishery and crop processing equipment, postharvest machines such as milling machines, dryers, threshers, grain and other strippers, agricultural transport machines and storage facilities including cold storage, reefer vans, slaughterhouses and fishing boats of three (3) gross tons or less. New agricultural and fisheries machines include newly imported as well as ones that have not been used since their date of manufacture.


b) **Processing Complexes** – an integrated system of equipment and facilities for the processing of agricultural and fisheries products.



JULLIAN MARC A. BATIANCELA
SB Member



EUGENIO A. CHING, JR.
SB Member



ESTER P. LUBIANO
SB Member



EUGENIO A. CHING, JR.
SB Member


BENJAMIN A. CALBITAZA
SB Member


JULIA E. HALICHIC
SB Member


ALFRED M. CASAS
SB Member


CARL ERNEST D. PONCE
SK Federation President


ALFRED M. CASAS
Ligan ng mga Barangay Pres.

SECTION 4. REGISTRY OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT - The Municipal Agriculture Office (MAO) shall maintain and update a registry of agricultural and fisheries machines and equipment. This function shall be transferred to and assumed by the City Agricultural and Biosystems Engineering Office/Division the moment it is created and fully operational pursuant to Section 29 of R.A. No. 10601 and Joint DA-DBM-CSC Memorandum Circular No. 02 Series of 2020, otherwise known as the "Implementing Guidelines on the Strengthening and Establishment of the Agricultural and Biosystems Engineering Groups of the Local Government Units".

The MAO shall have: 1) trained Agricultural and Biosystems Engineer/s (ABE) to undertake the registration, and if in case it does not have shall hire at least one ABE; 2) One QR printer.

The list of newly registered agricultural and fisheries machines and equipment with complete information shall be uploaded monthly to the server of the Philippine Center for Postharvest Development and Mechanization - Agricultural and Fisheries Mechanization and Engineering Resource Network (PHilMech - AFMechERN). Likewise, this shall be submitted by the MAO quarterly to the Agricultural Engineering Division of the Provincial Agriculture Office (PAO) for consolidation. The consolidated report shall be endorsed to the Department of Agriculture-Regional Agricultural Engineering Division (RAED) copy furnished to the Barangay Offices.

The machine owner shall report to the Barangay Office when the machines and equipment are no longer operational so that these can be deleted from the registries of the MAO.

SECTION 6. REGISTRATION OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT PRESENTLY REGISTERED BY OTHER CONCERNED NATIONAL GOVERNMENT AGENCIES - The registration of agricultural and fisheries machines and equipment presently being undertaken by concerned government agencies, such as by the Bureau of Fisheries and Aquatic Resources (BFAR) for fishing boats; Philippine Coconut Authority (PCA) on oil mills and other concerned national government agencies shall be included in the registry of agricultural and fisheries machines and equipment of the municipality.

SECTION 7. GENERAL GUIDELINES FOR THE ISSUANCE OF CERTIFICATE OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT REGISTRATION (CAFMER) - The owner/user of agricultural and fisheries machinery and equipment shall submit to the Agricultural Engineering Division of MAO or the ABE (if already created) the following documents:


- a. Certificate of Location/Address of the owner of Agricultural and Fisheries Machines/Equipment from the Barangay Office;
- b. Duly accomplished prescribed Registration Application Form as per Annex B; and
- c. Any evidence of acquisition/ownership of agricultural and fisheries machines and equipment such as Delivery Receipt (DR), Sales Invoice (SI), Official Receipt (OR), Deed of Donations, Memorandum of Agreement (MOA), or Memorandum of Understanding (MOU). In cases that these documents are not available, the barangay office where the owner resides shall execute an affidavit attesting to the lawful ownership of the machines or equipment.

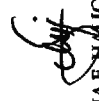
The Agricultural Engineering Office/ABE of MAO shall verify and evaluate the submitted documents. Upon finding that the owner of the machines/equipment has complied with all the documentary requirements and has paid the registration fee, the MAO shall process and recommend the issuance of CAFMER (Annex C) for approval by the Municipal Mayor or his duly representative.


The registration sticker shall be issued by the MAO after the application form has been approved. The MAO shall keep a copy of the approved CAFMER and ensure that the registration is uploaded to the PHilMech-AFMechERN.


The data of the registered agricultural and fisheries machines and equipment will be linked to the PHilMech-AFMechERN server upon registration.


SECTION 8. PROCEDURE IN CASE OF AMENDMENT TO THE CERTIFICATE OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT REGISTRATION

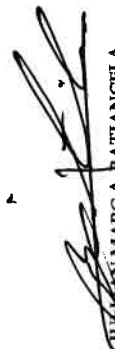

CARL ERNEST D. PONCE
SK Federation President



JULIA E. NALICHIC
SB Member



BENJAMIN CALBITAZA
SB Member


EUGENIO A. CHING, JR.
SB Member


ESTER P. LUBIANO
SB Member


HERBERT MARC A. PATIANCELA
SB Member


W. C. ENANGUEL
SB Member


ALFREDO M. CASAS
Liga ng mga Barangay Pres.

(CAFMER). The Office of the Municipal Mayor shall issue a Certificate of Clearance and an amended CAFMER in the following instances:

- a. Transfer of Ownership of the agricultural and fisheries machines and equipment. The documents stated in the preceding section, the Original CAFMER and Certificate of Clearance shall be required in the application for an amended CAFMER; and
- b. Transfer of Location to another city/municipality - A new registration form shall be secured which shall be approved by the city where the owner has transferred.

The Office of the Municipal Mayor shall issue a Certificate of Clearance to the owner for submission to the city/municipality where the owner has transferred within 30 days. The portion in the application form that states "For Deletion/Cancellation of Agricultural and Fisheries Machines and Equipment Registration" should be filled up.

The MAO of the municipality of origin shall delete the agricultural and fisheries machines and equipment in the list of registration of such machines and equipment in the city/municipality. Likewise, the machine owner shall report to the MAO on any non-serviceable machines and equipment so that these can be deleted from the registries of the MAO. The issuance of the amended CAFMER will require the owner to undergo another registration process. Thus, the owner will pay the registration fee as provided for in this Ordinance.

If such machine and equipment are involved in any criminal or civil case regarding the question of ownership as reported by the Barangay Officials, no Certificate of Clearance shall be issued by the MAO.

SECTION 9. REGISTRATION FEES - The registration fee for agricultural and fisheries machines and equipment shall be Three Hundred Pesos (Php 300.00) inclusive of the cost of the registration plate to be issued by the MAO to the owner.

The agricultural and fisheries machines and equipment owned by cooperatives duly registered under R.A. No. 6810 (Magna Carta for Countryside and Barangay Business Enterprises (Kalakalan 2000)) and R.A. No. 6938 (Cooperative Code of the Philippines) shall be exempted from payment of registration fees pursuant to Section 133 of the Local Government Code of the Philippines.

SECTION 10. INCENTIVES FOR THE REGISTRATION OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT


- a. Registration may be used in the availment of government incentives/subsidies;
- b. Registered machines may be used as loan collateral;
- c. Registration will facilitate the location of lost agricultural and fisheries machine units;
- d. Availment of Common Service Facilities (CSF) services in the city; and
- e. Provision of insurance (e.g., Registry System for Basic Sectors in Agriculture) for registered agricultural and fisheries machinery and equipment.

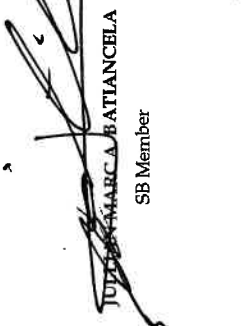
The MAO shall coordinate with the Philippine Crop Insurance (PCIC) for the most appropriate insurance package for agricultural and fisheries implements, in reference to the Registry System for Basic Sectors in Agriculture (RSBSA) of the DA-ICTS.

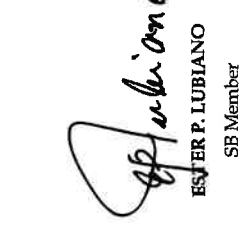
SECTION 12. PUBLIC INFORMATION CAMPAIGN - The MAO in collaboration with the Office of the Mayor and Barangay Councils shall undertake an information campaign on the implementation of the registration of ownership of agricultural and fishery machines and equipment.

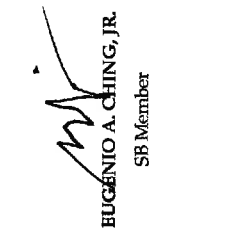
SECTION 11. FUNDING. Funding for the implementation of the registration of agricultural and fisheries machines and equipment which includes the hiring of ABEs, purchase of registration equipment (QR Printer, etc.) and other activities on the registration of ownership of agricultural and fishery machines and equipment shall be incorporated in the annual work and financial plan of the Municipality Government of Calubian, Leyte.

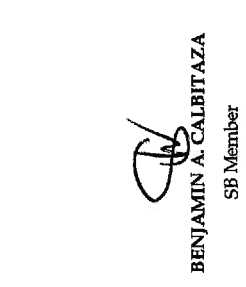
SECTION 12. REPEALING CLAUSE. All existing ordinances, rules and regulations, as well as orders inconsistent herewith, are hereby repealed or modified accordingly.

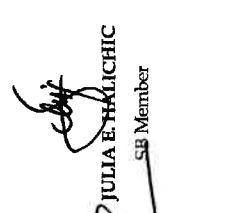

NOEL S. PARANGHEL
SB Member

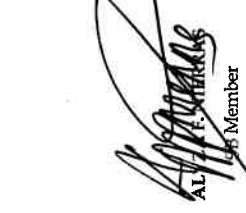

JUDDA MARICA A. BATTIANCELA
SB Member


ESTER P. LUBIANO
SB Member


EUGENIO A. CHING, JR.
SB Member


BENJAMIN A. CALBITAZA
SB Member


JULIA E. YKLUCHIC
SB Member


ALVIN E. MIRAS
SB Member


CARL ERNEST D. PONCE
SK Federation President


ALFREDO M. CASAS
Liga ng mga Barangay Pres.

SECTION 13. SEPARABILITY CLAUSE. Should any of these clauses or parts of this Ordinance be declared unconstitutional by any court of competent jurisdiction, all other remaining portions not so declared shall remain valid and effective.

SECTION 14. EFFECTIVITY CLAUSE. This Ordinance shall take effect immediately upon approval of the Municipal Mayor, unless otherwise provided by the Honorable Sangguniang Panlalawigan of Leyte.

Approved.

Ordinance No. 2024-33

APPROVED, this 16th day of December, 2024 at Calubian, Leyte.

I HEREBY CERTIFY to the correctness of the foregoing Ordinance.

ATTY. KEISHA YVA VINEE V. RAMIREZ
MGDHL (Secretary to the Sanggunian)

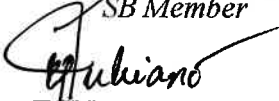
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

ANNA LOVE VELOSO-LAURENTE
Presiding Officer


JULLIAN MARC A. BATIANCELA
SB Member


NOEL G. FAMIGUEL
SB Member


EUGENIO A. CHING, JR.
SB Member


ESTER P. LUBIANO
SB Member


JULIA E. HALICHIC
SB Member


BENJAMIN A. CALBITAZA
SB Member


CARL ERNEST D. PONCE
SK Federation President


ALYZA F. NIERRAS
SB Member


ALFREDO M. CASAS
Liga ng mga Barangay Pres.

APPROVED:

Date: 13 JAN 2025


HON. MARCIANO A. BATIANCELA, JR.
Municipal Mayor

ANNEX A. LIST OF MACHINERIES AND EQUIPMENT

Tractors / Power Units	
Ref. Code	Machinery/Equipment Type
GP10-01	Four-Wheel Tractor
GP10-02	Hand Tractor
GP10-03	Floating Tiller
GP10-04	Cultivator
GP10-05	Power Tiller
GP10-06	Micro Tiller

Tillage Implements/Attachments	
Ref. Code	Machinery/Equipment Type
GP15-01	Cage Roller
GP15-02	Cassava Digger
GP15-03	Chisel plow
GP15-04	Disc Cultivator
GP15-05	Disc Harrow
GP15-06	Disc Plow
GP15-07	Disc Ridger
GP15-08	Furrower
GP15-09	Inter-row Fine Cultivator
GP15-10	Leveler
GP15-11	Mouldboard Plow
GP15-12	On-Off Barring Disc
GP15-13	Paddy / Vari-Trac Wheels
GP15-14	Paddy Puddler
GP15-15	Poly Disc
GP15-16	Rotary Tiller (Rotavator)
GP15-17	Spike-tooth Harrow
GP15-18	Sub-soiler
GP15-19	Trailer
GP15-20	Trailing Harrow

Transport Machinery/Facilities	
Ref. Code	Machinery/Equipment Type
GP84-01	Agricultural Tramline System
GP84-02	Elf/Forward
GP84-03	Hauling Truck

RICE / CORN

Planters/Seeders	
Ref. Code	Machinery/Equipment Type
RC12-01	Corn Seeder
RC12-02	Nursery Seeder
RC12-03	Pneumatic Precision Planter
RC12-04	Rice Transplanter
RC12-05	Seed/Grain Drill
RC12-06	Tractor-drawn Seeder

Reapers/Harvesters	
Ref. Code	Machinery/Equipment Type
RC82-01	Corn Combine Harvester
RC82-02	Corn Harvester
RC82-03	Multi-crop Combine Harvester
RC82-04	Rice Combine Harvester
RC82-05	Rice Reaper

Threshers/Shellers	
Ref. Code	Machinery/Equipment Type
RC80-01	Corn Sheller
RC80-02	Hold-on Thresher
RC80-03	Multi-crop Thresher
RC80-04	Rice Thresher

Grain/Seed Cleaners	
Ref. Code	Machinery/Equipment Type
RC90-01	Grain/Seed Cleaner

Dryers	
Ref. Code	Machinery/Equipment Type
RC81-01	Corn Cob Dryer
RC81-02	Flatbed Dryer
RC81-03	In-store dryer
RC81-04	ISU-type Dryer
RC81-05	Mobile Flash Dryer
RC81-06	Recirculating Dryer

HIGH VALUE COMMERCIAL CROPS

Planters/Seeders	
Ref. Code	Machinery/Equipment Type
HV12-01	Seedling Transplanter
HV12-02	Onion Seeder
HV12-03	Sugarcane Mechanical Planter
HV12-04	Vegetable Seeder

Threshers/Shellers	
Ref. Code	Machinery/Equipment Type
HV80-01	Mungbean Sheller
HV80-02	Peanut Sheller
HV80-03	Sorghum Thresher

Dryers	
Ref. Code	Machinery/Equipment Type
HV81-01	All-Weather Dryer
HV81-02	Cabinet-type Dryer
HV81-03	Multi-commodity Solar Tunnel Dryer
HV81-04	Multi-crop Dryer
16A	Others (Please specify)

Crop Care	
Ref. Code	Machinery/Equipment Type
GP14-01	Boom Sprayer
GP14-02	Knapsack Sprayer
GP14-03	Power Duster
GP14-04	Power Sprayer
GP14-05	Rice Weeder

Irrigation Facility/Equipment	
Ref. Code	Machinery/Equipment Type
GP11-01	Irrigation Pump
GP11-02	Sprinkler
GP11-03	Drip Irrigation
GP11-04	Electric/submersible Pump

Landforming/Farm Maintenance Implements	
Ref. Code	Machinery/Equipment Type
GP13-01	Box Scraper
GP13-02	Drag Scraper
GP13-03	Front Dozer
GP13-04	Front Loader
GP13-05	Grading Scraper
GP13-06	Grass /Lawn Mower
GP13-07	Laser Guided Land Leveler
GP13-08	Levee Former/Banking
GP13-09	Post Hole Digger
GP13-10	Rake
GP13-11	Rear Grader/Scraper
GP13-12	Rotary Ditcher
GP13-13	Scudger
GP13-14	Soil Packer/Roller
GP13-15	Soil Pulverizer
GP13-16	Stone/Rock Collector
GP13-17	Sub-soiler with Mole Drain
GP13-18	Trencher

16A Others (Please specify)

Milling Facilities	
Ref. Code	Machinery/Equipment Type
RC85-01	Brown Rice Huller
RC85-02	Corn Mill
RC85-03	Micro Mill
RC85-04	Multi-pass Rice Mill
RC85-05	Single-pass Rice Mill
RC85-06	Steel Huller

Storage Facilities	
Ref. Code	Machinery/Equipment Type
RC83-01	Hermetic Storage

Rice Mill Accessories	
Ref. Code	Machinery/Equipment Type
RC93-01	Conveyor
RC93-02	Destoner
RC93-03	Drum Sieve Pre-cleaner
RC93-04	Dust Collector
RC93-05	Forklift
RC93-06	Length Grader
RC93-07	Mist Polisher
RC93-08	Portable Moisture Meter
RC93-09	Rice Color Sorter
RC93-10	Rice Grader
RC93-11	Rice Paddy Separator
RC93-12	Rice Polisher
RC93-13	Rice Storage Bin
RC93-14	Rice whitener
RC93-15	Rotary Sifter
RC93-16	Sewing Machine
RC93-17	Truck Scale
RC93-18	Vibrating Cleaner
RC93-19	Volumetric Feeder
RC93-20	Weighing Scale

Milling Facilities	
Ref. Code	Machinery/Equipment Type
HV85-01	Coffee Dehuller
HV85-02	Copra Mill
HV85-03	Flour mill
HV85-04	Sugarcane Crusher

Other Processing Equipment	
Ref. Code	Machinery/Equipment Type
HV86-01	Abaca Decorticator
HV86-02	Automated Packaging Machine
HV86-03	Bail Press
HV86-04	Carrot washer
HV86-05	Cassava Granulator
HV86-06	Coconut Husk Decorticator
HV86-07	Coffee Depulper
HV86-08	Electric Slicer/Chopper
HV86-09	Multi-commodity Grinding Machine
HV86-10	Multi-purpose Pulverizer
HV86-11	Pili Depulper
HV86-12	Pineapple Decorticator
HV86-13	Roasting Machine

ANNEX A. LIST OF MACHINERIES AND EQUIPMENT

FISHERIES MACHINERY AND EQUIPMENT

<i>Ref. Code</i>	<i>Machinery/Equipment Type</i>	<i>Ref. Code</i>	<i>Machinery/Equipment Type</i>
FS87-01	Aerator	FS87-06	Flake Ice Machine
FS87-02	Blower	FS87-07	Paddle wheel
FS87-03	Chiller	FS87-08	Quick Freezer
FS87-04	Cold Storage	FS87-09	Sorting Machine
FS87-05	Electric Generator	FS87-10	Vacuum Machine

LIVESTOCK FARM AND PROCESSING OPERATIONS MACHINERY AND EQUIPMENT

<i>Ref. Code</i>	<i>Machinery/Equipment Type</i>	<i>Ref. Code</i>	<i>Machinery/Equipment Type</i>
LV88-01	Baler - Automatic	LV88-07	Homogenizer
LV88-02	Baler - Manual Feed	LV88-08	Manure Rotary Spreader
LV88-03	Boiler	LV88-09	Milking Machine
FS87-04	Cold Storage	LV88-10	Packaging Machine
LV88-04	Farm Cooling Tank	LV88-11	Pasteurizer
LV88-05	Forage Chopper	LV88-12	Refrigerated Van
LV88-06	Forage Harvester	LV88-13	Utility Truck

16A Others (Please specify)

ANNEX B. REGISTRATION AND APPLICATION FORM



Republic of the Philippines
Province of Leyte
Municipality of Calubian



MUNICIPAL AGRICULTURAL AND FISHERIES MACHINES & EQUIPMENT REGISTRATION OF OWNERSHIP APPLICATION FORM	Date of Application (mm/dd/yyyy): _____
Type of Registration: <input type="checkbox"/> Initial Registration <input type="checkbox"/> Issuance of Amended Certificate of Registration (CAFME)	
Owner Information: <input type="checkbox"/> OWNER <input type="checkbox"/> REPRESENTATIVE OF ORGANIZATION/OFFICE Name (Surname, First Name, Middle Name, Ext.): _____	Address of Owner/Office/Representative (Street/House No., Barangay, Municipality/City, Province): _____ Birthdate (mm/dd/yyyy): _____ Civil Status: <input type="checkbox"/> Male <input type="checkbox"/> Female Mobile No.: _____ Telephone No.: _____
Organization/Office Information: Name of Organization/Office (if owned by organization/office): _____ Position of Representative: _____	

AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT FOR REGISTRATION				
MACHINES/EQUIPMENT TYPE (Ref. Code)	CAPACITY	ATTACHMENTS/ACCESSORIES (Ref. Code)	NAME OF SUPPLIER	SUPPLIER BRANCH ADDRESS (Street No., Barangay, Municipality/ City, Province)
1.				
2.				
3.				
4.				
5.				

**Use another Application Form if number of machinery/ equipment is more than 5 units.*

	YEAR ACQUIRED	BRAND	SERIAL NUMBER	MODE OF ACQUISITION ¹	STATUS WHEN ACQUIRED ²	USE OF FACILITY ³	MODEL
MACHINES/EQUIPMENT	1.						
	2.						
	3.						
	4.						
	5.						
						MAKE⁴	RATED POWER⁵
PRIME MOVER	1.						
	2.						
	3.						
	4.						
	5.						

	AREA OF OPERATION <i>(Province)</i>	APPLICATION NO. <i>(To be filled-out by the Registering Office)</i>
MACHINES/ EQUIPMENT	1.	
	2.	
	3.	
	4.	
	5.	

FOR CHANGE OF OWNERSHIP	
Name of Previous Owner (Surname, First Name, Middle Name): _____	Address of Previous Owner (Street No., Barangay, Municipality/City, Province): _____

FOR DELETION/CANCELLATION OF REGISTRATION
<input type="checkbox"/> Loss of Agricultural and Fisheries Machine and Equipment <input type="checkbox"/> Transfer of Municipality/City <input type="checkbox"/> Others: _____

I HEREBY CERTIFY THAT ALL INFORMATION CONTAINED HEREIN ARE TRUE AND CORRECT.

Printed Name and Signature of Owner/Authorized Representative:

Consent:

I have read this form, understood its contents and consent to the processing of my personal data. I understand that my consent does not prohibit the existence of other criteria for lawful processing of personal data, and does not waive any of my rights under the Data Privacy Act of 2012 and other applicable laws.

Printed Name and Signature of Owner/Authorized Representative:

FOR THE USE OF THE REGISTERING OFFICE ONLY. PLEASE DO NOT WRITE BELOW THIS LINE

REMARKS, FINDINGS, AND RECOMMENDATIONS:	
EVALUATED/ RECOMMENDED BY⁶:	NOTED BY⁷:
_____ Signature over Printed Name	_____ Signature over Printed Name
_____ Position/ Designation	_____ Position/ Designation
_____ Date	_____ Date

Legend/Notes:

- 1 = Mode of Acquisition: Cash, Grant, (write the name of Grantor), Cost-sharing, Loan, Inherited, Donation
- 2 = Status When Acquired: BN (Brand New), SH (Second-hand)
- 3 = Use of Facility: PR (Private Use), CH (Custom Hire), PU (Public Use)
- 4 = Make: Prime Mover Country or Manufacture (e.g. Japan, Chine, etc.)
- 5 = Rated Power (kW)
- 6 = EVALUATED/ RECOMMENDED BY: Chief, Municipal Agricultural Engineering Office or Designated Technician
- 7 = NOTED BY: Municipal Agriculturist or Head of the Municipal Agriculture Office



ANNEX C. CAFMER

Republic of the Philippines
Province of Leyte
Municipality of Calubian



CERTIFICAT OF AGRICULTURAL AND FISHERIES MACHINE
AND EQUIPMENT REGISTRATION

CERTIFICATE NO. (ZIP CODE-YYYYMM-001)

This is to certify that (Name of Owner/ Organization/ Office) of (Address) is the OWNER of the herein named and described agricultural and fisheries machine and equipment.

Machine/ Equipment	Brand	Serial	Capacity
Year Acquired	Attachments/ Accessories		

Supplier	Branch Address

Prime Mover			
Year Acquired	Brand	Serial	Rated Power

Issued in compliance with R.A. No. 10601, otherwise known as the “*Agricultural and Fisheries Mechanization Law*” and Municipal Ordinance No. 2024-33 at the Municipality of Calubian, Leyte on (Date).

MUNICIPAL AGRICULTURIST

MUNICIPAL MAYOR

Date



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Calubian

OFFICE OF THE SECRETARY
TO THE SANGGUNIANG BAYAN
sbsec0813.mgocalubian@gmail.com



CERTIFICATE OF POSTING

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY THAT the Municipal Ordinance No. 2024-33, entitled: "AN ORDINANCE INSTITUTING AND IMPLEMENTING THE REGISTRATION OF OWNERSHIP OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT IN ACCORDANCE WITH THE JOINT MEMORANDUM CIRCULAR NO. 2018-02 BY THE DEPARTMENT OF AGRICULTURE AND THE DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT RELATIVE TO THE NATIONAL GUIDELINES FOR THE REGISTRATION OF OWNERSHIP OF AGRICULTURAL AND FISHERIES MACHINES AND EQUIPMENT WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF CALUBIAN, LEYTE" was posted on the Bulletin Board of the Sangguniang Bayan on January 13, 2025 and other conspicuous places in the Municipality of Calubian, Leyte, and it will remain posted therein for three (3) consecutive weeks.

THIS CERTIFICATION is issued in compliance with ARTICLE 114 of the Implementing Rules and Regulations of Regulations of Republic Act No. 7160.

ISSUED the 13th day of January, 2025 at the Municipality of Calubian, Leyte.

Very truly yours,


ATTY. KEISHA YNA VINEE V. RAMIREZ
MGDH I (Secretary to the Sanggunian)