



Republic of the Philippines
 PROVINCE OF LEYTE
 Palo, Leyte
 -oOo-

Item No.: 36

Date: 11 2025 FEB

PROVINCIAL BUDGET OFFICE

SANGGUNIANG PANLALAWIGAN

RECEIVED
 FEB 05 2025

February 3, 2025

Hon. LEONARDO M. JAVIER, JR.
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte
 Palo, Leyte

RELEASED
 DATE: 2-5-25
 NO. 1154
 BY: [Signature]
 FBO

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 04 FY 2024** of the **Municipality of Inopacan, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 24-06** with a total appropriation in the amount of **P5,210,039.50** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative thereto:
 - a. Collective Negotiation Agreement Incentive – Budget Circular No. 2024-4 dated November 11, 2024
 - b. Service Recognition Incentive – Budget Circular No. 2024-7 dated December 16, 2024
 - c. Gratuity Pay - Budget Circular No. 2024-8 dated December 20, 2024
 - d. Anniversary Bonus – Local Budget Circular No. 65 dated March 3, 1997;
2. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 04. Further, that said reversion shall not adversely affect the fiscal standing of the LGU upon the closing of the books of accounts;
3. That funds are actually available to pay these proposed expenditures and shall be disbursed for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
 Provincial Budget Officer

[Signature]
RUTH Y. SURPIA
 Provincial Treasurer

[Signature]
AGNES C. RAFON
 Provincial Planning & Development
 Coordinator - Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
19 December 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 24-06** of the **Municipality of Inopacan, Leyte**, entitled: **An Ordinance Authorizing Supplemental Budget No. 4, series of 2024 for Fiscal Year 2024 in the amount of Five Million Two Hundred Ten Thousand Thirty-Nine Pesos and 50/100 (P5,210,039.00).**


FLORINDA JILLS VVICO
Secretary to the Sanggunian



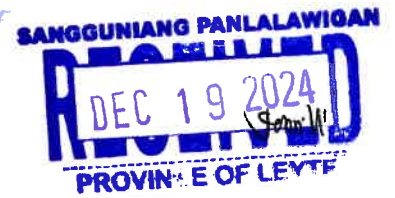
Republic of the Philippines
Province of Leyte
Municipality of Inopacan



15TH SANGGUNIANG BAYAN

December 19, 2024

Honorable Leonardo Javier Jr.
Vice Governor/Presiding Officer
Sangguniang Panlalawigan of Leyte
Provincial Government Complex, Ca
pitol Grounds
Campetic, Palo, Leyte



Thru:


Ms. Florinda Jill S. Uyvico
Secretary to the Sanggunian
Sangguniang Panlalawigan of Leyte
Provincial Government Complex, Capitol Grounds
Campetic, Palo, Leyte

Dear Honorable Javier Jr.:

Forwarding herewith **two (2) original copies** and **fifteen (15) photocopies** of **Appropriation Ordinance No. 24-06** of the 15th Sangguniang Bayan of Inopacan, Leyte, dated December 18, 2024 entitled **"AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 4, SERIES OF 2024 OF THE MUNICIPAL GOVERNMENT OF INOPACAN, PROVINCE OF LEYTE, FOR FISCAL YEAR 2024 IN THE AMOUNT OF FIVE MILLION TWO HUNDRED TEN THOUSAND THIRTY-NINE PESOS AND 50/100 (PHP5,210,039.50) COVERING THE VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2024, AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE"**, for consideration by the Sangguniang Panlalawigan of Leyte.

Enclosed herewith is Resolution No. 24-376 dated December 18, 2024, for reference.

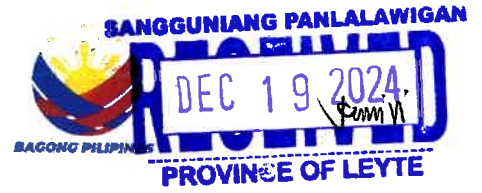
Very truly yours,


NARCIS LEAN N. MONTAJES
Local Legislative Staff Assistant I



Republic of the Philippines
 Province of Leyte
 Municipality of Inopacan

15TH SANGGUNIANG BAYAN



EXCERPT FROM THE MINUTES OF THE SPECIAL SESSION OF THE
 15th SANGGUNIANG BAYAN OF INOPACAN, LEYTE HELD ON
 DECEMBER 18, 2024 AT THE SB SESSION HALL

PRESENT:

- Hon. Joel D. Bernales - SB Member, Temporary Presiding Officer
- Hon. Fernando B. Rulete - SB Member
- Hon. Andrew B. Dedal - SB Member
- Hon. Zenaida G. de los Santos - SB Member
- Hon. Alfie Jian B. Yamson - SB Member
- Hon. Daria D. Malanguis - SB Member
- Hon. Rowena K. Madrazo - SB Member
- Hon. Diosdado P. Siao - SB Member
- Hon. Panfila I. Alonzo - SB Member (LnB Pres)
- Hon. Nathaniel Dave M. Katigbe - SB Member (PSK Pres.)

ABSENT:

- Hon. Sanders C. Lumarda - Vice Mayor, Regular Presiding Officer (on Leave)

Ordinance Authorizing the Supplemental Appropriations

APPROPRIATION ORDINANCE NO. 24-06
Series of 2024

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 4, SERIES OF 2024 OF THE MUNICIPAL GOVERNMENT OF INOPACAN, PROVINCE OF LEYTE, FOR FISCAL YEAR 2024 IN THE AMOUNT OF FIVE MILLION TWO HUNDRED TEN THOUSAND THIRTY-NINE PESOS AND 50/100 (PHP5,210,039.50) COVERING THE VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2024, AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE

BE IT ORDAINED by the Sangguniang Bayan of Inopacan, Leyte that:

SECTION 1. The Supplemental Budget No. 4 of the Local Government Unit of Inopacan, Leyte for Fiscal Year 2024 in the total amount of Five Million Two Hundred Ten Thousand Thirty-Nine Pesos and 50/100 (Php5,210,039.50) covering the various expenditures for the operation of the Municipal Government for the year 2024 is hereby approved.

The Budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

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(appropriation ordinance no. 24-06 of the sangguniang bayan of inopacan, leyte dated december 18, 2024, continued)

1. Local Budget Preparation Forms (LBPF) No. 8 and 9
2. Resolution on the Reversion of Funds
3. Statement of Funds Available for Reversion
4. Certification of NTA Differential or Excess Collection
5. Certifications of unobligated balances and unimplemented programs and projects

SECTION 2. Source of Funds. Funds for the Supplemental Budget No. 4 for Fiscal Year 2024 of the Municipal Government of Inopacan, Leyte, shall be as follows:

Income Sources:	Php
NTA Differential (Jan-Dec)	253,299.50
Savings: (Reverted Funds)	
PS (Current Appropriations)	2,530,000.00
MOOE (Current Appropriations)	2,247,000.00
Unappropriated Balance (Sup Budget #3)	<u>179,740.00</u>
Total	Php 5,210,039.50

SECTION 3. Use of Funds. The amount of Five Million Two Hundred Ten Thousand Thirty-Nine Pesos and 50/100 (Php5,210,039.50) is hereby appropriated for the Supplemental Budget No. 4 of the Municipal Government Unit of Inopacan, Leyte, as follows:

Regular Offices

Office/ Department	Appropriation			TOTAL
	Personal Services	Maintenance and Other Operating	Capital Outlay	
Mayor's Office	212,000.00	1,050,000.00		1,262,000.00
DRRM Office	53,000.00			53,000.00
Vice Mayor's Office	106,000.00			106,000.00
SB Office	742,000.00			742,000.00
Admin Office	106,000.00			106,000.00
HRMO	53,000.00			53,000.00
MPDC	53,000.00			53,000.00
MCR	159,000.00			159,000.00
LGSO	181,000.00			181,000.00
Mun. Budget Office	53,000.00			53,000.00
Mun. Accounting	159,000.00			159,000.00
Mun. Treasury	401,000.00			401,000.00
Mun. Assessor	265,000.00			265,000.00
MHO-RHU	742,000.00			742,000.00
MSDW Office	265,000.00	136,039.50		401,039.50
Mun. Engineering	106,000.00			106,000.00
MEO-Water System	53,000.00			53,000.00

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(appropriation ordinance no. 24-06 of the sangguniang bayan of inopacan, leyte dated december 18, 2024, continued)

Regular Offices *cont....*

Office/ Department	Appropriation			TOTAL
	Personal Services	Maintenance and Other Operating	Capital Outlay	
MENRO	53,000.00			53,000.00
Mun. Agriculture	212,000.00			212,000.00
Tourism Office		50,000.00		50,000.00
MEO-Water System				154,000.00
TOTAL				P 5,210,039.50

SECTION 4. Use of Savings and Augmentation. In accordance with Section 336 of Republic Act No. 7160, the Local Government Code of 1991, the local chief executive or the presiding officer of the sanggunian concerned are authorized to augment an item in the approved supplemental budget for their respective offices from savings in other items within the same expense class of their respective appropriations.

For this purpose, "savings" refer to portions or balances of any programmed appropriation free from any obligation or encumbrance, still available after the satisfactory completion or avoidable discontinuance or abandonment of the work, activity or purpose for which the appropriation is authorized, or arising from unpaid compensation and related costs pertaining to vacant positions and leaves of absence without pay;

"Augmentation" implies the existence in the budget of an item, project, activity or purpose with an appropriation which, upon implementation or subsequent evaluation of needed resources, is determined to be deficient;

SECTION 5. Separability Clause. If, for any reason, any Section or provision of this Appropriation Ordinance is disallowed on the Budget Review or declared invalid by proper authorities, other Sections or provisions hereof that are not affected thereby shall continue to be in full force and in effect.

ENACTED this 18th day of December 2024 at Inopacan, Leyte.

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(appropriation ordinance no. 24-06 of the sangguniang bayan of inopacan, leyte dated december 18, 2024, continued)


I HEREBY CERTIFY to the correctness of the foregoing Appropriation Ordinance No. 24-06 and that same was enacted on the date above stated.


MELANIE M. MATIN-AO, MPA
Secretary to the Sanggunian

ATTESTED:


HON. JOEL D. BERNALES
SB Member
Temporary Presiding Officer

APPROVED:


ROGELIO D. PUA, JR.
Municipal Mayor

Date: 12-19-2024

Lingua

P. Alarcon

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JD

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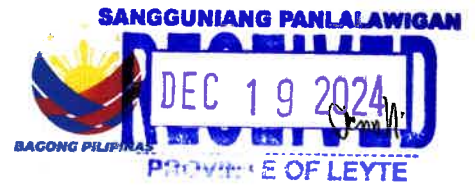
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Republic of the Philippines
Province of Leyte
Municipality of Inopacan
-oOo-



15TH SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE SPECIAL SESSION OF THE
15th SANGGUNIANG BAYAN OF INOPACAN, LEYTE HELD ON
DECEMBER 18, 2024 AT THE SB SESSION HALL

PRESENT:

Hon. Joel D. Bernales	- SB Member, Temporary Presiding Officer
Hon. Fernando B. Rulete	- SB Member
Hon. Andrew B. Dedal	- SB Member
Hon. Zenaida G. de los Santos	- SB Member
Hon. Alfie Jian B. Yamson	- SB Member
Hon. Daria D. Malanguis	- SB Member
Hon. Rowena K. Madrazo	- SB Member
Hon. Diosdado P. Siao	- SB Member
Hon. Panfila I. Alonzo	- SB Member (LnB Pres)
Hon. Nathaniel Dave M. Katigbe	- SB Member (PSK Pres.)

ABSENT:

Hon. Sanders C. Lumarda	- Vice Mayor, Regular Presiding Officer (on Leave)
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RESOLUTION NO. 24-376

A RESOLUTION REVERTING TO THE UNAPPROPRIATED BALANCES/SURPLUS THE AMOUNT OF FOUR MILLION SEVEN HUNDRED SEVENTY-SEVEN THOUSAND PESOS (PHP 4,777,000.00) FROM PS CURRENT APPROPRIATIONS, AND MOOE CURRENT APPROPRIATIONS AND BE MADE AVAILABLE TO SUPPORT THE FUNDING REQUIREMENTS OF SUPPLEMENTAL BUDGET NO. 4 FY 2024 OF THE MUNICIPALITY OF INOPACAN, PROVINCE OF LEYTE

WHEREAS, transmitted to the August Body is the General Fund Supplemental Budget No. 4 for Fiscal Year 2024 of the Municipality of Inopacan, Leyte, involving a total appropriation in the amount of Five Million Two Hundred Ten Thousand Thirty-Nine Pesos and 50/100 (Php5,210,039.50);

WHEREAS, the Statement of Funding Sources to support the aforementioned Supplemental Budget No. 4 was certified by Mrs. Verhaert B. Nirza, Municipal Treasurer and Mrs. Nancy Clyde Abella-Lagario, CPA, Municipal Accountant on the availability of funds from unobligated balances and unimplemented programs and projects under Personal Services – Current Appropriations in the amount of Two Million Five Hundred Thirty Thousand Pesos (Php2,530,000.00); and MOOE – Current Appropriations in the amount of Two Million Two Hundred Forty Seven Thousand Pesos (Php2,247,000.00);




(resolution no. 24-376 of the sangguniang bayan of inopacan, leyte dated december 18, 2024 continued)

WHEREAS, there is a need for a reversion from the aforementioned Current Appropriations in the amount of Php 4,777,000.00 to be made available for reappropriation to fund the Supplemental Budget No. 4;

NOW, THEREFORE, on motion of Honorable Andrew B. Dedal duly seconded by all the Members present, be it

RESOLVED, as it is hereby **RESOLVED**, to revert the unappropriated balances/surplus the amount of Four Million Seven Hundred Seventy Seven Thousand Pesos (Php 4,777,000.00) from PS Current Appropriations, and MOOE Current Appropriations and be made available to support the Funding Requirements of Supplemental Budget No. 4 FY 2024 of the Municipality of Inopacan, Province of Leyte.

I HEREBY CERTIFY to the correctness of the foregoing resolution.


MELANIE M. MARTIN-AO, MPA
Secretary to the Sanggunian

ATTESTED:


HON. JOEL D. BERNALES
SE Member
Temporary Presiding Officer



1st Indorsement
December 16, 2024

This Office respectfully requests the Honorable Members of the 15th Sangguniang Bayan, through the honorable Presiding Officer, Hon. Sanders C. Lumarda, conduct of **Special Session on December 18, 2024, 9:00 AM, at the Sangguniang Bayan Session Hall**, for urgent legislative action of the following:

1. Supplemental Budget No. 4, herewith attached;
2. Supporting documents, attached.


Attached to this Indorsement is the CERTIFICATION of this Office that the aforesaid legislative measure requires URGENT ACTION from the Honorable Sanggunian under premise that it is exigent in the delivery of public service.


ROGELIO D. PUA, JR.
Municipal Mayor

RECEIVED
SB Office, Inopacan, Leyte

Date: 12/16/2024

Time: 2:50 pm

By: 

MARIA KAREN COMBARRO

**STATEMENT OF FUNDING SOURCES (SUPPLEMENTAL BUDGET) FY 2024
SUPPLEMENTAL BUDGET NO. 4**


INOPACAN, LEYTE

General Fund

Particulars	Account Classification(PGCA)	Amount
1.0 New Revenue Sources		
Tax Revenue		
Loan Proceeds (Borrowings)		
2.0 Actual collection in Excess of Estimated Income		
2..1 NTA Differential December, 2024		
Actually collected Jan to Dec -Jan to Nov		
P122,338,296.00 - P122,084,996.50		253,299.50
3.0 Savings		
3.1. Reverted Funds - PS (Current Appropriations)		2,530,000.00
3.2. Reverted Funds - MOOE (Current Appropriations		2,247,000.00
3.3. Unappropriated Balance- 2024 Supplemental Budget No. 3		179,740.00
4.0 Realignment		
Total Income		5,210,039.50

Certified Correct :


VERHAERT B. NIRZA
 Local Treasurer


NANCY CLYTE ABELLA-LAGARIO, CPA
 Local Accountant

**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS
MUNICIPALITY OF INOPACAN
SUPPLEMENTAL BUDGET No. 04 CY 2024**

OFFICE	PARTICULARS/PURPOSE	AIP Ref Code	OBJECT OF EXPENDITURE	Account Code	Appro Amount	TOTAL 5,210,039.50
MMO	Personal Services					
	Grant of Collective Negotiations Agreement	1000-000-3-1-01-001-001-002	Other Personal Benefits	5-01-04-990	120,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personal Benefits	5-01-04-990	80,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	12,000.00	
	Total PS				212,000.00	
	MOOE					
	Payment for internet expenses	1000-000-3-1-01-001-005-007	Internet Subscription Expenses	5-02-05-030	50,000.00	
	Payment of General Services	1000-000-3-1-01-001-005-001	Gen. Services	5-02-12-990	100,000.00	
	Payment of Gratuity Pay to JOs	1000-000-3-1-01-001-005-006	Other MOOE	5-02-99-990	900,000.00	
	Total MOOE				1,050,000.00	
	Total Appropriations					1,262,000.00
MDRRMO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	30,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	20,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	3,000.00	
	Total PS				53,000.00	
	Total Appropriations					53,000.00

VMO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	60,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	40,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	6,000.00	
	Total PS				106,000.00	
	Total Appropriations					106,000.00
SB	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	420,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	280,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	42,000.00	
	Total PS				742,000.00	
	Total Appropriations					742,000.00
ADMIN	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	60,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	40,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	6,000.00	
	Total PS				106,000.00	
	Total Appropriations					106,000.00

HRMO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	30,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	20,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	3,000.00	
	Total PS				53,000.00	
	Total Appropriations					53,000.00
MPDC	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	30,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	20,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	3,000.00	
	Total PS				53,000.00	
	Total Appropriations					53,000.00
MCR	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	90,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	60,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	9,000.00	
	Total PS				159,000.00	
	Total Appropriations					159,000.00

LGSO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	60,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	40,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	6,000.00	
	Total PS				106,000.00	
	MOOE					
	Payment of General Services	1000-000-3-3-03-001-002-003	Gen. Services	5-02-12-990	75,000.00	
Total MOOE				75,000.00		
	Total Appropriations					181,000.00
MBO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	30,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	20,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	3,000.00	
	Total PS				53,000.00	
	Total Appropriations					53,000.00
MACCO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	90,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	60,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	9,000.00	
	Total PS				159,000.00	
	Total Appropriations					159,000.00

MTO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	240,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	140,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	21,000.00	
	Total PS				401,000.00	
	Total Appropriations					401,000.00
MASSO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	150,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	100,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	15,000.00	
	Total PS				265,000.00	
	Total Appropriations					265,000.00
RHU	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	420,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	280,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	42,000.00	
	Total PS				742,000.00	
	Total Appropriations					742,000.00


MSWDO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	150,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	100,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	15,000.00	
	Total PS				265,000.00	
	MOOE					
	Provision of assistance to Individuals in Crisis Situation	3000-500-3-2-05-001-002-005	Donations	5-02-99-080	136,039.50	
Total MOOE				136,039.50		
	Total Appropriations					401,039.50
MEO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	60,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	40,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	6,000.00	
	Total PS				106,000.00	
	Total Appropriations					106,000.00
MEO - WATER SYSTEM	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	30,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	20,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	3,000.00	
	Total PS				53,000.00	
	Total Appropriations					53,000.00

MENRO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	30,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	20,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	3,000.00	
	Total PS				53,000.00	
	Total Appropriations					53,000.00
MAO	Personal Services					
	Grant of Collective NA Incentive	1000-000-3-1-01-001-001-002	Other Personnel Benefits	5-01-04-990	120,000.00	
	Grant of Service Recognition Incentive	1000-000-3-1-01-001-001-001	Other Personnel Benefits	5-01-04-990	80,000.00	
	Grant of Anniversary Bonus	1000-000-3-1-01-001-001-003	Other Personal Benefits	5-01-04-990	12,000.00	
	Total PS				212,000.00	
	Total Appropriations					212,000.00
TOURISM	MOOE					
	Payment of General Services	8000-000-3-3-08-001-002-004	Gen. Services	5-02-12-990	50,000.00	
	Total MOOE				50,000.00	
	Total Appropriations					50,000.00
GRAND TOTAL APPROPRIATIONS						5,210,039.50
UNAPPROPRIATED BALANCE						0.00

Prepared by:


MICHELLE G. DE LOS SANTTOS
Municipal Budget Officer

APPROVED:


HON. ROGELIO D. PUA JR
Local Chief Executive



Republic of the Philippines
Province of Leyte
Municipality of Inopacan


CERTIFICATION

THIS IS TO CERTIFY that funds are actually available in the total amount of **P5,210,039.50 (FIVE MILLION TWO HUNDRED TEN THOUSAND THIRTY NINE PESOS & 50/100)** to pay for the proposed expenditures under **Supplemental Budget No. 4 CY 2024** of the Municipality of Inopacan, Leyte.

This is to certify further that funds are taken out of the excess collection from the National Tax Allotment (NTA), Reverted funds from Personal Services and MOOE (Current Appropriations) and Unappropriated Balance from 2024 Supplemental Budget No. 3.

Jointly issued this 16th day of December, 2024 at Inopacan, Leyte.


VERHAERT B. NIRZA
Municipal Treasurer


NANCY CLYTE M. ABELLA-LAGARIO, CPA
Municipal Accountant



Funding the Republic

Republic of the Philippines
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
REGIONAL OFFICE NO. VIII
Palo, Leyte



ORIGINAL COPY

4 November 2024

HON. ROGELIO D. PUA JR.
Municipal Mayor
INOPACAN
LEYTE

NOTICE OF AUTHORITY TO DEBIT ACCOUNT ISSUED
Fund 01 104 258

Dear **Mayor PUA**:

Please be informed that the amount of **Ten Million One Hundred Ninety Four Thousand Eight Hundred Fifty Eight Pesos Only (P10,194,858.00)**, has been credited to your account on the value date indicated hereunder, details as follows:

ADA No. /Value Date	:	9924100058 / 4 November 2024
GSB/Branch	:	LBP Baybay
SARO No. /Date	:	LGRCB-24-0000003 / 16 January 2024
NCA No. /Date	:	LGRCB-24-0000959 / 16 January 2024
Purpose	:	To cover the release of the National Tax Allotment for November 2024

It is understood that disbursements therefrom shall be subject to existing budgeting, accounting and auditing rules and regulations.

Very truly yours,


JOSE L. PALOMINO
Regional Director

Note: Unauthorized reproduction of this NADAI is not sanctioned by the Bureau of the Treasury



BTR-R08-NTA-PCM-2024-11-0050

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- [Funds Management](#)

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Account Statement

Important Reminders:

- Online statement viewing is available only for historical transactions. This does not include today's transactions.
- Transactions made on weekends or holidays are posted in your statement as transactions of the following banking days.
- You may narrow down this statement by sorting it according to your preferred criteria.

Account No. 3572-1009-00 (GENERAL FUND)

Currency PHP

Account Type CURRENT ACCOUNT

Transaction Details

Date	Description	Debit	Credit	Balance	Branch	Check No.	Other Details
12/16/2024 23:59:59	ICC-LOCAL CHECK	29,238.26		41,174,688.68	BAYBAY	0000722828	
12/16/2024 23:59:59	ICC-LOCAL CHECK	22,888.79		41,203,926.94	BAYBAY	0000722977	
12/16/2024 23:59:59	ICC-LOCAL CHECK	10,000.00		41,226,815.73	BAYBAY	0000722883	
12/13/2024 23:59:59	ICC-LOCAL CHECK	228,695.35		41,236,815.73	BAYBAY	0000722856	
12/13/2024 23:59:59	ICC-LOCAL CHECK	21,375.00		41,465,511.08	BAYBAY	0000722878	
12/13/2024 23:59:59	ICC-LOCAL CHECK	10,438.15		41,486,886.08	BAYBAY	0000722837	
12/13/2024 23:59:59	ICC-LOCAL CHECK	1,060.49		41,497,324.23	BAYBAY	0000722812	
12/13/2024 18:09:17	DOS CA DONUS	9,550.00		41,498,384.72	BAYBAY	0000722842	
12/13/2024 18:09:17	DOS CA DONUS	8,673.20		41,507,934.72	BAYBAY	0000722882	
12/13/2024 18:09:18	DOS CA DONUS	7,679.00		41,516,607.92	BAYBAY	0000722887	
12/13/2024 18:09:17	DOS CA DONUS	6,000.00		41,524,286.92	BAYBAY	0000722886	
12/13/2024 18:09:18	DOS CA DONUS	5,800.00		41,530,286.92	BAYBAY	0000722843	
12/13/2024 10:49:57	DOS CA DONUS	4,562.50		41,536,086.92	BAYBAY	0000722988	

Date	Description	Debit	Credit	Balance	Branch	Check No.	Other Details
12/03/2024 16:17:20	DOS CA DONUS	1,000.00		45,375,956.67	BAYBAY	0000722919	
12/03/2024 16:24:20	DOS CA DONUS	1,000.00		45,376,956.67	BAYBAY	0000722813	
12/03/2024 16:24:19	DOS CA DONUS	900.00		45,377,956.67	BAYBAY	0000722999	
12/03/2024 16:10:56	DOS CA DONUS	600.00		45,378,856.67	BAYBAY	0000723000	
12/03/2024 16:17:20	DOS CA DONUS	600.00		45,379,456.67	BAYBAY	0000722802	
12/03/2024 16:10:56	DOS CA DONUS	600.00		45,380,056.67	BAYBAY	0000722801	
12/03/2024 16:17:20	DOS CA DONUS	300.00		45,380,656.67	BAYBAY	0000722804	
12/03/2024 16:10:57	DOS CA DONUS	300.00		45,380,956.67	BAYBAY	0000722803	
12/03/2024 15:12:23	CASH DEPOSIT		66,241.69	45,381,256.67	BAYBAY		
12/03/2024 15:26:19	CASH DEPOSIT		16,317.00	45,315,014.98	BAYBAY		
12/03/2024 16:14:06	ONUS CHECK DEPOSIT		2,691.25	45,298,697.98	BAYBAY		
12/02/2024 23:59:59	ICC-LOCAL CHECK	49,800.00		45,296,006.73	BAYBAY	0000722982	
12/02/2024 23:59:59	ICC-LOCAL CHECK	14,421.45		45,345,806.73	BAYBAY	0000722972	
12/02/2024 23:59:59	ICC-LOCAL CHECK	4,275.00		45,360,228.18	BAYBAY	0000722827	
12/02/2024 09:14:40	CM - ORDINARY		10,194,860.00	45,364,503.18	TACLOBAN		
11/29/2024 23:59:59	ICC-LOCAL CHECK	44,915.58		35,169,643.18	BAYBAY	0000722824	
11/29/2024 23:59:59	ICC-LOCAL CHECK	7,571.43		35,214,558.76	BAYBAY	0000722633	
11/29/2024 23:59:59	ICC-LOCAL CHECK	4,268.39		35,222,130.19	BAYBAY	0000722975	
11/29/2024 23:59:59	ICC-LOCAL CHECK	3,965.54		35,226,398.58	BAYBAY	0000722976	
11/29/2024 23:59:59	ICC-LOCAL CHECK	3,594.54		35,230,364.12	BAYBAY	0000722818	
11/28/2024 23:59:59	ICC-LOCAL CHECK	19,000.00		35,233,958.66	BAYBAY	0000722821	
11/28/2024 23:59:59	ICC-LOCAL CHECK	15,000.00		35,252,958.66	BAYBAY	0000722826	
11/28/2024 23:59:59	ICC-LOCAL CHECK	15,000.00		35,267,958.66	BAYBAY	0000722825	


Republic of the Philippines
Province of Leyte
Municipality of Inopacan
-o0o-
LOCAL FINANCE COMMITTEE

CERTIFICATION

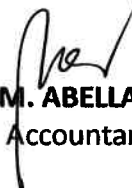
THIS IS TO CERTIFY that the amount of **TWO HUNDRED FIFTY THREE THOUSAND TWO HUNDRED NINETY NINE PESOS & 50/100 (P253,299.50)** is the excess collection of the **National Tax Allotment (NTA)** for the period from January – December, 2024 and are available as savings for appropriation to wit :

PARTICULARS	ACTUAL COLLECTIONS	ESTIMATED NTA (2024 AB)	DIFFERENTIAL
NTA (Jan – Dec, 2024)	122,338,296.00	122,084,996.50	253,299.50

This certification is issued as supporting document for the 2024 General Fund Supplemental Budget No. 4.


MICHELLE DE LOS SANTOS
Municipal Budget Officer



VERHAERT B. NIRZA
Municipal Treasurer



NANCY CLYTE M. ABELLA, CPA
Municipal Accountant

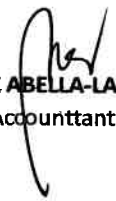
Statement of Funds Available for Reversion
Personal Services
(Current Appropriations)
As of December 16, 2024

Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted	Balance
Mayor's Office	SALARIES & WAGES	1,965,135.00	1,657,147.50	307,987.50	150,000.00	157,987.50
MPD Office	SALARIES & WAGES	1,358,854.00	486,491.00	872,363.00	700,000.00	172,363.00
LGSO	SALARIES & WAGES	732,252.00	312,469.50	419,782.50	300,000.00	119,782.50
Mun. Budget Office	SALARIES & WAGES	868,109.00	563,526.01	304,582.99	200,000.00	104,582.99
Mun. Treasury Office	SALARIES & WAGES	1,479,392.00	1,011,969.50	467,422.50	350,000.00	117,422.50
Mun. Assessor's Office	SALARIES & WAGES	1,189,342.00	707,218.72	482,123.28	350,000.00	132,123.28
MHO-RHU	SALARIES & WAGES	5,055,744.00	4,717,532.50	338,211.50	200,000.00	138,211.50
Mun. Agriculture Office	SALARIES & WAGES	1,910,330.00	1,517,326.50	393,003.50	280,000.00	113,003.50
TOTAL		14,559,158.00	10,973,681.23	3,585,476.77	2,530,000.00	1,055,476.77

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.


VERHAERT B. NIRZA
 Local Treasurer


MICHELLE G. DE LOS SANTOS
 Local Budget Officer


NANCY CLYTE ABELLA-LAGARIO
 Local Accountant


Statement of Funds Available for Reversion
MOOE
(Current Appropriations)
As of December 16, 2024

Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted	Balance
Mayor's Office	Travel Expenses	150,000.00	81,538.95	68,461.05	60,000.00	8,461.05
	Other Supplies & Material Expenses	170,000.00	137,263.00	32,737.00	20,000.00	12,737.00
	R & M Machinery & Equipment (Office)	50,000.00	9,534.00	40,466.00	40,000.00	466.00
MDRRM Office	Office Supplies Expenses	45,000.00	24,986.00	20,014.00	20,000.00	14.00
	R & M Buildings	30,000.00	-	30,000.00	30,000.00	-
	R & M Transportation Equipment	500,000.00	394,041.69	105,958.31	50,000.00	55,958.31
Mun. Admin Office	Travel Expenses	50,000.00	900.00	49,100.00	30,000.00	19,100.00
MPD Office	Travel Expenses	90,000.00	49,555.00	40,445.00	25,000.00	15,445.00
	R & M Machinery & Equipment (Office)	15,000.00	-	15,000.00	15,000.00	-
LGSO	Travel Expenses	50,000.00	12,205.00	37,795.00	35,000.00	2,795.00
	R & M Buildings	750,000.00	159,596.00	590,404.00	400,000.00	190,404.00
	R & M Transportation Equipment	1,230,000.00	678,680.00	551,320.00	400,000.00	151,320.00
	R & M Infrastructure Assets	100,000.00	56,480.00	43,520.00	40,000.00	3,520.00
Mun. Budget Office	Other Supplies & Material Expenses	80,000.00	-	80,000.00	60,000.00	20,000.00
	R & M Machinery & Equipment (Office)	20,000.00	-	20,000.00	20,000.00	-
Mun. Assessor's Office	Other Supplies & Material Expenses	25,000.00	-	25,000.00	20,000.00	5,000.00
PIO	Travel Expenses	30,000.00	2,100.00	27,900.00	24,000.00	3,900.00
	R & M Machinery & Equipment (Office)	15,000.00	-	15,000.00	15,000.00	-
LYDO	Travel Expenses	25,000.00	900.00	24,100.00	20,000.00	4,100.00
	Other Supplies & Material Expenses	30,000.00	-	30,000.00	30,000.00	-
MHO-RHU	Other Supplies & Material Expenses	150,000.00	24,500.00	125,500.00	100,000.00	25,500.00

NUTRITION OFFICE	Travel Expenses	40,000.00	-	40,000.00	40,000.00	-
	Office Supplies Expenses	20,000.00	-	20,000.00	20,000.00	-
	Other Supplies & Material Expenses	50,000.00	-	50,000.00	50,000.00	-
	R & M Buildings	70,000.00	35,867.00	34,133.00	18,000.00	16,133.00
Mun. Engineering Office (MEO)	Travel Expenses	50,000.00	9,250.00	40,750.00	40,000.00	750.00
	R & M Infra Assets (Roads & Bridges)	440,000.00	86,796.88	353,203.12	250,000.00	103,203.12
MENRO	Travel Expenses	50,000.00	9,150.00	40,850.00	20,000.00	20,850.00
	R & M Transportation Equipment	200,000.00	63,560.00	136,440.00	100,000.00	36,440.00
Mun. Agriculture Office	R & M Machinery & Equipment (Office)	100,000.00	-	100,000.00	95,000.00	5,000.00
TOURISM	Travel Expenses	40,000.00	4,000.00	36,000.00	20,000.00	16,000.00
	Other Supplies & Material Expenses	100,000.00	32,650.40	67,349.60	20,000.00	47,349.60
	R & M Buildings	250,000.00	53,535.00	196,465.00	40,000.00	156,465.00
BAC	Travel Expenses	96,000.00	21,410.00	74,590.00	60,000.00	14,590.00
MMO-ANTI-DRUGS PROGRAM	Travel Expenses	20,000.00	-	20,000.00	20,000.00	-
TOTAL		5,131,000.00	1,948,498.92	3,182,501.08	2,247,000.00	935,501.08

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.


VERHAERT B. NIRZA
 Local Treasurer


MICHELLE G. DE LOS SANTOS
 Local Budget Officer


NANCY CLYTE ABELLA-LAGARIO
 Local Accountant

Republic of the Philippines
Province of Leyte
Municipality of Inopacan
CERTIFICATION OF SAVINGS

This is to certify that as per records on file in this office, the Municipality of Inopacan has a Maintenance and Other Operating Expenses (MOOE) savings from different offices for the period from January 1, 2024 to December 16, 2024 amounting to Two Million Two Hundred Forty Seven Thousand Pesos (P2,247,000.00) broken down as follows :

OFFICE/EXPENSE	Travel Expense	Office Supplies Expenses	Other Sup & Mat.	R & M Infra Assets	R & M Buildings & Other	R & M Machinery & Equipment	R & M Transpo Equipment	TOTAL
MMO	60,000.00		20,000.00			40,000.00		120,000.00
MDRRMO		20,000.00			30,000.00		50,000.00	100,000.00
ADMIN OFFICE	30,000.00							30,000.00
MPDC	25,000.00					15,000.00		40,000.00
LGSO	35,000.00			40,000.00	400,000.00		400,000.00	875,000.00
MBO			60,000.00			20,000.00		80,000.00
MASSO			20,000.00					20,000.00
PIO	24,000.00					15,000.00		39,000.00
LYDO	20,000.00		30,000.00					50,000.00

MHO-RHU			100,000.00					100,000.00
NUTRITION	40,000.00	20,000.00	50,000.00		18,000.00			128,000.00
MEO	40,000.00			250,000.00				290,000.00
MENRO	20,000.00						100,000.00	120,000.00
MAO						95,000.00		95,000.00
TOURISM	20,000.00		20,000.00		40,000.00			80,000.00
BAC	60,000.00							60,000.00
MMO - ANTI DRUGS	20,000.00							20,000.00
TOTAL	394,000.00	40,000.00	300,000.00	290,000.00	488,000.00	185,000.00	550,000.00	2,247,000.00

Certified Correct :


MICHELLE DE LOS SANTOS
 Local Budget Officer


NANCY CLYDE ABELLA-LAGARIO
 Local Accountant


VERHAERT B. NIRZA
 Local Treasurer

Noted :


HON. ROGELIO D. PUA JR.
 Local Chief Executive



Republic of the Philippines
Province of Leyte
Municipality of Inopacan



BAGONG PILIPINAS

LOCAL FINANCE COMMITTEE

CERTIFICATION

THIS IS TO CERTIFY that the Local Government Unit of Inopacan, Leyte, had achieved an accomplishment rate of **139%** as of September 30, 2024, with regards to the implementation of all Programs, Projects, and Activities (PPAs) reflected in the approved Budget for FY 2024, wherein said accomplishment is the consolidated average as certified by each office/Department.

This Certification is issued in support of the provision and or release of Collective Negotiation Agreement (CNA) Incentive for FY 2024 of the Local Government Unit of Inopacan, Leyte.

Certified Correct:

LOCAL FINANCE COMMITTEE


VERHAERT B. NIRZA
Municipal Treasurer


MICHELLE G. DE LOS SANTOS
Municipal Budget Officer


NANCY CLYTE M. ABELLA
Municipal Accountant


MILDRED C. BREGILDO
Municipal Planning & Development Officer

APPROVED:


HON. ROGELIO D. PUA, JR.
Municipal Mayor



LOCAL FINANCE COMMITTEE

Table 1. Consolidated Accomplishment Rating of Offices/Departments

Office/Department	Accomplishment Rating
1. Office of the Mayor	115.80
2. Municipal Disaster Risk Reduction & Mgt. Office	96.00
3. Office of the Vice Mayor	85.00
4. Sangguniang Bayan	202.80
5. Municipal Administrator	87.70
6. Human Resource & Management Office	100.00
7. Municipal Planning & Development Office	100.00
8. Municipal Civil Registrar	103.96
9. Local General Services Office	136.08
10. Municipal Budget Office	135.21
11. Municipal Accounting Office	91.00
12. Municipal Treasurer's Office	100.00
13. Municipal Assessor's Office	96.40
14. Public Information Office	223.13
15. Local Youth Development Office	205.00
16. Business Permit & Licensing Office	127.00
17. Rural Health Unit	95.00
18. Municipal Social Welfare & Development Office	826.49
19. Municipal Nutrition Office	100.00
20. POPCOM	129.00
21. Public Employment & Services Office	104.00
22. Municipal Engineer	78.00
23. MEO - Water System	100.00
24. Municipal Environment & Natural Resources Office	135.00
25. Municipal Agriculturist Office	92.00
26. MMO - Tourism, Culture & the Arts	75.00
27. Office of the BAC	124.54
28. Slaughterhouse	58.00
29. Inopacan Pension House	109.00
Consolidated Average	139.00

Source: Accomplishment Reports per Office submitted and certified by Department Head.

CERTIFICATE OF REGISTRATION

Collective Negotiation Agreement

No. 3230

Pursuant to Executive Order No. 180 (1987)
and its Implementing Rules and Regulations,
the Collective Negotiation Agreement between the

INOPACAN ASSOCIATION OF MUNICIPAL EMPLOYEES (I-AME)

and the

MUNICIPAL GOVERNMENT OF INOPACAN

Town Hall, Poblacion, Inopacan, Leyte 6522


having complied with the prescribed requirements, is hereby
registered and is binding between the parties from

September 23, 2024 to September 22, 2028


ATTY. KARLO A. B. NOGRALES
Chairperson



Attested by:


MA. THERESA C. FERNANDEZ
Director IV
Human Resource Relations Office



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF INOPACAN

INOPACAN ASSOCIATION OF MUNICIPAL EMPLOYEES (IAME)

EXCERPT FROM THE MINUTES OF THE MEETING HELD ON NOVEMBER 13, 2024, AT THE CONFERENCE ROOM, INOPACAN TOWN HALL, INOPACAN, LEYTE

**JOINT RESOLUTION NO. 1
Series of 2024**

**RESOLUTION TO GRANT COLLECTIVE NEGOTIATION AGREEMENT (CNA).
INCENTIVE TO MUNICIPAL GOVERNMENT EMPLOYEES**

WHEREAS, the local Government Unit of Inopacan, Leyte has an available savings of Two Million Two Hundred Fourty Thousand Pesos (Php 2,247,000.00), taken from allowable Maintenance and Other Operating Expenses allotments as mentioned in item 4.3.6 of Budget Circular No. 2024-04, dated November 11, 2024, resulting from cost-cutting measures and system improvements.

WHEREAS, the CNA incentive may be given to qualified employees in accordance to item 3.0 of Budget Circular No. 2024-04, dated November 11, 2024 at varying rates but not to exceed Thirty Thousand Pesos (Php 30,000.00) in consideration of the employees' contribution to the accomplishment of performance targets which is at least 75% as of September 30, 2024.

WHEREAS, the grant of Collective Negotiation Agreement (CNA) shall be subject to the approval of the Local Chief Executive.

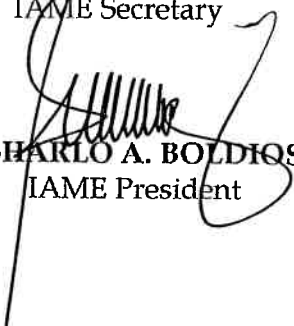
NOW THEREFORE, RESOLVED AS IT HEREBY RESOLVED to commend to the Municipal Mayor, Hon. Rogelio D. Pua, Jr., the approval of the grant of Collective Negotiation Agreement (CNA) incentive for the year 2024.

UNANIMOUSLY APPROVED.

We hereby certify to the correctness of the foregoing resolution.


RICARDO ERIC S. PROJO
Agency Representative


MICHELLE G. DE LOS SANTOS
IAME Secretary


SHARLO A. BOLDIOS
IAME President

APPROVED:


HON. ROGELIO D. PUA, JR.
Local Chief Executive

Inopacan, Leyte
CERTIFIED TRUE COPY

SHARLO ABADIEZ BOLDIOS



CERTIFICATE OF ACCREDITATION

No. 1332

TO WHOM IT MAY CONCERN:

This is to certify that the Civil Service Commission has duly accredited the

INOPACAN ASSOCIATION OF MUNICIPAL EMPLOYEES (I-AME)

pursuant to the provisions of Executive Order No. 180 dated June 1, 1987 and the Amended Rules and Regulations Governing the Exercise of the Right of Government Employees to Organize, as the sole and exclusive negotiating agent of all the rank-and-file employees in the

MUNICIPAL GOVERNMENT OF INOPACAN Inopacan Town Hall, Sto, Niño Street, Poblacion, Inopacan, Leyte

As such, it shall represent and bind them in any negotiation with management on terms and conditions of employment not fixed by law.

This Certificate may be cancelled by this Commission upon its own motion or upon petition by any adverse party for cause as provided by law and after due process.

Given this 24th day of September 2019 in Quezon City.



ALICIA dela ROSA-BALA
Chairperson


LEOPOLDO ROBERTO W. VALDEROSA, JR.
Commissioner


AILEEN LOURDES A. LIZADA
Commissioner

Inopacan, Leyte
CERTIFIED TRUE COPY

Attested by:
SHARLO ABADIEZ BOLDIOS
IAME-President


CECILIA C. DELA FUENTE
Director IV
Human Resource Relations Office





Department of Labor
and Employment



Civil Service
Commission



CERTIFICATE OF REGISTRATION
NO. 2225

TO WHOM IT MAY CONCERN:

This is to certify that the Department of Labor and Employment and the Civil Service Commission have registered

**INOPACAN ASSOCIATION OF MUNICIPAL EMPLOYEES
(I-AME)**

Inopacan Town Hall, Sto. Niño St., Poblacion, Inopacan, Leyte

PLACE OF OPERATION: Local Government Unit of Inopacan, Leyte
Municipal Town Hall, Sto. Niño St., Poblacion, Inopacan, Leyte

pursuant to the provisions of Executive Order No. 180 dated June 1, 1987 and the Implementing Rules and Regulations Governing the Exercise of the Right of Government Employees to Self-Organization, thereby conferring upon it the right to be certified/accredited, subject to the conditions prescribed in said Executive Order and Implementing Rules, as the sole representative of the rank-and-file employees to negotiate for them, and to undertake activities not contrary to law or public policy for the furtherance of the interest of its members.

This Certificate of Registration shall subsist unless cancelled in the manner provided for by Executive Order No. 180 and its implementing rules.

IN WITNESS WHEREOF, we have hereunto affixed our signature, with the seals of the Department of Labor and Employment and the Civil Service Commission at Manila, Philippines, this 14th day of September, 2018.


SILVESTRE H. BELLO III


Secretary

Department of Labor and Employment

Dept. of Labor & Employment
Office of the Secretary



029108


Anopacan, Leyte
ALICIA dela ROSA-LALA
Chairperson
SHARLO ABADIEZ BOLDIOS
Civil Service Commission
IAME-President

Republic of the Philippines
Province of Leyte
Municipality of Inopacan

THE MUNICIPAL GOVERNMENT OF INOPACAN

and

Inopacan Association of Municipal Employees (I-AME)

hereby effects

COLLECTIVE NEGOTIATION AGREEMENT (CNA)

KNOW ALL MEN BY THESE PRESENTS:

This Collective Negotiation Agreement (CNA) is executed by and between the MUNICIPAL GOVERNMENT Of INOPACAN, a Local Government Unit of the Republic of the Philippines, herein represented by the Honorable Mayor, **ROGELIO D. PUA, JR.**, Inopacan Town Hall- Sto. Niño St., Poblacion, Inopacan, Leyte, and hereto referred as the FIRST PARTY;

and

The INOPACAN ASSOCIATION OF MUNICIPAL EMPLOYEES (I-AME) a legitimate employees association, registered under the Department of Labor and Employment with Registration No. 2225 dated September 14, 2018 and recognized under the Civil Service Commission with Accreditation No. 1332 dated September 24, 2019 and through its principal office also at Inopacan Town Hall - Sto. Niño St., Poblacion, Inopacan, Leyte, herein represented by its duly elected President, **SHARLO A. BOLDIOS**, and hereto referred as SECOND PARTY;

WITNESSETH:

WHEREAS, the Constitution of the Republic of the Philippines pursuant to Section 18, Article II provides that "The State affirms labor as primary, social and economic force. It shall protect the rights of workers and promote their welfare."

WHEREAS, Executive Order No. 180, Series of 1987, upholds the right of government employees to self-organization and negotiation, expect those above-board benefits fixed by law between duly organized employees' association, and government authorities.

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BY: 
DATE: 12/11/24

WHEREAS, being aware of the need to promote a harmonious relationship between the Municipal Government and the Employees for the enhancement of the employee's welfare, performance and productivity, and in order to contribute to the unified effort towards better public service attainment, the Parties mutually agree to enter into a Collective Negotiation Agreement.

NOW, THEREFORE, for and in consideration of the foregoing premises, the MUNICIPAL GOVERNMENT OF INOPACAN and the INOPACAN ASSOCIATION OF MUNICIPAL EMPLOYEES (I-AME) do hereby bind themselves and agree as follows:

ARTICLE I DEFINITION OF TERMS

As used herein, the following terms shall have the following meaning unless their context indicates otherwise, viz:

"Agreement" – this Collective Negotiation made and entered between the First Party and the Second Party pursuant to Executive Order No. 180, dated June 1, 1987 and its Implementing Rules and Regulations, as may be amended or supplemented thereby, from time to time.

"Bargaining Unit" – shall cover the rank and file employees of the Municipal Government of Inopacan.

"Effectivity Date" – the date of execution of the Agreement by the authorized signatories of the Municipal Government and the I-AME.

"Grievance Procedure" – refers to the procedure for the disposition of any complaint or grievance established under Article IV of this Agreement.

"Legislative Members" – elected or appointed as representative of his/her department in the Board of Directors of I-AME.

"Department" – an office of the Municipal Government.

"Parties" – the Municipal Government of Inopacan and the I-AME as the First Party and the Second Party, respectively.

"Employees Association/Union" – the INOPACAN ASSOCIATION OF MUNICIPAL EMPLOYEES (I-AME).

"Immediate Family Member" – an employee's legal spouse, mother, father, children.

CERTIFIED TRUE COPY
BY: _____
DATE: _____

[Handwritten Signature]
12/12/24

ARTICLE II
RIGHTS AND OBLIGATIONS OF THE PARTIES

The **FIRST PARTY** shall:

A. HUMAN RESOURCE MANAGEMENT

1. Strictly adhere to the government policy of participatory management.
2. Continue to conduct or manage manpower development/ capability building programs, including but not limited to, local and/or foreign skills trainings, seminars, workshops, in order to improve knowledge and skills of the employees and create progressively more competent government workers. Funding thereto shall be provided in the annual budget. The HRMO shall conduct orientation program to new employees of the Municipal Government on pertinent laws, rules and regulations of the Civil Service Commission to include its creation, mandate, programs and functions in order for the new employees to be acquainted with the Municipal Government and become responsible employees.

B. RECRUITMENT, PROMOTION AND PLACEMENT

1. Per CSC Memorandum Circular No. 03, Series of 2001, provide membership of the Second Party in the HRMPSB (Human Resource Merit Promotion and Selection Board of the Municipal Government).
2. Regular employees who have Outstanding Performance for two (2) consecutive rating periods based on Agency approved Performance Appraisal System shall be granted step increment.

C. UNION MATTERS

1. Authorize the Officers and Members of the Second Party's attendance to trainings, seminars and other union related activities with the consent of the Department Head concerned, upon Notice of Proof duly certified by its President, in accordance with CSC Policies.
2. Allow the use of any available municipal government property for I-AME related activity/ies, as approved by the Chief Executive, free of charge.
3. Allow I-AME officers to attend regular I-AME meetings and special meetings on official time.

D. HEALTH AND SANITATION

1. Provide well maintained comfort rooms with necessary facilities.

1

CERTIFIED TRUE COPY
BY: 
DATE: 12/17/20

2. Provide needed facilities for comfortable, humane, effective and efficient working conditions pursuant to MC No. 30, Series of Series of 1992.
3. Provide lighter workloads/assignment to pregnant, lactating, aging, disabled sickly and/or employees with disability.

E. SPORTS AND CULTURAL ACTIVITIES

1. Conduct Annual Seasonal Sports and Cultural Fest to be participated in by its member employees and officials of the Municipal Government.

F. SECURITY AND SAFETY

1. To grant safety devices and proper outfits like mask, gloves, raincoats, boots and other materials for the safety of employees, particularly those who render field works and are exposed to abnormal working conditions.
2. Provide orientation and trainings regarding safety practices and health hazards to the employees.

G. PERSONNEL RIGHTS

1. Due process shall be observed in the investigation, hearing and adjudication of any administrative case against employees.
2. Reassignment of an employee should be to an office where he/she can be useful and productive and in relation to his/her position and skills, and that he/she should perform specific functions to be embodied in his/her reassignment order.
3. Duration of reassignment to another office should only last within a period of one (1) year maximum if without the consent of, or if with objection of, the employee as embodied in the CSC rules on reassignment.
4. Designation of the employee shall be limited to only one designation.

H. OTHER WELFARE BENEFITS

1. Allow flexible working hours for Municipal Government Employees pursuant to the Civil Service Commission's Memorandum Circular allowing Flexi-Time for government employees as set forth with rules and procedures for implementation.
2. Work out rice subsidy where the monetary equivalent should be that of the present prevailing price of one (1) sack of rice per month subject to existing auditing and accounting rules and procedures and guidelines and subject to availability of funds.
3. All bonuses, benefits granted by the national government should not affect all welfare benefits derived from this agreement.
4. Grant employees appropriate compensation for overtime pay subject to availability of funds or the employees shall be granted compensatory time off.

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BY: 
DATE: 12/17/04

5. Granting of Collective Negotiation Agreement (CNA) incentives to members of I-AME and to those performing managerial functions (Municipal Officials) shall be in accordance with the Guidelines that may be issued from time to time by the proper authorities.6.
6. Granting of loyalty award and incentives in accordance with existing rules and regulations in its legality.

The SECOND PARTY shall:

1. Adhere to every legal means of re-addressing grievances and avoid work stoppage that will prejudice service delivery.
2. Improve the productivity of the Municipal Government by establishing in every department, an office management program and standard of work ethics.
3. Initiate Output/Performance practices as behavioral norms acceptable to the Municipal Government.
4. Strictly observe the Code of Conduct and Ethical Standards of Government Employees.
5. Support the Municipal Government's program that will improve the quality of life and accelerate the delivery of service to the underprivileged and disadvantaged in the municipality.
6. Observe political neutrality and non-partisanship in work conduct and in the delivery of services.
7. Cooperate in effecting economic austerity measures and in its effort to eliminate waste and inefficiency, promote safety and goodwill between the Municipal Government and the employees.
8. Exercise awareness and report all forms of graft and corruption in the government.
9. Act with vigilance and renewed vigor in the achievement of an effective, honest and courteous public service.
10. Participate actively in the further development of the Municipal Government employees through responsible Unionism.
11. Police its own rank and adhere to the provisions herein agreed upon as a commitment for partnership in good governance, fair trade practices and efficient public service.
12. Assist in any possible manner for increase revenue generation and be mindful on taxation matters such as listing/reporting of business establishment with No Permits from each member's respective barangays.

BOTH PARTIES SHALL:

1. Observe cost-cutting guidelines to achieve agency target at the most economical and practicable method, such as but not limited to the following:
 - a. Recognizing the need to cut on cost of personal services, the Parties shall endeavor to maximize accomplishment of personnel and make them

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BY: 
DATE: 7/21/24

- responsive to the needs of the people they serve than add positions to the present plantilla.
- b. The parties shall exercise simplicity in the use of the office supplies, materials and resources of the Municipal Government. The Municipal Treasurer shall make a recommendation on the minimalism measures to be adopted as official policy of the Municipal Government.
 - c. The parties shall only undertake official travels that are necessary and relevant to the latter's office and position with minimal cost to the Municipal Government.
 - d. It shall be the policy of the Municipal Government to discourage overtime work except when it is necessary and justifiable. The justification/recommendation to any overtime work shall be made by the Head of the Department concerned with approval of the Municipal Mayor.
 - e. Lightings and air-conditioning units shall be switched off by 4:30 o'clock in the afternoon to reduce power consumption, except when pressing work is being rendered.

ARTICLE III

SECURITY OF THE EMPLOYEES AND THE ASSOCIATION

1. All benefits and privileges granted in this Agreement shall also be enjoyed by all regular, temporary and elective officials subject to special assessment of rank and file non-members as provided by Public Sector Labor Management Council Resolution No. 1. Series of 1993.

2. The FIRST PARTY agrees to implement in all Department, individual check-off deductions representing Union dues, special assessments, Union contributions and other Union charges, upon consensus. The I-AME Board of Directors shall submit to the Payroll Officers/Designated or personnel authorized to prepare the payroll, the list of the members of I-AME with their corresponding check-offs deductions.

3. Deduction/s dues on a particular period shall be updated as well as the lists of non-members due of special assessment.

4. The Paymasters/Disbursing Officers, wherein the said check off/assessment is reflected, shall make a statement to the I-AME Treasurer showing the amount set aside for his/her collection.

5. Employees who are non – I-AME members, performing the functions of the department head or assistant department head, are still subject to agency fee pursuant to CSC-PSLMC Regulations or Agency fee were the position per appointment will prevail.

CERTIFIED TRUE COPY
BY: _____
DATE: _____

[Handwritten signature]
[Handwritten date: 11/21/20]

6. Deductions for agency fee of non-members of I-AME, the amount of which should be in accordance to the legal and lawful percentile as maybe stipulated by the CSC-PSLMC Regulations.

7. Clearance for retirement in the Municipal Government shall pass the I-AME President and/or Treasurer, endorsed by the Office representative. Existing clearance forms should be amended to this effect.

ARTICLE IV

GRIEVANCE PROCEDURE

Grievance shall be presented verbally or in writing in the first instance by the members of the Second Party to his or her immediate supervisor. Within three (3) working days from the date of presentation, the supervisor shall inform verbally the aggrieved members the action taken on the grievance. On the other hand, if the party being complained of is the immediate superior, grievance shall be lodged to the next higher supervisor or to their Department Head.

If the aggrieved party still wants to elevate the decision, or if the complaint has not been resolved, the same shall be heard by the Grievance Committee which shall render decision within five (5) working days after investigation. The arguments can only be brought to the fore at the Office of the Municipal Mayor and/or appealed to the Civil Service Commission, upon submission of the Certification on the Final Action on the Grieve (CFAG) by the Grievance Committee

Grievance as mentioned in the preceding paragraph shall be embraced within the meaning of No. 6 of CSC MC No. 2, Series of 2001. Exempt from the grievance procedures are those enumerated under No. 7 of the MC.

ARTICLE V

DURATION OF THE AGREEMENT

This agreement shall commence upon the execution of this Agreement signed by the authorized representatives of the Parties and shall take effect and in force for a period of four (4) years after its execution.

In accordance to Article III, No. 5 above, the non-member elective officials Incentive Bonus shall be subject to deduction of the said agency fee and Union monthly dues pursuant to PSLC Resolution No. 01, Series of 1993.

CERTIFIED TRUE COPY
BY: 
DATE: 12/17/21

**ARTICLE VI
MISCELLANEOUS**

Section 1. A Joint-Committee composed of one (1) representative from the Municipal Mayor's Office, I-AME, Department Heads and SB shall be created for the purpose of monitoring the implementation of this Agreement.

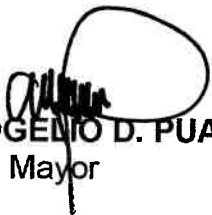
Section 2. Disputes or agreements between the Parties arising from provisions of this Agreement shall be submitted for arbitration before the Civil Service Commission.

Signed this 15th day of JULY, 2024 at Inopacan, Leyte.

**MUNICIPAL GOVERNMENT
OF INOPACAN**

**INOPACAN ASSOCIATION OF
MUNICIPAL EMPLOYEES**

By:



HON. ROGELIO D. PUA, JR.
Municipal Mayor



SHARLO ABADIEZ BOLDIOS
I-AME President

Witnesses:

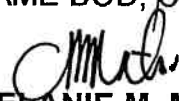


ENGR. FRANCIS JONATHAN B. PHUA
Municipal Administrator



LOLITO B. DACERA
I-AME BOD, Chairman

RICARDO ERIC S. PROJO
MGDH-1/Personnel Officer



MELANIE M. MARTIN-AO
I-AME Vice President



VERHAERT B. NIRZA
Acting Municipal Treasurer



MICHELLE S. DE LOS SANTOS
I-AME Secretary

CERTIFIED TRUE COPY
BY: 
DATE: 15/7/24

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)


_____)S.S
x INOPACAN, LEYTE -----x

BEFORE ME A NOTARY PUBLIC for and in INOPACAN, LEYTE 1st 8th JUL 2024
of _____, 2024 personally came and appeared the following persons:

Name	Competent Evidence of Identity
ROGELIO D. PUA, JR.	UMID: CRN-006-0002-6426-4
SHARLO A. BOLDIOS	TIN: 262-352-321
FRANCIS JONATHAN B. PHUA	UMID: CRN-0111-1901983-9
LOLITO B. DACERA	VIN: 3721-0036A-B1970LBD100007
RICARDO ERIC S. PROJO	VIN: 3721-0002B-B1469RSP100001
MELANIE M. MATIN-AO	VIN: 3721-0007A-A2481MMM200005
VERHAERT B. NIRZA	UMID: CRN-006-0166-7066-9
MICHELLE G. DE LOS SANTOS	VIN: 3721-0002B-I2982MGD200007

Known to me and to me known to be the same persons who executed the foregoing instrument and that they declared that the same is their own free will and voluntary act and deed.

WITNESS MY HAND AND SEAL, this 1st of JUL 2024, 2024 at the place first above written.


GAUDENCIO P. ABAYHON JR.
NOTARY PUBLIC
UNTIL DEC. 31, 2025

Doc. No. SDS ;
Page No. 101 ;
Book No. 1 ;
Series of 2024

PTR NO. 8921866 ISSUED ON 1/24/24 AT Inopacan, Leyte
IBP NO. 370306 ISSUED ON 1/24/23
ROLL NO. 82884

CERTIFIED TRUE COPY
BY: 
DATE: 1/24/24



Republic of the Philippines
Province of Leyte
Municipality of Inopacan
-000-



15TH SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE
15th SANGGUNIANG BAYAN OF INOPACAN, LEYTE HELD ON
NOVEMBER 19, 2024 AT THE SB SESSION HALL

PRESENT:

- Hon. Sanders C. Lumarda - Vice Mayor, Presiding Officer
- Hon. Fernando B. Rulete - SB Member
- Hon. Andrew B. Dedal - SB Member
- Hon. Zenaida G. de los Santos - SB Member
- Hon. Joel D. Bernales - SB Member
- Hon. Alfie Jian B. Yamson - SB Member
- Hon. Daria D. Malanguis - SB Member
- Hon. Rowena K. Madrazo - SB Member
- Hon. Diosdado P. Siao - SB Member
- Hon. Panfila I. Alonzo - SB Member (LnB Pres)
- Hon. Nathaniel Dave M. Katigbe - SB Member (PSK Pres)

ABSENT:

None

RESOLUTION NO. 24-354

A RESOLUTION ADOPTING/APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (AIP) NO. 4 FOR CALENDAR YEAR 2024 OF THE MUNICIPALITY OF INOPACAN, PROVINCE OF LEYTE

WHEREAS, presented for consideration is the Supplemental Investment Program (AIP) No. 4 for Calendar Year 2024 supported with Resolution No. 8, Series of 2024 by the Municipal Development Council (MDC);

NOW, THEREFORE, on motion of Honorable Andrew B. Dedal, duly seconded by all the Members present, be it

RESOLVED, as it is hereby RESOLVED, to adopt/approve the Supplemental Investment Program (AIP) No. 4 for Calendar Year 2024 of the Municipality of Inopacan, Province of Leyte.

I HEREBY CERTIFY to the correctness of the foregoing resolution.

MELANIE M. MARTIN-AO, MPA
Secretary to the Sanggunian

ATTESTED:

HON. SANDERS C. LUMARDA
Municipal Vice Mayor
Presiding Officer

APPROVED:

HON. ROGELIO B. PUA, JR.
Municipal Mayor

HON. DARIA D. MALANGUIS
SB Member

HON. ROWENA K. MADRAZO
SB Member

HON. DIOSDADO P. SIAO
SB Member

HON. PANFILA I. ALONZO
SB Member

HON. NATHANIEL DAVE M. KATIGBE
SB Member

HON. FERNANDO B. RULETE
SB Member

HON. ANDREW B. DEDAL
SB Member

HON. ZENaida G. DE LOS SANTOS
SB Member

HON. JOEL D. BERNALES
SB Member

HON. ALFIE JIAN B. YAMSON
SB Member



MUNICIPAL DEVELOPMENT COUNCIL

**EXCERPT FROM THE MINUTES OF THE MUNICIPAL DEVELOPMENT COUNCIL MEETING
HELD ON NOVEMBER 14, 2024, AT SB SESSION HALL, 2nd FLOOR MUNICIPAL
BUILDING, BRGY. POBLACION, INOPACAN, LEYTE**

PRESENT:

Hon. Rogelio D. Pua, Jr.	-	<i>Presiding Officer</i>
Hon. Alvie O. Dagala	-	<i>Member, PB</i>
Hon. Andres B. Lao III	-	<i>Member, PB</i>
Hon. Dominador D. Piol	-	<i>Member, PB</i>
Hon. Edilberto L. Horca	-	<i>Member, PB</i>
Hon. Fernando B. Rulete, Jr.	-	<i>Member, PB</i>
Hon. Mamerto L. Villacorte	-	<i>Member, PB</i>
Hon. Margarita Q. Lemita	-	<i>Member, PB</i>
Hon. Mirafior M. Martinez	-	<i>Member, PB</i>
Hon. Panfila I. Alonzo	-	<i>Member, PB</i>
Hon. Pedro L. Austero	-	<i>Member, PB</i>
Hon. Ramil M. Bague	-	<i>Member, PB</i>
Hon. Rolando P. Madrazo	-	<i>Member, PB</i>
Hon. Sabino N. Dedal	-	<i>Member, PB</i>
Hon. Sergio G. Lico	-	<i>Member, PB</i>
Mr. Evelio S. Merano	-	<i>Member, CSO (CAMUFA)</i>
Mr. Renato Asunto	-	<i>Member, CSO (CARAFA)</i>
Ms. Mariegreat P. Bisnar	-	<i>GPTA President</i>
Hon. Gerson C. Olantigue	-	<i>Member, PB</i>

ABSENT:

Hon. Joel D. Bernales	-	<i>Representative, SB Chair on Appropriation</i>
Mr. Rogel T. Malanguis	-	<i>Member, CSO (TINAFA)</i>
Mr. Genes D. Malanguis	-	<i>Member, CSO (PSA)</i>
Mr. Cornelio L. Carillo	-	<i>Member, CSO (MAFIA)</i>
Mr. Eduardo B. Casia	-	<i>Member, CSO (ICFA)</i>
Mr. Timoteo Secretaria	-	<i>Member, CSO (LIFA)</i>
Mr. Vevencio O. Tagolgol	-	<i>Member, CSO (HUFA)</i>
Hon. Ricardo Omapas	-	<i>Member, PB</i>
Hon. Teotimo G. Lapasa	-	<i>Member, PB</i>
Hon. Cristino B. Vincori	-	<i>Member, PB</i>
Hon. Aura P. Chiong	-	<i>Member, PB</i>
Hon. Bayani R. Piamonte	-	<i>Member, PB</i>
Ms. Quirina O. Ligao	-	<i>Member, CSO (HIWAA)</i>
Hon. Nathaniel Dave M. Katigbe	-	<i>Member, CSO (SKF)</i>
Hon. Carl Nicolas C. Cari	-	<i>Representative of Leyte 5th District</i>

**RESOLUTION NO. 8
Series of 2024**

A RESOLUTION APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 4 OF CY 2024, IN THE AMOUNT OF NINETY NINE MILLION ONE HUNDRED SEVENTY FIVE THOUSAND PESOS ONLY AND 00/100 (PHP 99,175,000.00), AND ENDORSING THE SAME TO THE 15TH SANGGUNIANG BAYAN FOR ADOPTION

WHEREAS, proposed programs, projects, and activities (PPAs) for supplemental to the approved Annual Investment Program (AIP) of CY 2024 were presented to the Council for its deliberation and approval;



MUNICIPAL DEVELOPMENT COUNCIL

WHEREAS, the PPAs presented were either not included in the Annual Investment Program of CY 2024, or were in the list of PPAs in the AIP, however, short of indicated budget or different to the indicated funding source;

WHEREAS, after careful perusal and deliberation, the Council determined that the PPAs presented are within the set priorities and objectives of the Council, hence, must be supplemented to the approved Annual Investment Program (AIP) of CY 2024;

NOW THEREFORE, on motion of Hon. Fernando B. Rulete, Jr. , duly seconded by Hon. C. Gerson Olantigue;

RESOLVED, as it is **HEREBY RESOLVED** to approve the Supplemental Investment Program (SIP) No. 4 of CY 2024, in the amount of Ninety Nine Million One Hundred Seventy Five Thousand and 00/100 (PHP 99,175,000.00), and to endorse the same to the 15th Sangguniang Bayan, for adoption.

CARRIED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the foregoing resolution.

CERTIFY FURTHER that Resolution No. 8, s. 2024, contains two (2) pages both signed by the signatories, including the page on which this Certification is written.


MILDRED C. BREGILDO
MDC Secretary

APPROVED:


HON. ROGELIO D. PUA, JR.
Local Chief Executive cum MDC Chairperson



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF INOPACAN
-o0o-



MUNICIPAL DEVELOPMENT COUNCIL MEETING
14 November 2024 | 9:00 AM | SB Session Hall, Inopacan Town Hall

ATTENDANCE SHEET

NAME	DESIGNATION	GENDER	SIGNATURE
1) Hon. Rogelio D. Pua, Jr.	LCE/Presiding	M	1)
2) Hon. Sergio G. Lico	Apid	M	2)
3) Hon. Ramil M. Bague	Cabulisan	M	3)
4) Hon. Ricardo P. Omapas	Caminto	M	4)
5) Hon. Rolando P. Madrazo	Canangay	M	5)
6) Hon. Dominador D. Piol	Caulisihan	M	6)
7) Hon. Teotimo G. Lapasa	Conalum	M	7)
8) Hon. Cristino B. Vincori	De los Santos	M	8)
9) Hon. Andres B. Lao III	Esperanza	M	9)
10) Hon. Aura P. Chiong	Guadalupe	F	10)
11) Hon. Bayani R. Piamonte	Guinsangaan	M	11)
12) Hon. Gerson C. Olantigue	Hinabay	M	12)
13) Hon. Pedro L. Austero	Jubasan	M	13)
14) Hon. Edilberto L. Horca	Linao	M	14)
15) Hon. Mamerto L. Villacorte	Macagoco	M	15)
16) Hon. Fernando B. Rulete, Jr.	Maljo	M	16)
17) Hon. Sabino N. Dedal	Marao	M	17)
18) Hon. Alvie O. Dagala	Poblacion	F	18)
19) Hon. Mirafior M. Martinez	Tahud	F	19)

By Kaynard Lumarot Jr. prep



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF INOPACAN
-000-



MUNICIPAL DEVELOPMENT COUNCIL MEETING
14 November 2024 | 9:00 AM | SB Session Hall, Inopacan Town Hall

ATTENDANCE SHEET

20) Hon. Margarita Q. Lemita	Taotaon	F	20)	
21) Hon. Panfila I. Alonzo	Tinago	F	21)	
22) Hon. Joel D. Bernales	SB Chair on Finance	M	22)	
23) Hon. Carl Nicolas C. Cari	Representative, Leyte Fifth District	M	23)	
24) Hon. Nathaniel Dave M. Katigbe	SK Federation President	M	24)	
25) Ms. Mariegreat P. Bisnar	GPTA President	F	25)	
26) Ms. Quirina O. Ligao	CSO Representative (HIWWA)	F	26)	
27) Mr. Evelio S. Merano	CSO Representative (CAMUFA)	M	27)	
28) Ms. Merlinda S. Baliong	CSO Representative (CARAFA)	F	28)	
29) Mr. Vevencio O. Tagolgol	CSO Representative (HUFA)	M	29)	
30) Ms. Eduardo B. Casia	CSO Representative (ICFA)	M	30)	
31) Mr. Timoteo Secretaria	CSO Representative (LIFA)	M	31)	
32) Mr. Cornelio L. Carillo	CSO Representative (MAFIA)	M	32)	
33) Mr. Genes D. Malanguis	CSO Representative (PSA)	M	33)	
34) Mr. Rogel T. Malanguis	CSO Representative (TINAFIA)	M	34)	
35) Ms. Mildred C. Bregildo	OIC-MPDO (Head of Secretariat)	F	35)	

I hereby certify that the MDC members whose signatures are affixed herein have personally attended the MDC Meeting on 26 July 2024, from 10:00 AM onwards, at the SB Session Hall, Legislative Wing, Inopacan Town Hall.

MILDRED C. BREGILDO

CY 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 4

By Program/Activity/Project by Sector

As of November to December 2024

Municipality: INOPACAN, LEYTE

AIP REFERENCE CODE	Program/ Project/ Activity & Description	Implementing Office/ Dept.	Schedule for Implementation		Expected Output	FUNDING	AMOUNT (in thousand pesos)			TOTAL	Climate Change Expenditure (in thousand pesos)		CC Typology Code
			Starting Date	Completion Date			Personal Services	Maintenance & Other Operating Expenses (MOOE)	Capital Outlay (CO)		Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000-000-3-1-00-000-000	GENERAL PUBLIC SERVICES												
1000-000-3-1-01-000-000-000	EXECUTIVE GOVERNANCE SERVICES												
1000-000-3-1-01-001-000-000	Executive Governance Program												
1000-000-3-1-01-001-001-000	A. MANPOWER SERVICES	MO	Nov	Dec	Personal services								
1000-000-3-1-01-001-001-001	Provision of Service Recognition Incentives (SRI)	MO	Nov	Dec	Incentives Provided	GF	2,400.00			2,400.00			
1000-000-3-1-01-001-001-002	Provision of Collective Negotiation Agreement (CNA) Incentives	MO	Nov	Dec	Incentives Provided	GF	2,800.00			2,800.00			
1000-000-3-1-01-001-001-003	Provision of Anniversary Incentives	MO	Nov	Dec	Incentives Provided	GF	480.00			480.00			
1000-000-3-1-01-001-001-004	Provision of Productivity Enhancement Incentives (PEI)	MO	Nov	Dec	Incentives Provided	GF	480.00			480.00			
1000-000-3-1-01-001-002-000	B. EXECUTIVE OPERATIONAL ACTIVITIES												
1000-000-3-1-01-001-002-004	Provision for power costs of LGU buildings, operations and/projects	MO	Nov	Dec	Unhampered government operations	GF		150.00		150.00			
1000-000-3-1-01-001-005-000	E. ADMINISTRATIVE SUPPORT SERVICES												
1000-000-3-1-01-001-005-001	Hiring of personnel complement for contingent programs/projects	MO	Nov	Dec	Job Order services rendered	GF		60.00		60.00			
1000-000-3-1-01-001-002-003	Provision for other operating and maintenance expenses of the office	MO	Nov	Dec	Operating and maintenance expenses covered	GF		50.00		50.00			
1000-000-3-1-01-001-005-006	Provision of gratuity pay for Job Order personnel	MO	Nov	Dec	Gratuity pay provided	GF		1,700.00		1,700.00			
1000-000-3-1-01-001-005-012	Provision of Donations in Kind	MO	Nov	Dec	Transportation equipment maintained and operational	GF		100.00		100.00			
1000-000-3-1-01-004-000-000	DISASTER RISK REDUCTION & MANAGEMENT SERVICES												
1000-000-3-1-01-004-000-000	Disaster Risk Reduction and Management Program												
1000-000-3-1-01-004-002-000	B. OPERATIONAL ACTIVITIES												
1000-000-3-1-01-004-002-003	Hiring of personnel complement for contingent programs/projects	MO (MDRRMO)	Nov	Dec	Job Order services rendered	GF		250.00		25.00			
1000-000-3-1-09-001-000-000	YOUTH DEVELOPMENT SERVICES												
1000-000-3-1-09-001-000-000	Youth Development Program				Youth development services delivered								
1000-000-3-1-09-001-002-000	B. OPERATIONAL ACTIVITIES												
1000-000-3-1-09-001-002-007	Provision of prizes for youth-organized competitions and incentives	MPDO (LYDO)	Nov	Dec	Prizes awarded to winners and deserving recipients	GF		100.00		100.00			



CY 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 4

By Program/Activity/Project by Sector

As of November to December 2024

Municipality: INOPACAN, LEYTE

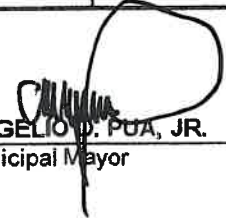
9000-000-3-2-01-000-000-000 BIDS AND AWARDS COMMITTEE												
9000-000-3-2-01-001-000-000 PROCUREMENT SERVICES												
9000-000-3-2-01-001-000-008 Hiring of personnel complement for ADM Nov Dec Job Order services rendered GF 13.00 13.00												
SUBTOTAL (OTHER SERVICES)											13.00	
GRAND TOTAL:											99,175.00	

Prepared by:


 MILDRED C. BREGILDO
 OIC-MPDO


 MICHELLE G. DE LOS SANTOS
 MBO

Attested by:


 ENGR. ROGELIO D. PUA, JR.
 Municipal Mayor

