

Item No.: 16
Date: 11 2025 MAR



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

Province of Leyte
Legal Office
Date: 7.3.25

-oOo-

SANGGUNIANG PANLALAWIGAN

PROVINCIAL LEGAL OFFICE



2nd **INDORSEMENT**
February 25, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 175 series of 2025 of the Sangguniang Bayan of San Isidro, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 175 series of 2025 entitled: “**An Ordinance transferring certain Plantilla positions from the Office of the Municipal Disaster Risk Reduction and Management (MDRRM) etc.**”

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance to its power under Section 447(1)(viii)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 76². Hence, recommending for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL

Provincial Legal Officer

¹(viii) Determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

² Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

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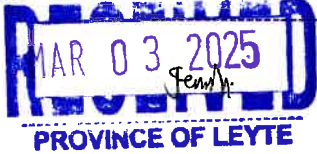
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Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
21 February 2025

Office of the
Legal Office
Date: 2/24/25
Time: 9:00 AM
By: [Signature]

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 175**, series of 2025 of the **MUNICIPALITY of SAN ISIDRO, LEYTE**, entitled: **An Ordinance transferring certain plantilla positions from the Office of the Municipal Mayor to the Office of the Municipal Disaster Risk Reduction and Management (MDRRM) and approving the new plantilla structure in the Municipality of San isidro, Leyte.**



FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



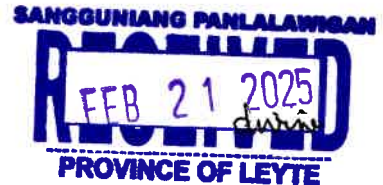
BAGONG PILIPINAS

Republic of the Philippines
Region VIII
Province of Leyte
MUNICIPALITY OF SAN ISIDRO

16th Sangguniang Bayan

February 20, 2025

HON. LEONARDO M. JAVIER, JR.
Provincial Vice Governor
Legislative Bldg. Capitol Cmpd.
Tacloban City



Attn: The Honorable Members of the Sangguniang Panlalawigan/
Secretary to the Sangguniang Panlalawigan.

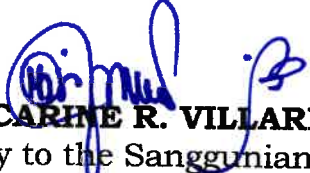
Honorable Ladies and Gentlemen:

Respectfully submitting herewith 16 copies of the **MUNICIPAL ORDINANCE NO. 175 SERIES OF 2025, "AN ORDINANCE TRANSFERRING CERTAIN PLANTILLA POSITIONS FROM THE OFFICE OF THE MUNICIPAL MAYOR TO THE OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT (MDRRM) AND APPROVING THE NEW PLANTILLA STRUCTURE IN THE MUNICIPALITY OF SAN ISIDRO, LEYTE."**, for review and appropriate action by the August Body.

I hope you find everything in order.

Thank you.

Respectfully yours,

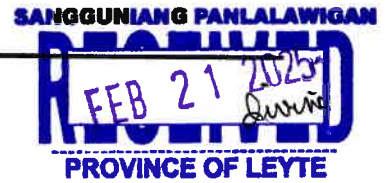

MARIA CARINE R. VILLARINO
Secretary to the Sanggunian

Attachment:

- 16 copies M.O. no.175 s. 2025



Republic of the Philippines
 Region VIII
 Province of Leyte
MUNICIPALITY OF SAN ISIDRO
16th Sangguniang Bayan



MUNICIPAL ORDINANCE NO. 175
Series of 2025

AN ORDINANCE TRANSFERRING CERTAIN PLANTILLA POSITIONS FROM THE OFFICE OF THE MUNICIPAL MAYOR TO THE OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT (MDRRM) AND APPROVING THE NEW PLANTILLA STRUCTURE IN THE MUNICIPALITY OF SAN ISIDRO, LEYTE.

Sponsored by: Hon. Hospicio B. Apacible
Chairperson, Committee on Disaster Risk Reduction and Management
Co-Sponsored by: Hon. Carmichael L. Villarino, Hon. Rem Beryl Y. Veloso, Hon. Jerold T. Lumapak, Hon. Courtney I. Viola, Hon. Dante R. Rodaje, Hon. Rolando C. Piamonte, Hon. Cecilia L. Cabahug Hon. Wildegardo S. Enriquez, and Hon. Ailene L. Basilan.

BE IT ENACTED by the Sangguniang Bayan of San Isidro, Leyte in session assembled that:

Section 1. Title. — This ordinance shall be known as the “Ordinance Transferring Certain Plantilla Positions from the Office of the Municipal Mayor to the Office of the Municipal Disaster Risk Reduction and Management (MDRRM) and Approving The New Plantilla Structure in the Municipality of San Isidro, Leyte.”

SECTION 2. Purpose. The purpose of this ordinance is to transfer specific plantilla positions currently in the Office of the Municipal Mayor to the Office of the Municipal Disaster Risk Reduction and Management (MDRRM), to align with the increasing needs for effective disaster risk reduction and management. And this ordinance also aims to approve the updated plantilla structure for the municipality as a result of the transfer.

SECTION 3. Transferring of Positions. The following plantilla positions are hereby transferred from the Office of the Municipal Mayor to the Office of Municipal Disaster Risk Reduction and Management (MDRRM).

NO.	OFFICE	ITEM NO.	POSITION TITLE	SALARY GRADE/STEP
1	Office of the Municipal Mayor	94	Local Disaster Risk Reduction and Management Officer II	15/1
		148	Administrative Aide VI (Data Controller I)	6/1

[Handwritten signatures and initials in blue ink on the left margin]

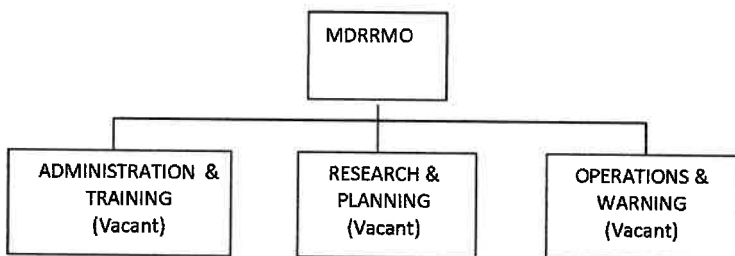
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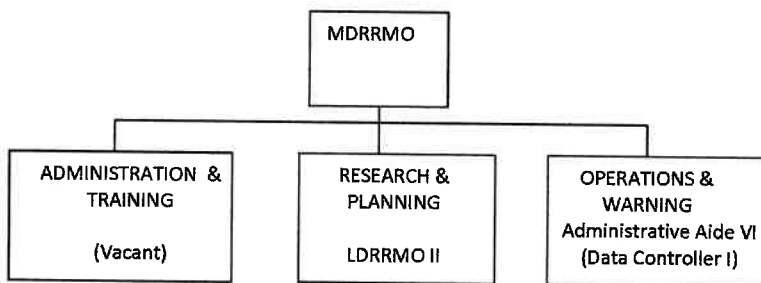
These positions are essential to the effective management and response to disaster risks and emergencies in the municipality, which are critical for ensuring the safety and well-being of the residents.

SECTION 4. Approval of New Plantilla Structure. The new plantilla structure for the municipality of San Isidro, reflecting the transfer of positions to the Office of the Municipal Disaster Risk Reduction and Management (MDRRM), is hereby approved as follows:

1. MDRRM Plantilla Structure:



2. Adjusted Plantilla Structure:



SECTION 5. Funding. The Funding for the positions to be transferred to the MDRRM shall be sourced from the current budget of the municipality, and future appropriations for the Office of the Municipal Mayor shall be adjusted accordingly. Any additional funds required to sustain the new plantilla structure shall be allocated in the annual budget of the municipality.

SECTION 6. Implementation. The Human Resource Management Office (HRMO) is hereby directed to make the necessary adjustments to the plantilla and issue corresponding appointment papers. The Office of the Municipal Mayor and the Office of the Municipal Disaster Risk Reduction and Management shall coordinate for a smooth transfer of duties and responsibilities.

SECTION 7. Repealing Clause. Any provision of existing ordinances, rules, or regulations inconsistent with the provisions of this ordinance are hereby repealed or modified accordingly.

SECTION 8. Effectivity. This ordinance shall take effect immediately upon its approval and shall be posted in three conspicuous places within the municipality.


ENACTED this, 10th day of February 2025.

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ENACTED BY:


ROLANDO C. PIAMONTE
SB Member
Temporary Presiding Officer


CECILIO C. ECALLA
Municipal Vice Mayor
(absent)


CONFORMED BY:


CECILIA L. CABAHUG
SB Member


JEROLD T. LUMAPAK
SB Member


CARMICHAEL L. VILLARINO
SB Member


AILENE L. BASILAN
SB Member


HOSPICIO B. APACIBLE
SB Member

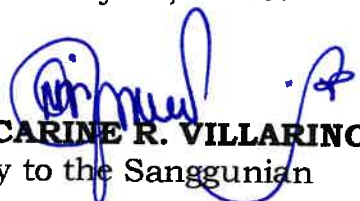

DANTE R. RODAJE
SB Member


WILDEGARDO S. ENRIQUEZ
SB Member

REM BERYL Y. VELOSO
LnB President (absent)

COURTNEY I. VIOLA
SK Fed. President (absent)

I hereby certify to the correctness of the foregoing Municipal Ordinance No. 175 s. of 2025 which was duly enacted by the Sangguniang Bayan of San Isidro, Leyte on its 127th Regular Session held on February 10, 2025.


MARIA CARINE R. VILLARINO
Secretary to the Sanggunian

APPROVED BY:


REMEDIO B. VELOSO
Municipal Mayor

Date approved: 02-18-2025



Republic of the Philippines
Region VIII
Province of Leyte
MUNICIPALITY OF SAN ISIDRO

16th Sangguniang Bayan

CERTIFICATION OF POSTING

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY THAT, **MUNICIPAL ORDINANCE NO. 175 SERIES OF 2025, "AN ORDINANCE TRANSFERRING CERTAIN PLANTILLA POSITIONS FROM THE OFFICE OF THE MUNICIPAL MAYOR TO THE OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT (MDRRM) AND APPROVING THE NEW PLANTILLA STRUCTURE IN THE MUNICIPALITY OF SAN ISIDRO, LEYTE."**, has been posted in three (3) conspicuous places of the Municipality on February 19 2025 and shall remain posted within three consecutive week, in compliance to Art.114 of the Rules and Regulations Implementing the Local Government Code of 1991.

Issued this 20th day of February 2025 at San Isidro, Leyte.

MARIA CARINE R. VILLARINO
Secretary to the Sanggunian

Noted by:

HON. CECILIO C. ECALLA
Municipal Vice Mayor

cc:file
mcrv