



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

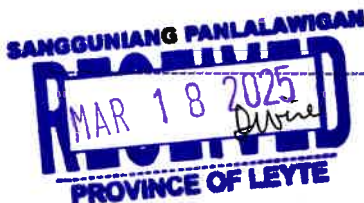
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Item No.: 18

Date: 2025 MAR 14

Province of Leyte
Legal Office

Date: 7.14.25



PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
March 7, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2024-001 of the Sangguniang Bayan of Calubian, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2024-001 entitled: "An Ordinance creating the position item of Local revenue Collection Officer I, etc."

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(viii) ¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 76 ². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer *X*

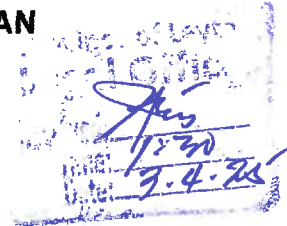
¹(viii) Determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

² Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
04 March 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 2025-001** of the **Municipality of Calubian, Leyte**, entitled: **An Ordinance creating the position item of Local Revenue Collection Officer I, Salary Grade 11, under the Office of the Municipal Treasurer in the Municipal Government of the Municipality of Calubian, Leyte.**


FLORINDA JILL S. UYVICO
Provl Govt. Asst. Dept. Head



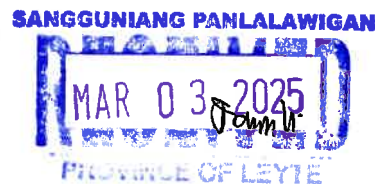
Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Calubian

OFFICE OF THE SANGGUNIANG BAYAN



February 28, 2025

HON. LEONARDO M. JAVIER, JR.
Provincial Vice Governor, Presiding Officer; and
The Honorable Members of the Sangguniang Panlalawigan
Province of Leyte
New Leyte Provincial Capitol
Palo, Leyte



THRU: MS. FLORINDA JILL S. UYVICO
Provincial Government Department Head
Secretary to the Sanggunian
Province of Leyte

Dear Honorable Ladies/ Gentlemen:

Good day!

We are respectfully forwarding *fifteen (15) copies* of the following Municipal Ordinances and its supporting attachments for favorable review and approval of the Honorable Sangguniang Panlalawigan of Leyte, to wit:

1. **Municipal Ordinance No. No. 2025-001**, entitled: "AN ORDINANCE CREATING THE POSITION ITEM OF LOCAL REVENUE COLLECTION OFFICER I, SALARY GRADE 11, UNDER THE OFFICE OF THE MUNICIPAL TREASURER IN THE MUNICIPAL GOVERNMENT OF THE MUNICIPALITY OF CALUBIAN, LEYTE"
2. **Municipal Ordinance No. 2025-002**, entitled: "AN ORDINANCE EXTENDING THE DEADLINE FOR THE PAYMENT OF BUSINESS TAXES, FEES & CHARGES IN THE MUNICIPAL GOVERNMENT OF CALUBIAN, LEYTE UNTIL JANUARY 31, 2025, WITHOUT SURCHARGES OR PENALTIES"
3. **Municipal Ordinance No. 2025-006**, entitled: "AN ORDINANCE CREATING THE POSITION ITEM OF ADMINISTRATIVE OFFICER IV (MANAGEMENT AND AUDIT ANALYST II), SALARY GRADE 15, UNDER THE MUNICIPAL ACCOUNTING OFFICE OF THE MUNICIPAL GOVERNMENT OF CALUBIAN, LEYTE"

For your perusal. Please acknowledge receipt hereof.

Thank you.

Very truly yours,

ATTY. KEISHA YNA VINEE V. RAMIREZ
MGDH (Secretary to the Sanggunian)

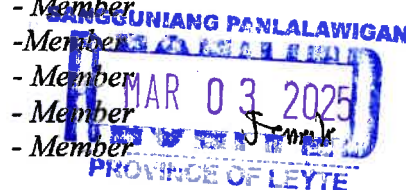


OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE ONE HUNDRED EIGHTH (108TH) REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CALUBIAN, LEYTE HELD ON JANUARY 6, 2025 AT THE SB SESSION HALL, LEGISLATIVE BUILDING.

PRESENT:

Vice Mayor Anna Love Veloso – Laurente - Presiding Officer
SB Member Noel G. Eamiguel - Member
SB Member Eugenio A. Ching, Jr. - Member
SB Member Jullian Marc A. Batiancela - Member
SB Member Ester P. Lubiano - Member
SB Member Benjamin A. Calbitaza - Member
Liga ng mga Barangay Pres. Alfredo M. Casas - Member
SB Member Julia E. Halichic - Member
SB Member Alyza F. Nierras - Member
SK Fed. Pres. Carl Ernest D. Ponce - Member



FORCED LEAVE:

SB Member Lucita A. Palconit - Member

ORDINANCE NO. 2025-001

AN ORDINANCE CREATING THE POSITION ITEM OF LOCAL REVENUE COLLECTION OFFICER I, SALARY GRADE 11, UNDER THE OFFICE OF THE MUNICIPAL TREASURER IN THE MUNICIPAL GOVERNMENT OF THE MUNICIPALITY OF CALUBIAN, LEYTE.

**INTRODUCED BY:
COMMITTEE ON HUMAN RESOURCE
DEVELOPMENT**

HON. JULIA E. HALICHIC
HON. ESTER P. LUBIANO
HON. EUGENIO A. CHING, JR.
HON. ALYZA F. NIERRAS

NOW THEREFORE, on motion of SB Member Hon. Eugenio A. Ching, Jr., duly seconded by Hon. Julia E. Halichic and Hon. Jullian Marc A. Batiancela, and the Majority of all the Sangguniang Bayan members present;

BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF CALUBIAN, LEYTE, in a session assembled, THAT:

SECTION 1. TITLE. This Ordinance shall be known as "AN ORDINANCE CREATING THE POSITION ITEM OF LOCAL REVENUE COLLECTION OFFICER I, SALARY GRADE 11, UNDER THE OFFICE OF THE MUNICIPAL TREASURER IN THE MUNICIPAL GOVERNMENT OF THE MUNICIPALITY OF CALUBIAN, LEYTE."

SECTION 2. PURPOSE. The purpose of the creation, is as follows:

- a. To enhance the organizational structure of LGU Calubian by creating new positions;
- b. To meet the needs of the present demands of a very functional and responsive government institution;
- c. Upgrading, enhancing, repositioning of manpower in order to appropriately and quickly respond to the needs of the times.

SECTION 3. CREATION OF THE POSITION IN THE PLANTILLA OF PERSONNEL. The creation of the Position of a Local Revenue Collection Officer I, Salary Grade 11, shall be under the existing Office of the Municipal Treasurer. The position shall be included in the Rolls of Employees or Plantilla of Personnel in the Municipal Government of Calubian, Leyte.

SECTION 4. QUALIFICATION STANDARDS. The position of a of Local Revenue Collection Officer I, SG-11 is in accordance with Department of Budget and Management (DBM) Local Budget Circular No. 137 dated July 13, 2021.

The qualifications, duties and responsibilities of the position shall be subject to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC) – its laws, rules and regulations, and shall be amended accordingly in relation thereto.

SECTION 5. FUNDING / BUDGET ALLOCATION OF THE POSITION. The funding shall be provided by the LGU from its internal revenue allotment and other internally generated income of the LGU concerned.

SECTION 6. SEPARABILITY CLAUSE. If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provision not affected thereby, shall continue to be in full force & effect.

SECTION 7. REPEALING CLAUSE. All ordinances, rules and regulations or parts not consistent with any provision of this Ordinance are hereby repealed, amended or modified accordingly.

SECTION 8. EFFECTIVITY. This Ordinance shall take effect immediately upon approval of the Municipal Mayor, unless otherwise provided by the Honorable Sangguniang Panlalawigan of Leyte.

Approved.

Ordinance No. 2025-001

APPROVED, this 6th day of January, 2025 at Calubian, Leyte.

I HEREBY CERTIFY to the correctness of the foregoing Ordinance.


ATTY. KEISHA YNA VINEE V. RAMIREZ
MGDHA (Secretary to the Sanggunian)


ATTESTED BY:



ANNA LOVE VELOSO-LAURENTE
Presiding Officer


JULLIAN MARC A. BATIANCELA
SB Member


NOEL G. FAMIGUEL
SB Member


EUGENIO A. CHING, JR.
SB Member


ESTER P. LUBIANO
SB Member


JULIA E. HALICHIC
SB Member

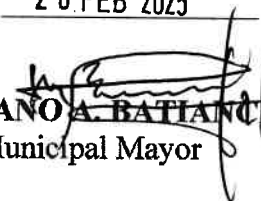

BENJAMIN A. CALBITAZA
SB Member


CARL ERNEST D. PONCE
SK Federation President


ALYZA F. NIERRAS
SB Member


ALFREDO M. CASAS
Liga ng mga Barangay Pres.

APPROVED:
Date: 26 FEB 2025


HON. MARCIANO A. BATIANCELA, JR.
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Calubian

OFFICE OF THE SECRETARY
TO THE SANGGUNIANG BAYAN
sbsec0813.mgocalubian@gmail.com



CERTIFICATE OF POSTING

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY THAT the Municipal Ordinance No. 2025-001, entitled: "AN ORDINANCE CREATING THE POSITION ITEM OF LOCAL REVENUE COLLECTION OFFICER I, SALARY GRADE 11, UNDER THE OFFICE OF THE MUNICIPAL TREASURER IN THE MUNICIPAL GOVERNMENT OF THE MUNICIPALITY OF CALUBIAN, LEYTE" was posted on the Bulletin Board of the Sangguniang Bayan on February 27, 2025 and other conspicuous places in the Municipality of Calubian, Leyte, and it will remain posted therein for three (3) consecutive weeks.

THIS CERTIFICATION is issued in compliance with ARTICLE 114 of the Implementing Rules and Regulations of Republic Act No. 7160.

ISSUED the 27th day of February, 2025 at the Municipality of Calubian, Leyte.

Very truly yours,

ATTY. KEISHA YNA VINEE V. RAMIREZ
MGDHI I (Secretary to the Sanggunian)