



Republic of the Philippines
 PROVINCE OF LEYTE
 Palo, Leyte
 -oOo-

Item No.: 03
 Date: 08 2025 APR

PROVINCIAL BUDGET OFFICE

March 28, 2025

Hon. LEONARDO M. JAVIER, JR.
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte
 Palo, Leyte

RELEASED
 DATE: 4-3-25
 NO: # 004
 BY: [Signature]
PBO

SANGGUNIANG PANLALAWIGAN
APR 03 2025
PROVINCE OF LEYTE

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 06 FY 2024** of the **Municipality of Merida, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 07 Series of 2024** with a total appropriation in the amount of **P5,095,000.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

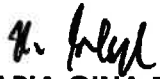
1. That the reversion of appropriations is duly authorized by the concerned officials and are made available to support the expenditures under Supplemental Budget No. 06. Further, that said reversion shall not render an adverse effect on the fiscal standing of the LGU upon the closing of the books accounts;
2. That the appropriation for the Collective Negotiation Agreement (CNA) Incentive shall be subject to the conditions stipulated in Budget Circular No. 2024-4 dated November 11, 2024;
3. That the appropriation for the Gratuity Pay to Contract of Service (COS) and Job Order (JO) Workers shall be subject to the conditions stipulated in Budget Circular No. 2024-8 dated December 20, 2024;
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

It is understood that this review action does not authorize any item of appropriation that is specifically prohibited by or inconsistent with the provisions of law.

Compliance with CSC rules, DBM issuances and accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:



MARIA GINA P. HIPE
Provincial Budget Officer



RUTH Y. SURPIA
Provincial Treasurer



AGNES C. RAFON
Provincial Planning & Development
Coordinator - Designate




Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

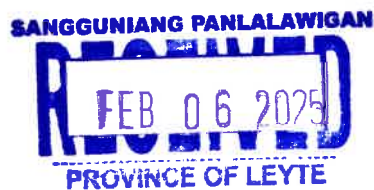
1ST INDORSEMENT
06 February 2025

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 07**, series of 2024, of the Municipality of **Merida, Leyte**, entitled: **Authorizing Supplemental Budget No. 06, Involving an Amount of Five Million and Ninety-Five Thousand Pesos (P5,095,000.00)**.


FLORINDA JILL S. JYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Merida



OFFICE OF THE SANGGUNIANG BAYAN

December 18, 2024

The Honorable Members of the Sangguniang Panlalawigan
Provincial Capitol
Province of Leyte
Tacloban City

Gentlemen / Ladies :

I have the honor to submit herewith the **SUPPLEMENTAL BUDGET NO. 06** for Calendar Year 2024 of the Local Government Unit of Merida, Leyte in the amount of **FIVE MILLION NINETY FIVE THOUSAND PESOS (P5,095,000.00)** with its supporting documents for your review and approval.

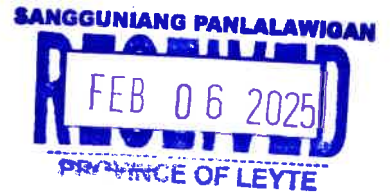
Thank you.

Truly yours,

JOSELITO T. DELOS ANGELES
SB Secretary



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MERIDA



SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 02ND SPECIAL SESSION OF THE SANGGUNIANG BAYAN (18TH COUNCIL), MERIDA, LEYTE HELD DECEMBER 18, 2024 AT THE LEGISLATIVE BUILDING SESSION HALL.

-RESOLUTION NO. 18-24-257-

A RESOLUTION APPROVING THE "APPROPRIATION ORDINANCE NO. 07, SERIES OF 2024 AUTHORIZING SUPPLEMENTAL BUDGET NO. 06, SERIES OF 2024, INVOLVING AN AMOUNT OF FIVE MILLION AND NINETY-FIVE THOUSAND PESOS (PHP5,095,000.00) FOR THE IMPLEMENTATION OF THE VARIOUS PROGRAMS, PROJECTS, AND ACTIVITIES (PPAS) OF THE MUNICIPALITY OF MERIDA, PROVINCE OF LEYTE."

NOW, WHEREFORE, ON MOTION of Hon. Emarito A. Luzares, Chairman Committee on Finance, Ways and Means, duly seconded by MASS, BE IT RESOLVED TO ENACT;

RESOLVED, as it is hereby RESOLVED TO ENACT the hereunder;

-APPROPRIATION ORDINANCE NO. 07-
Series of 2024

"AUTHORIZING SUPPLEMENTAL BUDGET NO. 06, SERIES OF 2024, INVOLVING AN AMOUNT OF FIVE MILLION AND NINETY-FIVE THOUSAND PESOS (PHP5,095,000.00) FOR THE IMPLEMENTATION OF THE VARIOUS PROGRAMS, PROJECTS, AND ACTIVITIES (PPAS) OF THE MUNICIPALITY OF MERIDA, PROVINCE OF LEYTE."

SECTION 1. The Supplemental Budget of the Municipality of Merida, Province of Leyte for Fiscal Year 2024 in the Approved total amount of FIVE MILLION AND NINETY-FIVE THOUSAND PESOS (PHP5,095,000.00) for the implementation of various Programs, Projects and Activities (PPAs) of the Municipality is hereby AUTHORIZED by the Sangguniang Bayan (18th Council) of Merida, Leyte.

The budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. LPB Form 9 – Statement of Supplemental Appropriations
2. Certification issued as supporting documents for the payment of the Collective Negotiation Agreement (CNA) Incentive for Fiscal Year 2024.
3. Certification of Availability of Funds

SECTION 2. SOURCE OF FUNDS. The potential sources of funds for the proposed Supplemental Budget in total amount of FIVE MILLION AND NINETY-FIVE THOUSAND PESOS (PHP5,095,000.00) is from the REVERSION OF FUNDS under Sangguniang Bayan Resolution No. 18-24-235 of the Municipality.

SECTION 3. USE OF FUNDS. The amount of FIVE MILLION AND NINETY-FIVE THOUSAND PESOS (PHP5,095,000.00) is hereby appropriated for the Supplemental Budget of the Municipality of Merida, as follows:

Office/ Department	Appropriation			TOTAL
	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	
Office of the Municipal Mayor	900,000.00	1,202,000.00	0	2,102,000.00
Municipal Risk Reduction and Management Office	30,000.00	0	0	30,000.00
General Services Office	270,000.00	0	0	270,000.00
Office of the Municipal Vice Mayor	60,000.00	0	0	60,000.00
Office of the Sangguniang Bayan	330,000.00	0	0	330,000.00
Office of the Sangguniang Bayan Secretary	150,000.00	0	0	150,000.00
Human Resource and Management Office	90,000.00	0	0	90,000.00
Municipal Planning and Development Office	120,000.00	0	0	120,000.00
Municipal Civil Registrar	60,000.00	0	0	60,000.00

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(CONTINUATION OF APPROPRIATION ORDINANCE NO. 07, SERIES OF 2024 – SUPPLEMENTAL BUDGET NO. 06 OF LGU-MERIDA, LEYTE DATED DECEMBER 18, 2024PAGE 02)

Municipal Budget Office	150,000.00	0	0	150,000.00
Municipal Accounting Office	210,000.00	0	0	210,000.00
Municipal Treasurer's Office	240,000.00	0	0	240,000.00
Municipal Assessor's Office	120,000.00	0	0	120,000.00
Rural Health Unit	360,000.00	0	0	360,000.00
Municipal Social Welfare and Development Office	120,000.00	23,000.00	0	143,000.00
Municipal Agriculture Office	210,000.00	0	0	210,000.00
Municipal Engineering Office	300,000.00	0	0	300,000.00
Market and Slaughterhouse	60,000.00	0	0	60,000.00
Municipal Tourism Office	30,000.00	0	0	30,000.00
Business Permits and Licensing Office	30,000.00	0	0	30,000.00
Merida Infirmary Clinic	30,000.00	0	0	30,000.00
TOTAL APPROPRIATIONS	3,870,000.00	1,225,000.00	0	5,095,000.00

SECTION 4. SEPARABILITY CLAUSE. *If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.*

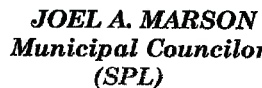
SECTION 5. EFFECTIVITY – *This ordinance shall take effect after the lapse of ten (10) days from the date a copy hereof is posted in the bulletin board of the municipal hall and another copy each posted likewise in, at least two (2), other conspicuous places in the municipality.*

ENACTED BY THE SANGGUNIANG BAYAN (18TH COUNCIL) OF MERIDA, LEYTE AT ITS SPECIAL SESSION HELD ON THE 18TH DAY OF DECEMBER 2024.

APPROVED UNANIMOUSLY.

SANGGUNIANG BAYAN MEMBERS


CHENIL C. CALDERON
 Municipal Councilor
 Assistant Floor Leader

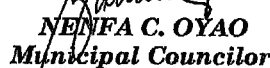

JOEL A. MARSON
 Municipal Councilor
 (SPL)


JESUS ANTONIO R. MARTINEZ
 Municipal Councilor



EMARITO R. LUZARES
 Municipal Councilor
 Majority Floor Leader


CAMILO L. DEJON
 Municipal Councilor


FELIPE H. PEREZ, JR.
 Municipal Councilor


NENFA C. OYAO
 Municipal Councilor


STEPHANIE M. MIRALLES
 Municipal Councilor


ASHLEY NOREEN J. DIAZ
 Ex-Officio (Mun. SK. Fed. President)


RONILLO O. LABANG
 Ex-Officio (Mun. LdB President)

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(CONTINUATION OF APPROPRIATION ORDINANCE NO. 07, SERIES OF 2024 – SUPPLEMENTAL BUDGET NO. 06 OF LGU-MERIDA, LEYTE DATED DECEMBER 18, 2024.....PAGE 03)

APPROVED BY HIS HONOR, THE MUNICIPAL MAYOR ON _____, 2025.

APPROVED BY:

ENGR. ROLANDO M. VILLASENCIO
Municipal Mayor

ATTESTED BY:

JOSELITO T. DELOS ANGELES
Secretary to the Sangguniang Bayan

CERTIFIED BY:

RODRIGO M. WENCESLAO
Municipal Vice Mayor / Presiding Officer



ENGR. ROLANDO M. VILLASENCIO

OFFICE OF THE MUNICIPAL MAYOR

Brgy. Poblacion, Merida, Leyte 6540 ✉ lgumerida.mayorsoffice@gmail.com ☎ (053) 5579-588



12 DECEMBER 2024

THE HONORABLE MEMBERS OF THE SANGGUNIANG BAYAN

17TH Council
Merida, Leyte

Gentlemen / Ladies:

I have the honor to submit herewith the Supplemental Budget No. 06 FY 2024 of the Local Government Unit of Merida, Leyte in the amount of ***FIVE MILLION NINETY FIVE THOUSAND PESOS (Php5,095,000.00)*** with its supporting documents for your review and approval.

Thank you.

Truly yours,

ENGR. ROLANDO M. VILLASENCIO
Municipal Mayor



**STATEMENT OF FUNDING SOURCES
(SUPPLEMENTAL BUDGET)
FY 2024**

Merida
Province/City/Municipality

General Fund
Fund/Special Account

PARTICULARS (1)	Account Classification (2)	AMOUNT (3)
1.0 New Revenue Sources Tax Revenue Loan Proceeds (Borrowings) Grants		
2.0 Actual Collection in Excess of the Estimated Income		
3.0 Savings		
4.0 Realignment		
5.0 Reversion SB Resolution No. _____		5,095,000.00
TOTAL ESTIMATED INCOME		5,095,000.00

Certified Correct:


CRISTOPHER G. NODALO
Acting Municipal Treasurer


JO-ANN M. ALCANTARA, CPA
Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION

Merida

Province/City/Municipality

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Ex- penditures (4)	Account Code (5)	Amount (6)
PERSONAL SERVICES					
OFFICE OF THE MUN. MAYOR	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-01-001- 001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	900,000.00
UB-TOTAL					900,000.00
MUN. RISK REDUCTION AND MGT. OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-02-008- 001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	30,000.00
UB-TOTAL					30,000.00
GEN. SERVICES OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-02-009- 001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	270,000.00
UB-TOTAL					270,000.00
OFFICE OF THE MUN. VICE MAYOR	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-002-001- 001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	60,000.00
UB-TOTAL					60,000.00
OFFICE OF THE SANGGUNIANG BAYAN	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-003-001- 001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	330,000.00
UB-TOTAL					330,000.00
OFFICE OF THE SB SECRETARY	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-02-010- 001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	150,000.00
UB-TOTAL					150,000.00
HUMAN RESOURCE AND MANAGEMENT OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-02-011- 001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	90,000.00
UB-TOTAL					90,000.00

STATEMENT OF SUPPLEMENTAL APPROPRIATION

Merida
Province/City/Municipality

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Ex- penditures (4)	Account Code (5)	Amount (6)
MUN. PLANNING AND DEVELOPMENT OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-01-009- 001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	120,000.00
UB-TOTAL					120,000.00
MUNICIPAL CIVIL REGISTRAR'S OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-01-012- 001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	60,000.00
UB-TOTAL					60,000.00
MUNICIPAL BUDGET OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-01-008- 001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	150,000.00
UB-TOTAL					150,000.00
MUNICIPAL ACCOUNTING OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-01-007- 001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	210,000.00
UB-TOTAL					210,000.00
MUNICIPAL TREASURER'S OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-01-005- 001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	240,000.00
UB-TOTAL					240,000.00
MUNICIPAL ASSESSOR'S OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000- 3-01-006- 001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	120,000.00
UB-TOTAL					120,000.00

STATEMENT OF SUPPLEMENTAL APPROPRIATION

Merida

Province/City/Municipality

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Ex- penditures (4)	Account Code (5)	Amount (6)
JRAL HEALTH UNIT	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	3000-000-3-01-011-001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	360,000.00
JB-TOTAL					360,000.00
MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	3000-000-3-02-005-001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	120,000.00
JB-TOTAL					120,000.00
MUN. AGRICULTURE OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	8000-000-3-02-003-001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	210,000.00
JB-TOTAL					210,000.00
MUN. ENGINEERING OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	8000-000-3-01-010-001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	300,000.00
JB-TOTAL					300,000.00
MARKET AND SLAUGHTERHOUSE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	8000-000-3-02-017-001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	60,000.00
JB-TOTAL					60,000.00
MUN. TOURISM OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	8000-000-3-02-018-001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	30,000.00
JB-TOTAL					30,000.00

STATEMENT OF SUPPLEMENTAL APPROPRIATION

Merida
Province/City/Municipality

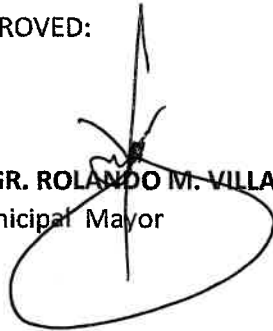
Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)
BUSINESS PERMITS AND LICENSING OFFICE	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	1000-000-3-02-018-001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	30,000.00
SUB-TOTAL					30,000.00
MERIDA INFIRMARY CLINIC	To provide appropriations for Collective Negotiation Agreement (C N A) Incentive FY 2024	3000-000-3-02-020-001-001	Collective Negotiation Agreement (C N A) Incentive	5-01-02-990	30,000.00
SUB-TOTAL					30,000.00
TOTAL COLLECTIVE NEGOTIATION AGREEMENT (C N A)					3,870,000.00
OFFICE OF THE MUN. MAYOR	To provide appropriations for Gratuity Pay for Contract of Service (COS) / Job Order To provide additional appropriations for maintenance and other operating expenses	1000-000-3-01-001-001-001	Gratuity Pay Other MOOE Other Professional Services Elementary & Secondary Teacher's Allowance	5-02-99-990	765,000.00 210,000.00 227,000.00
MSWDO	To provide additional appropriations for maintenance and other operating expenses	3000-000-3-02-005-001-001	Day Care Workers (DCW)	5-02-11-990	23,000.00
SUB-TOTAL					1,225,000.00
TOTAL MOOE					1,225,000.00
TOTAL APPROPRIATIONS					5,095,000.00

PREPARED:

ERNESTO B. PENING
Municipal Budget Officer - Designate

APPROVED:

ENGR. ROLANDO M. VILLASENCIO
Municipal Mayor





ENGR. ROLANDO M. VILLASENCIO
OFFICE OF THE MUNICIPAL MAYOR

Brgy. Poblacion, Merida, Leyte 6540 ✉ lgumerida.mayorsoffice@gmail.com ☎ (053) 5579-588



CERTIFICATION

THIS IS TO CERTIFY that funding source for the payment of Collective Negotiation Agreement (C N A) Incentive FY 2024 was generated from the savings of Maintenance and Other Operating Expenses for the current year due to accomplishing targets at a lesser cost and attaining efficient and viable operations through cost cutting measures of the municipality.


WE CERTIFY FURTHER that said funding source of C N A Incentive FY 2024 was not taken from the balances of allotments for programs/ projects/ activities which were discontinued or deferred and allotments released intended for the acquisition of goods and services to be delivered to or to be used by the agency's clients.

THIS CERTIFICATION is issued as supporting document for the payment of the Collective Negotiation Agreement (C N A) Incentive FY 2024 of the Local Government Unit of Merida, Leyte.

DONE this 9th day of December 2024.


ERNESTO B. PENING
MBO – Designate


JO-ANN M. ALCANTARA, CPA
Municipal Accountant


CRISTOPHER G. NODALO
Acting Municipal Treasurer

NOTED:


ENGR. ROLANDO M. VILLASENCIO
Municipal Mayor





Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MERIDA
SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF 02ND SPECIAL SESSION OF THE SANGGUNIANG BAYAN (18TH COUNCIL), MERIDA, LEYTE HELD ON DECEMBER 18, 2024 AT THE LEGISLATIVE BUILDING SESSION HALL.

- RESOLUTION NO. 18-24-237-

A RESOLUTION ADOPTING MUNICIPAL DEVELOPMENT COUNCIL (MDC) RESOLUTION NO. 2024-05, ENTITLED "A RESOLUTION APPROVING THE FY 2024 SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) OF THE LOCAL GOVERNMENT UNIT OF MERIDA, LEYTE, A TOTAL APPROPRIATION OF SEVEN MILLION AND EIGHT HUNDRED NINETY-TWO THOUSAND PESOS (PHP7,892,000.00) COMPRISING THE DIFFERENT PROGRAMS, PROJECTS, AND ACTIVITIES (PPAS) OF LGU-MERIDA, LEYTE."

WHEREAS, the Municipal Development Council (MDC) of LGU-Merida has convened on December 17, 2024 to identify and determine various programs, projects and activities designed to answer the needs of the constituents of Merida;

WHEREAS, the PPAs finally adopted by the council is based on the logic to further enhance the delivery of basic services to the people in consonance to the General Welfare Clause - Section 16 of Republic Act No. 7160;

WHEREAS, after careful evaluation and assessment of the PPAs involved in the proposed FY 2024 Supplemental AIP, the August Body is convinced on the wisdom of the proposal from the executive department which basically aims to strengthen the thrust of bringing the government closer to the people;

NOW, WHEREFORE, ON MOTION OF Hon. Emarito A. Luzares, Chairman Committee on Finance, Ways and Means, duly seconded by MASS;

RESOLVED, AS IT IS HEREBY RESOLVED, TO ADOPT MUNICIPAL DEVELOPMENT COUNCIL (MDC) RESOLUTION NO. 2024-05, ENTITLED "A RESOLUTION APPROVING THE FY 2024 SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) OF THE LOCAL GOVERNMENT UNIT OF MERIDA, LEYTE, A TOTAL APPROPRIATION OF SEVEN MILLION AND EIGHT HUNDRED NINETY-TWO THOUSAND PESOS (PHP7,892,000.00) COMPRISING THE DIFFERENT PROGRAMS, PROJECTS, AND ACTIVITIES (PPAS) OF LGU-MERIDA, LEYTE," TO WIT:

A. PERSONAL SERVICES (PS)	- PHP6,517,000.00
B. MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)	- PHP1,225,000.00
C. CAPITAL OUTLAY	- PHP 150,000.00
TOTAL APPROPRIATIONS	= PHP7,892,000.00

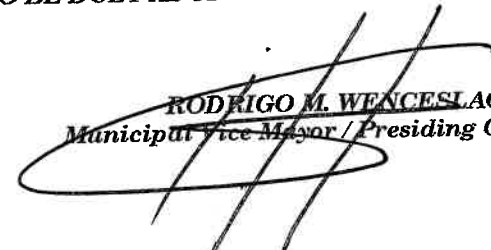
RESOLVED FURTHER, to furnish copies of this resolution Offices of the Municipal Mayor, Municipal Planning and Development Coordinator, Municipal Budget Officer and Municipal Accountant, all of Merida, Leyte for information and reference.

APPROVED UNANIMOUSLY.

I HEREBY CERTIFY to the veracity of the foregoing resolution.


JOSELITO T. DELOS ANGELES
Secretary to the Sangguniang Bayan

ATTESTED TO BE DULY ADOPTED :


RODRIGO M. WENCESLAO
Municipal Vice Mayor / Presiding Officer



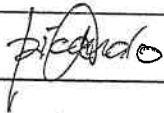
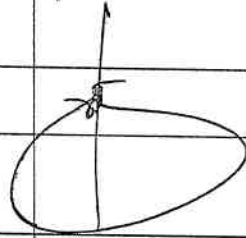

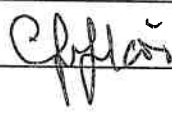

Republic of the Philippines
Province of Leyte
Municipality of Merida
-oOo-

MDC Meeting ATTENDANCE SHEET


Date : December 16, 2024

Venue : OSCA FUNTION HALL, MERIDA, LEYTE

NAMES	POSITION/ DESIGNATION	ADDRESS	SIGNATURE
1. HON. MARIALEE C. ABLEN	BRGY. CAPTAIN	BRGY. BENABAYE, MERIDA, LEYTE	
2. HON. SERVANDO CASIMERO	BRGY. CAPTAIN	BRGY. CABALIWAN, MERIDA, LEYTE	<i>For: Servando Casimero</i>
3. HON. VIRGILIO HITGANO	BRGY. CAPTAIN	BRGY. CALUNANGAN, MERIDA, LEYTE	<i>For: Virgilio Hitgano</i>
4. HON. NORBERTO A. COLANGO	BRGY. CAPTAIN	BRGY. CALUNASAN, MERIDA, LEYTE	
5. HON. MARIO A. TAHIL	BRGY. CAPTAIN	BRGY. CAMBALONG, MERIDA, LEYTE	
6. HON. ROMEO PENING	BRGY. CAPTAIN	BRGY. CANBANTUG, MERIDA, LEYTE	
7. HON. GERALDINE ZOILO	BRGY. CAPTAIN	BRGY. CAN-UNZO, MERIDA, LEYTE	<i>Geraldine Zoilo</i>
8. HON. ROMULO PAPELLERO	BRGY. CAPTAIN	BRGY. CASILDA, MERIDA, LEYTE	<i>Romulo P. Papellero</i>
9. HON. OLIVER R. LIMOSNERO	BRGY. CAPTAIN	BRGY. LAMANOC, MERIDA, LEYTE	
10. HON. HELEN C. CABRAHAN	BRGY. CAPTAIN	BRGY. LIBAS, MERIDA, LEYTE	
11. HON. DIOSDADO P. URBANO	BRGY. CAPTAIN	BRGY. LIBJO, MERIDA, LEYTE	
12. HON. CASILDA DELANTE	BRGY. CAPTAIN	BRGY. LUNDAG, MERIDA, LEYTE	<i>Casilda Delante</i>
13. HON. RAUL MIRALLES	BRGY. CAPTAIN	BRGY. MACARIO, MERIDA, LEYTE	
14. HON. GAMALIELA. DELAGANAR	BRGY. CAPTAIN	BRGY. MAHALIT, MERIDA, LEYTE	
15. HON. JONATHAN GUBALANE	BRGY. CAPTAIN	BRGY. MAHAYAG, MERIDA, LEYTE	<i>Jonathan Gubalane</i>
16. HON. ALEJANDRO UBAY	BRGY. CAPTAIN	BRGY. MASUMBANG, MERIDA, LEYTE	<i>Alejandro Ubay</i>
17. HON. ARMANDO B. GONZALES	BRGY. CAPTAIN	BRGY. MAT-E, MERIDA, LEYTE	
18. HON. ILUMINADO ESTREMOS JR.	BRGY. CAPTAIN	BRGY. POBLACION, MERIDA, LEYTE	
19. HON. RONILLO O. LABANG	BRGY. CAPTAIN	BRGY. PTO. BELLO, MERIDA, LEYTE	
20. HON. ALFREDO L. SUMAYANG	BRGY. CAPTAIN	BRGY. SAN ISIDRO, MERIDA, LEYTE	<i>Alfredo L. Sumayang</i>

NAMES	POSITION/ DESIGNATION	ADDRESS	SIGNATURE
21. HON. ULPIANO H. TAJOS	BRGY. CAPTAIN	BRGY. SAN JOSE, MERIDA, LEYTE	
22. HON. RICARDO AMABAO	BRGY. CAPTAIN	BRGY. TUBOD, MERIDA, LEYTE	
23. HON. EMARITO A. LUZARES	SB member, Chair, Committee on Appropriation	BRGY. POBLACION, MERIDA, LEYTE	
24. ENGR. ROLANDO M. VILLASENCIO	MUNICIPAL MAYOR	BRGY. POBLACION, MERIDA, LEYTE	
25. HON. LUCY MARIE T. GOMEZ	4 TH District Congressman or her representative	BRGY. POBLACION, MERIDA, LEYTE	
26. MR. HERMOGINIS ALVAREZ JR.	CASACALIMA	BRGY. CASILDA, MERIDA, LEYTE	
27. MS. RIZALINA W. AMODIA	MOWWA	BRGY. POBLACION, MERIDA, LEYTE	
28. MS. RUSTICA A. MENDOLA	POB. WOMENS ASSOCIATION	BRGY. POBLACION, MERIDA, LEYTE	
29. MS. MARILYN PALES	KPK ASSOCIATION	BRGY. POBLACION, MERIDA, LEYTE	
30. MR. JOSELITO BAUTISTA	BALIBALI FARMERS ASSOCIATION	BRGY. TUBOD, MERIDA, LEYTE	
31. MS. BETH PETEROS	CANAYA FARMERS ASSOCIATION	BRGY. LIBAS, MERIDA, LEYTE	
32. MR. CERILO PATOC	CCFA	MERIDA, LEYTE	
33. MS. ROSITA S. LAVESORES	TUBOD LAMANOC FARMERS ASSOC.	BRGY. LAMANOC, MERIDA, LEYTE	
34. MS. MARIBETH LIMOSNERO	LAMACA FARMERS ASSOC.	BRGY. LAMANOC, MERIDA, LEYTE	
35. MS. GEMMA MENDOLA	TINAGO VENDOR'S ASSOCIATION	BRGY. POBLACION, MERIDA, LEYTE	
36. MS. MARIA CHRISTINA SOLANA	MELEMRIA	BRGY. POBLACION, MERIDA, LEYTE	
37. MS. EMMA PINTOR	PUNDOK SA MAKOGIHON FARMERS ASSOC.	Merida, Leyte	
38. MS. JOSEPHINE GABLINO	MA-ALAMAP FARMERS ASSOC.	Merida, Leyte	
39. MARY GRACE K. LIBO-ON	MPDC STAFF	LGU-MERIDA, LEYTE	
40. ENRICO B. DENAYA	MPDC STAFF	LGU-MERIDA, LEYTE	

Certified true and correct:


NIKKI I. SEREÑO
 MPDC Designate



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF MERIDA

-oOo-

SB NO. 687

MUNICIPAL DEVELOPMENT COUNCIL,
(MDC)

EXCERPT FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF LGU-MERIDA, LEYTE, HELD ON TUESDAY, DECEMBER 17, 2024, 9:00 O'CLOCK IN THE MORNING, AT OSCA FUNCTION HALL, MERIDA, LEYTE.

MDC Resolution No. 2024-05

A RESOLUTION APPROVING THE FY 2024 SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) OF THE LOCAL GOVERNMENT UNIT OF MERIDA, LEYTE, A TOTAL APPROPRIATION OF SEVEN MILLION NINE HUNDRED FIFTY THREE THOUSAND PESOS ONLY (PHP 7,953,000.00), COMPRISING THE DIFFERENT PROGRAMS, PROJECTS AND ACTIVITIES (P/P/As) OF LGU-MERIDA, LEYTE, TO WIT:

A. PERSONAL SERVICES (PS)	-	P 6,577,000.00
B. MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)	-	P 1,226,000.00
C. CAPITAL OUTLAY	-	P 150,000.00
TOTAL APPROPRIATIONS	=	P 7,953,000.00

WHEREAS, after thorough deliberation of the different P/P/As, the Municipal Development Council unanimously agreed to approve the FY 2024 Supplemental AIP of LGU-Merida;

ON MOTION of HON. MARIALEE C. ABLEN, Brgy. Captain, Brgy. Benabay, Merida, Leyte duly seconded by HON. RONILLO O. LABANG, Brgy Captain, of Brgy. Puerto Bello, Merida, Leyte, with the accord of all the MDC members present.

RESOLVE THEREFORE, as it is hereby resolved approving the FY 2024 Supplemental Annual Investment Program (AIP) of Local Government Unit of Merida, Leyte, with an Appropriations of SEVEN MILLION NINE HUNDRED FIFTY THREE THOUSAND PESOS ONLY (PHP 7,953,000.00), comprising the different Programs, Projects and Activities (P/P/As) as stated above.

Resolved FURTHER that original copy of this resolution be furnished to the Sangguniang Bayan of LGU-Merida for favorable action, copy furnished other concerned agencies for their information, reference and guidance.

APPROVED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the foregoing resolution.

Res-ulo O. Sereno

NIKKI I. SERENO
MDC Secretary
MPDC Designate

Chilanto
Ricardo

Jh Erc

Gonzalo

CONCURRED BY:

CONG. RICHARD I. GOMEZ
Representative, 4th District of Leyte

HON. EMARITO A. LUZARES
Chairman: Committee of Finance

Romulo A. Papellero
HON. ROMULO PAPELLERO
Punong Barangay, Brgy. Libas,

[Signature]
HON. MARIALEE C. ABLEN
Punong Barangay, Brgy. Benabaye

[Signature]
HON. VIRGILIO HITGANO
Punong Barangay, Brgy. Calunangan

HON. RAUL MIRALLES
Punong Barangay, Brgy. Macario

[Signature]
HON. MARIO A. TAHIL
Punong Barangay, Brgy. Cambalong

[Signature]
HON. ARMANDO B. GONZALES
Punong Barangay, Brgy. Mat-e

[Signature]
HON. GERALDINE ZOILO
Punong Barangay, Brgy. Can-unzo

HON. ULPIANO H. TAJOS
Punong Barangay, Brgy. San José

HON. OLIVER R. LIMOSNERO
Punong Barangay, Brgy. Lamanoc

[Signature]
HON. CASILDA DELANTE
Punong Barangay, Brgy. Lundag

[Signature]
HON. ROMEO PENING
Punong Barangay, Brgy. Canbantug

HON. GAMALIEL A. DELA GANAR
Punong Barangay, Brgy. Mahalit

[Signature]
HON. JONATHAN GUBALANE
Punong Barangay, Brgy. Mahayag

[Signature]
HON. ALEJANRO UBAY JR.
Punong Barangay, Brgy. Masumbang

[Signature]
HON. RONILLO D. LABANG
Punong Barangay, Brgy. Pto. Bello

[Signature]
HON. ILUMINADO ESTREMOS JR.
Punong Barangay, Brgy. Poblacion

[Signature]
HON. SERVANDO CASIMERO
Punong Barangay, Brgy. Cabaliwan

[Signature]
HON. ALFREDO L. SUMAYANG
Punong Barangay, Brgy. San Isidro

[Signature]
HON. NORBERTO A. COLANGO
Punong Barangay, Brgy. Calunasan

[Signature]
HON. RICARDO AMABAO
Punong Barangay, Brgy. Tubod

HON. HELEN C. CABRAHAN
Punong Barangay, Brgy. Libas

HON. DIOSDADO P. URBANO
Punong Barangay, Brgy. Libjo

RIZALINA AMODIA
MOWWA

JOSEPHINE A. GABLINO
Ma-alamap Farmer's Assoc.

[Signature]
MARILYN PALES
KPK

RUSTICA MENDOLA
Acacia Womens Group

ROSITA S. LAVESORES
Tubod Lamanoc Farmers Assoc.

CERILLO A. PATOC
Calunasan Capasanan Farmer's Assoc.

MARIBETH LIMOSNERO
Lamaca Farmers Assoc.

[Signature]
MARIA CHRISTINA SOLAÑA
MELEMREA

HERMOGINIS N. ALVAREZ JR.
CASACALIMA


JOSELITO M. BAUTISTA
BaliBali Farmer's Assoc.

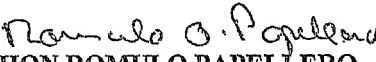
BETH T. PETEROS
Canaya Farmer's Assoc.

GEMMA MENDOLA
Tinago Vendors Assoc.

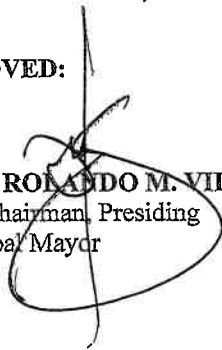
EMMA PINTOR
Pundok sa Makogihon Farmers Assoc.

Attested:


HON. MARIALEE C. ABLEN
Punong Barangay, Brgy. Benabaye


HON. ROMULO PAPELLERO
Punong Barangay, Brgy. Casilda

APPROVED:


ENGR. ROLANDO M. VILLASENCIO
MDC Chairman, Presiding
Municipal Mayor

**Supplemental Annual Investment Program (AIP)
FY 2024
By Program/Project/Activity by Sector**

Php	5,095,000.00
	(PS / MOOE)

Province/City/Municipality: **Merida, Leyte**

AIP Reference Code 1	Program/Project/Activity Description 2	Implementing Office/ Department 3	Schedule of Implementation		Expected Outputs 6	Funding Source 7	AMOUNT (in Thousand Pesos)				TOTAL 12
			Start Date 4	Completion Date 5			PS 8	MOOE 9	CO 10	SPECIAL PURPOSE APPROPRIATIONS 11	
1000	General Public Services										
1000-000-3-01-001-001	Mayor's Office General Supervision of the Executive and Administration Affairs of the Municipal Government of Merida	MO	January	December	Overall direction supervision, mgt. & control of the executive department is rendered	General Fund	900,000.00	1,202,000.00			2,102,000.00
1000-000-3-02-008-001-001	Municipal Disaster Risk Reduction and Management Office	MDRRMO	January	December	Disaster Risk Reduction and Management Supplies, Equipment and similar services	General Fund	30,000.00				30,000.00
1000-000-3-02-009-001-001	General Services Office Procurement, Supply and Property Management	GSO	January	December	are delivered/government properties are recorded maintained and in safe custody	General Fund	270,000.00				270,000.00
1000-000-3-01-002-001-001	Vice Mayor's Office Legislative Services	VMO	January	December	Presides sessions, legislative measures is effected, legislative services if rendered.	General Fund	60,000.00				60,000.00
1000-000-3-01-003-001-001	Sangguniang Bayan Office Legislative Services	SB	January	December	Resolutions and Ordinances for develop. and income generation is formulated and approved. Legislative services if rendered.	General Fund	330,000.00				330,000.00
SUB-TOTAL							1,590,000.00	1,202,000.00	-	-	2,792,000.00

Supplemental Annual Investment Program (AIP)

FY 2024

By Program/Project/Activity by Sector

Php	5,095,000.00
	(PS / MOOE)

Province/City/Municipality: Merida, Leyte

AIP - Reference Code 1	Program/Project/Activity Description 2	Implementing Office/ Department 3	Schedule of Implementation		Expected Outputs 6	Funding Source 7	AMOUNT (in Thousand Pesos)				TOTAL 12	
			Start Date 4	Completion Date 5			PS 8	MOOE 9	CO 10	SPECIAL PURPOSE APPROPRIATIONS 11		
1000	General Public Services											
1000-000- 3-02-010- 001-001	SB Secretariat Office Secretarial Services	SB SEC. OFFICE	January	December	Records are maintained, Good Safe-keeping of resolutions and ordinance is effected	General Fund	150,000.00					150,000.00
	Administration Office Executive and Administrative Affairs	ADMIN. OFFICE	January	December	Administration and Management of the Prog. The Municipal Government under the Supervision and control of the LCE	General Fund						
1000-000- 3-02-011- 001-001	Human Resource and Management Office (HRMO) Human Resource Services	HRMO	January	December	Employees benefits is attended/addressed, human resource development and measures is effected in conformity with the existing rules and regulations of the CSC	General Fund	90,000.00					90,000.00
1000-000- 3-01-009- 001-001	Mun. Planning and Development Office Development Planning and Project Monitoring 1. Municipal Development Council 1.1 Provision of Assistance in the Preparation of the Annual I Investment Program (AIP) CY 2024	MPDO	January January	December June	AIP for CY 2024 is prepared in conformity with the prescribed format and substance	General Fund	120,000.00					120,000.00
SUB-TOTAL							360,000.00	-	-			360,000.00

**Supplemental Annual Investment Program (AIP)
FY 2024
By Program/Project/Activity by Sector**

Php	5,095,000.00
	(PS / MOOE)

Province/City/Municipality: **Merida, Leyte**

AIP Reference Code 1	Program/Project/Activity Description 2	Implementing Office/ Department 3	Schedule of Implementation		Expected Outputs 6	Funding Source 7	AMOUNT (in Thousand Pesos)				TOTAL 12	
			Start Date 4	Completion Date 5			PS 8	MOOE 9	CO 10	SPECIAL PURPOSE APPROPRIATIONS 11		
1000	General Public Services											
1000-000-3-01-012-001-001	Municipal Civil Registrar's Office Civil Registry Services	MCR	January	December	Proper safe-keeping of certificates of live births, death and marriage licenses is effected and records are maintained & reports are submitted to NSO	General Fund	60,000.00					60,000.00
1000-000-3-01-008-001-001	Municipal Budget Office Budget Preparation, Preliminary Review of Barangay budget allotment of funds	MBO	January	December	Budget Proposals of every municipal departments are consolidated monitoring of actual expenditures against collections is conducted and recommends to the LCE of fund utilization status	General Fund	150,000.00					150,000.00
1000-000-3-01-007-001-001	Municipal Accountant's Office Accounting and Internal Audit Services	MACCO	January	December	Take Charge of accounting concerns on cash advances, remittances, payment of salaries, reimbursement and liquidations, internal audit service of the LGU and barangays of attended	General Fund	210,000.00					210,000.00
SUB-TOTAL							420,000.00	-	-			420,000.00

**Supplemental Annual Investment Program (AIP)
FY 2024
By Program/Project/Activity by Sector**

Php	5,095,000.00
	(PS / MOOE)

Province/City/Municipality: **Merida, Leyte**

AIP Reference Code 1	Program/Project/Activity Description 2	Implementing Office/ Department 3	Start Date 4	Completion Date 5	Expected Outputs 6	Funding Source 7	PS 8	MOOE 9	CO 10	SPECIAL PURPOSE APPROPRIATIONS 11	TOTAL 12
1000	General Public Services										
1000-000-3-01-005-001-001	Municipal Treasurer's Office Collection and Disbursement and Treasury Services	MTO	January	December	Local income is increased, disbursements is in accordance with existing laws, rules and regulations, sound financial mgt. is effected & proper custody of public funds is exercised	General Fund	240,000.00				240,000.00
1000-000-3-01-006-001-001	Municipal Assessor's Office Assessment of Real Property	MASSO	January	December	Increased revenue of Real Property Tax	General Fund	120,000.00				120,000.00
1000-000-3-02-012-001-001	DILG Local Government Administration and Services	DILG	January	December	Administration and monitoring of implementation status of existing laws & mandates on local governance and the Local Code of 1991	General Fund					-
1000-000-3-02-014-001-001	MCTC Judicial Services	MCTC	January	December	Judicial Services is rendered effectively at the Municipal level	General Fund					-
1000-000-3-02-015-001-001	Merida Police Station Peace and Order Security Services	MPO	January	December	Peace and Order in the municipality is maintained effeciently & effectively	General Fund					-
1000-000-3-02-013-001-001	Auditor's Office Post Audit Services	MAO	January	December		General Fund					-
1000-000-3-02-919-001-001	Municipal Administrator's Office	MAO	January	December	Developed management & administration related plans & strategies approved by the LCE & delivered administrative support services during & after man-made and natural disasters and calamities	General Fund					-
1000-000-3-02-018-001-001	Business Permits & Licensing Office	BPLO	January	December	Increased revenue from permits and licenses	General Fund	30,000.00				30,000.00

**Supplemental Annual Investment Program (AIP)
FY 2024
By Program/Project/Activity by Sector**

Php	5,095,000.00
	(PS / MOOE)

Province/City/Municipality: Merida, Leyte

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			Start Date 4	Completion Date 5			PS 8	MOOE 9	CO 10	SPECIAL PURPOSE APPROPRIATIONS 11		
1000-000-3-02-020-001-001	Local Youth Development Office	LYDO	June	December	conducted youth development and welfare activities							
SUB-TOTAL							390,000.00	-	-		390,000.00	
SUB-TOTAL (GENERAL PUBLIC SERVICES SECTOR)							2,760,000.00	1,202,000.00	-	-	3,962,000.00	
3000	Social Services Sector											
3000-000-3-01-011-001-001	Rural Health Unit Health Service	MHO	January	December	Health Concerns of the Constituents of the municipality is addressed/ attended to and medical needs of patients is effectively served	General Fund	360,000.00					360,000.00
3000-000-3-02-020-001-001	Merida Infirmary Clinic	MO	January	December	Provided consultation / outpatient services to the constituents of Merida	General Fund	30,000.00					30,000.00
3000-000-3-02-016-001-001	Population Office Population Control Services	Population Office	January	December	Active Family Planning acceptors are provided assistance, Pre-Marriage counseling is conducted and Responsible Parenthood Program is effected	General Fund						-
3000-000-3-02-022-001-001	Nutrition Nutrition Services	MNAO	January	December	Nutrition Programs and Activities is effected and provided	General Fund						-

**Supplemental Annual Investment Program (AIP)
FY 2024
By Program/Project/Activity by Sector**

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	(PS / MOOE)

Province/City/Municipality: Merida, Leyte

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			Start Date 4	Completion Date 5			PS 8	MOOE 9	CO 10	SPECIAL PURPOSE APPROPRIATIONS 11	
3000-000-3-02-005-001-001	Mun. Social Welfare and Development Off. social Welfare Services	MSWDO	January	December	Counseling of victims of violence, rape and any forms of abuse is provided, attended to addressed, livelihood programs for the constituents is facilitated and effected	General Fund	120,000.00	23,000.00			143,000.00
3000-500-3-02-019-001-001	Public Employment and Services Office	MO	January	December	Support Services for job/ employment opportunities and extended support services to OFWs	General Fund					-
SUB-TOTAL (SOCIAL SERVICES SECTOR)							510,000.00	23,000.00	-		533,000.00

**Supplemental Annual Investment Program (AIP)
FY 2024
By Program/Project/Activity by Sector**

Php	5,095,000.00
	(PS / MOOE)

Province/City/Municipality: **Merida, Leyte**

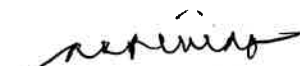
AIP Reference Code 1	Program/Project/Activity Description 2	Implementing Office/ Department 3	Schedule of Implementation		Expected Outputs 6	Funding Source 7	AMOUNT (in Thousand Pesos)				TOTAL 12
			Start Date 4	Completion Date 5			PS 8	MOOE 9	CO 10	SPECIAL PURPOSE APPROPRIATIONS 11	
8000	Economic Services Sector										
8000-000-3-02-003-001-001	Municipal Agricultures Office	MAO	January	December	Agricultural Programs and activities on the latest farming technology is promoted, facilitated and provided to farmer's and fisherfolks	General Fund	210,000.00				210,000.00
8000-000-3-01-010-001-001	Municipal Engineering Office	MEO	January	December	Administration of municipal government projects, maintenance of drainage systems, maintenance of roads and bridges and maintenance of municipal equipment is provided and effected, technical assistance to barangay is provided	General Fund	300,000.00				300,000.00
8000-000-3-02-017-001-001	Market and Slaughterhouse	MO	January	December	Market and Slaughterhouse is improved and maintained, increase local revenues	General Fund	60,000.00				60,000.00
8000-000-3-02-018-001-001	Municipal Tourism Office	Mun. Tourism Office	January	December	Tourism Programs & Services	General Fund	30,000.00				30,000.00
8000-000-3-02-021-001-001	Municipal Environment and Natural Resources Office										-
SUB-TOTAL (ECONOMIC SERVICES SECTOR)							600,000.00	-	-	-	600,000.00

TOTAL	3,870,000.00	1,225,000.00	-	-	5,095,000.00
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Prepared:

Reviewed:

Approved:


NIKKI I. SEREÑO
MPDO-Designate


ERNESTO B. PENING
Municipal Budget Officer-Designate


ENGR. ROLANDO M. VILLASEÑICO
Municipal Mayor



COLLECTIVE NEGOTIATION AGREEMENT (CNA)

KNOWN ALL MEN BY THESE PRESENTS:

THIS COLLECTIVE NEGOTIATION AGREEMENT entered into and executed this 15th day of December 2024 by and between:

The **LOCAL GOVERNMENT UNIT OF MUNICIPALITY OF MERIDA, PROVINCE OF LEYTE**, a government agency with principal address at **TOWN HALL, BARANGAY POBLACION, MERIDA, LEYTE, 6540** herein represented by its **LOCAL CHIEF EXECUTIVE, HON. ENGR. ROLANDO M. VILLASENCIO** Municipal Mayor of Merida, Leyte, hereinafter referred to as the AGENCY.

And

MERIDA, LEYTE MUNICIPAL RANK-AND-FILE EMPLOYEES' ASSOCIATION (MeLeMREA), a duly registered public sector association as evidenced by the Certificate of Registration jointly issued in its favor by the **DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE)** on **NOVEMBER 16, 2018** and the **CIVIL SERVICE COMMISSION (CSC)** on **FEBRUARY 23, 2021**, with principal address at **TOWN HALL, BARANGAY POBLACION, MERIDA, LEYTE, 6540** herein represented by its President, **RANDULF E. FRIAS**, hereinafter referred to as the association.

WITNESSETH:

WHEREAS, the Employees' rights to self-organization and collective negotiations are fully recognized and guaranteed in three (3) separate provisions of the 1987 Philippine Constitution, as follows:

- **ARTICLE III, SECTION 8.** "The right of the people, including those employed in the public and private sectors, to form associations, associations or societies for purposes not contrary to law shall not be abridged"
- **ARTICLE IX (B), SECTION 2(5).** "The right to self-organization shall not be denied to government employees."
- **ARTICLE XIII, SECTION 3.** "The state shall afford full protection to labor, local and overseas organized, and promote full employment and equality of employment opportunities for all."

"It shall guarantee the rights of all workers to self-organization, Collective Bargaining and Negotiations, and peaceful concerted activities, including the right to strike in accordance with law. They shall be entitled to security of tenure, humane conditions of work and a living wage. They shall also participate in policy and decision-making process affecting their rights and benefits as may be provided by law."

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WHEREAS, Executive Order No. 180 issued on June 1, 1987 authorize management and the accredited association of the agency to enter into Collective Negotiations on terms and conditions of employment which are not fixed by law;

WHEREAS, the LOCAL GOVERNMENT UNIT OF MERIDA, Leyte supports the rights of employees to self-organization and collective negotiations;

WHEREAS, MERIDA, LEYTE MUNICIPAL RANK-AND-FILE EMPLOYEES' ASSOCIATION (MeLeMREA) is recognized the sole and exclusive representative of all Rank-and-file Employees of the Local Government Unit of Merida, Leyte.

WHEREAS, the agency and the association have agreed to sign and enter into a formal agreement on mutually acceptable terms as may hereinafter be agreed in order to provide and establish just, humane, equitable and harmonious working environment, ensure maximum productivity, guarantee health and safety, and the best interest of service as means of furtherance of labor-management relations and attainment of delivery of genuine, honest and quality public service.

WHEREAS, the parties agreed to promote the principle of shared responsibility on matters of decision making affecting association members' rights, benefits and interests and commit to uphold the letter and spirit of this agreement.

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereby stipulate and agree on the following:

ARTICLE 1 – DECLARATION OF PRINCIPLES

SECTION 1. The Agency and the Association acknowledge that responsive management and responsible public sector association are the key partners for effective governance, and that a harmonious relationship between and among the parties is dependent upon mutual respect due to a partner for progress accorded by the association to the agency, and by the latter to the former, the officers and members thereof, in such a manner that neither the agency nor any department head thereof shall look down with disdain and scorn upon, nor discriminate, employees due to their association membership.

SECTION 2. The agency and the association recognize the basic rights of all employees to living wage, career development, just and humane conditions of work, and security of tenure for permanent employees.

SECTION 3. The association recognizes the authority and prerogative of the agency in the implementation of the existing laws governing terms and conditions of employment in the Government and the maintenance of employee benefits provided by law and such personnel actions as hiring, promotion, re-assignment, termination as a result of disciplinary action, and in establishing policies, office procedures and rules and regulations. The agency shall exercise at all times impartial, reasonable, and sound discretion in its exercise of said authority and prerogatives in accordance with law;

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SECTION 4. The agency shall consult the association in all matters affecting the rights, welfare and other concerns of the rank-and-file employees;

SECTION 5. The association shall participate in the formulation of policies, plans and programs affecting their rights, benefits and duties. In this regard, at least three duly designated officers of association shall be allowed to participate and sit as members of existing committees, where employees welfare, rights and benefits is the subject of discussion, including those that may be subsequently formed or established by the agency by regulation, prescribe or specified by CSC policies, rules and regulations:

- 5.1 Personnel Selection Board;
- 5.2 Personnel Development Committee;
- 5.3 Employee Suggestion and Incentive Awards Committee;
- 5.4 Grievance Committee;
- 5.5 Performance Evaluation Review Committee;
- 5.6 Uniform/Clothing Committee
- 5.7 Management Committee
- 5.8 Public Bidding and Awards Committee;
- 5.9 Special Committees such as reorganization/staffing/placement, Sports, Socio-cultural, Recreational, Foundation Day Anniversary, and Christmas Celebration; and
- 5.10 Other Committee that will require the participation of the Rank-and-File.

SECTION 6. The activities of the association shall be conducted in consonance with its constitution and by-laws and shall be consistent with the duty of the government to provide basic, effective and essential services to the people and shall see to it that utmost standard of ethics, morality and commitment to public service is practiced and observed.

SECTION 7. The parties shall foster and promote harmonious, progressive, and transformative labor-management relations, and uphold the intent and spirit of this agreement.

SECTION 8. The association commits itself to provide support in the implementation of the rules and regulations of the Agency with regards to its austerity measures to regulate and save materials, office supplies, and water and energy consumption involving computers, air-conditioning units service vehicles and the like.

ARTICLE II – DEFINITION OF TERMS

SECTION 1. NEGOTIATING UNIT – refers to all rank-and-file employees of the Local Government Unit of Merida, Leyte with Salary Grade 22 and below not otherwise disqualified by law.

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Whenever used in this agreement, the terms "**EMPLOYEES**" refers only to those within the scope of the Negotiating Unit herein defined.

SECTION 2. RANK-AND-FILE EMPLOYEE – refers to those employees of the LGU whose functions are not normally considered as managerial, with the power to formulate policies or to hire, transfer, assign, lay-off, recall or discipline employees and those employees who fall under the Sub Professional and Professional categories of the re-categorized position classification system, excluding those highly confidential and conterminous employees.

SECTION 3. MEMBERSHIP FEE – refers to payment to the association done only once by an LGU Employee in recognition of his/her membership to MeLeMREA in accordance with the latter's By-Laws.

SECTION 4. ASSOCIATION DUES – refers to a regular contribution of members to the association in accordance with its By-Laws.

SECTION 5. AGENCY FEE – refers to the amount assessed and collected from the other employees of the LGU who are non-members of the association but who are covered and who enjoy the benefits under this collective negotiation agreement.

SECTION 6. SPECIAL ASSESSMENT FEES – refers to those fees other than the Membership Fee, Association Dues, Labor Education Fees, and those prescribed under the Organization's Constitution and By-Laws.

ARTICLE III – RECOGNITION

SECTION 1. The Agency recognizes the association as the sole and exclusive representatives of all Rank-and-File Employees in all Collective Negotiations concerning employees and Association Members' Rights, Benefits and Privileges.

SECTION 2. The Agency recognizes the association as an advocate of meaningful change for growth, progress. And full development of the Local Government Unit of Merida, Leyte as a whole.

SECTION 3. The Agency shall guarantee that there shall be no discrimination in any manner or form, against any employee due to membership in, or lawful acts performed as officer or member of the Association.

SECTION 4. The Agency shall discuss, transact deal and/or negotiate only through and directly with the association.

SECTION 5. The Agency and the Association agree to see to it that the highest standards of ethics, morality, and fidelity to public interest are observed.

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ARTICLE IV – MEMBERSHIP AND SCOPE OF REPRESENTATION

SECTION 1. Association Membership shall be composed of all Rank-and-File Employees of the Agency with salary grades 1 to 22, except (a) high-level employees as defined in Section 3 of Executive Order No. 180 dated June 1, 1987; (b) highly confidential employees as defined in Section 1 (aa), Rule 1 of the Amended Rules and Regulations of E.O. No. 180; and (c) assistant Department Heads as provided under Resolution No. 1, Series of 2005 dated May 4, 2005 issued by the Public Section Labor-Management Council.

SECTION 2. Those falling under the exceptions in the preceding section who opted to be covered by this agreement, or those who cannot be members by virtue of their religion shall be entitled to the same benefits and the privileges received and enjoyed by the regular members of the Association provided the agency fee as set by the Association is deducted from their salary.

SECTION 3. The Parties agree that the proper and appropriate Collective Negotiation Committee shall be composed of Six (6) Representatives from the Agency who shall be designated in a letter, stating therein that said persons are designated as such, by the Municipal Mayor, and Six (6) Representatives from the Association as designated in a letter, stating therein that said persons are designated as such, by the Association President.

ARTICLE V – ASSOCIATION SECURITY

SECTION 1. All employees who are members of the Association on the date of signing of this Agreement, as well as Employees who become members of the Association during its effectivity shall maintain their membership of good standing.

SECTION 2. The Agency shall not discriminate against any employee due to membership in the Association or for lawful acts performed as officer or representative of the Association.

SECTION 3. The Agency shall allow the holding of Association meetings, and programs/activities, the schedule of which shall be provided the Agency for its approval.

SECTION 4. The association shall notify the Agency in writing the name of its Officers who are duly elected to its board an any substitutions or changes therein within Fifteen (15) working days from their official election or substitution, including their functions and duties as provided under the Association Constitution and By-Laws.

SECTION 5. Upon request and subject to the availability, the Agency may provide a service vehicle for use of the Association Officers in attending Official Business or Meetings called and sponsored by any Government Agency on matters concerning the welfare of the Employees.

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SECTION 6. The Agency shall furnish the Association, upon the latter's request, Financial, Report, Annual Approved Budget, COA Audit Report, and other pertinent information in the Agency's possession, and such other Financial Reports covering matters of Employees' concern. Likewise, the Association shall furnish the Agency, upon latter's request, a copy of the Association's Annual Plans and Programs.

ARTICLE VI – ASSOCIATION OFFICE

SECTION 1. The Agency authorizes the holding by the Association of regular monthly meetings or emergency meetings, during office hours whenever necessary for information or discussion of special concerns or urgent matters and a general assembly once a year, notice of which as to the date, time, venue and purpose of the assembly shall be sent to the Municipal Mayor.

SECTION 2. The Agency shall grant the Association official time subject to CSC Laws, Rules and Regulations of Association Officers and Members who will attend applicable local, national and/or International Workers' Education Programs, Seminars, meeting, Conventions, Conferences, and Leadership trainings.

SECTION 3. The agency shall allow the Association to post announcements and other documents for posting in the existing LGU Bulletin Boards.

SECTION 4. The Agency shall allow the Association to undertake programs, projects or activities that are deemed beneficial to Association Members.

SECTION 5. The Agency shall institutionalize the proper dissemination of correspondence and communications directly affecting the general welfare of the employees by including the Association in the mailing and routing list of the Agency.

ARTICLE VIII – PERSONNEL ACTIONS

SECTION 1. The Association recognizes the authority of the Agency over personnel actions/movements such as hiring, promotions, re-assignment, termination as a result of disciplinary action, and in establishing policies, officer procedures and rules and regulations. The Agency shall at all times exercise management discretion judiciously and in accordance with law.

SECTION 2. The Agency, in accordance with the Civil Service Laws, Rules and Regulations shall initiate a program on reorganization or internal restructuring involving the creation, abolition, reclassification, or upgrading of positions so as to standardize the staffing patters of the LGU in accordance with CSC directives. Once such a program is adopted, the Agency shall inform the Association of the same.

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SECTION 3. In the event when there is a need for reassignment of an Employee the Agency will consult the Department Head or Chief of Office needing additional personnel, the Association Member affected by the movement, his/her Office Head, and the Association President. Such reassignment shall be made only in the exigency of the service.

SECTION 4. The Agency shall strictly refrain from assigning non-career Employees such as Consultants, Casuals, Contractual and Job-order Employees to positions that exercise direct supervision over Regular Career Employees in accordance with CSC Memo Circular No. 40, Series of 1998.

ARTICLE IX – EMPLOYEES BENEFITS AND PRIVILEGES

SECTION 1. Employees shall continue to enjoy all existing benefits and privileges pertaining to their conditions of employment including, but not limited to economic benefits insofar as maybe authorized by Civil Service Law, Rules and Regulations and other applicable laws.

SECTION 2. Except for security of tenure, Casual Employees shall have the same benefits and privileges enjoyed by the Regular Employees. Qualified Casual Employees shall be considered as priority in case of hiring of a Regular Employee.

ARTICLE X – EMPLOYEE BENEFIT PROGRAMS

SECTION 1. LOYALTY PAY – The Agency shall appropriate funds for the implementation of loyalty pay to its Employees as prescribed by CSC Memorandum Circular No. 06, Series of 2002.

SECTION 2. LEAVE PRIVILEGES – In accordance with the provision of CSC Memorandum No. 6, Series of 2006 and its related issuances, the Agency shall grant its Officials and Employee's the following leave privileges, to wit:

2.1 LEAVE PRIVILEGES. The Agency shall grant its Official and Employees the following non-cumulative leave privileges:

2.1 (a). Seven (7) days paternity leave, when the Employee's Legal wife gives birth or has a miscarriage;

2.1 (b). Seven (7) days parental leave for solo parents as per CSC Memorandum Circular No. 8, Series of 2004;

2.1 (c). Three (3) days leave under any of the following:

a. Burial or mourning leave, in case of death of the legitimate spouse or any of the legitimate children, parents, brothers, or sisters;

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- b. Emergency leave, in case of actual emergencies such as man-made disasters, typhoons, floods, and other calamities;
- c. Hospitalization leave, for immediate members of the family;
- d. Relocation leave, for physical transfer of abode;
- e. Graduation leave;
- f. Enrolment leave
- g. Personal Milestone;
- h. Wedding and honeymoon leave; and
- i. Anniversary leave.

2.2 REHABILITATION LEAVE. The Agency shall ensure the implementation of rehabilitation leave for work-related injuries in accordance with Section 55, Rule XVI (Leave of Absence) of the omnibus Rules Implementing Book V of Executive Order No. 292 as Amended by CSC MC Nos. 41, S. 1998; 6, 14, 24, S. 1999).

2.3 COMPENSATORY DAY-OFF. The Agency shall grant non-commutable leave credits or compensatory day-off in lieu of overtime services rendered without pay pursuant to the provision of CSC MC No. 30, S. 1994.

2.4 MATERNITY LEAVE. The Agency shall grant of up Two (2) months Maternity Leave of women employees who are expecting to give birth. Maternity Leave can be enjoyed by the expecting mother three months prior to the actual date of birth.

SECTION 3. MEDICAL AND DENTAL ASSISTANCE. The Agency shall provide free medical and dental check-up to Association Members at the Rural Health Office of Merida, Leyte.

SECTION 4. AWARDS AND INCENTIVES. The Agency shall ensure the implementation of the unified program on awards and incentives for services excellence (praise) pursuant to Department Order No. 2, Series of 2001 in accordance with the provisions of CSC Memorandum Circular No. 1, Series of 2001 and Reward provide in-kind or cash incentive (or both) to outstanding employees.

SECTION 5. HEALTH AND WELLNESS PROGRAM. In adherence to the essence of CSC Memorandum Circular No. 6, Series of 1995 requiring all Agencies to adopt the great Filipino workout, the Agency shall support and provide Employees anrea for its Health and Wellness Program.

SECTION 6. HOUSING PROGRAM. The Agency shall initiate housing program to Employees' access to housing benefits. Jointly with the association, the Agency shall work for a special housing allocation for employees, subject to the qualifications prescribed by the Agency.

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SECTION 7. LIVELIHOOD PROJECTS. The Agency shall endeavor to introduce and provide alternative sources of livelihood to all Employees. The Agency shall likewise establish or institute fund generating projects for purpose of augmenting Employees' benefits and for the full implementation of this Agreement subject to pertinent Rules and Regulations.

SECTION 8. SCHOLARSHIP PROGRAM FOR EMPLOYEES. The Agency may adopt a Scholarship program for (and/or facilitate availment of government/international scholarship grants to) qualified employees who wish to further advance their under graduate education and for those who wish to pursue post-graduate studies or undergo review for the bar or board, as the case may be.

SECTION 9. RECOGNITION PAY. Subject to availability of funds that the Agency shall grant a recognition pay of equivalent to one month salary but not less than P5,000.00 but not more than P10,000.00 to all its Rank-and-File Employees who has rendered an exemplary service in the performance of his or her duties that has elevated the Agency's prestige and employee morale. This shall be accompanied with a plaque of recognition.

ARTICLE XI – WORKING HOURS, SALARIES AND OTHER RELATED MATTERS

SECTION 1. TARDINESS AND ABSENCES. Employees who exceed the minimum number of tardiness and absences shall be given necessary action as provided under Civil Service Commission Rules and Regulations.

SECTION 2. TIME, ATTENDANCE, RECORDING, AND TRACKING. The Agency shall institutionalize the upgrading of its time attendance recording & tracking system and shall insure that the same shall be installed in an accessible and convenient location for Employees, especially the elderly and/or differently able.

SECTION 3. WORK SCHEDULE. The Agency may allow Employees to enjoy flexible time schedule as provided under Civil Service Commission Rules and Regulations.

SECTION 4. ENTITLEMENT OF NIGHT-SHIFT DIFFERENTIAL. This benefit shall be given to an employee whose regular working hours fall wholly or partially within ten o'clock in the evening to six o'clock in the morning of the following day, provided that the same be through compensatory overtime credit under CSC Law, Rules and Regulations.

SECTION 5. PAYMENT OF OVERTIME. Overtime pay shall be paid to an employee for work performed beyond the regular working hours in a day, and those performed on rest days, holidays and nonworking days subject to existing Rules and Regulations.

SECTION 6. HAZARD PAY. This benefits is given to personnel exposed to hazardous situations such as, but not limited to, assignment in strife-torn or embattled areas, distressed or isolated stations, prison camps, mental hospitals, leprosaria, radiation exposed clinics/laboratories/workshops, disease infested areas, and areas declared under State of Calamity or Emergency which pose occupational risks or perils to life, as provide for by Law.

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ARTICLE XII – HEALTH AND SAFETY WORK ENVIRONMENT CONDITIONS

SECTION 1. The Agency shall comply with applicable regulations requiring safety health and sanitary working conditions prescribed by appropriated Government Authorities and shall provide all offices, departments and satellite work stations adequately equipped and properly manned first aid units.

SECTION 2. The Agency shall inform the employees on all health and medical benefits available to them under the GSIS, PHILHEALTH and such other programs. It shall further agree to assist the employees in their claim for availment thereof in order to ensure such benefits are enjoyed by the employees.

SECTION 3. Pregnant employees who are in their sixth month of pregnancy shall be exempt from performing physical and strenuous work assignments. This shall also apply to Employees who underwent major operations including stroke patients provided a Medical Certification in secured from Authorized Government Physician.

SECTION 4. The Agency and the Association agrees to conduct random drug test to all employees. Likewise the Agency shall also provide adequate safety outfits and equipment to employees exposed to health and other hazards.

SECTION 5. The Association shall initiate and the Agency shall implement & support, and financially assist in programs promoting the spirituality of Association Members and similar services, and the conduct of Association – championed self – transformation Seminars, Sports, and Socio-cultural programs participated in by the Employees.

ARTICLE XIII – PROFESSIONAL GROWTH AND DEVELOPMENT

SECTION 1. The Agency shall institutionalize the implementation of a career development program in all areas of work, subject to provisions of Legislative and Executive and Executive Issuances.

Career Development Program referred herein shall include attendance in conferences, conventions, seminars, trainings, workshops, values formation, fellowships, study grants, skills development, and other capability building programs.

SECTION 2. The Agency shall establish and implement opportunities for employee's Social Development through the conduct of social gatherings, sports activities, community outreach programs, team building exercises and other related activities that will foster and enhance camaraderie, bolster self-confidence and improve sociability of employees.

SECTION 3. Summer job for employee's dependents. The Agency shall include as beneficiaries in its SPES and other summer job programs qualified dependents of employees or as may be deemed necessary, subject to pertinent laws, rules and regulations.

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SECTION 4. Review, dissertation and thesis writing leave – the Agency, cognizant of individual initiative for personal and professional development, shall allow employees to avail of bar and board review, dissertation and thesis writing leave for a maximum of six (6) months with pay, subject to existing CSC Laws, Rules and Regulations.

ARTICLE XIV – SHARED RESPONSIBILITY FOR PROMOTION

SECTION 1. The Agency and the Association shall jointly formulate, implement and review the Agency's unified merit promotion plan as provided by the Civil Service Commission.

SECTION 2. Selection and promotion of employees shall be in accordance with CSC Laws, Rules and Regulations. The guidelines and criteria and any changes thereof adopted by the promotion and selection board shall be mutually agreed upon by the Agency and the Association.

SECTION 3. The appointing authority shall act on the recommendations submitted by the Personnel Selection Board as outlined in the succeeding paragraph within the period of six (6) months from the date of submission hereof. If the recommendation is not acted upon within the specified period, the screening process shall be invalidated.

SECTION 4. All things being equal, an applicant-insider shall be given preference by the Agency in the filling-up of any vacancy unless said position is highly technical or strictly confidential in nature and there is no qualified employee within the Agency,

ARTICLE XV – OTHER BENEFITS

SECTION 1. Assistance to retirees. The Agency shall pay a retiring employee all benefits prior to the release of his/her claims from the GSIS and shall assist in the facilitation of the release of his/her retirement pay and other benefits. The Agency shall also grant a retiring employee/member regardless of rank and position any cash entitlement indicated in the praise program/budget in recognition of the retiree's loyal service to the Agency, subject to availability of funds.

ARTICLE XVI – GRIEVANCE MACHINERY

SECTION 1. The Association shall coordinate with the Agency in the implementation of the Agency Grievance Machinery as approved by the Civil Service Commission, provided that in the case an Association member has grievance against his/her fellow Association member, said issues will first be dealt with within the Association pursuant to the provision of the Association Constitution and By-Laws.

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SECTION 2. If during the effectivity of this Agreement, certain provisions are found to be appropriate and the beneficial to officials and employees, amendments shall be done, introduced and/or instituted subject to the Agreement of both parties.

ARTICLE XXI – MISCELLANEOUS

SECTION 1. Separability clause, in the event any provision of this Agreement is declared invalid by competent court or authority or amended by Legislation, the remaining provisions to which such declaration does not pertain shall continue to be valid in full force and effect.

SECTION 2. General condition. Except as may be allowed or exempted by Law, all provisions contained in this Agreement shall be subject to the Rules and Regulations of the Civil Service Commission and the Department of Budget and Management.

ARTICLE XXII – CNA INCENTIVE BONUS

SECTION 1. The Agency agrees to grant a CNA incentive bonus in a mutually agreeable amount which is subject to availability of funds and in accordance with applicable guidelines issued by the DBM upon effectivity of the Agreement.

SECTION 2. Rank-and-file Employees not members of the Association entitled to received CNA incentive bonus are subject to an automatic deduction of 15% "AGENCY FEE" which shall be paid to the Association subject to existing Laws, Rules and Regulations.

SECTION 3. The amount of CNA Incentive Bonus be received by a Rank-and-File Employee based on his/her length of service, shall be computed using the Table provided below, provided the employees have at least a total or an aggregate of three (3) months and still active in the service as of November 30 of the current year.

Length of Service	Percentage of CNA Incentive Bonus
3 months but less than 4 months	45%
4 months but less than 5 months	50%
5 months but less than 6 months	60%
6 months but less than 7 months	70%
7 months but less than 8 months	80%
8 months but less than 9 months	90%
9 months but less than 10 months	95%

ARTICLE XXIII – EFFECTIVITY AND DURATION

SECTION 1. This Agreement shall take effect immediately upon signing and shall remain in full force for a period of three (3) years.

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IN WITNESS WHEREOF, THE PARTIES HERETO, BY THEIR AUTHORIZED REPRESENTATIVES HAVE EXECUTED THIS **COLLECTIVE NEGOTIATION AGREEMENT** THIS 16th day of December 2024, AT MERIDA, LEYTE PHILIPPINES.

FOR AND IN BEHALF OF THE:

FOR AND IN BEHALF OF THE:

LOCAL GOVERNMENT UNIT OF MERIDA, LEYTE

MERIDA, LEYTE MUNICIPAL RANK-AND-FILE EMPLOYEES' ASSOCIATION (MeLeMREA)

HON. ENGR. ROLANDO M. VILLASENCIO
Municipal Mayor



MR. RANDULF E. FRIAS
MeLeMREA President



SIGNED IN THE PRESENCE OF:

ERNESTO B. PENING
Mun. Tourism Officer
MBO - Designate

JO-ANN M. ALCANTARA
Municipal Accountant

ROMMEL T. LENZO
Mun. Assessor

NIKKI I. SEREÑO
MBO
MPDO - Designate

JOSEITO T. DELOS ANGELES
Secretary to the Sangguniang Bayan

OSCAR D. CALAMBO
HRMO / MeLeMREA Founder
and Trustee

CHRISTOPHER NODALO
MeLeMREA Vice-President

VERONICA D. ABAÑO
Treasurer

ROSALIO MAINGQUE
Sgt.-at-arms

ALDWIN P. DELANTE
Sgt.-at-Arms

LIDA L. CABARDO
Auditor

MYRNA D. BOHOLST
Auditor

JOSE P. POLANCOS, JR.
P.I.O.

MARIA CRISTINA Q. SOLAÑA
Secretary



CERTIFICATE OF ACCREDITATION

No. 1420

TO WHOM IT MAY CONCERN:

This is to certify that the Civil Service Commission has duly accredited the

MERIDA LEYTE MUNICIPAL RANK-AND-FILE EMPLOYEES' ASSOCIATION (MeLeMREA)

pursuant to the provisions of Executive Order No. 180 dated June 1, 1987 and the Amended Rules and Regulations Governing the Exercise of the Right of Government Employees to Organize, as the sole and exclusive negotiating agent of all rank-and-file employees in the

MUNICIPAL GOVERNMENT OF MERIDA Merida, Leyte

As such, it shall represent and bind them in any negotiation with management on terms and conditions of employment not fixed by law.

This Certificate may be cancelled by this Commission upon its own motion or upon petition by any adverse party for cause as provided by law and after due process.

Given this 23rd day of February 2021 in Quezon City.


ALICIA DELA ROSA - BALA
Chairperson

Attested by:

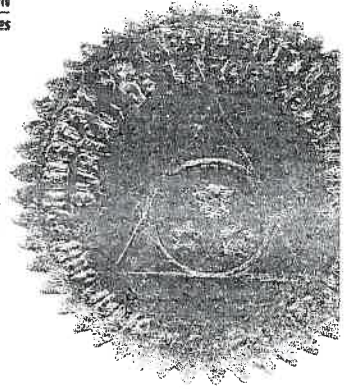

CECILIA C. DELA FUENTE
Director IV
Human Resource Relations Office



Department of Labor
and Employment



Civil Service
Commission



CERTIFICATE OF REGISTRATION

NO. 2253

TO WHOM IT MAY CONCERN:

This is to certify that the Department of Labor and Employment and the Civil Service Commission have registered

MERIDA LEYTE MUNICIPAL RANK-AND-FILE EMPLOYEES' ASSOCIATION (MeLeMREA)

Local Government Unit of Merida, Leyte

PLACE OF OPERATION: Local Government Unit of Merida, Leyte
Merida, Leyte

pursuant to the provisions of Executive Order No. 180 dated June 1, 1987 and the Implementing Rules and Regulations Governing the Exercise of the Right of Government Employees to Self-Organization, thereby conferring upon it the right to be certified/accredited, subject to the conditions prescribed in said Executive Order and Implementing Rules, as the sole representative of the rank-and-file employees to negotiate for them, and to undertake activities not contrary to law or public policy for the furtherance of the interest of its members.

This Certificate of Registration shall subsist unless cancelled in the manner provided for by Executive Order No. 180 and its implementing rules.

IN WITNESS WHEREOF, we have hereunto affixed our signature, with the seals of the Department of Labor and Employment and the Civil Service Commission at Manila, Philippines, this 16th of November, 2018.


SILVESTRE H. BELLO III

Secretary

Department of Labor and Employment


ALICIA dela ROSA-BALA

Chairperson

Civil Service Commission

Dept. of Labor & Employment
Office of the Secretary



029683



Republic of the Philippines
Province of Leyte
Municipality of Merida

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the LGU has savings which is backed up by cash available for the purpose in the amount of **FIVE MILLION NINETY FIVE THOUSAND PESOS (P5,095,000.00)**.

This certification is issued as an attachment for the proposed Supplemental Budget No. 06 FY 2024 of the LGU.

Issued this 9th day of December 2024 at Merida, Leyte.


CRISTOPHER G. NODALO
Acting Municipal Treasurer


JO-ANN M. ALCANTARA, CPA
Municipal Accountant



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MERIDA
SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF 117TH REGULAR SESSION OF THE SANGGUNIANG BAYAN (18TH COUNCIL), MERIDA, LEYTE HELD ON DECEMBER 16, 2024 AT THE LEGISLATIVE BUILDING SESSION HALL.

- RESOLUTION NO. 18-24-235-

A RESOLUTION REVERTING THE AMOUNT OF FIVE MILLION AND NINETY-FIVE PESOS (PHP5,095,000.00) FROM THE 2024 BALANCES OF THE MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) FROM THE DIFFERENT OFFICES OF THE EXECUTIVE AND FROM THE LEGISLATIVE DEPARTMENT, AND VICE MAYOR'S OFFICE, BACK TO THE FY 2024 GENERAL FUND OF THE MUNICIPALITY OF MERIDA, PROVINCE OF LEYTE.

WHEREAS, the Local Chief Executive submitted to the Sangguniang Bayan the request for the reversion of funds which are taken from the unspent balances or savings of the different LGU Offices for the current year;

WHEREAS, the August Body reviewed and evaluated the proposal to ascertain that the Allocations of the different offices are no longer subject for implementation thus, worth for reversion back to the general fund in order to serve another purpose depending on the identified priority needs of the Municipality;

WHEREAS, the Sanggunian has concluded that the intention of the Executive Office is meritorious and therefore, deserves the consideration and approval of the August Body in order to serve the purpose;

NOW, WHEREFORE, ON MOTION of Hon. Emarito A. Luzares, Chairman Committee on Finance, Ways and Means, duly seconded by MASS, BE IT;

RESOLVED, AS IT IS HEREBY RESOLVED, TO REVERT THE AMOUNT OF FIVE MILLION AND NINETY-FIVE PESOS (PHP5,095,000.00) FROM THE 2024 BALANCES OF THE MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) FROM THE DIFFERENT OFFICES OF THE EXECUTIVE AND FROM THE LEGISLATIVE DEPARTMENT, AND VICE MAYOR'S OFFICE, BACK TO THE FY 2024 GENERAL FUND OF THE MUNICIPALITY OF MERIDA, PROVINCE OF LEYTE.

RESOLVED FURTHER that copies of this Resolution be furnished to the Office of the Municipal Mayor of Merida, Leyte Hon. Engr. Rolando M. Villasencio, copy furnish the Municipal Budget Officer and the Municipal Accountant, all for their information and reference.

APPROVED UNANIMOUSLY.

I HEREBY CERTIFY to the veracity of the foregoing resolution.

JOSELITO T. DE LOS ANGELES
Secretary to the Sangguniang Bayan

ATTESTED TO BE DULY ADOPTED :

RODRIGO M. WENCESLAO
Municipal Vice Mayor / Presiding Officer



ENGR. ROLANDO M. VILLASENCIO
OFFICE OF THE MUNICIPAL MAYOR

Brgy. Poblacion, Merida, Leyte 6540 ✉ Igumerida.mayorsoffice@gmail.com ☎ (053) 5579-536



ENDORSEMENT

This is to respectfully request the Office of the Sangguniang Bayan for the passage of a resolution approving the Reversion of Funds under the Maintenance & Other Operating Expenditures (MOOE) of the different departments/offices amounting to **FIVE MILLION NINETY FIVE THOUSAND PESOS (P5,095,000.00)**.

ENGR. ROLANDO M. VILLASENCIO
Municipal Mayor



STATEMENT OF FUNDS AVAILABLE FOR REVERSION

as of December 6, 2024

Office	Object of Expenditures	Amount of Appropriations	Amount of Obligation	Unobligated to Date	Amount to be Reverted
OFFICE OF THE MUNICIPAL MAYOR	Office Supplies Expenses	1,105,019.10	944,636.22	160,382.88	160,000.00
	Other Supplies & Materials Exp.	895,000.54	663,947.50	231,053.04	120,000.00
	Postage & Courier Services	10,000.00		10,000.00	10,000.00
	Telephone Expenses	770,000.00	451,676.10	318,323.90	250,000.00
	Cable, Satellite and Telegraph Expenses	5,000.00		5,000.00	5,000.00
	Subsidy to Other LGU's	780,000.00	580,000.00	200,000.00	106,200.00
	Repair and Maintenance				
	Machinery and Equipment	450,000.00	148,663.00	301,337.00	280,000.00
	Transportation Equipment	1,528,325.01	752,670.82	775,654.19	600,000.00
	Sports/Socio-Cultural Activities				
	Other General Services	60,000.00		60,000.00	30,000.00
	Prizes	812,000.00	671,100.00	140,900.00	50,000.00
	Sub-total	6,415,344.65	4,212,693.64	2,202,651.01	1,611,200.00
LOCAL DISASTER REDUCTION MANAGEMENT OFFICE	Telephone Expenses	42,000.00		42,000.00	42,000.00
	Training Expenses	20,000.00		20,000.00	20,000.00
	Cable, Satellite, Telephone Radio Expenses	5,000.00		5,000.00	5,000.00
	Sub-total	67,000.00	-	67,000.00	67,000.00
GENERAL SERVICES OFFICE	Travelling Expenses	40,000.00	15,629.00	24,371.00	20,000.00
	Fuel, Oil & Lubricants Expenses	200,000.00	52,206.74	147,793.26	145,000.00
	Repair and Maintenance				
	Buildings & Other Structure	200,000.00	3,982.00	196,018.00	190,000.00
	Machinery and Equipment	71,077.92		71,077.92	65,000.00
	Transportation Equipment	350,000.00	166,998.70	183,001.30	165,000.00
	Sub-total	861,077.92	238,816.44	622,261.48	585,000.00
DEPUTY-MAYOR'S OFFICE	Travelling Expenses	260,000.00	35,320.00	224,680.00	210,000.00
	Training Expenses	150,000.00	120,000.00	30,000.00	15,000.00
	Office Supplies Expenses	14,012.00		14,012.00	14,000.00
	Telephone Expenses	36,000.00	16,200.00	19,800.00	13,800.00
	Sub-total	460,012.00	171,520.00	288,492.00	252,800.00
OFFICE OF THE SANGGUNIANG MAN	Travelling Expenses	860,000.00	475,070.00	384,930.00	350,000.00
	Training Expenses	1,200,000.00	874,500.00	325,500.00	300,000.00
	Office Supplies Expenses	40,000.00	22,485.00	17,515.00	17,000.00
	Fuel, Oil and Lubricants Expenses	15,000.00		15,000.00	15,000.00
	Telephone Expenses	300,000.00	162,000.00	138,000.00	80,000.00
	Other MOOE	30,000.00		30,000.00	30,000.00
	Printing and Publication Expenses	30,000.00		30,000.00	30,000.00
	Sub-total	2,475,000.00	1,534,055.00	940,945.00	822,000.00
OFFICE OF THE SANGGUNIANG	Travelling Expenses	85,000.00	19,616.00	65,384.00	50,000.00
	Office Supplies Expenses	13,500.00		13,500.00	13,000.00

STATEMENT OF FUNDS AVAILABLE FOR REVERSION
as of December 6, 2024

Office	Object of Expenditures	Amount of Appropriations	Amount of Obligation	Unobligated to Date	Amount to be Reverted
MUNICIPAL SECRETARY	Telephone Expenses	30,000.00	16,200.00	13,800.00	13,000.00
	Sub-total	128,500.00	35,816.00	92,684.00	76,000.00
MUNICIPAL PLANNING AND DEVELOPMENT OFFICE	Travelling Expenses	35,000.00		35,000.00	30,000.00
	Training Expenses	20,000.00		20,000.00	15,000.00
	Printing & Publication Expenses	13,990.00		13,990.00	13,000.00
	Sub-total	68,990.00	-	68,990.00	58,000.00
	Travelling Expenses	20,000.00		20,000.00	15,000.00
	Sub-total	20,000.00	-	20,000.00	15,000.00
MUNICIPAL ACCOUNTING OFFICE	Travelling Expenses	220,000.00	138,019.64	81,980.36	70,000.00
	Sub-total	220,000.00	138,019.64	81,980.36	70,000.00
MUNICIPAL SURVEILLANCE OFFICE	Travelling Expenses	187,740.00	59,260.84	128,479.16	120,000.00
	Training Expenses	60,000.00	36,000.00	24,000.00	20,000.00
	Non-Accountable Forms Expenses	33,169.00		33,169.00	25,000.00
	Accountable Forms	196,831.00	167,475.00	29,356.00	25,000.00
	Printing and Publication Expenses	42,260.00		42,260.00	42,000.00
	Sub-total	520,000.00	262,735.84	257,264.16	232,000.00
MUNICIPAL POLICE STATION	Fuel, Oil and Lubricants Expenses	114,000.00	32,768.75	81,231.25	70,000.00
	Training Expenses	25,000.00		25,000.00	20,000.00
	Other Supplies and Materials Exp.	5,000.00		5,000.00	5,000.00
	Internet Subscription Expenses	36,000.00		36,000.00	30,000.00
	Sub-total	180,000.00	32,768.75	147,231.25	125,000.00
MUNICIPAL HEALTH OFFICE	Travelling Expenses	150,000.00	92,266.88	57,733.12	50,000.00
	Other Supplies & Materials Exp. <i>Prevention and Control of Infectious Disease</i>	139,805.00	1,930.00	137,875.00	135,000.00
	Other Supplies & Materials Exp. <i>Provision of Basic Curative Care Services</i>	35,680.00		35,680.00	35,000.00
	Drugs and Medicines Expenses <i>Family Health Services</i>	148,203.20	110,700.60	37,502.60	30,000.00
	Medical, Dental & Laboratory Exp. <i>Family Health Services</i>	237,417.10	147,280.00	90,137.10	85,000.00
	Drugs and Medicines Expenses	130,167.45	36,250.00	93,917.45	80,000.00
	Medical, Dental & Laboratory Exp.	313,906.00	124,603.00	189,303.00	180,000.00
	Other Supplies & Materials Exp.	49,325.00	37,605.00	11,720.00	10,000.00
	Sub-total	1,204,503.75	550,635.48	653,868.27	605,000.00
MUNICIPAL COMMISSION	Travelling Expenses	30,000.00	10,685.00	19,315.00	17,000.00
	Training Expenses	20,000.00	10,400.00	9,600.00	9,000.00

STATEMENT OF FUNDS AVAILABLE FOR REVERSION

as of December 6, 2024

Office	Object of Expenditures	Amount of Appropriations	Amount of Obligation	Unobligated to Date	Amount to be Reverted
	Sub-total	50,000.00	21,085.00	28,915.00	26,000.00
MUNICIPAL TRITON OFFICE	Travelling Expenses	20,000.00		20,000.00	17,000.00
	Training Expenses	22,000.00		22,000.00	9,000.00
	Sub-total	42,000.00	-	22,000.00	26,000.00
MUNICIPAL TOURISM OFFICE	Advertising Expenses	49,037.00		49,037.00	49,000.00
	Sub-total	49,037.00	-	49,037.00	49,000.00
MUNICIPAL AGRICULTURE OFFICE	Travelling Expenses	65,000.00	7,897.00	57,103.00	50,000.00
	<i>Fish and Bird Sanctuary</i>			-	
	Other Supplies & Materials Exp. <i>Marine Reserve and Fish Sanctuary</i>	192,500.00	99,800.00	92,700.00	90,000.00
	Other Supplies & Materials Exp. <i>Techno. Demo Nursery</i>	150,000.00	96,000.00	54,000.00	50,000.00
	Other Supplies & Materials Exp.	100,000.00	78,050.00	21,950.00	20,000.00
	Sub-total	507,500.00	281,747.00	225,753.00	210,000.00
MARKET AND FIGHTERHOUSE	Training Expenses	10,000.00		10,000.00	10,000.00
	Sub-total	10,000.00	-	10,000.00	10,000.00
RIDA PHARMACY CLINIC	Drugs and Medicines	200,000.00	83,003.56	116,996.44	100,000.00
	Medical, Dental & Laboratory Supplies Expenses	200,000.00	161,540.00	38,460.00	35,000.00
	Sub-total	400,000.00	244,543.56	155,456.44	135,000.00
PRO	Other Supplies & Materials Exp.	20,000.00		20,000.00	20,000.00
	Sub-total	20,000.00	-	20,000.00	20,000.00
INTERNAL AUDIT DIVISION (IAS)	Other Supplies & Materials Exp.	100,000.00		100,000.00	100,000.00
	Sub-total	100,000.00	-	100,000.00	100,000.00
TOTAL APPROPRIATIONS REVERTED		13,798,965.32	7,724,436.35	6,054,528.97	5,095,000.00

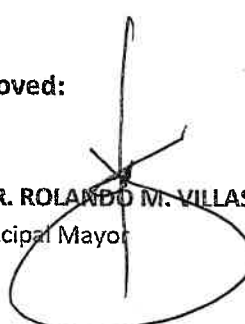
HEREBY CERTIFY jointly that the above statement of funds for reversion is true and correct.

Prepared:


JESTO B. PENING
 Municipal Budget Officer


JO-ANN M. ALCANTARA
 Municipal Accountant

Approved:


ENGR. ROLANDO M. VILLASEÑICO
 Municipal Mayor