



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

Province of Leyte
Legal Office
Time: Agut
Date: 4-24-25

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PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
April 4, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 15 series of 2025 of the Sangguniang Bayan of Tolosa, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 15 series of 2025 entitled: **“An Ordinance enacting the Senior Citizen’s Code of Tolosa, Leyte, appropriating funds therefor, and for other purposes.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Sections 447(a)(1)¹ of the Local Government Code of 1991 (R.A 7160) in relation to RA 9994². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code, and shall:

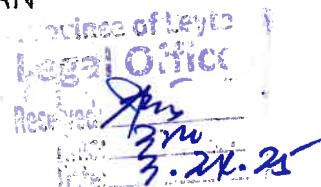
(1) Approve ordinances and pass resolutions necessary for an efficient and effective municipal government

² "Expanded Senior Citizens Act of 2010".

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
24 March 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 15**, series of **2025** of the **Municipality of Tolosa, Leyte**, entitled: **An Ordinance enacting the Senior Citizens' Code of Tolosa, Leyte, appropriating funds therefor, and for other purposes.**


FLORINDA J. UYVICO
Secretary to the Sanggunian

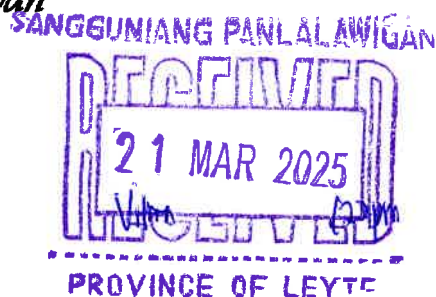


Republic of the Philippines
Province of *Leyte*
Municipality of Tolosa

Office of the Sangguniang Bayan

1st Indorsement

March 14, 2025



Respectfully forwarded to the Sangguniang Panlalawigan, Province of Leyte, Municipality of Palo, the herein attached **RESOLUTION NO. 02-51-2025 re: A RESOLUTION APPROVING ORDINANCE NO. 15, SERIES OF 2025, ENTITLED: AN ORDINANCE ENACTING THE SENIOR CITIZENS' CODE OF TOLOSA, LEYTE, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES, Attendance of 133rd Regular Session, and Certification of Posting.**

For review and approval.

Issued this **14th** day of **March 2025** at Tolosa, Leyte, Philippines.

Please acknowledge receipt hereof.

DR. MANNY R. MARTINEZ DPA., RN., MPRM.

Secretary to the Sangguniang Bayan
Municipal Govt Department Head I



Republic of the Philippines
Province of *Leyte*
Municipality of Tolosa

Office of the Sangguniang Bayan

CERTIFICATION

TO WHOM THIS MAY CONCERN:

This is to **CERTIFY** that pursuant to paragraph (a) of Article 114 of RA 7160 Posting of **Ordinance No. 15, Series of 2025, Re: AN ORDINANCE ENACTING THE SENIOR CITIZENS' CODE OF TOLOSA, LEYTE, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES**, was posted in three (3) conspicuous places.

The undersigned has complied the said provision last March 12, 2025.

This **Certification** is issued in compliance of Article 114 of RA 7160.

Given this **14th** day of **March 2025**.


DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I



Republic of the Philippines
Province of *Leyte*
Municipality of Tolosa

Office of the Sangguniang Bayan



**EXCERPT FROM THE MINUTES OF THE 133RD REGULAR SESSION OF
THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT BARANGAY DOÑA
BRIGIDA SESSION HALL, ON FEBRUARY 24, 2025 AT 9:30 A.M.**

PRESENT:

Hon. Menardo M. Mate	-	Municipal Vice-Mayor (Presiding Officer)
Hon. Felicito D. Beltran III	-	Sangguniang Bayan Member
Hon. Edilberto R. Zabala, Jr.	-	Sangguniang Bayan Member
Hon. Manuel B. Balledo	-	Sangguniang Bayan Member
Hon. Felipe V. Canonigo III	-	Sangguniang Bayan Member
Hon. Virman Jessie O. Pundavela-	-	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbr-	-	Sangguniang Bayan Member
Hon. Rolly A. Cinco	-	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero-	-	Ex-Officio Member/Liga President
Hon. Catherine R. Benjamin	-	Ex-Officio Member/SK Fed. President

RESOLUTION NO. 02-51-2025

**A RESOLUTION APPROVING ORDINANCE NO. 15, SERIES OF 2025,
ENTITLED: AN ORDINANCE ENACTING THE SENIOR CITIZENS' CODE
OF TOLOSA, LEYTE, APPROPRIATING FUNDS THEREFOR, AND FOR
OTHER PURPOSES**

WHEREAS, the Municipality of Tolosa recognizes the significant contributions of senior citizens to the community and aims to enhance their welfare and quality of life;

WHEREAS, the adoption of the Senior Citizens' Code of Tolosa, Leyte seeks to institutionalize programs and policies that will ensure the rights, privileges, and benefits of the elderly sector;

WHEREFORE, on the motion of Hon. Manuel Balledo, duly seconded and unanimously approved by the members present, the Sangguniang Bayan finds merit in approving the said code;

NOW, THEREFORE, BE IT RESOLVED, as it is hereby resolved by the Sangguniang Bayan of Tolosa, Leyte, to approve the Senior Citizens' Code of Tolosa, Leyte, appropriating funds therefor, and for other purposes;

RESOLVED FURTHER, that copies of this resolution be furnished to the Office of the Mayor, the Municipal Social Welfare and Development Office, and other concerned agencies for their information and appropriate action.

RESOLVED FINALLY, that this resolution shall take effect immediately upon its approval.

ADOPTED this 24TH day of **February, 2025**, during the Regular Session of the Sangguniang Bayan of Tolosa.



Republic of the Philippines
Province of *Leyte*
Municipality of Tolosa

Office of the Sangguniang Bayan

**EXCERPT FROM THE MINUTES OF THE 133RD REGULAR SESSION
OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT
THE SESSION HALL OF BARANGAY DOÑA BRIGIDA
ON FEBRUARY 24, 2025 AT 9:30 A.M.**

PRESENT:

Hon. Menardo M. Mate	-	Municipal Vice-Mayor (Presiding Officer)
Hon. Felicito D. Beltran III	-	Sangguniang Bayan Member
Hon. Edilberto R. Zabala, Jr.	-	Sangguniang Bayan Member
Hon. Manuel B. Balledo	-	Sangguniang Bayan Member
Hon. Felipe V. Canonigo III	-	Sangguniang Bayan Member
Hon. Virman Jessie O. Pundavela	-	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbre	-	Sangguniang Bayan Member
Hon. Rolly A. Cinco	-	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero	-	Ex-Officio Member/Liga President
Hon. Catherine R. Benjamin	-	Ex-Officio Member/SK Fed. President

MUNICIPAL ORDINANCE NO. 15
Series of 2025

**AN ORDINANCE ENACTING THE SENIOR CITIZENS' CODE OF TOLOSA,
LEYTE, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER
PURPOSES**

Authored by: Hon. Manuel Bolito Balledo
Chairperson, Committee on Social Services

WHEREAS, our Constitution in Article II, "Declaration of Principles and State Policies," particularly Sections 10 and 11 thereof, declares that "the State shall promote social justice in all phases of national development;" and, as well, "values the dignity of every human person and guarantees full respect for human rights";

WHEREAS, the Senior Citizens are integral part of the State with equal rights to be recognized and respected;

WHEREAS, as part of Philippine society the rights of Senior Citizens not only must be respected, their rights must also be protected;

WHEREAS, vulnerable as they are, the Senior Citizens need the full support of family and community for the improvement of their total wellbeing;

WHEREAS, they rightfully deserve to be provided a community-based and comprehensive health care and rehabilitation system for a meaningful and productive ageing;

WHEREAS, these Senior Citizens also need to be motivated and encouraged to fully participate and contribute to nation-building as they take their proper place in society;

WHEREAS, the Sangguniang Bayan of Tolosa, conscious of its social responsibility and desirous to help build an age-friendly community, hereby commits to concretize and put into law its concerted effort and all viable means to improve and promote the welfare of the Senior Citizens of Tolosa;

Page 1 of 19

ORDINANCE NO. 15, S. 2025
**"Senior Citizen s' Code of the
Municipality of Tolosa, Leyte"**

HON. MENARDO M. MATE
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
Secretary to the Sangguniang Bayan

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROLLY A. CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
ABC President

HON. CATHERINE R. BENJAMIN
Sangguniang Bayan Member
PPSK President

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

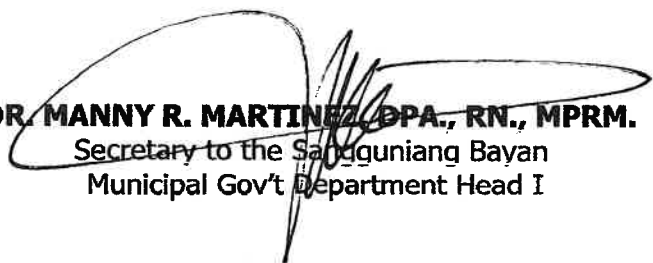
HON. EDILBERTO R. ZABALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member


I HEREBY CERTIFY to the correctness of the foregoing resolution, duly approved by the 11th Sangguniang Bayan of Tolosa during its 133RD Regular session held at Barangay Doña Brigida Session Hall on February 24, 2025.


DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I


MOVANT:


HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

ATTESTED:


HON. MENARDO M. MATE
Municipal Vice-Mayor
(Presiding Officer)

APPROVED:


HON. ERWIN C. OCAÑA
Municipal Mayor
Date: 03-02-2025

NOW, THEREFORE, BE IT ORDAINED, by the Sangguniang Bayan of Tolosa, Leyte, in session assembled, that:

CHAPTER I GENERAL PROVISIONS

SECTION 1. Title. This Ordinance shall be known as the **SENIOR CITIZENS' CODE OF TOLOSA, LEYTE.**

SECTION 2. Declaration of Principles. The Local Government of Tolosa adheres, and shall continue to adhere to, among others, the Constitutional mandates specifically embodied in the following provisions:

- a) Article XV, particularly Section 4 thereof, which declares that "it is the duty of the family to take care of its elderly members while the state may design programs of social security for them;"
- b) Article XIII, Section 11 of the Constitution which provides that "the State shall adopt an integrated and comprehensive approach to health development which shall endeavor to make essential goods, health and other social services available to all the people at affordable cost," and that "there shall be priority for the needs of the underprivileged, sick, elderly, disabled, women and children."

Further, under the operative principles of decentralization and pursuant to the Local Government Code of 1991, the local government of Tolosa shall sustain its enhanced capabilities in participating and actively pursuing the implementation of national programs and projects to fruition, especially those addressed for the betterment and welfare of the senior citizens of Tolosa.

SECTION 3. Policies. In consonance with the above Declaration of Principles, the following are the declared policies of the Local Government of Tolosa categorically stated in this Code thus:

- a) To maximize the contribution of Senior Citizens to nation building and to motivate them to actively participate and be involved in the development programs and projects of the Municipal Government of Tolosa, Leyte.
- b) To encourage their families and the communities they live in to reaffirm the valued Filipino culture and tradition of caring for the elderly;
- c) To recognize the rights of the elderly and provide full support to the improvement of their well-being and prop up their active participation in social and civic activities;
- d) To provide comprehensive health care for the senior citizens and a rehabilitation system for the disabled ones so as to inspire them and propel their will and capacity to attain a more meaningful productive ageing; and
- e) To seek the active participation and partnership of the private sectors, non-government organizations and people's organizations in promoting the welfare: of the Senior Citizens

SECTION 4. Purpose of this Code. The Senior Citizens' Code of Tolosa shall cover and, as far as practicable, adopt and apply the legislations that serve to promote the welfare of the senior citizens of Tolosa.

- a. The pertinent provisions of Republic Act No. 7432, otherwise known as "An Act To Maximize the Contribution of Senior Citizens to Nation-building, Grant Benefits and Special Privileges and for Other Purposes;" Republic Act No 9257, otherwise known as the "Expanded Senior Citizens' Act of 2003"; Republic Act: No. 7876, "An Act Establishing a Senior Citizens' Center for All Cities and Municipalities of the Philippines and Appropriating Funds Therefor," Republic Act No. 9994, or the "Expanded Senior Citizens' Act of 2010," as well as the Implementing Rules and Regulations of the said Acts which continue to be operative shall be integrated in this Code;

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ORDINANCE NO. 15, S.2025
"Senior Citizen s' Code of the
Municipality of Tolosa, Leyte"

HON. MENARDO M. MATE
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
Secretary to the Sangguniang Bayan

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROLAN CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
APC President

HON. CATHERINE R. BENJAMIN
Sangguniang Bayan Member
PPSK President

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. EDUARDO R. ZABALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELIPE Y. CANONIGO III
Sangguniang Bayan Member

HON. YAKMAN JESSIE O. PUNDAYELA
Sangguniang Bayan Member

- b. Provisions of the Senior Citizens' Acts which are concerns of the national government are incorporated in this Code for the knowledge of concerned Senior Citizens of Tolosa, and for the information of establishments in the locality that grant benefits and privileges to the elderly.
- c. Also, the following more recent legislative acts of Congress passed to assist senior citizens and improve their total well-being will be adopted for implementation by this municipality, whenever feasible and practicable, thus:
- R.A. No. 10868, or the "Centenarians Act of 2016;"
 - R.A. No. 10911, or the "Anti-Age Discrimination in Employment Act;"
 - R.A. No. 10645, or the "Mandatory PHILHEALTH Coverage for Senior Citizens," and the "Universal Health Care for All Filipinos Act."
 - R.A. No. 11916 – An act increasing the Social Pension of Indigent Citizen
 - R.A. No. 00982 – An Act granting Benefits to Filipinos Octogenarians and Nonagenarians "Centenarians Act of 2016"
- d. All the pertinent provisions of the above-cited laws, for as long as they are applicable for implementation in the Municipality shall be enforced by this Code.

SECTION 5. Definition of Terms. For purposes of this Code, and as defined under the Implementing Rules and Regulations (IRR) that cover Republic Act Nos. 7432, 9257 and 9994, the following terms are hereby defined as follows:

- a. **Senior Citizen or Elderly or Older Person** shall refer to any resident citizen of the Philippines who is at least sixty (60) years old. It may apply to senior citizens with "dual citizenship" status provided they prove their Filipino citizenship and have at least six (6) months residency in the Philippines.

A resident citizen is a Filipino Citizen with permanent legal residence in the Philippines, and shall include one, who having migrated to a foreign county, has returned to the Philippines with a definite intention to reside therein, and whose immigrant visa has been surrendered to the foreign government.

- b. **Indigent Senior Citizen** shall refer to any elderly who is frail, sickly, or with disability, and without pension or permanent source of income, compensation or financial assistance from his/her relatives to support his/her needs.
- c. **Senior Citizens' Organization** shall refer to any organization of senior citizens which is non-profit and voluntary in nature dedicated to the promotion, enhancement and support to the welfare of senior citizens.
- d. **Identification Card or ID** shall refer to the Senior Citizen's ID signed by duly constituted authorities and issued to an elderly.
- e. **Identification Document** shall refer to any documentary or material proof of being a senior citizen which shall be used as basis for the issuance of the Senior Citizen's Identification Card (ID), and for the availment of benefits and privileges under the law such as, birth or baptismal certificate, Philippine Passport, SSS or GSIS papers, Military service records, or other authenticated document or papers that will prove the Senior Citizen's age.
- f. **Office of Senior Citizens' Affairs (OSCA)** shall refer to the office established in cities and municipalities under the office of the Mayor and headed by a Senior Citizen appointed to serve the interest of fellow senior citizens.
- g. **Social Pension** shall refer to the monthly stipend amounting to five hundred pesos (Php 1,000.00) to augment the daily subsistence and other medical needs of senior citizens.

- h. **Non-Government Organization (NGO)** shall refer to any private entity which is non-profit and voluntary in nature dedicated to the promotion, enhancement and support for the welfare of senior citizens, duly registered with a regulatory body.
- i. **Accredited Non-Government Organizations (NGO)** shall refer to private nonprofit organizations, regional or national in scope, mainly providing services for senior citizens, duly registered with the Securities and Exchange Commission (SEC) and accredited by the MSWD Office.
- j. **Senior Citizens' Center (SCC)** shall refer to the place established by Republic Act No. 7876 with recreational, educational, health and social programs and facilities designed for the full enjoyment and benefit of the Senior Citizens in a city or municipality.
- k. **Head of the Family** shall refer to any person so defined in the National Internal Revenue code, as amended.
- l. **Nearest surviving Relative** shall refer to the legal spouse who survives the deceased senior citizens; provided, that where no spouse survives the decedent, is shall be limited to relatives in the following order or degree of kinship: children, parents, siblings, grandparents, grand-children, uncles and aunts.
- m. **Home Health Care Services** shall refer to health or supportive care provided to Senior Citizen patients at home by licensed health care professionals to include, but not limited to physicians, nurses, midwives, physical therapists, and caregivers.
- n. **Geriatrics** shall refer to the branch of medical science devoted to the study, management and treatment of the biological and physical changes, and the diseases of old age.
- o. **Benefactor/Caregiver** shall refer to any person, whether related to a Senior Citizen or not, who takes care of him or her as a dependent.
- p. **Medicines** refer to prescription and nonprescription/over-the-counter drugs, both generic and branded, including vitamins and mineral supplements medically prescribed by the elderly's physician, and approved by the Department of Health (DOH) and the Food and Drug Administration (FDA) which are intended for use in diagnosis, cure, mitigation, treatment or prevention of human disease or sickness.
- q. **Medical Services** shall refer to hospital services, professional services of physicians and other health care professionals and diagnostic and laboratory tests that are necessary for the diagnosis and treatment of an illness or injury.
- r. **Dental Services** shall refer to oral examination, cleaning, permanent and temporary filling, extractions and gum treatments, restoration, replacement or repositioning of teeth, or alteration of alveolar or periodontium process of the maxilla and the mandible that are necessary for the diagnostic and /or treatment of dental illness or injury.
- s. **Diagnostic and Laboratory Test** shall refer to X-ray, CT scans, blood chemistry examination, histopathology and immunopathology, hematology, urine analysis, parasitology and bacteriology test, serology, blood banking, and other diagnostic examination that are necessary for the diagnosis or treatment of illness or injury.
- t. **Basic Necessities** shall refer to canned sardines, tuna, evaporated condensed, and powdered milk, coffee, bread, white and brown sugar, cooking oil, instant noodles, luncheon meat, meat loaf, corned beef, frozen/fresh/refrigerated /preserved/ready-to cook pork, beef and chicken, rice, corn, bread, fresh/ dry/canned fish and other marine products, fresh pork, beef and poultry meat, fresh eggs, fresh processed milk, fresh vegetables, root crops, salt, laundry soap, detergents, fire woods, charcoal, candles and drugs classified as essentially the Department of Health (DOH), and other commodities as maybe determined by the Department of Trade and Industry (DTI);

HON. FELICITO B. BELTRAN III
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
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HON. ARMAN JESSIE O. PUNDAVELA
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HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
ABC President

HON. CATHERINE R. BENJAMIN
Sangguniang Bayan Member
PPSK President

- u. **Prime Commodities** shall refer to fresh fruits, flour, dried/processed/canned pork, beef and poultry meat, dairy products not falling under the basic necessities, noodles, onions, garlic, herbicides, feeds and veterinary products for poultry, swine and cattle, paper, school supplies, nipa shingles, ply board, construction nails, batteries, light bulbs and electrical supplies, steel wire and all drugs not classified as essential drugs.
- v. **Restaurant** shall refer to any establishment duly licensed by the Local Government Unit (LGU), offering to the public regular and special meals or menu, foods, cooked food and short food orders, including tea, coffee, soft drinks and hot and cold beverages.
- w. **Recreation Center** shall refer to a place that offers recreation and relaxation for a fee or fees which includes sports facility, indoor games, board games and the like;
- x. **Retailer** as described under the DTI guidelines, shall refer to any person engaged in the business of selling consumer products directly to consumer and shall include among others, supermarket, grocery stores, convenience and mini convenient stores, bakeries, but excluding sari-sari stores, wet markets, "talipapa" and cooperative stores;
- y. **Lodging Establishment** shall refer to any building, edifice, structure, apartment or house including tourist inn, apartelle, motorist hotel, and pension house engaged in catering, leasing or providing facilities to transients, tourists or travelers;
- z. **Acts/Act** shall refer to the Senior Citizens' Acts and/or the "Expanded Senior Citizens' Act of 2010."

SECTION 6. Meaning of Abbreviations. For purposes of this Ordinance and for brevity, the following abbreviations shall mean:

BPLO	-	BUSINESS PERMIT AND LICENSING OFFICE
CDA	-	COOPERATIVES DEVELOPMENT AUTHORITY
CHED	-	COMMISSION ON HIGHER EDUCATION
DA	-	DEPARTMENT OF AGRICULTURE
DBM	-	DEPARTMENT OF BUDGE AND MANAGEMENT
DEPED	-	DEPARTMENT OF EDUCATION
DILG	-	DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DOH	-	DEPARTMENT OF HEALTH
DOLE	-	DEPARTMENT OF LABOR AND EMPLOYMENT
DOTC	-	DEPARTMENT OF TRANSPORTATION & COMMUNICATION
DSWD	-	DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
DTI	-	DEPARTMENT OF TRADE AND INDUSTRY
GSIS	-	GOVERNMENT SERVICE INSURANCE SYSTEM
LGU	-	LOCAL GOVERNMENT UNIT
NGO(s)	-	NON-GOVERNMENT ORGANIZATIONS
PO(s)	-	PEOPLE'S ORGANIZATION
SEC	-	SECURITIES AND EXCHANGE COMMISSION
SSS	-	SOCIAL SECURITY SYSTEM
TESDA	-	TECHNICAL EDUCATION & SKILLS DEVELOPMENT AUTHORITY
OPO	-	OLDER PEOPLE'S ORGANIZATION (or OLDER PERSONS' ORGANIZATION)
TOFESCO	-	TOLOSA FEDERATION OF SENIOR CITIZENS' ORGANIZATIONS
AWFP	-	ANNUAL WORK and FINANCIAL PLAN
IRR	-	IMPLEMENTING RULES and REGULATIONS
TOFTOPS	-	TOFESCO TOP PERFORMERS

**CHAPTER II
RIGHTS OF SENIOR CITIZENS**

SECTION 7. Rights of Senior Citizens. All Senior Citizens shall be entitled to the rights herein set forth without distinction as to ethnic origin, sex, social status, religion, political antecedents and other factors.

- a. Every Senior Citizen is endowed with the dignity and worth of a human being; and therefore, has the right to be respected, especially by the young, and be provided security and accorded with love, care, understanding and appreciation by his family and the community.
- b. Every Senior Citizen has a right to the full enjoyment of a well-balanced personality to the end that he maintains a happy, useful and an active life as a member of society.
- c. Every Senior Citizen has the right to sufficient shelter, proper medical attention, and all other necessities required for a healthy and vigorous life;
- d. Every Senior Citizen has the right to live and enjoy an atmosphere of morality and rectitude for the enrichment and strengthening of his character and personality;
- e. Every Senior Citizen has the right to full opportunities for wholesome recreation, and wholesome use of his leisure hours;
- f. Every Senior Citizen has the right to protection against violence, abuse, exploitation, disturbances, hazards and other conditions, circumstances or calamities prejudicial to his physical, mental, emotional and moral preservation;
- g. Every Senior Citizen has the right to live in a community and a society that offers an environment conducive to the promotion and protection of his total well-being and his elderly rights.
- h. Every Senior Citizen has the right to the care, assistance and protection of the Municipality as he takes his rightful place in society.
- i. Every Senior Citizen has the right to live a life free from discrimination, enjoying an atmosphere of peace, harmony, happiness and universal brotherhood and determined to contribute to nation-building.
- j. Every Senior Citizen has the right to an efficient, transparent, honest and accountable government that will deepen his faith in democracy and inspire him to trust in government and its duly constituted authorities supposed to be exemplars of public service.

SECTION 8. Senior Citizen's I. D. (Identification Card). A qualified senior citizen shall be issued a valid Senior Citizen's I. D. which shall be the proof of his/her being a senior citizen, entitled to all the rights, benefits, and privileges accorded to the elderly. The Senior Citizen's I.D. is not transferable and shall not be used for any purpose or purposes other than what is provided by law. The loss of the I.D. shall be reported immediately to the Office of the Senior Citizen's Affairs (OSCA) for replacement. In case of death of a senior citizen, his or her Senior Citizen's I.D. shall be surrendered to the OSCA by the nearest kin, or to the Local Civil Registrar's Office which shall require the surrendering of the Senior Citizen's I.D. prior to the issuance or release of the death certificate of the deceased Senior Citizen.

**CHAPTER III
RESPONSIBILITIES OF SENIOR CITIZENS**

SECTION 9. Responsibilities of Senior Citizens. Every Senior Citizen, regardless of sex, religion, social status, creed, political antecedents and other factors, and for as long as he or she is capable physically and mentally, shall:

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ORDINANCE NO. 15, S.2025

"Senior Citizen s' Code of the Municipality of Tolosa, Leyte"

HON. MENARDO M. MATE
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA, RN., MPRM.
Secretary to the Sangguniang Bayan

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROMAN A. CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
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Sangguniang Bayan Member
PPSK President

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Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III
Sangguniang Bayan Member

HON. VIBRANT JESSE O. PUNDAVELA
Sangguniang Bayan Member

- a. Maintain an upright and virtuous life in accordance with the tenets of his religious beliefs and the dictates of a clean conscience;
- b. Love and respect the members of his family and share with them his wisdom for the strengthening, unity and harmony of the family;
- c. Exert his best effort and utilize his skills, talents and abilities in serving his fellowmen and his community;
- d. Respect his fellowmen, their customs and traditions, the duly constituted authorities, laws of the country, and the principles and institutions of democracy;
- e. Involve himself and participate actively, to the extent of his capability, in local government programs and projects, social affairs and civic activities for the promotion of public welfare, bearing in mind that his knowledge and gained expertise will help greatly in promoting the good image of the Municipality, as well as in shaping the country's future.
- f. Help in the observance of human rights, the strengthening of freedom, the fostering of cooperation in the pursuit of the common aspiration for progress and prosperity and the furtherance of peace and order and national security.

CHAPTER IV CONTRIBUTION OF THE SENIOR CITIZENS TO THE COMMUNITY

SECTION. 10. Senior Citizens' Contribution to the Community. The Tolosa Senior Citizens may render voluntary service to the Community, in either of the following forms:

- a) Tutorial and/or consultancy services relative to his expertise or profession;
- b) Actual sharing of learned skills in preparation for some livelihood that could help others generate income or that will serve as hobby or leisure for other senior citizens to combat the deleterious effects of ageing;
- c) Serving as educators in study and learning centers in non-formal education services;
- d) Participating in Municipal Government's public welfare programs, civic affairs and other community services, like serving as adviser, guidance counselor, resource provider, tourist aide, and such other beneficial work or activity where the talent, expertise, profession or trade of the senior citizen may be aptly used or applied;
- e) Formulating plans, programs and projects, individually or jointly, for community development in general, and for the benefit of the senior citizens in particular;
- f) Soliciting grants or donations from local and foreign foundations, charitable institutions and/or non-governmental institutions, to finance noteworthy community programs and senior citizens projects.

SECTION 11. Awards and Benefits for Services Rendered. In consideration of the services rendered by a Senior Citizen, the Office of Senior Citizens' Affairs may award/grant special benefits or privileges for exemplary and outstanding service, subject to the approval of the Mayor and the availability of funds, in addition to the other privileges provided for under the Acts.

CHAPTER V FORMATION OF SENIOR CITIZENS' ORGANIZATIONS (SCOs)/ Senior Citizens' Associations (SCM) or Older People's Organizations (OPOs)

SECTION 12. Creation of Senior Citizens' Organizations/Associations (SCOs/SCAs) or Older People's Organizations (OPOs).

Even as the LGU and its officials respond to the individual needs of the senior citizens, concerted efforts of these senior citizens in the barangays uniting to be one at formally organizing

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their groups shall assuredly be assisted and their activities coordinated by the MSWDO and the OSCA in tandem.

- a. In each of the fifteen (15) barangays of Tolosa, there shall be organized a Senior Citizens' Organization or Association (SCO or SCA), sometimes referred to as Older People's Organization (OPO), composed of the qualified older persons in the barangay, which organization shall be duly registered either with SEC or DOLE or CDA.
- b. Each Senior Citizens' Organization/Association or Older People's Organization shall have a set of officers composed of a President, Vice-President, Secretary, Treasurer, Auditor and PIO/s, all of whom are to be elected by the bonafide members of concerned SCO/OPO. The SCO/OPO may, however, opt to have other officers, in addition to the above-mentioned ones. Their election and term of office shall be governed by their respective Constitution and By- Laws (CBL).
- c. The officers shall hold their meetings and other SCO/OPO development activities at the Senior Citizens' Center, or any designated Center, whichever is feasible and available in their respective barangays.
- d. Each SCO/SCA/OPO shall be entitled to a share of the annual budget of the Barangay Government. In order to avail of its annual share of the budget from the barangay, as financial support to its programs, projects and activities (PPM), the SCO/SCA/OPO shall submit to the Punong Barangay its approved Annual Work and Financial Plan (AWFP) in time for the planning and budgeting session of the barangay for proper action by the Sangguniang Barangay concerned.

CHAPTER VI THE MUNICIPAL FEDERATION

SECTION 13. The Municipal Federation.

All the fifteen (15) SCOs/SCAs/OPOs representing each of the fifteen barangays of Tolosa shall federate to form a municipal federation. Should there be more than one (1) registered organization (SCO or OPO) in a particular barangay, only one of them, represented by its President shall sit and be recognized by the Federation as the official member representing that concerned barangay at the Federation level, in the spirit of fairness and equity.

- a. In the same manner that the fifteen (15) SCOs/SCAs/OPOs are duly registered Senior Citizens' Organizations, the municipal federation, likewise, has to be registered either with SEC, DOLE or CDA.
- b. The first and only existing registered and accredited municipal federation as of date is membered by the fifteen (15) SCOs/SCAs/OPOs represented at the Federation level by their respective Presidents who each represents each one of the fifteen (15) barangays of Tolosa;
- c. The existing municipal federation is a non-stock, non-profit corporation/organization duly registered with the Securities and Exchange Commission (SEC) under its corporate name, "TOLOSA FEDERATION OF SENIOR CITIZENS' ORGANIZATIONS, INCORPORATED (TOFESCO)," and shall henceforth be known and be referred to by such name in all official communications and/or transactions.
- d. The federation or TOFESCO shall prepare its own Annual Work and Financial Plan (AWFP), to include the requests of the fifteen (is) SCOs/OPOs, for budgeting assistance from the Municipal Government, and submit the same to OSCA for integration and final consideration of its annual share of the municipal budget during the annual budget preparation of the LGU.
- e. The federation, its officers and its operations shall be governed by its own Constitution and By-Laws

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CHAPTER VII
THE OFFICE OF SENIOR CITIZENS' AFFAIRS (OSCA)

SECTION - 14. Creation of the Office of Senior Citizens' Affairs (OSCA).

Section 6 of Republic Act No. 9994 provides for the establishment of an Office of Senior Citizens' Affairs (OSCA) in all cities and municipalities, and pursuant to the said mandate, the Office of Senior Citizens' Affairs of Tolosa, Leyte was created.

SECTION 15. Provision/Allocation of an Office Space for OSCA.

The Municipal Government of Tolosa, shall provide and allocate an office space for OSCA, in the Municipal Government building or in any available decent space, including the provision of the necessary amenities thereof.

SECTION 16. Functions of the OSCA.

The Office of Senior Citizens' Affairs of Tolosa shall have the following functions and responsibilities:

- a. To plan, implement and monitor yearly work programs pursuant to the objectives of the Senior Citizens' Act of 2010 and of this ordinance;
- b. To draw up a list of available professional and/or technical expertise and service that can be offered or provided by the Senior Citizens of Tolosa, Leyte;
- c. To maintain and regularly update on a quarterly basis the Senior Citizens' Master List and to issue, free of charge in the first instance, the Senior Citizen's Official Identification Card (ID) and Purchase Booklet which shall be valid anywhere in the country, but distinctly and distinguishably exclusive for the senior citizens of Tolosa, Leyte. However, an amount of One Hundred Pesos (P100.00) shall be charged for any replacement of lost/worn out/mutilated ID; and, Twenty-Five Pesos (P25.00) for replacement of lost or filled-up Purchase Booklet.
- d. To serve as a general information and liaison center for the senior citizens;
- e. To monitor compliance of the provisions of R.A. No. 9994, particularly on the grant of the special discount and privileges of Senior Citizens;
- f. To report to the Municipal Mayor individuals, establishments, and institutions found violating any provision of this ordinance and/or R.A. #9994;
- g. To assist Senior Citizens in filing complaints or charges before the Department of Justice (DOJ), Prosecutor's Office or courts of justice, against any person, establishment, institution or agency refusing to comply with the provisions regarding the benefits and privileges granted to Senior Citizens under R.A. No. 9994;
- h. To establish linkages with accredited NGOs, people's organizations, other government institutions and the barangays in their respective areas;
- i. To make representation in seeking financial grant, aid or resources from local, foreign, or international organizations, NGOs, foundations and other concerned institutions in the pursuit of programs and projects for the benefit and welfare of the senior citizen or for the community.

SECTION 17. The OSCA Head. The senior citizen, who shall head the OSCA shall, before appointment by the Municipal Mayor, possess the following qualifications:

- a. He/She must be a Filipino Citizen and must have resided in Tolosa, Leyte for at least one (1) year;
- b. He/She must be physically and mentally fit to perform the functions of an OSCA Head;

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- c. Must be a registered voter of the municipality;
- d. The senior citizen must be a bonafide member of a senior citizens' organization/association which has a track record of at least 3 years in the locality, duly accredited by the Sangguniang Bayan of Tolosa and registered with either the SEC, DOLE or CDA;
- e. The senior citizen must at least be able to read and write – (RA-9994)
- f. The senior citizen must be of good moral character.

SECTION 18. Manner of Selection and Appointment of the OSCA Head. The Head of the OSCA shall be a senior citizen chosen from a list of three (3) nominees recommended by the general assembly of the registered/accredited senior citizens' association/organization of Tolosa, Leyte. He shall be selected and appointed by the Mayor for a term of three (3) years, without prejudice to an extension, if exigency so requires. During his term, he may not be removed or replaced, except for reasons of death, permanent disability or ineffective performance of his duties to the detriment of his fellow senior citizens.

SECTION 19. Vacancy in the OSCA. In case a vacancy occurs in the OSA occasioned by the demise, permanent disability, or removal of the Head of the OSCA, the remaining or unexpired term of the OSCA Head shall be served by the new appointee provided that he/she has undergone the selection process. The newly-appointed head shall be eligible for re-appointment provided that he/she has not served one half (1/2) of the full term.

SECTION 20. Remuneration of Services Rendered. The head of the OSCA shall be entitled to receive an honorarium in an amount equivalent to at least Salary Grade 10 to be approved by the local government unit concerned. For 3rd to 6th class local government units, their respective sanggunians may provide for a reasonable and practicable remuneration for the OSCA Head.

SECTION 21. Operation and Maintenance of the OSCA. The necessary funding for the operation and maintenance of the OSCA shall be appropriated and approved by the Municipal Government of Tolosa, Leyte. Appropriations, therefore, shall be based on the approved Annual Work and Financial Plan which is to be submitted by the OSCA. As far as practicable, the OSCA shall be assisted by a staff composed of the TOFESCO President and/or any competent Senior Citizens' Association/Organization or OPO President who shall act as his/her Executive Assistant, an encoder, and a utility personnel who shall be TOFESCO members, as well. They shall receive an honorarium to be determined by the LGU.

SECTION 22. Supervision of and Assistance to the OSCA. The OSCA Head shall be assisted by the Municipal Social Welfare and Development Officer (MSWDO) and concerned is government offices or agencies in the pursuance of his duties and responsibilities. The Office of the Mayor shall exercise supervision over the OSCA relative to their plans, activities and programs for the benefit and welfare of the senior citizens in the locality.

CHAPTER VIII PRIVILEGES FOR THE SENIOR CITIZENS

SECTION 23. Twenty Percent (20%) and VAT Exemption. - The senior citizens shall be entitled to the grant of twenty percent (20%) discount and to an exemption from the value-added tax (VAT), IF APPLICABLE, on the sale or purchase of the following goods and services covered by Rule IV, Sections 1 to 6 of Article. 7, of the IRR of R.A. 9994, from all establishments, for the exclusive use and enjoyment or availment of senior Citizens:

- a) Medicine and drug purchases, medical supplies, accessories and equipment, medical and dental services, diagnostic and laboratory tests in private facilities including professional fees of attending physicians;
- b) Actual transportation fare for land, domestic air and sea travel and the like, based on the actual fare and advanced booking;

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- c) Utilization of services in hotels and similar lodging establishments, restaurants and recreation centers;
- d) Admission fees by theaters, cinema houses and concert halls, circuses, leisure and amusement, such as museums and parks.
- e) As regards funeral and burial services, the beneficiary or any person, who shall shoulder the funeral and burial expenses of the deceased senior citizen, shall claim the discount for the deceased senior citizen upon presentation of the death certificate. Such expenses shall cover, the purchase of casket or urn, embalming, cremation cost, and other related services such as viewing or wake cost, pickup from the hospital morgue, transport of the body to intended burial site in the place of the origin, but shall exclude obituary publication and the cost of the memorial lot.

SECTION 24. Credit Card Payment.

The 20% discount and VAT exemption shall also apply to purchase of goods and services by senior citizens paying through credit cards.

SECTION 25. Special Discount on Basic and Prime Commodities.

Upon the presentation of his/her Senior Citizen's I.D. Card, the Senior Citizen shall be entitled to a special discount of five (5%) per cent of the regular price of the following basic necessities and prime commodities to be purchased from supermarket, grocery, stores, convenient and mini-convenience store and bakeries only:

a) "Basic Necessities" - This term is defined as follows:

1. Rice
2. Corn
3. Bread, in any shape and name, excluding pastries and cakes
4. Fresh, dried and canned fish and other marine products
5. Fresh pork, beef and poultry meat
6. Fresh eggs
7. Fresh and processed milk
8. Fresh vegetables including root crops
9. Coffee and coffee creamer
10. Sugar
11. Cooking oil
12. Salt
13. Powdered, liquid, bar laundry and detergent soap
14. Firewood
15. Charcoal
16. Candles

b) "Prime Commodities" - This term refers to the following:

1. Fresh fruits
2. Flour
3. Dried, processed and canned pork, beef and poultry meat
4. Dairy products not falling under section 2(a) of basic necessities
5. Canned sardines, tuna
6. Noodles
7. Onions
8. Garlic
9. Geriatric diapers
10. Herbicides
11. Poultry, swine and cattle feeds
12. Veterinary products for poultry, swine and cattle
13. Nipa shingle, plywood and construction nails
14. Batteries
15. Electric supplies and light bulbs
16. Steel wire

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SECTION 26. Posting of informative posters.

All concerned establishments covered by the Senior Citizens' Act shall post in front and inside their premises informative posters which states that the establishment is granting twenty (20%) percent discount to Senior Citizen. The Business Permit and the Licensing Office of Tolosa shall include this mandate as one of the requirements in the issuance of business permit and license to operate.

SECTION 27. Purchase Booklet.

Purchase Booklets shall be distributed by the OSCA of Tolosa, Leyte which will be presented to the drugstore or retailer every time purchase of medicine or basic necessities and commodities is made. The booklets shall contain the name of the Senior Citizen, the listing of the medicine or basic necessities and prime commodities and the date of purchase.

SECTION 28. Authorized Representative.

A Senior Citizen who cannot personally make the purchase of the medicine, basic necessities and prime commodities may appoint a representative to make the purchase in his/her behalf. The representative shall present the OSCA I.D. of the concerned Senior Citizen and the authorization letter.

CHAPTER IX OTHER BENEFITS AND PRIVILEGES

SECTION 29. Provision of Express Lane/Help Desk/ Special Counter for Senior Citizens.

Express lane, help desk and/or special counters for senior citizens shall be provided in all private and retail-owned business establishment, drug stores, banking, commercial, and government offices; in the absence thereof, priority shall be given to the senior citizen in availing of the services.

SECTION 30. Income Tax Exemption.

The Senior Citizen shall be entitled to exemption from the payment of the individual income tax, provided he/she is considered to be a minimum wage earner in accordance with Republic Act No. 9504.

SECTION 31. Exemption from Training Fees.

The Senior Citizen shall be exempted from Training fees for socio-economic program conducted by private and government agencies, subject to the guidelines to be issued by the DTI, DOLE, DA, TESDA, and DOTC-TRC.

SECTION 32. Educational Privileges.

Educational assistance shall be granted to a Senior Citizen who wants to pursue post-secondary, post tertiary, as well as vocational or technical education in both public and private schools through provisions of scholarship grants, financial aid, subsidies and other incentives to a qualified senior citizen, including support for books, learning materials and uniform allowance to the extent feasible; provided, that the Senior Citizen shall meet the minimum requirements required by law.

SECTION 33. Utility Discount.

The grant of a minimum of five (5%) per cent discount relative to the monthly utilization of water and electricity by households with senior citizens; provided, that the individual meters for the foregoing utilities are registered in the name of the senior citizen residing therein: provided, further, that the monthly consumption does not exceed one hundred kilowatt hours (100 Kwh) of electricity and thirty cubic meters (30 m3) water; provided furthermore, that the privilege is granted per household regardless of the number of senior citizens residing therein. To avail of the discount under this Section, the senior citizen shall:

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- a. Apply for the discount personally or thru a representative. There shall be annual renewal of application to the utility provider;
- b. Submit requirements:
- Proof of age and citizenship
 - Proof of billing. Meter registration should be in the name of the senior citizen for a period of one year.
 - Proof of residence.

SECTION 34. Centenarian Awards and Incentives.

A centenarian, as defined in RA. No. 10868, otherwise known as the "Centenarians' Act Of 2016," is a Filipino who has reached one hundred (100) years old and above; whether in the Philippines or abroad.

- a. Memorandum Circular No. 2016-160, issued on November 3, 2016 by the DILG pursuant to R.A. No. 10868 encourages all LGUs to conduct fitting ceremonies during the celebration of "National Respect for Centenarians' Day," honoring and giving awards and incentives to centenarians in acknowledgment of his or her long life. Considered a national event, the National Respect for Centenarians' Day is held on the first Sunday of October as part of the Annual Elderly Filipino Week Celebration (EFWC) observed on the first week of October.
- b. A centenarian shall receive the following awards and incentives from both the National Government and the LGU during the National Respect for Centenarians' Day.
- From the National Government to the Living Centenarian
 - Centenarian Gift of One Hundred Thousand (Php 100,000.00) Pesos.
 - Letter of Felicitation signed by the President.
To the deceased centenarian, a Posthumous Plaque of Recognition to be awarded by the DSWD and to be received by the centenarian's nearest surviving relative.
 - From the LGU, the Municipality of Tolosa
 - A Plaque of Recognition, in addition to the Letter of Felicitation, and,
 - Cash Incentive in an amount not lower than TWENTY THOUSAND PESOS (Php 20,000.00)

CHAPTER X GOVERNMENT ASSISTANCE

SECTION 35. Employment

Pursuant to R.A. No. 10911 or the "Anti-Age Discrimination in Employment Act," Senior Citizens who have the capacity and the desire to work, or to be re-employed shall be provided with the information and matching services to enable them to be productive members of society. Terms of employment shall conform to the provisions of R.A. 10911, the Labor Code and other applicable laws still in effect

SECTION 36. Health.

The provision of R.A. No. 10645, otherwise known as "An Act Providing Mandatory Philhealth Coverage for all Senior Citizens, amending for the Purpose RA # 7432, as amended by R.A. #. 9994, the "Expanded Senior Citizens' Act of 2010" shall continue to be availed of by the senior citizens of Tolosa hand in hand and in the harmony with the provisions of the "Universal Health Care for All Filipinos Act" insofar as providing health care services beneficial to the senior citizens of Tolosa is concerned, and insofar as the provisions of one do not contravene the provisions of the other.

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SECTION 37. Educations

The senior citizens of Tolosa who are interested to study are assured of access to formal and non-formal education. Relative thereto, OSCA and the MSWDO shall coordinate with DepEd or TESDA or CHED in the conduct of assessment and profiling of senior citizens who want to study. The privileges under Section 32 of this Code may also be availed of by the Senior Citizens.

SECTION 38. Social Services.

The LGU shall ensure that the programs and social services for senior citizens are, provided. These shall include, but not limited to, the following:

- Self and social enhancement services which provide senior citizens opportunities for socializing, organizing creative expression and improvement of self.
- Neighborhood support services/home care services wherein the community or family members provide care-giving services to the frail, sick, bedridden and neglected or abandoned senior citizens; and,
- Pursuant to Rule V, of the IRR of R.A. No 7876, spiritual services, such as bible studies, special masses, retreats and other kinds of religious services and support services for the sick, especially the dying, and their families.

SECTION 39. Access to Public Transport.

The concerned agencies mandated by the Acts, in coordination with the MSWDO, shall develop programs to assist senior citizens in gaining full access in the use of public transport and facilities. The minimum requirements and standards to make transportation facilities and utilities for public use accessible to senior citizens shall be developed to enhance the mobility of senior citizens, especially those with disability, pursuant to the Accessibility Law. PUJs shall strive to install safe lower stepping boards. Strict implementation of courtesy space and seats for the exclusive use of senior citizens, especially those with disability, in all transport system shall be enforced by the LGU.

SECTION 40. Additional Government Assistance.

- Social Pension** - Pending the passage of the law providing "universal social pension to all senior citizens" the qualified senior citizens of Tolosa shall receive a monthly pension of **one thousand (Php 1,000.00)** each as aid to the indigent senior citizens for their daily subsistence and/or medical needs.
- Death Benefits** - Death benefit assistance of a minimum of **three thousand five hundred pesos (Php 3,500.00)** but not more than **five thousand pesos (Php5,000.00)** as the case may warrant shall be given to the nearest surviving relative who took care of the deceased senior citizen until his/her death, or in his/her absence the benefactor or the licensed foster family of the deceased indigent senior citizen.
- Social Safety Nets** - Social Safety assistance intended to cushion the effects of economic shocks, disasters and calamities shall be available for senior citizens. The social safety assistance which shall include, but not limited to, food, medicines, and financial assistance for domestic repair, shall be sourced from the disaster calamity funds of local government units where the senior citizens reside, subject to the guidelines to be issued by the DSWD in coordination with DILG.
- The Local Government of Tolosa shall appropriate funds thereof for senior citizens effective fiscal year 2025 and shall be included in the annual budget every year thereafter.

CHAPTER XI

PROGRAMS OF SENIOR CITIZENS; RESPONSIBILITIES; IMPLEMENTING MECHANISMS

SECTION 41. Programs of and for the Tolosa Senior Citizens (OPOs/SCOs and TOFESCO).

The following programs and services are OP priorities to afford the older persons (OPs) or the senior citizens of Tolosa the opportunity to engage in development activities that suit their

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Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
ABC President

HON. CATHERINE R. BENJAMIN
Sangguniang Bayan Member
PPSK President

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Sangguniang Bayan Member

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Sangguniang Bayan Member

HON. VIRMIAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member

energy levels, abilities and interests, so that they can maintain an optimum level of physical, mental and emotional well-being.

1. Health Care (HC) Program and/or HC Support Services

This is a community-based program and health care support services which operate in coordination with the local health office and other interested and willing health care providers. The components include, but not limited to the following:

- a. The "mobile health nurse" component of the Health Care Program/Service, introduced in 2015 and first implemented by the LGU and TOFESCO, with the assistance of HelpAge International/Coalition of Services of the Elderly (HelpAge COSE), the only INGO whose services cater exclusively to the needs and concerns of the elderly, shall again be implemented, especially for the sick, the frail and the neglected senior citizens, with genuine and sincere commitment from all concerned agencies and other stakeholders.
- b. "Handog Pasasalamat" - A yearly event, this hoopla for senior citizens is particularly dedicated to the sick, the frail and the neglected, as part of the health care support service for this special group of senior citizens. This shall serve as an avenue to reach out to this group of Senior Citizens and thank them for the years spent earlier in their lives, productively with and for their families, and for the community, as well. The honorees shall receive gifts in kind as additional assistance to meet their basic needs. Only the qualified Senior Citizens are entitled to this modest "handog pasasalamat."

2. Recreation and Socialization Services:

These include team-building activities, excursions and picnics, film/cultural shows, parties and other celebrations. Also, ballroom dancing, aerobics and/or Zumba sessions shall be arranged for "older persons" who, according to the 1991 UN Convention that formulated the UN Principles for the Elderly "shall have access to educational, cultural, spiritual and recreational resources to be able to develop their full potential."

- e.g.
- Elderly Filipino Week Celebration (EFWC) in October
 - TOFESCOLYMPs in December
 - Anniversaries (SCOs and TOFESCO)
 - Feast Days, Birthdays, etc.
 - Psyche-Uplifting Activities

3. Livelihood Programs/Services:

These are development projects, such as self-employment assistance to serve as income supplement. They include the provision of small capital loans for the livelihood projects of the senior citizens.

- a. Through the Community-based Micro Enterprise Development (CMED), income-generating activities shall be engaged in by the Senior Citizens of the fifteen (15) OPOs/SCOs/SCAs of Tolosa to make them productive, thus giving them feelings of fulfillment and self-esteem.
- b. There shall be an Annual Performance Review and Analysis (APRA) at year-end to be participated in by all fifteen (15) OPOs/SCOs/SCAs relative to the utilization of their respective CMED Funds that have been loaned to qualified Senior Citizens as assistance for their livelihood projects.
- c. Corollary to the conduct of the APRA, best practices of the SCOs/OPOs shall be recognized and properly rewarded. Top performing officers shall receive cash awards, when finances shall allow, in appropriate ceremonies - the TOFTOPs Awards.

SECTION 42. Senior Citizens' Share of the LGU Budget

The Senior Citizens through their SCOs/SCAs/OPOs in the barangays, and through the Federation at the municipal level, are entitled to a share in the budget of their respective LGUs as financial aid for the implementation of their programs, projects and activities (PPM) as reflected in

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ORDINANCE NO. 15, S. 2025

"Senior Citizen s' Code of the Municipality of Tolosa, Leyte"

HON. MENARDO M. MATE
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
Secretary to the Sangguniang Bayan

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROBERTO A. CINCO
Sangguniang Bayan Member

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Sangguniang Bayan Member

their individual Annual Work and Financial Plans (AWFPs), duly approved by their respective Barangay Captain/Chairs and/or by the Municipal Mayor, as the case may be.

SECTION 43. Municipal Government Responsibilities.

The Local Government Unit of Tolosa shall be responsible in ensuring that the provisions of R.A. No. 9994, other laws relating to the welfare of senior citizens and this Ordinance in particular, are implemented to the fullest extent. Through the Local Chief Executive, the LGU shall require all establishments covered by the Acts to prominently display posters, stickers and other notices that will generate public awareness of the rights and privileges of senior citizens.

Relative to the plans, programs and activities (PPM) of and for senior citizens, the Office of the Mayor shall exercise supervision over the OSCA which by law is mandated to pursue the implementation of the programs, projects and activities of and for the OPs or senior citizens.

SECTION 44. Implementing Mechanisms.

The following offices and agencies within the municipality shall help insure an effective implementation of the relevant provisions of the ACTS and this Cede.

- a. The OSCA shall exercise the mandated functions and responsibilities as provided in this Code and in RA. No. 9994, especially the functions of planning, developing, implementing, consolidating and monitoring yearly work programs in pursuance of the ACTS, the Rules and this Ordinance.
- b. The Business Permit and Licensing Office (BPLO) shall:
 - i. prior to the approval and issuance of the business permit and license, furnish the establishments copies of the pertinent provisions of R.A. 9994;
 - ii. prior to the approval and issuance of franchise to operate or renewal thereof, shall require all public utility operating within Tolosa, Leyte, to post the required sticker that reflects the 20% discount to be granted to the Senior Citizens or OPs.
- c. All barangays within the territorial jurisdiction of Tolosa shall disseminate information regarding the provisions of RA No. 9994 in their respective areas of jurisdiction, including the posting of this Code in the bulletin boards in their barangay halls;
- d. All concerned offices and agencies of the Municipal Government shall be furnished with a copy for their information, guidance and dissemination.

SECTION 45. The Senior Citizens' Center

There shall be a Senior Citizen's Center in every barangay in the Municipality of Tolosa. The Senior Citizens' Center is the place established by R.A. No. 7876 where the Senior Citizens get together to discuss common interests and meet their mutual needs, where the Senior Citizens share their knowledge, expertise, experiences, time and financial resources to help each other, especially the needy ones. It provides avenue for the social, recreational and other needs of the elderly, like personal counseling and referral services. Also, it is a facility for lectures on proper health nutrition, personal care and how to grow old gracefully. It also serves as an alternate venue for the Social Pension pay-out for the beneficiaries.

**CHAFER XII
PENALTIES AND OTHER SANCTIONS**

SECTION 46. Violations:

Any person who violates any of the provisions of the Act and/or this Code shall be imposed the penalties as prescribed under the adopted Implementing Rules and Regulations of R.A. No. 9994, particularly Articles 22 (Secs. 1-3,) and 23, rule VII thereof.

HON. FEMICTO D. BELTRAN III
Sangguniang Bayan Member

HON. EDDIBERTO R. ZABALA, JR.
Sangguniang Bayan Member

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Sangguniang Bayan Member

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Sangguniang Bayan Member

HON. VIRMAR JESSIE O. PUNDAVELA
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROSE A. PINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
ABC President

HON. CATHERINE R. BENJAMIN
Sangguniang Bayan Member
PPSK President

a. The following acts concerning drug and medicine purchases are considered violations of this Ordinance or this Code:

- i. A Senior Citizen or his/her representative or a person misusing the privileges by:
 - ❖ using several purchase booklets,
 - ❖ availing of the discount to buy medicines, drugs, medical accessories and supplies not for the use of the senior citizen.
 - ❖ unauthorized use of the identification card of the senior citizen.
- ii. A medical practitioner giving prescription to other persons in the name of the senior citizen or giving anomalous prescription.
- iii. Retailers and establishments dispensing medicines.
 - ❖ refusing to grant the full 20% senior citizens discount and VAT exemption on drug and medicine purchases paid via credit card.
 - ❖ making a distinction between branded and generic drugs and medicines in giving the 20% discount.
 - ❖ posting notices and signage's telling consumers that availment of the 20% discount is limited to cash purchases only.
 - ❖ limiting" of discountable drug and medicine purchases to certain weekdays only, such that senior citizens cannot avail of the 20% discount on other days, and
 - ❖ restricting the purchase time or period for senior citizens to a particular hour each day only, i.e. refusing to grant senior citizens discount after a certain hour.

b. The following acts concerning food purchases are considered violative of the provisions of this Ordinance or Code.

- i. Pegging a maximum amount of food purchase subject to 20% discount and the VAT exemption, and/or posting of notice to that effect.
- ii. Refusal to grant the 20% discount and VAT exemption on take/out/take/home drive-thru orders it appearing that the purchase is for the exclusive use and enjoyment of senior citizens;
- iii. Refusal to grant a discount for credit card payments, subject to Section 24 of this Ordinance or Code and,
- iv. Refusal to grant a 20% discount and VAT exemption on delivery orders it appearing that the purchase is not for the exclusive use and enjoyment of senior citizens.

SECTION 47. Penalties

- a. Any person who refuses to honor the Senior Citizen Card or violates any provision of this Ordinance shall suffer the following penalties:
 - i. For 1st offense - Php 1,000.00
 - ii. For 2nd offense - Php 3,000.00
 - iii. For 3rd offense - Php 5,000.00, and every succeeding offense thereafter;
- b. For abuse of privileges granted under the Act and/or this Ordinance, a fine of not less than TWO THOUSAND PESOS (Php 2,000);
- c. If the offender is a foreigner or an alien, he shall be deported immediately after service of sentence without further deportation proceedings.

SECTION 48. Upon the filing of an appropriate complaint, and after due notice and hearing, the proper authorities may also cause the cancellation or revocation of the business permit, permit to operate, franchise and other similar privileges granted to any person, establishment or business entity that fails to abide by the provisions of the Act, its Rules and/or this Code; provided, however, that any person/establishment charged with the violation of any provision of this Code/Ordinance

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ORDINANCE NO. 15, S.2025
"Senior Citizen s' Code of the Municipality of Tolosa, Leyte"

HON. MENARDO M. MATE
Municipal Vice-Mayor

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Secretary to the Sangguniang Bayan

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROMAR CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member

HON. CATHERINE R. BENJAMIN
Sangguniang Bayan Member
PPSK President

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Sangguniang Bayan Member

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Sangguniang Bayan Member

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Sangguniang Bayan Member

HON. FELIPE Y. CANONIGO III
Sangguniang Bayan Member

HON. VIRMADESSA O. PUNDAVELA
Sangguniang Bayan Member

and does not wish to contest the change and is willing to pay the fine voluntarily prior to the filing of the charge/s before the proper Court, shall be allowed to pay the corresponding fine at the Municipal Treasurer's Office to avoid criminal prosecution within twelve (12) hours from apprehension; otherwise, the case shall be prosecuted.

**CHAPTER XIII
APPROPRIATION**

SECTION 49. Appropriation.

R.A. No. 9994 and its Rules mandate the Local Chief Executives of Local Government Units to immediately include in their annual appropriations the funding necessary to implement the programs and services required by the Act and its IRR. Thus, except for the provisions of the Act which requires the funding by the Office of the President of the Philippines and concerned national government agencies, funds necessary to implement the provisions of this Code shall be charged out of the funds of the Local Government of Tolosa, Leyte. Thereafter, any such amount as shall be needed for the regular implementation of this Code shall be included in the annual preparation of the Local Executive Budget.

SECTION 50. In particular, the Local Government of Tolosa, shall provide the necessary appropriations for the operation and maintenance of the Office of Senior Citizens' Affairs (OSCA) as it pursues the programs and services for the Senior Citizens, in coordination with concerned agencies, as required by the Acts and their IRRs and this Code.

**CHAPTER XIV
FINAL PROVISIONS**

SECTION 51. Repealing Clause. All Ordinances, executive orders, rules and regulations, or part(s) thereof that are contrary to or inconsistent with any of the provisions of this Code, are hereby repealed or modified accordingly.


SECTION 52. Separability Clause. Should any part or provision of this Code be held unconstitutional and declared invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.


SECTION 53. Effectivity Clause. This Code shall take effect upon its approval.

ENACTED: February 24, 2025


DR. MANNY R. MARTINEZ DPA., RN., MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I


ATTESTED:


HON. MENARDO M. MATE
Municipal Vice-Mayor
Presiding Officer


HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member


HON. EDILBERTO R. ZABALA, JR.
Sangguniang Bayan Member


HON. MANUEL B. BALLEDO
Sangguniang Bayan Member


HON. FELIPE V. CANONIGO III
Sangguniang Bayan Member


HON. VIRMAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member



HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member


HON. ROLLY A. CINCO
Sangguniang Bayan Member


HON. MELANTE FELISA M. VIVERO
Ex-Officio Member/ABC President


HON. CATHERINE R. BENJAMIN
Ex-Officio Member/SK Fed. President

APPROVED:


HON. ERWIN C. OCAÑA
Municipal Mayor
Date: _____



Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

MINUTES OF THE 133RD REGULAR SESSION OF THE SANGGUNIAN
BAYAN OF TOLOSA, LEYTE, HELD AT BARANGAY DOÑA BRIGIDA,
SESSION HALL, ON FEBRUARY 24, 2025 AT 9:30 A.M.

PRESENT:

Hon. Menardo M. Mate	-	Municipal Vice-Mayor (Presiding Officer)
Hon. Felicito D. Beltran III	-	Sangguniang Bayan Member
Hon. Edilberto R. Zabala, Jr.	-	Sangguniang Bayan Member
Hon. Manuel B. Balleo	-	Sangguniang Bayan Member
Hon. Felipe V. Canonigo III	-	Sangguniang Bayan Member
Hon. Virman Jessie O. Pundavela	-	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbré	-	Sangguniang Bayan Member
Hon. Rolly A. Cinco	-	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero	-	Ex-Officio Member/Liga President
Hon. Catherine R. Benjamin	-	Ex-Officio Member/SK Fed. President

CALL TO ORDER. - The session was called to order at 9:30 a.m. by the Presiding Chair, Hon. Menardo M. Mate, marking the beginning of the 133rd Regular Session of the 11th Sangguniang Bayan of Tolosa.

NATIONAL ANTHEM/INVOCATION. - The session began with the singing of the National Anthem, followed by an invocation conducted via computer generation, and the singing of the Hymno han Tolosa.

ROLL CALL. - During the session, the Secretary to the Sangguniang Bayan conducted a roll call to confirm the attendance of the members of the Sangguniang Bayan. Those present were:

1. Hon. Menardo M. Mate - Municipal Vice Mayor
2. Hon. Felicito D. Beltran III
3. Hon. Edilberto R. Zabala, Jr.
4. Hon. Manuel B. Balleo
5. Hon. Felipe V. Canonigo III
6. Hon. Virman Jessie O. Pundavela
7. Hon. Ireneo Rolando A. Lumbré
8. Hon. Rolly A. Cinco
9. Hon. Melanie Felisa M. Vivero
10. Hon. Catherine R. Benjamin

APPROVAL OF THE MINUTES OF THE PREVIOUS SESSION. - The Secretary to the Sangguniang Bayan read the minutes of the 132nd Regular session. The Presiding Chair, asked if there are corrections to be made. There being none, Hon. Felicito D. Beltran III moved for the approval of the minutes, seconded by all members present. The motion passed unanimously, and the minutes were approved.

REFERENCE OF BUSINESS:

There were no items listed under this section, and the session proceeded to the next agenda item.

FIRST READING:

No new ordinances or resolutions were presented for the first reading during this session.

HON. MENARDO M. MATE
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
Secretary to the Sangguniang Bayan

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROLLY A. CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
APC President

HON. CATHERINE R. BENJAMIN
Sangguniang Bayan Member
PSK President

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEO
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member

RESOLUTION NO. 02-51-2025

A RESOLUTION APPROVING ORDINANCE NO. 15, SERIES OF 2025, ENTITLED: AN ORDINANCE ENACTING THE SENIOR CITIZENS' CODE OF TOLOSA, LEYTE, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES

WHEREAS, the Municipality of Tolosa recognizes the significant contributions of senior citizens to the community and aims to enhance their welfare and quality of life;

WHEREAS, the adoption of the Senior Citizens' Code of Tolosa, Leyte seeks to institutionalize programs and policies that will ensure the rights, privileges, and benefits of the elderly sector;

WHEREFORE, on the motion of Hon. Manuel Balledo, duly seconded and unanimously approved by the members present, the Sangguniang Bayan finds merit in approving the said code;

NOW, THEREFORE, BE IT RESOLVED, as it is hereby resolved by the Sangguniang Bayan of Tolosa, Leyte, to approve the Senior Citizens' Code of Tolosa, Leyte, appropriating funds therefor, and for other purposes;

RESOLVED FURTHER, that copies of this resolution be furnished to the Office of the Mayor, the Municipal Social Welfare and Development Office, and other concerned agencies for their information and appropriate action.

RESOLVED FINALLY, that this resolution shall take effect immediately upon its approval.

ADOPTED this 24TH day of February, 2025, during the Regular Session of the Sangguniang Bayan of Tolosa.

MUNICIPAL ORDINANCE NO. 15
Series of 2025

AN ORDINANCE ENACTING THE SENIOR CITIZENS' CODE OF TOLOSA, LEYTE, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES

Authored by: Hon. Manuel Bolito Balledo
Chairperson, Committee on Social Services

WHEREAS, our Constitution in Article II, "Declaration of Principles and State Policies," particularly Sections 10 and 11 thereof, declares that "the State shall promote social justice in all phases of national development;" and, as well, "values the dignity of every human person and guarantees full respect for human rights";

WHEREAS, the Senior Citizens are integral part of the State with equal rights to be recognized and respected;

WHEREAS, as part of Philippine society the rights of Senior Citizens not only must be respected, their rights must also be protected;

WHEREAS, vulnerable as they are, the Senior Citizens need the full support of family and community for the improvement of their total wellbeing;

WHEREAS, they rightfully deserve to be provided a community-based and comprehensive health care and rehabilitation system for a meaningful and productive ageing;

WHEREAS, these Senior Citizens also need to be motivated and encouraged to fully participate and contribute to nation-building as they take their proper place in society;

WHEREAS, the Sangguniang Bayan of Tolosa, conscious of its social responsibility and desirous to help build an age-friendly community, hereby commits to concretize and put into law its concerted effort and all viable means to improve and promote the welfare of the Senior Citizens of Tolosa;

HON. MENARDO M. MATE
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
Secretary to the Sangguniang Bayan

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

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Sangguniang Bayan Member

HON. VIKMAN JESSIE O. PUNDAYELA
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
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Sangguniang Bayan Member
ABC President

HON. CATHERINE R. BENJAMIN
Sangguniang Bayan Member
PSK President

NOW, THEREFORE, BE IT ORDAINED, by the Sangguniang Bayan of Tolosa, Leyte, in session assembled, that:

CHAPTER I GENERAL PROVISIONS

SECTION 1. Title. This Ordinance shall be known as the **SENIOR CITIZENS' CODE OF TOLOSA, LEYTE.**

SECTION 2. Declaration of Principles. The Local Government of Tolosa adheres, and shall continue to adhere to, among others, the Constitutional mandates specifically embodied in the following provisions:

- a) Article XV, particularly Section 4 thereof, which declares that "it is the duty of the family to take care of its elderly members while the state may design programs of social security for them;"
- b) Article XIII, Section 11 of the Constitution which provides that "the State shall adopt an integrated and comprehensive approach to health development which shall endeavor to make essential goods, health and other social services available to all the people at affordable cost," and that "there shall be priority for the needs of the underprivileged, sick, elderly, disabled, women and children."

Further, under the operative principles of decentralization and pursuant to the Local Government Code of 1991, the local government of Tolosa shall sustain its enhanced capabilities in participating and actively pursuing the implementation of national programs and projects to fruition, especially those addressed for the betterment and welfare of the senior citizens of Tolosa.

SECTION 3. Policies. In consonance with the above Declaration of Principles, the following are the declared policies of the Local Government of Tolosa categorically stated in this Code thus:

- a) To maximize the contribution of Senior Citizens to nation building and to motivate them to actively participate and be involved in the development programs and projects of the Municipal Government of Tolosa, Leyte.
- b) To encourage their families and the communities they live in to reaffirm the valued Filipino culture and tradition of caring for the elderly;
- c) To recognize the rights of the elderly and provide full support to the improvement of their well-being and prop up their active participation in social and civic activities;
- d) To provide comprehensive health care for the senior citizens and a rehabilitation system for the disabled ones so as to inspire them and propel their will and capacity to attain a more meaningful productive ageing; and
- e) To seek the active participation and partnership of the private sectors, non-government organizations and people's organizations in promoting the welfare: of the Senior Citizens

SECTION 4. Purpose of this Code. The Senior Citizens' Code of Tolosa shall cover and, as far as practicable, adopt and apply the legislations that serve to promote the welfare of the senior citizens of Tolosa.

- a. The pertinent provisions of Republic Act No. 7432, otherwise known as "An Act To Maximize the Contribution of Senior Citizens to Nation-building, Grant Benefits and Special Privileges and for Other Purposes;" Republic Act No 9257, otherwise known as the "Expanded Senior Citizens' Act of 2003"; Republic Act: No. 7876, "An Act Establishing a Senior Citizens' Center for All Cities and Municipalities of the Philippines and Appropriating Funds Therefor," Republic Act No. 9994, or the "Expanded Senior Citizens' Act of 2010," as well as the Implementing Rules and Regulations of the said Acts which continue to be operative shall be integrated in this Code;

HON. MENARDO M. MATE
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
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Sangguniang Bayan Member

HON. ROSEMARIE CINCO
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HON. VIRMAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member

- b. Provisions of the Senior Citizens' Acts which are concerns of the national government are incorporated in this Code for the knowledge of concerned Senior Citizens of Tolosa, and for the information of establishments in the locality that grant benefits and privileges to the elderly.
- c. Also, the following more recent legislative acts of Congress passed to assist senior citizens and improve their total well-being will be adopted for implementation by this municipality, whenever feasible and practicable, thus:
 - i. R.A. No. 10868, or the "Centenarians Act of 2016;"
 - ii. R.A. No. 10911, or the "Anti-Age Discrimination in Employment Act;"
 - iii. R.A. No. 10645, or the "Mandatory PHILHEALTH Coverage for Senior Citizens," and the "Universal Health Care for All Filipinos Act."
 - iv. R.A. No. 11916 – An act increasing the Social Pension of Indigent Citizen
 - v. R.A. No. 00982 – An Act granting Benefits to Filipinos Octogenarians and Nonagenarians "Centenarians Act of 2016"
- d. All the pertinent provisions of the above-cited laws, for as long as they are applicable for implementation in the Municipality shall be enforced by this Code.

SECTION 5. Definition of Terms. For purposes of this Code, and as defined under the Implementing Rules and Regulations (IRR) that cover Republic Act Nos. 7432, 9257 and 9994, the following terms are hereby defined as follows:

- a. **Senior Citizen or Elderly or Older Person** shall refer to any resident citizen of the Philippines who is at least sixty (60) years old. It may apply to senior citizens with "dual citizenship" status provided they prove their Filipino citizenship and have at least six (6) months residency in the Philippines.

A resident citizen is a Filipino Citizen with permanent legal residence in the Philippines, and shall include one, who having migrated to a foreign county, has returned to the Philippines with a definite intention to reside therein, and whose immigrant visa has been surrendered to the foreign government.

- b. **Indigent Senior Citizen** shall refer to any elderly who is frail, sickly, or with disability, and without pension or permanent source of income, compensation or financial assistance from his/her relatives to support his/her needs.
- c. **Senior Citizens' Organization** shall refer to any organization of senior citizens which is non-profit and voluntary in nature dedicated to the promotion, enhancement and support to the welfare of senior citizens.
- d. **Identification Card or ID** shall refer to the Senior Citizen's ID signed by duly constituted authorities and issued to an elderly.
- e. **Identification Document** shall refer to any documentary or material proof of being a senior citizen which shall be used as basis for the issuance of the Senior Citizen's Identification Card (ID), and for the availment of benefits and privileges under the law such as, birth or baptismal certificate, Philippine Passport, SSS or GSIS papers, Military service records, or other authenticated document or papers that will prove the Senior Citizen's age.
- f. **Office of Senior Citizens' Affairs (OSCA)** shall refer to the office established in cities and municipalities under the office of the Mayor and headed by a Senior Citizen appointed to serve the interest of fellow senior citizens.
- g. **Social Pension** shall refer to the monthly stipend amounting to five hundred pesos (Php 1,000.00) to augment the daily subsistence and other medical needs of senior citizens.
- h. **Non-Government Organization (NGO)** shall refer to any private entity which is non-profit and voluntary in nature dedicated to the promotion, enhancement and support for the welfare of senior citizens, duly registered with a regulatory body.

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. EDILBERTO R. ZAMALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNRAVELA
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROSELYN CINCO
Sangguniang Bayan Member

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- i. **Accredited Non-Government Organizations (NGO)** shall refer to private nonprofit organizations, regional or national in scope, mainly providing services for senior citizens, duly registered with the Securities and Exchange Commission (SEC) and accredited by the MSWD Office.
- j. **Senior Citizens' Center (SCC)** shall refer to the place established by Republic Act No. 7876 with recreational, educational, health and social programs and facilities designed for the full enjoyment and benefit of the Senior Citizens in a city or municipality.
- k. **Head of the Family** shall refer to any person so defined in the National Internal Revenue code, as amended.
- l. **Nearest surviving Relative** shall refer to the legal spouse who survives the deceased senior citizens; provided, that where no spouse survives the decedent, is shall be limited to relatives in the following order or degree of kinship: children, parents, siblings, grandparents, grand-children, uncles and aunts.
- m. **Home Health Care Services** shall refer to health or supportive care provided to Senior Citizen patients at home by licensed health care professionals to include, but not limited to physicians, nurses, midwives, physical therapists, and caregivers.
- n. **Geriatrics** shall refer to the branch of medical science devoted to the study, management and treatment of the biological and physical changes, and the diseases of old age.
- o. **Benefactor/Caregiver** shall refer to any person, whether related to a Senior Citizen or not, who takes care of him or her as a dependent.
- p. **Medicines** refer to prescription and nonprescription/over-the-counter drugs, both generic and branded, including vitamins and mineral supplements medically prescribed by the elderly's physician, and approved by the Department of Health (DOH) and the Food and Drug Administration (FDA) which are intended for use in diagnosis, cure, mitigation, treatment or prevention of human disease or sickness.
- q. **Medical Services** shall refer to hospital services, professional services of physicians and other health care professionals and diagnostic and laboratory tests that are necessary for the diagnosis and treatment of an illness or injury.
- r. **Dental Services** shall refer to oral examination, cleaning, permanent and temporary filling, extractions and gum treatments, restoration, replacement or repositioning of teeth, or alteration of alveolar or periodontium process of the maxilla and the mandible that are necessary for the diagnostic and /or treatment of dental illness or injury.
- s. **Diagnostic and Laboratory Test** shall refer to X-ray, CT scans, blood chemistry examination, histopathology and immunopathology, hematology, urine analysis, parasitology and bacteriology test, serology, blood banking, and other diagnostic examination that are necessary for the diagnosis or treatment of illness or injury.
- t. **Basic Necessities** shall refer to canned sardines, tuna, evaporated condensed, and powdered milk, coffee, bread, white and brown sugar, cooking oil, instant noodles, luncheon meat, meat loaf, corned beef, frozen/fresh/refrigerated /preserved/ready-to cook pork, beef and chicken, rice, corn, bread, fresh/ dry/canned fish and other marine products, fresh pork, beef and poultry meat, fresh eggs, fresh processed milk, fresh vegetables, root crops, salt, laundry soap, detergents, fire woods, charcoal, candles and drugs classified as essentially the Department of Health (DOH), and other commodities as maybe determined by the Department of Trade and Industry (DTI);
- u. **Prime Commodities** shall refer to fresh fruits, flour, dried/processed/canned pork, beef and poultry meat, dairy products not falling under the basic necessities, noodles, onions, garlic, herbicides, feeds and veterinary products for poultry, swine and cattle, paper, school supplies, nipa shingles, ply board, construction nails, batteries, light bulbs and electrical supplies, steel wire and all drugs not classified as essential drugs.

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- v. **Restaurant** shall refer to any establishment duly licensed by the Local Government Unit (LGU), offering to the public regular and special meals or menu, foods, cooked food and short food orders, including tea, coffee, soft drinks and hot and cold beverages.
- w. **Recreation Center** shall refer to a place that offers recreation and relaxation for a fee or fees which includes sports facility, indoor games, board games and the like;
- x. **Retailer** as described under the DTI guidelines, shall refer to any person engaged in the business of selling consumer products directly to consumer and shall include among others, supermarket, grocery stores, convenience and mini convenient stores, bakeries, but excluding sari-sari stores, wet markets, "talipapa" and cooperative stores;
- y. **Lodging Establishment** shall refer to any building, edifice, structure, apartment or house including tourist inn, apartelle, motorist hotel, and pension house engaged in catering, leasing or providing facilities to transients, tourists or travelers;
- z. **Acts/Act** shall refer to the Senior Citizens' Acts and/or the "Expanded Senior Citizens' Act of 2010."

SECTION 6. Meaning of Abbreviations. For purposes of this Ordinance and for brevity, the following abbreviations shall mean:

BPLO	-	BUSINESS PERMIT AND LICENSING OFFICE
CDA	-	COOPERATIVES DEVELOPMENT AUTHORITY
CHED	-	COMMISSION ON HIGHER EDUCATION
DA	-	DEPARTMENT OF AGRICULTURE
DBM	-	DEPARTMENT OF BUDGET AND MANAGEMENT
DEPED	-	DEPARTMENT OF EDUCATION
DILG	-	DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DOH	-	DEPARTMENT OF HEALTH
DOLE	-	DEPARTMENT OF LABOR AND EMPLOYMENT
DOTC	-	DEPARTMENT OF TRANSPORTATION & COMMUNICATION
DSWD	-	DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
DTI	-	DEPARTMENT OF TRADE AND INDUSTRY
GSIS	-	GOVERNMENT SERVICE INSURANCE SYSTEM
LGU	-	LOCAL GOVERNMENT UNIT
NGO(s)	-	NON-GOVERNMENT ORGANIZATIONS
PO(s)	-	PEOPLE'S ORGANIZATION
SEC	-	SECURITIES AND EXCHANGE COMMISSION
SSS	-	SOCIAL SECURITY SYSTEM
TESDA	-	TECHNICAL EDUCATION & SKILLS DEVELOPMENT AUTHORITY
OPO	-	OLDER PEOPLE'S ORGANIZATION (or OLDER PERSONS' ORGANIZATION)
TOFESCO	-	TOLOSA FEDERATION OF SENIOR CITIZENS' ORGANIZATIONS
AWFP	-	ANNUAL WORK and FINANCIAL PLAN
IRR	-	IMPLEMENTING RULES and REGULATIONS
TOFTOPS	-	TOFESCO TOP PERFORMERS

CHAPTER II RIGHTS OF SENIOR CITIZENS

SECTION 7. Rights of Senior Citizens. All Senior Citizens shall be entitled to the rights herein set forth without distinction as to ethnic origin, sex, social status, religion, political antecedents and other factors.

- a. Every Senior Citizen is endowed with the dignity and worth of a human being; and therefore, has the right to be respected, especially by the young, and be provided security and accorded with love, care, understanding and appreciation by his family and the community.

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- b. Every Senior Citizen has a right to the full enjoyment of a well-balanced personality to the end that he maintains a happy, useful and an active life as a member of society.
- c. Every Senior Citizen has the right to sufficient shelter, proper medical attention, and all other necessities required for a healthy and vigorous life;
- d. Every Senior Citizen has the right to live and enjoy an atmosphere of morality and rectitude for the enrichment and strengthening of his character and personality;
- e. Every Senior Citizen has the right to full opportunities for wholesome recreation, and wholesome use of his leisure hours;
- f. Every Senior Citizen has the right to protection against violence, abuse, exploitation, disturbances, hazards and other conditions, circumstances or calamities prejudicial to his physical, mental, emotional and moral preservation;
- g. Every Senior Citizen has the right to live in a community and a society that offers an environment conducive to the promotion and protection of his total well-being and his elderly rights.
- h. Every Senior Citizen has the right to the care, assistance and protection of the Municipality as he takes his rightful place in society.
- i. Every Senior Citizen has the right to live a life free from discrimination, enjoying an atmosphere of peace, harmony, happiness and universal brotherhood and determined to contribute to nation-building.
- j. Every Senior Citizen has the right to an efficient, transparent, honest and accountable government that will deepen his faith in democracy and inspire him to trust in government and its duly constituted authorities supposed to be exemplars of public service.

SECTION 8. Senior Citizen's I. D. (Identification Card). A qualified senior citizen shall be issued a valid Senior Citizen's I. D. which shall be the proof of his/her being a senior citizen, entitled to all the rights, benefits, and privileges accorded to the elderly. The Senior Citizen's I.D. is not transferable and shall not be used for any purpose or purposes other than what is provided by law. The loss of the I.D. shall be reported immediately to the Office of the Senior Citizen's Affairs (OSCA) for replacement. In case of death of a senior citizen, his or her Senior Citizen's I.D. shall be surrendered to the OSCA by the nearest kin, or to the Local Civil Registrar's Office which shall require the surrendering of the Senior Citizen's I.D. prior to the issuance or release of the death certificate of the deceased Senior Citizen.

CHAPTER III RESPONSIBILITIES OF SENIOR CITIZENS

SECTION 9. Responsibilities of Senior Citizens. Every Senior Citizen, regardless of sex, religion, social status, creed, political antecedents and other factors, and for as long as he or she is capable physically and mentally, shall:

- a. Maintain an upright and virtuous life in accordance with the tenets of his religious beliefs and the dictates of a clean conscience;
- b. Love and respect the members of his family and share with them his wisdom for the strengthening, unity and harmony of the family;
- c. Exert his best effort and utilize his skills, talents and abilities in serving his fellowmen and his community;
- d. Respect his fellowmen, their customs and traditions, the duly constituted authorities, laws of the country, and the principles and institutions of democracy;
- e. Involve himself and participate actively, to the extent of his capability, in local government programs and projects, social affairs and civic activities for the promotion of public welfare, bearing in mind that his knowledge and gained expertise will help

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PFSK President

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greatly in promoting the good image of the Municipality, as well as in shaping the country's future.

- f. Help in the observance of human rights, the strengthening of freedom, the fostering of cooperation in the pursuit of the common aspiration for progress and prosperity and the furtherance of peace and order and national security.

CHAPTER IV
CONTRIBUTION OF THE SENIOR CITIZENS TO THE COMMUNITY

SECTION. 10. Senior Citizens' Contribution to the Community. The Tolosa Senior Citizens may render voluntary service to the Community, in either of the following forms:

- a) Tutorial and/or consultancy services relative to his expertise or profession;
- b) Actual sharing of learned skills in preparation for some livelihood that could help others generate income or that will serve as hobby or leisure for other senior citizens to combat the deleterious effects of ageing;
- c) Serving as educators in study and learning centers in non-formal education services;
- d) Participating in Municipal Government's public welfare programs, civic affairs and other community services, like serving as adviser, guidance counselor, resource provider, tourist aide, and such other beneficial work or activity where the talent, expertise, profession or trade of the senior citizen may be aptly used or applied;
- e) Formulating plans, programs and projects, individually or jointly, for community development in general, and for the benefit of the senior citizens in particular;
- f) Soliciting grants or donations from local and foreign foundations, charitable institutions and/or non-governmental institutions, to finance noteworthy community programs and senior citizens projects.

SECTION 11. Awards and Benefits for Services Rendered. In consideration of the services rendered by a Senior Citizen, the Office of Senior Citizens' Affairs may award/grant special benefits or privileges for exemplary and outstanding service, subject to the approval of the Mayor and the availability of funds, in addition to the other privileges provided for under the Acts.

CHAPTER V
FORMATION OF SENIOR CITIZENS' ORGANIZATIONS (SCOs)/
Senior Citizens' Associations (SCM) or Older People's Organizations (OPOs)

SECTION 12. Creation of Senior Citizens' Organizations/Associations (SCOs/SCAs) or Older People's Organizations (OPOs).

Even as the LGU and its officials respond to the individual needs of the senior citizens, concerted efforts of these senior citizens in the barangays uniting to be one at formally organizing their groups shall assuredly be assisted and their activities coordinated by the MSWDO and the OSCA in tandem.

- a. In each of the fifteen (15) barangays of Tolosa, there shall be organized a Senior Citizens' Organization or Association (SCO or SCA), sometimes referred to as Older People's Organization (OPO), composed of the qualified older persons in the barangay, which organization shall be duly registered either with SEC or DOLE or CDA.
- b. Each Senior Citizens' Organization/Association or Older People's Organization shall have a set of officers composed of a President, Vice-President, Secretary, Treasurer, Auditor and PIO/s, all of whom are to be elected by the bonafide members of concerned SCO/OPO. The SCO/OPO may, however, opt to have other officers, in addition to the above-mentioned ones. Their election and term of office shall be governed by their respective Constitution and By-Laws (CBL).
- c. The officers shall hold their meetings and other SCO/OPO development activities at the Senior Citizens' Center, or any designated Center, whichever is feasible and available in their respective barangays.

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Sangguniang Bayan Member
PSK President

- d. Each SCO/SCA/OPO shall be entitled to a share of the annual budget of the Barangay Government. In order to avail of its annual share of the budget from the barangay, as financial support to its programs, projects and activities (PPM), the SCO/SCA/OPO shall submit to the Punong Barangay its approved Annual Work and Financial Plan (AWFP) in time for the planning and budgeting session of the barangay for proper action by the Sangguniang Barangay concerned.

CHAPTER VI THE MUNICIPAL FEDERATION

SECTION 13. The Municipal Federation.

All the fifteen (15) SCOs/SCAs/OPOs representing each of the fifteen barangays of Tolosa shall federate to form a municipal federation. Should there be more than one (1) registered organization (SCO or OPO) in a particular barangay, only one of them, represented by its President shall sit and be recognized by the Federation as the official member representing that concerned barangay at the Federation level, in the spirit of fairness and equity.

- In the same manner that the fifteen (15) SCOs/SCAs/OPOs are duly registered Senior Citizens' Organizations, the municipal federation, likewise, has to be registered either with SEC, DOLE or CDA.
- The first and only existing registered and accredited municipal federation as of date is membered by the fifteen (15) SCOs/SCAs/OPOs represented at the Federation level by their respective Presidents who each represents each one of the fifteen (15) barangays of Tolosa;
- The existing municipal federation is a non-stock, non-profit corporation/organization duly registered with the Securities and Exchange Commission (SEC) under its corporate name, "TOLOSA FEDERATION OF SENIOR CITIZENS' ORGANIZATIONS, INCORPORATED (TOFESCO)," and shall henceforth be known and be referred to by such name in all official communications and/or transactions.
- The federation or TOFESCO shall prepare its own Annual Work and Financial Plan (AWFP), to include the requests of the fifteen (is) SCOs/OPOs, for budgeting assistance from the Municipal Government, and submit the same to OSCA for integration and final consideration of its annual share of the municipal budget during the annual budget preparation of the LGU.
- The federation, its officers and its operations shall be governed by its own Constitution and By-Laws

CHAPTER VII THE OFFICE OF SENIOR CITIZENS' AFFAIRS (OSCA)

SECTION - 14. Creation of the Office of Senior Citizens' Affairs (OSCA).

Section 6 of Republic Act No. 9994 provides for the establishment of an Office of Senior Citizens' Affairs (OSCA) in all cities and municipalities, and pursuant to the said mandate, the Office of Senior Citizens' Affairs of Tolosa, Leyte was created.

SECTION 15. Provision/Allocation of an Office Space for OSCA.

The Municipal Government of Tolosa, shall provide and allocate an office space for OSCA, in the Municipal Government building or in any available decent space, including the provision of the necessary amenities thereof.

SECTION 16. Functions of the OSCA.

The Office of Senior Citizens' Affairs of Tolosa shall have the following functions and responsibilities:

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Sangguniang Bayan Member

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Sangguniang Bayan Member

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HON. ROSE A. CINCO
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Sangguniang Bayan Member

HON. VIGORAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member

- a. To plan, implement and monitor yearly work programs pursuant to the objectives of the Senior Citizens' Act of 2010 and of this ordinance;
- b. To draw up a list of available professional and/or technical expertise and service that can be offered or provided by the Senior Citizens of Tolosa, Leyte;
- c. To maintain and regularly update on a quarterly basis the Senior Citizens' Master List and to issue, free of charge in the first instance, the Senior Citizen's Official Identification Card (ID) and Purchase Booklet which shall be valid anywhere in the country, but distinctly and distinguishably exclusive for the senior citizens of Tolosa, Leyte. However, an amount of One Hundred Pesos (P100.00) shall be charged for any replacement of lost/worn out/mutilated ID; and, Twenty-Five Pesos (P25.00) for replacement of lost or filled-up Purchase Booklet.
- d. To serve as a general information and liaison center for the senior citizens;
- e. To monitor compliance of the provisions of R.A. No. 9994, particularly on the grant of the special discount and privileges of Senior Citizens;
- f. To report to the Municipal Mayor individuals, establishments, and institutions found violating any provision of this ordinance and/or R.A. #9994;
- g. To assist Senior Citizens in filing complaints or charges before the Department of Justice (DOJ), Prosecutor's Office or courts of justice, against any person, establishment, institution or agency refusing to comply with the provisions regarding the benefits and privileges granted to Senior Citizens under R.A. No. 9994;
- h. To establish linkages with accredited NGOs, people's organizations, other government institutions and the barangays in their respective areas;
- i. To make representation in seeking financial grant, aid or resources from local, foreign, or international organizations, NGOs, foundations and other concerned institutions in the pursuit of programs and projects for the benefit and welfare of the senior citizen or for the community.

SECTION 17. The OSCA Head. The senior citizen, who shall head the OSCA shall, before appointment by the Municipal Mayor, possess the following qualifications:

- a. He/She must be a Filipino Citizen and must have resided in Tolosa, Leyte for at least one (1) year;
- b. He/She must be physically and mentally fit to perform the functions of an OSCA Head;
- c. Must be a registered voter of the municipality;
- d. The senior citizen must be a bonafide member of a senior citizens' organization/association which has a track record of at least 3 years in the locality, duly accredited by the Sangguniang Bayan of Tolosa and registered with either the SEC, DOLE or CDA;
- e. The senior citizen must at least be able to read and write - (RA-9994)
- f. The senior citizen must be of good moral character.

SECTION 18. Manner of Selection and Appointment of the OSCA Head. The Head of the OSCA shall be a senior citizen chosen from a list of three (3) nominees recommended by the general assembly of the registered/accredited senior citizens' association/organization of Tolosa, Leyte. He shall be selected and appointed by the Mayor for a term of three (3) years, without prejudice to an extension, if exigency so requires. During his term, he may not be removed or replaced, except for reasons of death, permanent disability or ineffective performance of his duties to the detriment of his fellow senior citizens.

SECTION 19. Vacancy in the OSCA. In case a vacancy occurs in the OSA occasioned by the demise, permanent disability, or removal of the Head of the OSCA, the remaining or unexpired term of the OSCA Head shall be served by the new appointee provided that he/she has undergone

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Sangguniang Bayan Member
PSK President

the selection process. The newly-appointed head shall be eligible for re-appointment provided that he/she has not served one half (1/2) of the full term.

SECTION 20. Remuneration of Services Rendered. The head of the OSCA shall be entitled to receive an honorarium in an amount equivalent to at least Salary Grade 10 to be approved by the local government unit concerned. For 3rd to 6th class local government units, their respective sanggunians may provide for a reasonable and practicable remuneration for the OSCA Head.

SECTION 21. Operation and Maintenance of the OSCA. The necessary funding for the operation and maintenance of the OSCA shall be appropriated and approved by the Municipal Government of Tolosa, Leyte. Appropriations, therefore, shall be based on the approved Annual Work and Financial Plan which is to be submitted by the OSCA. As far as practicable, the OSCA shall be assisted by a staff composed of the TOFESCO President and/or any competent Senior Citizens' Association/Organization or OPO President who shall act as his/her Executive Assistant; an encoder, and a utility personnel who shall be TOFESCO members, as well. They shall receive an honorarium to be determined by the LGU.

SECTION 22. Supervision of and Assistance to the OSCA. The OSCA Head shall be assisted by the Municipal Social Welfare and Development Officer (MSWDO) and concerned is government offices or agencies in the pursuance of his duties and responsibilities. The Office of the Mayor shall exercise supervision over the OSCA relative to their plans, activities and programs for the benefit and welfare of the senior citizens in the locality.

CHAPTER VIII PRIVILEGES FOR THE SENIOR CITIZENS

SECTION 23. Twenty Percent (20%) and VAT Exemption. - The senior citizens shall be entitled to the grant of twenty percent (20%) discount and to an exemption from the value-added tax (VAT), IF APPLICABLE, on the sale or purchase of the following goods and services covered by Rule IV, Sections 1 to 6 of Article. 7, of the IRR of R.A. 9994, from all establishments, for the exclusive use and enjoyment or availment of senior Citizens:

- Medicine and drug purchases, medical supplies, accessories and equipment, medical and dental services, diagnostic and laboratory tests in private facilities including professional fees of attending physicians;
- Actual transportation fare for land, domestic air and sea travel and the like, based on the actual fare and advanced booking;
- Utilization of services in hotels and similar lodging establishments, restaurants and recreation centers;
- Admission fees by theaters, cinema houses and concert halls, circuses, leisure and amusement, such as museums and parks.
- As regards funeral and burial services, the beneficiary or any person, who shall shoulder the funeral and burial expenses of the deceased senior citizen, shall claim the discount for the deceased senior citizen upon presentation of the death certificate. Such expenses shall cover, the purchase of casket or urn, embalming, cremation cost, and other related services such as viewing or wake cost, pickup from the hospital morgue, transport of the body to intended burial site in the place of the origin, but shall exclude obituary publication and the cost of the memorial lot.

SECTION 24. Credit Card Payment.

The 20% discount and VAT exemption shall also apply to purchase of goods and services by senior citizens paying through credit cards.

SECTION 25. Special Discount on Basic and Prime Commodities.

Upon the presentation of his/her Senior Citizen's I.D. Card, the Senior Citizen shall be entitled to a special discount of five (5%) per cent of the regular price of the following basic necessities and prime commodities to be purchased from supermarket, grocery, stores, convenient and mini-convenience store and bakeries only:

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Sangguniang Bayan Member

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Sangguniang Bayan Member

HON. FELIPE V. CANONIGO XII
Sangguniang Bayan Member

HON. VIRGINIA JESSIE O. PUNDAYVELA
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a) "Basic Necessities" - This term is defined as follows:

1. Rice
2. Corn
3. Bread, in any shape and name, excluding pastries and cakes
4. Fresh, dried and canned fish and other marine products
5. Fresh pork, beef and poultry meat
6. Fresh eggs
7. Fresh and processed milk
8. Fresh vegetables including root crops
9. Coffee and coffee creamer
10. Sugar
11. Cooking oil
12. Salt
13. Powdered, liquid, bar laundry and detergent soap
14. Firewood
15. Charcoal
16. Candles

b) "Prime Commodities" - This term refers to the following:

1. Fresh fruits
2. Flour
3. Dried, processed and canned pork, beef and poultry meat
4. Dairy products not falling under section 2(a) of basic necessities
5. Canned sardines, tuna
6. Noodles
7. Onions
8. Garlic
9. Geriatric diapers
10. Herbicides
11. Poultry, swine and cattle feeds
12. Veterinary products for poultry, swine and cattle
13. Nipa shingle, plywood and construction nails
14. Batteries
15. Electric supplies and light bulbs
16. Steel wire

SECTION 26. Posting of informative posters.

All concerned establishments covered by the Senior Citizens' Act shall post in front and inside their premises informative posters which states that the establishment is granting twenty (20%) percent discount to Senior Citizen. The Business Permit and the Licensing Office of Tolosa shall include this mandate as one of the requirements in the issuance of business permit and license to operate.

SECTION 27. Purchase Booklet.

Purchase Booklets shall be distributed by the OSCA of Tolosa, Leyte which will be presented to the drugstore or retailer every time purchase of medicine or basic necessities and commodities is made. The booklets shall contain the name of the Senior Citizen, the listing of the medicine or basic necessities and prime commodities and the date of purchase.

SECTION 28. Authorized Representative.

A Senior Citizen who cannot personally make the purchase of the medicine, basic necessities and prime commodities may appoint a representative to make the purchase in his/her behalf. The representative shall present the OSCA I.D. of the concerned Senior Citizen and the authorization letter.

**CHAPTER IX
OTHER BENEFITS AND PRIVILEGES**

SECTION 29. Provision of Express Lane/Help Desk/ Special Counter for Senior Citizens.

Express lane, help desk and/or special counters for senior citizens shall be provided in all private and retail-owned business establishment, drug stores, banking, commercial, and

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROMAN V. CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
ABC President

HON. CATHERINE R. BENJAMIN
Sangguniang Bayan Member
PPSK President

HON. MENARDO M. MATE
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
Secretary to the Sangguniang Bayan

government offices; in the absence thereof, priority shall be given to the senior citizen in availing of the services.

SECTION 30. Income Tax Exemption.

The Senior Citizen shall be entitled to exemption from the payment of the individual income tax, provided he/she is considered to be a minimum wage earner in accordance with Republic Act No. 9504.

SECTION 31. Exemption from Training Fees.

The Senior Citizen shall be exempted from Training fees for socio-economic program conducted by private and government agencies, subject to the guidelines to be issued by the DTI, DOLE, DA, TESDA, and DOTC-TRC.

SECTION 32. Educational Privileges.

Educational assistance shall be granted to a Senior Citizen who wants to pursue post-secondary, post tertiary, as well as vocational or technical education in both public and private schools through provisions of scholarship grants, financial aid, subsidies and other incentives to a qualified senior citizen, including support for books, learning materials and uniform allowance to the extent feasible; provided, that the Senior Citizen shall meet the minimum requirements required by law.

SECTION 33. Utility Discount.

The grant of a minimum of five (5%) per cent discount relative to the monthly utilization of water and electricity by households with senior citizens; provided, that the individual meters for the foregoing utilities are registered in the name of the senior citizen residing therein: provided, further, that the monthly consumption does not exceed one hundred kilowatt hours (100 KWH) of electricity and thirty cubic meters (30 m3) water; provided furthermore, that the privilege is granted per household regardless of the number of senior citizens residing therein. To avail of the discount under this Section, the senior citizen shall:

- a. Apply for the discount personally or thru a representative. There shall be annual renewal of application to the utility provider;
- b. Submit requirements:
 - i. Proof of age and citizenship
 - ii. Proof of billing. Meter registration should be in the name of the senior citizen for a period of one year.
 - iii. Proof of residence.

SECTION 34. Centenarian Awards and Incentives.

A centenarian, as defined in RA. No. 10868, otherwise known as the "Centenarians' Act Of 2016," is a Filipino who has reached one hundred (100) years old and above; whether in the Philippines or abroad.

- a. Memorandum Circular No. 2016-160, Issued on November 3, 2016 by the DILG pursuant to R.A. No. 10868 encourages all LGUs to conduct fitting ceremonies during the celebration of "National Respect for Centenarians' Day," honoring and giving awards and incentives to centenarians in acknowledgment of his or her long life. Considered a national event, the National Respect for Centenarians' Day is held on the first Sunday of October as part of the Annual Elderly Filipino Week Celebration (EFWC) observed on the first week of October.
- b. A centenarian shall receive the following awards and incentives from both the National Government and the LGU during the National Respect for Centenarians' Day.
 - From the National Government to the Living Centenarian
 1. Centenarian Gift of One Hundred Thousand (Php 100,000.00) Pesos.
 2. Letter of Felicitation signed by the President.

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IPSK President

To the deceased centenarian, a Posthumous Plaque of Recognition to be awarded by the DSWD and to be received by the centenarian's nearest surviving relative.

➤ From the LGU, the Municipality of Tolosa

1. A Plaque of Recognition, in addition to the Letter of Felicitation, and,
2. Cash Incentive in an amount not lower than TWENTY THOUSAND PESOS (Php 20,000.00)

CHAPTER X GOVERNMENT ASSISTANCE

SECTION 35. Employment

Pursuant to R.A. No. 10911 or the "Anti-Age Discrimination in Employment Act," Senior Citizens who have the capacity and the desire to work, or to be re-employed shall be provided with the information and matching services to enable them to be productive members of society. Terms of employment shall conform to the provisions of R.A. 10911, the Labor Code and other applicable laws still in effect

SECTION 36. Health.

The provision of R.A. No. 10645, otherwise known as "An Act Providing Mandatory Philhealth Coverage for all Senior Citizens, amending for the Purpose RA # 7432, as amended by R.A. #. 9994, the "Expanded Senior Citizens' Act of 2010" shall continue to be availed of by the senior citizens of Tolosa hand in hand and in the harmony with the provisions of the "Universal Health Care for All Filipinos Act" insofar as providing health care services beneficial to the senior citizens of Tolosa is concerned, and insofar as the provisions of one do not contravene the provisions of the other.

SECTION 37. Educations

The senior citizens of Tolosa who are interested to study are assured of access to formal and non-formal education. Relative thereto, OSCA and the MSWDO shall coordinate with DepEd or TESDA or CHED in the conduct of assessment and profiling of senior citizens who want to study. The privileges under Section 32 of this Code may also be availed of by the Senior Citizens.

SECTION 38. Social Services.

The LGU shall ensure that the programs and social services for senior citizens are, provided. These shall include, but not limited to, the following:

- a. Self and social enhancement services which provide senior citizens opportunities for socializing, organizing creative expression and improvement of self.
- b. Neighborhood support services/home care services wherein the community or family members provide care-giving services to the frail, sick, bedridden and neglected or abandoned senior citizens; and,
- c. Pursuant to Rule V, of the IRR of R.A. No 7876, spiritual services, such as bible studies, special masses, retreats and other kinds of religious services and support services for the sick, especially the dying, and their families.

SECTION 39. Access to Public Transport.

The concerned agencies mandated by the Acts, in coordination with the MSWDO, shall develop programs to assist senior citizens in gaining full access in the use of public transport and facilities. The minimum requirements and standards to make transportation facilities and utilities for public use accessible to senior citizens shall be developed to enhance the mobility of senior citizens, especially those with disability, pursuant to the Accessibility Law. PUJs shall strive to install safe lower stepping boards. Strict implementation of courtesy space and seats for the exclusive use of senior citizens, especially those with disability, in all transport system shall be enforced by the LGU.

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PSK President

SECTION 40. Additional Government Assistance.

- a. **Social Pension** - Pending the passage of the law providing "universal social pension to all senior citizens" the qualified senior citizens of Tolosa shall receive a monthly pension of **one thousand (Php 1,000.00)** each as aid to the indigent senior citizens for their daily subsistence and/or medical needs.
- b. **Death Benefits** - Death benefit assistance of a minimum of **three thousand five hundred pesos (Php 3,500.00)** but not more than **five thousand pesos (Php 5,000.00)** as the case may warrant shall be given to the nearest surviving relative who took care of the deceased senior citizen until his/her death, or in his/her absence the benefactor or the licensed foster family of the deceased indigent senior citizen.
- c. **Social Safety Nets** - Social Safety assistance intended to cushion the effects of economic shocks, disasters and calamities shall be available for senior citizens. The social safety assistance which shall include, but not limited to, food, medicines, and financial assistance for domestic repair, shall be sourced from the disaster calamity funds of local government units where the senior citizens reside, subject to the guidelines to be issued by the DSWD in coordination with DILG.
- d. The Local Government of Tolosa shall appropriate funds thereof for senior citizens effective fiscal year 2025 and shall be included in the annual budget every year thereafter.

CHAPTER XI PROGRAMS OF SENIOR CITIZENS; RESPONSIBILITIES; IMPLEMENTING MECHANISMS

SECTION 41. Programs of and for the Tolosa Senior Citizens (OPDs/SCOs and TOFESCO).

The following programs and services are OP priorities to afford the older persons (OPs) or the senior citizens of Tolosa the opportunity to engage in development activities that suit their energy levels, abilities and interests, so that they can maintain an optimum level of physical, mental and emotional well-being.

1. Health Care (HC) Program and/or HC Support Services

This is a community-based program and health care support services which operate in coordination with the local health office and other interested and willing health care providers. The components include, but not limited to the following:

- a. The "mobile health nurse" component of the Health Care Program/Service, introduced in 2015 and first implemented by the LGU and TOFESCO, with the assistance of HelpAge International/Coalition of Services of the Elderly (HelpAge COSE), the only INGO whose services cater exclusively to the needs and concerns of the elderly, shall again be implemented, especially for the sick, the frail and the neglected senior citizens, with genuine and sincere commitment from all concerned agencies and other stakeholders.
- b. "Handog Pasasalamat" - A yearly event, this hoopla for senior citizens is particularly dedicated to the sick, the frail and the neglected, as part of the health care support service for this special group of senior citizens. This shall serve as an avenue to reach out to this group of Senior Citizens and thank them for the years spent earlier in their lives, productively with and for their families, and for the community, as well. The honorees shall receive gifts in kind as additional assistance to meet their basic needs. Only the qualified Senior Citizens are entitled to this modest "handog pasasalamat."

2. Recreation and Socialization Services:

These include team-building activities, excursions and picnics, film/cultural shows, parties and other celebrations. Also, ballroom dancing, aerobics and/or Zumba sessions shall be arranged for "older persons" who, according to the 1991 UN Convention that formulated the UN Principles for the Elderly "shall have access to educational, cultural, spiritual and recreational resources to be able to develop their full potential."

e.g. Elderly Filipino Week Celebration (EFWC) in October

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P/SK President

- TOFESCOLYMPS in December
- Anniversaries (SCOs and TOFESCO)
- Feast Days, Birthdays, etc.
- Psyche-Uplifting Activities

3. Livelihood Programs/Services:

These are development projects, such as self-employment assistance to serve as income supplement. They include the provision of small capital loans for the livelihood projects of the senior citizens.

- Through the Community-based Micro Enterprise Development (CMED), income-generating activities shall be engaged in by the Senior Citizens of the fifteen (15) OPOs/SCOs/SCAs of Tolosa to make them productive, thus giving them feelings of fulfillment and self-esteem.
- There shall be an Annual Performance Review and Analysis (APRA) at year-end to be participated in by all fifteen (15) OPOs/SCOs/SCAs relative to the utilization of their respective CMED Funds that have been loaned to qualified Senior Citizens as assistance for their livelihood projects.
- Corollary to the conduct of the APRA, best practices of the SCOs/OPOs shall be recognized and properly rewarded. Top performing officers shall receive cash awards, when finances shall allow, in appropriate ceremonies - the TOFTOPs Awards.

SECTION 42. Senior Citizens' Share of the LGU Budget

The Senior Citizens through their SCOs/SCAs/OPOs in the barangays, and through the Federation at the municipal level, are entitled to a share in the budget of their respective LGUs as financial aid for the implementation of their programs, projects and activities (PPM) as reflected in their individual Annual Work and Financial Plans (AWFPs), duly approved by their respective Barangay Captain/Chairs and/or by the Municipal Mayor, as the case may be.

SECTION 43. Municipal Government Responsibilities.

The Local Government Unit of Tolosa shall be responsible in ensuring that the provisions of R.A. No. 9994, other laws relating to the welfare of senior citizens and this Ordinance in particular, are implemented to the fullest extent. Through the Local Chief Executive, the LGU shall require all establishments covered by the Acts to prominently display posters, stickers and other notices that will generate public awareness of the rights and privileges of senior citizens.

Relative to the plans, programs and activities (PPM) of and for senior citizens, the Office of the Mayor shall exercise supervision over the OSCA which by law is mandated to pursue the implementation of the programs, projects and activities of and for the OPs or senior citizens.

SECTION 44. Implementing Mechanisms.

The following offices and agencies within the municipality shall help insure an effective implementation of the relevant provisions of the ACTS and this Cede.

- The OSCA shall exercise the mandated functions and responsibilities as provided in this Code and in RA. No. 9994, especially the functions of planning, developing, implementing, consolidating and monitoring yearly work programs in pursuance of the ACTS, the Rules and this Ordinance.
- The Business Permit and Licensing Office (BPLO) shall:
 - prior to the approval and issuance of the business permit and license, furnish the establishments copies of the pertinent provisions of R.A. 9994;
 - prior to the approval and issuance of franchise to operate or renewal thereof, shall require all public utility operating within Tolosa, Leyte, to post the required sticker that reflects the 20% discount to be granted to the Senior Citizens or OPs.

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PSK President

- c. All barangays within the territorial jurisdiction of Tolosa shall disseminate information regarding the provisions of RA No. 9994 in their respective areas of jurisdiction, including the posting of this Code in the bulletin boards in their barangay halls;
- d. All concerned offices and agencies of the Municipal Government shall be furnished with a copy for their information, guidance and dissemination.

SECTION 45. The Senior Citizens' Center

There shall be a Senior Citizen's Center in every barangay in the Municipality of Tolosa. The Senior Citizens' Center is the place established by R.A. No. 7876 where the Senior Citizens get together to discuss common interests and meet their mutual needs, where the Senior Citizens share their knowledge, expertise, experiences, time and financial resources to help each other, especially the needy ones. It provides avenue for the social, recreational and other needs of the elderly, like personal counseling and referral services. Also, it is a facility for lectures on proper health nutrition, personal care and how to grow old gracefully. It also serves as an alternate venue for the Social Pension pay-out for the beneficiaries.

CHAFER XII PENALTIES AND OTHER SANCTIONS

SECTION 46. Violations:

Any person who violates any of the provisions of the Act and/or this Code shall be imposed the penalties as prescribed under the adopted Implementing Rules and Regulations of R.A. No. 9994, particularly Articles 22 (Secs. 1-3,) and 23, rule VII thereof.

- a. The following acts concerning drug and medicine purchases are considered violations of this Ordinance or this Code:

- i. A Senior Citizen or his/her representative or a person misusing the privileges by:
 - ❖ using several purchase booklets,
 - ❖ availing of the discount to buy medicines, drugs, medical accessories and supplies not for the use of the senior citizen.
 - ❖ unauthorized use of the identification card of the senior citizen.

- ii. A medical practitioner giving prescription to other persons in the name of the senior citizen or giving anomalous prescription.

- iii. Retailers and establishments dispensing medicines.

- ❖ refusing to grant the full 20% senior citizens discount and VAT exemption on drug and medicine purchases paid via credit card.
- ❖ making a distinction between branded and generic drugs and medicines in giving the 20% discount.
- ❖ posting notices and signage's telling consumers that avallment of the 20% discount is limited to cash purchases only.
- ❖ limiting" of discountable drug and medicine purchases to certain weekdays only, such that senior citizens cannot avall of the 20% discount on other days, and
- ❖ restricting the purchase time or period for senior citizens to a particular hour each day only, i.e. refusing to grant senior citizens discount after a certain hour.

- b. The following acts concerning food purchases are considered violative of the provisions of this Ordinance or Code.

- i. Pegging a maximum amount of food purchase subject to 20% discount and the VAT exemption, and/or posting of notice to that effect.
- ii. Refusal to grant the 20% discount and VAT exemption on take/out/take/home drive-thru orders it appearing that the purchase is for the exclusive use and enjoyment of senior citizens;
- iii. Refusal to grant a discount for credit card payments, subject to Section 24 of this Ordinance or Code and,

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HON. ROSE PINCO
Sangguniang Bayan Member

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Sangguniang Bayan Member
PSK President

- iv. Refusal to grant a 20% discount and VAT exemption on delivery orders it appearing that the purchase is not for the exclusive use and enjoyment of senior citizens.

SECTION 47. Penalties

- a. Any person who refuses to honor the Senior Citizen Card or violates any provision of this Ordinance shall suffer the following penalties:
- For 1st offense - Php 1,000.00
 - For 2nd offense - Php 3,000.00
 - For 3rd offense - Php 5,000.00, and every succeeding offense thereafter;
- b. For abuse of privileges granted under the Act and/or this Ordinance, a fine of not less than TWO THOUSAND PESOS (Php 2,000);
- c. If the offender is a foreigner or an alien, he shall be deported immediately after service of sentence without further deportation proceedings.

SECTION 48. Upon the filing of an appropriate complaint, and after due notice and hearing, the proper authorities may also cause the cancellation or revocation of the business permit, permit to operate, franchise and other similar privileges granted to any person, establishment or business entity that fails to abide by the provisions of the Act, its Rules and/or this Code; provided, however, that any person/establishment charged with the violation of any provision of this Code/Ordinance and does not wish to contest the charge and is willing to pay the fine voluntarily prior to the filing of the charge/s before the proper Court, shall be allowed to pay the corresponding fine at the Municipal Treasurer's Office to avoid criminal prosecution within twelve (12) hours from apprehension; otherwise, the case shall be prosecuted.

CHAPTER XIII APPROPRIATION

SECTION 49. Appropriation.

R.A. No. 9994 and its Rules mandate the Local Chief Executives of Local Government Units to immediately include in their annual appropriations the funding necessary to implement the programs and services required by the Act and its IRR. Thus, except for the provisions of the Act which requires the funding by the Office of the President of the Philippines and concerned national government agencies, funds necessary to implement the provisions of this Code shall be charged out of the funds of the Local Government of Tolosa, Leyte. Thereafter, any such amount as shall be needed for the regular implementation of this Code shall be included in the annual preparation of the Local Executive Budget.

SECTION 50. In particular, the Local Government of Tolosa, shall provide the necessary appropriations for the operation and maintenance of the Office of Senior Citizens' Affairs (OSCA) as it pursues the programs and services for the Senior Citizens, in coordination with concerned agencies, as required by the Acts and their IRRs and this Code.

CHAPTER XIV FINAL PROVISIONS

SECTION 51. Repealing Clause. All Ordinances, executive orders, rules and regulations, or part(s) thereof that are contrary to or inconsistent with any of the provisions of this Code, are hereby repealed or modified accordingly.

SECTION 52. Separability Clause. Should any part or provision of this Code be held unconstitutional and declared invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 53. Effectivity Clause. This Code shall take effect upon its approval.

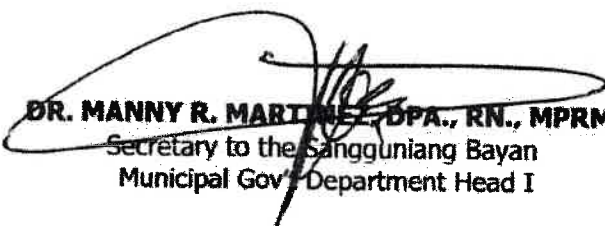
6. Gender and Development (GAD) Code of the Municipality of Tolosa, Province of Leyte

Hon. Manuel B. Balledo emphasizing its role in advancing gender equality and women's empowerment. It includes mandates for gender sensitivity training and strengthening women's


whether adequate funds had been allocated for their benefits. The council agreed to revisit these concerns in future sessions.


ADJOURNMENT. - With no further matters to discuss, the session was adjourned at 11:30A.M. upon motion duly seconded and approved.

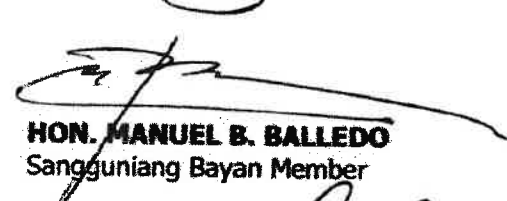
Prepared by:


DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I


ATTESTED:


HON. MENARDO M. MATE
Municipal Vice Mayor
Presiding Officer


HON. FELICITAS D. BELTRAN III
Sangguniang Bayan Member

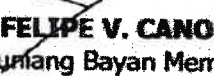

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member


HON. VIRMAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member


HON. ROLLY A. CINCO
Sangguniang Bayan Member


HON. CATHERINE R. BENJAMIN
Ex-Officio Member/SK Fed. President


HON. EDILBERTO R. ZABALA, JR.
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Sangguniang Bayan Member


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Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/ABC President



Republic of the Philippines
Province of *Leyte*
Municipality of Tolosa








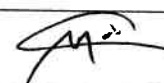


Office of the Sangguniang Bayan

ATTENDANCE SHEET

**133rd Regular Session
of the Sangguniang Bayan**

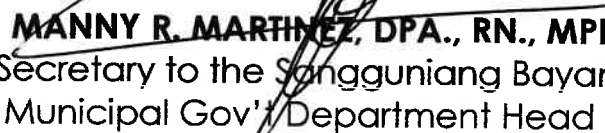
**Brgy. Doña Brigida
Session Hall**
Venue

February 24, 2025
Date

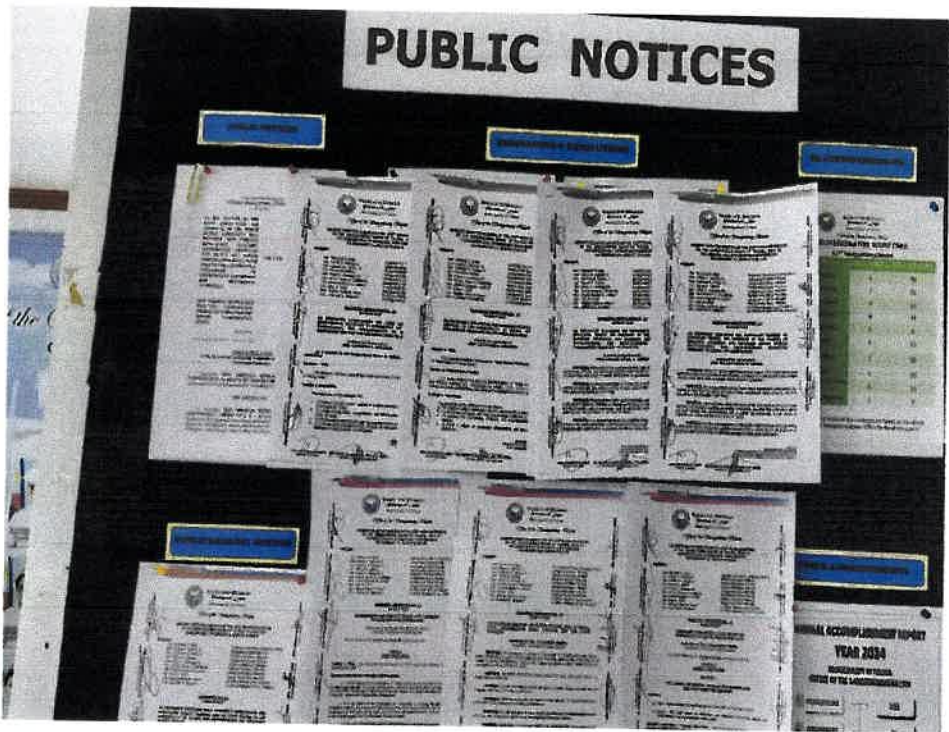
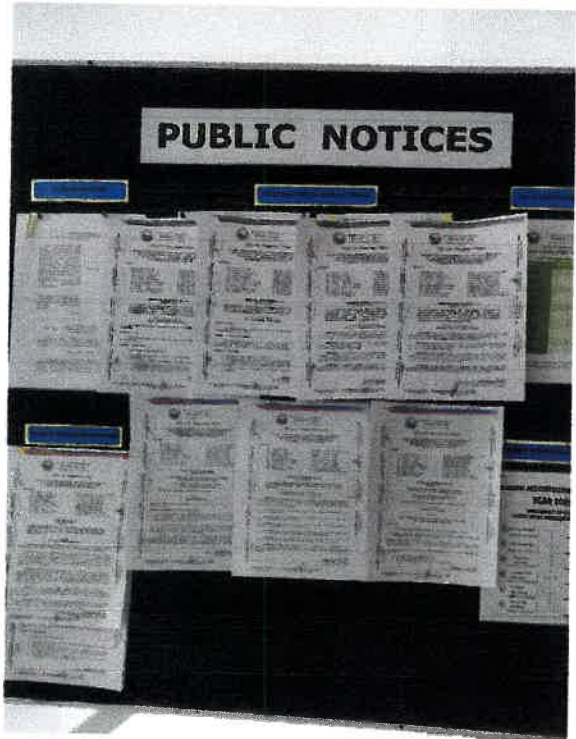
No.	Name	Designation	Signature
1	Hon. Menardo M. Mate	Municipal Vice-Mayor (Presiding Officer)	
2	Hon. Felicito D. Beltran III	Municipal Councilor	
3	Hon. Edilberto R. Zabala, Jr.	Municipal Councilor	
4	Hon. Manuel B. Balledo	Municipal Councilor	
5	Hon. Felipe V. Canonigo III	Municipal Councilor	
6	Hon. Virman Jessie O. Pundavela	Municipal Councilor	
7	Hon. Ireneo Rolando A. Lumbre	Municipal Councilor	
8	Hon. Rolly A. Cinco	Municipal Councilor	
9	Hon. Melanie Felisa M. Vivero	Liga President, Ex-Officio	
10	Hon. Catherine R. Benjamin	SK Fed. President, Ex-Officio	

CERTIFICATION

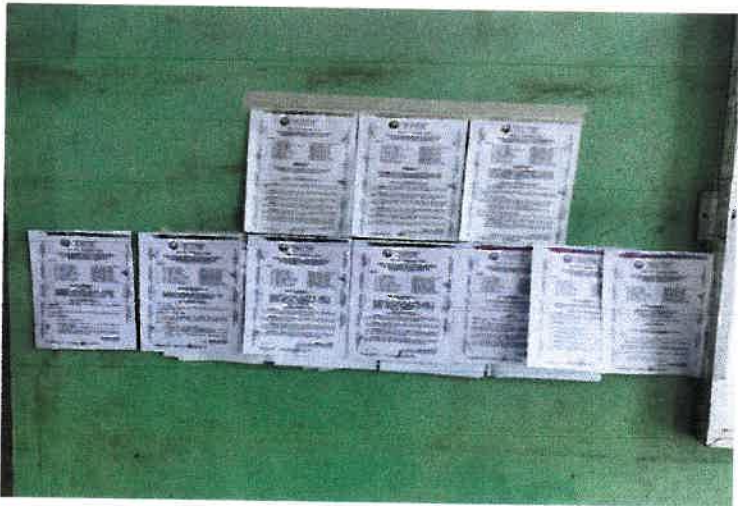
I hereby **CERTIFY** that those who have signatures above, have actually attended the **133rd Regular Session** of the Sangguniang Bayan of Tolosa, Leyte, held at the Session Hall of Barangay Doña Brigida, Tolosa, Leyte, on February 24, 2025.


DR. MANNY R. MARTINEZ, DPA., RN., MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

**POSTING OF ORDINANCE NO. 10, 11, 12, 13, 14, 15 AND 16
SERIES OF 2025**



AT MUNICIPAL BUILDING



AT TOLOSA PUBLIC MARKET



AT TOLOSA PUBLIC TERMINAL