

Item No.: 13

Date: 29 2025, APR



Republic of the Philippines  
PROVINCE OF LEYTE  
Provincial Capitol  
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

SANGGUNIANG PANLALAWIGAN



Province of Leyte  
Legal Office

Checked: [Signature]  
Time: 4-15-25

**2<sup>nd</sup> INDORSEMENT**

April 4, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 05 series of 2025 of the Sangguniang Bayan of Tunga, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 05 series of 2025 entitled: **“An Ordinance mandating all business operating within the territorial jurisdiction of Tunga, Leyte to secure a PNP Certificate of Conformity, etc.”**

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(ii)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

  
**ATTY. JOSE RAYMUND A. ACOL**  
Provincial Legal Officer

<sup>1</sup> (ii) Maintain peace and order by enacting measures to prevent and suppress lawlessness, disorder, riot, violence, rebellion or sedition and impose penalties for the violation of said ordinances;

Republic of the Philippines  
**PROVINCE OF LEYTE**  
Palo, Leyte  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
04 April 2025

Province of Leyte  
Legal Office  
Received *[Signature]*  
Date *4.4.25*

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 05, series of 2025** of **Tunga, Leyte**, entitled: **An Ordinance mandating all businesses operating within the territorial jurisdiction of the Municipality of Tunga, Leyte engaged in the manufacturing, selling or distributing PNP uniforms, insignias, and other accoutrements to secure PNP Certificate of Conformity and prescribing penalties for violations thereof.**

*[Signature]*  
**FLORINDA JILL S. DYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF TUNGA

**OFFICE OF THE SANGGUNIANG BAYAN**

April 3, 2025

**HON. LEONARDO JAVIER JR.**  
Vice-Governor/Presiding Officer  
Sangguniang Panlalawigan  
Province of Leyte

**Thru: THE SECRETARY TO THE SANGGUNIAN**

Sir:

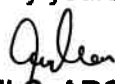
Respectfully submitting herewith fifteen (15) copies of the following municipal ordinances together with its supporting documents for review and approval:

1. **Municipal Ordinance No. 03, Series of 2025 – AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF TUNGA, LEYTE.**
2. **Municipal Ordinance No. 04, Series of 2025 – AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF TUNGA TO INSTALL A CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.**
3. **Municipal Ordinance No. 05, Series of 2025 – AN ORDINANCE MANDATING ALL BUSINESSES OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF TUNGA, LEYTE ENGAGED IN THE MANUFACTURING, SELLING, OR DISTRIBUTING PNP UNIFORMS, INSIGNIAS, AND OTHER ACCOUTREMENTS TO SECURE PNP CERTIFICATE OF CONFORMITY AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.**
4. **Municipal Ordinance No. 06, Series of 2025 – AN ORDINANCE ENACTING THE NEW GENDER AND DEVELOPMENT (GAD) CODE OF THE MUNICIPALITY OF TUNGA, PROVINCE OF LEYTE.**
5. **Municipal Ordinance No. 07, Series of 2025 – AN ORDINANCE INSTITUTIONALIZING THE EXPANDED BENEFITS OF THE PANTAWID FAMILYANG PILIPINO PROGRAM (4Ps) BENEFICIARIES IN THE MUNICIPALITY OF TUNGA, LEYTE.**

Please acknowledge receipt hereof.

Thank you.

Very truly yours,

  
**NAOMI C. ARCALLANA**  
Secretary to the Sanggunian





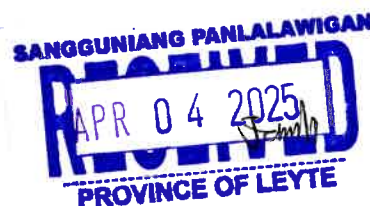
REPUBLIC OF THE PHILIPPINES  
Province of Leyte  
MUNICIPALITY OF TUNGA  
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**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE 124<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN, TUNGA, LEYTE HELD ON MARCH 17, 2025 AT THE SB SESSION HALL.**

**PRESENT:**

Hon. Egidio G. Baac	- Municipal Vice-Mayor/Presiding Officer
Hon. Martiniano F. Requeiz	- SB Member
Hon. Edmundo O. Labarda	- SB Member
Hon. Joselito L. Arintoc	- SB Member
Hon. Lemuel G. Ponferrada	- SB Member
Hon. Marietta A. Catalo	- SB Member
Hon. Rex S. Ergina	- SB Member
Hon. Jose Capoporo A. Uribe	- SB Member
Hon. Severino B. Sari	- SB Member
Hon. Florentina A. Obsequio	- Ex-Officio Member/Liga President
Hon. Leo Van C. Delgado	- Ex-Officio Member/SK Federation President



**ABSENT:**

None

**MUNICIPAL ORDINANCE NO. 05**  
Series of 2025

**AN ORDINANCE MANDATING ALL BUSINESSES OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF TUNGA, LEYTE ENGAGED IN THE MANUFACTURING, SELLING, OR DISTRIBUTING PNP UNIFORMS, INSIGNIAS, AND OTHER ACCOUTREMENTS TO SECURE PNP CERTIFICATE OF CONFORMITY AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.**

*Introduced by: Hon. Martiniano F. Requeiz  
Hon. Severino B. Sari  
Hon. Lemuel G. Ponferrada*

**WHEREAS**, Section 16 of the Local Government Code or Republic Act No. 7160 also known as the General Welfare Clause provides in part that every local government unit shall ensure and support the maintenance of peace and order within their respective territorial jurisdiction;

**WHEREAS**, Executive Order No. 297 entitled Regulating the Manufacture, Sale, Distribution and Use of PNP Uniforms, Insignias and other Accoutrements was signed on October 4, 2000 to control and manage the unauthorized manufacture, sale and distribution of PNP uniforms, insignias and other accoutrements;

**WHEREAS**, E.O. No. 297 imposes as penalties the immediate closure of establishment; cancellation of business license or permit; condemnation, seizure and forfeiture of unauthorized items; and imposition of reasonable fines for violators of the said order, all of which could be undertaken by the local government units concerned;

**WHEREAS**, on 03 September 2020, the Philippines National Police Directorate for Research and Development (PNP-DRD) has issued DRD Standard Operating Procedure No. 2020-001 prescribing the procedures and guidelines in handling of samples of PNP uniforms and accoutrements to ensure the integrity of the submitted samples as basis for issuance of Certificate of Conformity (COC).

**WHEREAS**, the unauthorized manufacture, sale, use and distribution of PNP uniforms, insignias, and other accoutrement impose serious concerns since such symbolic PNP identifiers, instead of providing a comforting sense of security, could be used by lawless elements in the commission of crimes within the municipality;


**WHEREAS**, considering that the PNP National Headquarters sits within the territorial jurisdiction of Tunga, Leyte and there are a number of business establishments that will engage in the manufacture, sale and distribution of PNP uniforms, insignias, and other accoutrement, there is a dire to enact a corresponding municipal ordinance to mitigate, or even eradicate, the proliferation of the unauthorized PNP uniforms and commission of illegal activities within Tunga, Leyte.


**NOW, THEREFORE, BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF TUNGA LEYTE IN REGULAR SESSION ASSEMBLED:**

**SECTION 1. TITLE OF ORDINANCE** - This Ordinance shall be known as The PNP Certificate of Conformity Ordinance.

**SECTION 2. SCOPE AND APPLICATION** – All businesses operating within the territorial jurisdiction of Tunga, Leyte, whether in physical, online or in digital platforms, engaged in the manufacture, sale and distribution of Philippine National Police uniforms, insignias, and other accoutrements. It includes enterprises dealing with raw materials for the production of aforementioned items.

**SECTION 3. DEFINITION OF TERMS** – For purposes of implementation of this Ordinance, the following definitions shall be binding and controlling:

- 
- a) PNP uniforms, insignias and accoutrements – these are authorized clothing, garment, distinguishing mark, emblem, merchandise, or decorations worn by bona fide members and officially acknowledged by the Philippine National Police.
  - b) PNP Certificate of Conformity (COC) – a certification issued by the PNP through the Directorate for Research and Development (DRD) which signifies authority to manufacture, sell, or distribute PNP uniforms, insignias, and accoutrements.
  - c) Distributor – an authorized agent of a supplier or manufacturer to supply or deliver PNP uniforms, insignias and accoutrements wherein the latter has a valid PNP Certificate of Conformity.



**SECTION 4. REQUIREMENT FOR PNP CERTIFICATE OF CONFORMITY** – All businesses engaged and dealing with PNP uniforms, insignias and accoutrements must secure a PNP Certificate of Conformity which shall be post permit compliance to all businesses after issuance of a business permit.



**SECTION 5. COORDINATION WITH THE PNP** – For effective implementation of this Ordinance, the PNP shall be integrated into the Online Unified Business Permit Application System (OUBPAS), through the BPLO, to ensure that all covered establishment engaged in the manufacturing, selling, or distribution of PNP uniforms, insignias, and other accoutrement that are applying for a business permit shall be evaluated by a dedicated PNP personnel.

The PNP shall also submit to the BPLO a Negative List of registered covered establishments who failed to secure the PNP Certificate of Conformity.

**SECTION 6. AUTHORITY TO INSPECT ESTABLISHMENTS** – The BPLO, in coordination with the PNP, shall periodically conduct joint inspection of covered business establishments requiring the presentation of its respective PNP Certificates of Conformity.

**SECTION 7. IMPLEMENTING OFFICES** – The Business Permit and Licensing Office (BPLO) is the primary office mandated to make the Implementing Rules and Regulations (IRR) and to execute the provisions of this ordinance in coordination with the Philippine National Police through the Directorate of Research and Development.

**SECTION 8. PENALTIES** – Failure to secure a PNP Certificate of Conformity or present the same during inspection shall warrant the issuance of appropriate Notice of Violation. Upon findings that the establishment continuously violates pertinent provision of this Ordinance, the BPLO may either order the suspension of the business operation, revocation of the business permit, or closure of the business establishment, depending of the nature of the violation committed.

In case of violation found during the aforementioned inspection for failure to present competent proof of authority to deal with PNP uniforms, insignias and other accoutrements, the items found therein shall be seized or confiscated subject to proper disposal, without prejudice to the revocation of business permit and the filing of appropriate administrative, civil or criminal case.

Any violator of the aforementioned provisions shall be imposed of a penalty of fine not exceeding Two Thousand Five Hundred Pesos (Php 2,500.00) but not less than One Thousand Pesos (Php 1,000.00).

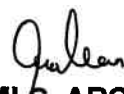
**SECTION 9. SEPARABILITY CLAUSE** – If for any reason, any section of this Ordinance shall be held unconstitutional or invalid, other sections, which are not affected thereby shall continue to be in full force and effect.

**SECTION 10. REPEALING CLAUSE** – All ordinances, rules, and regulations or parts thereof in conflict with this ordinance are hereby repealed, provided that the rights that are vested upon the effectivity of this Ordinance shall not be impaired.

**SECTION 11. EFFECTIVITY CLAUSE** – This Ordinance shall take effect ten (10) days after its publication in a newspaper of general circulation.

**ENACTED by the Sangguniang Bayan, in session assembled this 17<sup>th</sup> day of March 2025 at Tunga, Leyte.**

I HEREBY CERTIFY to the correctness of the foregoing Municipal Ordinance.

  
**NAOMI C. ARCALLANA**  
Secretary to the Sanggunian

ATTESTED:

  
**EGIDIO G. BAAC**  
Municipal Vice Mayor/Presiding Officer

  
**MARTINIANO P. REQUEZ**  
SB Member

  
**EDMUNDO O. LABARDA**  
SB Member

  
**JOSELITO L. ARINTOC**  
SB Member

  
**LEMUEL G. PONFERRADA**  
SB Member

  
**MARIETTA A. CATALO**  
SB Member

  
**REX S. ERGINA**  
SB Member

  
**JOSE CAPOPORO A. URIBE**  
SB Member

  
**SEVERINO B. SARI**  
SB Member

  
**FLORENTINA A. OBSEQUIO**  
Ex-Officio/ABC President

  
**LEO VAN C. DELGADO**  
Ex-Officio/SK Fed. President

APPROVED:

  
**REINBERT C. COSTELO**  
Municipal Mayor  
Date: 04-02-2025



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF TUNGA

**OFFICE OF THE SANGGUNIANG BAYAN**

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## **CERTIFICATE OF POSTING**

TO WHOM THIS MAY CONCERN:

**THIS IS TO CERTIFY that *Municipal Ordinance No. 05, S. 2025* entitled: “AN ORDINANCE MANDATING ALL BUSINESSES OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF TUNGA, LEYTE ENGAGED IN THE MANUFACTURING, SELLING, OR DISTRIBUTING PNP UNIFORMS, INSIGNIAS, AND OTHER ACCOUTREMENTS TO SECURE PNP CERTIFICATE OF CONFORMITY AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF”, has been posted in three (3) conspicuous places within the municipality and shall remain posted for three (3) consecutive weeks.**

issued this 2<sup>nd</sup> day of April, 2025 at Tunga, Leyte.

**NAOMI C. ARCALLANA**  
Secretary to the Sanggunian





Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF TUNGA

**OFFICE OF THE SANGGUNIANG BAYAN**

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## CERTIFICATION

TO WHOM IT MAY CONCERN:

**THIS IS TO CERTIFY** that a **PUBLIC HEARING** was conducted on March 5, 2025 relative to **Municipal Ordinance No. 05, S. 2025** entitled. **"AN ORDINANCE MANDATING ALL BUSINESSES OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF TUNGA, LEYTE ENGAGED IN THE MANUFACTURING, SELLING, OR DISTRIBUTING PNP UNIFORMS, INSIGNIAS, AND OTHER ACCOUTREMENTS TO SECURE PNP CERTIFICATE OF CONFORMITY AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF."**

Issued this 2<sup>nd</sup> day of April 2025 at Tunga, Leyte.

NAOMI C. ARCALLANA  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF TUNGA  
Office of the Sangguniang Bayan



PUBLIC HEARING

MARCH 05, 2025

PROPOSED ORDINANCES:

1. AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF TUNGA TO INSTALL A CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.
2. AN ORDINANCE MANDATING ALL BUSINESSES OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF TUNGA, LEYTE, ENGAGED IN THE MANUFACTURING, SELLING, OR DISTRIBUTING OF PNP UNIFORMS, INSIGNIAS, AND OTHER ACCOUTREMENTS TO SECURE PNP CERTIFICATE OF CONFORMITY AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.
3. ENACTING THE NEW GENDER AND DEVELOPMENT (GAD) CODE OF THE MUNICIPALITY OF TUNGA, PROVINCE OF LEYTE

NAME	POSITION/OFFICE	SEX	SIGNATURE
1. CESAR G. BAGASINA	PRESIDENT (CNTWO) STD NINO WOMENS ORGANIZATION	F	
2. Raniez Ma. Victoria A.	Assessmaka Brgy. San Roque	F	
3. ANNALISA A. OTON	PRESIDENT BUFA ASSOC.	F	
4. Jean B. Alabata	SecMamy (BAIFA) Brgy. Balise	F	
5. Peston A. Espinosa	CSO	M	
6. Martiniano P. Roquer	SB	M	
7. MATEO F. TANALA	PP SAN VICENTE	M	
8. TRIST A. PONTERRA	CSO - XPO FATH	M	
9. Genaro B. San	GB - Member	M	
10. LARZO C. SOLMANO	KICH SAN ANTONIO	F	
11. ARABLE, MARJUNE	PROP. VERSE COM. LTMP	F	
12. LUPAY, FELPA	" VERSE TRADING	F	
13. MANUELITA O. PANGAN	V.P. SECAT PED	F	
14. Virginia L. Armita	BSRP - PRES, SAN ROQUE	F	



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF TUNGA  
Office of the Sangguniang Bayan



PUBLIC HEARING

MARCH 05, 2025

PROPOSED ORDINANCES:

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3. ENACTING THE NEW GENDER AND DEVELOPMENT (GAD) CODE OF THE MUNICIPALITY OF TUNGA, PROVINCE OF LEYTE

15. Mr. P. Algodon	TUHVCTA Brgy. San Roque	F.	Cop
16. Pedro G. Cotoyner	KAGAWAD BANAWANG	M	Ch
17. <del>at</del> Reynaldo Tawal	"	m	R. Tawal
18. Angel Tawal	"	m	R. Tawal
19. Gary Rosendo	"	F	
20. STAN ALEX C. CADANG	BFP TUNGA	M	Ch C. Cadang
21. Nelson Balorados	Banawang	m	Ch
22. Lina A. Canon	PERANA SAN ROQUE	F	Ch
23. Crisostomo X. GASPAY	TATU - LGU	M	Ch
24. PSCG MAUREEN U. POCARAN	PNP - TUNGA	F	Ch
25. ASTORCA, NICO B.	SEN MEMBER BRGY ASTORCA	M	Ch
26. Efren C. Canon	PE BIAN SAN ROQUE	M	Ch
27. Jeronico C. Cunga	Tailor - Sto. Niño	M	Ch
28. <del>at</del> Copie Mone	CTDO	F	Ch
29. Valente - Florian B. Custelo	BSO Head	M	Ch





Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF TUNGA  
Office of the Sangguniang Bayan



PUBLIC HEARING

MARCH 05, 2025

PROPOSED ORDINANCES:

1. AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF TUNGA TO INSTALL A CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.
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3. ENACTING THE NEW GENDER AND DEVELOPMENT (GAD) CODE OF THE MUNICIPALITY OF TUNGA, PROVINCE OF LEYTE

30. <del>EMBERTO</del> ASTRUCO	PRESIDENT SEC. A.T. AN VICENTE	M	
31. Agnes C. Baguinao	MSWRO	F	
32. NIDA A. DAVOCOL	MAO BAURE	F	
33. MARTES P. PADIUA	CDW, SAN ROQUE	F	
34. TOM EVAN H. CAYANON	PETRON, SAN ROQUE	M	
35. In Esperanza C. Luzar	Brig- Secretary / Panaway	F	
36. LEFONOR A. VILUNA	KALAWAD / BAKAWANU	F	
37. ROSEMARIE A. INCANDEE	CDW - PRO. NINO	F	
38. Bona & Baldonado	Bones Eatery Sto Nino	F	
39. Ma. Carolina Y. Inabangan	WOSA - San Antonio	F	
40. JUAN G. PONFERILANA	SP-MEMBER	M	
41. JOHN EMMANUEL C. SARATAN	ACTING MUNICIPAL TREASURER	M	
42. MADONNA V. FALLORINA	TUNGA CC	F	
43. Felix P. Sibatano JR	Member	M	
44. Imelda B. Alao	Regard San Antonio	F	



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF TUNGA  
Office of the Sangguniang Bayan



PUBLIC HEARING  
MARCH 05, 2025

PROPOSED ORDINANCES:

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3. ENACTING THE NEW GENDER AND DEVELOPMENT (GAD) CODE OF THE MUNICIPALITY OF TUNGA, PROVINCE OF LEYTE

45. MARLON B. ANIGOR	PROSECUTOR / SANGGUNIANG BAYAN	M	
46. NINA VINA C. YAMAT	COW / SAN ANTONIO	F	
47. MA-LIEZYL D. BUNABES	SUPPLY OFFICER / LGU	F	
48. GARY ANN B. BEDYN	NURA - P / RAD	F	
49. ROMAN B. BUNABAN	MEMBER	M	
50. ALEX A. PASOAI	P.B. BALIRE	M	
51. ORLANDO P. SUPARIO	P.B. CAW PEDRO	M	
52. DOMINADOR C. DAUROL	T.O. DA.	M	
53. EDMUNDO O. LABARDA	SB MEMBER	M	
54. QUINTANA, TEOFILO JR. A.	M.E.O.	M	
55. BA CINGO	MLGO	F	
56. MARICITA A. CATALO	SB MEMBER	F	
57. CRISTINE JM B. FELIPE	MUN. ACCOUNTANT	F	
58. JOSELITO L. ARINTOC	SB MEMBER	M	
59. JHON CESAR CALAIS	CACUS	M	





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PUBLIC HEARING

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3. ENACTING THE NEW GENDER AND DEVELOPMENT (GAD) CODE OF THE MUNICIPALITY OF TUNGA, PROVINCE OF LEYTE

60. FIDELITO G. BAC	P. B. / SAN ANTONIO	TA	Phon
61. Federico D. Taliguan	DCU Banawang	F	Jr
62. ODIEGH C. MAJAN	ARMED / PESO, LGU-Tunga	F	Di Gi
63. NAOMY ARCAUANA	SB SEC / SB	F	Jurden
64. PONTERRANT, HILEAN A.	IMMERSION (HTC) / SB OFFICE	F	hclm
65. LIZLA, HANNAH DOROTHY O.	IMMERSION (HTC) / SB OFFICE	F	Kayapa
66. TANJARA, JOSEFA JOY B.	SB STAFF	F	Amul
67. Aballar, Michele L.	SB STAFF	F	Amul
68. RIZA S. ALAO	COT- MSWD	F	Jurden
69. Keith Patrick D. Papitol	SB STAFF	M	Amul
70.			
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