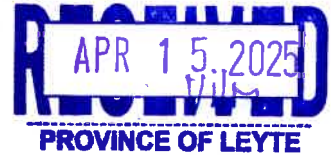


Item No.: 25

Date: 22 2025 APR

SANGGUNIANG PANLALAWIGAN



Republic of the Philippines  
PROVINCE OF LEYTE  
Provincial Capitol  
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

Province of Leyte  
Legal Office

Search: Agm  
Time: 4:15

**2<sup>nd</sup> INDORSEMENT**

April 4, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 03 series of 2025 of the Sangguniang Bayan of Tunga, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 03 series of 2025 entitled: "An Ordinance institutionalizing the PESO in the Municipality of Tunga, Leyte, etc."

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 443(c)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160) pursuant to RA 8759 <sup>2</sup>. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

  
**ATTY. JOSE RAYMUND A. ACOL**  
Provincial Legal Officer

<sup>1</sup> (c) The sangguniang bayan may:

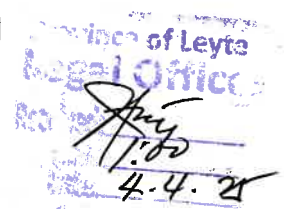
(2) Create such other offices as may be necessary to carry out the purposes of the municipal government;

<sup>2</sup> *Public Employment Service Office Act*

Republic of the Philippines  
**PROVINCE OF LEYTE**  
Palo, Leyte  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
04 April 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 03, series of 2025** of **Tunga, Leyte**, entitled: **An Ordinance institutionalizing the Public Employment Service Office (PESO) in the Municipality of Tunga, Leyte.**

  
**FLORINDA J. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF TUNGA

**OFFICE OF THE SANGGUNIANG BAYAN**

April 3, 2025

**HON. LEONARDO JAVIER JR.**  
Vice-Governor/Presiding Officer  
Sangguniang Panlalawigan  
Province of Leyte



**Thru: THE SECRETARY TO THE SANGGUNIAN**

Sir:

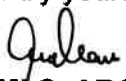
Respectfully submitting herewith fifteen (15) copies of the following municipal ordinances together with its supporting documents for review and approval:

1. **Municipal Ordinance No. 03, Series of 2025** – AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF TUNGA, LEYTE.
2. **Municipal Ordinance No. 04, Series of 2025** – AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF TUNGA TO INSTALL A CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.
3. **Municipal Ordinance No. 05, Series of 2025** – AN ORDINANCE MANDATING ALL BUSINESSES OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF TUNGA, LEYTE ENGAGED IN THE MANUFACTURING, SELLING, OR DISTRIBUTING PNP UNIFORMS, INSIGNIAS, AND OTHER ACCOUTREMENTS TO SECURE PNP CERTIFICATE OF CONFORMITY AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.
4. **Municipal Ordinance No. 06, Series of 2025** – AN ORDINANCE ENACTING THE NEW GENDER AND DEVELOPMENT (GAD) CODE OF THE MUNICIPALITY OF TUNGA, PROVINCE OF LEYTE.
5. **Municipal Ordinance No. 07, Series of 2025** – AN ORDINANCE INSTITUTIONALIZING THE EXPANDED BENEFITS OF THE PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps) BENEFICIARIES IN THE MUNICIPALITY OF TUNGA, LEYTE.

Please acknowledge receipt hereof.

Thank you.

Very truly yours,

  
**NAOM C. ARCALLANA**  
Secretary to the Sanggunian



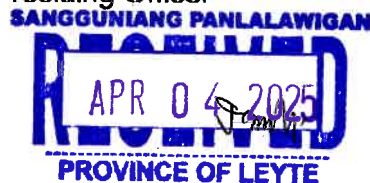
REPUBLIC OF THE PHILIPPINES  
Province of Leyte  
MUNICIPALITY OF TUNGA  
-oOo-

**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE 124<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN, TUNGA, LEYTE HELD ON MARCH 17, 2025 AT THE SB SESSION HALL.**

**PRESENT:**

Hon. Egidio G. Baac	- Municipal Vice-Mayor/Presiding Officer
Hon. Martiniano F. Requiez	- SB Member
Hon. Edmundo O. Labarda	- SB Member
Hon. Joselito L. Arintoc	- SB Member
Hon. Lemuel G. Ponferrada	- SB Member
Hon. Marietta A. Catalo	- SB Member
Hon. Rex S. Ergina	- SB Member
Hon. Jose Capoporo A. Uribe	- SB Member
Hon. Severino B. Sari	- SB Member
Hon. Florentina A. Obsequio	- Ex-Officio Member/Liga President
Hon. Leo Van C. Delgado	- Ex-Officio Member/SK Federation President



**ABSENT:**

None

**MUNICIPAL ORDINANCE NO. 03**  
Series of 2025

**AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF TUNGA, LEYTE.**

*Sponsored by: Hon. Marietta A. Catalo  
Hon. Rex S. Ergina  
Hon. Joselito L. Arintoc*

**EXPLANATORY NOTE**

Section 16 or the General Welfare Clause of the Local Government Code of 1991 provides:

**Section 16. General Welfare.** – *Every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare. Within their respective territorial jurisdictions, local government units shall ensure and support, among other things, the preservation and enrichment of culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant scientific and technological capabilities, improve public morals, enhance*

*economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of their inhabitants.*

The Public Employment Service Office (PESO) has been established in the Municipality of Tunga, Leyte in accordance with R.A. No. 8759 entitled, An Act Institutionalizing National Facilitation Service Network Through the Establishment of a Public Employment Service in Every Province, Key City, and Other Strategic Areas throughout the Country, otherwise known as the PESO Act of 1999.

In view of the effectivity of the PESO in promoting employment, there is a need to institutionalize the Peso in the Municipality of Tunga, Leyte.

**NOW THEREFORE, BE IT ENACTED BY THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF TUNGA, LEYTE** in session assembled:

**SECTION 1. SHORT TITLE.** This ordinance shall be known as "The Public Employment Service Office of the Municipality of Tunga, Leyte."

**SECTION 2. DECLARATION OF PRINCIPLES AND POLICIES.** Republic Act No. 8759 entitled "An Act Institutionalizing a National Facilitation Service Network Through the Establishment of a Public Employment Service Office in Every Province, Key City and Other Strategic Areas Throughout the Country, " otherwise known as PESO Act of 1999, mandates the establishment of a Public Employment Service Office or PESO to be managed and funded by the LGU of Tunga as one among the strategic areas identified in cooperation with Department of Labor and Employment (DOLE) and its attached agencies; The Municipal Government of Tunga recognizes the importance and various objectives of the PESO to ensure prompt, timely, and efficient delivery of employment service and provision of information on other DOLE programs. Hence, the PESO shall:

- a. Provide a venue where clients could avail simultaneously various employment services such as LMI, referrals, training, and entrepreneurial, reintegration, and other service;
- b. Serve as referral and information center for various services and programs of the DOLE and other government agencies present in the area;
- c. Provide clients with adequate information on employment and labor market situation in the area; and
- d. Network with other PESO, within the region on employment for job exchange purposes.

**SECTION 3. SCOPE AND COVERAGE.** This ordinance shall cover the entire political jurisdiction of Tunga, Leyte.

**SECTION 4. PURPOSE.** This ordinance is enacted in response of the need to create a Public Employment Service Office (PESO) under the Office of the Municipal Mayor that shall ensure prompt, timely, and efficient delivery of full-cycle employment facilitation services.

**SECTION 5. DEFINITION OF TERMS.** For purposes of this ordinance, the following terms are defined:

- a. PESO - free of charge multi-employment service facility or entity established, recognized or accredited pursuant to Republic Act No. 8759
- b. DOLE - refers to Department of Labor and Employment
- c. National Facilitation Service Network (NFSN) or National Employment Service Network (NESN) - refers to the Department of Labor and Employment (DOLE), its



Regional Offices, attached agencies and Public Employment Service Offices (PESOs) established at the Local Levels to provide integrated collaborative and systematic delivery of employment service to clients;

- d. Key cities - refers to cities which are industrialized, centers of trade, commerce, and economic activities, and where employment opportunities exist or are accessible;
- e. Strategies Areas - refers to industrial centers, economic zones, agriculture, and fisheries development zones, eco- tourism, growth areas and other areas, (like local government unit), where government intervention is needed to develop human resources in order for them to complete in open employment and self- employment.
- f. Clients - refers to job seekers, employers, researchers, planners, policy makers and other persons who seek services of the PESO;
- g. Labor Market Information (LMI) - refers to any information concerning the size, composition, functions, problems, or opportunities of the Labor Market or any part thereof, including but not limited to employment- related intention or aspirations of labor market clients.
- h. Regional Coordinating Council - refers to DOLE Regional Office and the offices of the DOLE attached agencies in the Regions.

**SECTION 6. INSTITUTIONALIZATION OF THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO).** There shall be institutionalized a Public Employment Service Office (PESO) under the Office of the Municipal Mayor in the Municipality of Tunga, Leyte to ensure prompt, timely, and efficient delivery of full-cycle employment facilitation services.

**SECTION 7.** The PESO Manager shall serve as the Unit Head of the PESO shall be created by the Sangguniang Bayan as a permanent item where the Municipal Government of Tunga shall reorganize, the salary grade, compensation, and other details pertinent to the item. The PESO shall be provided with at least two staff members to assist him/her in the discharge of his/her functions.

**SECTION 8. FUNCTIONS OF THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO).** The PESO shall perform the following functions:

- a. Encourage employers to regularly submit to the PESO a list of job vacancies in their respective establishments in order to facilitate the exchange of labor market information services to job seekers both for local and overseas employment, and recruitment assistance to employers;
- b. Develop and administer testing and evaluation instruments in partnership with guidance counselors for effective job selection training and counseling.
- c. Provides persons with entrepreneurship qualities access to various livelihood and self-employment programs offered by both government and non-government organizations at the provincial/ cities/ municipal/barangay levels by undertaking referrals for such programs.
- d. Undertake employability enhancement trainings/ seminar for job seekers as well as for those who would like to changes careers or enhance their employability in coordination with the municipal skills Training Center;
- e. Provide employment and occupational counseling, career coaching, mass motivation and values development activities;
- f. Conduct pre-employment counseling and orientation to prospective local and overseas workers;
- g. Provides reintegration assistance services to returning Filipino (preferably leyteños) migrant workers;

- h. Create linkages and partnership with Non- Government Organizations (NGOs) and/ or Civil Society Organizations
- i. Performs such functions which wilfully carry out the objectives of this ordinance

**SECTION 9. PROGRAMS AND ACTIVITIES OF THE PESO:**

- a. Job Fairs - these shall be conducted periodically to bring together in one venue seekers and employers for immediate matching;
- b. Livelihood and Self-Employment Bazaars - these will give clients information on the array livelihood programs they choose to avail of particularly in the rural areas;
- c. Special Credit Assistance for Placed Overseas Workers - this will enable poor but qualified applicants to avail of cash assistance and other opportunities for overseas employment;
- d. Special Programs for Employment of Students and out-of School Youth (SPESOS)- this program shall endeavor to provide employment to deserving students and out-of-school youths coming from poor families during summer and/ or Christmas vacation as provided for under Republic Act No. 7323 and its implementing rules to enable them to pursue their education;
- e. Special Recruitment Activity (SRA)- to assist the employers in the conduct of registration recruitment and placement of worker and provide list of manpower registry;
- f. Worker's hiring for Infrastructure Projects (WHIP)- this program is in pursuance of Republic Act no.6685 which requires construction companies, including the Department of Public Works and Highways and Contractor of Government-funded infrastructure projects, to hire thirty percent (30%) of skilled and fifty percent (50%) of unskilled labor requirements from the areas where the project is located;
- g. Tulong Alalay sa Taong may Kapansanan (TULAY) - this is to assist in the integration of persons with disability with the mainstream of society through training and employment
- h. Electronic Manpower and Skills Registry System - aims to construct and maintain an updated database of manpower and skills registry.
- i. Other programs/ activities developed by the DOLE to enhance provision of employment assistance to PESO clients particularly for special groups of disadvantaged workers such as persons with disabilities (PWDs) and displaced workers.

**SECTION 10. APPROPRIATION.** The budget necessary to carry out provisions of this Ordinance, following its enactment, shall be included in the ensuing Appropriation Ordinance embodying the annual or supplemental budget, and every year hereafter, the same shall be included in the annual budget of the Municipal Government of Tunga, Leyte.

The Municipal Government of Tunga, shall designate permanent employees from its-organic personnel to be chosen by the local chief executive through an Executive Order to handle the functions, duties and responsibilities of the PESO, LGU-Tunga.


**SECTION 11. REPEALING CLAUSE.** All previous ordinances and provisions inconsistent with this ordinance shall be deemed repealed, amended, or modified accordingly.

**SECTION 12. SEPARABILITY CLAUSE.** If for any reason, any section or provision of this Ordinance shall be held to be unconstitutional or invalid by competent authority, such judgemental or action shall not affect or impair the other sections or provisions thereof.

**SECTION 13. EFFECTIVITY.** This ordinance shall take effect upon approval and after posting as required by law.

**ENACTED** by the Sangguniang Bayan, in session assembled this 17<sup>th</sup> day of March 2025 at Tunga, Leyte.

I HEREBY CERTIFY to the correctness of the foregoing Municipal Ordinance.

  
**NAOMI C. ARCALLANA**  
Secretary to the Sanggunian

**ATTESTED:**

  
**EGIDIO G. BAAC**  
Municipal Vice Mayor/Presiding Officer

  
**MARTINIANO F. REQUEZ**  
SB Member

  
**EDMUNDO O. LABARDA**  
SB Member

  
**JOSELITO L. ARINTOC**  
SB Member

  
**LEMUEL G. PONFERRADA**  
SB Member

  
**MARIETTA A. CATALO**  
SB Member

  
**REX S. ERGINA**  
SB Member

  
**JOSE CAPOPORO A. URIBE**  
SB Member

  
**SEVERINO B. SARI**  
SB Member

  
**FLORENTINA A. OBSEQUIO**  
Ex-Officio/ABC President

  
**LEO VAN C. DELGADO**  
Ex-Officio/SK Fed. President

**APPROVED:**

  
**REINBERT O. COSTELO**  
Municipal Mayor  
Date: 04-02-2025





Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF TUNGA


OFFICE OF THE SANGGUNIANG BAYAN

## CERTIFICATE OF POSTING

TO WHOM THIS MAY CONCERN:

**THIS IS TO CERTIFY** that ***Municipal Ordinance No. 03, S. 2025*** entitled: ***“AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF TUNGA, LEYTE”***, has been posted in three (3) conspicuous places within the municipality and shall remain posted for three (3) consecutive weeks.

Issued this 2<sup>nd</sup> day of April, 2025 at Tunga, Leyte.

  
**NAOMI C. ARCALLANA**  
Secretary to the Sanggunian