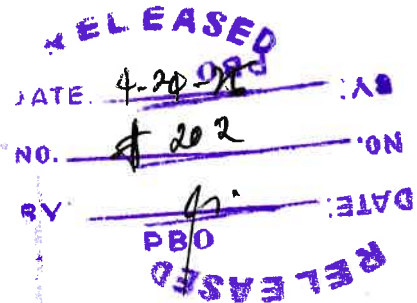
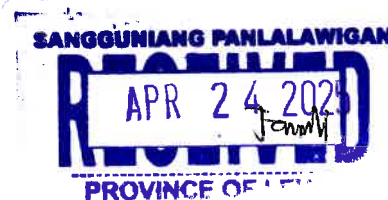




PROVINCIAL BUDGET OFFICE

April 23, 2025

Hon. LEONARDO M. JAVIER, JR
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Palo, Leyte



Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 2 CY 2024** of the **Municipality of Mayorga, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 03, series of 2024** in the amount of **P1,216,000.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of Personal Services under the Current Appropriations is duly certified as savings which is not restricted by law or other obligations and are made available to support the expenditures under Supplemental No. 2;
2. That the grant of the following allowances/benefits shall be made pursuant to the corresponding guidelines relative thereto:
 - a. Gratuity Pay- Budget Circular No. 2024-8
 - b. Service Recognition Incentive (SRI) – Budget Circular No. 2024-7
3. That disbursement of funds shall be up to the amount of PhP1,216,000.00 as approved by the Sangguniang Bayan and shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances and COA rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

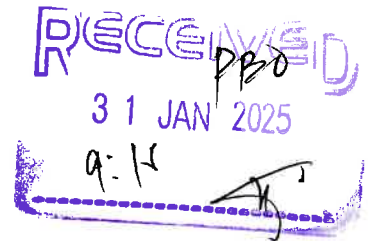
LOCAL FINANCE COMMITTEE:

MARIA GINA P. HIPE
Provincial Budget Officer

RUTH Y. SURPIA
Provincial Treasurer

AGNES C. RAFON
Provincial Planning and Development
Coordinator- Designate


Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-ooo-



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
30 January 2025

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 03, Series of 2024 of the Municipality of Mayorga, Leyte, entitled:** An Ordinance Authorizing the **Supplemental Budget No. 02** series of **2024** involving the **Amount of One Million Two Hundred Sixteen Thousand Pesos and 74/100 (P1,216,000.00).**


FLORINDA JILL S. DYVICO
Secretary to the Sanggunian

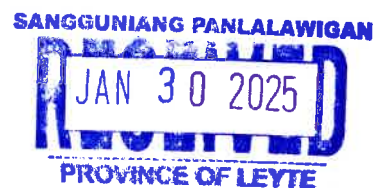


Republic of the Philippines
Province of Leyte
Municipality of Mayorga
-oOo-



OFFICE OF THE SANGGUNIANG BAYAN

30 January 2025



HON. LEONARDO M. JAVIER, JR.
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Leyte Provincial Government Complex
Palo, Leyte


Sir:

Respectfully transmitting herewith to the Honorable Sangguniang Panlalawigan of Province of Leyte, the **APPROPRIATION ORDINANCE NO. 03, series of 2024 embodying SUPPLEMENTAL BUDGET NO. 02** of the Municipality of Mayorga, Leyte. Subject Appropriation Ordinance is being forwarded to Honorable Body for review in compliance to Republic Act No. 7160.

Enclosed likewise is the Supplemental Budget and Supplemental Annual Investment Plan for FY 2024 of the Municipality of Mayorga, Leyte.

Please find them in order. Your favorable action hereof is pure and simple dedication to serve.

Very truly yours.


HANZEL L. CREDILLO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MAYORGA
-000-



HANZEL L. CRESPO
Secretary to the Sangguniang Panlalawigan

ATTESTED:

HON. SERGIO I. ZABALA
Municipal Vice-Mayor
Presiding Officer

HON. MARK CLOYD M. TAN-PIENGCO
SB Member/Pro-Tempore

HON. JOSEPH A. AMANTE
SB Member

HON. JAIR O C. BELTRAN
SB Member/Floor Leader

HON. DOMINADOR D. TALLECER
SB Member

HON. CRISANTO C. CABA OBAO, JR.
SB Member

HON. MIGUEL G. LUMPAS
SB Member

HON. HENRY B. LAGARTO
SB Member

HON. SOTERO G. ABRAHAN, JR.
LnBP President/Ex-Officio Member

APPROVED:

ALEXANDER SALVADOR DE PAZ
Municipal Mayor

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 6TH SPECIAL SESSION OF THE MEMBERS OF THE SANGGUNIANG BAYAN OF MAYORGA, LEYTE HELD AT THE SESSION HALL, LEGISLATIVE BUILDING MAYORGA, LEYTE ON DECEMBER 20, 2024.

PRESENT:

HON. SERGIO I. ZABALA	- Municipal Vice Mayor Presiding Officer
HON. MARK CLOYD M. TAN-PIENGCO	- SB Member/Pro Tempore
HON. JOSEPH A. AMANTE	- SB Member
HON. JAIR O C. BELTRAN	- SB Member/Floor Leader
HON. DOMINADOR D. TALLECER	- SB Member
HON. CRISANTO C. CABA OBAO, JR.	- SB Member
HON. MIGUEL G. LUMPAS	- SB Member
HON. HENRY B. LAGARTO	- SB Member
HON. SOTERO G. ABRAHAN, JR.	- LnBP President Ex- Officio Member

ABSENT:

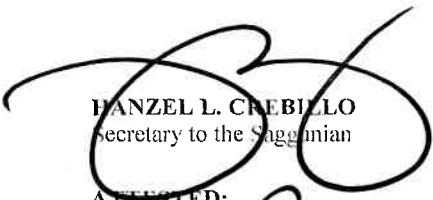
HON. JERWIN R. SUGBO	- SB Member (On Official Leave)
HON. NIÑA A. CADUCIO	- PnSK President Ex-Officio Member (On Sick Leave)

APPROPRIATION ORDINANCE NO. 03
Series of 2024

“AN ORDINANCE REVERTING THE SAVINGS OUT OF THE VACANT POSITIONS UNDER PERSONAL SERVICES (PS) IN THE AMOUNT OF ONE MILLION TWO HUNDRED SIXTEEN THOUSAND PESOS (Php 1,216,000.00) AND RE-APPROPRIATING THE SAME FOR THE GRANT OF ONE TIME SERVICE RECOGNITION INCENTIVES (SRI) TO EMPLOYEES OF THE MUNICIPAL GOVERNMENT OF MAYORGA, LEYTE BOTH PERMANENT AND ELECTED AT TEN THOUSAND PESOS (Php 10,000.00) EACH AND GRATUITY PAY TO JOB ORDER EMPLOYEES AT THREE THOUSAND PESOS (Php 3,000.00) EACH, SUBJECT TO APPLICABLE LAWS, AUDITING RULES AND PROCEDURES.”

Sponsor: Hon. Jairo C. Beltran

WHEREAS, Section 16 of Republic Act 7160 otherwise known as the Local Government Code of 1991 grants the Local Government Units the authority to exercise powers for efficient and effective governance and those which are essential to the promotion of the general welfare;


HANZEL L. CREBILLO
Secretary to the Sanggunian

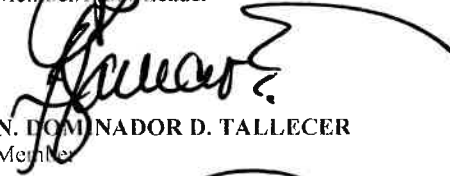
ATTESTED:

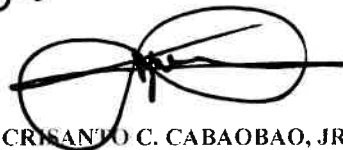

HON. SERGIO I. ZABALA
Municipal Vice-Mayor
Presiding Officer


HON. MARK CLOYD M. TAN-PIENGCO
SB Member/Pro-Tempore


HON. JOSEPH A. AMANTE
SB Member



HON. JAIR C. BELTRAN
SB Member/Room Leader


HON. DOMINADOR D. TALLECER
SB Member


HON. CRISANTO C. CABAObAO, JR.
SB Member


HON. MIGUEL G. LUMPAS
SB Member


HON. HENRY B. LAGARTO
SB Member


HON. SOTERO G. ABRAHAN, JR.
LnBP President/Ex-Officio Member

APPROVED:


ALEXANDER SALVADOR DE PAZ
Municipal Mayor

WHEREAS, Administrative Order (AO) No. 27 dated December 12, 2024 authorizes the grant of one-time Service Recognition Incentive (SRI) for FY 2024 at a uniform rate not exceeding Twenty Thousand Pesos (Php 20,000.00) for each government employee;

WHEREAS, Administrative Order (AO) No. 28 dated December 20, 2024 authorizes the grant of one-time Gratuity Pay not exceeding Seven Thousand Pesos (Php 7,000.00) to Contract of Service and Job Order Workers in Government for FY 2024;

WHEREAS, the Municipal Government of Mayorga has available and sufficient budget savings for the grant of one-time Service Recognition Incentive (SRI) and Grant of Gratuity Pay to Contract of Service and Job Orders, without in any way, adversely affecting the delivery of services to the public;

WHEREAS, the Municipal Government of Mayorga, which adheres to the policy and commitment of looking after the best welfare and well-being of its employees and their families, is grateful and eagerly implementing the windfall that will certainly benefit and boost the morale of municipal government employees;

WHEREAS, in the exercise of its discreet and prudent legislative functions, following the mandate provided for under RA 7160, the Sangguniang Bayan of Mayorga is satisfied with the final embodied set forth therein;

WHEREFORE, on motion of the **Honorable Jairo C. Beltran**, duly seconded by the **Honorable Henry B. Lagarto**; be it

NOW, THEREFORE, BE IT ENACTED, AS IT IS HEREBY ENACTED, BY THE MEMBERS OF THE SANGGUNIAN BAYAN OF MAYORGA, IN SESSION ASSEMBLED, BY VIRTUE OF THE POWERS VESTED IN IT BY LAW, THAT:

SECTION 1. The Supplemental Budget No. 03 of the Local Government Unit of Mayorga for Fiscal Year 2024: Reverting the Savings out of the Vacant Positions under Personal Services (PS) in the Amount of One Million Two Hundred Sixteen Thousand Pesos (Php 1,216,000.00) and Re-appropriating the same for the Grant of One Time Service Recognition Incentives (SRI) to Employees of the Municipal Government of Mayorga, Leyte both Permanent and Elected at Ten Thousand Pesos (Php 10,000.00) each and Grant of Gratuity Pay to Contract of Service and Job Order employees at Three Thousand Pesos (Php 3,000.00) each is hereby approved.

The supplemental budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. Statement of Funding Source
2. Statement of Supplemental Appropriation for FY 2024
3. Certification of the Availability of Fund
4. Statement of Funds available for reversion

SECTION 2. SOURCE OF FUNDS. The Sources of Funds for the Supplemental Budget in the amount of One Million Two Hundred Sixteen Thousand Pesos (Php 1,216,000.00) from the Savings Out of Vacant Positions under Personal Services from July - December 2024 shall be as follows:

STATEMENT OF FUNDING SOURCE
Supplemental Budget No. 2
Fiscal Year (FY) 2024
Municipality of Mayorga, Leyte
GENERAL
Fund/Special Account

	Particulars	Account Classification	Amount
	(1)	(2)	(3)
1.0	New Revenue Resources		
	Tax Revenue		
	Loan Proceeds (Borrowings)		
2.0	Actual Collection in excess of the estimated Income		
3.0	Savings	5-01-01-010	
	3.1 Reverted Funds – Personal Services from unfilled positions of different offices from July to December 2024 as follows:		
	Mayors Office (1) LDRRMO 1 (Item # 8-B)		115,396.00
	Municipal Civil Registrar’s Off. (LCR- 1) (Item #38)		593,117.20
	Mun. Social Worker & Dev’t. Off. (MSWDO)		530,117.80
		Sub- Total	1,238,631.00
4.0	Realignment		
	Total Estimated Income		1,238,631.00

MANZEL L. CREBILLO
Secretary to the Sanggunian

ATTESTED:

HON. SERGIO T. ZABALA
Municipal Vice-Mayor
Presiding Officer

HON. MARK CLOYD M. TAN-PIENGCO
SB Member/Pro-Tempore

HON. JOSEPH A. MANTE
SB Member

HON. JAIR O. BELTRAN
SB Member/Floor Leader

HON. DOMINADOR D. TALLECER
SB Member

HON. CRISANTO C. CABAUBAO, JR.
SB Member

HON. MIGUEL G. LUMPAS
SB Member


HON. HENRY P. LAGARTO
SB Member

HON. SOTERO G. ABRAHAN, JR.
LnBP President/Ex-Officio Member

APPROVED:

ALEXANDER SALVADOR DE PAZ
Municipal Mayor

SECTION 3. USE OF FUNDS. The amount of One Million Two Hundred Sixteen Thousand Pesos (Php 1,216,000.00) from the Savings Out of Vacant Positions under Personal Services from July - December 2024 is hereby appropriated for the Supplemental Budget No. 02 of the Local Government Unit of Mayorga, as follows:



MANZEL L. CREBILLO
Secretary to the Sugganian

ATTESTED:



HON. SERGIO I. LABALA
Municipal Vice Mayor
Presiding Officer



HON. MARK CLOYD M. TAN-PIENGCO
SB Member/Pro-Tempore


HON. JOSEPH R. AMANTE
SB Member



HON. JAIME C. BELTRAN
SB Member/Flour Leader


HON. DOMINADOR D. TALLECER
SB Member



HON. CRISANTO C. CABAObAO, JR.
SB Member


HON. MIGUEL G. LUMPAS
SB Member


HON. HENRY B. LACARTO
SB Member


HON. SOTERO G. ABRAHAN, JR.
LnBP President/Ex-Officio Member

APPROVED:


ALEXANDER SALVADOR DE PAZ
Municipal Mayor

Implementing Office	Particular/Purpose	AIP Ref.Code	Object of Expenditure	Account Code	Amount
1	2	3	4	5	6
Mayor's Office	Additional Fund of (SRI) 13 @ 10,000.00	1000-3-01	Other Personal Benefits	5-01-04-990	130,000.00
V- Mayor/ SB	Additional Fund of (SRI) 17 @ 10,000.00	1000-3-02	Other Personal Benefits	5-01-04-990	170,000.00
MPDC Office	Additional Fund of (SRI) 3 @ 10,000.00	1000-3-03	Other Personal Benefits	5-01-04-990	30,000.00
MCR Office	Additional Fund of (SRI) 1 @ 10,000.00	1000-3-04	Other Personal Benefits	5-01-04-990	10,000.00
Engineering Off.	Additional Fund of (SRI) 5 @ 10,000.00	1000-3-05	Other Personal Benefits	5-01-04-990	50,000.00
Budget Office	Additional Fund of (SRI) 1 @ 10,000.00	1000-3-06	Other Personal Benefits	5-01-04-990	10,000.00
Treasury Off.	Additional Fund of (SRI) 5 @ 10,000.00	1000-3-07	Other Personal Benefits	5-01-04-990	50,000.00
Assessors Off.	Additional Fund of (SRI) 4 @ 10,000.00	1000-3-08	Other Personal Benefits	5-01-04-990	40,000.00
Accounting Off.	Additional Fund of (SRI) 3 @ 10,000.00	1000-3-09	Other Personal Benefits	5-01-04-990	30,000.00
MSWD Office	Additional Fund of (SRI) 5 @ 10,000.00	1000-3-10	Other Personal Benefits	5-01-04-990	50,000.00
RHU Office	Additional Fund of (SRI) 10 @ 10,000.00	1000-3-11	Other Personal Benefits	5-01-04-990	100,000.00
Agriculture Off.	Additional Fund of (SRI) 6 @ 10,000.00	1000-3-12	Other Personal Benefits	5-01-04-990	60,000.00
Sub-total					730,000.00
Mayor's Office	Grant of Gratuity Pay for (162) Job Order JO Employees @3,000.00= 486,000.00	1000- 14	Other Personal Benefits	5-02-12-990	
Sub-total					486,000.00
Total Appropriations					1,216,000.00
Unappropriated Balance					0.00

SECTION 4. SEPARABILITY CLAUSE. If for any reason, section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.


SECTION 5. EFFECTIVITY. This Ordinance shall take effect immediately upon approval.

UNANIMOUSLY APPROVED, December 20, 2024.

I HEREBY CERTIFY to the correctness of the foregoing Appropriation Ordinance, which was duly approved by the Sanguniang Bayan during its Special Session, held on December 20, 2024.

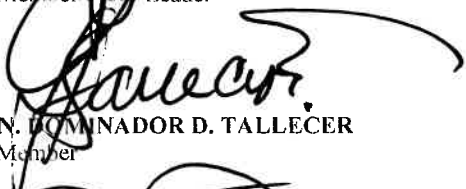
ATTESTED:



HON. SERVIO P. ZABALA
Municipal Vice-Mayor
Presiding Officer


HON. MARK CLOYD M. TAN-PIENGCO
SB Member/Pro-Tempore


HON. JOSEPH A. MANTE
SB Member



HON. JANNY C. BELTRAN
SB Member/Club Leader


HON. DOMINADOR D. TALLECER
SB Member

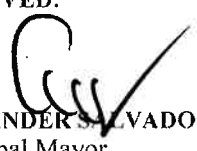

HON. CRISANTO C. CABAObAO, JR.
SB Member

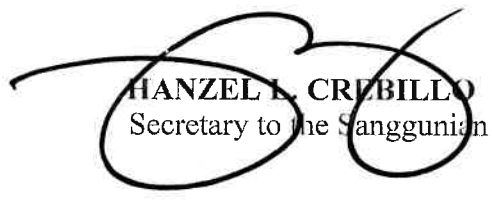

HON. MIGUEL G. LUMPAS
SB Member


HON. HENRY B. LAGARTO
SB Member


HON. SOTERO G. ABRAHAN, JR.
LnBP President/Ex-Officio Member

APPROVED:


ALEXANDER SALVADOR DE PAZ
Municipal Mayor


HANZEL L. CREBILLO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Mayorga
-oOo-

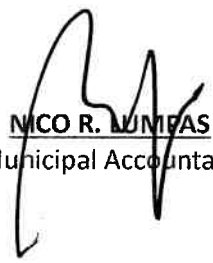
CERTIFICATION

THIS IS TO CERTIFY that funds are available for the **2024 Supplemental Budget No. 2** with a total aggregate amount of **One million two hundred sixteen thousand pesos only** from the following fund sources;

REVERSION : Savings from unfilled positions from June 2024 to December 2024

TOTAL : Php 1,216,000.00

ISSUED this 19th day of December 2024 at Mayorga, Leyte.


NICO R. LUMPAS
Municipal Accountant


LEVY C. LUMPAS
Municipal Treasurer

STATEMENT OF SUPPLEMENTAL APPROPRIATIONS

Fiscal Year (FY) 2024

Municipality of **Mayorga, Leyte**
Supplemental Budget **Form No. 9**

Supplemental Budget **No. 2**

Implementing Office	Particular / Purpose	AIP Ref. Code	Object of Expenditure	Account Code	Amount
1	2	3	4	5	6
Mayor's Office	Additional Fund of (SRI) 13 @ 10,000.00	1000-3-1-01	Other Personal Benefits	(5-01-04-990)	130,000.00
V-Mayor / SB	Additional Fund of (SRI) 17 @ 10,000.00	1000-3-1-02	Other Personal Benefits	(5-01-04-990)	170,000.00
MPDC Office	Additional Fund of (SRI) 3 @ 10,000.00	1000-3-1-03	Other Personal Benefits	(5-01-04-990)	30,000.00
MCR Office	Additional Fund of (SRI) 1 @ 10,000.00	1000-3-1-04	Other Personal Benefits	(5-01-04-990)	10,000.00
Engineering Off.	Additional Fund of (SRI) 5 @ 10,000.00	8000-3-1-01	Other Personal Benefits	(5-01-04-990)	50,000.00
Budget Office	Additional Fund of (SRI) 1 @ 10,000.00	1000-3-1-05	Other Personal Benefits	(5-01-04-990)	10,000.00
Treasury Off.	Additional Fund of (SRI) 5 @ 10,000.00	1000-3-1-06	Other Personal Benefits	(5-01-04-990)	50,000.00
Assessors Off.	Additional Fund of (SRI) 4 @ 10,000.00	1000-3-1-07	Other Personal Benefits	(5-01-04-990)	40,000.00
Accounting Off.	Additional Fund of (SRI) 3 @ 10,000.00	1000-3-1-08	Other Personal Benefits	(5-01-04-990)	30,000.00
MSWD Office	Additional Fund of (SRI) 5 @ 10,000.00	3000-3-1-01	Other Personal Benefits	(5-01-04-990)	50,000.00
RHU Office	Additional Fund of (SRI) 10 @ 10,000.00	3000-3-1-02	Other Personal Benefits	(5-01-04-990)	100,000.00
Agriculture Off.	Additional Fund of (SRI) 6 @ 10,000.00	8000-3-1-02	Other Personal Benefits	(5-01-04-990)	60,000.00
	Sub-Total				730,000.00
Mayor's Office	Grant of Gratuity Pay for (162) Job Order (JO) Employees @ 3,000.00 = 486,000.00	1000--14	Other General Services	5-02-12-990	
	Sub-Total				486,000.00
Total Appropriations					1,216,000.00

Prepared: 
RICARDO G. GUIRON
Local Budget Officer

Approved: 
ALEXANDER SALVADOR DE PAZ
Local Chief Executive



HANZEL L. CREBILLO
Secretary to the Sanggunian

ATTESTED:

HON. SERGIO I. ZABALA
Municipal Vice Mayor
Presiding Officer

HON. MARK CLOYD M. TAN-PIENGCO
SB Member/Pro-Tempore

HON. JOSEPH A. AMANTE
SB Member

HON. JAIRO C. BELTRAN
SB Member/Floor Leader

HON. DOMINADOR D. TALLECER
SB Member

HON. CRISANTO C. CABAObAO, JR.
SB Member

HON. MIGUEL G. LUMPAS
SB Member

HON. HENRY B. LAGARTO
SB Member

HON. SOTERO G. ABRAHAN, JR.
LnBP President/Ex-Officio Member

APPROVED:

ALEXANDER S. VADOR DE PAZ
Municipal Mayor

OFFICE OF THE SANGGUNANG BAYAN

EXCERPT FROM THE MINUTES OF THE 6TH SPECIAL SESSION OF THE MEMBERS OF THE SANGGUNANG BAYAN OF MAYORGA, LEYTE HELD AT THE SESSION HALL, LEGISLATIVE BUILDING MAYORGA, LEYTE ON DECEMBER 20, 2024.

PRESENT:

HON.SERGIO I. ZABALA

- Municipal Vice Mayor
Presiding Officer
- SB Member/Pro Tempore
- SB Member
- SB Member/Floor Leader
- SB Member
- SB Member
- SB Member
- SB Member
- LnBP President
Ex- Officio Member

HON.MARK CLOYD M. TAN-PIENGCO

HON. JOSEPH A. AMANTE

HON. JAIRO C. BELTRAN

HON. DOMINADOR D. TALLECER

HON. CRISANTO C. CABAObAO, JR.

HON. MIGUEL G. LUMPAS

HON. HENRY B. LAGARTO

HON. SOTERO G. ABRAHAN, JR.

ABSENT:

HON. JERWIN R. SUGBO

- SB Member
(On Official Leave)
- PnSK President
Ex-Officio Member

HON. NIÑA A. CADUCIO

RESOLUTION NO. 2024-123

“A RESOLUTION ADOPTING SUPPLEMENTAL ANNUAL INVESTMENT PLAN (AIP) FOR FY 2024 OF THE MUNICIPALITY OF MAYORGA, LEYTE AS ENDORSED BY THE MUNICIPAL DEVELOPMENT COUNCIL PER MDC RESOLUTION NO. 2024-03.”

Sponsor: Hon. Jairo C. Beltran

WHEREAS, submitted to the Sangguniang Bayan for adoption pursuant to Article 410 of the Implementing Rules and Regulations of the Local Government Code of 1991 is the Supplemental Annual Investment Plan for FY 2024 of the Municipality of Mayorga per Municipal Development Council Resolution No. 2024-03;

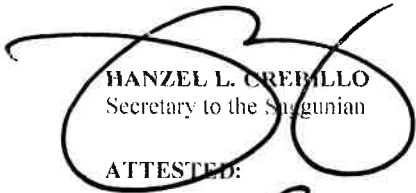
WHEREAS, Administrative Order (AO) No. 27 dated December 12, 2024 authorizes the grant of one-time Service Recognition Incentive (SRI) for FY 2024 at a uniform rate not exceeding Twenty Thousand Pesos (Php 20,000.00) for each government employee;

WHEREAS, Administrative Order (AO) No. 28 dated December 20, 2024 authorizes the grant of one-time Gratuity Pay not exceeding Seven Thousand Pesos (Php 7,000.00) to Contract of Service and Job Order Workers in Government for FY 2024;

WHEREAS, the Local Government Unit of Mayorga has available savings from unutilized savings out from the Vacant Positions Under Personal Services (PS) in the Amount of One Million Two Hundred Sixteen Thousand Pesos (Php 1,216,000.00) from July to December of the approved Annual Budget for FY 2024;

WHEREAS, the members of the Municipal Development Council (MDC), after due deliberation, has approved the following appropriations for the implementation of the Grant of Service Recognition Incentives (SRI) FY 2024 and Grant of Gratuity Pay to Job Order, to wit:

AIP REF. CODE	PROGRAMS/ PROJECT/ACTIVITES	IMPLEMENTING OFFICE/ DEPARTMENT	AMOUNT
1000	GENERAL PUBLIC SERVICES		
1000-1	Grant of Recognition (SRI) Service Incentive	Mayor's Office	130,000.00
1000-2	Grant of Recognition (SRI) Service Incentive	V-Mayor/SB	170,000.00
1000-3	Grant of Recognition (SRI) Service Incentive	MPDC Office	30,000.00
1000-4	Grant of Recognition (SRI) Service Incentive	MCR Office	10,000.00
1000-5	Grant of Recognition (SRI) Service Incentive	Engineering Office	50,000.00
1000-6	Grant of Recognition (SRI) Service Incentive	Budget Office	10,000.00
1000-7	Grant of Recognition (SRI) Service Incentive	Treasury Office	50,000.00
1000-8	Grant of Recognition (SRI) Service Incentive	Assessors Office	40,000.00
1000-9	Grant of Recognition (SRI) Service Incentive	Accounting Office	30,000.00
1000-10	Grant of Recognition (SRI) Service Incentive	MSWD Office	50,000.00
1000-11	Grant of Recognition (SRI) Service Incentive	RHU Office	100,000.00
1000-12	Grant of Recognition (SRI) Service Incentive	Agriculture Office	60,000.00
1000-13	Grant of Gratuity Pay for (162) Job Order Employees	Mayors Office	486, 000.00
	Total Appropriations		1,216,000.00


HANZEL L. CEREBILLO
Secretary to the Sanggunian


ATTESTED:



HON. SERGIO I. ZABALA
Municipal Vice-Mayor
Presiding Officer


HON. MARK CLOYD M. TAN-PIENGCO
SB Member/Pro-Tempore


HON. JOSEPH A. ALIANTE
SB Member



HON. JAIR O. BELTRAN
SB Member/Chair Leader


HON. DOMINADOR D. TALLECER
SB Member


HON. CRISANTO C. CABAObAO, JR.
SB Member


HON. MIGUEL G. LUMPAS
SB Member


HON. HENRY B. LACARTO
SB Member


HON. SOTERO G. ABRAHAN, JR.
LnBP President/Ex-Officio Member

APPROVED:


ALEXANDER SALVADOR DE PAZ
Municipal Mayor

NOW THEREFORE, on motion of the **Honorable Jairo C. Beltran**, duly seconded **En Masse**; be it

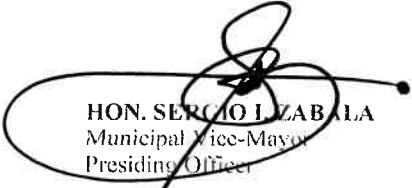
RESOLVED, AS IT IS HEREBY RESOLVED, by the Sangguning Bayan of Mayorga, Leyte to adopt the Supplemental Annual Investment Plan (AIP) for FY 2024 of the Municipality of Mayorga, Leyte as Endorsed by the Municipal Development Council per MDC Resolution No. 2024-03;


RESOLVED FINALLY, that copies of this Resolution be submitted to the Office of the Sangguniang Panlalawigan of Leyte, through the Provincial Budget Officer for its final review and approval, copy furnished the Municipal Mayor, MPDC, Municipal Budget Officer, Municipal Treasurer, Municipal Accountant and other concerned offices for their information and guidance.

UNANIMOUSLY APPROVED. DECEMBER 20, 2024.

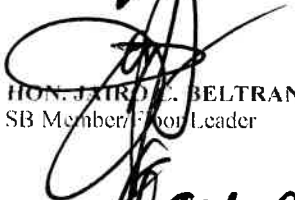
I HEREBY CERTIFY to the correctness of the foregoing Resolution which was duly approved by the Sangguniang Bayan during its Special Session Session held on December 20, 2024.


ATTESTED:

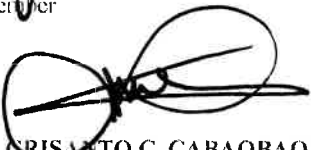

HON. SERGIO L. ZABALA
Municipal Vice-Mayor
Presiding Officer


HON. MARK CLOYD M. TAN-PIENGCO
SB Member/Pro-Tempore



HON. JOSE P. AMANTE
SB Member



HON. JAIRO C. BELTRAN
SB Member/Room Leader


HON. DOMINADOR D. TALLICER
SB Member



HON. CRISANTO C. CABAObAO, JR.
SB Member



HON. MIGUEL C. LUMPAS
SB Member


HON. HENRY B. LAGARTO
SB Member


HON. SOTERO G. ABRAHAN, JR.
LnBP President/Ex-Officio Member

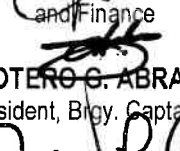
APPROVED:

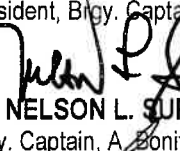

ALEXANDER SALVADOR DE PAZ
Municipal Mayor


HANZEL L. CREBILLO
Secretary to the Sanggunian

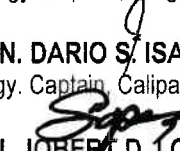

ALEXANDER SALVADOR DE PAZ
Municipal Mayor


HON. JAIR O C. BELTRAN
SB Member, Chair, Committee on Budget, Appropriation
and Finance


HON. SOTERO G. ABRAHAM, JR.
LnB President, Brgy. Captain, Union


HON. NELSON L. SUPERIO
Brgy. Captain, A. Bonifacio

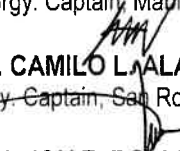

HON. JOLIE S. CLEMENCIO
Brgy. Captain, Burgos


HON. DARIO S. ISAIAS
Brgy. Captain, Calipayan


HON. ROBERT D. LOPEZ
Brgy. Captain, Camansi


HON. MARILYN Q. DE PAZ
Brgy. Captain, Gen. A. Luna



HON. FE A. TENEBRO
Brgy. Captain, Mabini


HON. CAMILO L. ALABAN
Brgy. Captain, San Roque

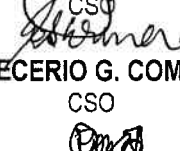

HON. JOY E. BOLLENA
Brgy. Captain, Talisay

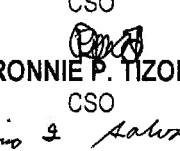

HON. ROLAND V. SIO NELO
Brgy. Captain, Wilson

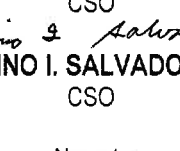

HON. ISRAEL C. LUMPAS
Brgy. Captain, Pob. Zone II


HON. EVELYN C. SIMBORIO
Brgy. Captain, Pob. Zone III


JOëAN B. BETO
CSO


EGLE CERIO G. COMORA
CSO


RONNIE P. TIZON
CSO


LINO I. SALVADOR
CSO

Absent :

HON. MENCHU J. ESTAS
Brgy. Captain, Liberty

HON. ZOSIMO A. ALPINO III
Brgy. Captain, Ormocay

HON. FLORENCIO A. LUZADIO, JR
Brgy. Captain, Sta. Cruz

HON. MANUEL L. PESTILOS
Brgy. Captain, Pob. Zone I



Republic of the Philippines
Province of *Leyte*
MUNICIPALITY OF MAYORGA

OFFICE OF THE MUNICIPAL DEVELOPMENT COUNCIL

EXCERPT FROM THE MINUTES OF THE MUNICIPAL
DEVELOPMENT COUNCIL MEETING HELD LAST DECEMBER
19, 2024 AT THE 2ND FLOOR CONFERENCE HALL, MUNICIPAL
BLDG. MAYORGA, LEYTE

RESOLUTION NO. 2024-03

**"A RESOLUTION APPROVING THE REVERSION OF ONE MILLION
TWO HUNDRED SIXTEEN THOUSAND PESOS (PHP 1,216,000.00)
FROM UNFILLED POSITIONS OF DIFFERENT OFFICES FROM
JULY-DECEMBER 2024 AND REAPPROPRIATING THE SAME
AMOUNT FOR THE GRANT OF SERVICE RECOGNITION
INCENTIVE (SRI) TO PERMANENT EMPLOYEES AND ELECTED
OFFICIALS; AND GRATUITY PAY TO JOB ORDER EMPLOYEES
OF THIS MUNICIPALITY."**

WHEREAS, there is an amount of One Million Two Hundred Sixteen
Thousand Pesos (Php 1,216,000.00) savings from the approved 2024
Annual Budget under the Personnel Services Fund.

WHEREAS, the amount is embodied in the Supplemental Budget for
FY 2024 intended for the Grant of Service Recognition Incentive (SRI)
to permanent employees and elected officials, and Gratuity Pay to job
order employees of this municipality.

WHEREAS, on the motion of Hon. Dario S. Isaias, Brgy. Captain of
Calipayan duly seconded by Hon. Camilo L. Alaban, Brgy. Captain of
San Roque assembled be it;

BE IT RESOLVED, as it is hereby resolved to adopt the reversion of
One Million Two Hundred Sixteen Thousand Pesos (Php 1,216,000.00)
from Unfilled Positions of Different Offices from July -December 2024
and reappropriating the same amount for the Grant of Productivity
Service Recognition Incentive (SRI) to permanent employees and
elected officials; and Gratuity Pay to job order employees of this
municipality.

RESOLVED FURTHER, that copies of this Resolution be forwarded to
the Sangguniang Bayan Members of Mayorga, Leyte for review and
approval.

APPROVED UNANIMOUSLY, December 19, 2024.

I hereby certify to the correctness of the foregoing resolution.


ENGR. MARILYN P. ROBEDILLO
MPDC/ MDC Secretary

FY 2024 SUPPLEMENTAL ANNUAL INVESTMENT Plan (AIP)

by Programs / Projects / Activity / by Sector
as of December 2024

Province/ City/ Municipality: MAYORGA, LEYTE

page 1 of 1

AIP REF. CODE	PROGRAMS / PROJECTS / ACTIVITIES	IMPLEMENTING OFFICE / DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	FUNDING SOURCE	Amount (in Thousand Pesos)				TOTAL	Amount of Climate Change Expenditure (in thousand pesos)		
			STARTING DATE	COMPLETION DATE			PERSONAL SERVICES	MOOE	Financial Exp.(FE)	CAPITAL OUTLAY		Climate Change Adaption	Climate Change Mitigation	CC Typology Code
1	2	3	4	5	6	7	8	9	9	10	11	12	13	14
	GENERAL PUBLIC SERVICES													
1000 -1	Grant of Service Recognition Incentives (SRI)	Mayor's Office	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	130,000.00				130,000.00			
1000 -2	Grant of Service Recognition Incentives (SRI)	V-Mayor / SB	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	170,000.00				170,000.00			
1000 -3	Grant of Service Recognition Incentives (SRI)	MPDC Office	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	30,000.00				30,000.00			
1000 -4	Grant of Service Recognition Incentives (SRI)	MCR Office	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	10,000.00				10,000.00			
1000 -5	Grant of Service Recognition Incentives (SRI)	Engineering Off.	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	50,000.00				50,000.00			
1000 -6	Grant of Service Recognition Incentives (SRI)	Budget Office	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	10,000.00				10,000.00			
1000 -7	Grant of Service Recognition Incentives (SRI)	Treasury Off.	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	50,000.00				50,000.00			
1000 -8	Grant of Service Recognition Incentives (SRI)	Assessors Off.	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	40,000.00				40,000.00			
1000 -9	Grant of Service Recognition Incentives (SRI)	Accounting Off.	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	30,000.00				30,000.00			
1000 -10	Grant of Service Recognition Incentives (SRI)	MSWD Office	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	50,000.00				50,000.00			
1000 -11	Grant of Service Recognition Incentives (SRI)	RHU Office	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	100,000.00				100,000.00			
1000 -12	Grant of Service Recognition Incentives (SRI)	Agriculture Off.	Dec.20,2024	Dec.31,2024	Other Personal Benefits	Gen. Fund	60,000.00				60,000.00			
	Sub - Total						730,000.00				730,000.00			
1000 -13	Grant of Gratuity Pay for (162) Job Order Employees	Mayors Office	Dec.20,2024	Dec.31,2024	Other General Services	Gen. Fund	486,000.00				486,000.00			
	Total Appropriations						1,216,000.00	0.00	0.00		1,216,000.00			

Prepared by:

MARILYN P. ROBEDILLO
Municipal Planning & Development Coordinator

Noted:

RICARDO G. GUIRON
Municipal Budget Officer

Approved:

ALEXANDER SALVADOR DE PAZ
Municipal Mayor

STATEMENT OF FUNDS AVAILABLE FOR REVERSION

Mayorga, Leyte

As of June 30, December 2024


Office	Object of Expenditure	Amount of Appropriation for 6 months	Amount of Obligation	Unobligated to Date	Amount to be Reverted
Office of the Municipal Mayor					
4 mos. Salary of LDRRMO I (Item # 8-B)	PS	113,400.00	37,800.00	75,600.00	75,600.00
4 mos. PERA of LDRRMO- I	PS	12,000.00	4,000.00	8,000.00	8,000.00
Cash Gift of LDRRMO- I	PS		-	-	-
Clothing & Uniform Allowance of LDRRMO-I	PS	6,000.00	6,000.00	-	-
Mid year bonus of LDRRMO-I	PS	18,900.00	-	18,900.00	18,900.00
Year-end bonus of LDRRMO-I	PS		-	-	-
4 mos. Life & retirement GSIS	PS	13,608.00	4,536.00	9,072.00	9,072.00
4 mos. Pag-ibig contribution of LDRRMO-I	PS	600.00	200.00	400.00	400.00
4 mos. Philhealth contribution of LDRRMO-I	PS	4,536.00	1,512.00	3,024.00	3,024.00
4 mos. ECC contribution of LDRRMO- I	PS	600.00	200.00	400.00	400.00
Sub-Total					115,396.00
Office of the Municipal Civil Registrar					
6 mos. Salary of Municipal Civil Registrar (Item # 38)	PS	387,330.00		387,330.00	387,330.00
6 mos. RATA of Mun. Civil Registrar	PS	63,000.00		63,000.00	63,000.00
6 mos. ACA/PERA of Mun. Civil Registrar	PS	12,000.00		12,000.00	12,000.00
Cash Gift of Mun. Civil Registrar	PS		-	-	-
Clothing & Uniform Allowance of Mun. Civil Registrar	PS	6,000.00	-	6,000.00	6,000.00
Mid year Bonus of Mun. Civil Registrar	PS	63,055.00	-	63,055.00	63,055.00
Year-End Bonus of Mun. Civil Registrar	PS		-	-	-
6 mos. GSIS Contribution of Municipal Civil Registrar	PS	45,399.00		45,399.00	45,399.00
6 mos. Pag-ibig contribution of Mun. Civil Registrar	PS	600.00		600.00	600.00
6 mos. Philhealth contribution of Mun. Civil Registrar	PS	15,133.20		15,133.20	15,133.20
6 mos. ECC contribution of Mun. Civil Registrar	PS	600.00		600.00	600.00
Sub-Total					593,117.20

STATEMENT OF FUNDS AVAILABLE FOR REVERSION


Office of the Mun. Social Welfare and Devt. Office	Object of Expenditure	Amount of Appropriation for 6 months	Amount of Obligation	Unobligated to Date	Amount to be Reverted
6 mos. Salary of MSWDO	PS	387,330.00		387,330.00	387,330.00
6 mos. RATA of MSWDO	PS	63,000.00	63,000.00	-	-
6 mos. PERA of MSWDO	PS	12,000.00		12,000.00	12,000.00
Cash Gift of MSWDO	PS			-	-
Clothing & Uniform Allowance of MSWDO	PS	6,000.00		6,000.00	6,000.00
Mid Year bonus of MSWDO	PS	63,055.00		63,055.00	63,055.00
Year-End bonus of MSWDO	PS		-	-	-
6 mos. Life & retirement contribution of MSWDO	PS	45,399.60		45,399.60	45,399.60
6 mos. Pag-ibig contribution of MSWDO	PS	600.00		600.00	600.00
6 mos. Philhealth contribution of MSWDO	PS	15,133.20		15,133.20	15,133.20
6 mos. ECC contribution of MSWDO	PS	600.00		600.00	600.00
Sub-Total					530,117.80
GRAND TOTAL					1,238,631.00

page 2 of 2

Local Finance Committee:


LEVY C. LUMPAS
Municipal Treasurer

WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true and correct.


RICARDO G. GUIRON
Municipal Budget Officer


Atty. NICO R. LUMPAS, CPA
Municipal Accountant


MARILYN R. ROBEDILLO
MPDC

Noted:


ALEXANDER SALVADOR DE PAZ
Municipal Mayor



Republic of the Philippines

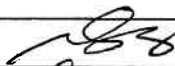
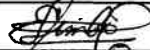
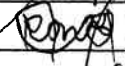
Province of Leyte

Municipality of Mayorga

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Attendance Sheet for MUNICIPAL DEVELOPMENT COUNCIL MEETING

No.	Name	Office / Brgy.	Contact No.	Designation	Signature
1	JAN C. PETERSON	SB	0917-5262109	SBM	
2	MARTIN P. DEBEDILO	MPDC		MPDC	
3	Potero G. Abraham Jr	ABC / Brgy. Union		ABC	
4	EGLERIO G. COMORA JR.	Brgy. Union	0929 2029582	CSO	
5	NESON L. SUPERIO	Brgy. A. Bonifacio	09100078746	PUNONG BRGY	
6	JULIE S. EMBENAO	Brgy. Burgos	09851 683 299	P.B.	
7	DARIO S. ISAIAS	Brgy. Calipayan		PUNONG BARGAYAN	
8	RONNIE P. TIZON	Brgy. Camansi	09635126314	CSO	
9	JOBERT D. LOPES	Brgy. Camansi	09207140311	PUNONG BRGY	
10		Brgy. Camansi			
11	MARILYN C. DE PAZ	Brgy. Gen. A. Luna	09050262528	P.B.	
12		Brgy. Liberty			
13	Fe A. Tenetuo	Brgy. Mabini	0955 137 8560	P.B.	
14		Brgy. Ormocay			
15	Carmilo L. Alaban	Brgy. San Roque	0946382299	P.B.	
17		Brgy. Sta. Cruz			
18	JOHAN B. BETO	Brgy. Sta. Cruz	09070802775	CSO	
19	JOY E. PULONA	Brgy. Talisay	0951 393 5118	Punong Barangay	
20	WILAND V. SUNELO	Brgy. Wilson	09678457059	PUNONG BRGY.	
21		Brgy. Pob. Zone 1			

22	ISRAEL C. LUMPAS	Brgy. Pob. Zone 2	0999 2766 201	P.B.	
23	EVELYN C. SIMBORO	Brgy. Pob. Zone 3	0950 4115 790	P.B.	
24	RONNIE P. TICON	Brgy. CAMANSI	0963 5126 314	CSO	
25	AUGUSTO DE PAV				