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Item No.: 20  
Date: 03 2025 JUN



Republic of the Philippines  
PROVINCE OF LEYTE  
Provincial Capitol  
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

Province of Leyte  
Legal Office

Checked: [Signature]  
Time: 9:00  
Date: 5-6-25

2<sup>nd</sup> INDORSEMENT  
April 28, 2025



Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. (237)#206, series of 2025 of the Sangguniang Bayan of Matag-ob, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. (237)#206, series of 2025 entitled: "Matag-ob, Leyte Volunteerism Ordinance."

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Sections 447(a)(1)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160) in relation RA 9418<sup>2</sup>. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

  
ATTY. JOSE RAYMUND A. ACOL  
Provincial Legal Officer

<sup>1</sup> (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code, and shall:

(1) Approve ordinances and pass resolutions necessary for an efficient and effective municipal government

<sup>2</sup> "Volunteer Act of 2007,"


Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
-o0o-

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

1<sup>ST</sup> INDORSEMENT  
23 April 2025

Provincial Legal Office  
Legal Officer  
[Signature]  
4-24-25

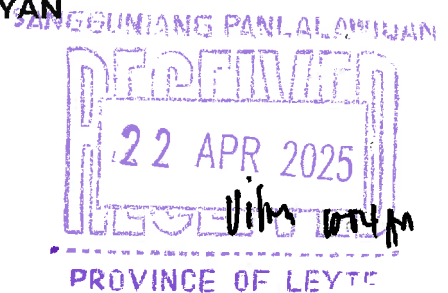
The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. (237) #206, series of 2025** of the **Municipality of Matag-ob, Leyte**, entitled: **An Ordinance adopting and implementing Republic Act No. 9418, or the "Volunteer Act of 2007", in the Municipality of Matag-ob, Leyte, providing funds therefor, and for other purposes.**

  
**FLORINDA JIL S. UYVICO**  
Secretary to the Sanggunian



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
**MUNICIPALITY OF MATAG-OB**  
SANGGUNIANG BAYAN

**ENDORSEMENT**  
April 22, 2025




HONORABLE LEONARDO "SANDY" JAVIER  
Vice-Governor  
Presiding Officer  
Sangguniang Panlalawigan of Leyte

Sir:

Respectfully forwarding to your good office the herein attached Municipal Ordinance No. 206 series 2025, of the Sangguniang Bayan of Matag-ob, Leyte, titled: "AN ORDINANCE ADOPTING AND IMPLEMENTING REPUBLIC ACT NO. 9418 OR THE "VOLUNTEER ACT OF 2007" IN THE MUNICIPALITY OF MATAG-OB, LEYTE, PROVIDING FUNDS THEREFOR AND FOR OTHER PURPOSES.", for review and approval by the Sangguniang Panlalawigan.

Respectfully,

  
ANA MARIA SANORIA-ECIJA  
Secretary to the Sanggunian

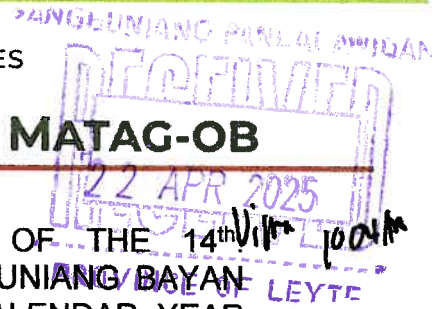




REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

## MUNICIPALITY OF MATAG-OB

### SANGGUNIANG BAYAN



I HEREBY CERTIFY that this is a true and accurate copy of the ORDINANCE duly adopted by the Sangguniang Bayan of Matag-ob, Leyte on March 31, 2025.

**ANA MARIA SANORIA-ECIJA**  
Secretary to the Sanggunian

ATTESTED:

**HON. ARTEMIO T. ALMOROTO**  
Senior SB Member

**HON. JOEL N. DENOY**  
SB Member

**HON. EVANGELINE C. CARNO**  
SB Member

**HON. ORLANDO G. VIACRUSIS**  
SB Member

**HON. EDUARDO I. TOLEDO**  
SB Member

**HON. PAOLO ANTONIO C. LAURENTE**  
SB Member

**HON. RICARDO L. GIVA**  
SB Member

**HON. JOSE B. YAP**  
SB Member

**HON. ANA LOVE D. BORDEN**  
Ex-Officio Member, SK Fed. Pres.

**HON. JOEL G. TACOY**  
Ex-Officio Member, LNB President

**HON. ROMEO N. ALBARIDA**  
Municipal Vice-Mayor  
Presiding Officer

EXCERPTS FROM THE MINUTES OF THE 14<sup>th</sup> V<sup>th</sup> 1004<sup>th</sup>  
REGULAR SESSION OF THE SANGGUNIANG BAYAN  
OF MATAG-OB, LEYTE FOR THE CALENDAR YEAR  
2025 HELD AT LEGISLATIVE SESSION HALL ON  
MARCH 31, 2025.

### MUNICIPAL ORDINANCE NO (237) #206 Series of 2025

AN ORDINANCE ADOPTING AND IMPLEMENTING  
REPUBLIC ACT NO. 9418, OR THE "VOLUNTEER ACT  
OF 2007," IN THE MUNICIPALITY OF MATAG-OB, LEYTE,  
PROVIDING FUNDS THEREFOR, AND FOR OTHER  
PURPOSES.

Author : Hon. Orlando G. Viacrusis  
Co-authors : Hon. Joel N. Denoy  
: Hon. Joel G. Tacoy  
Hon. Ana Love D. Borden  
Hon. Evangeline C. Carno

WHEREAS, Section 2 of Republic Act No. 9418,  
otherwise known as the "Volunteer Act of 2007" declares  
that:

*"It shall be the policy of the State to promote the  
participation of the various sectors of the Filipino society,  
and as necessary, international and foreign volunteer  
organizations in public and civic affairs, and adopt and  
strengthen the practice of volunteerism as a strategy in  
order to attain national development and international  
understanding. The inculcation of volunteerism as a way of  
life shall rekindle in every Filipino the time-honored tradition  
of bayanihan to foster social justice, solidarity and  
sustainable development."*

WHEREAS, Section 12(c) of the "Volunteer Act of  
2007" mandates that:

*"LGUs shall establish volunteer programs in their  
respective offices to promote and encourage volunteering  
in government programs and projects as well as enjoin  
government employees to render volunteer service in  
social, economic and humanitarian development  
undertakings in the community."*





REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

## MUNICIPALITY OF MATAG-OB

### SANGGUNIANG BAYAN

I HEREBY CERTIFY that this is a true and accurate copy of the ORDINANCE duly adopted by the Sangguniang Bayan of Matag-ob, Leyte on March 31, 2025.

**ANA MARIA SANORIA-ECIJA**  
Secretary to the Sanggunian

ATTESTED:

**HON. ARTEMIO T. ALMOROTO**  
Senior SB Member

**HON. JOEL N. DENOY**  
SB Member

**HON. EVANGELINE C. CARNO**  
SB Member

**HON. ORLANDO G. VIACRUSIS**  
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Ex-Officio Member, LNB President

**HON. ROMEO N. ALBARIDA**  
Municipal Vice-Mayor  
Presiding Officer

WHEREAS, DILG Memorandum Circular No. 2013-27 provides that "There shall be in each LGU, a Volunteer and Citizenship Desk that will be set up as coordinator of the VCP [Volunteer and Citizenship Programs) at the LGU level".

WHEREAS, the SANGGUNIANG BAYAN has recognized the value of having volunteers in the 21 barangays of Municipality of Matag-ob, Leyte. The volunteers can contribute to and/or provide assistance and positive intervention during the following occurrences, situations and/or activities in our municipality:

- Maintenance of Peace & Order;
- Disaster Response;
- Environmental Activities;
- LGU Events like Himorasak Festival, Fiesta activities, etc.;
- Fire, Traffic Accidents and other emergencies.
- Bayanihan activities to encourage the bayanihan spirit;

NOW, THEREFORE,

BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF MATAG-OB, LEYTE, IN REGULAR SESSION ASSEMBLED:

**SECTION 1. SHORT TITLE.** - This Ordinance shall be known as the "MATAG-OB, LEYTE VOLUNTEERISM ORDINANCE."

**SECTION 2. GUIDING PRINCIPLES.** - This Ordinance is in pursuit of the declaration in Republic Act No. 9418 that: "It shall be the policy of the State to promote the participation of the various sectors of the Filipino society, and as necessary, international and foreign volunteer organizations in public and civic affairs and adopt and strengthen the practice of volunteerism as a strategy in order to attain national development and international understanding. The inculcation of volunteerism as a way of life shall rekindle in every Filipino the time-honored tradition of Bayanihan to foster social justice, solidarity and sustainable development."



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

## MUNICIPALITY OF MATAG-OB

### SANGGUNIANG BAYAN

I HEREBY CERTIFY that this is a true and accurate copy of the ORDINANCE duly adopted by the Sangguniang Bayan of Matag-ob, Leyte on March 31, 2025.

**ANA MARIA SANORIA-ECIJA**  
Secretary to the Sanggunian

ATTESTED:

**HON. ARTEMIO T. ALMOROTO**  
Senior SB Member

**HON. JOEL N. DENOY**  
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Ex-Officio Member, LNB President

**HON. ROMEO N. ALBARIDA**  
Municipal Vice-Mayor  
Presiding Officer

**SECTION 3. STATEMENT OF GOALS AND OBJECTIVES.** - Guided by the aforementioned principles, the Municipality of Matag-ob, in full accord with the National Government, carries out the policy of volunteerism and shall pursue the attainment of the following goals and objectives:

a) Provide a policy framework on volunteerism that shall underscore the fundamental principles necessary to harness and to harmonize the broad and diverse efforts of the volunteer sectors in the Country into an integrative and effective partnership for local and national development, and for international cooperation and understanding;

b) Provide a conducive and enabling environment for volunteers and volunteer service organizations by setting mechanisms to protect volunteers' rights and privileges, and to give due recognition to highlight their roles and contributions to the society;

c) Provide an effective institutional mechanism to strengthen the role of the Philippine National Volunteer Service Coordinating Agency (PNVSCA) in performing its mandate, and in overseeing the implementation of this Act; and

d) Institutionalize this development strategy by strengthening volunteerism in Matag-ob, Leyte through the establishment of the volunteer and citizenship program of Matag-ob, Leyte, to be publicly known as the "Matag-ob, Leyte Volunteerism Ordinance".

**SECTION 4. DEFINITION OF TERMS.** - For purposes of this Ordinance, the following definitions provided by Republic Act No. 9418 are hereby adopted, to wit:

a) **Volunteerism** - refers to an act involving a wide range of activities, including traditional forms of mutual aid and development interventions, that provides an enabling and empowering environment both on the part of the beneficiary receiving and on the part of the volunteer rendering the act undertaken for reasons arising from socio-developmental, business or corporate orientation, whereby commitment of conviction or reward is not the primary motivating factor.





REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

## MUNICIPALITY OF MATAG-OB

### SANGGUNIAN BAYAN

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**ANA MARIA SANORIA-ECIJA**  
Secretary to the Sanggunian

ATTESTED:

**HON. ARTEMIO T. ALMOROTO**  
Senior SB Member

**HON. JOEL N. DENOY**  
SB Member

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Ex-Officio Member, LNB President

**HON. ROMEO N. ALBARIDA**  
Municipal Vice-Mayor  
Presiding Officer

b) **Volunteer** - refers to an individual or group who for the reasons arising from their social development, business and corporate orientation, and commitment or conviction, contributes time, service and resources whether on full-time or on part-time basis to a just and essential social development cause, mission or endeavor, in the belief that their activity is mutually meaningful and beneficial to the public interest, as well as to themselves.

c) **Barangay Volunteers** – refers to the volunteers from the Twenty One (21) Barangays of the Municipality of Matag-ob, to wit:

- 1) Balagtas
- 2) Bonoy
- 3) Bulak
- 4) Cambadbad
- 5) Candelaria
- 6) Cansoso
- 7) Imelda
- 8) Malazarte
- 9) Mansahaon
- 10) Mansalip
- 11) Masaba
- 12) Naulayan
- 13) Riverside
- 14) San Dionesio
- 15) San Guillermo
- 16) San Marcelino
- 17) San Sebastian
- 18) San Vicente
- 19) Sta. Rosa
- 20) Sto. Rosario
- 21) Talisay

d) **Volunteer Service Organization** - refers to a local or foreign group that trains, deploys, and supports volunteer workers, in programs and/or projects implemented by it or by other organizations, or any group that provides services and resources, including, but not limited to, information, capability building, advocacy and networking for attainment of the common good.

e) **Volunteer Sector** - refers to those sectors of the Philippine society that organize themselves into volunteers



REPUBLIC OF THE PHILIPPINES  
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## MUNICIPALITY OF MATAG-OB

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**ANA MARIA SANORIA-ECIJA**  
Secretary to the Sanggunian

ATTESTED:

**HON. ARTEMIO T. ALMOROTO**  
Senior SB Member

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Municipal Vice-Mayor  
Presiding Officer

to take advocacy and action primarily for local and national development, as well as international cooperation and understanding.

**SECTION 5. PRINCIPLES AND STANDARDS FOR VOLUNTEERING FOR DEVELOPMENT.** - The three Pillars of volunteering for development standards set forth in the Global/ Philippine Standards for Volunteering, namely (a) community-focused volunteering, (b) impactful volunteering, and (c) responsible volunteering, are hereby adopted. These Pillars serve as the backbone for the development intervention involving volunteers. It is from these that the development plans are measured for their effectiveness and responsiveness to the situation being addressed.

**SECTION 6. OPERATIONAL STRUCTURES.** - A policy and advisory body under the Municipal Development Council and an implementation arm to oversee the implementation of this Ordinance shall be established:

**6.1 Local Volunteer Committee (LVC)** - An inter-agency and multi- sector group that shall propose policies and that shall provide advisory services to the implementing office. It shall ensure that volunteer policies and programs are integrated in the local development plans and it shall oversee the implementation of these policies and plans. The LVC shall also:

- Formulate and recommend policies on volunteerism that shall underscore the fundamental principles necessary to harmonize the broad and diverse efforts of the volunteer sector in Matag-ob, Leyte into an integrative and effective partnership for local and national development;
- Formulate and recommend coordination and implementation guidelines of volunteerism initiatives, to ensure a holistic volunteerism approach, and to ensure the mainstreaming of volunteerism in all the stages of the development planning cycle.
- Identify the classification of citizen volunteers into public sector, people's organizations, civil society organizations, professionals, reservists, youth,





REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

## MUNICIPALITY OF MATAG-OB

### SANGGUNIANG BAYAN

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**ANA MARIA SANORIA-ECUA**  
Secretary to the Sanggunian

ATTESTED:

**HON. ARTEMIO T. ALMOROTO**  
Senior SB Member

**HON. JOEL N. DENOY**  
SB Member

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Ex-Officio Member, LNB President

**HON. ROMEO N. ALBARIDA**  
Municipal Vice-Mayor  
Presiding Officer

indigenous peoples, persons with disabilities, senior citizens, women, and others;

- Give recognition to the barangay volunteers groups in the Municipality of Matag-ob, Leyte;
- Engage the volunteer assistance of the private sector, including the barangay volunteer groups, in the implementation of government programs and projects for stronger partnership between and among stakeholders;
- Provide overall direction in the implementation of this Ordinance, including the supervision of the day-to-day operations of the whole program, and implement its specific projects/activities;

6.2 The **Local Volunteer Committee** shall be composed of the following:

Chairperson	Municipal Mayor
Co-Chairperson	Municipal Administrator
Vice-Chairperson	HRMO
Members	Relevant Department Heads
	SB Member, Chairperson of relevant Committees
	PNP
	BFP
	Private Sector Representatives

6.3 The LVC shall likewise act as the Coordinating and Implementing Team, which shall, as stated above, take care of the day-to-day operations of the whole program.

**SECTION 7. ROLE AND MODALITIES OF VOLUNTEERISM BY CITIZENS.** - For purposes of this Ordinance, the Local Volunteer Committee (LVC) shall identify and develop the types, modalities, and schemes of volunteerism.

The types of volunteer assistance shall include, but is not limited to, the following:



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

## MUNICIPALITY OF MATAG-OB

### SANGGUNIANG BAYAN

- Professional - if volunteers provide assistance based on their professional or technical expertise.
- Non-Professional - if volunteers provide assistance to projects and activities that are aligned with their personal interests or causes, and which may or may not be linked with their technical expertise. (e.g. tree planting, house build, feeding program, maintenance of Peace and Order, Disaster Response, etc.)

The modalities/ schemes of volunteerism shall include but is not limited to the following:

- One-time volunteer commitment** - if interested volunteers are mobilized for 1 day to 1 week volunteer work, such as clean up drives, distribution of relief goods, involvement in election watch, building of houses, etc.
- Short-term commitment** - if it involves volunteer work that continuously runs for less than 3 months. (e.g. teach-in, medical missions, etc.)
- Long-term commitment** - if it involves volunteer work which is a continuous project that runs for more than 3 months.

**SECTION 8. ROLE AND MODALITIES OF VOLUNTEERISM BY FOREIGN VOLUNTEER ORGANIZATION.** - For purposes of this Ordinance, the provisions of Republic Act No. 9418 regarding the matter is hereby adopted. Volunteerism by foreign volunteer organization includes, but is not limited to, providing technical assistance not locally accessible in priority development areas within the framework of technical cooperation and understanding. Volunteer placements by International Volunteer Service Organizations shall be coordinated with the LVC.

**SECTION 9. IMPLEMENTING RULES AND REGULATIONS.** - Within 90 days from the promulgation of this Ordinance, the necessary rules and regulations for the proper implementation of its provisions shall be formulated by the LVC, together with Heads of relevant Local

I HEREBY CERTIFY that this is a true and accurate copy of the ORDINANCE duly adopted by the Sangguniang Bayan of Matag-ob, Leyte on March 31, 2025.

**ANA MARIA SANORIA-ECIJA**  
Secretary to the Sanggunian

ATTESTED:

**HON. ARTEMIO T. ALMOROTO**  
Senior SB Member

**HON. JOEL N. DENOY**  
SB Member

**HON. EVANGELINE C. CARNO**  
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Ex-Officio Member, LNB President

**HON. ROMEO N. ALBARIDA**  
Municipal Vice-Mayor  
Presiding Officer





REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

## MUNICIPALITY OF MATAG-OB

### SANGGUNIANG BAYAN

Departments, Chairpersons of relevant Committees of the Sangguniang Bayan, Philippine National Police, Bureau of Fire Protection.

I HEREBY CERTIFY that this is a true and accurate copy of the ORDINANCE duly adopted by the Sangguniang Bayan of Matag-ob, Leyte on March 31, 2025.

**ANA MARIA SANORIA-ECIJA**  
Secretary to the Sanggunian

ATTESTED:

**HON. ARTEMIO T. ALMOROTO**  
Senior SB Member

**HON. JOEL N. DENOY**  
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**HON. JOEL G. TACOT**  
Ex-Officio Member, LNB President

**HON. ROMEO M. ALBARIDA**  
Municipal Vice-Mayor  
Presiding Officer

**SECTION 10. INFORMATION EDUCATION.** - Upon the enactment of this Ordinance, a grace period will be given for massive information education on the Implementing Rules and Regulations or Guidelines to all stakeholders.

**SECTION 11. FUNDING.** - Funds shall be appropriated for the effective implementation of this Ordinance and shall be determined and provided for in the Implementing Rules and Regulations to be formulated within 90 days from the promulgation of this Ordinance.

**SECTION 12. SEPARABILITY CLAUSE.** - If any provision of this Ordinance is held unconstitutional or invalid, the other provisions not affected thereby shall continue in operation and shall remain in full force and effect.

**SECTION 13. REPEALING CLAUSE.** - All other ordinances, orders, issuances, rules and regulations which are inconsistent with the provisions of this Ordinance are hereby repealed, amended or modified accordingly.

**SECTION 14. AMENDMENT CLAUSE.** This ordinance may be amended or modified as necessary through the appropriate legislative process.

**SECTION 15. EFFECTIVITY CLAUSE.** - This Ordinance shall take effect immediately upon its approval.

ENACTED this 31<sup>st</sup>. day of March 2025 in the Municipality of Matag-ob, Leyte.

Carried Unanimously.

I HEREBY CERTIFY that this is a true and accurate copy of the ordinance duly enacted by the Sangguniang Bayan of Matag-ob, Leyte on March 31, 2025.

**ANA MARIA SANORIA-ECIJA**  
Secretary to the Sanggunian





REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

## MUNICIPALITY OF MATAG-OB

SANGGUNIANG BAYAN

**ATTESTED AND CERTIFIED  
TO BE DULY ADOPTED:**

**HONORABLE ARTEMIO T. ALMOROTO**  
Senior SB Member

**HONORABLE JOEL N. DENOY**  
SB Member

**HONORABLE EVANGELINE C. CARNO**  
SB Member

**HONORABLE ORLANDO B. VIACRUSIS**  
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SB Member

**HONORABLE ANA LOVE D. BORDEN**  
Ex-Officio Member, SK Federation President

**HONORABLE JOEL G. TACOY**  
Ex-Officio Member, LNB President

**HONORABLE ROMEO N. ALBARIDA**  
Municipal Vice-Mayor  
Presiding Officer

**APPROVED:**

**HONORABLE BERNARDINO G. TACOY**  
Municipal Mayor

**21 APR 2025**  
Date Signed



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE

**MUNICIPALITY OF MATAG-OB**

**SANGGUNIANG BAYAN**


## CERTIFICATION OF POSTING

April 22, 2025

THIS IS TO CERTIFY that copies of Municipal Ordinance No. 206 series 2025, entitled: "AN ORDINANCE ADOPTING AND IMPLEMENTING REPUBLIC ACT NO. 9418 OR THE "VOLUNTEER ACT OF 2007" IN THE MUNICIPALITY OF MATAG-OB, LEYTE, PROVIDING FUNDS THEREFOR AND FOR OTHER PURPOSES.", of the Sangguniang Bayan of Matag-ob, Leyte are posted in Three (3) conspicuous places within the municipality of Matag-ob, Leyte for three consecutive weeks from April 22, 2025.

This certification is issued in compliance with Section 59 of R.A. 7160, otherwise known as the Local Government Code of 1991.

Issued this 22<sup>nd</sup>. Day of April, 2025.

  
ANA MARIA SANORIA-ECIJA  
Secretary to the Sanggunian