



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Provincial Capitol  
Tacloban City

-oOo-

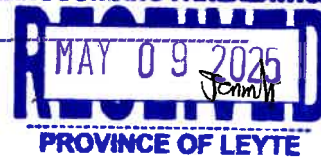
**PROVINCIAL LEGAL OFFICE**

**2<sup>nd</sup> INDORSEMENT**  
April 28, 2025

Item No.: **13**

Date: **10 2025 JUN**

**SANGGUNIANG PANLALAWIGAN**



Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 169 of the Sangguniang Bayan of San Isidro, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 169 entitled: **“Barangay Human Rights Action Center Ordinance of 2024.”**

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Article 2, Section 11<sup>1</sup> of the Constitution, in consonance with Section 76<sup>2</sup> of the Local Government Code. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer*

<sup>1</sup>(vii) Subject to the provisions of this Code and pertinent laws, determine the powers and duties of officials and employees of the municipality;

<sup>2</sup> **Section 76. Organizational Structure and Staffing Pattern.** - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
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Province of Leyte  
Legal Office  
Received: *[Signature]*  
Time: *9:25*  
Date: *5-5-25*

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1<sup>ST</sup> Indorsement  
05 May 2025

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 169**, series of 2024 of the **Municipality of San Isidro, Leyte**, entitled: **An Ordinance establishing and operationalizing the Barangay Human Rights Action Center (BHRAC) in every barangay in the Municipality of San Isidro, Leyte; capacitating the Barangay Human Rights Action Officers (BHRAO); and providing funds therefor and for other purposes.**



FLORINDA ULLAS S. UYVICO  
Secretary to the Sanggunian

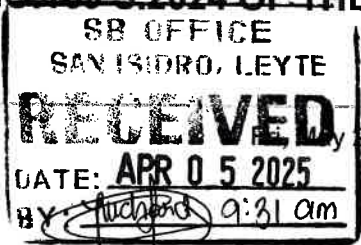


SIL.SB\_Office <sil.sboffice024@gmail.com>

SUBMISSION OF THE MUNICIPAL ORDINANCE NO.169 S.2024 OF THE MUNICIPALITY OF SAN ISIDRO, LEYTE.

2 messages

SIL.SB\_Office <sil.sboffice024@gmail.com>  
To: Jill Sydiongco Uyvico <fjillsyd@gmail.com>



Fri, May 2, 2025 at 2:49 PM

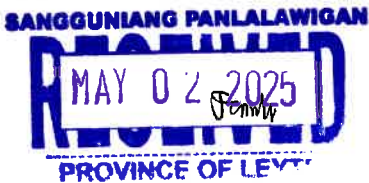
Dear SP Sec Jill Sydiongco Uyvico

Please acknowledge the herein e-copy of the Municipal Ordinance No.169 s.2024 of the Municipality of San Isidro, Leyte for the review of the Honorable Sangguniang Panlalawigan.

Note: Hard copy to be followed.

Thank you very much.

MARIA CARINE R. VILLARINO  
Secretary to the Sanggunian



NOLITO A. DELA CRUZ  
SBO Staff

Municipal Ordinance No 169 s202420250502\_14382344.pdf  
3590K

Jill Sydiongco Uyvico <fjillsyd@gmail.com>  
To: "SIL.SB\_Office" <sil.sboffice024@gmail.com>

Fri, May 2, 2025 at 9:21 PM

Dear Sec Carine,

Good evening! Acknowledging receipt of Muncipal Ordinance No. 169 s. 2024.

Regards,

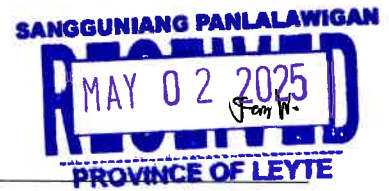
Jill  
Sent from my iPad

> On May 2, 2025, at 2:49 PM, SIL.SB\_Office <sil.sboffice024@gmail.com> wrote:  
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BAGONG PILIPINAS

Republic of the Philippines  
Region VIII  
Province of Leyte  
**MUNICIPALITY OF SAN ISIDRO**  
**16<sup>th</sup> Sangguniang Bayan**



April 30, 2025

**HON. LEONARDO M. JAVIER, JR.**

Provincial Vice Governor  
Legislative Bldg. Capitol Cmpd.  
Tacloban City

Attn: The Honorable Members of the Sangguniang Panlalawigan/  
Secretary to the Sangguniang Panlalawigan.

**Honorable Ladies and Gentlemen:**

Respectfully submitting herewith 16 copies of the **MUNICIPAL ORDINANCE NO. 169 SERIES OF 2024, "AN ORDINANCE ESTABLISHING AND OPERATIONALIZING THE BARANGAY HUMAN RIGHTS ACTION CENTER (BHRAC) IN EVERY BARANGAY IN THE MUNICIPALITY OF SAN ISIDRO, LEYTE; CAPACITATING THE BARANGAY HUMAN RIGHTS ACTION OFFICERS (BHRAO); AND PROVIDING FUNDS THEREFOR AND FOR OTHER PURPOSES."**, for review and appropriate action by the August Body.

I hope you find everything in order.

Thank you.

Respectfully yours,

**MARIA CARINE R. VILLARINO**  
Secretary to the Sanggunian

Attachment:

- 16 copies M.O. no.169 s. 2024



Republic of the Philippines  
Region VIII  
Province of Leyte  
MUNICIPALITY OF SAN ISIDRO

16th Sangguniang Bayan

## MUNICIPAL ORDINANCE No. 169

Series of 2024

**“AN ORDINANCE ESTABLISHING AND OPERATIONALIZING THE BARANGAY HUMAN RIGHTS ACTION CENTER (BHRAC) IN EVERY BARANGAY IN THE MUNICIPALITY OF SAN ISIDRO, LEYTE; CAPACITATING THE BARANGAY HUMAN RIGHTS ACTION OFFICERS (BHRAO); AND PROVIDING FUNDS THEREFOR AND FOR OTHER PURPOSES.”**

Sponsored by: Hon. Jerold T. Lumapak

**WHEREAS**, ARTICLE II, Section 11 of the 1987 Constitution of the Philippines declares that the state values the dignity of every human person and guarantees full respect for human rights;

**WHEREAS**, the 1987 Philippine Constitution likewise mandates Congress to give highest priority to the enactment of measures to protect and enhance the rights of all people the human dignity, reduce social, economic, and political inequalities, and remove cultural inequities by equitably diffusing wealth and political power for the common good as provided in article XIII, Section 1;

**WHEREAS**, The Commission of Human Rights, pursuant to its constitutional mandate has institutionalized the implementation of the barangay Human Rights Action Center (BHRAC), Empowering the People at the grassroots level in promoting and protecting human rights, and bringing its services closer to the people;

**WHEREAS**, human rights violations, especially violence against women and children which continue to be committed with impunity, must be given the highest priority in the protection and promotion of human rights in the municipality of San Isidro, leyte.

**WHEREAS**, the municipality of San Isidro, leyte should lead the way and serve as a model in the promotion and protection of the dignity of human persons and full respect for the human rights;

*[Handwritten signatures and initials in blue ink]*



**SECTION 1. TITLE.** This Ordinance shall be known as the "Barangay Human Rights Action Center Ordinance of 2024"

**SECTION 2. COVERAGE.** This Ordinance shall cover all Barangays in the Municipality of San Isidro, Leyte.

**SECTION 3. DEFINITION OF TERMS AND PHRASES.** Whenever used in this Ordinance, the following terms shall mean:

- a) **BHRAC** – stand for Barangay Human Rights Action Center and refers to the program of the commission on Human Rights for the nationwide mobilization for human rights protection and advocacy at the barangay level.
- b) **BHRAO** – stand for Barangay Human Rights Action Officer and refers to the person selected and trained to provide and implement the BHRAC level.
- c) **Commission on Human Rights (CHR)** – the independent body created under the 1987 Constitution of the Philippines whose principal mandate is to investigate, on its own or on a complaint filed by any person, all forms of human rights violation involving civil and political rights.
- d) **Complaints Referral** – refers to the primary task of the BHRAO to receive and monitor complaints of alleged human rights violations and their referral to the nearest CHR regional or sub-office for investigation.
- e) **Human Rights Violations** – refer to all forms of violations involving civil and political rights.
- f) **Civil Society** – the aggregate of the non-governmental organizations and institutions that manifest the interest of citizens or individuals and organizations in a society that are independent of the government.
- g) **Human Rights Education Center** – refers to the Commission on Human Rights Education Center that conduct seminar, trainings, symposia, and similar activities for all sectors and disseminates information/materials which reach out to the grassroots level, likewise, it conducts continuing research activities for the promotion and enhancement of human rights in the country.

**SECTION 4. THE BARANGAY HUMAN RIGHTS ACTION CENTER.** The BHRAC shall be headed by the Barangay Secretary who, in addition to his/her duties and responsibilities shall act as Barangay Human Rights Action Officer (BHRAO). The BHRAO shall be appointed by the Barangay Chairman with the concurrence of the majority of the members of the Sangguniang Barangay in a resolution passed for the purpose unless the Barangay Chairman with the concurrence of the Sangguniang Barangay shall appoint a full-time BHRAO.



- a) No person may be appointed as BHRAO unless he/she is a resident of the barangay for at least five (5) years, not less than twenty-one (21) years old, at least a senior high school graduate, a person of probity and integrity, and must not be engaged in partisan political activity once appointed. He/she must be committed to the cause of human rights and willing to undergo BHRAO training. The annual salary or allowance of the BHRAO shall be determined by the Sangguniang Barangay in an Ordinance enacted for the purpose.
- b) The BHRAO herein appointed and trained shall receive a proper deputation, be certified and shall be issued an identification card from the CHR.
- c) The BHRAO may be removed from office by the Sangguniang Barangay Chairman, upon approval of the majority of the members of the Sangguniang Barangay present in a session duly called for that purpose upon written complaint for cause and upon due process, on the grounds of commission of a violation of human rights, loss of confidence, and or non-performance of his/her duties and responsibilities.
- d) In case of temporary vacancy, the Barangay Chairman shall assign any qualified Barangay Official or employee who shall assume the role of BHRAO. In case of permanent vacancy due to refusal to assume office, failure to qualify, death, removal from office, voluntary resignation, or permanent incapacity to discharge the functions of the office, the successor shall be chosen in accordance with the regular procedures for hiring.
- e) The BHRAO shall hold office in the Barangay Hall.
- f) The BHRAO/Barangay Secretary or anyone assigned by the Barangay Chairman shall undergo specialized training on human rights and the operation of BHRAC.

**SECTION 5. DUTIES AND RESPONSIBILITIES OF BARANGAY HUMAN ACTION.** The BHRAO shall have the following duties and responsibilities:

- a) As training and information officer:
  - 1) Installing and maintaining Barangay bulletins and other information and updates on human rights matter.
  - 2) Distributions or training and information materials and information releases.
  - 3) Education of communities through seminars on human rights to make them human rights advocate and defenders.
- b) As coordination and referral officer:
  - 1) Maintaining barangay directories of services/programs.

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- 2) Receiving and giving feedback on referrals actions.
- 3) Implementation/coordination of services at the barangay level.
- c) As Human Rights Complaint Officer:
  - 1) Receiving and monitoring complaints of human rights violations.
  - 2) Assisting complaints in securing legal services and financial assistance from the CHR.

The BHRAO may also organize and mobilize an advisory group within the barangay composed of representatives from church, school, barangay-based sectoral organizations, barangay-based private organizations and Non-Government Organizations, and local media.

**SECTION 6. GUIDELINES AND PROCEDURES.** The following guidelines and procedures shall be observed in the filing of a human rights complaint with the BHRAO:

- a) Any person can go to the BHRAO to file a complaint.
- b) The BHRAO shall interview the complainant to determine whether the subject of the complaint is a human right violation or a common crime.
- c) If the complaint is not a Human Rights violations, hence does not fall under CHRs jurisdiction, the BHRAO forward it to the Lupon ng Tagapamayapa or the Police, as the case may be; if it does, BHRAO shall assist the complainant to accomplish the prescribed forms and shall request him/her to submit evidence/supporting documents.
- d) The BHRAO accompanies the victim to the municipal legal officer or public Attorney's office for preparation and execution of affidavit.
- e) The BHRAO shall transmit the compliant together with supporting documents to the CHR regional office or Sub-Office whichever is nearer.

**SECTION 7. BARANGAY HUMAN RIGHTS ACTION COMMITTEE.** A committee is hereby created to be known as Barangay Human Rights Action Committee to be headed by the Barangay Chairman as Committee on Peace and Order or Committee on Justice and Human Rights, and one representative each from the Church, Academe, and People's Organization as members. The committee has the power to review the recommendation of the BHRAO in the filing of the complaint for human rights violations before the commission on Human Rights (CHR).

**SECTION 8. STAKEHOLDERS AND THE OVERSIGHT COMMITTEE.** The BHRACs shall have the following stakeholders and partners;

- a) The Commission on Human Rights (CHR)
- b) The Department of Interior and Local Government (DILG)
- c) The Office of the Mayor
- d) The Chairman of the Committee on Justice ang Human Rights of the Sangguniang Bayan
- e) The Liga ng mga Barangay President
- f) Representatives from the Police and People's Organizations and Non-Government Organization operating the municipality, which shall compose the Oversight Committee of the BHRAC's



- g) The Oversight Committee shall be chaired by the Municipal Mayor.

The oversight committee shall ensure consistency in the work to be performed by the BHRACs and the BHRAOs, with the CHR providing technical support. The Oversight Committee shall, among other, formulate and draft the Barangay Human Rights Action Plan and Barangay Human Rights Education Program with the end in view of mainstreaming human rights in the works of the barangay.

In particular, the CHR shall extend technical assistance to BHRACs in the conduct of orientation, seminar, and capacity building programs, and provided prototype human rights educations materials for the purpose. It shall also cause and facilitate the investigation of all human rights violations referred to it by the BHRACs. It shall assist in the monitoring of BHRAC program and recommend policies to the Oversight Committee in Furtherance of institutionalizing the BHRACs and BHRAOs.

**SECTION 9. APPROPRIATION OF FUNDS.** All Sangguniang Barangay in the Municipality of San Isidro, Leyte shall allocate funds for the creation and operationalization of the BHRACs. For this purpose, they shall conduct regular reviews of their human rights plan of action for inclusion in the annual budget appropriation of each barangay.

All barangays in the Municipality shall allocate from their annual barangay budget a sufficient amount to be determined by the Barangay Chairman and by the Sangguniang Barangay for the exclusive use and operation of the BHRACs, including reasonable salaries or allowances for the BHRAOs subject to be required accounting and auditing procedures.

**SECTION 10. SEPARABILITY CLAUSE.** If any reason/s, any part or provisions of this ordinance shall be held to be unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 11. REPEALING CLAUSE.** All previous ordinances inconsistent with this Ordinance shall be deemed repealed or modified accordingly.

**SECTION 12. EFFECTIVITY CLAUSE.** This Ordinance shall take effect fifteen (15) days after its publication in a newspaper of general circulation or its posting in conspicuous places in both municipal hall and barangay hall in all barangays of the municipality.

ENACTED BY:

  
**CECILIO C. ECALLA**  
 Municipal Vice Mayor  
 Presiding Office

CONFORMED BY:

  
**CECILIA L. CABAUG**  
SB Member

  
**JEROLD T. LUMAPAK**  
SB Member

  
**ROLANDO C. PIAMONTE SR.**  
SB Member

  
**AILENE L. BASILAN**  
SB Member

  
**CARMICHAEL L. VILLARINO**  
SB Member

  
**DANTE R. RODAJE**  
SB Member

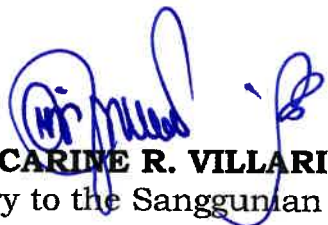
**HOSPICIO B. APACIBLE**  
SB Member (Absent)

  
**WILDEGARDO S. ENRIQUEZ**  
SB Member

  
**COURTNEY I. VIOLA**  
SK Fed. President

**REM BERYL Y. VELOSO**  
LnB President (Absent)

I hereby certify to the correctness of the foregoing Municipal Ordinance No. 169 series of 2024 which was duly enacted by the Sangguniang Bayan of San Isidro, Leyte on its 136th Regular Session held on April 14, 2025.

  
**MARIA CARINE R. VILLARINO**  
Secretary to the Sanggunian

APPROVED BY HIS HONOR:

  
**REMEDIO B. VELOSO**  
Municipal Mayor

Date approved: 04-24-2025



BAGONG PILIPINAS

Republic of the Philippines  
Region VIII  
Province of Leyte  
**MUNICIPALITY OF SAN ISIDRO**

**16<sup>th</sup> Sangguniang Bayan**

## **CERTIFICATION OF POSTING**

### **TO WHOM IT MAY CONCERN:**

THIS IS TO CERTIFY THAT, **MUNICIPAL ORDINANCE NO. 169 SERIES OF 2024, "AN ORDINANCE ESTABLISHING AND OPERATIONALIZING THE BARANGAY HUMAN RIGHTS ACTION CENTER (BHRAC) IN EVERY BARANGAY IN THE MUNICIPALITY OF SAN ISIDRO, LEYTE; CAPACITATING THE BARANGAY HUMAN RIGHTS ACTION OFFICERS (BHRAO); AND PROVIDING FUNDS THEREFOR AND FOR OTHER PURPOSES."**, has been posted in three (3) conspicuous places of the Municipality on April 28, 2025 and shall remain posted within three consecutive week, in compliance to Art.114 of the Rules and Regulations Implementing the Local Government Code of 1991.

Issued this 30<sup>th</sup> day of April 2025 at San Isidro, Leyte.

**MARIA CARINE R. VILLARINO**  
Secretary to the Sanggunian

Noted by:

**HON. CECILIO C. ECALLA**  
Municipal Vice Mayor

cc:file  
mcrv