



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo
-oOo-

Item No.: 18
Date: 10 2025 JUN

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

JUN 03 2025

PROVINCIAL BUDGET OFFICE

June 2, 2025

Hon. LEONARDO M. JAVIER, JR,
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte

Gentlemen and Ladies:

RELEASED
DATE: 6-3-25
NO. 4017
BY: g.
PBO

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 01 FY 2025** of the **Municipality Palo, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2025-01** with a total appropriation in the amount of **P27,827,425.06** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the appropriation for salaries to officials and employees implementing the salary schedule for First Class Municipality shall be pursuant to the provisions provided for under DOF No. 074-204 dated November 5, 2024;
2. That the procurement of Goods, Supplies, Equipment, Civil Works and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
3. That the grant of the following allowances/benefits shall be made pursuant to the corresponding guidelines relative to:
 - a. Terminal Leave/Monetization of Leave Credits – CSC Guidelines and Budget Circular No. 2016-2
 - b. Medical Allowance - Budget Circular No. 2024-6
 - c. RATA – Local Budget Circular No. 103
 - d. Mid-Year Bonus – Budget Circular No. 2017-2
 - e. Year-End Benefits – Budget Circular No. 2016-4
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.
Very truly yours,

LOCAL FINANCE COMMITTEE:

MARIA GINA P. HIPE
Provincial Budget Officer

RUTH Y. SURPIA
Provincial Treasurer

AGNES C. RAFON
Provincial Planning and Development
Coordinator – Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
12 March 2025

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 2025-01 of the Municipality of Palo, Leyte, entitled: An Ordinance Authorizing the Supplemental Budget No. 1, series of 2025 of the Municipality of Palo, Leyte, involving an amount of Twenty-Seven Million Eight Hundred Twenty-Seven Thousand Four Hundred Twenty Five Pesos and Six Centavos (P27,827,425.06).**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo

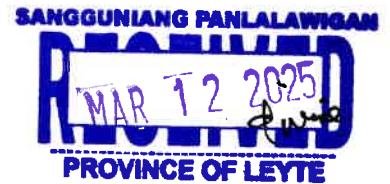
SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 133RD REGULAR SESSION OF THE 2022 SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON FEBRUARY 28, 2025, AT THE SANGGUNIANG BAYAN SESSION HALL.

Present:

Hon. Jonathan P. Chiquillo
Hon. Andres Ian R. Sevilla
Hon. Casimero P. Villas, Jr.
Hon. Chiqui Ruth C. Uy
Hon. Aaron H. Roca
Hon. Felipe T. Ygrubay, Jr.
Hon. Antonino C. Hernit
Hon. Jan Michelle L. Dolina
Hon. Casimero B. Parado II
Hon. Gregorio Papoose V. Lantajo, Jr.
Hon. Mary Dwell S. Agner

Presiding Officer
SB Member
SB Member
SB Member
SB Member
SB Member
SB Member
SB Member
SB Member
President, Liga ng mga Barangay
President, PPSK



Absent:

N o n e.

MUNICIPAL RESOLUTION NO. 2025-56

GRANTING LEGISLATIVE AUTHORIZATION TO THE MUNICIPALITY'S SUPPLEMENTAL BUDGET NO. 1 FOR CALENDAR YEAR 2025 IN THE AMOUNT OF TWENTY SEVEN MILLION EIGHT HUNDRED TWENTY SEVEN THOUSAND FOUR HUNDRED TWENTY FIVE PESOS AND SIX CENTAVOS (₱27,827,425.06).

NOW, THEREFORE, on motion of Hon. Felipe T. Ygrubay, Jr. and duly seconded by all Sangguniang Bayan Members, be it

RESOLVED, that the Sangguniang Bayan of Palo grant, as it hereby grants legislative authorization to the municipality's Supplemental Budget No. 1 for Calendar Year 2025 in the amount of Twenty Seven Million Eight Hundred Twenty Seven Thousand Four Hundred Twenty Five Pesos and Six Centavos (₱27,827,425.06);


RESOLVED FINALLY, that copies of this resolution and other pertinent documents be furnished the Hon. Sangguniang Panlalawigan, Province of Leyte thru Hon. Vice-Governor Leonardo Javier, Jr.; the Provincial Budget Officer, Palo, Leyte; Hon. Remedios "Matin" L. Petilla, Local Chief Executive, Jayra Mae E. Gamez, OIC - Municipal Treasurer; Luis Antonio M. Napoles, Municipal Accountant; Ma. Aleli F. Plazuela, Municipal Budget Officer, all of this municipality; and all others concerned for their information and appropriate action.

APPROVED.

CERTIFIED CORRECT:

BRIAN VALENTE P. ELORCHA
Secretary to the Sanggunian

ATTESTED:

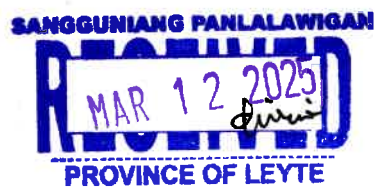

JONATHAN P. CHIQUILLO
Vice-Mayor
Presiding Officer




Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo

SANGGUNIANG BAYAN

1st Indorsement
March 11, 2025



Respectfully forwarded to the Provincial Budget Officer, Palo, Leyte, the herein attached copy of Municipal Resolution No. 2025-56 of the Sangguniang Bayan, Palo, Leyte, dated February 28, 2025, , which is all self-explanatory.

for  **BRIAN VALENTE P. ELORCHA**
Secretary to the Sangguian

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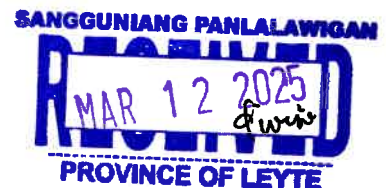
Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo

SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 133RD REGULAR SESSION OF THE 2022 SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON FEBRUARY 28, 2025, AT THE SANGGUNIANG BAYAN SESSION HALL.

Present:

Hon. Jonathan P. Chiquillo	Presiding Officer
Hon. Andres Ian R. Sevilla	SB Member
Hon. Casimero P. Villas, Jr.	SB Member
Hon. Chiqui Ruth C. Uy	SB Member
Hon. Aaron H. Roca	SB Member
Hon. Felipe T. Ygrubay, Jr.	SB Member
Hon. Antonino C. Hernit	SB Member
Hon. Jan Michelle L. Dolina	SB Member
Hon. Casimero B. Parado II	SB Member
Hon. Gregorio Papoose V. Lantajo, Jr.	President, Liga ng mga Barangay
Hon. Mary Dwell S. Agner	President, PPSK



Absent:

N o n e.

MUNICIPAL RESOLUTION NO. 2025-56

GRANTING LEGISLATIVE AUTHORIZATION TO THE MUNICIPALITY'S SUPPLEMENTAL BUDGET NO. 1 FOR CALENDAR YEAR 2025 IN THE AMOUNT OF TWENTY SEVEN MILLION EIGHT HUNDRED TWENTY SEVEN THOUSAND FOUR HUNDRED TWENTY FIVE PESOS AND SIX CENTAVOS (₱27,827,425.06).

NOW, THEREFORE, on motion of Hon. Felipe T. Ygrubay, Jr. and duly seconded by all Sangguniang Bayan Members, be it

RESOLVED, that the Sangguniang Bayan of Palo grant, as it hereby grants legislative authorization to the municipality's Supplemental Budget No. 1 for Calendar Year 2025 in the amount of Twenty Seven Million Eight Hundred Twenty Seven Thousand Four Hundred Twenty Five Pesos and Six Centavos (₱27,827,425.06);

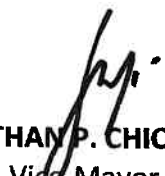
RESOLVED FINALLY, that copies of this resolution and other pertinent documents be furnished the Hon. Sangguniang Panlalawigan, Province of Leyte thru Hon. Vice-Governor Leonardo Javier, Jr.; the Provincial Budget Officer, Palo, Leyte; Hon. Remedios "Matin" L. Petilla, Local Chief Executive, Jayra Mae E. Gamez, OIC - Municipal Treasurer; Luis Antonio M. Napoles, Municipal Accountant; Ma. Aleli F. Plazuela, Municipal Budget Officer, all of this municipality; and all others concerned for their information and appropriate action.

APPROVED.

CERTIFIED CORRECT:

BRIAN VALENTE P. ELORCHA
Secretary to the Sanggunian

ATTESTED:


JONATHAN P. CHIQUILLO
Vice-Mayor
Presiding Officer



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo

SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 133RD REGULAR SESSION OF THE 2022 SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON FEBRUARY 28, 2025, AT THE SANGGUNIANG BAYAN SESSION HALL.

APPROPRIATION ORDINANCE NO. 2025-01

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 1, SERIES OF 2025, OF THE MUNICIPALITY OF PALO, LEYTE, INVOLVING AN AMOUNT OF TWENTY SEVEN MILLION EIGHT HUNDRED TWENTY SEVEN THOUSAND FOUR HUNDRED TWENTY FIVE PESOS AND SIX CENTAVOS (₱27,827,425.06) FOR ADDITIONAL FUNDING OF PERSONNEL SERVICES, MAINTENANCE AND OTHER OPERATING EXPENSES, CAPITAL OUTLAY, AND SPECIAL PURPOSE APPROPRIATIONS (NON-OFFICE EXPENDITURES).

Section 1. The Supplemental Budget of the Palo Local Government Unit for Fiscal Year 2024 in the total amount of **Twenty Seven Million Eight Hundred Twenty Seven Thousand Four Hundred Twenty Five Pesos and Six Centavos (₱27,827,425.06)** for additional funding of Personnel Services and Maintenance and Other Operating Expenses, Capital Outlay, and Special Purpose Appropriations, is hereby approved.

The Budget Documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. LFC Resolution No. 2025-01
2. LBP Form No. 8 – Statement of Funding Sources
3. LBP Form No. 9 – Statement of Supplemental Appropriation
4. Certification of Availability of Funds
5. Other related supporting documents attached thereto

Section 2. Sources of Funds. The sources of funds for the Supplemental Budget No. 1 in the total amount of **Twenty Seven Million Eight Hundred Twenty Seven Thousand Four Hundred Twenty Five Pesos and Six Centavos (₱27,827,425.06)** shall be as follows:

Unappropriated Balance as of December 31, 2024	₱ <u>27,827,425.06</u>
Total Funding Sources	₱ <u>27,827,425.06</u>

Section 3. Use of Funds. The amount of **Twenty Seven Million Eight Hundred Twenty Seven Thousand Four Hundred Twenty Five Pesos and Six Centavos (₱27,827,425.06)** is hereby appropriated for the Supplemental Budget of the Municipality of Palo, Leyte, as follows:

Proposed New Appropriation Language:

For	Personnel Services Php	17,590,901.77
	Maintenance and Other Operating Expenses	3,621,210.00
	Capital Outlay	5,000,000.00
	Special Purpose Appropriations (Non-Office Expenditures)	<u>1,615,313.29</u>
	Total		<u>27,827,425.06</u>

New Appropriation by Program/Activity/Project

	Current Expenditures	Operating			
Program/Project/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Non-Office Expenditures	Total
A. Programs					
I. General Administration Services					
a. General Administrative and Support Services	5,727,545.20	2,580,665.00	5,000,000.00	1,615,313.29	14,923,523.49
b. MDRMO	982,849.32	492,750.00	0.00	0.00	1,475,599.32
c. Legislative Services	4,287,218.49	210,600.00	0.00	0.00	4,497,818.49
d. Planning & Dev. Services	438,948.14	19,800.00	0.00	0.00	458,748.14
e. Civil Registry Services	489,723.80	15,840.00	0.00	0.00	505,563.80
f. Budgeting Services	421,499.50	4,500.00	0.00	0.00	425,999.50
g. Accounting Services	570,024.98	22,500.00	0.00	0.00	592,524.98
h. Treasury Services	1,154,113.66	27,375.00	0.00	0.00	1,181,488.66
i. Assessment Services	546,237.54	11,880.00	0.00	0.00	558,117.54
j. BJMP	0.00	13,000.00	0.00	0.00	13,000.00
k. DILG/MLGOO	0.00	3,960.00	0.00	0.00	3,960.00
l. BIR	0.00	3,960.00	0.00	0.00	3,960.00
m. COMELEC	0.00	3,960.00	0.00	0.00	3,960.00
Sub-total	14,618,160.63	3,410,790.00	5,000,000.00	1,615,313.29	24,644,263.92
II. Social Services					
a. Health Services	379,177.32	122,760.00	0.00	0.00	501,937.32
b. Social Welfare Services	918,638.72	55,440.00	0.00	0.00	974,078.72
Sub-total	1,297,816.04	178,200.00	0.00	0.00	1,476,016.04
III. Economic Services					
a. Agricultural Services	783,186.04	23,760.00	0.00	0.00	806,946.04
b. Engineering Services	891,739.06	8,460.00	0.00	0.00	900,199.06
Sub-total	1,674,925.10	32,220.00	0.00	0.00	1,707,145.10
II. Operations					
a. NONE	0.00	0.00	0.00	0.00	0.00
Sub-total	0.00	0.00	0.00	0.00	0.00
Total, Programs	0.00	0.00	0.00	0.00	0.00
B. Projects					
I. Locally Funded Project	0.00	0.00	0.00	0.00	0.00
a. NONE	0.00	0.00	0.00	0.00	0.00
Sub-total	0.00	0.00	0.00	0.00	0.00
Total, Projects	0.00	0.00	0.00	0.00	0.00
Total New Appropriations	17,590,901.77	3,621,210.00	5,000,000.00	1,615,313.29	27,827,425.06

Section 4. Adjustments in Salaries, Wages, and Allowances. Modification of salary schedule and allowances for Local Government Unit of Palo personnel, whether regular, contractual or casual in nature, elective or appointive, full-time or part-time, shall take effect on the first (1st) day of January, 2025, pursuant to Local Budget Circular No. 160 issued on August 12, 2024 by the Department of Budget and Management, vis-à-vis Department Order No. 074.2024 issued on November 5, 2024 by the Department of Finance.

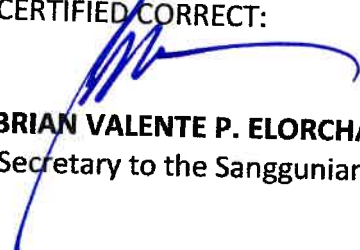
For employees engaged through Job Contracts (Job-Order Personnel), determination of wage adjustment shall be based on Wage Order No. RB VIII-24 of the Regional Tripartite Wages and Productivity Board, National Wages and Productivity Commission, Regional Board No. VIII, of the Department of Labor and Employment, and as specified in their respective contracts.

Section 5. Separability Clause. If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.


Section 6. Effectivity. The provisions of this Ordinance shall take effect upon its approval.

APPROVED.

CERTIFIED CORRECT:


BRIAN VALENTE P. ELORCHA
Secretary to the Sanggunian

ATTESTED:


JONATHAN P. CHIQUILLO
Vice-Mayor
Presiding Officer

APPROVED March 10, 2025.

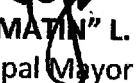

REMEDIOS "MARTIN" L. PETILLA
Municipal Mayor

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Republic of the Philippines
Province of Leyte
Municipality of Palo
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LOCAL FINANCE COMMITTEE



EXCERPTS FROM THE MINUTES OF THE MEETING OF THE LOCAL FINANCE COMMITTEE (LFC) HELD AT THE MAYOR'S OFFICE, PALO, LEYTE ON FEBRUARY 21, 2025 AT 3:00 O'CLOCK IN THE AFTERNOON.

LOCAL FINANCE COMMITTEE RESOLUTION No. 2025-001

RESOLUTION REQUESTING LEGISLATIVE AUTHORIZATION OF THE PROPOSED SUPPLEMENTAL BUDGET NO. 1, CALENDAR YEAR 2025 FROM THE GENERAL FUND FOR THE VARIOUS PRIORITIES OF THE LOCAL GOVERNMENT UNIT OF PALO, LEYTE.

WHEREAS, the Local Government Unit of Palo has available resources for Supplemental Budget No. 1 in the amount of **TWENTY SEVEN MILLION EIGHT HUNDRED TWENTY SEVEN THOUSAND FOUR HUNDRED TWENTY FIVE PESOS & 06/100 (Php 27,827,425.06)** taken from the Unappropriated Surplus of the LGU Operation as of December 31, 2024;

WHEREAS, the Local Finance Committee proposed for the appropriation of funds for the following programs, projects and activities of the municipality, to wit:

Personal Services	-	Php	17,590,901.77
MOOE	-		3,621,210.00
Capital Outlay	-		5,000,000.00
Special Purpose Appropriations	-		<u>1,615,313.29</u>
TOTAL	-	Php	<u>27,827,425.06</u>

WHEREAS, there is a need for a supplemental appropriation for the above-mentioned priorities from the General Fund of the Local Government Unit;

NOW, THEREFORE, on motion of Ms. Ma. Aleli F. Plazuela, Municipal Budget Officer, duly seconded by Ms. Jayra Mae E. Gamez, OIC Municipal Treasurer;

RESOLVE, as it is hereby resolved to request the Sangguniang Bayan for a legislative authorization of the supplemental budget in the amount of **TWENTY SEVEN MILLION EIGHT HUNDRED TWENTY SEVEN THOUSAND FOUR HUNDRED TWENTY FIVE PESOS & 06/100 (Php 27,827,425.06)**;

RESOLVED FINALLY, that copies of this resolution be furnished the Sangguniang Bayan thru the Hon. Municipal Mayor, all of Palo, Leyte, for their appropriate action.

APPROVED: February 21, 2025


LOCAL FINANCE COMMITTEE:


ENGR. ARMAND C. CABALTERA
Municipal Planning & Dev. Coordinator
Chairman


MA. ALELI F. PLAZUELA
Municipal Budget Officer
Member


JAYRA MAE E. GAMEZ
ICO-Municipal Treasurer
Member

Approved:


REMEDIOS "MATIN" L. PETILLA
Municipal Mayor

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STATEMENT OF FUNDING SOURCES
SUPPLEMENTAL BUDGET NO. 1
Calendar Year 2025

PALO, LEYTE
Province/City/Municipality

GENERAL FUND
Fund/Special Account

Particulars	Account Classification	Amount
1.0 New Revenue Sources:		
None		
2.0 Actual Collection in Excess of the Estimated Income:		
None		
3.0 Savings: Unappropriated Balance as of December 31, 2024		27,827,425.06
4.0 Realignment:		
None		
5.0 Reversion:		
None		
TOTAL FUNDING SOURCES		27,827,425.06

Certified Correct:

We hereby certify to the correctness of the statement of funds available for appropriation.


JAYRA MAE. E. GAMEZ
OIC-Municipal Treasurer

2-21-2025

Date


LUIS ANTONIO M. NAPOLES
Municipal Accountant

2-21-2025

Date



Republic of the Philippines
Province of Leyte
Municipality of Palo
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CERTIFICATION

THIS IS TO CERTIFY that funds are available for the funding of Supplemental Appropriations for Supplemental Budget No. 1, Calendar Year 2025 of the Municipality of Palo, Leyte in the amount of **Twenty Seven Million Eight Hundred Twenty Seven Thousand Four Hundred Twenty Five Pesos & 06/100 (Php 27,827,425.06).**

THIS IS TO CERTIFY further that funds are taken from the Unappropriated Balance as of December 31, 2024.

ISSUED this **21st** day of **February, 2025** in Palo, Leyte.


LUIS ANTONIO M. NAPOLES
Municipal Accountant


JAYRA MAE E. GAMEZ
OIC-Municipal Treasurer

• 000003

LGU-PALO
ANALYSIS OF GOVERNMENT EQUITY
AS AT DECEMBER 31, 2024

CASH AVAILABLE FOR APPROPRIATIONS/(DEFICIT)

Cash	271,190,655.23	
sub-total:		271,190,655.23
Less: Current Liabilities		
Financial Liabilities	49,765,968.26	
Inter-Agency Payables	17,672,135.74	
Intra-Agency Payables	6,994,251.16	
(Net of Due from Other Funds)		
Trust Liabilities	3,872,172.83	
Deferred Credits	3,137,142.76	
(Net of Deferred RPT/SET Income Accounts)/Unearned Income		
Provisions	-	
Other Payables	-	
sub-total:		81,441,670.75
CASH BALANCE/ (OVERDRAFT)		189,748,984.48

Less: Fund Balance for Cont. Approp & Commitments

Continuing Appropriations	95,148,782.74	
Continuing Allotments	-	
Commitments	-	
sub-total:		95,148,782.74

CASH AVAILABLE FOR OPERATIONS (DEFICIT)

94,600,201.74

FUND BALANCE

122,976,207.80

Unappropriated Surplus	27,827,425.06	
Continuing Appropriations	95,148,782.74	
Capital Outlay	31,748,119.16	
20% Development Fund	46,116,015.13	
MDRRMF	17,284,648.45	
Continuing Allotments	-	
Commitments	-	

sub-total:		122,976,207.80
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NET OTHER CURRENT ASSETS

14,191,793.71

Receivables	10,707,941.72	
(Net of Deferred RPT/SET Income Accounts AND Due to Other Funds accounts)		
Inventories	1,627,410.58	
Prepayments and Deferred Charges	1,856,441.41	

sub-total:		14,191,793.71
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NET NON-CURRENT ASSETS

748,771,615.47

Investments		
PPE net of AD	740,579,330.86	
sub-total:		

Less: Non-Current Liabilities	5,793,084.61	
Intangible Assets	2,399,200.00	

sub-total:		748,771,615.47
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GOVERNMENT EQUITY

980,539,818.72

Prepared by:

LUIS ANTONIO M. NAPOLES
Municipal Accountant

• 000004

STATEMENT OF SUPPLEMENTAL APPROPRIATIONS
Province of Leyte
Municipality of Palo

SUPPLEMENTAL BUDGET NO. 1, Calendar Year 2025

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
1011 Mayor's Office	PS: 1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024 2. Unclaimed Wages and Terminal Leave Benefits of 2-casual employees Mr. Leandro Corregidor (D) and Mr. Roderico C. Fernandez (retired) MOOE: 3. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024) 4. Electric bills for prior years 5. Water bill for prior years 6. Prior Years Financial Assistance for the following: a) Brgy. Buri - Socio Cultural and Year End Evaluation (P 50,000.00) b) Brgy. Cangumbang - Socio Cultural (P 50,000.00) c) Brgy. Guindapunan - Socio Cultural (P 40,000.00) d) Brgy. San Antonio - Socio Cultural (P 40,000.00) 7. Addtl. Provision of Donation (P320,000.00) CO: 8. Improvement of Municipal Slaughterhouse 9. Procurement of Diving Equipment	1000-000-3-1-01-001-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	406,956.00
			Wages	5-01-01-020	162,360.00
			Representation Allowance	5-01-02-020-	12,000.00
			Transportation Allowance	5-01-02-030	12,000.00
			Mid Year Bonus	5-01-02-990	47,443.00
			Year End Bonus	5-01-02-140	47,443.00
			Ret. & Life Insurance Prems.	5-01-03-010	68,317.92
			PhilHealth Contributions	5-01-03-030	14,232.90
			Medical Allowance		154,000.00
			Monetization of Leave Credits	5-01-04-030	2,000,000.00
			TOTAL PS		2,924,752.82
			Wages	5-01-01-020	7,000.00
			Terminal Leave Benefits	5-01-04-030	22,000.00
			TOTAL PS		29,000.00
1031 Municipal Administrator's Office	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024 2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-002-000	MOOE		
			Other General Seviles	5-02-03-090	138,600.00
			Water Expenses	5-02-04-010	700,000.00
			Electricity Expenses	5-02-04-020	320,000.00
			Donation	05-02-99-080	500,000.00
			TOTAL MOOE		1,658,600.00
			CAPITAL OUTLAY		
			Buildings	1-07-04-010	1,000,000.00
			Marine and Fishery Equipment	1-07-05-050	4,000,000.00
			TOTAL CAPITAL OUTLAY		5,000,000.00
			TOTAL APPROPRIATIONS		9,612,352.82
1032 Administrative & Human Resource Mgt. Office	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024 2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-003-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	144,816.00
			Wages	5-01-01-020	81,180.00
			Mid Year Bonus	5-01-02-990	18,833.00
			Year End Bonus	5-01-02-140	18,833.00
			Ret. & Life Insurance Prems.	5-01-03-010	27,119.52
			PhilHealth Contributions	5-01-03-030	5,649.90
			Medical Allowance		56,000.00
			TOTAL PS		352,431.42
			MOOE		
			Other General Seviles	5-02-03-090	19,800.00
			TOTAL MOOE		19,800.00
			TOTAL APPROPRIATIONS		372,231.42

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
1015 Business Permit Licensing Office	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-01-004-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	34,212.00
			Wages	5-01-01-020	32,472.00
			Mid Year Bonus	5-01-02-990	5,557.00
			Year End Bonus	5-01-02-140	5,557.00
			Ret. & Life Insurance Prems.	5-01-03-010	8,002.08
			PhilHealth Contributions	5-01-03-030	1,667.10
			Medical Allowance		21,000.00
			TOTAL PS		108,467.18
			MOOE		
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-004-000	Other General Sevices	5-02-03-090	43,200.00
			TOTAL MOOE		43,200.00
			TOTAL APPROPRIATIONS		151,667.18
8992 Economic Dev. & Investment Promotion Unit	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality - Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-01-005-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	34,212.00
			Wages	5-01-01-020	16,236.00
			Mid Year Bonus	5-01-02-990	4,204.00
			Year End Bonus	5-01-02-140	4,204.00
			Ret. & Life Insurance Prems.	5-01-03-010	6,053.76
			PhilHealth Contributions	5-01-03-030	1,261.20
			Medical Allowance		14,000.00
			TOTAL PS		80,170.96
			MOOE		
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-005-000	Other General Sevices	5-02-03-090	3,960.00
			TOTAL MOOE		3,960.00
			TOTAL APPROPRIATIONS		84,130.96
1061 General Services Office	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-01-006-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	259,260.00
			Wages	5-01-01-020	81,180.00
			Mid Year Bonus	5-01-02-990	28,370.00
			Year End Bonus	5-01-02-140	28,370.00
			Ret. & Life Insurance Prems.	5-01-03-010	40,852.80
			PhilHealth Contributions	5-01-03-030	8,511.00
			Medical Allowance		140,000.00
			TOTAL PS		586,543.80
			MOOE		
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-006-000	Other General Sevices	5-02-03-090	164,250.00
			TOTAL MOOE		164,250.00
			TOTAL APPROPRIATIONS		750,793.80
6511 Housing & Homesite Regulations Section	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality - Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-01-007-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	34,212.00
			Wages	5-01-01-020	16,236.00
			Mid Year Bonus	5-01-02-990	4,204.00
			Year End Bonus	5-01-02-140	4,204.00
			Ret. & Life Insurance Prems.	5-01-03-010	6,053.76
			PhilHealth Contributions	5-01-03-030	1,261.20
			Medical Allowance		14,000.00
			TOTAL PS		80,170.96
			MOOE		
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-007-000	Other General Sevices	5-02-03-090	3,960.00
			TOTAL MOOE		3,960.00
			TOTAL APPROPRIATIONS		84,130.96

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
1121 Information Tech. and Sound System Mgt. Section	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-01-008-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	34,212.00
			Wages	5-01-01-020	16,236.00
			Mid Year Bonus	5-01-02-990	4,204.00
			Year End Bonus	5-01-02-140	4,204.00
			Ret. & Life Insurance Prems.	5-01-03-010	6,053.76
			PhilHealth Contributions	5-01-03-030	1,261.20
			Medical Allowance		14,000.00
			TOTAL PS		80,170.96
			MOOE		
6999 Livelihood & Coops. Dev't, Section	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-01-009-000	Other General Sevices	5-02-03-090	45,000.00
			TOTAL MOOE		45,000.00
			TOTAL APPROPRIATIONS		125,170.96
			PERSONNEL SERVICES		
			Salaries	5-01-01-010	63,816.00
			Wages	5-01-01-020	32,472.00
			Mid Year Bonus	5-01-02-990	8,024.00
			Year End Bonus	5-01-02-140	8,024.00
			Ret. & Life Insurance Prems.	5-01-03-010	11,554.56
8999 Economic, Ent. Dev't. Mgt. Unit	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality - Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-01-010-000	PhilHealth Contributions	5-01-03-030	2,407.20
			Medical Allowance		35,000.00
			TOTAL PS		161,297.76
			MOOE		
			Other General Sevices	5-02-03-090	82,125.00
			TOTAL MOOE		82,125.00
			TOTAL APPROPRIATIONS		243,422.76
			PERSONNEL SERVICES		
			Salaries	5-01-01-010	267,468.00
5999 Public Employment Service Office	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-01-011-000	Wages	5-01-01-020	146,124.00
			Mid Year Bonus	5-01-02-990	34,466.00
			Year End Bonus	5-01-02-140	34,466.00
			Ret. & Life Insurance Prems.	5-01-03-010	49,631.04
			PhilHealth Contributions	5-01-03-030	10,339.80
			Medical Allowance		168,000.00
			TOTAL PS		710,494.84
			MOOE		
			Other General Sevices	5-02-03-090	306,600.00
			TOTAL MOOE		306,600.00
5999 Public Employment Service Office	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-011-000	TOTAL APPROPRIATIONS		1,017,094.84
			PERSONNEL SERVICES		
			Salaries	5-01-01-010	64,656.00
			Wages	5-01-01-020	16,236.00
			Mid Year Bonus	5-01-02-990	6,741.00
			Year End Bonus	5-01-02-140	6,741.00
			Ret. & Life Insurance Prems.	5-01-03-010	9,707.04
			PhilHealth Contributions	5-01-03-030	2,022.30
			Medical Allowance		14,000.00
5999 Public Employment Service Office	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-011-000	TOTAL PS		120,103.34
			MOOE		
			Other General Sevices	5-02-03-090	4,500.00
			TOTAL MOOE		4,500.00
			TOTAL APPROPRIATIONS		124,603.34
			PERSONNEL SERVICES		
			Salaries	5-01-01-010	64,656.00
			Wages	5-01-01-020	16,236.00
			Mid Year Bonus	5-01-02-990	6,741.00

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
6522 Environment and Solid Waste Mgt. Office	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-01-012-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	58,824.00
			Wages	5-01-01-020	16,236.00
			Mid Year Bonus	5-01-02-990	6,255.00
			Year End Bonus	5-01-02-140	6,255.00
			Ret. & Life Insurance Prems.	5-01-03-010	9,007.20
			PhilHealth Contributions	5-01-03-030	1,876.50
			Medical Allowance		14,000.00
			TOTAL PS		112,453.70
			MOOE		
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-012-000	Other General Seviles	5-02-03-090	164,250.00
			TOTAL MOOE		164,250.00
			TOTAL APPROPRIATIONS		276,703.70
8852 Tourism, Culture, Arts, Media, Youth and Sports Dev. Office	1. Salary and wage increase, mid year and year end bonus differential, GSIS Premiums and Philhealth contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-01-013-000 & 01-014-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	122,292.00
			Wages	5-01-01-020	32,472.00
			Mid Year Bonus	5-01-02-990	12,897.00
			Year End Bonus	5-01-02-140	12,897.00
			Ret. & Life Insurance Prems.	5-01-03-010	18,571.68
			PhilHealth Contributions	5-01-03-030	3,869.10
			Medical Allowance		35,000.00
			TOTAL PS		237,998.78
			MOOE		
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-013-000 & 01-014-000	Other General Seviles	5-02-03-090	76,500.00
			TOTAL MOOE		76,500.00
			TOTAL APPROPRIATIONS		314,498.78
9942 Municipal Disaster Risk Reduction Mgt. Office	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per LBC No. 160 dated August 12, 2024 1st Tranche	1000-000-3-1-01-015-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	464,892.00
			Wages	5-01-01-020	146,124.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	50,918.00
			Year End Bonus	5-01-02-140	50,918.00
			Ret. & Life Insurance Prems.	5-01-03-010	73,321.92
			PhilHealth Contributions	5-01-03-030	15,275.40
			Medical Allowance		161,000.00
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-015-000	TOTAL PS		982,849.32
			MOOE		
			Other General Seviles	5-02-03-090	492,750.00
			TOTAL MOOE		492,750.00
			TOTAL APPROPRIATIONS		1,475,599.32
1016 Municipal Vice-Mayor	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-02-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	182,556.00
			Wages	5-01-01-020	-
			Representation Allowance	5-01-02-020-	11,400.00
			Transportation Allowance	5-01-02-030	11,400.00
			Mid Year Bonus	5-01-02-990	15,213.00
			Year End Bonus	5-01-02-140	15,213.00
			Ret. & Life Insurance Prems.	5-01-03-010	21,906.72
			PhilHealth Contributions	5-01-03-030	4,563.90
			Medical Allowance		28,000.00
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-02-000-000	TOTAL PS		290,252.62
			MOOE		
			Other General Seviles	5-02-03-090	72,000.00
			TOTAL MOOE		72,000.00
			TOTAL APPROPRIATIONS		362,252.62

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
1021 Sangguniang Bayan	Salary Increase and wages, mid-year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-02-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	1,325,328.00
			Wages	5-01-01-020	730,620.00
			PERA	5-01-02-010	120,000.00
			Representation Allowance	5-01-02-020-	102,000.00
			Transportation Allowance	5-01-02-030	102,000.00
			Mid Year Bonus	5-01-02-990	110,444.00
			Year End Bonus	5-01-02-140	232,214.00
			Cash Gift	5-01-02-150	50,000.00
			Ret. & Life Insurance Prems.	5-01-03-010	246,713.76
			Pag-ibig Contributions	5-01-03-020	12,000.00
			PhilHealth Contributions	5-01-03-030	51,398.70
			ECC Contributions	5-01-03-040	6,000.00
			Medical Allowance		126,000.00
			TOTAL PS		3,214,718.46
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-02-000-000	MOOE		
			Other General Sevices	5-02-03-090	130,680.00
			TOTAL MOOE		130,680.00
			TOTAL APPROPRIATIONS		3,345,398.46
1022 Secretary to the Sangguniang	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-02-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	184,092.00
			Wages	5-01-01-020	300,366.00
			PERA	5-01-02-010	36,000.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	22,106.00
			Year End Bonus	5-01-02-140	58,637.00
			Cash Gift	5-01-02-150	15,000.00
			Ret. & Life Insurance Prems.	5-01-03-010	58,134.96
			Pag-ibig Contributions	5-01-03-020	3,600.00
			PhilHealth Contributions	5-01-03-030	12,111.45
			ECC Contributions	5-01-03-040	1,800.00
			Medical Allowance		70,000.00
			TOTAL PS		782,247.41
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-02-000-000	MOOE		
			Other General Sevices	5-02-03-090	7,920.00
			TOTAL MOOE		7,920.00
			TOTAL APPROPRIATIONS		790,167.41
1041 Municipal Planning and Dev. Office	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-09-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	229,572.00
			Wages	5-01-01-020	32,472.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	21,837.00
			Year End Bonus	5-01-02-140	21,837.00
			Ret. & Life Insurance Prems.	5-01-03-010	47,031.84
			PhilHealth Contributions	5-01-03-030	9,798.30
			Medical Allowance		56,000.00
			TOTAL PS		438,948.14
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-09-000-000	MOOE		
			Other General Sevices	5-02-03-090	19,800.00
			TOTAL MOOE		19,800.00
			TOTAL APPROPRIATIONS		458,748.14

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
1051 Municipal Civil Registrar's Office	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-12-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	255,732.00
			Wages	5-01-01-020	48,708.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	25,370.00
			Year End Bonus	5-01-02-140	25,370.00
			Ret. & Life Insurance Prems.	5-01-03-010	36,532.80
			PhilHealth Contributions	5-01-03-030	7,611.00
			Medical Allowance		70,000.00
			TOTAL PS		489,723.80
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-12-000-000	MOOE		
			Other General Seivces	5-02-03-090	15,840.00
			TOTAL MOOE		15,840.00
			TOTAL APPROPRIATIONS		505,563.80
1071 Municipal Budget Office	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality - Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-08-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	246,864.00
			Wages	5-01-01-020	16,236.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	21,925.00
			Year End Bonus	5-01-02-140	21,925.00
			Ret. & Life Insurance Prems.	5-01-03-010	31,572.00
			PhilHealth Contributions	5-01-03-030	6,577.50
			Medical Allowance		56,000.00
			TOTAL PS		421,499.50
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-08-000-000	MOOE		
			Other General Seivces	5-02-03-090	4,500.00
			TOTAL MOOE		4,500.00
			TOTAL APPROPRIATIONS		425,999.50
1081 Municipal Accountant's Office	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-07-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	327,852.00
			Wages	5-01-01-020	32,472.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	30,027.00
			Year End Bonus	5-01-02-140	30,027.00
			Ret. & Life Insurance Prems.	5-01-03-010	43,238.88
			PhilHealth Contributions	5-01-03-030	9,008.10
			Medical Allowance		77,000.00
			TOTAL PS		570,024.98
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-07-000-000	MOOE		
			Other General Seivces	5-02-03-090	22,500.00
			TOTAL MOOE		22,500.00
			TOTAL APPROPRIATIONS		592,524.98
1091 Municipal Treasurer's Office	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024	1000-000-3-1-05-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	612,528.00
			Wages	5-01-01-020	81,180.00
			Representation Allowance	5-01-02-020-	27,600.00
			Transportation Allowance	5-01-02-030	27,600.00
			Mid Year Bonus	5-01-02-990	57,809.00
			Year End Bonus	5-01-02-140	57,809.00
			Ret. & Life Insurance Prems.	5-01-03-010	83,244.96
			PhilHealth Contributions	5-01-03-030	17,342.70
			Medical Allowance		189,000.00
			TOTAL PS		1,154,113.66
	2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-05-000-000	MOOE		
			Other General Seivces	5-02-03-090	27,375.00
			TOTAL MOOE		27,375.00
			TOTAL APPROPRIATIONS		1,181,488.66

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
1101 Municipal Assessor's Office	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality - Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024 2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-06-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	304,380.00
			Wages	5-01-01-020	32,472.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	28,071.00
			Year End Bonus	5-01-02-140	28,071.00
			Ret. & Life Insurance Prems.	5-01-03-010	40,422.24
			PhilHealth Contributions	5-01-03-030	8,421.30
			Medical Allowance		84,000.00
			TOTAL PS		546,237.54
			MOOE		
			Other General Seviles	5-02-03-090	11,880.00
			TOTAL MOOE		11,880.00
			TOTAL APPROPRIATIONS		558,117.54
4411 Municipal Health Office	1. Wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024 2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	3000-100-3-111-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	-
			Wages	5-01-01-020	97,416.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	8,118.00
			Year End Bonus	5-01-02-140	8,118.00
			Ret. & Life Insurance Prems.	5-01-03-010	11,689.92
			PhilHealth Contributions	5-01-03-030	2,435.40
			Medical Allowance		231,000.00
			TOTAL PS		379,177.32
			MOOE		
			Other General Seviles	5-02-03-090	122,760.00
			TOTAL MOOE		122,760.00
			TOTAL APPROPRIATIONS		501,937.32
8711 Municipal Agricultural Office	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024 2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	8000-100-3-2-03-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	463,680.00
			Wages	5-01-01-020	32,472.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	41,346.00
			Year End Bonus	5-01-02-140	41,346.00
			Ret. & Life Insurance Prems.	5-01-03-010	59,538.24
			PhilHealth Contributions	5-01-03-030	12,403.80
			Medical Allowance		112,000.00
			TOTAL PS		783,186.04
			MOOE		
			Other General Seviles	5-02-03-090	23,760.00
			TOTAL MOOE		23,760.00
			TOTAL APPROPRIATIONS		806,946.04
7611 Municipal Social Welfare and Dev't. Office	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024 2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	3000-200-3-2-05-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	475,320.00
			Wages	5-01-01-020	97,416.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	47,728.00
			Year End Bonus	5-01-02-140	47,728.00
			Ret. & Life Insurance Prems.	5-01-03-010	68,728.32
			PhilHealth Contributions	5-01-03-030	14,318.40
			Medical Allowance		147,000.00
			TOTAL PS		918,638.72
			MOOE		
			Other General Seviles	5-02-03-090	55,440.00
			TOTAL MOOE		55,440.00
			TOTAL APPROPRIATIONS		974,078.72

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
8751 Municipal Engineering Office Dev't. Office	1. Salary and wage increase, mid year and year end bonus differential, RATA Differential, GSIS Premiums and contributions from 3rd class municipality to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated Nov. 5, 2024 2. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	8000-300-3-1-10-000-000	PERSONNEL SERVICES		
			Salaries	5-01-01-010	454,812.00
			Wages	5-01-01-020	97,416.00
			Representation Allowance	5-01-02-020-	10,200.00
			Transportation Allowance	5-01-02-030	10,200.00
			Mid Year Bonus	5-01-02-990	46,019.00
			Year End Bonus	5-01-02-140	46,019.00
			Ret. & Life Insurance Prens.	5-01-03-010	66,267.36
			PhilHealth Contributions	5-01-03-030	13,805.70
			Medical Allowance		147,000.00
TOTAL PS				891,739.06	
		8000-300-3-1-10-000-000	MOOE		
			Other General Sevices	5-02-03-090	8,460.00
			TOTAL MOOE		8,460.00
TOTAL APPROPRIATIONS				900,199.06	
1012 BJMP	Unclaimed Honorarium for December 2024 Payable of Office Supplies – Prior Years	8000-300-3-1-01-021-000	MOOE		
			Other Main. & Operating Exp.	5-02-99-990	3,000.00
			Office Supplies Expenses	5-02-03-010	10,000.00
			TOTAL MOOE		13,000.00
			TOTAL APPROPRIATIONS		13,000.00
1042 DILG/MLGOO	1. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-3-01-016-000	MOOE		
			Other General Sevices	5-02-03-090	3,960.00
			TOTAL MOOE		3,960.00
			TOTAL APPROPRIATIONS		3,960.00
1996 BIR	1. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-025-000	MOOE		
			Other General Sevices	5-02-03-090	3,960.00
			TOTAL MOOE		3,960.00
			TOTAL APPROPRIATIONS		3,960.00
1995 COMELEC	1. Wage Adjustment for Job Order Employees (Wage Order No. RB VIII-24 dated 11/05/2024)	1000-000-3-1-01-023-000	MOOE		
			Other General Sevices	5-02-03-090	3,960.00
			TOTAL MOOE		3,960.00
			TOTAL APPROPRIATIONS		3,960.00
Mayor's/Tourism Mayor's/Tourism Mayor's/Tourism	SPECIAL PURPOSE APPROPRIATIONS (NON-OFFICE EXPENDITURES)				
	1. Socio-Cultural Program		Other Maintenance & Ope. Exp.	5-02-99-990	615,313.29
	2. Tourism Development Program		Other Maintenance & Ope. Exp.	5-02-99-990	500,000.00
	3. Manpower Development Program		Other Maintenance & Ope. Exp.	5-02-99-990	500,000.00
			TOTAL SPAs/Non-Office Expenditures		1,615,313.29
		TOTAL SUPPLEMENTAL APPROPRIATIONS			27,827,425.06

Prepared by:

MA. ALELI F. PLAZUELA
Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA
Municipal Mayor

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL MAYOR**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		OFFICE OF THE MUNICIPAL MAYOR						
1	1	Municipal Mayor	Remedios L. Petilla	SG-27/Step 2	1,335,624.00	SG-27/Step 2	1,502,580.00	166,956.00
2	2	Senior Administrative Assistant III (Private Secretary II)	(Vacant)	SG-15/Step 1	368,760.00	SG-15/Step 1	414,864.00	46,104.00
6	6	Administrative Officer II (Information Officer I)	Eumelia I. Creer	SG-11/Step 1	273,720.00	SG-11/Step 1	307,932.00	34,212.00
4	4	Administrative Aide IV (Driver II)	Lamberto N. Francisco Jr.	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
3	3	Administrative Aide IV (Clerk II)	(Vacant)	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
11-L	11-L	Administrative Aide III (Clerk I)	Ma. Aileen M. Pesado	SG-3/ Step 1	146,544.00	SG-3/ Step 1	164,868.00	18,324.00
11-T	11-T	Administrative Aide II (Messenger)	Alwin P. Fumar	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-Z	11-Z	Administrative Aide II (Reproduction Machine Operator I)	Flora May D. Castillo	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-AA	11-AA	Administrative Aide II (Reproduction Machine Operator I)	Maria Jasmin C. Fuentes	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-AB	11-AB	Administrative Aide II (Bookbinder I)	Lenny Lou T. Saboren	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-AC	11-AC	Administrative Aide II (Bookbinder I)	Francisco B. Daga	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
10	10	Administrative Aide I (Utility Worker I)	Ma. Floramel C. Acebedo	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			3,255,624.00		3,662,580.00	406,956.00
		TOTAL WAGES (10)			1,298,880.00		1,461,240.00	162,360.00
		TOTAL APPROPRIATIONS			4,554,504.00		5,123,820.00	569,316.00

Prepared by:

ALLAN P. CHAVERO

Human Resource Management Officer I

Reviewed by:

MA. ALEJANDRO F. PLAZUELA

Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **Office of the Municipal Mayor**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
		OFFICE OF THE MUNICIPAL MAYOR (10)						
		Administrative Aide I	CANCELLER, CRISTINE LYNN T.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	SUGBO, JOYLYN C.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	MARI, GINA V.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	MAGLINTE, JESSIE JOY E.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	VALERA, ALEJANDRE O.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	VILLACORTE, NETCHE L.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (10)			1,298,880.00		1,461,240.00	162,360.00
		TOTAL APPROPRIATIONS			1,298,880.00		1,461,240.00	162,360.00

Prepared by:

ALLAN F. CHAVERO

Human Resource Management Officer I

Reviewed by:

MA. ALELI F. PLAZUELA

Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: OFFICE OF THE MUNICIPAL MAYOR - (OFFICE OF THE MUNICIPAL ADMINISTRATOR)

Account Code: 1011

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
11-A 11-B	11-A 11-B	OFFICE OF THE MUNICIPAL ADMINISTRATOR	Carlos A. Romano Rhuel P. Malquisto	SG-18/Step 1 SG-3/Step 1				
		Administrative Officer V (Administrative Officer III)			470,544.00	SG-18/Step 1	529,368.00	58,824.00
		Administrative Aide III (Clerk I)			146,544.00	SG-3/Step 1	164,868.00	18,324.00
		TOTAL SALARIES			617,088.00		694,236.00	77,148.00
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			746,976.00		840,360.00	93,384.00

Prepared by:

Reviewed by:

Approved by:

ALLAN P. CHAVERO

Human Resource Management Officer I

MA. ALEJANDRO F. PLAZUELA

Municipal Budget Officer

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive


PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)


Local Government Unit: Municipality of Palo


Office: **Office of the Municipal Mayor - (Office of the Municipal Administrator)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			3	4	5	6	
		OFFICE OF THE MUNICIPAL ADMINISTRATOR (1)	MARGALLO, JONABEL O.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I			129,888.00		146,124.00	16,236.00
		TOTAL WAGES (1)						
		TOTAL APPROPRIATIONS			129,888.00		146,124.00	16,236.00

Prepared by:

ALLAN F. CHAVERO
Human Resource Management Officer I

Reviewed by:

MA. ALELI F. PLAZUELA
Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL MAYOR - (ADMINISTRATIVE AND HUMAN RESOURCE MANAGEMENT SECTION)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
11-M 11 11-H	11-M 11 11-H	ADMINISTRATIVE AND HUMAN RESOURCE MANAGEMENT SECTION						
		Supervising Administrative Officer (Administrative Officer IV)	Julieta Isabel P. Bisang	SG-22/ Step 1	718,428.00	SG-22/ Step 1	808,224.00	89,796.00
		Administrative Officer II (Human Resource Mgt. Officer I)	(Vacant)	SG-11/Step 8	293,640.00	SG-11/Step 8	330,336.00	36,696.00
		Administrative Aide III (Clerk I)	(Vacant)	SG-3/ Step 1	146,544.00	SG-3/ Step 1	164,868.00	18,324.00
		TOTAL SALARIES			1,158,612.00		1,303,428.00	144,816.00
		TOTAL WAGES (5)			649,440.00		730,620.00	81,180.00
		TOTAL APPROPRIATIONS			1,808,052.00		2,034,048.00	225,996.00
Prepared by: <div>ALLAN P. CHAVERO Human Resource Management Officer I</div>								
Reviewed by: <div>MA. ALEJIF. PLAZUELA Municipal Budget Officer</div>								
Approved by: <div>REMEDIOS "MATIN" L. PETILLA Local Chief Executive</div>								

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)


Local Government Unit: Municipality of Palo

Office: Office of the Municipal Mayor - (Administrative and Human Resource Management Section)


Account Code: 1011

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.)		CY-2025 Proposed (First Class Mun.)		Increase / Decrease
Old	New			Per LBC No. 160, Rate/Annum		Per LBC 160, Rate/Annum		
1	2			SG / Step	Amount	SG / Step	Amount	
		3	4	5	6	7	8	9
		ADMINISTRATIVE AND HUMAN RESOURCE MANAGEMENT SECTION (5)						
		Administrative Aide I	ALDAS, TISHA MARIE M.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	ALMEROLA, BANEZA N.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	LAURE, JOSEPH ALEXIS S.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	ONIDA, NOOKIE G.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (5)			649,440.00		730,620.00	81,180.00
		TOTAL APPROPRIATIONS			649,440.00		730,620.00	81,180.00


Prepared by:


ALLAN F. CHAVERO
Human Resource Management Officer I

Reviewed by:


MA. ALELI F. PLAZUELA
Municipal Budget Officer

Approved by:


REMEDIOS "MATIN" L. PETILLA
Local Chief Executive




PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL MAYOR - (BUSINESS PERMITS AND LICENSING OFFICE)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBG No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBG 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
102	102	BUSINESS PERMITS AND LICENSING OFFICE	(Vacant)	SG-11, Step 1				
		Licensing Officer I			273,720.00	SG-11, Step 1	307,932.00	34,212.00
		TOTAL SALARIES			273,720.00		307,932.00	34,212.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			533,496.00		600,180.00	66,684.00

Prepared by:	Reviewed by:	Approved by:
 ALLAN P. CHAVERO Human Resource Management Officer I	 MA. ALELI F. PLAZUELA Municipal Budget Officer	 REMEDIOS "MATIN" L. PETILLA Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **Office of the Municipal Mayor - (Business Permits and Licensing Office)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		BUSINESS PERMITS AND LICENSING OFFICE (2)						
		Administrative Aide I	CANCELLER, CRISTINE LYNN	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	DOYOLA, BRYLL WILLIAM L.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			259,776.00		292,248.00	32,472.00

Prepared by:

Reviewed by:

Approved by:

ALLAN P. CHAVERO

Human Resource Management Officer I

MA. ALELI F. PLAZUELA

Municipal Budget Officer

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)


Local Government Unit: Municipality of Palo

Office: OFFICE OF THE MUNICIPAL MAYOR - (ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTION OFFICE)


Account Code: 1011

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease	
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			3	4	5	6		7
103	103	ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTION OFFICE		SG-11, Step 1					
		Development Management Officer I			(Vacant)	273,720.00	SG-11, Step 1	307,932.00	34,212.00
		TOTAL SALARIES				273,720.00		307,932.00	34,212.00
		TOTAL WAGES (1)				129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS				403,608.00		454,056.00	50,448.00


Prepared by:


ALLAN P. CHAVERO
Human Resources Management Officer I

Reviewed by:


MA. ALEF F. PLAZUELA
Municipal Budget Officer

Approved by:


REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: Office of the Municipal Mayor - (Economic Development and Investment Promotion Unit)

Account Code: 1011

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old 1	New 2			SG / Step 5	Amount 6	SG / Step 7	Amount 8	
		ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTION UNIT (1)						
		Administrative Aide I	SALCEDA, DIVINA AMOR C.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			129,888.00		146,124.00	16,236.00
Prepared by: <div>ALLAN P. CHAVERO Human Resource Management Officer I</div>								
Reviewed by: <div>MA. ALELI F. PLAZUELA Municipal Budget Officer</div>								
Approved by: <div>REMEDIOS "MATIN" L. PETILLA Local Chief Executive</div>								




PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL MAYOR - (GENERAL SERVICES SECTION)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			3	4	5	6	
		GENERAL SERVICES SECTION						
8	8	Administrative Aide IV (Storekeeper I)	Dennis J. Basas	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
11-O	11-O	Administrative Aide IV (Driver II)	Gerry B. Terceño	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
11-I	11-I	Administrative Aide III (Clerk I)	Dario E. Margallo	SG-3/ Step 2	147,684.00	SG-3/ Step 2	166,152.00	18,468.00
11-R	11-R	Construction and Maintenance Man	Kim D. Pulga	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-S	11-S	Construction and Maintenance Man	Erwin N. Sabayan	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-U	11-U	Administrative Aide II (Messenger)	Andy C. Campomanes	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-V	11-V	Metro Aide I	Licenio B. Baldesco	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-W	11-W	Metro Aide I	Absalon E. Corregidor	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-X	11-X	Metro Aide I	Jovencio A. Mendaza	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-Y	11-Y	Metro Aide I	Danilo R. Pedrosa	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
11-AD	11-AD	Administrative Aide I (Laborer I)	Elpidio R. Potazo	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
11-AE	11-AE	Administrative Aide I (Laborer I)	Armando C. Bardaje	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
11-AF	11-AF	Administrative Aide I (Laborer I)	Nolan T. Portugal	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
11-AG	11-AG	Administrative Aide I (Utility Worker I)	Joy A. Tolibas	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
11-AH	11-AH	Administrative Aide I (Utility Worker I)	Imelda C. Chen	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			2,074,164.00		2,333,424.00	259,260.00
		TOTAL WAGES (5)			649,440.00		730,620.00	81,180.00
		TOTAL APPROPRIATIONS			2,723,604.00		3,064,044.00	340,440.00

Prepared by:	Reviewed by:	Approved by:
		
ALLAN F. CHAVERO Human Resource Management Officer I	MA. ALELI F. PLAZUELA Municipal Budget Officer	REMEDIOS "MATIN" L. PETILLA Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **Office of the Municipal Mayor - (General Services Section)**

Account Code: **1011**


Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			3	4	5	6	7
		GENERAL SERVICES SECTION (5)						
		Administrative Aide I	JAVA, FERNANDO D.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	LINDE, ELMER A.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	OCADO, EDUARDO, JR. C.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	OPON, JAMES LEE R.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	REPOSAR, GLENN M.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (5)			649,440.00		730,620.00	81,180.00
		TOTAL APPROPRIATIONS			649,440.00		730,620.00	81,180.00

Prepared by:

Reviewed by:

Approved by:


ALLAN P. CHAVERO
Human Resource Management Officer I


MA. ALELI F. PLAZUELA
Municipal Budget Officer


REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)


Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL MAYOR - (HOUSING AND HOMESITE REGULATIONS SECTION)**


Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			3	4	5	6	
104	104	HOUSING AND HOMESITE REGULATIONS SECTION	(Vacant)	SG-11, Step 1				
		Housing and Homesite Regulation Officer I			273,720.00	SG-11, Step 1	307,932.00	34,212.00
		TOTAL SALARIES			273,720.00		307,932.00	34,212.00
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			403,608.00		454,056.00	50,448.00


Prepared by:


ALLAN P. CHAVERO
Human Resource Management Officer I

Reviewed by:


MA. ALELI F. PLAZUELA
Municipal Budget Officer

Approved by:





REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **Office of the Municipal Mayor - (Housing and Homesite Regulations Section)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		HOUSING AND HOMESITE REGULATIONS SECTION (1)						
		Administrative Aide I	(Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			129,888.00		146,124.00	16,236.00
<div>Prepared by:  ALLAN P. CHAVERO Human Resource Management Officer I</div> <div>Reviewed by:  MA. ALEA F. PLAZUELA Municipal Budget Officer</div> <div>Approved by:  REMEDIOS "MATIN" L. PETILLA Local Chief Executive</div>								

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)


Local Government Unit: Municipality of Palo

Office: OFFICE OF THE MUNICIPAL MAYOR - (INFORMATION TECHNOLOGY AND SOUND SYSTEM MANAGEMENT SECTION)

Account Code: 1011


Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease	
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			3	4	5	6		7
105	105	INFORMATION TECHNOLOGY AND SOUND SYSTEM MANAGEMENT SECTION							-
		Computer Maintenance Technologist I	(Vacant)	SG-11, Step 1	273,720.00	SG-11, Step 1	307,932.00	34,212.00	
		TOTAL SALARIES			273,720.00		307,932.00	34,212.00	
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00	
		TOTAL APPROPRIATIONS			403,608.00		454,056.00	50,448.00	

Prepared by:




ALLAN P. CHAVERO
Human Resource Management Officer I

Reviewed by:



MA. ALELY F. PLAZUELA
Municipal Budget Officer

Approved by:



REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **Office of the Municipal Mayor - (Information Technology and Sound System Management Section)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		3	4					9
		INFORMATION TECHNOLOGY AND SOUND SYSTEM MANAGEMENT SECTION (1)						
		Administrative Aide I	PEDROSA, MC-PITCH E.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			129,888.00		146,124.00	16,236.00
Prepared by: <div>ALLAN F. CHAVERO Human Resource Management Officer I</div>								
Reviewed by: <div>MA. ALEJ. F. PLAZUELA Municipal Budget Officer</div>								
Approved by: <div>REMEDIOS "MATIN" L. PETILLA Local Chief Executive</div>								




PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL MAYOR - (LIVELIHOOD AND COOPERATIVES DEVELOPMENT OFFICE)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			3	4	5	6	
		LIVELIHOOD AND COOPERATIVES DEVELOPMENT OFFICE						
106	106	Administrative Officer I (Records Officer I)	(Vacant)	SG-10, Step 1	234,060.00	SG-10, Step 1	263,316.00	29,256.00
11-J	11-J	Administrative Aide III (Clerk I)	Rachelle Ann M. Uy	SG-3/ Step 1	146,544.00	SG-3/ Step 1	164,868.00	18,324.00
9	9	Administrative Aide I (Utility Worker I)	(Vacant)	SG-1/Step 3	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			510,492.00		574,308.00	63,816.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			770,268.00		866,556.00	96,288.00

Prepared by:	Reviewed by:	Approved by:
 ALLAN P. CHAVERO Human Resource Management Officer I	 MA. ALELI F. PLAZUELA Municipal Budget Officer	 REMEDIOS "MATIN" L. PETILLA Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: Office of the Municipal Mayor - (Livelihood and Cooperatives Development Section)

Account Code: 1011

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		LIVELIHOOD AND COOPERATIVES DEVELOPMENT SECTION (2)						
		Administrative Aide I	CASTILLOTE, ANNABELLE N.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	ALCOBER, JUBI GABRIELLE	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			259,776.00		292,248.00	32,472.00
Prepared by: <div>ALLAN P. CHAVERO Human Resource Management Officer I</div>								
Reviewed by: <div>MA. ALEJANDRO F. PLAZUELA Municipal Budget Officer</div>								
Approved by: <div>REMEDIOS "MATIN" L. PETILLA Local Chief Executive</div>								

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL MAYOR - (ECONOMIC ENTERPRISE MANAGEMENT UNIT: MARKET, SLAUGHTERHOUSE, CEMETERY)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
		ECONOMIC ENTERPRISE MANAGEMENT UNIT						
		<u>MARKET</u>						
12	12	Market Supervisor I	Armando B. Macalalag, Jr.	SG-10/Step 1	234,060.00	SG-10/Step 1	263,316.00	29,256.00
13-A	13-A	Administrative Aide II (Messenger)	Margarito S. Almaden	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
13-B	13-B	Watchman I	Benvenido A. De la Cruz	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
13-D	13-D	Administrative Aide I (Laborer I)	Raul C. Noblejas	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
13-E	13-E	Administrative Aide I (Laborer I)	Felix A. Tiempo, Jr.	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
13-I	13-I	Administrative Aide I (Utility Worker I)	Ernesto V. Luyo	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
13-J	13-J	Administrative Aide I (Utility Worker I)	Pedro E. Faron	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		<u>SLAUGHTERHOUSE</u>						
13	13	Meat Inspector I	Jerico V. Dulosa	SG-6/Step 8	184,908.00	SG-6/Step 8	208,020.00	23,112.00
13-C	13-C	Watchman I	Dan P. Java	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
13-F	13-F	Administrative Aide I (Laborer I)	Nilo L. Almaden	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
13-G	13-G	Administrative Aide I (Laborer I)	Rogelio L. Odevilas	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
13-K	13-K	Administrative Aide I (Utility Worker I)	Redentor O. Hermosilla	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		<u>CEMETERY</u>						
11-P	11-P	Cemetery Caretaker	Tommy A. Graciano	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
13-H	13-H	Administrative Aide I (Laborer I)	Eric M. Gatela	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
13-L	13-L	Administrative Aide I (Utility Worker I)	Diego F. Canaleja	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			2,139,864.00		2,407,332.00	267,468.00

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)


Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL MAYOR - (ECONOMIC ENTERPRISE MANAGEMENT UNIT: MARKET, SLAUGHTERHOUSE, CEMETERY)**

Account Code: **1011**


Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
		TOTAL WAGES:						
		ECONOMIC ENTERPRISE MANAGEMENT UNIT (1)			129,888.00		146,124.00	16,236.00
		CEMETERY (1)			129,888.00		146,124.00	16,236.00
		MARKET: TOTAL WAGES (4)			519,552.00		584,496.00	64,944.00
		SLAUGHTERHOUSE (3)			389,664.00		438,372.00	48,708.00
		TOTAL APPROPRIATIONS			3,308,856.00		3,722,448.00	413,592.00

Prepared by:


ALLAN P. CHAVERO

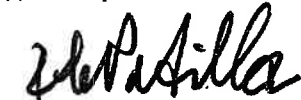
Human Resource Management Officer I

Reviewed by:


MA. ALEFI F. PLAZUELA

Municipal Budget Officer

Approved by:


REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)


Local Government Unit: Municipality of Palo

Office: **Office of the Municipal Mayor - (Economic Enterprise Management Unit: Market, Slaughterhouse, Cemetery)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease			
Old	New			SG / Step	Amount	SG / Step	Amount				
1	2								3	4	5
		ECONOMIC ENTERPRISE MANAGEMENT UNIT	ABRANTES, RITA N.	SG-1, Step 1		SG-1, Step 1					
		Administrative Aide I			129,888.00		146,124.00		16,236.00		
		SUB-TOTAL WAGES (1)		129,888.00		146,124.00	16,236.00				
		MARKET	LADRERA, ROLANDO JR. C. LIPORADA, RENATO L. MOVILLA, ALBERT M. MARILLA, ANTONIO L.	SG-1, Step 1 SG-1, Step 1 SG-1, Step 1 SG-1, Step 1		SG-1, Step 1 SG-1, Step 1 SG-1, Step 1 SG-1, Step 1		146,124.00 146,124.00 146,124.00 146,124.00	16,236.00 16,236.00 16,236.00 16,236.00		
		Administrative Aide I			129,888.00		146,124.00				
		Administrative Aide I			129,888.00		146,124.00				
		Administrative Aide I			129,888.00		146,124.00				
		Administrative Aide I			129,888.00		146,124.00				
		SUB-TOTAL WAGES (4)			519,552.00					584,496.00	64,944.00
		SLAUGHTERHOUSE	CANILLAS, ANTONIO P. (Vacant) (Vacant)	SG-1, Step 1 SG-1, Step 1 SG-1, Step 1		SG-1, Step 1 SG-1, Step 1 SG-1, Step 1		146,124.00 146,124.00 146,124.00	16,236.00 16,236.00 16,236.00		
		Administrative Aide I			129,888.00						
		Administrative Aide I			129,888.00						
		Administrative Aide I			129,888.00						
		SUB-TOTAL WAGES (3)	389,664.00		438,372.00	48,708.00					
		CEMETERY	(Vacant)	SG-1, Step 1		SG-1, Step 1		146,124.00	16,236.00		
		Administrative Aide I			129,888.00						
		SUB-TOTAL WAGES (1)			129,888.00					146,124.00	16,236.00
		OVER ALL TOTAL WAGES (9)			1,168,992.00					1,315,116.00	146,124.00
		TOTAL APPROPRIATIONS			1,168,992.00		1,315,116.00	146,124.00			

Prepared by:


ALLAN P. CHAVERO

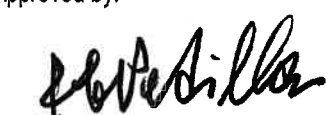
Human Resource Management Officer I

Reviewed by:


MA. ALEJANDRO F. PLAZUELA

Municipal Budget Officer

Approved by:


REMEDIOS "MATIN" L. PETILLA

Local Chief Executive


PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)


Local Government Unit: Municipality of Palo


Office: **OFFICE OF THE MUNICIPAL MAYOR - (PUBLIC EMPLOYMENT SERVICE OFFICE)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease	
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2								3
107	107	PUBLIC EMPLOYMENT SERVICE OFFICE	Allan P. Chavero	SG-19/Step 1					
		Senior Labor and Employment Officer			517,176.00	SG-19/Step 1	581,832.00	64,656.00	
		TOTAL SALARIES			517,176.00		581,832.00	64,656.00	
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00	
		TOTAL APPROPRIATIONS			647,064.00		727,956.00	80,892.00	

Prepared by:

ALLAN P. CHAVERO
Human Resource Management Officer I

Reviewed by:

MA. ALELF. PLAZUELA
Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **Office of the Municipal Mayor - (Public Employment Service Office)**


Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		PUBLIC EMPLOYMENT SERVICE OFFICE (1)	(Vacant)	SG-1, Step 1				
		Administrative Aide I			129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			129,888.00		146,124.00	16,236.00

Prepared by:


ALLAN P. CHAVERO
Human Resource Management Officer I

Reviewed by:


MA. ALELI F. PLAZUELA
Municipal Budget Officer

Approved by:


REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **Office of the Municipal Mayor - (Environment and Solid Waste Management Office)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
		3	4	5	6	7	8	9
		ENVIRONMENT AND SOLID WASTE MANAGEMENT OFFICE (1)	MOLINO, SHEEN LESTER S.	SG-1, Step 1				
		Administrative Aide I						
		TOTAL WAGES (1)						
		TOTAL APPROPRIATIONS						


Prepared by:

Reviewed by:

Approved by:


ALLAN F. CHAVERO
Human Resource Management Officer I


MA. ADELFI F. PLAZUELA
Municipal Budget Officer


REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL MAYOR - (ENVIRONMENT AND SOLID WASTE MANAGEMENT OFFICE)**

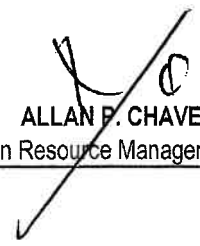
Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			3	4	5	6	
29-A	29-A	ENVIRONMENT AND SOLID WASTE MANAGEMENT OFFICE		SG-18/Step 1				
		Senior Environmental Management Specialist	(Vacant)		470,544.00	SG-18/Step 1	529,368.00	58,824.00
		TOTAL SALARIES			470,544.00		529,368.00	58,824.00
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			600,432.00		675,492.00	75,060.00


Prepared by:

Reviewed by:

Approved by:


ALLAN P. CHAVERO

Human Resource Management Officer I


MA. ALELI F. PLAZUELA

Municipal Budget Officer


REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL MAYOR - (TOURISM, CULTURE, ARTS, MEDIA, YOUTH AND SPORTS DEVELOPMENT OFFICE)**


Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
11-F	11-F	TOURISM, CULTURE, ARTS, MEDIA, YOUTH AND SPORTS DEVELOPMENT OFFICE						
		<u>TOURISM, CULTURE, ARTS AND MEDIA OFFICE</u>						
		Senior Tourism Culture and the Arts Officer (Senior Tourism Operations Officer)	(Vacant)	SG-18/Step 1	470,544.00	SG-18/Step 1	529,368.00	58,824.00
11-G	11-G	Tourism Culture and the Arts Officer I (Tourism Operations Officer I)	Nariza A. Marasigan	SG-11/ Step 1	273,720.00	SG-11/ Step 1	307,932.00	34,212.00
		<u>YOUTH AND SPORTS DEVELOPMENT OFFICE</u>						
108	108	Youth Development Officer I	(Vacant)	SG-10, Step 1	234,060.00	SG-10, Step 1	263,316.00	29,256.00
		TOTAL SALARIES			978,324.00		1,100,616.00	122,292.00
		TOTAL WAGES:						
		TOURISM, CULTURE, ARTS, MEDIA, YOUTH AND SPORTS DEVELOPMENT OFFICE:						
		TOURISM, CULTURE, ARTS AND MEDIA OFFICE (1)			129,888.00		146,124.00	16,236.00
		YOUTH AND SPORTS DEVELOPMENT OFFICE (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			1,238,100.00		1,392,864.00	154,764.00


Prepared by:

Reviewed by:

Approved by:


ALLAN P. CHAVERO

Human Resource Management Officer I


MA. ALELI F. PLAZUELA

Municipal Budget Officer


REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **Office of the Municipal Mayor - (Tourism, Culture, Arts, Media, Youth and Sports Development Office)**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
		3	4	5	6	7	8	9
		TOURISM , CULTURE, ARTS, MEDIA, YOUTH AND SPORTS DEVELOPMENT OFFICE:						
		TOURISM, CULTURE, ARTS AND MEDIA OFFICE						
		Administrative Aide I	ACEDILLO, MISHIA O.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		SUB-TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		YOUTH AND SPORTS DEVELOPMENT OFFICE						
		Administrative Aide I	DE ASIS, ROUAN C.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		SUB-TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			259,776.00		292,248.00	32,472.00

Prepared by:

Reviewed by:

Approved by:

ALLAN P. CHAVERO

Human Resource Management Officer I

MA. ALELI F. PLAZUELA

Municipal Budget Officer

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)




Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER**

Account Code:

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
		OFFICE OF THE MUNICIPAL DISATER RISK REDUCTION AND MANGEMENT OFFICER						
113	113	Mun. Gov't. Dep't. Head I (Local Disaster Risk Reduction and Management Officer	Harvey D. Gaspan	SG-24, Step 1	903,672.00	SG-24, Step 1	1,016,628.00	112,956.00
11-E	11-E	Local Disaster Risk Reduction and Management Officer III	(Vacant)	SG18/Step 2	475,608.00	SG18/Step 1	529,368.00	53,760.00
11-C	11-C	Local Disaster Risk Reduction & Management Officer I	Niña Ericka Q. Margallo	SG-11/Step 1	273,720.00	SG-11/Step 1	307,932.00	34,212.00
11-D	11-D	Local Disaster Risk Reduction & Management Assistant	Denis C. Travieza	SG-8/Step 3	200,712.00	SG-8/Step 3	225,804.00	25,092.00
11-K	11-K	Administrative Aide III (Clerk I)	(Vacant)	SG-3/ Step 1	146,544.00	SG-3/ Step 1	164,868.00	18,324.00
5	5	Administrative Aide III (Driver I)	Alberto D. Patiga	SG-3/Step 3	148,812.00	SG-3/Step 3	167,412.00	18,600.00
		RESEARCH AND PLANNING SECTION						
114	114	Local Disaster Risk Reduction Management Assistan	(Vacant)	SG-8, Step 1	197,124.00	SG-8, Step 1	221,772.00	24,648.00
		ADMINISTRATION AND TRAINING SECTION						
115	115	Local Disaster Risk Reduction Management Assistan	(Vacant)	SG-8, Step 1	197,124.00	SG-8, Step 1	221,772.00	24,648.00
		OPERATION AND WARNING SECTION						
116	116	Local Disaster Risk Reduction Management Assistan	(Vacant)	SG-8, Step 1	197,124.00	SG-8, Step 1	221,772.00	24,648.00
		<u>EMERGENCY RESPONSE UNIT</u>						
117	117	Administrative Aide III (Clerk I)	Gino Miguel D. Casilao	SG-3, Step 1	146,544.00	SG-3, Step 1	164,868.00	18,324.00
		<u>WATER PATROL, RESCUE AND RESPONSE UNIT</u>						
118	118	Administrative Aide III (Clerk I)	(Vacant)	SG-3, Step 1	146,544.00	SG-3, Step 1	164,868.00	18,324.00

		TRAFFIC AND SECURITY MANAGEMENT UNIT						
119	119	Security Officer I	(Vacant)	SG-11, Step 1	273,720.00	SG-11, Step 1	307,932.00	34,212.00
120	120	Traffic Operations Officer I	(Vacant)	SG-11, Step 1	273,720.00	SG-11, Step 1	307,932.00	34,212.00
11-Q	11-Q	Parking Aide I	Henry N. Parado	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
		TOTAL SALARIES			3,718,944.00		4,178,148.00	459,204.00
		TOTAL WAGES:						
		OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (3)			389,664.00		438,372.00	48,708.00
		RESEARCH AND PLANNING SECTION (1)			129,888.00		146,124.00	16,236.00
		ADMINISTRATION AND TRAINING SECTION (1)			129,888.00		146,124.00	16,236.00
		OPERATIONS AND WARNING SECTION (1)			129,888.00		146,124.00	16,236.00
		EMERGENCY RESPONSE UNIT (1)			129,888.00		146,124.00	16,236.00
		WATER PATROL, RESCUE AND RESPONSE UNIT (1)			129,888.00		146,124.00	16,236.00
		TRAFFIC AND SECURITY MANAGEMENT UNIT (1)			129,888.00		146,124.00	16,236.00
					1,168,992.00		1,315,116.00	146,124.00
		TOTAL APPROPRIATIONS			4,887,936.00		5,493,264.00	605,328.00

Prepared by:	Reviewed by:	Approved by:
 ALLAN P. CHAVERO Human Resource Management Officer I	 MA. ALELI F. PLAZUELA Municipal Budget Officer	 REMEDIOS "MATIN" L. PETILLA Local Chief Executive


PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)


Local Government Unit: Municipality of Palo


Office: **OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER**

Account Code:

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			3	4	5	6	
		OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER (3)						
		Administrative Aide I	CABAG, VIVENCIO JR. G.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	PEROTE, JOSELYN M.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
					389,664.00		438,372.00	48,708.00
		RESEARCH AND PLANNING SECTION (1)						
		Administrative Aide I	(Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		ADMINISTRATION AND TRAINING SECTION (1)						
		Administrative Aide I	VILLAS, BRYAN JAY C.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		OPERATIONS AND WARNING SECTION (1)						
		Administrative Aide I	BARREDO, FRANCO A.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		EMERGENCY RESPONSE UNIT (1)						
		Administrative Aide I	LADRERA, JEFFREY M.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		WATER PATROL RESCUE AND RESPONSE UNIT (1)						
		Administrative Aide I	(Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TRAFFIC AND SECURITY MANAGEMENT UNIT (1)						
		Administrative Aide I	TAÑOLA, CIDRIX C.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (9)				1,168,992.00	1,315,116.00	146,124.00
		TOTAL APPROPRIATIONS				1,168,992.00	1,315,116.00	146,124.00

Prepared by:

ALLAN P. CHAVERO
Human Resource Management Officer I

Reviewed by:

MA. ALELI F. PLAZUELA
Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL VICE MAYOR**

Account Code: 1016

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
14	14	Municipal Vice Mayor	Jonathan P. Chiquillo	SG-25/Step 2	1,045,992.00	SG-25/Step 2	1,176,744.00	130,752.00
14-C	14-C	Administrative Aide III (Clerk I)	Adelyn F. Regato	SG-3/Step 1	146,544.00	SG-3/Step 1	164,868.00	18,324.00
14-B	14-B	Administrative Aide II (Messenger)	Franklin T. Ygrubay	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
14-A	14-A	Administrative Aide I (Utility Worker I)	Nikki S. Fumar	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			1,460,400.00		1,642,956.00	182,556.00
		TOTAL WAGES (0)			-		-	-
		TOTAL APPROPRIATIONS			1,460,400.00		1,642,956.00	182,556.00

Prepared by:

ALLAN F. CHAVERO

Human Resource Management Officer I

Reviewed by:

MA. ALELI F. PLAZUELA

Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo


Office: **OFFICE OF THE SANGGUNIANG BAYAN**

Account Code: **1021**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
15	15	SB Member	Andres Ian R. Sevilla	SG-24/Step 2	918,408.00	SG-24/Step 2	1,033,212.00	114,804.00
16	16	SB Member	Casimero D. Villas Jr.	SG-24/Step 2	918,408.00	SG-24/Step 2	1,033,212.00	114,804.00
17	17	SB Member	Chiqui Ruth C. Uy	SG-24/Step 4	948,648.00	SG-24/Step 4	1,067,220.00	118,572.00
18	18	SB Member	Aaron H. Roca	SG-24/Step 3	933,408.00	SG-24/Step 3	1,050,084.00	116,676.00
19	19	SB Member	Felipe T. Ygrubay Jr.	SG-24/Step 3	933,408.00	SG-24/Step 3	1,050,084.00	116,676.00
20	20	SB Member	Antonio C. Hernit	SG-24/Step 2	918,408.00	SG-24/Step 2	1,033,212.00	114,804.00
21	21	SB Member	Jan Michelle L. Dolina	SG-24/Step 2	918,408.00	SG-24/Step 2	1,033,212.00	114,804.00
22	22	SB Member	Casimero B. Parado II	SG-24/Step 2	918,408.00	SG-24/Step 2	1,033,212.00	114,804.00
23	23	SB Member	Gregorio Papoose V. Lantajo, Jr.	SG-24/Step 1	903,672.00	SG-24/Step 1	1,016,628.00	112,956.00
24	24	SB Member	Mary Dwell S. Agner	SG-24/Step 1	903,672.00	SG-24/Step 1	1,016,628.00	112,956.00
25	25	Board Secretary I	Cristina C. Pedrosa	SG-14/Step 1	340,164.00	SG-14/Step 1	382,692.00	42,528.00
25-A	25-A	Legislative Staff Asst. I	Bryan C. Malate	SG-6/Step 1	175,248.00	SG-6/Step 1	197,160.00	21,912.00
25-B	25-B	Administrative Aide III (Driver I)	Rogelio C. Lemos	SG-3/Step 1	146,544.00	SG-3/Step 1	164,868.00	18,324.00
127	127	Administrative Aide IV (Storekeeper I)	(Vacant)	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
128	128	Administrative Aide IV (Driver II)	(Vacant)	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
129	129	Administrative Aide III (Driver I)	(Vacant)	SG-3/Step 1	146,544.00	SG-3/Step 1	164,868.00	18,324.00
130	130	Administrative Aide II (Messenger)	(Vacant)	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
131	131	Administrative Aide I (Utility Worker I)	(Vacant)	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			10,602,420.00		11,927,748.00	1,325,328.00


		TOTAL WAGES (10)			0.00		730,620.0000	730,620.0000
		TOTAL APPROPRIATIONS			10,602,420.00		12,658,368.00	2,055,948.00

Prepared by:




ALLAN P. CHAVERO
Human Resource Management Officer I

Reviewed by:



MA. ALEJIF. PLAZUELA
Municipal Budget Officer

Approved by:



REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE SANGGUNIANG BAYAN**

Account Code: **1021**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		OFFICE OF THE SANGGUNIANG BAYAN						
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		TOTAL WAGES (10)			-		730,620.00	730,620.00
		TOTAL APPROPRIATIONS			-		730,620.00	730,620.00

Prepared by:

Reviewed by:

Approved by:


ALLAN P. CHAVERO

Human Resource Management Officer I


MA. ALELI F. PLAZUELA

Municipal Budget Officer


REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE SECRETARY TO THE SANGGUNIAN BAYAN**

Account Code: **1022**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
26	26	Secretary to the Sangguniang Bayan I	Brian Valente P. Elorcha	SG-24/Step 1	903,672.00	SG-24/Step 1	1,016,628.00	112,956.00
27	27	Administrative Aide III (Clerk I)	Anita M. Portula	SG-3/Step 8	154,608.00	SG-3/Step 8	173,940.00	19,332.00
27-C	27-C	Administrative Aide III (Clerk I)	(Vacant)	SG-3/Step 1	146,544.00	SG-3/Step 1	164,868.00	18,324.00
27-B	27-B	Administrative Adie II (Messenger)	(Vacant)	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
27-A	27-A	Administrative Aide I (Utility Worker I)	(Vacant)	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			1,472,688.00		1,656,780.00	184,092.00
		TOTAL WAGES (8)			649,440.00		949,806.00	300,366.00
		TOTAL APPROPRIATIONS			2,122,128.00		2,606,586.00	484,458.00

Prepared by:

Reviewed by:

Approved by:

ALLAN R. CHAVERO

Human Resource Management Officer I

MA. ALEJANDRO F. PLAZUELA

Municipal Budget Officer

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN**

Account Code: **1022**


Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		Administrative Aide I	ACRE, IMELDA L.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	BARROSA, GLENNDY MAY D.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	BOBARES, LILIBETH M.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	MINA, ALEX B.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	MONTEZA, HAZEL A.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		Administrative Aide I	(Vacant)	SG-1, Step 1	-	SG-1, Step 1	73,062.00	73,062.00
		TOTAL WAGES (8)			649,440.00		949,806.00	300,366.00
		TOTAL APPROPRIATIONS			649,440.00		949,806.00	300,366.00

Prepared by:

Reviewed by:

Approved by:


ALLAN P. CHAVERO
Human Resource Management Officer I


MA. ALELI F. PLAZUELA
Municipal Budget Officer


REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)Local Government Unit: Municipality of PaloOffice: **OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR**Account code: **1041**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2	3	4	5	6	7	8	9
28	28	Mun. Gov't. Dept. Head I (Mun. Planning and Development Coordinator)	Armand C. Cabaltera	SG-24/Step 5	964,128.00	SG-24/Step 5	1,084,644.00	120,516.00
123	123	Planning Officer I	(Vacant)	SG-11, Step 1	273,720.00	SG-11, Step 1	307,932.00	34,212.00
124	124	Zoning Inspector I	(Vacant)	SG-6, Step 1	175,248.00	SG-6, Step 1	197,160.00	21,912.00
29	29	Statistician Aide	Nikel D. Acebedo	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
29-B	29-B	Administrative Aide II (Messenger)	Godofredo P. Barbosa, Jr.	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
29-C	29-C	Administrative Aide I (Utility Worker I)	Michael T. Saboren	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			1,836,564.00		2,066,136.00	229,572.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			2,096,340.00		2,358,384.00	262,044.00


Prepared by:

Reviewed by:

Approved by:


ALLAN P. CHAVERO

Human Resource Management Officer I


MA. ALELI F. PLAZUELA

Municipal Budget Officer


REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR**
Account code: **1041**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		Administrative Aide I	MONTEZA, GENEVIVE T. (VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I		SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			259,776.00		292,248.00	32,472.00

Prepared by:

Reviewed by:

Approved by:

ALLAN P. CHAVERO

Human Resource Management Officer I

MA. ALELY F. PLAZUELA

Municipal Budget Officer

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL CIVIL REGISTRAR**

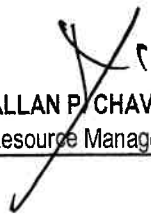
Account Code: **1051**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
30	30	OFFICE OF THE MUNICIPAL CIVIL REGISTRAR						
		Mun. Gov't. Dept. Head I (Municipal Civil Registrar)	Edgar Y. Tañala	SG-24/Step 2	918,408.00	SG-24/Step 2	1,033,212.00	114,804.00
111	111	Registration Officer I	(Vacant)	SG-10, Stgep 1	234,060.00	SG-10, Stgep 1	263,316.00	29,256.00
31	31	Administrative Aide VI (Clerk III)	Chelsa C. Perez	SG-6/Step 2	176,604.00	SG-6/Step 2	198,672.00	22,068.00
32	32	Administrative Aide VI (Clerk III)	Ma. Lorna N. Abrantes	SG-6/Step 1	175,248.00	SG-6/Step 1	197,160.00	21,912.00
32-A	32-A	Administrative Aide II (Reproduction Machine Operator I)	Nonelon M. Elona	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
32-B	32-B	Administrative Aide I (Utility Worker I)	Wyndel Christian P. Negrosa	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		POPULATION OFFICE						
112	112	Population Program Officer I	(Vacant)	SG-11, Step 1	273,720.00	SG-11, Step 1	307,932.00	34,212.00
		TOTAL SALARIES			2,045,904.00		2,301,636.00	255,732.00
		TOTAL WAGES:						
		OFFICE OF THE MUNICIPAL CIVIL REGISTRAR (2)			259,776.00		292,248.00	32,472.00
		POPULATION OFFICE (1)			129,888.00		146,124.00	16,236.00
					389,664.00		438,372.00	48,708.00
		TOTAL APPROPRIATIONS			2,435,568.00		2,740,008.00	304,440.00


Prepared by:

Reviewed by:

Approved by:


ALLAN P. CHAVERO

Human Resource Management Officer I


MA. ALELI F. PLAZUELA

Municipal Budget Officer


REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL CIVIL REGISTRAR**

Account Code: **1051**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1.	2			5	6	7	8	
		OFFICE OF THE MUNICIPAL CIVIL REGISTRAR						
		Administrative Aide I	NOVILLO, SHIENA ROSE R.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	HERMOSO, MERIAM L.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		POPULATION OFFICE						
		Administrative Aide I	Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			389,664.00		438,372.00	48,708.00


Prepared by:

Reviewed by:

Approved by:


ALLAN P. CHAVERO

Human Resource Management Officer I


MA. ALEF F. PLAZUELA

Municipal Budget Officer


REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL BUDGET OFFICER**
Account Code: **1071**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		OFFICE OF THE MUNICIPAL BUDGET OFFICER						
36	36	Mun. Govt' Dept. Head I (Municipal Budget Officer)	Ma. Aleli F. Plazuela	SG-24/Step 1	903,672.00	SG-24/Step 1	1,016,628.00	112,956.00
110	110	Administrative Officer II (Budget Officer I)	(Vacant)	SG-11, Step 1	273,720.00	SG-11, Step 1	307,932.00	34,212.00
37	37	Administrative Assistant II (Budgeting Assistant)	Amelita P. Fumar	SG-8/Step 8	209,952.00	SG-8/Step 8	236,196.00	26,244.00
38	38	Administrative Aide IV (Budgeting Aide)	Ma. Corina Antonette M. Ilagan	SG-4/Step 8	164,172.00	SG-4/Step 8	184,692.00	20,520.00
38-A	38-A	Administrative Aide IV (Budgeting Aide)	(Vacant)	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
38-B	38-B	Administrative Aide II (Reproduction Machine Operator	Ma. Antonette S. Robillos	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
38-C	38-C	Administrative Aide I (Utility Worker I)	Diomedes D. Montilla	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			1,974,984.00		2,221,848.00	246,864.00
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			2,104,872.00		2,367,972.00	263,100.00

Prepared by:

Reviewed by:

Approved by:

ALLAN P. CHAVERO

Human Resource Management Officer I

MA. ALELI F. PLAZUELA

Municipal Budget Officer




REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **Office of the Municipal Budget Officer**
Account Code: **1071**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		Administrative Aide I	(VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			129,888.00		146,124.00	16,236.00
<div>Prepared by:  ALLAN P. CHAVERO Human Resource Management Officer I</div> <div>Reviewed by:  MA. ALELI F. PLAZUELA Municipal Budget Officer</div> <div>Approved by:  REMEDIOS "MATIN" L. PETILLA Local Chief Executive</div>								

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL ACCOUNTANT**
Account Code: **1081**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		OFFICE OF THE MUNICIPAL ACCOUNTANT						
39	39	Mun. Gov't. Department Head I (Municipal Accountant)	Luis Antonio M. Napoles	SG-24/Step 1	903,672.00	SG-24/Step 1	1,016,628.00	112,956.00
39-A	39-A	Accountant III	Francis P. Regaña	SG-19/Step 1	517,176.00	SG-19/Step 1	581,832.00	64,656.00
40	40	Administrative Assistant III (Senior Bookkeeper)	Dona Rica M. Onida	SG-9/Step 1	213,300.00	SG-9/Step 1	239,964.00	26,664.00
41	41	Administrative Assistant II (Bookkeeper I)	Berly N. Natulla	SG-8/Step 1	197,124.00	SG-8/Step 1	221,772.00	24,648.00
42	42	Administrative Assistant II (Bookkeeper I)	Sonia P. Diaz	SG-8/Step 8	209,952.00	SG-8/Step 8	236,196.00	26,244.00
43	43	Administrative Aide IV (Accounting Clerk I)	(Vacant)	SG-4/Step 3	158,016.00	SG-4/Step 3	177,768.00	19,752.00
43-A	43-A	Administrative Aide IV (Accounting clerk I)	Sundy Adrian S. Cobacha	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
43-B	43-B	Administrative Aide II (Bookbinder I)	Mary Hazel M. Mooney	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
43-C	43-C	Administrative Aide I (Utility Worker I)	Ronnie E. Lacandazo	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			2,622,708.00		2,950,560.00	327,852.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			2,882,484.00		3,242,808.00	360,324.00

Prepared by:

Reviewed by:

Approved by:

ALLAN P. CHAVERO

Human Resource Management Officer I

MA. ALEJIF. PLAZUELA

Municipal Budget Officer

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive


PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL ACCOUNTANT**
Account Code: **1081**


Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		Administrative Aide I	DOYOLA, MARIA FE N. (Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I		SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			259,776.00		292,248.00	32,472.00

Prepared by:




ALLAN P. CHAVERO
Human Resource Management Officer I

Reviewed by:



MA. ALELI F. PLAZUELA
Municipal Budget Officer

Approved by:



REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL TREASURER**Account Code: **1091**


Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		OFFICE OF THE MUNICIPAL TREASURER						
44	44	Mun. Gov't. Dept. Head I (Municipal Treasurer)	Ma. Chona E. Daloso	SG-24/Step 4	948,648.00	SG-24/Step 4	1,067,220.00	118,572.00
45	45	Mun. Gov't. Dept. Head I (Assistant Mun. Treasurer)	Luz C. Fernandez	SG-22/Step 8	796,788.00	SG-22/Step 8	896,388.00	99,600.00
56	56	Administrative Aide III (Clerk I)	(Vacant)	SG-3/Step 1	146,544.00	SG-3/Step 1	164,868.00	18,324.00
56-F	56-F	Administrative Aide II (Messenger)	Marties G. Hanopol	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
56-G	56-G	Administrative Aide II (Reproduction Machine Operator)	Lilian F. Uy	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
56-H	56-H	Administrative Aide II (Bookbinder I)	Roberto F. Horca, Jr.	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
56-I	56-I	Administrative Aide I (Utility Worker I)	Aldwin C. Fabi	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		CASH OPERATION						
46	46	Administrative Assistant II (Disbursing Officer II)	Rosario P. Egsoc	SG-8/Step 2	198,912.00	SG-8/Step 2	223,776.00	24,864.00
47	47	Administrative Aide VI (Disbursing Officer I)	Alma T. Sampilo	SG-6/Step 1	175,248.00	SG-6/Step 1	197,160.00	21,912.00
		REVENUE OPERATION						
48	48	Revenue Collection Clerk II	Nida A. Tablason	SG-7/Step 1	185,904.00	SG-7/Step 1	209,148.00	23,244.00
49	49	Revenue Collection Clerk I	(Vacant)	SG-5/Step 1	165,168.00	SG-5/Step 1	185,820.00	20,652.00
50	50	Revenue Collection Clerk I	Dominic P. Fumar	SG-5/Step 1	165,168.00	SG-5/Step 1	185,820.00	20,652.00
51	51	Revenue Collection Clerk I	Susana A. Daga	SG-5/Step 8	174,252.00	SG-5/Step 8	196,032.00	21,780.00
52	52	Revenue Collection Clerk I	(Vacant)	SG-5/Step 1	165,168.00	SG-5/Step 1	185,820.00	20,652.00
53	53	Revenue Collection Clerk I	(Vacant)	SG-5/Step 1	165,168.00	SG-5/Step 1	185,820.00	20,652.00
54	54	Revenue Collection Clerk I	Ariel P. Lora	SG-5/Step 2	166,440.00	SG-5/Step 2	187,248.00	20,808.00
55	55	Revenue Collection Clerk I	(Vacant)	SG-5/Step 1	165,168.00	SG-5/Step 1	185,820.00	20,652.00
56-A	56-A	Ticket Checker	Cheryle M. Martinez	SG-3/Step 1	146,544.00	SG-3/Step 1	164,868.00	18,324.00
56-B	56-B	Ticket Checker	Rizalina L. Callosa	SG-3/Step 2	147,684.00	SG-3/Step 2	166,152.00	18,468.00
56-C	56-C	Ticket Checker	J-zar N. Dela Peña	SG-3/Step 2	147,684.00	SG-3/Step 2	166,152.00	18,468.00

56-D	56-D	Ticket Checker	Eleonor V. Longjas	SG-3/Step 2	147,684.00	SG-3/Step 2	166,152.00	18,468.00
56-E	56-E	Ticket Checker	Diosalyn P. Petilla	SG-3/Step 2	147,684.00	SG-3/Step 2	166,152.00	18,468.00
		TOTAL SALARIES			4,899,672.00		5,512,200.00	612,528.00
		TOTAL WAGES (5)			649,440.00		730,620.00	81,180.00
		TOTAL APPROPRIATIONS			5,549,112.00		6,242,820.00	693,708.00

Prepared by:

Reviewed by:

Approved by:


ALLAN P. CHAVERO

Human Resource Management Officer I


MA. ALEJIF. PLAZUELA

Municipal Budget Officer


REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

000058

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL TREASURER**

Account Code: **1091**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
		Administrative Aide I	(VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (5)			649,440.00		730,620.00	81,180.00
		TOTAL APPROPRIATIONS			649,440.00		730,620.00	81,180.00

Prepared by:

ALLAN P. CHAVERO

Human Resource Management Officer I

Reviewed by:

MA. ALELI F. PLAZUELA

Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL ASSESSOR**

Account Code: **1101**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
		3	4	5	6	7	8	9
		OFFICE OF THE MUNICIPAL ASSESSOR						
57	57	Mun. Gov't. Department Head I (Municipal Assessor)	Ana N. Lagao	SG-24/Step 1	903,672.00	SG-24/Step 1	1,016,628.00	112,956.00
109	109	Local Assessment Operations Officer I	Ruel M. Bitangjol	SG-11, Step 1	273,720.00	SG-11, Step 1	307,932.00	34,212.00
58	58	Draftsman I	Joel Bienvenido I. Daga	SG-6/Step 7	183,492.00	SG-6/Step 7	206,436.00	22,944.00
63	63	Assessment Clerk II	(Vacant)	SG-6/Step 1	175,248.00	SG-6/Step 1	197,160.00	21,912.00
59	59	Assessment Clerk I	Phoebe A. Elorcha	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
60	60	Assessment Clerk I	Darlene F. Panganoron	SG-4/Step 8	164,172.00	SG-4/Step 8	184,692.00	20,520.00
61	61	Assessment Clerk I	Maria Letty G. Labajoy	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
62	62	Assessment Clerk I	(Vacant)	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
63-A	63-A	Administrative Aide II (Messenger)	Julius M. Palamos	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
63-B	63-B	Administrative Aide I (Utility Worker I)	Genevive M. Perez	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			2,434,980.00		2,739,360.00	304,380.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			2,694,756.00		3,031,608.00	336,852.00

Prepared by:

ALLAN F. CHAVERO

Human Resource Management Officer I

Reviewed by:

MA. ALEMI F. PLAZUELA

Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA


Local Chief Executive


PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)


Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL ASSESSOR**
Account Code: **1101**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
		3	4	5	6	7	8	9
		Administrative Aide I	ACEBEDO, BLESILDA M.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	ALCONABA, VINCENT P.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			259,776.00		292,248.00	32,472.00

Prepared by:

ALLAN P. CHAVERO
Human Resource Management Officer I

Reviewed by:

MA. ALELI F. PLAZUELA
Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)



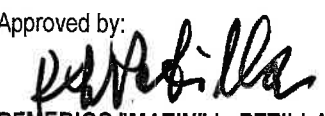
Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL HEALTH OFFICER**

Account Code: **4411**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1.	2			5	6	7	8	
		OFFICE OF THE MUNICIPAL HEALTH OFFICER						
77	77	Mun. Gov't. Dept. Head I (Municipal Health Officer)	Leo T. Calonia	SG-24/Step 4	1,185,804.00	SG-24/Step 4	1,185,804.00	-
78	78	Dentist II	Cheryl T. Cabrerros	SG-17/Step 2	547,428.00	SG-17/Step 2	547,428.00	-
81	81	Dental Aide	María Ederlina B. Burre	SG-4/Step 8	205,212.00	SG-4/Step 8	205,212.00	-
87	87	Nurse II	Lorna A. Bonife	SG-16/Step 6	526,224.00	SG-16/Step 6	526,224.00	-
93	93	Nurse I	Leslie Anne B. Loreto	SG-15/Step 2	465,720.00	SG-15/Step 2	465,720.00	-
96	96	Radiologic Technologist I	Noel Y. Maraya, Jr.	SG-11/ Step 1	342,144.00	SG-11/ Step 1	342,144.00	-
92	92	Medical Technologist I	Emellie Grace Y. Adobas	SG-11/Step 1	342,144.00	SG-11/Step 1	342,144.00	-
97	97	Medical Technologist I	(Vacant)	SG-11/ Step 1	342,144.00	SG-11/ Step 1	342,144.00	-
95	95	Pharmacist I	Thea Isabella M. Cinco	SG-11/Step 1	342,144.00	SG-11/Step 1	342,144.00	-
83	83	Midwife III	Leah O. Miranda	SG-13/Step 2	398,196.00	SG-13/Step 2	398,196.00	-
91	91	Midwife III	Evelyn R. Gilang	SG-13/Step 1	394,440.00	SG-13/Step 1	394,440.00	-
84	84	Midwife II	Soledad O. Patiga	SG-11/Step 8	367,044.00	SG-11/Step 8	367,044.00	-
85	85	Midwife II	Nelson M. Elona	SG-11/Step 1	342,144.00	SG-11/Step 1	342,144.00	-
86	86	Midwife II	Diana C. Edejer	SG-11/Step 2	345,552.00	SG-11/Step 2	345,552.00	-
89	89	Midwife II	Dolorica M. Fumar	SG-11/Step 1	342,144.00	SG-11/Step 1	342,144.00	-
90	90	Midwife II	Gina T. Taladro	SG-11/Step 1	342,144.00	SG-11/Step 1	342,144.00	-
82	82	Midwife I	(Vacant)	SG-9/Step 1	266,628.00	SG-9/Step 1	266,628.00	-
94	94	Midwife I	(Vacant)	SG-9/Step 1	266,628.00	SG-9/Step 1	266,628.00	-
79	79	Sanitation Inspector II	Melvin C. Millar	SG-8/Step 2	248,640.00	SG-8/Step 2	248,640.00	-
80	80	Sanitation Inspector II	(Vacant)	SG-8/Step 1	246,408.00	SG-8/Step 1	246,408.00	-
88	88	Sanitation Inspector I	Sarah L. Ladrera	SG-6/Step 1	219,060.00	SG-6/Step 1	219,060.00	-
11-N	11-N	Administrative Aide III (Driver I)	Albino N. Negradas	SG-3/Step 1	183,180.00	SG-3/Step 1	183,180.00	-

98	98	Laboratory Aide I	Salvacion M. Cinco	SG-2/Step 1	172,464.00	SG-2/Step 1	172,464.00	-
99	99	Administrative Aide I (Laborer I)	Allan J. Basas	SG-1/Step 1	162,360.00	SG-1/Step 1	162,360.00	-
100	100	Administrative Aide I (Laborer I)	Eduardo M. Montuya	SG-1/Step 1	162,360.00	SG-1/Step 1	162,360.00	-
101	101	Administrative Aide I (Utility Worker I)	Jose U. Cayunda	SG-1/Step 1	162,360.00	SG-1/Step 1	162,360.00	-
		EPIDEMIOLOGY SURVEILLANCE UNIT						
122	122	Nurse I	Abegael U. Gagarin	SG-15, Step 1	460,956.00	SG-15, Step 1	460,956.00	-
		TOTAL SALARIES			9,381,672.00		9,381,672.00	-
		TOTAL WAGES:						
		OFFICE OF THE MUNICIPAL HEALTH OFFICER (5)			649,440.00		730,620.00	81,180.00
		EPIDEMIOLOGY SURVEILLANCE UNIT (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			10,161,000.00		10,258,416.00	97,416.00

Prepared by:  ALLAN P. CHAVERO Human Resource Management Officer I	Reviewed by:  MA. ALEJANDRO F. PLAZUELA Municipal Budget Officer	Approved by:  REMEDIOS "MATIN" L. PETILLA Local Chief Executive
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PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

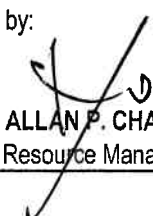
Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL HEALTH OFFICER**

Account Code: **4411**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease	
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2								3
		OFFICE OF THE MUNICIPAL HEALTH OFFICER (5)							
		Administrative Aide I	ALISEN, JOSEPHINE M.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00	
		Administrative Aide I	CABRIGAS, JAMIE JANE P.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00	
		Administrative Aide I	GILANG, KRISTINE GRACE R.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00	
		Administrative Aide I	GONZALES, NANCY A.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00	
		Administrative Aide I	PENI, JOSE E.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00	
					649,440.00		730,620.00	81,180.00	
		EPIDEMIOLOGY SURVEILLANCE UNIT (1)							
		Administrative Aide I	(Vacant)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00	
					129,888.00		146,124.00	16,236.00	
		TOTAL WAGES (6)			779,328.00		876,744.00	97,416.00	
		TOTAL APPROPRIATIONS			779,328.00		876,744.00	97,416.00	

Prepared by:


ALLAN P. CHAVERO

Human Resource Management Officer I

Reviewed by:


MA. ALELI F. PLAZUELA

Municipal Budget Officer

Approved by:


REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER**

Account Code: **7611**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			3	4	5	6	
		OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER						
64	64	Mun. Gov't. Dept. Head I (MSWD Officer)	Anabelle A. Agner	SG-24/Step 2	918,408.00	SG-24/Step 2	1,033,212.00	114,804.00
65	65	Social Welfare Officer III	Jasmine C. Estrada	SG-18/Step 8	507,372.00	SG-18/Step 8	570,792.00	63,420.00
68-A2	68-A2	Social Welfare Officer I	(Vacant)	SG-11/Step 1	273,720.00	SG-11/Step 1	307,932.00	34,212.00
66	66	Social Welfare Assistant	Clenia C. Rosales	SG-8/Step 8	209,952.00	SG-8/Step 8	236,196.00	26,244.00
67	67	Day Care Worker I	Noel M. Elona	SG-6/Step 3	177,960.00	SG-6/Step 3	200,196.00	22,236.00
68	68	Administrative Aide IV (Clerk II)	Floresa T. Pulga	SG-4/Step 1	155,604.00	SG-4/Step 1	175,056.00	19,452.00
68-B	68-B	Administrative Aide II (Messenger)	Romeo M. Abaño	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
68-C	68-C	Administrative Aide II (Reproduction Machine Operator I)	Adelfo R. Rupa	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
68-D	68-D	Administrative Aide II (Bookbinder I)	Criselda M. Cornejo	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
68-E	68-E	Administrative Aide I (Laborer I)	Aldwin A. Callosa	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
68-F	68-F	Administrative Aide I (Laborer I)	Ronald L. Comejo	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
68-G	68-G	Administrative Aide I (Utility Worker I)	Gina D. Linde	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
68-H	68-H	Administrative Aide I (Utility Worker I)	Noel A. Barredo	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		SENIOR CITIZEN'S OFFICE						
125	125	Social Welfare Aide	(Vacant)	SG-4, Step 1	155,604.00	SG-4, Step 1	175,056.00	19,452.00
		PERSONS WITH DISABILITY AFFAIRS OFFICE						
126	126	Disability Affairs Officer III	(Vacant)	SG-18, Step 1	470,544.00	SG-18, Step 1	529,368.00	58,824.00
		TOTAL SALARIES			3,802,644.00		4,277,964.00	475,320.00

		TOTAL WAGES:						
		OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER (4)			519,552.00		584,496.00	64,944.00
		PERSONS WITH DISABILITY AFFAIRS OFFICE (1)			129,888.00		146,124.00	16,236.00
		SENIOR CITIZEN'S OFFICE (1)			129,888.00		146,124.00	16,236.00
					779,328.00		876,744.00	97,416.00
		TOTAL APPROPRIATIONS			4,581,972.00		5,154,708.00	572,736.00

Prepared by:

ALLAN F. CHAVERO

Human Resource Management Officer I

Reviewed by:

MA. ALELI F. PLAZUELA

Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER**

Account Code: **7611**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER (4)						
		Administrative Aide I	CABAÑAS, KELSEY LALA A.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	DEL ROSARIO, CARLITO C.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	MONTAÑO, MARRY ROSE T.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	CAMPO, JERICO D.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
					519,552.00		584,496.00	64,944.00
		PERSONS WITH DISABILITY AFFAIRS OFFICE (1)						
		Administrative Aide I	(VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
					129,888.00		146,124.00	16,236.00
		SENIOR CITIZENS AFFAIRS OFFICE (1)						
		Administrative Aide I	(VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
					129,888.00		146,124.00	16,236.00
		TOTAL WAGES (6)			779,328.00		876,744.00	97,416.00
		TOTAL APPROPRIATIONS			779,328.00		876,744.00	97,416.00

Prepared by:

ALLAN P. CHAVERO

Human Resource Management Officer I

Reviewed by:

MA. ALELY PLAZUELA

Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA

Local Chief Executive


PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL AGRICULTURIST**Account Code: **8711**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			3	4	5	6	
		OFFICE OF THE MUNICIPAL AGRICULTURIST						
68-A	68-A	Mun. Gov't. Dep't. Head I (Municipal Agriculturist)	Nestor C. Labajoy	SG-24/Step 2	918,408.00	SG-24/Step 2	1,033,212.00	114,804.00
70	70	Mun. Agricultural Officer	(Vacant)	SG-20/Step 1	577,512.00	SG-20/Step 1	649,692.00	72,180.00
71	71	Agricultural Technoigist	(Vacant)	SG-10/Step 1	234,060.00	SG-10/Step 1	263,316.00	29,256.00
72	72	Agricultural Technologist	Lea T. De Veyra	SG-10/Step 6	244,008.00	SG-10/Step 6	274,500.00	30,492.00
73	73	Agricultural Technologist	Irwin S. Martillo	SG-10/Step 7	246,048.00	SG-10/Step 7	276,804.00	30,756.00
74	74	Agricultural Technologist	(Vacant)	SG-10/Step 1	234,060.00	SG-10/Step 1	263,316.00	29,256.00
75	75	Agricultural Technologist	(Vacant)	SG-10/Step 1	234,060.00	SG-10/Step 1	263,316.00	29,256.00
76	76	Agricultural Technologist	(Vacant)	SG-10/Step 1	234,060.00	SG-10/Step 1	263,316.00	29,256.00
76-A	76-A	Farm Worker I	Carina M. Mosca	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
76-B	76-B	Administrative Aide I (Laborer I)	Raymund B. Veñarta	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
76-C	76-C	Administrative Aide I (Laborer I)	Renato D. Espina	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
76-D	76-D	Administrative Aide I (Laborer I)	Noel Antonio A. Cayanong	SG-1/Step1	129,888.00	SG-1/Step1	146,124.00	16,236.00
76-E	76-E	Administrative Aide I (Laborer I)	Fiel H. Abad	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
76-F	76-F	Administrative Aide I Utility Worker I)	Ronie P. Alvarado	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		TOTAL SALARIES			3,709,632.00		4,173,312.00	463,680.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			3,969,408.00		4,465,560.00	496,152.00

Prepared by:


ALLAN P. CHAVERO

Human Resource Management Officer I

Reviewed by:


MA. ALEJANDRO F. PLAZUELA

Municipal Budget Officer

Approved by:

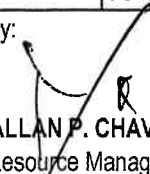

REMEDIOS "MATIN" L. PETILLA

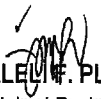
Local Chief Executive


PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)
Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL AGRICULTURIST**
Account Code: **8711**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2							
		Administrative Aide I	CARDINES, RAMMEL B.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	POTENTE, MARIA LUZ D.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		TOTAL WAGES (2)			259,776.00		292,248.00	32,472.00
		TOTAL APPROPRIATIONS			259,776.00		292,248.00	32,472.00

Prepared by:

ALLAN P. CHAVERO
Human Resource Management Officer I

Reviewed by:

MA. ALELI F. PLAZUELA
Municipal Budget Officer

Approved by:

REMEDIOS "MATIN" L. PETILLA
Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Regular Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL ENGINEER**

Account Code: **8751**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
33	33	OFFICE OF THE MUNICIPAL ENGINEER						
		Mun. Gov't. Dept. Head I (Municipal Engineer)	Jadd Meyrick S. Agner	SG-24/Step 2	918,408.00	SG-24/Step 2	1,033,212.00	114,804.00
33-A	33-A	Engineer II	(Vacant)	SG-16/Step 1	399,516.00	SG-16/Step 1	449,448.00	49,932.00
35-A	35-A	Architect I	Christian M. Cabillo	SG-12/Step 1	294,768.00	SG-12/Step 1	331,620.00	36,852.00
34-A	34-A	Engineering Assistant	Hubert B. Baldesco	SG-8/Step 2	198,912.00	SG-8/Step 2	223,776.00	24,864.00
35	35	Draftsman I	Joel M. Dacillo	SG-6/Step 1	175,248.00	SG-6/Step 1	197,160.00	21,912.00
35-B	35-B	Administrative Aide II (Messenger)	Charlie R. Malbas	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
35-C	35-C	Administrative Aide II (Reproduction Machine Operator)	Maricel M. Lachica	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
35-D	35-D	Administrative Aide II (Bookinder I)	Teresita V. Pajota	SG-2/Step 1	137,976.00	SG-2/Step 1	155,220.00	17,244.00
35-E	35-E	Administrative Aide I (Laborer I)	Romelito G. Movilla	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
35-F	35-F	Administrative Aide I (Laborer I)	Rogelio C. Ladrera	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
35-G	35-G	Administrative Aide I (Laborer I)	Henry T. Labasan, Jr.	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
35-H	35-H	Administrative Aide I (Laborer I)	Vencent M. Guban	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
35-I	35-I	Administrative Aide I (Utility Worker I)	John Rodrigo Pedrosa	SG-1/Step 1	129,888.00	SG-1/Step 1	146,124.00	16,236.00
		OFFICE OF THE BUILDING OFFICIAL						
34	34	Engineer I	Remegio V. Manlicoban	SG-12/Step 8	314,592.00	SG-12/Step 8	353,916.00	39,324.00
121	121	Building Inspector	(Vacant)	SG-11, Step 1	273,720.00	SG-11, Step 1	307,932.00	34,212.00
		TOTAL SALARIES			3,638,532.00		4,093,344.00	454,812.00
		TOTAL WAGES:						
		OFFICE OF THE MUNICIPAL ENGINEER (5)			649,440.00		730,620.00	81,180.00
		OFFICE OF THE BUILDING OFFICIAL (1)			129,888.00		146,124.00	16,236.00
		TOTAL APPROPRIATIONS			4,417,860.00	-	4,970,088.00	552,228.00

Prepared by:

ALLAN F. CHAVERO

Human Resource Management Officer I

Reviewed by:

MA. ALELI F. PLAZUELA

Municipal Budget Officer

Approved by:




REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

PLANTILLA OF PERSONNEL FY-2025 (Casual Employees)

Local Government Unit: Municipality of Palo

Office: **OFFICE OF THE MUNICIPAL ENGINEER**
Account Code: **8751**

Item Number		Position Title	Name of Incumbent	CY-2025 Authorized (3rd Class Mun.) Per LBC No. 160, Rate/Annum		CY-2025 Proposed (First Class Mun.) Per LBC 160, Rate/Annum		Increase / Decrease
Old	New			SG / Step	Amount	SG / Step	Amount	
1	2			5	6	7	8	
		OFFICE OF THE MUNICIPAL ENGINEER (5)						
		Administrative Aide I	CAMPO, GERARD CHRISTIAN	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	MARASIGAN, WILFRED B.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	SALAZAR, MARK P.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	PEDROSA, MA. REINA JOYCE C.	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
		Administrative Aide I	(VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
					649,440.00		730,620.00	81,180.00
		OFFICE OF THE BUILDING OFFICIAL (1)						
		Administrative Aide I	(VACANT)	SG-1, Step 1	129,888.00	SG-1, Step 1	146,124.00	16,236.00
					129,888.00		146,124.00	16,236.00
		TOTAL WAGES (6)			779,328.00		876,744.00	97,416.00
		TOTAL APPROPRIATIONS			779,328.00		876,744.00	97,416.00
<div>Prepared by:  ALLAN P. CHAVERO Human Resource Management Officer I</div> <div>Reviewed by:  MA. ALEM F. PLAZUELA Municipal Budget Officer</div> <div>Approved by:  REMEDIOS "MATIN" L. PETILLA Local Chief Executive</div>								

**SUPPLEMENTAL BUDGET NO. 1
GENERAL FUND
CALENDAR YEAR 2025**

STATEMENT OF FUNDING SOURCE AND SUPPLEMENTAL APPROPRIATIONS

<u>FUNDING SOURCE</u>		
Unappropriated Balance December 31, 2024		27,827,425.06
TOTAL FUNDING SOURCES		27,827,425.06
<u>SUPPLEMENTAL APPROPRIATIONS</u>		
<u>PERSONNEL SERVICES:</u>		
1. Implementation of Salary and Wage Increase and RATA Increase from 3rd class to 1st class municipality per Department Order No. 074-2024 issued by Department of Finance dated November 5, 2024		
Salaries	7,129,692.00	
Wages	2,411,046.00	
PERA	156,000.00	
Representation Allowance Differential	265,200.00	
Transportation Allowance Differential	265,200.00	
Retirement and Life Insurance Premiums	1,160,475.12	
Pagibig Contributions	15,600.00	
ECC Contributions	7,800.00	
PHilHealth Contributions	241,765.65	
Cash Gift	65,000.00	
Mid Year Bonus Differential	715,911.00	
Year End Bonus Differential	874,212.00	
Medical Allowance	2,254,000.00	
Monetization of Leave Credits	2,000,000.00	17,561,901.77
2. Unclaimed Wages of 2-casual employees		
Mr. Leandro Corregidor - from 10/16-31/2024	4,000.00	
Mr. Roderico C. Fernandez - from 09/16-20/2024	3,000.00	7,000.00
3. Terminal Leave Benefits		
Mr. Leandro M. Corregidor	18,000.00	
Mr. Roderico C. Fernandez	4,000.00	22,000.00
TOTAL, PERSONNEL SERVICES		17,590,901.77
<u>MAINTENANCE AND OTHER OPERATING EXPENSES:</u>		
1. Other General Services		2,088,210.00
(Wage Adjustment for Job Order Employees per Wage Order No. RB VIII-24 dated November 5, 2024)		
2. Electricity Expenses		320,000.00
3. Water Expenses		700,000.00
4. Donation		500,000.00
5. BJMP-Payables:		
Other MOOE (Honorarium for December 2024)	3,000.00	
Office Supplies Expenses (Nov. 6, 2024)	10,000.00	13,000.00
TOTAL, MOOE		3,621,210.00
<u>CAPITAL OUTLAY:</u>		
1. Procurement of Diving Equipment		4,000,000.00
2. Improvement of Municipal Slaughterhouse		1,000,000.00
TOTAL, CAPITAL OUTLAY		5,000,000.00
<u>SPECIAL PURPOSE APPROPRIATIONS/NON-OFFICE EXP.</u>		
1. Socio Cultural Program		615,313.29
2. Tourism Development Program		500,000.00
2. Manpower Development		500,000.00
TOTAL, SPECIAL PURPOSE APPROPRIATIONS/NON-OFFICE EXP.		1,615,313.29
TOTAL EXPENDITURES		27,827,425.06
UNAPPROPRIATED BALANCE		-

Prepared by:

Approved:


MA. ALELI F. PLAZUELA
Municipal Budget Officer


REMEDIOS "MATTIN" L. PETILLA
Municipal Mayor

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Republic of the Philippines
DEPARTMENT OF FINANCE
Roxas Blvd. corner P. Ocampo St., 1004 Manila



DEPARTMENT ORDER NO. 074.2024

SUBJECT: SCHEDULE OF INCOME CLASSIFICATION FOR THE FIRST GENERAL INCOME RECLASSIFICATION OF PROVINCES, CITIES, AND MUNICIPALITIES BASED ON THE INCOME RANGES UNDER REPUBLIC ACT NO. 11964

Section 1. Rationale. This Department Order (DO) establishes the rules and guidelines on the automatic income classification of provinces, cities, and municipalities. Pursuant to Section 6 of Republic Act (RA) No. 11964, or the Automatic Income Classification of Local Government Units (LGUs) Act, the Department of Finance (DOF) is mandated to issue the appropriate department order on the schedule of income classification which shall serve as certification of the income classification of LGUs.

Section 2. Definition of Terms. For the purposes of this DO, the terms hereunder shall be defined as follows:

- a. Annual Regular Income* refers to revenues, including fees and receipts actually realized which are reported yearly on cash basis by provinces, cities, and municipalities from regular sources, including the National Tax Allotment (NTA) and other shares in national wealth, but exclusive of non-recurring receipts, such as national aids, grants, financial assistance, loan proceeds, sales of assets, miscellaneous income/receipts and similar others. For the purpose of RA No. 11964, shares from national wealth, excise tax on tobacco, incremental collection from value-added tax (VAT) under RA No. 7643, and the gross income tax paid by business and enterprises in Special Economic Zones under RA No. 7916, otherwise known as "The Special Economic Zone Act of 1995" as amended, and such other shares as may be granted by law to the province, city, or municipality, shall be considered as part of the annual regular income. The annual regular income shall be computed from the approved Statement of Receipts and Expenditures (SRE) submitted to the Bureau

of Local Government Finance (BLGF) by the local government units pursuant to the guidelines issued by the DOF;

- b. *Average Annual Regular Income* refers to the sum of the annual regular income, as herein defined, actually obtained by a province, city, or municipality during the required number of fiscal years preceding the year of income reclassification of LGUs, divided by such number of fiscal years as provided in Section 4 of RA No. 11964; and
- c. *LGUs* refer to the political subdivisions of the State, specifically the provinces, cities, or municipalities.

Section 3. Basic Data. The BLGF shall use the approved SRE reports submitted through the LGU Integrated Financial Tools System for the last three (3) fiscal years as the basic data for computing the average annual regular income of LGUs. An LGU which has not complied with the financial reporting requirements shall be classified using the latest available year-end data approved by the BLGF for three (3) most recent fiscal years.

Section 4. Determination of Annual Regular Income and Average Annual Regular Income. As defined under RA No. 11964, annual regular income and average annual regular income shall be computed as follows:

Annual
Regular
Income

=

Real Property Tax (General Fund) + Tax on Business + Other
Taxes + Regulatory Fees (Permits and Licenses) +
Service/User Charges (Service Income) + Receipts from
Economic Enterprises + Interest Income + Dividend Income
+ Share from National Wealth + Share from Tobacco Excise
Tax (RA 7171) + Share from EVAT + Shares from Philippine
Economic Zone Authority (PEZA) + Share from Philippine
Amusement and Gaming Corporation and Philippine
Charity Sweepstakes Office + National Tax Allotment (NTA)

Average
Annual
Regular
Income

=

Sum of Annual Regular Income for the past three (3)
fiscal years

Three (3) fiscal years

Section 5. Income Classification of Provinces, Cities, and Municipalities.
 Provinces, cities, and municipalities shall be classified into five (5) classes, according to their income ranges and on the basis of the average annual regular income for three (3) fiscal years preceding a general income reclassification.

- a. The income classification for provinces shall be based on the following income ranges:

CLASS	AVERAGE ANNUAL REGULAR INCOME
1 st	One billion five hundred million pesos (P1,500,000,000.00) or more
2 nd	Nine hundred million pesos (P900,000,000.00) or more, but less than One billion five hundred million pesos (P1,500,000,000.00)
3 rd	Seven hundred million pesos (P700,000,000.00) or more, but less than Nine hundred million pesos (P900,000,000.00)
4 th	Five hundred million pesos (P500,000,000.00) or more, but less than Seven hundred million pesos (P700,000,000.00)
5 th	Less than Five hundred million pesos (P500,000,000.00)

- b. The income classification for cities shall be based on the following income ranges:

CLASS	AVERAGE ANNUAL REGULAR INCOME
1 st	One billion three hundred million pesos (P1,300,000,000.00) or more
2 nd	One billion pesos (P1,000,000,000.00) or more, but less than One billion three hundred million pesos (P1,300,000,000.00)
3 rd	Eight hundred million pesos (P800,000,000.00) or more, but less than One billion pesos (P1,000,000,000.00)
4 th	Five hundred million pesos (P500,000,000.00) or more, but less than Eight hundred million pesos (P800,000,000.00)
5 th	Less than Five hundred million pesos (P500,000,000.00)

- c. The income classification for municipalities shall be based on the following income ranges:

CLASS	AVERAGE ANNUAL REGULAR INCOME
1 st	Two hundred million pesos (P200,000,000.00) or more
2 nd	One hundred sixty million pesos (P160,000,000.00) or more, but less than Two hundred million pesos (P200,000,000.00)
3 rd	One hundred thirty million pesos (P130,000,000.00) or more, but less than One hundred sixty million pesos (P160,000,000.00)
4 th	Ninety million pesos (P90,000,000.00) or more, but less than One hundred thirty million pesos (P130,000,000.00)
5 th	Less than Ninety million pesos (P90,000,000.00)

Section 6. Schedule of Income Classification. The income classification of individual LGUs is in “*Annex A*” hereof. Pursuant to Section 10 of RA No. 11964, an LGU that falls below their current class during the first general income reclassification shall retain their current income class.

Section 7. Supersession Clause. This order supersedes all prior orders and directives issued by the Department of Finance on the subject matter addressed herein.

Section 8. Effectivity. This DO shall take effect on 01 January 2025 in accordance with Section 9 of RA No. 11964 and Rule III, Section 10 of its Implementing Rules and Regulations (IRR). The DO shall be submitted to the Office of the National Administrative Register of the University of the Philippines Law Center.


RALPH G. RECTO
Secretary of Finance
NOV 05 2024


SCHEDULE OF INCOME CLASSIFICATION
FIRST GENERAL INCOME RECLASSIFICATION

MUNICIPALITIES

REGION	PROVINCE	LGU NAME	INCOME CLASSIFICATION Per DOF Order No. 23-08	NEW INCOME CLASSIFICATION
Region VIII	Leyte	Hilongos	2nd	1st
Region VIII	Leyte	Hindang	5th	4th
Region VIII	Leyte	Inopacan	4th	4th
Region VIII	Leyte	Isabel	1st	1st
Region VIII	Leyte	Jaro	3rd	1st
Region VIII	Leyte	Javier	4th	3rd
Region VIII	Leyte	Julita	5th	4th
Region VIII	Leyte	Kananga	1st	1st
Region VIII	Leyte	La Paz	5th	4th
Region VIII	Leyte	Leyte	4th	2nd
Region VIII	Leyte	Macarthur	5th	4th
Region VIII	Leyte	Mahaplag	4th	3rd
Region VIII	Leyte	Matag-Ob	4th	4th
Region VIII	Leyte	Matalom	3rd	2nd
Region VIII	Leyte	Mayorga	5th	4th
Region VIII	Leyte	Merida	5th	3rd
Region VIII	Leyte	Palo	3rd	1st
Region VIII	Leyte	Palompon	2nd	1st
Region VIII	Leyte	Pastrana	5th	4th
Region VIII	Leyte	San Isidro	4th	3rd
Region VIII	Leyte	San Miguel	4th	3rd
Region VIII	Leyte	Santa Fe	5th	4th
Region VIII	Leyte	Tabango	4th	3rd
Region VIII	Leyte	Tabontabon	5th	5th
Region VIII	Leyte	Tanauan	2nd	1st
Region VIII	Leyte	Tolosa	5th	4th
Region VIII	Leyte	Tunga	6th	5th
Region VIII	Leyte	Villaba	3rd	2nd
Region VIII	Northern Samar	Allen	5th	4th
Region VIII	Northern Samar	Biri	5th	5th
Region VIII	Northern Samar	Bobon	4th	3rd
Region VIII	Northern Samar	Capul	5th	5th
Region VIII	Northern Samar	Catarmán	1st	1st
Region VIII	Northern Samar	Catubig	3rd	2nd
Region VIII	Northern Samar	Gamay	4th	3rd
Region VIII	Northern Samar	Laoang	2nd	1st
Region VIII	Northern Samar	Lapinig	5th	5th
Region VIII	Northern Samar	Las Navas	3rd	2nd
Region VIII	Northern Samar	Lavesares	4th	3rd
Region VIII	Northern Samar	Lope De Vega	4th	3rd
Region VIII	Northern Samar	Mapanas	5th	4th
Region VIII	Northern Samar	Mondragon	3rd	1st
Region VIII	Northern Samar	Palapag	3rd	2nd
Region VIII	Northern Samar	Pambujan	4th	2nd
Region VIII	Northern Samar	Rosario	5th	5th
Region VIII	Northern Samar	San Antonio	5th	5th
Region VIII	Northern Samar	San Isidro	4th	2nd
Region VIII	Northern Samar	San Jose	5th	4th
Region VIII	Northern Samar	San Roque	4th	3rd
Region VIII	Northern Samar	San Vicente	6th	5th
Region VIII	Northern Samar	Silvino Lobos	4th	3rd
Region VIII	Northern Samar	Victoria	5th	4th
Region VIII	Samar	Almagro	5th	5th
Region VIII	Samar	Bascy	1st	1st
Region VIII	Samar	Calbiga	4th	2nd
Region VIII	Samar	Daram	3rd	2nd
Region VIII	Samar	Gandara	2nd	1st

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Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
National Wages and Productivity Commission
REGIONAL TRIPARTITE WAGES AND PRODUCTIVITY BOARD
Regional Board No. VIII
Tacloban City



WAGE ORDER NO. RB VIII-24

PROVIDING FOR A MINIMUM WAGE INCREASE IN REGION - VIII

WHEREAS, the Regional Tripartite Wages and Productivity Board - VIII is mandated under **Republic Act No. 6727 (RA No. 6727)**, otherwise known as the **Wage Rationalization Act**, to periodically assess wage rates and conduct continuing studies in the determination of the minimum wage applicable in the region or industry;

WHEREAS, the current Wage Order No. **RB VIII-23** took effect on November 30, 2023;

WHEREAS, pursuant to *Section 3(A), Rule II of the Omnibus Rules Minimum Wage Determination*, as amended, in the absence of any petition for a minimum wage adjustment filed, the Board may, *motu proprio*, initiate wage review;

WHEREAS, the Board conducted consultations with specific groups such as employees' and employers' groups, industry associations, provincial, city and municipal officials, concerned government agencies and other interested parties on the following dates and places:

Date	Venue
September 05, 2024	Alegro Hotel and Restaurant, Catbalogan City, Samar
September 12, 2024	Carlosta Hotel, Ormoc City, Leyte
September 19, 2024	Saint Joseph College, Maasin City, Southern Leyte
September 26, 2024	Diamond Hotel and Resto, Catarman, Northern Samar

WHEREAS, on October 05, 2024, the Board published the Notice of Public Hearing in a newspaper of general circulation in the region and posted the said notice in at least three (3) public places in the region;

WHEREAS, after due notice to all stakeholders, the Board conducted a public hearing on October 21, 2024 at Avior Hotel, Tacloban City wherein the public was engaged in a discussion on wages and evidence and testimonies were received and heard to determine if wage adjustment is necessary;

[Handwritten signatures]

Page 1 of 3

DOLE Compound, Tree Martires Street, Tacloban City
Tel. No. 832 - 2978 E-mail: rtwph_8@yahoo.com

[Handwritten signatures]

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WHEREAS, in setting the minimum wage, the Board has to consider the various criteria under *RA No. 6727*, as well as the procedures laid down in the Omnibus Rules on Minimum Wage Determination, as amended;

WHEREAS, after a thorough review and evaluation of the existing socio-economic conditions in the region, the following were established:

- a. Based on the current Consumer Price Index (CPI) in the region, the average inflation rate from the effectivity of the last wage increase in November 2023 up to September 2024 is 3.6 %;
- b. The poverty threshold based on the latest available data provided by the Philippine Statistics Authority (PSA) for an average family size of five (5) in 2023 is in the amount of Four hundred forty-four pesos (P444.00); and
- c. The Gross Regional Domestic Product of Region VIII is at 6.4% for 2022-2023 using constant 2018 prices.

WHEREAS, after due consideration of the results of the consultations and public hearing, and a thorough review and evaluation of the existing socio-economic conditions in the region, the Board unanimously agreed to adjust the prevailing daily wage rates of workers in the Region to enable them to cope with the rising cost of living without impairing the viability of business/industry and with due consideration to the requirements of socio-economic development;

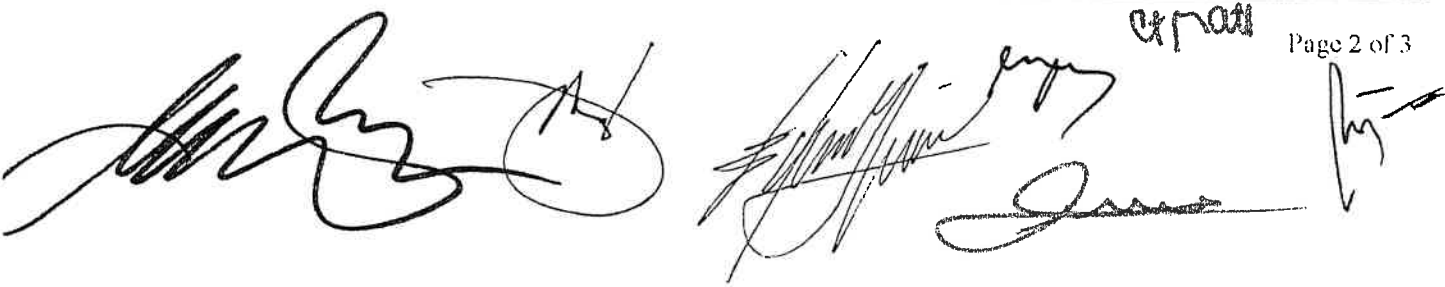
NOW THEREFORE, by virtue of the power and authority vested under *RA No. 6727*, RTWPB-VIII hereby issues this Wage Order.

Section 1. Amount of Increase. Upon effectivity of this Wage Order, minimum wage earners in the private sector in the Region shall receive a basic wage increase of P30.00 per day to be given in two (2) tranches as follows:

- First Tranche: P15.00 per day from effectivity;
- Second Tranche: Additional P15.00 per day starting on June 1, 2025.

Section 2. New Minimum Wage Rates. The new daily minimum wage rates in Region - VIII shall be as follows:

Sectors/Industry	Current Minimum Wage Rates	Wage Increase (Upon Effectivity)	New Minimum Wage Rates	Wage Increase starting June 1, 2025	New Minimum Wage Rates
Non-Agriculture	405.00	15.00	420.00	15.00	435.00
Service/Retail Establishment:					
Employing 11 workers and above	405.00	15.00	420.00	15.00	435.00
Employing 10 workers and below	375.00	15.00	390.00	15.00	405.00
Cottage and Handicraft	375.00	15.00	390.00	15.00	405.00
Agriculture	375.00	15.00	390.00	15.00	405.00



Section 3. Basis of Minimum Wage Rates. The minimum wage rates prescribed under this Order shall be for the normal working hours which shall not exceed eight (8) hours of work a day.

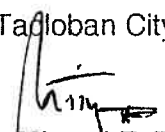
Section 4. Covered. The wage increase prescribed herein shall apply to all minimum wage earners in the private sector within the region, regardless of their position, designation or status and irrespective of the method by which their wages are paid.

Section 5. Penal Provision. Any person, corporation, trust, firm, partnership, association or entity which refuses or fails to pay the prescribed increase shall be dealt with pursuant to the provisions of *Section 12 of RA No. 6727*, as amended by *RA No. 8188*.

Section 6. Effectivity. This Wage Order shall take effect after fifteen (15) days from its publication in a newspaper of general circulation.


APPROVED. This 5th day of November 2024.

Done in Tagloban City, Philippines.



Atty. Miguel T. Tezon
Member
Workers' Sector



Efren M. Gabriola
Member
Workers' Sector


Edwin C. Mañas
Member
Employers' Sector


Atty. Kenneth B. Fabila
Member
Employers' Sector


Meylene C. Rosales
Vice-Chairperson
National Economic & Development Authority


Celerina T. Bato
Vice-Chairperson
Department of Trade & Industry


Atty. Dax B. Villaruel
Chairperson
Department of Labor and Employment

(For NWPC Secretariat)

Date of Publication: 16 day of November 2024
Date of Effectivity: 02 day of December 2024

