



PROVINCIAL BUDGET OFFICE

July 10, 2025

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: JUL 11 2025
By: [Signature]

RELEASED
DATE: 7-11-25
No. # 030
BY: [Signature]
FBO

Hon. LEONARDO M. JAVIER, JR.
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Palo, Leyte

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 01 FY 2025** of the **Municipality of Santa Fe, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2025-04** with a total appropriation in the amount of **PhP6,490,365.72** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 01;
2. That the procurement of Supplies, Equipment, Furniture, Civil Works, and related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
3. That the appropriation for the purchase of medicines under the 20% Development Fund (DF) amounting to 1,102,104.00 is not an eligible expenditure item to be charged under 20% Development Fund and shall therefore be disallowed.
4. That funds are actually available to pay these proposed expenditures and shall be disbursed for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

MARIA GINA P. HIPE
Provincial Budget Officer

RUTH Y. SURPIA
Provincial Treasurer
On Official Travel

AGNES C. RAFON
Provincial Planning & Development
Coordinator - Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palb, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
14 May 2025

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2025-04** of the **Municipality of Santa Fe, Leyte**, entitled: **An Ordinance authorizing Supplemental Budget No. 1 CY 2025** in the total amount of **Six Million Four Hundred Ninety Thousand Three Hundred Sixty-Five Pesos and Seventy-two Centavos (P6,490,365.72)**, together with the **Supplemental Investment Program (SIP) No. 1 CY 2025** of the same amount.


FLORINDA JILL SYUYVICO
Secretary to the Sanggunian



OFFICE OF THE MAYOR



May 2, 2025

TO THE HONORABLE MEMBERS
SANGGUNIANG PANLALAWIGAN OF LEYTE
Provincial Capitol
By-Pass Road, Palo, Leyte

Thru: **HON. LEONARDO M. JAVIER**
Vice - Governor
SP Presiding Officer

Gentlemen and Ladies:

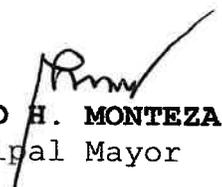
I have the honor to submit herewith to the Honorable Members of the Sanggunian of the Province of Leyte, the herein attached **SUPPLEMENTAL BUDGET NO. 01** of the Municipality of Santa Fe, Leyte for CY 2025 in the amount of **PhP 6,490,365.72**, by virtue of Municipal Ordinance No. 2025 - 04 (series of 2025) dated April 24, 2025 in accord with the MDC approved Supplemental Investment Program (SIP) and Local Development Investment Plan (LDIP) with the same amount of **PhP 6,490,365.72**.

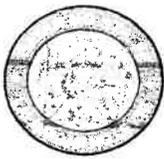
Said submission is in compliance of RA 7160, the Local Government Code of 1991 and budget rules, regulations & issuances.

Hoping that your good office act favorably for the requisite BUDGET REVIEW and/or APPROVAL.

Thank you and MORE POWER!

Truly yours,


AMPARO H. MONTEZA
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
 Municipality of Sta. Fe

SANGGUNIANG BAYAN

THE 3RD SPECIAL SESSION OF THE 12th SANGGUNIANG BAYAN OF STA. FE, LEYTE, HELD AT THE SANGGUNIANG BAYAN SESSION HALL, STA. FE, LEYTE ON APRIL 24, 2025.

Attendance:

HON. EDUARDO N. TOREROS
 Presiding Officer/Municipal Vice-Mayor

HON. AMIEL P. ENAGE
 SB Member
HON. RODEL L. AJETO
 SB Member
HON. GENY R. ESMERO
 SB Member
HON. AGNES A. CHUCA
 SB Member

HON. RICARDO D. FAJARDO
 SB Member
HON. LEAH T. SALCEDA
 SB Member
HON. MARILOU L. MILITANTE
 SB Member/Liga President

MUNICIPAL ORDINANCE NO. 2025-04

Series of 2025

(Introduced by Committee on Appropriation)

“AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 1 CY 2025, SOURCED FROM CERTIFIED AVAILABLE FUNDS-REVERTED SAVINGS IN THE TOTAL AMOUNT OF SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY-FIVE PESOS AND SEVENTY-TWO CENTAVOS (PHP 6,490,365.72) ONLY, FOR NECESSARY PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND EXPENDITURES.”

Be it enacted in the special session assembled:

Section 1. The Supplemental Budget No. 1 of the LGU-Santa Fe, Leyte for Calendar Year 2025 in the total amount of **SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY-FIVE PESOS AND SEVENTY-TWO CENTAVOS (PHP 6,490,365.72) ONLY**. The following documents are incorporated herein and made integral part of this Ordinance:

1. Certification of the Municipal Accountant on the Availability of Funds/Savings/ Unexpended balance of Allotments;
2. Certification of the Municipal Treasurer on the Availability of Cash;
3. Statement of Funding Source (LBP Form No. 8);
4. Statement of Supplemental Appropriation CY 2025 (LBP Form No. 9) in the total amount **SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY-FIVE PESOS AND SEVENTY-TWO CENTAVOS (PHP 6,490,365.72) ONLY**;

April

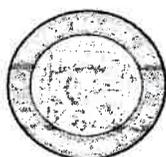
D. Munoz

Hon

Pante

ghd

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Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Sta. Fe

SANGGUNIANG BAYAN

Continuation: Municipal Ordinance No. 2025 – 04
Dated April 24, 2025

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5. MDC Resolution No. 4 Series of 2025 adopted April 16, 2025 and Approving Supplemental Investment Program (SIP) CY 2025.

Section 2. Sources of Funds. Funds shall be taken from savings and reverted funds as enumerated in the Statement of Funding Source (LBP Form No. 8) certified by the Municipal Accountant and Municipal Treasurer.

Section 3. Use of Funds. The amount of **SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY-FIVE PESOS AND SEVENTY-TWO CENTAVOS (PHP 6,490,365.72) ONLY**; is hereby appropriated for Supplemental Budget No. 1 (LBP Form No. 9), for PPAs and expenditures included in the approved Supplemental Annual Investment Program.

Section 4. Fund Utilization.

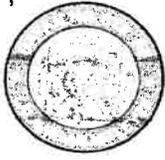
Section 4.1 Utilization of the funds shall be in accordance with pertinent laws, budgeting and auditing rules and regulations;

Section 4.2 The Government Procurement Reform Act (RA 9184) and its Implementing Rules and Regulations (IIRR) as amended by RA 12009, the New Government Procurement Act and the pertinent Government Procurement Policy Board (GPPB) Resolutions and the approved original contracts authorized by the Sangguniang Bayan which lawfully created the outstanding obligations shall be strictly observed in the utilization of funds authorized by this ordinance;

Section 4.3 The responsibility and accountability of the implementation of PPAs and proper utilization and disbursements of funds shall rest upon the Local Chief Executive and other local officials concerned.

Section 4.4. Section 351, Chapter 4 of the Local Government Code (RA 7160) provides that expenditures of funds or use of property in violation of Title Five on Local Fiscal Administration and other laws shall be a personal liability of the official or employee responsible therefore.

Section 5. Other Provision. The LCE Municipal Mayor is hereby vested with the authority to implement the Programs, Projects & Activities (PPAs) under this Supplemental Budget and in the PPAs that were provided in the Annual General Fund Budget for CY 2025 and further authorized to enter into Contract in the implementations of these PPAs as a legal and valid exercise of the LGUs corporate power as provided in Section 22 par (a) subpar (5) of RA 7160, the local Government Code of 1991.



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Sta. Fe

SANGGUNIANG BAYAN

Continuation: Municipal Ordinance No. 2025 – 04
Dated April 24, 2025

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Section 6. Approval of the Supplemental Investment Program (SIP) No. 1 for FY 2025 of this municipality. The Supplemental SIP of same amount of Php 6,490,365.72 is herein approved by virtue of MDC Resolution No. 4 (series of 2025) of the Municipal Development Council of this LGU on April 16, 2025.

Section 7. SEPARABILITY CLAUSE. If for any reason, any section or provisions of this ordinance is declared invalid or unconstitutional, other provisions not affected thereby, shall remain valid and subsisting.

Section 8. EFFECTIVITY. This appropriation ordinance shall take effect immediately.

ENACTED: This 24th day of April 2025 during the 3rd Special Session of the Sangguniang Bayan at the Sangguniang Bayan Session Hall, Santa Fe, Leyte.

Let copies of this Ordinance be furnished to the Office of the Municipal Mayor Hon. Amparo H. Monteza, to the Local Finance Committee of this LGU, and to all others concerned for their guidance and appropriate action.

This ordinance is approved unanimously.

ATTESTED/APPROVED:

HON. AMIEL P. ENAGE
SB Member

HON. RODEL L. AJETO
SB Member

(On Leave)

HON. ALVIN D. PETILLA
SB Member

HON. GENY R. ESMERO
SB Member

HON. AGNES A. CHUCA
SB Member

HON. LEAH T. SALCEDA
SB Member

HON. RICARDO D. FAJARDO
SB Member

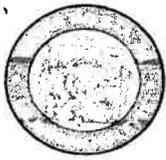
(Absent)

HON. LARRY S. ARUTA
SB Member

HON. MARLOU L. MILITANTE
Liga Pres. / SB Member

(Absent)

HON. JERALD LORENZ NARGA
SK Federation President / SB Member



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Sta. Fe

SANGGUNIANG BAYAN

Continuation: Municipal Ordinance No. 2025 – 04
Dated April 24, 2025

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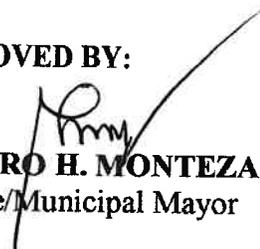
I HEREBY CERTIFY to the correctness of the foregoing resolution.


JULIUS XERXES M. OBENQUE
Secretary to the Sangguniang Bayan Designate

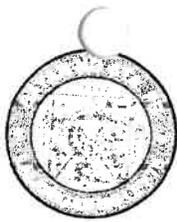
ATTESTED BY:


HON. EDUARDO N. TOREROS
Municipal Vice-Mayor
Presiding Officer

APPROVED BY:


HON. AMPARO H. MONTEZA
Local Chief Executive/Municipal Mayor

Date of Approval: 5-2-2025



SANGGUNIANG BAYAN

THE 3RD SPECIAL SESSION OF THE 12th SANGGUNIANG BAYAN OF STA. FE, LEYTE, HELD AT THE SANGGUNIANG BAYAN SESSION HALL, STA. FE, LEYTE ON APRIL 24, 2025.

Attendance:

HON. EDUARDO N. TOREROS
Presiding Officer/Municipal Vice-Mayor

HON. AMIEL P. ENAGE
SB Member
HON. RODEL L. AJETO
SB Member
HON. GENY R. ESMERO
SB Member
HON. AGNES A. CHUCA
SB Member

HON. RICARDO D. FAJARDO
SB Member
HON. LEAH T. SALCEDA
SB Member
HON. MARILOU L. MILITANTE
SB Member/Liga President

MUNICIPAL RESOLUTION NO. 2025 – 062
Series of 2025

A RESOLUTION APPROVING AND/OR ADOPTING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) FOR CY 2025 OF THIS MUNICIPALITY IN THE AMOUNT OF SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY-FIVE PESOS AND SEVENTY – TWO CENTAVOS (PHP 6,490,365.72) ONLY, FOR PRIORITY PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND EXPENDITURES COVERED BY SUPPLEMENTAL BUDGET NO. 1 OF THIS MUNICIPALITY, CY 2025.

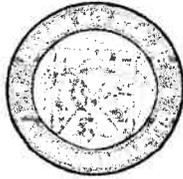
WHEREAS, a Supplemental Budget of the LGU-Santa Fe, Leyte for Calendar Year 2025 in the total amount of **SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY-FIVE PESOS AND SEVENTY – TWO CENTAVOS (PHP 6,490,365.72) ONLY**, has been presented for priority PPAs; and,

WHEREAS, MDC Resolution No. 04 Series of 2025 adopted April 16, 2025 and Approving SIP CY 2025; and Supplemental Investment Program (SIP) CY 2025 to wit:

1. General Services (1000) – PhP 3,241,095.00
2. Economic Services (8000) – PhP 2,066,320.28
3. Social Services (3000) – PhP 1,182,950.44

WHEREAS, the Sources of Funds, funds shall be taken from savings and reverted funds as enumerated in the Statement of Funding Source (LBP Form No. 8) certified by the Municipal Accountant and Municipal Treasurer. The amount of **SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY-FIVE PESOS AND SEVENTY – TWO CENTAVOS (PHP 6,490,365.72) ONLY** is hereby appropriated for Supplemental Budget No. 1 (LBP Form No. 9), for Program, Projects and Activities (PPAs) and expenditures included in the approved Supplemental Investment Program.

NOW THEREFORE, on motion of **HON. RICARDO D. FAJARDO**, the Committee Chairman on Appropriations duly **seconded** by **ALL MEMBERS PRESENT**; be it,



SANGGUNIANG BAYAN

Continuation: Municipal Resolution No. 2025 – 062
Dated April 24 2025

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RESOLVED TO APPROVE AS IT IS HEREBY APPROVED AND/OR ADOPTED THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) FOR CY 2025 OF THIS MUNICIPALITY IN THE AMOUNT OF SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY-FIVE PESOS AND SEVENTY – TWO CENTAVOS (PHP 6,490,365.72) ONLY, FOR PRIORITY PROGRAMS, PROJECTS AND ACTIVITIES (PPAS) AND EXPENDITURES COVERED BY SUPPLEMENTAL BUDGET NO. 1 OF THIS MUNICIPALITY, CY 2025.

RESOLVED FURTHER AND FINALLY, to furnish copies of this resolution to the Municipal Mayor; to the MDC; and, to the Local Finance Committee, all of this municipality, for their information, guidance, and appropriate favorable action.

APPROVED UNANIMOUSLY this 24th day of April 2025 at the Sangguniang Bayan Session Hall, Santa Fe, Leyte.

ATTESTED/APPROVED:

HON. AMIEL P. ENAGE
SB Member

HON. RODEL L. AJETO
SB Member

(On Leave)
HON. ALVIN D. PETILLA
SB Member

HON. GENY R. ESMERO
SB Member

HON. AGNES A. CHUCA
SB Member

HON. LEAH T. SALCEDA
SB Member

HON. RICARDO D. FAJARDO
SB Member

(Absent)
HON. LARRY S. ARUTA
SB Member

HON. MARILOU L. MILITANTE
Liga Pres. / SB Member

(Absent)
HON. JERALD LORENZ NARGA
SK Federation President / SB Member

I HEREBY CERTIFY to the correctness of the foregoing resolution.

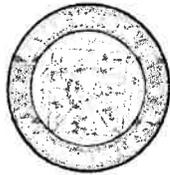
JULIUS XERXES M. OBENQUE
Secretary to the Sangguniang Bayan Designate

Attested by:

HON. EDUARDO N. TOREROS
Presiding Officer/Municipal Vice Mayor

APPROVED:

HON. AMPARO H. MONTEZA
Municipal Mayor
Date of Approval: 5-2-2025



SANGGUNIANG BAYAN

THE 3RD SPECIAL SESSION OF THE 12th SANGGUNIANG BAYAN OF STA. FE, LEYTE, HELD AT THE SANGGUNIANG BAYAN SESSION HALL, STA. FE, LEYTE ON APRIL 24, 2025.

Attendance:

HON. EDUARDO N. TOREROS
Presiding Officer/Municipal Vice-Mayor

HON. AMIEL P. ENAGE
SB Member
HON. RODEL L. AJETO
SB Member
HON. GENY R. ESMERO
SB Member
HON. AGNES A. CHUCA
SB Member

HON. RICARDO D. FAJARDO
SB Member
HON. LEAH T. SALCEDA
SB Member
HON. MARILOU L. MILITANTE
SB Member/Liga President

MUNICIPAL RESOLUTION NO. 2025 – 061
Series of 2025

A RESOLUTION REVERTING FUNDS IN THE AMOUNT OF SIX MILLION ONE HUNDRED TWENTY-FOUR THOUSAND FIVE HUNDRED NINETEEN PESOS AND TWENTY-EIGHT CENTAVOS (PHP 6,124,519.28) ONLY, FROM THE FOLLOWING SELECTED ITEMS OF BALANCES IN APPROPRIATIONS, VIZ;

A. 20% LOCAL DEVELOPMENT FUND (LDF) – CONTINUING APPROPRIATION IN THE TOTAL AMOUNT OF FOUR MILLION TWO HUNDRED EIGHTEEN THOUSAND FOUR HUNDRED TWENTY-FOUR PESOS AND TWENTY-EIGHT CENTAVOS (PHP 4,218,424.28) ONLY; AND,

B. BALANCES - CONTINUING APPROPRIATIONS CAPITAL BY OFFICE IN THE TOTAL AMOUNT OF ONE MILLION NINE HUNDRED SIX THOUSAND NINETY-FIVE PESOS (PHP 1,906,095.00) ONLY.

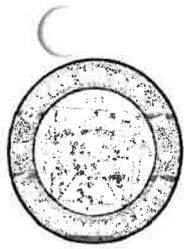
WITH A TOTAL REVERTED FUNDS OF SIX MILLION ONE HUNDRED TWENTY-FOUR THOUSAND FIVE HUNDRED NINETEEN PESOS AND TWENTY-EIGHT CENTAVOS (PHP 6,124,519.28) ONLY,

WHEREAS, Honorable Mayor Amparo H. Monteza urgently requested for reversion of Certified continuing appropriations – capital outlays, and 20% Development Fund (DF) continuing appropriations;

WHEREAS, the MDC resolved to approve and adopt Supplemental Investment Program (SIP) for the Proposed Supplemental Budget No. 1 of the General Fund in the amount of PhP 6,490,365.72 pursuant to MDC Resolution No. 04, dated April 16, 2025;

[Handwritten signatures of the Sangguniang Bayan members]

[Vertical handwritten signatures on the right margin]



SANGGUNIANG BAYAN

Continuation: Municipal Resolution No. 2025 – 061
Dated April 24, 2025

page 2 of 3

WHEREAS, the Chief Accountant and the Municipal Treasurer confirmed savings-in-appropriations and/or Continuing Appropriations covered by this reversion; and that the amount is **CERTIFIED AS TO ACTUAL FUNDS-CASH AVAILABILITY** of the said Php 6,490,365.72 which is the subject of this particular legislation;

WHEREAS, Section 322, Chapter 3, Title five of the Local Government Code (R.A. 7160) on Reversion of Unexpended Balance of Appropriations, Continuing Appropriations provides that unexpended balances of appropriations authorized in the annual appropriations shall revert to the unappropriated surplus of the general fund at the end of the year and shall not thereafter be available except by subsequent enactment; and,

WHEREAS, Section 351, Chapter 4 of the Local Government Code (R.A. 7160) provides that expenditures of funds or use of property in violation of Title five on Local Fiscal Administration and other laws shall be a personal liability of the official or employee responsible therefore.

NOW THEREFORE, on motion of **HON. RICARDO D. FAJARDO**, Committee Chairman on Appropriations duly seconded by **All members present**; be it;

RESOLVED AS IT IS HEREBY RESOLVED, TO REVERTING FUNDS IN THE AMOUNT OF SIX MILLION ONE HUNDRED TWENTY-FOUR THOUSAND FIVE HUNDRED NINETEEN PESOS AND TWENTY-EIGHT CENTAVOS (PHP 6,124,519.28) ONLY, FROM THE FOLLOWING SELECTED ITEMS OF BALANCES IN APPROPRIATIONS, VIZ;

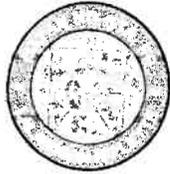
A. 20% LOCAL DEVELOPMENT FUND (LDF) – CONTINUING APPROPRIATION IN THE TOTAL AMOUNT OF FOUR MILLION TWO HUNDRED EIGHTEEN THOUSAND FOUR HUNDRED TWENTY-FOUR PESOS AND TWENTY-EIGHT CENTAVOS (PHP 4,218,424.28) ONLY; AND,

B. BALANCES - CONTINUING APPROPRIATIONS CAPITAL BY OFFICE IN THE TOTAL AMOUNT OF ONE MILLION NINE HUNDRED SIX THOUSAND NINETY-FIVE PESOS (PHP 1,906,095.00) ONLY.

WITH A TOTAL REVERTED FUNDS OF SIX MILLION ONE HUNDRED TWENTY-FOUR THOUSAND FIVE HUNDRED NINETEEN PESOS AND TWENTY-EIGHT CENTAVOS (PHP 6,124,519.28) ONLY,

RESOLVED FURTHER, to furnish copies of this resolution to the Office of the Municipal Mayor, **HON. MAYOR AMPARO H. MONTEZA**; to the Local Finance Committee of this LGU, and to all others concerned for their information and appropriate favorable action.

APPROVED UNANIMOUSLY this 24th day of April 2025 at the Sangguniang Bayan Session Hall, Santa Fe, Leyte.



SANGGUNIANG BAYAN

Continuation: Municipal Resolution No. 2025 – 061
Dated April 24, 2025

page 2 of 3

ATTESTED/APPROVED:

HON. AMIEL P. ENAGE
SB Member

HON. RODEL L. AJETO
SB Member

(On Leave)

HON. ALVIN D. PETILLA
SB Member

HON. GENY R. ESMERO
SB Member

HON. AGNES A. CHUCA
SB Member

HON. LEAH T. SALCEDA
SB Member

HON. RICARDO D. FAJARDO
SB Member

(Absent)

HON. LARRY S. ARUTA
SB Member

HON. MARILOU L. MILITANTE
Liga Pres. / SB Member

(Absent)

HON. JERALD LORENZ NARGA
SK Federation President / SB Member

I HEREBY CERTIFY to the correctness of the foregoing resolution.

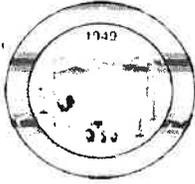
JULIUS XERXES M. OBENQUE
Secretary to the Sangguniang Bayan Designate

Attested by:

HON. EDUARDO N. TOREROS
Presiding Officer/Municipal Vice Mayor

APPROVED:

HON. AMPARO H. MONTEZA
Municipal Mayor
Date of Approval: 5-2-2025



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe
OFFICE OF THE MAYOR

April 22, 2025

The Honorable Sanggunian Members
Sangguniang Bayan
LGU - Santa Fe, Leyte

Thru: Hon. **EDUARDO N. TOREROS**
Municipal Vice - Mayor
Presiding Officer



8:30 AM

Gentlemen and Ladies:

Greetings of Mabuhay!

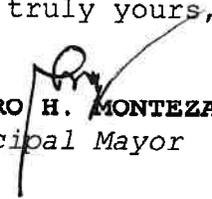
The undersigned earnestly requests this August Body to properly consider for its **AGENDA** for deliberation on the special session on April 24, 2025 (Thursday) @ 9:30 AM, the herein priority measures, to wit:

1. **A RESOLUTION APPROVING THE REVERSION OF FUNDS OF THE GENERAL FUND OF THIS MUNICIPALITY WITH THE FOLLOWING SPECIFIC SAVINGS-IN-APPROPRIATIONS WITH A TOTAL AMOUNT OF PHP 6,124,519.28, TO WIT:**
 - a. 20% LDF-Continuing Appropriation in the total amount of Php 4,218,424.28.
 - b. Balances-Continuing Capital Outlays by Office in the total amount of Php 1,906,095.00.
2. **AN APPROPRIATION ORDINANCE APPROVING THE SUPPLEMENTAL BUDGET NO. 1 OF THIS MUNICIPALITY FOR CY 2025 IN THE AMOUNT OF PHP 6,124,519.28 AS SUPPORTED BY MDC RESOLUTION NO. 2025-04 DATED APRIL 16, 2025.**

Anticipating your appropriate favorable action on this matter, and said request is **CERTIFIED AS URGENT.**

Thank you for your usual support and MORE POWER!

Very truly yours,


AMPARO H. MONTEZA
Municipal Mayor



MUNICIPAL DEVELOPMENT COUNCIL (MDC)
MDC Resolution No. 04
 Series of 2025

A RESOLUTION FORMULATING AND/OR APPROVING THE CY 2025 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO.1 OF THE MUNICIPALITY OF SANTA FE, LEYTE IN THE AMOUNT OF SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY FIVE PESOS AND SEVENTY-TWO CENTAVOS (Php 6,490,365.72).

WHEREAS, a MUNICIPAL DEVELOPMENT COUNCIL (MDC) Meeting was convened on APRIL 16, 2024 at 9:30 in the morning at the New Conference Hall, Municipal Building, Santa Fe, Leyte;

WHEREAS, presented for deliberation is the proposed CY 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) in the amount of Six Million Four Hundred Ninety Thousand Three Hundred Sixty Five Pesos and Seventy-two centavos (Php 6,490,365.72);

WHEREAS, all major sectors of PPAs was considered and took the large portion and/or the distribution of funds for this Financial Plan, to wit;

1. General Services (1000)	-	Php	3,241,095.00
2. Social Services (3000)	-	Php	1,182,950.44
3. Economic Services (8000)	-	Php	<u>2,066,320.28</u>
Total			6,490,365.72
			vvvvvvvvvvvvvv

NOW THEREFORE, on motion of **Hon. MARILOU L. MILITANTE, PB, Barangay Badiangay (Liga President)**, duly seconded by all members present, be it;

RESOLVED TO APPROVE AS IT IS HEREBY APPROVED THE CY 2025 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 1 OF THE MUNICIPALITY OF SANTA FE, LEYTE IN THE AMOUNT OF SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY FIVE PESOS AND SEVENTY TWO CENTAVOS (Php 6,490,365.72).

RESOLVED FURTHER, to submit copies of this **MUNICIPAL DEVELOPMENT COUNCIL** resolution to the Sangguniang Bayan and to the Office of the Municipal Mayor **HON. AMPARO H. MONTEZA**, and to all others concerned for their information, appropriate action and **APPROVAL**.

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[Large handwritten signatures at the bottom of the page]



CARRIED BY THE MAJORITY.

ADOPTED this 16th of APRIL 2025 at **SANTA FE, LEYTE.**

I HEREBY CERTIFY to the correctness of the foregoing resolution.

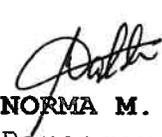

ENGR. MA. CYNTHIA V. LANTAJO
MPDC - MDC Secretary

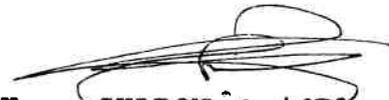
Concurred:


Hon. YOLANDA V. PETILLA
Punong Barangay, Baculanad

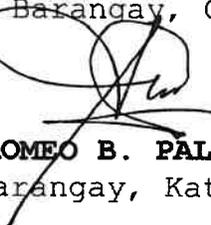

Hon. MARILOU L. MILITANTE
Punong Barangay, Badiangay

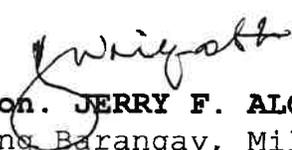

Hon. PANFILO OGAY, JR.
Punong Barangay, Bulod

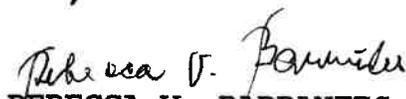

Hon. NORMA M. CALCETA
Punong Barangay, Catoogan


Hon. SHARON A. LATO
Punong Barangay, Cutay

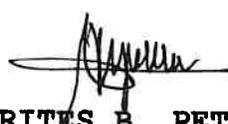

Hon. CESAR C. DUQUE
Punong Barangay, Gapas

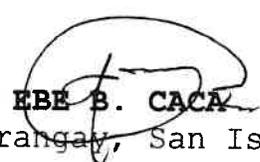

Hon. ROMEO B. PALAMOS
Punong Barangay, Katipunan


Hon. JERRY F. ALCALA
Punong Barangay, Milagrosa


Hon. REBECCA V. BARRANTES
Punong Barangay, Pilit

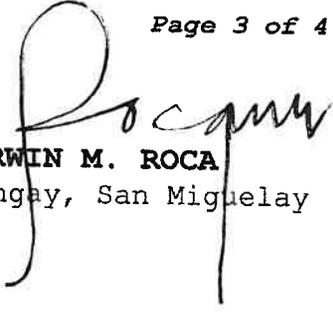

Hon. JERICHO P. PARADO
Punong Barangay, Pitogo

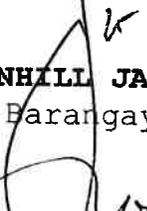

Hon. MARITES B. PETILLA
Punong Barangay, San Juan


Hon. EBE B. CACA
Punong Barangay, San Isidro



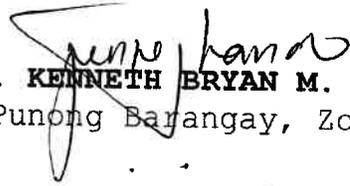

Hon. CARMELITA E. CAIRO
Punong Barangay, San Roque


Hon. ERWIN M. ROCA
Punong Barangay, San Miguelay


Hon. DUNHILL JAY C. TAN
Punong Barangay, Tibak

Hon. RAMIL G. ALIÑO
Punong Barangay, Victoria


Hon. CHARLITO L. LAGO
Punong Barangay, Zone 1


Hon. KENNETH BRYAN M. CANALES
Punong Barangay, Zone 2


Hon. RENATO C. TOLEDO
Punong Barangay, Zone 3


Hon. JULIE A. QUEMADO
Punong Barangay, Zone 4

Cong. FERDINAND MARTIN G. ROMUALDEZ
or his Representative
Congressman, 1st District of
Leyte


Hon. RICARDO D. FAJARDO
SB, Committee on Finance
and Appropriations


ANTONIA F. ABRAHAM
Pres-Tibak Rice Farmers
Association


RUEL DIALINO
CSO Representative

ELSA PORTUGAL
Pres- Baculanad Farmers
Association


DEMOSTHENES E. MORON
Pres-San Isidro Organic
Farmers Association

JOEL OGSIMER
Pres- Gapas United Irrigators
Agriculture Cooperative

ARLENE ORTEGA
Pres- Catoogan More Income
Countryside Farmers Assoc.



BAGONG PILIPINAS

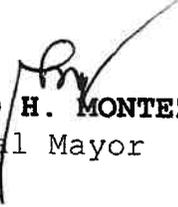
Continuation MDC Resolution No.04 Series of 2025
Dated APRIL 16, 2025

Page 4 of 4


VICTOR D. ROMUALDEZ, JR.
Pres- Green/Leaves Farmers
Association

NELSON M. BERNABE
Pres- Mangabanga Farmers
Assoc.

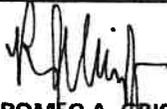
ATTESTED BY:


HON. AMPARO H. MONTEZA
Municipal Mayor

**STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2025
SANTA FE, LEYTE**

IMPLEMENTING OFFICE	PARTICULARS/OBJECT OF PURPOSE EXPENDITURES	AIP REFERENCE CODE	OBJECT OF EXPENDITURES	ACCOUNT CODE	TOTAL AMOUNT
MAYOR	MOOE				
	Repair and Maintenance of LGU Vehicles	1000-000-3-1-01-04	Repair & Maint. Of Transportation Equipment	5-02-13-060	350,000.00
	Purchase of Medicines	1000-000-3-1-01-01	Medicines	5-02-03-070	80,846.44
	Election-related Expenses	1000-000-3-1-01-05	Other MOOE	5-02-99-990	61,095.00
	SUB TOTAL				491,941.44
SB	CAPITAL OUTLAY				
	1. Furnitures & Fixtures				
	a. Purchase of Office Executive Chair (Swivel Chair)	1000-000-3-1-02-01	Furnitures & Fixtures	1-07-07-010	200,000.00
	b. Purchase of Office Table	1000-000-3-1-02-02	Furnitures & Fixtures	1-07-07-010	200,000.00
	2. Communication Equipment - Purchase of Sound System	1000-000-3-1-02-03	Communication Equipment	1-07-05-070	200,000.00
	3. Office Equipment - Purchase of Airconditioning Units	1000-000-3-1-02-04	Office Equipment	1-07-05-020	100,000.00
	4. Other Structures - Procurement of Electrification System & Wirings	1000-000-3-1-02-05	Other Structures	1-07-04-990	1,080,000.00
	SUB TOTAL				1,780,000.00
20 % LDF	20% Local Development Fund (LDF)			8919	
	Rice Production and Food Security Program				
	a. Purchase and Distribution of Palay Seeds to Farmers	8000-000-3-1-02-001	Agri. & Marine Supplies Expenses	5-02-03-100	500,000.00
	b. Purchase and Distribution of Bio-fertilizer	8000-000-3-1-02-002	Agri. & Marine Supplies Expenses	5-02-03-100	950,000.00
	Local Health Programs - Purchase of Medicines		Medicines		1,102,104.00
	Construction of New Municipal Public Market:				
	I. Terminal of Public Vehicles				
	II. Drainage	8000-000-3-1-01-01	Markets	1-07-04-040	616,320.28
	(Full payment of Contractor)				
	Improvement / Landscaping of Municipal Grounds and Construction of Covered Walk from Municipal Main Building to RHU and Surrounding premises	1000-000-3-1-01-01	Other Structures	1-07-04-990	350,000.00
	Improvement of LGU Buildings / Offices				
a. Improvement and/or repairs of LGU Municipal Building inclusive of all offices	1000-000-3-1-01-02	Buildings & Other Structures	1-07-04-010	350,000.00	
b. Repair and Improvement of Liga Hall	1000-000-3-1-01-03	Buildings & Other Structures	1-07-04-010	350,000.00	
	SUB TOTAL				4,218,424.28
	GRAND TOTAL				6,490,365.72

Prepared:


ROMEO A. GRISOLA
Municipal Budget Officer

Approved:


HON. AMPARO H. MONTEZA
Municipal Mayor

**SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 1
MUNICIPALITY OF SANTA FE, LEYTE
CY 2025**

AIP Reference	PROGRAM/PROJECT	IMPLEMENTING OFFICE (3)	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUT(6)	FUNDING SOURCE (7)			AMOUNT IN THOUSAND PESOS					Amount of Climate Change PPAs			
			STARTING (4)	COMPLETION (5)		20% LDF	5% CAL FUND	GFB	PERSONAL SERVICES (8)	MOOE (9)	FINANCIAL EXPENSES (10)	CAPITAL OUTLAY (11)	TOTAL (12)	Climate Change Adaption (13)	Climate Change Mitigation (14)	CC Typology Code (15)	
	GENERAL SERVICES																
0-3-1-01-01	1. Improvement / Landscaping of Municipal Grounds and Construction of Covered Walk from Municipal Main Building To RHU and Surrounding Premises	Office of the Mayor	Apr-25	Dec-25	Improvement of Landscaping constructed	/						350,000.00	350,000.00				
1000-000-3-1-01-02	2. Improvement of LGU Buildings /Offices a. Improvement of LGU Municipal Building inclusive of Window Grills Installation in LGU Offices	Office of the Mayor	Apr-25	Dec-25	Construction and improvement implemented	/						350,000.00	350,000.00				
1000-000-3-1-01-03	b. Repair and Improvement of Liga Hall	Office of the Mayor	Apr-25	Dec-25	Repair and improvement implemented	/						350,000.00	350,000.00				
1000-000-3-1-01-04	3. Repair and Maintenance of LGU Vehicles	Office of the Mayor	Apr-25	Dec-25	LGU vehicles repaired & maintained			/		350,000.00			350,000.00				
1000-000-3-1-01-05	4. Election-related expenses	Office of the Mayor	Apr-25	Dec-25	Election conducted			/		61,095.00			61,095.00				
1000-000-3-1-02-01	5. Furniture and Fixtures a. Purchase of Office Executive Chair (Swivel Chair)	Office of the Sangguniang Bayan	Apr-25	Dec-25	Furnitures and Fixtures purchased/procured			/				200,000.00	200,000.00				
1000-000-3-1-02-02	b. Purchase of Office Table	Office of the Sangguniang Bayan	Apr-25	Dec-25	Furnitures and Fixtures purchased/procured			/				200,000.00	200,000.00				
1000-000-3-1-02-03	6. Communication Equipment - Purchase of Sound System	Office of the Sangguniang Bayan	Apr-25	Dec-25	Communication equipment purchased/procured			/				200,000.00	200,000.00				
0-3-1-02-04	7. Office Equipment - Purchase of Airconditioning Units	Office of the Sangguniang Bayan	Apr-25	Dec-25	Office equipment purchased/procured			/				100,000.00	100,000.00				
1000-000-3-1-02-05	8. Other Structures - Procurement of Electrification System and Wirings	Office of the Sangguniang Bayan	Apr-25	Dec-25	Electrification System and Wirings purchased/procured			/				1,080,000.00	1,080,000.00				
	Sub-total									411,095.00		2,830,000.00	3,241,095.00				
	SOCIAL SERVICES																
3000-000-3-1-01-01	1. Purchase of Medicines	LCE,MHO	Apr-25	Dec-25	Medicines purchased/procured	/				80,846.44			80,846.44				
3000-000-3-1-01-02	2. Local Health Programs - Purchase of Medicines	LCE,MHO	Apr-25	Dec-25	Medicines purchased/procured	/				1,102,104.00			1,102,104.00				
	Sub-total									1,182,950.44			1,182,950.44				

AIP Reference	PROGRAM/PROJECT	IMPLEMENTING OFFICE (3)	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUT(6)	FUNDING SOURCE (7)			AMOUNT IN THOUSAND PESOS					Amount of Climate Change PPAs		
			STARTING (4)	COMPLETION (5)		20% LDF	5% CAL FUND	GFB	PERSONAL SERVICES (8)	MOOE (9)	FINANCIAL EXPENSES (10)	CAPITAL OUTLAY (11)	TOTAL (12)	Climate Change Adaption (13)	Climate Change Mitigation (14)	CC Typology Code (15)
ECONOMIC SERVICES																
8000-000-3-1-01-01	1. Construction of New Municipal Public Market: I. Terminal of Public Vehicles II. Drainage (Full payment to Contractor)	Office of the Mayor	Apr-25	Dec-25	Construction and improvement fully paid	/						616,320.28	616,320.28			
00-3-1-02-001	2. Rice Production and Food Security Program a. Purchase and Distribution Of Play Seeds to Farmers	MAO	Apr-25	Dec-25	Palay seeds purchased and distributed	/				500,000.00			500,000.00			
8000-000-3-1-02-002	b. Purchase and Distribution of Bio-fertilizer	MAO	Apr-25	Dec-25	Biofertilizer purchased and distributed	/				950,000.00			950,000.00			
	Sub-total									1,450,000.00		616,320.28	2,066,320.28			
	TOTAL									3,044,045.44		3,446,320.28	6,490,365.72			

Prepared by:

ENGR. MA. CYNTHIA V. LANTAJO

MRDC

Date: APRIL 16, 2025



ROMEO A. GRISOLA

Municipal Budget Officer

Date: APRIL 16, 2025

Attested by:

AMPARO H. MONTEZA

Municipal Mayor

Date: APRIL 16, 2025

**STATEMENT OF FUNDING SOURCE
SUPPLEMENTAL BUDGET NO. 1
FY 2025**

SANTA FE, LEYTE

GENERAL FUND (101)

PARTICULARS (1)	ACCOUNT CLASSIFICATIONS (2)	AMOUNT (3)
1.0 New Revenue Source Tax Revenue Loan Proceeds (Borrowings)		
2.0 Actual Collection in Excess of the Estimated Income		
3.0 Savings a. Funds Reverted from 20% LDF Continuing Appropriations b. Funds Reverted from CO Continuing by Office c. Funds Reverted from CO CY 2025 SB d. Balance retained earnings, CY 2024 Closing the Books of Accounts		4,218,424.28 61,095.00 1,845,000.00 365,846.44
4.0 Realignment		
5.0 Reversion		
TOTAL ESTIMATED INCOME		6,490,365.72

Certified Correct:


CIRIACO L. MONTAÑO
 Municipal Treasurer
 Date: APRIL 16, 2025


JO ANN GRACE M. YU
 Municipal Accountant - Des.
 Date: APRIL 16, 2025



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe

LOCAL FINANCE COMMITTEE

CERTIFICATE OF CASH AVAILABILITY

TO WHOM IT MAY CONCERN:

The undersigned HEREBY CERTIFIES that the amount of **SIX MILLION FOUR HUNDRED NINETY THOUSAND THREE HUNDRED SIXTY SIXTY FIVE PESOS AND SEVENTY TWO CENTAVOS ONLY (Php 6,490,365.72)**, covered by Supplemental Budget No. 01, FY 2025 of this municipality, is **CASH ACTUALLY AVAILABLE**.

Issued upon request for support basis of Supplemental Budget No.1, FY 2025, this
15th day of April 2025 at LGU- Santa Fe, Leyte.


JO ANN GRACE M. YU
Municipal Accountant -Des.


CIRIA L. MONTAÑO
Municipal Treasurer



20% LDF-CONTINUING APPROPRIATION AND BY OFFICE
As of January 1-December 31, 2024

FUNCTION/ PROGRAM/ PROJECT/ ACTIVITY	UNOBLIGATED BALANCE
CY- 2023	
1. Improvement of Municipal Gymnasium inclusive airconditioning Facility	4,188.89
2. Improvement & Landscaping of Mun Grounds front of LGU Main Bldg.	9,487.23
3. Purchase of Drugs and Medicines Expenses	902
Sub-Total	14,578.12
CY- 2024	
1. Construction of Welcome - Signage Mun. Cemetery & Corner Brgy. Zone III Santa Fe Leyte with Landscaping.	1,534.56
2. Kalahi-CIDSS Program Implementation Counterpart Nutrition & Feeding Project.	750,000.00
3. LGU-Loan Amortization to the DBP	
4. Purchase of Lot-Road Right of Way (RROW) at NHA Pabahay, Brgy. Bulod San	2,500.00
5. Road Opening Construction & Concreting of Road Right of Way (RROW) to NHA Pabahay at Brgy. Bulod, Santa Fe, Leyte	4,787.23
Sub-Total	826,168.01
SUPPLEMENTAL BUDGET 01 CY 2024	
1. Purchase and or/Installation of Communication & Information Technology System, Other PPE.	2,618,856.36
Sub-Total	4,218,424.28
CONTINUING BY OFFICE CY 2023	
MTO	
Office Equipment	11,095.00
MTC	
Office Equipment	50,000.00
Sub-Total	61,095.00
Sub-Total	4,279,519.28
SB OFFICE CY 2025 REVISION	
Office Equipment/ Purchase of Aircon Units	1,000,000.00
Communication Equipment	220,000.00
Motor Vehicle Purchase	0.00
Furnitures & Fixtures	500,000.00
IT Equipment & Computer Softwares with Printer/s	125,000.00
Sub-Total	1,845,000.00
Grand Total	6,124,519.28

Prepared by:

ELMA T. PEDERSEN
AAIII

Certified Correct:

ROMO A. GRISOLA
Municipal Budget Officer

Noted :

AMPARO MANTEZA
Municipal Mayor

JO ANN GRADE M. TU
MUN. ACCOUNTANT - DES.

CIRIO L. MONTANO
MUNICIPAL TREASURER



Republic of the Philippines
Province of Leyte
Municipality of Santa Fe

C E R T I F I C A T I O N

This is to certify that LGU-Sta. Fe, Leyte has a net surplus for the year 2024 in the amount of **THREE HUNDRED SIXTY FIVE THOUSAND EIGHT HUNDRED FORTY SIX & 44/100.**

2024 Net Asset Equity	11,992,684.21
Less: Prior Period Adjustment	1,270,802.14
Subtotal	<u>10,721,882.07</u>
Effect of change in useful life of PPE	3,947,378.82
Subtotal	<u>6,774,503.25</u>
DRRM Funds for transfer to Trust	1,871,502.63
Continuing Appropriation	4,537,154.18
Net Available Surplus for 2024	<u><u>365,846.44</u></u>


JO ANN GRACE M. YU, CPA
Municipal Accountant-Designate



Republic of the Philippines
Province of Leyte
Municipality of Santa Fe

GENERAL FUND

CONDENSED FINANCIAL PERFORMANCE

As of December 31, 2024

	<u>2024</u>
Revenue	
Tax Revenue	2,652,786.57
Share from Internal Revenue Collections	113,381,091.00
Other Share from National Taxes	540.00
Service and Business Income	1,985,371.83
Shares, Grants and Donations	217,342.30
Gains	0.00
Other Income	166,469.17
Total Revenue	<u>118,403,600.87</u>
Less: Current Operating Expenses	
Personnel Services	52,931,751.65
Maintenance and Other Operating Expenses	34,069,984.74
Non-cash Expenses	10,252,768.38
Financial Expenses	9,176,349.79
Current Operating Expenses	<u>106,430,854.56</u>
Surplus (Deficit) from Current Operation	11,972,746.31
Add (Deduct):	
Transfers, Assistance and Subsidy From	4,720,000.00
Transfers, Assistance and Subsidy To	4,700,062.10
Surplus(Deficit) for the period	<u>11,992,684.21</u>


JO ANN GRACE M. YU, CPA
Municipal Accountant-Designate



Republic of the Philippines
Province of Leyte
Municipality of Santa Fe

STATEMENT OF CHANGES IN NET ASSETS/EQUITY

For the Period Ended December 31, 2024

GENERAL FUND - 100

	2024
Balance, beginning	<u>287,433,653.29</u>
Add (Deduct)	
Change in Accounting Policy	
Prior Period Errors Adjustments	(1,270,802.14)
Restated Balance	<u>286,162,851.15</u>
Add (Deduct) Changes in net assets/equity	
Adjustment of net revenue recognized directly in net assets/equity	
Total recognized revenue and expenses for the period	11,992,684.21
Balance at December 31, 2024	<u><u>298,155,535.36</u></u>


JO ANN GRACE M. YU, CPA
Municipal Accountant-Designate

DATE	PARTICULARS	CLASSIFICATION	ACQUISITION COST	SALVAGE VALUE	DEPRECIABLE COST	YEARLY DEPRECIATION	2023	2024	ACCUMULATED DEPRECIATION
LAND IMPROVEMENTS									
May 19, 2023	Filling Materials for the construction of multi-purpose Building (Evacuation Center	LAND IMPROVEMENTS	549,925.20	54,992.52	494,932.68	24,746.63	32,995.51	24,746.63	57,742.14
June 19, 2023	Construction of Municipal perimeter Fence	LAND IMPROVEMENTS	576,938.63	57,693.86	519,244.77	25,962.24	30,289.28	25,962.24	56,251.52
July 11, 2023	Construction of perimeter fence at the New Public Market Site (Dry Market)	LAND IMPROVEMENTS	994,919.14	99,491.91	895,427.23	44,771.36	44,771.36	44,771.36	89,542.72
October 9, 2023	Landscaping at Rotonda	LAND IMPROVEMENTS	99,300.00	9,930.00	89,370.00	4,468.50	2,234.25	4,468.50	6,702.75
October 23, 2023	Repainting of Perimeter Fence	LAND IMPROVEMENTS	499,874.64	49,987.46	449,887.18	22,494.36	11,247.18	22,494.36	33,741.54
October 27, 2023	Construction & Improvement of Municipal Grounds - Construction of Stage Landscaping	LAND IMPROVEMENTS	999,707.48	99,970.75	899,736.73	44,986.84	22,493.42	44,986.84	67,480.26
August 1, 2024	Filling materials for public market complex and Brgy. Bulod public cemetery	LAND IMPROVEMENTS	2,997,948.16	299,794.82	2,698,153.34	134,907.67		56,211.53	56,211.53
			6,718,613.25	671,861.33	6,046,751.93	302,137.60	144,031.00	223,641.46	367,672.46
ROAD NETWORKS									
January 30, 2023	Patching, resurfacing of road at Sitio Alawihaw, Brgy. Victoria	ROAD NETWORKS	498,240.00	49,824.00	448,416.00	14,947.20	44,841.60	14,947.20	59,788.80
February 1, 2023	Farm to market road located at Brgy. Zone III to Bulod passing along the catholic cemetery	ROAD NETWORKS	2,082,765.56	208,276.56	1,874,489.00	62,482.97	171,828.16	62,482.97	234,311.13
May 15, 2023	Repair maintenance & improvement (patching & gravelling) Sitio Kinautdan, Brgy. San Isidro, Sta. Fe, Leyte passing sitio Can-anao & LGU Landfill site	ROAD NETWORKS	299,925.27	29,992.53	269,932.74	8,997.76	17,995.52	8,997.76	26,993.28
September 17, 2023	Concreting of New Market Site Road to Zone IV	ROAD NETWORKS	2,480,622.51	248,062.25	2,232,560.26	74,418.68	37,209.34	74,418.68	111,628.02
November 5, 2023	Farm to Market road Brgy. Baculanad to Brgy. Cutay	ROAD NETWORKS	697,999.65	69,799.97	628,199.69	20,939.99	5,235.00	20,939.99	26,174.99
August 8, 2024	Repair of Solar Powered Traffic Light with CCTV System	ROAD NETWORKS	51,000.00	5,100.00	45,900.00	1,530.00		765.00	765.00
			6,110,552.99	611,055.30	5,499,497.69	183,316.59	277,109.61	182,551.60	499,661.21
FLOOD CONTROL SYSTEMS									
April 24, 2023	Construction of drainage system at SFINs-Sta. Fe	FLOOD CONTROL SYSTEM	295,975.55	29,597.56	266,378.00	26,637.80	19,978.35	26,637.80	46,616.15
			295,975.55	29,597.56	266,378.00	26,637.80	19,978.35	26,637.80	46,616.15
WATER SUPPLY SYSTEMS									
July 3, 2023	Construction of water supply system at NHA Pabahay	WATER CONTROL SYSTEM	2,495,712.09	249,571.21	2,246,140.88	74,871.36	112,307.04	74,871.36	187,178.40
			2,495,712.09	249,571.21	2,246,140.88	74,871.36	112,307.04	74,871.36	187,178.40
POWER SUPPLY SYSTEMS									
May 13, 2024	Purchased of Electrical Materials for the improvement & Upgrading of electrical wiring System of LGU Buildings & Facilities	POWER CONTROL SYSTEM	568,920.00	56,892.00	512,028.00	51,202.80		29,868.30	29,868.30
			568,920.00	56,892.00	512,028.00	51,202.80		29,868.30	29,868.30
OTHER INFRASTRUCTURE ASSETS									
March 13, 2023	Improvement & construction of municipal apartment type cemetery	OTHER INFRASTRUCTURE	4,995,597.49	499,559.75	4,496,037.74	149,867.92	374,669.81	149,867.92	524,537.73
April 3, 2024	Final Billing of Construction of Waiting Shed, Sta. Fe, Leyte	OTHER INFRASTRUCTURE	299,581.38	29,958.14	269,623.24	8,987.44		6,740.58	6,740.58
April 12, 2024	Construction or Improvement of CSO Mangabanga Piggery	OTHER INFRASTRUCTURE	249,726.25	24,972.63	224,753.63	7,491.79		4,994.53	4,994.53
			5,544,905.12	554,490.51	4,990,414.61	166,347.15	374,669.81	161,603.03	536,272.84
BUILDINGS									
April 4, 2023	Repair & improvement of the Liga ng mga Barangay Hall	BUILDINGS	599,468.47	59,946.85	539,521.62	17,984.05	31,472.09	17,984.05	49,456.14
October 25, 2023	Improvement of Municipal Hall Main Building	BUILDINGS	1,549,335.24	154,933.52	1,394,401.72	46,480.06	34,860.04	46,480.06	81,340.10
October 25, 2023	Rehabilitation of BFP Buildings	BUILDINGS	199,511.37	19,951.14	179,560.23	5,985.34	4,489.00	5,985.34	10,474.34
May 15, 2024	Final Billing for the Improvement of Mun. Hall Main Building JJ Palacio Construction	BUILDINGS	442,122.13	44,212.21	397,909.92	13,263.66		7,737.14	7,737.14
July 19, 2024	First and Final billing for the Improvement and Renovation of Mun. Agriculture Building at Santa Fe	BUILDINGS	596,034.44	59,603.44	536,431.00	17,881.03		7,450.43	7,450.43
			3,386,471.65	338,647.17	3,047,824.49	101,594.15	70,821.13	85,637.82	156,456.15
OTHER STRUCTURES									
March 3, 2023	Construction of multipurpose building for DOST grant of bakery and refilling station facilities at the NHA Pabahay, Brgy. Bulod, Sta. Fe, Leyte	OTHER STRUCTURES	549,548.57	54,954.86	494,593.71	16,485.46	41,216.14	16,485.46	57,702.60
June 14, 2023	Construction and or installation of basketball goal system @ Multi-purpose hall	OTHER STRUCTURES	149,792.00	14,979.20	134,812.80	4,493.76	7,864.08	4,493.76	12,357.84
September 26, 2023	Construction and improvement of Municipal Public Cemetery	OTHER STRUCTURES	1,997,851.09	199,785.11	1,798,065.98	59,935.53	59,935.53	59,935.53	119,871.06
December 15, 2023	Municipal Signage Installation	OTHER STRUCTURES	525,908.88	52,590.89	473,317.99	15,777.27	3,944.31	15,777.27	19,721.58
December 27, 2023	Lusong Construction and Fascia Repair	OTHER STRUCTURES	67,541.86	6,754.19	60,787.67	2,026.26	506.56	2,026.26	2,532.82
February 13, 2024	Improvement of Municipal Stage Additional Work, Santa Fe Leyte	OTHER STRUCTURES	98,825.33	9,882.53	88,942.80	2,964.76		2,717.70	2,717.70
			3,389,467.73	338,946.77	3,050,520.96	101,684.83	113,466.62	101,436.97	214,903.59

Effect on
change of useful
life

49,493.27 24,746.64
51,924.48 25,962.24
89,542.72 44,771.36
8,937.00 4,468.50
44,988.72 22,494.36
89,973.67 44,986.83

44,841.60 29,894.40
187,448.90 124,965.93
26,993.27 17,995.51
223,256.03 148,837.35
62,819.97 41,879.98

26,637.80 0.00

224,614.09

449,603.77 299,735.85

53,952.16 35,968.11
139,440.17 92,960.11
17,956.02 11,970.68

49,459.37 32,972.91
13,481.28 8,987.52
179,806.60 119,871.07
47,331.80 31,554.53
6,078.77 4,052.51

1169,076.40
2778,302.42
3947,378.82

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**Report on Utilization of Disaster Risk Reduction and Management Fund
For the Year ended 2024**

Municipality of Santa Fe

Particulars	LDRRMF		Continuing	Special Trust Fund	NDRRMF	From Other LGUs	From Other Sources	Total
	Quick Response Fund (QRF) 30%	Mitigation Fund (70%)						
A. Sources of Funds:								
Current Approp	1,766,577.21	4,122,013.49			-	-	-	5,888,590.70
Continuing Approp			425,034.26	-	-	-	-	425,034.26
Reprogrammed Prev Year's DRRM Special Trust				1,816,042.60	-	-	-	1,816,042.60
2022 Unspent DRRM Funds transferred to Trust Fund				4,545,522.85	-	-	-	4,545,522.85
2023 Unspent DRRM Funds transferred to Trust Fund				3,935,442.10				3,935,442.10
Transfers/ Grants					-	-	-	-
Total Funds Available	1,766,577.21	4,122,013.49	425,034.26	10,297,007.55	-	-	-	16,610,632.51
B. Utilization								
1.0 Prevention and Mitigation		118,750.00		-				118,750.00
2.0 Preparedness		3,282,509.00	85,846.00	5,641,194.30				9,009,549.30
3.0 Response		286,131.07		73,000.00				359,131.07
4.0 Quick Response (30%)								-
Total Utilization	-	3,687,390.07	85,846.00	5,714,194.30	-	-	-	9,487,430.37
Unutilized Balance	1,766,577.21	434,623.42	339,188.26	4,582,813.25	-	-	-	7,123,202.14

0.89 0.20 0.55 0.57

Less: Unspent Capital Outlay for 2024 to be transferred to Continuing Balance

* Disaster Response & Rescue & Evacuation Center Eqpt.	73,698.00			
* Personal Protective Equipment (PPEs)	6,000.00			
 * Flood Early Warning System (Badiangay, Piliit & Zone IV)	100,000.00			
* Installation of warning signages at Accident Prone Area	100,000.00			
* Installation of Evacuation Map & Evacuation Related Signages	50,000.00	329,698.00	329,698.00	
Balance on 70% current		104,925.42		
Add: 30% unspent		1,766,577.21		
Amount to be transferred to Trust		1,871,502.63		1,871,502.63
 Amount to be forwarded to Continuing Balance			668,886.26	
 Total balance of Trust available for 2025				6,454,315.88

Prepared by:

GAMALIEL ROY E. BURGOS
MDRRMO- Designate

Certified Correct:

JO ANN GRACE M. YU
Accountant II/Mun./Accountant-Designate



Republic of the Philippines
PROVINCE OF LEYTE
 Municipality of Sta. Fe

List of PPAs Unimplemented as of 4th Quarter of 2024

Agency/ Address TEAM	Local Government Sector	PROJECT/PROGRAM/ACTIVITY NAME	LOCATION	Total Cost	Project Status		Remarks
					% of Completion	Total Cost Incurred to Date	
		AIP 2024					
		SPECIAL INVESTMENT APPROPRIATIONS					
		1. Solid Waste Management Program		₱75,000.00		₱ 75,000.00	
		2. Peatland Rehabilitation Program (Leyte Sab-a Basin Area)		₱75,000.00		₱ 75,000.00	
		3. Purchase of Palay Seeds (Hybrid and/or Inbred)		₱500,000.00		₱ 500,000.00	
		4. Purchase of High Value Crops Crops Seed & Planting Materials		₱100,000.00		₱ 100,000.00	
		5. 4Ps and Sustainable Livelihood Program (SLP) Activities		₱100,000.00		₱ 100,000.00	
		6. TESDA Training Program/Activities		₱50,000.00		₱ 50,000.00	
		7. Financial Assistance to Accredited CSCs		₱50,000.00		₱ 50,000.00	
		Sub-Total		₱950,000.00		₱950,000.00	
		20% LOCAL DEVELOPMENT FUND (LDF) PLAN					
		8. Construction of Municipal Signage - Municipal Boundary Monument with Landscaping		₱1,500,000.00		₱1,500,000.00	Awarded to XED's Construction (on-going)
		9. KALAHI-CIDSS Program Implementation - Counterpart and Nutrition and Feeding Sub Project		₱750,000.00		₱750,000.00	
		Sub-Total		₱2,250,000.00		₱2,250,000.00	
		5% CALAMITY FUND (PREPAREDNESS)					
		10. Purchase of Disaster Response and Rescue Equipments and Evacuation Center Equipments		₱1,100,000.00	93.30%	₱ 1,026,302.00	₱ 73,698.00
		11. Purchase of Personal Protective Equipment (PPEs)		₱70,000.00	91.43%	₱ 64,000.00	₱ 6,000.00
		12. Installation of Warning Signages at Accident Prone Areas		₱100,000.00			₱ 100,000.00
		13. Installation of Flood Early Warning System (Sitio V & G, Badiangay Proper, Sapang Bato Piliit, Zone IV to San Isidro Boundary, Zone I, Zone II)		₱100,000.00			₱ 100,000.00
		14. Installation of Evacuation Maps and other Evacuation Related Signages		₱50,000.00			₱ 50,000.00
		15. Improvement of Municipal Gymnasium inclusive of Airconditioning Facility & Built-in Sound System		₱1,500,000.00	32.84%	₱ 492,543.82	₱ 1,007,456.18
		Sub-Total		₱2,920,000.00		₱1,582,845.82	₱1,337,154.18
		Supplemental AIP CY 2024					
		16. Purchase and/or Installation of Communication and Information Technology Equipment		₱2,618,856.36			₱ 2,618,856.36
		17. Purchase of Specialize Tent		₱185,000.00			₱ 185,000.00
		Sub-Total		₱2,783,856.36		₱0.00	₱2,783,856.36
		GRAND TOTAL					₱4,537,154.18



SUBJECT: 2nd MUNICIPAL DEVELOPMENT COUNCIL MEETING OF 2025

DATE: April 16, 2025

VENUE: New Conference Hall, Municipal Building, Santa Fe, Leyte

TIME: 9:30 AM

ATTENDANCE SHEET

	NAME	DESIGNATION	OFFICE/ AGENCY	SIGNATURE
1	ROSELA V. PASILANTOS	Mayor	Project	
2	Leal J. Galenda	SB Member	SB office	
3	MARILOU L. MUNTANTE	UGA - PRES.	SB	
4	PANFILO V. OCAY JR	Mayor	bulod	
5	CHARMTO LAGO	P.B	ZONE 1	
6	EMOSTHENTOS B. DOMON	(SBTA) Pres	SB TIGABO	
7	Arifando M. Abraham	Tirifa Pres	Tibok	
8	CEBIA C. DUNQUE	P. Project	CO APAS	
9	ROMEO B. PALANOS	PUNONG BUDHA	KATIPUNAN	
10	RICARDO P. FRIANADO	SB MEMBER	SB OFFICE	
11	JO ANN GILAGE M. Yu	Local Finance Committee	Agribusiness	
12	Kenneth Bryan M. Canales	P. Dty.	Zone 2	
13	NORINA M. ANASTA	P. M.	BOCA-ORANGAY	
14	RESHMO B. LODO JR	MT	TNY, G	
15	Rommel G. Hino	Mayor, Barangay	victoria	
16	JERICHO P. PARADO	P.B	PITOGO	
17	Greny R. Esmero	SB Member	SB office	
18	FRANCIS LOUIS B. BORDIA	MBANDS	MBWP0	
19	JUNE A. GUBINADO	P. Barangay	ZONE 4	
20	ARMELITA E. CAIRO	P. Dty.	San Roque	



SUBJECT: 2nd MUNICIPAL DEVELOPMENT COUNCIL MEETING OF 2025

DATE: April 16, 2025

VENUE: New Conference Hall, Municipal Building, Santa Fe, Leyte

TIME: 9:30 AM

ATTENDANCE SHEET

	NAME	DESIGNATION	OFFICE/ AGENCY	SIGNATURE
21	DUNHAW JAY C. TAN	P. B.	MUNICIPAL OFFICE	
22	AMARPO H. MONTELA	LCB	SANTA FE	
23	REYATO G. TOLDO	P-B.	ZONE III	
24	RUEL C. DIALINO	C.S.O	SAN EDUARDO	
25	TERESA J. LAGO	HA	LOW ST. FE	
26	ALVIN V. PETILLA	SB MEMBER	SB	
27	ARMEL P. ENAGE	SB MEMBER	SB	
28	EDG B. EACA	P. B.	SAN ISIDRO	
29	ERWIN M. POA	P. B.	SAN MARIAN	
30	SHARON O. LOBO	P. B.	Cuteby	
31	MANFEE B. PETILLA	P. B.	SAN JUAN	
32	VICTOR TRANSMUNDA JR.	C.S.O	ZONE 4	
33	GERALD LORENZ MARGA	SR PREU	STA FE	
34	JUNUS VASANA KAPILL	PREU-ICA-GUARD	MILAGROS	
35	CHARO BREDMIA ALVIAJA	MD STAFF	MD	
36	MERANDE M. ANTONA			
37	EDUARDO N. TOREROS			
38	JOHAN C. ENRAGE	MPPDO STAFF	MPPDO	
39	JOHN FREDRICK CARERA	PO F.	MPPDO	
40	Mrs. Cynthia V. Lantajo	MPPC	Low-Santa Fe	



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Sta. Fe



EAONG PILIPINAS

	NAME	DESIGNATION	OFFICE/ AGENCY	SIGNATURE
41	Julius Xerxes M. Ordoñez	SB Sec. Designate	SB Office	
42	JEROME MARC UGUITILLA	SECRETARY	TALISAYAN	
43	Rene Masoña	PGO	PGO	
44	Jesus P. Ordoña	PGO	PGO	
45	MA. NINA O. TRINIDAD			
46	TINA AUSTRIA			
47	JESABEL F. QUERO			
48	DIVOLB M. PUGA			
49	JENIFER M. CAGUINZAN	PMO		
50	POYANNE C. FERRER	M.O	Capital	
51	MANDY N. NEYANA	M.O	Capital	
52	MARK J. ROST	U.O	J.O	
53	ANUM B. OROSTA	M.O	J.O	
54	CARLA B. BERTAN	U.O	J.O	
55	MARK DEUA DEGA			
56				
57				
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