



Item No.: 16

Date: 30 2025 JUL

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo
-oOo-

RELEASED
DATE: 7-10-25
NO. #045
BY: [Signature]
PBO

PROVINCIAL BUDGET OFFICE

July 9, 2025

Hon. LEONARDO M. JAVIER, JR,
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: JUL 11 2025
By: [Signature]

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 02 FY 2025** of the **Municipality Albuera, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2025-02** with a total appropriation in the amount of **P3,000,000.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 02;
2. That the grant of Terminal Leave Benefits shall be subject to the provisions of CSC Guidelines and Budget Circular No. 2016-2; and
3. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

It is observed that the content and format in the formulation of the Appropriation Ordinance does not conform with the prescribed format under BOM 2023 Edition. The members of the local sanggunian are therefore reminded that henceforth, the preparation of the Appropriation Ordinance shall follow the format under BOM 2023 Edition.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
Provincial Budget Officer

RUTH Y. SURPIA
Provincial Treasurer
On Official Travel

[Signature]
AGNES C. RAFON
Provincial Planning and Development
Coordinator – Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
02 July 2025

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 2025-02** of the **Municipality of Albuera, Leyte**, entitled: An Ordinance Authorizing **Supplemental Budget No. 02, series of 2025** involving an amount of **Three Million Pesos (P3,000,000.00)** only, together with the **CY 2025 First Supplemental Investment Program (SIP)** of the same amount.


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Albuera

OFFICE OF THE SANGGUNIANG BAYAN

Appropriation Ordinance No. 2025-02 1/2

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: **JUL 02 2025**

EXCERPT FROM THE MINUTES OF THE 147TH REGULAR SESSION OF THE SANGGUNIANG BAYAN TERM 2022-2025
HELD AT THE SB S9SSION HALL, ALBUERA, LEYTE ON JUNE 26, 2025.

APPROPRIATION ORDINANCE NO. 2025-02

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 02, SERIES OF 2025 OF THE MUNICIPALITY OF ALBUERA, LEYTE INVOLVING AN AMOUNT OF THREE MILLION PESOS (PHP3,000,000.00) ONLY

INTRODUCED BY: HON. MANUEL E. BANTASAN

BE IT ORDAINED in Regular Session Assembled:

SECTION 1. The Supplemental Budget No. 02 of the Municipality of Albuera Leyte for Fiscal Year 2025 in the total amount of **THREE MILLION PESOS (PHP3,000,000.00) ONLY** for purposes specified in the accompanying schedules, is hereby approved;

The budget documents consisting of the following are incorporated herein and made integral part of this ordinance:

1. SB Resolution No. 2025-113, "A Resolution Reverting the Amount of Three Million Pesos (Php3,000,000.00) only from the Personal Services and Maintenance and Other Operating Expenses under the General Fund to be made available for appropriations under Fiscal Year General Fund Supplemental Budget No. 02 of Albuera, Leyte."
2. Statement of Funding Sources for Supplemental Budget No. 02, FY 2025 signed by the Municipal Treasurer and Municipal Accountant.
3. Certification of Availability of Funds signed by the Municipal Accountant, Municipal Treasurer, and the Municipal Mayor.
4. Statement of Supplemental Appropriation FY 2025 prepared by the Municipal Budget Officer-Designate and Approved by the Municipal Mayor.

SECTION 2. SOURCES OF FUNDS. The sources of funds for the Supplemental Budget No. 02 in the total amount of **THREE MILLION PESOS (PHP3,000,000.00)** shall be as follows:

Personal Services	Php 2,155,971.00
Maintenance and Other Operating Expenses	844,029.00
TOTAL	Php 3,000,000.00

SECTION 3. USE OF FUNDS. The amount of **THREE MILLION PESOS (PHP3,000,000.00) ONLY** is hereby appropriated for the Supplemental Budget No. 02 of the Municipality of Albuera, Leyte.

SECTION 4. SEPARABILITY CLAUSE. If, for any reason, any section or provision of this Appropriation Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force & effect.

SECTION 5. EFFECTIVITY. The provisions of this Appropriation Ordinance shall take effect upon approval.

APPROVED.

MANUEL E. BANTASAN
ANTHONY V. BARTE
GENY S. BALBAO
NALIZA E. DELA VICTORIA
ALBERTO C. MALJAG
BERNARD JOEY D. MESTULA
PAMELA M. BOHOLST

SIXTO B. DELA VICTORIA
IMELDA A. FADUL
ROXANNE R. ZALDIVAR
MARY JANE B. CASULA
MARIJUN P. MAGNO
PROTACIO RIZALITO M. CENIZA

ENACTED BY THE SANGGUNIANG BAYAN TERM 2022-2025 OF ALBUERA LEYTE this 26th day of June 2025 during its 147th Regular Session held at the SB Session Hall.

ATTESTED AND CERTIFIED CORRECT TO BE DULY ADOPTED:


MARY JANE B. CAGULA
SB Member I


ANTHONY V. BARTE
SB Member I


MARJUN P. MAGNO
SB Member I


LENY S. BILBAO
SB Member I


PROTACIO RIZALITO M. CENIZA
SB Member I

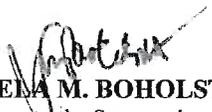
Absent
ANA LIZA E. DELA VICTORIA
SB Member


MANUEL E. BANTASAN
SB Member I

Official Business
ALBERTO C. SUMALJAG
LnB President/Ex-Officio Member


BERNARD JOEY D. MESTULA
PPSK President/Ex-Officio Member

I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE ORDINANCE DULY ENACTED BY THE SANGGUNIANG BAYAN ON JUNE 26, 2025.


PAMELA M. BOHOLST, MPA
Secretary to the Sangguniang Bayan I


ROXANNE R. ZALDIVAR
SB Member I/Temporary Presiding Officer


APPROVED:
SIXTO B. DELA VICTORIA
Municipal Mayor
Date: JUN 30 2025



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Albuera

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 147TH REGULAR SESSION OF THE SANGGUNIANG BAYAN TERM 2022-2025
HELD AT THE SB SESSION HALL, ALBUERA, LEYTE ON JUNE 26, 2025

RESOLUTION NO. 2025 – 113

A RESOLUTION REVERTING THE AMOUNT OF THREE MILLION PESOS (PHP3,000,000.00) ONLY FROM THE PERSONAL SERVICES, AND MAINTENANCE AND OPERATING EXPENSES UNDER THE GENERAL FUND TO BE MADE AVAILABLE FOR APPROPRIATIONS UNDER FISCAL YEAR 2025 GENERAL FUND SUPPLEMENTAL BUDGET NO. 02 OF ALBUERA, LEYTE

WHEREAS, there are unutilized funds from the unobligated balance under General Fund (Personal Services, and Maintenance and Other Operating Expenses) to be made available for appropriations under Fiscal Year 2025 General Fund Supplemental Budget No. 02 of Albuera, Leyte amounting to Three Million Pesos (Php 3,000,000.00) only;

WHEREFORE, on motion of Hon. Manuel E. Bantasan unanimously seconded by all of the members present, be it

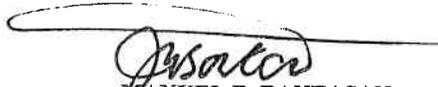
RESOLVED, by the Sangguniang Bayan to revert the amount of Three Million Pesos (Php3,000,000.00) only from Personal Services and Maintenance and Other Operating Expenses under the General Fund to be made available for appropriations under Fiscal Year 2025 General Fund Supplemental Budget No. 02 of Albuera, Leyte;

RESOLVED FINALLY, that copies of this resolution be furnished the Municipal Mayor's Office, the Municipal Planning and Development Office, the Municipal Budget Office, the Municipal Accountant's Office, the Municipal Treasury Office, all of this municipality; and the Provincial Budget Office, Province of Leyte for their information and appropriate action.

PASSED AND APPROVED this 26th day of June 2025 during the 147th Regular Session of the Sangguniang Bayan Term 2022-2025 held at the SB Session Hall, Albuera, Leyte.

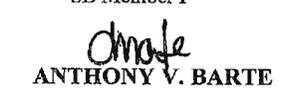
ATTESTED:


MARY JANE B. CAGULA
SB Member I


MANUEL E. BANTASAN
SB Member I

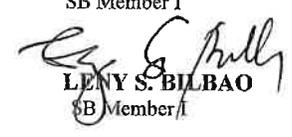
Absent
ANA LIZA E. DELA VICTORIA
SB Member I


MARJUN P. MAGNO
SB Member I


ANTHONY V. BARTE
SB Member I

Official Business
ALBERTO C. SUMALJAG
LnB President/Ex-Officio Member


PROTACIO RIZANITO M. CENIZA
SB Member I


LENY S. BILBAO
SB Member I


BERNARD JOEY D. MESTULA
PPSK President/Ex-Officio Member

I HEREBY CERTIFY to the correctness of the foregoing resolution.


PAMELA M. BOHOLST, MPA
Secretary to the Sangguniang Bayan I

APPROVED:


ROXANNE R. ZALDIVAR
SB Member I/Temporary Presiding Officer



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF ALBUERA

OFFICE OF THE MUNICIPAL MAYOR

June 25, 2025

HON. IMELDA A. FADUL

*Municipal Vice Mayor
Municipality of Albuera
Albuera, Leyte*

Thru: **Hon. ANA LIZA E. DELA VICTORIA**
*SB Member
Chairman - Committee on Appropriation*

Dear Hon. Fadul:

Transmitting herewith Supplemental Budget No. 2 for CY 2025 in the amount of **Three Million Pesos and (P 3,000,000.00)** under the General Fund and certifying the same as **URGENT** and Priority for your immediate action.

For your consideration and appropriate action.

Very truly yours,


SIXTO B. DELA VICTORIA
Municipal Mayor

SB
6-25-25

**STATEMENT OF FUNDING SOURCES
SUPPLEMENTAL BUDGET NO. 02
FY 2025**

ALBUERA, LEYTE
Province/City/Municipality

GENERAL FUND
Fund/Special Account

PARTICULARS	AMOUNT CLASSIFICATION	AMOUNT
1.0 NEW REVENUE SOURCES		
2.0 ACTUAL COLLECTIONS IN EXCESS OF THE ESTIMATED INCOME		
3.0 SAVINGS		
Reversion of Unappropriation		
Personal Services		2,155,971.00
Maintenance and Other Operating Expenses		844,029.00
TOTAL		3,000,000.00

Certified Correct:


FLORDELIZ A. PARRILLA, CPA
Municipal Treasurer


ARLENE RIO S. VILLAR, CPA
Municipal Accountant



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF ALBUERA

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY THAT, there is an available **CASH BACK-UP** from the reverted funds from Calendar Year 2025 Budget of Personal Services and Maintenance and Other Operating Expenditures for the **SUPPLEMENTAL BUDGET NO. 02** for **General Fund for the Fiscal Year 2025** in the amount of **THREE MILLION PESOS (Php 3,000,000.00)**.

Issued this 26th day of June 2025 at Albuera, Leyte, Philippines.


FLORDELIZ A. PARRILLA
Municipal Treasurer


ARLENE RIO S. VILLAR
Municipal Accountant

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Albuera
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OFFICE OF THE MUNICIPAL ACCOUNTANT

June 20, 2025

HON. SIXTO B. DELA VICTORIA
Municipal Mayor
Albuera, Leyte

THRU: The Local Finance Committee
Albuera, Leyte

Dear Mayor DELA VICTORIA:

Please be advised that there is an available and unutilized fund amounting to Five Million Eight Hundred Twelve Thousand One Hundred Forty-Three Pesos (P5,812,143.00) under the Personal Services and One Million Five Hundred Fifty-Five Thousand One Hundred Eighty-Five & 25/100 Pesos (P 1,555,185.25) under the Maintenance and Other Operating Expenses, for a total of Seven Million Three Hundred Sixty-Seven Thousand Three Hundred Twenty-Nine & 25/100 Pesos (P 7,367,329.25).

Further certifying that after review and consultation with the respective offices, many of the balances have not been utilized and are no longer implementable. It is on that note that the undersigned would respectfully recommend to revert the amount of Two Million One Hundred Fifty-Five Thousand Nine Hundred Seventy-One Pesos (P2,155,971.00) under the Personal Services and Eight Hundred Forty-Four Thousand Twenty-Nine Pesos (P 844,029.00) under the Maintenance and Other Operating Expenses, for a total of Three Million Pesos (P 3,000,000.00).

STATUS OF APPROPRIATIONS, ALLOTMENTS AND OBLIGATION
(SUMMARY OF APPROPRIATIONS)
As of June 15, 2025

Personal Services

FUNCTION/PROGRAM PROJECT/ACTIVITY	RC	UNOBLIGATED BALANCE	AMOUNT FOR REVERSION	BALANCE AFTER REVERSION
MO	1011	319,332.00	171,948.00	147,384.00
MDRRMO	1011-1	197,124.00	98,562.00	98,562.00
HRMO	1032	368,760.00	184,380.00	184,380.00
MPDO	1041	590,266.00	170,614.00	419,652.00
MGSO	1061	903,672.00	451,836.00	451,836.00
MBO	1071	562,408.00	80,344.00	482,064.00
MASSO	1101	103,736.00	25,934.00	77,802.00
MHO	4411	764,546.00	360,404.00	404,142.00
MSWDO	7611	809,781.00	219,723.00	590,058.00
OMA	8711	603,865.00	165,595.00	438,270.00
MENRO	8731	182,480.00	45,620.00	136,860.00
MEO	8751	406,173.00	181,011.00	225,162.00
SUB-TOTAL		5,812,143.00	2,155,971.00	3,656,172.00

Maintenance and Other Operating Expenses

FUNCTION/PROGRAM PROJECT/ACTIVITY	RC	AMOUNT		
OFFICE OF THE SANGGUNIANG BAYAN				
Travelling Expense- SB Members	1021	786,686.25	400,000.00	386,686,25
Training Expense- SB Members	1021	768,500.00	444,029.00	324,471.00
SUB-TOTAL		1,555,186.25	844,029.00	711,157.25
GRAND TOTAL		7,367,329.25	3,000,000.00	4,367,329.25

Said amount is available for appropriation under a supplemental budget for calendar year 2025 after its reversion subject to the usual budgeting, accounting and auditing rules and regulation.

Thank you very much.

Very truly yours,

ARLENE RIO S. VILLAR, CPA
Municipal Accountant



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
MUNICIPALITY OF ALBUERA
OFFICE OF THE MUNICIPAL ACCOUNTANT

CAF # 592

CERTIFICATE OF AVAILABILITY OF FUNDS

THIS IS TO CERTIFY that there is an available and unutilized fund amounting to Two Million One Hundred Fifty-Five Thousand Nine Hundred Seventy-One Pesos (P2,155,971.00) under the Personal Services and Eight Hundred Forty-Four Thousand Twenty-Nine Pesos (P 844,029.00) under the Maintenance and Other Operating Expenses, for a total of Three Million Pesos (P 3,000,000.00) from various offices for reversion to wit:

Personal Services

FUNCTION/PROGRAM PROJECT/ACTIVITY	RC	AMOUNT
MO	1011	171,948.00
MDRRMO	1011-1	98,562.00
HRMO	1032	184,380.00
MPDO	1041	170,614.00
MGSO	1061	451,836.00
MBO	1071	80,344.00
MASSO	1101	25,934.00
MHO	4411	360,404.00
MSWDO	7611	219,723.00
OMA	8711	165,595.00
MENRO	8731	45,620.00
MEO	8751	181,011.00
SUB-TOTAL		2,155,971.00

Maintenance and Operating Services

FUNCTION/PROGRAM PROJECT/ACTIVITY	RC	AMOUNT
OFFICE OF THE SANGGUNIANG BAYAN	1021	
Travelling Expense-SB Members		400,000.00
Training Expense-SB Members		444,029.00
SUB-TOTAL		844,029.00
GRAND TOTAL		3,000,000.00

Given this 20th day of June 2025 at Albuera, Leyte.

ARLENE RIO S. VILLAR, CPA
Municipal Accountant

FLORDELIZ A. PARRILLA, CPA
Municipal Treasurer

SIXTO B. DELA VICTORIA
Municipal Mayor

STATEMENT OF FUNDS AVAILABLE FOR REVERSION
As of June 15, 2025

OFFICE	OBJECT OF EXPEDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT TO BE REVERTED
Office of the Municipal Mayor	<u>PERSONAL SERVICES</u>				
	Engineer I (Agricultural and Biosystem Engineer (ABE))	294,768.00	-	294,768.00	147,384.00
	Salaries and Wages	24,564.00	-	24,564.00	24,564.00
Local Disaster Risk Reduction & Management Office	Local DRRM Assistant Salaries and Wages	197,124.00	-	197,124.00	98,562.00
Human Resource Management Office	Administrative Officer IV (Human Resource Management Officer II)	368,760.00	-	368,760.00	184,380.00
Municipal Planning & Development Office	Project Development Officer III	470,544.00	156,848.00	313,696.00	78,424.00
Municipal General Services Office	Planning Officer II	368,760.00	92,190.00	276,570.00	92,190.00
Municipal General Services Office	Municipal Government Department Head I (Municipal General Services Officer)	903,672.00	-	903,672.00	451,836.00
Municipal Budget Office	Municipal Government Department Head I (Municipal Budget Officer)	964,128.00	401,720.00	562,408.00	80,344.00
Municipal Assessor's Office	Tax Mapping Aide	155,604.00	51,868.00	103,736.00	25,934.00

OFFICE	OBJECT OF EXPENDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT TO BE REVERTED
Municipal Health Office	Dentist II (B) Salaries and Wages	541,656.00	-	541,656.00	270,828.00
	Other Bonuses and Allowances - Mid Year	45,138.00	-	45,138.00	45,138.00
	Midwife I Salaries and Wages	266,628.00	88,876.00	177,752.00	44,438.00
Municipal Social Welfare and Development Office	Municipal Government Department Head I <i>Municipal Social Welfare and Development Officer</i> Salaries and Wages	903,672.00	301,224.00	602,448.00	150,612.00
	Social Welfare Officer I Salaries and Wages	276,444.00	69,111.00	207,333.00	69,111.00
Office of the Municipal Agriculture	Administrative Officer IV Salaries and Wages	368,760.00	122,920.00	245,840.00	61,460.00
	Agricultural Technologist Salaries and Wages	234,060.00	58,515.00	175,545.00	58,515.00
	Agriculturist I Salaries and Wages	273,720.00	91,240.00	182,480.00	45,620.00
Municipal Environment and Natural Resources Office	Environmental Management Specialist I Salaries and Wages	273,720.00	91,240.00	182,480.00	45,620.00
	Administrative Assistant V <i>(Mechanical Shop Foreman)</i> Salaries and Wages	273,720.00	-	273,720.00	136,860.00
Municipal Engineering Office	Heavy Equipment Operator II Salaries and Wages	176,604.00	44,151.00	132,453.00	44,151.00
TOTAL PS		7,382,046.00	1,569,903.00	5,812,143.00	2,155,971.00

OFFICE	OBJECT OF EXPEDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT TO BE REVERTED
OFFICE OF THE SANGGUNIANG BAYAN	<u>MAINTENANCE AND OTHER OPERATING EXPENSES</u>				
	Traveling Expenses -SB Members	1,000,000.00	213,313.75	786,686.25	400,000.00
	Training Expenses -SB Members	1,200,000.00	431,500.00	768,500.00	444,029.00
TOTAL MOOE		2,200,000.00	644,813.75	1,555,186.25	844,029.00
GRAND TOTAL		9,582,046.00	2,214,716.75	7,367,329.25	3,000,000.00

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.


FLORDELIZ A. PARRUJALA, CPA
Municipal Treasurer


CHERRYL C. BARRIENTOS
Municipal Budget Officer-Designate


ARLENE RÍO S. VILLAR, CPA
Municipal Accountant


SIXTO B. DELLA VICTORIA
Municipal Mayor



FIRST SUPPLEMENTAL INVESTMENT PROGRAM (SIP)

2025



Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Albuera

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 147TH REGULAR SESSION OF THE SANGGUNIANG BAYAN TERM 2022-2025
 HELD AT THE SB SESSION HALL, ALBUERA, LEYTE ON JUNE 26, 2025

RESOLUTION NO. 2025 – 112

A RESOLUTION ADOPTING THE C.Y. 2025 FIRST SUPPLEMENTAL INVESTMENT PROGRAM (SIP) OF THIS MUNICIPALITY INCLUDING THE PRIORITY PROGRAMS, PROJECTS AND ACTIVITIES FUNDED UNDER THE GENERAL FUND IN THE AMOUNT OF THREE MILLION PESOS (PHP3,000,000.00) ONLY

WHEREAS, this august body has received from the Office of the Municipal Mayor of Albuera, Leyte a letter, certified as **URGENT**, dated June 23, 2025 addressed to the Sangguniang Bayan, thru Hon. Imelda A. Fadul, Municipal Vice Mayor, respectfully forwarding Local Development Council (LDC) Resolution No. 2025-04, “A Resolution approving and endorsing to the Sangguniang Bayan, Albuera, Leyte the C.Y. 2025 First Supplemental Investment Program (SIP) of this municipality including the priority Programs, Projects and Activities funded under the General Fund in the amount of Three Million Pesos (Php3,000,000.00) only,” for appropriate legislative action;

WHEREAS, there is a need for the passage and approval of the First Supplemental Investment Program (SIP) of this Municipality for the personal services under the Sangguniang Bayan Office particularly for the Terminal Leave Benefits of the outgoing municipal officials to be funded under the General Fund;

WHEREFORE, on motion of Hon. Manuel E. Bantasan unanimously seconded by all of the members present, be it

RESOLVED, by the Sangguniang Bayan to adopt the C.Y. 2025 First Supplemental Investment Program (SIP) of this municipality including the priority Programs, Projects and Activities funded under the General Fund in the amount of amount of Three Million Pesos (Php3,000,000.00) only;

RESOLVED FINALLY, that copies of this resolution be furnished the Provincial Budget Office, the Provincial Development Council, all of Province of Leyte; the Municipal Mayor’s Office, the Municipal Planning and Development Office, the Municipal Budget Office, the Municipal Accountant’s Office and the Municipal Treasury Office, all of this municipality, and all other offices concerned for their information.

PASSED AND APPROVED this 26th day of June 2025 during the 147th Regular Session of the Sangguniang Bayan Term 2022-2025 held at the SB Session Hall, Albuera, Leyte.

ATTESTED:

MARY JANE B. CAJILLA
 SB Member I

MANUEL E. BANTASAN
 SB Member I

Absent
 ANA LIZA E. DELA VICTORIA
 SB Member I

MARJUN H. MAGNO
 SB Member I

ANTHONY V. BARTE
 SB Member I

Official Business
 ALBERTO C. SUMALJAG
 LdB President/Ex-Officio Member

PROTACIO RIZAL TO M. CENIZA
 SB Member I

LENY S. BILBAO
 SB Member I

BERNARD JOEY D. MESTULA
 PPSK President/Ex-Officio Member

I **HEREBY CERTIFY** to the correctness of the foregoing resolution.

PAMELA M. BOHOLST, MPA
 Secretary to the Sangguniang Bayan I

APPROVED:

ROXANNE R. ZALDIVAR
 SB Member / Temporary Presiding Officer

SIXTO B. DELA VICTORIA
 Municipal Mayor

Republic of the Philippines
Province of Leyte
Municipality of Albuera
LOCAL DEVELOPMENT COUNCIL

EXCERPT FROM THE MINUTES OF THE MEETING OF THE LOCAL DEVELOPMENT COUNCIL HELD ON JUNE 23, 2025, MONDAY, 8:30 AM AT THE MUNICIPAL SALA, MUNICIPAL HALL, POBLACION, ALBUERA, LEYTE

LDC RESOLUTION NO. 2025-04

A RESOLUTION APPROVING AND ENDORSING TO THE SANGGUNIANG BAYAN, ALBUERA, LEYTE THE C.Y. 2025 FIRST SUPPLEMENTAL INVESTMENT PROGRAM OF THIS MUNICIPALITY INCLUDING THE PRIORITY PROGRAMS, PROJECTS AND ACTIVITIES FUNDED UNDER THE GENERAL FUND IN THE AMOUNT OF THREE MILLION PESOS (Php 3,000,000.00) ONLY.

WHEREAS, various priority program, projects and activities (PPAs) had been identified and prioritized to deliver the basic services to the local constituents;

WHEREAS, the Annual Investment Program is explicitly provided in R.A. 7160 to set the direction of the development efforts of the local government unit;

WHEREAS, there is a need to allocate funds for personal services under the general fund (Sangguniang Bayan Office) particularly the terminal leave benefits of the outgoing SB officials which is subject to the rules and regulations set by the Civil Service Commission (CSC) and the Department of Budget and Management (DBM);

WHEREFORE, on motion of Hon. Nicanor Glenn R. Loreto and duly seconded by Hon. Ceriaco M. Velarde.

RESOLVED, to approve and endorse to the Sangguniang Bayan, Albuera, Leyte the C.Y. 2025 First Supplemental Investment Program of this municipality including the priority programs, projects and activities funded under the general fund in the amount of Three Million Pesos and (Php 3,000,000.00) only;

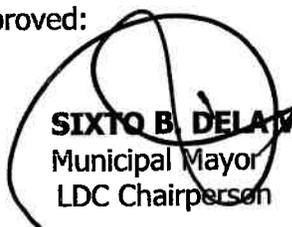
RESOLVED FINALLY, that copies of this resolution be furnished to the Sangguniang Bayan of Albuera, Leyte; the Provincial Council, Province of Leyte; the Department of Budget and Management and the Department of Interior and Local Government; the 4th Leyte Congressional District and all other offices concerned for their information and appropriate action.

APPROVED UNANIMOUSLY

I HEREBY CERTIFY to the correctness of the foregoing resolution.

Sangguniang
ENGR. KARLA A. GENCIANOS, EnP
MPDC
LDC Secretary

Approved:

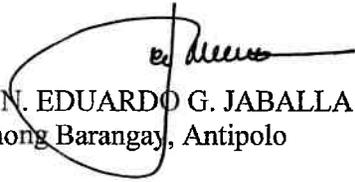

SIXTO B. DELA VICTORIA
Municipal Mayor
LDC Chairperson



MARIO I. CUBI
Municipal Administrator



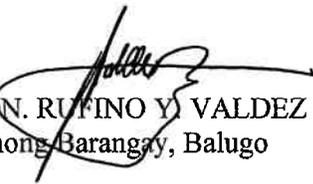
HON. NILDA A. JABON
Punong Barangay, Doña Maria



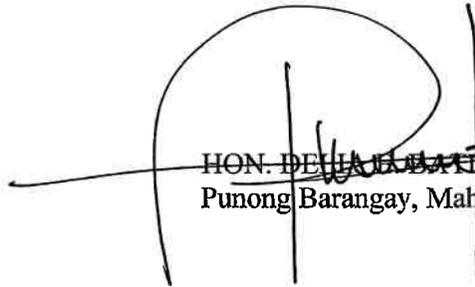
HON. EDUARDO G. JABALLA
Punong Barangay, Antipolo



HON. FELITOR J. ALAJAS
Punong Barangay, Mahayag



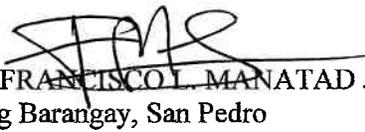
HON. RUFINO Y. VALDEZ
Punong Barangay, Balugo



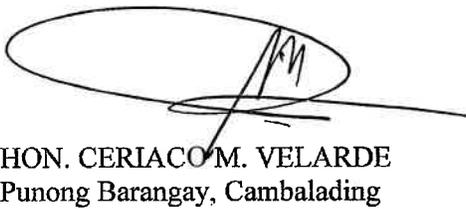
HON. DEBRA J. BATIS
Punong Barangay, Mahayahay



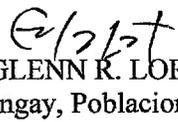
HON. ALBERTO C. SUMALAG
Punong Barangay, Benolho



HON. FRANCISCO L. MANATAD JR.
Punong Barangay, San Pedro



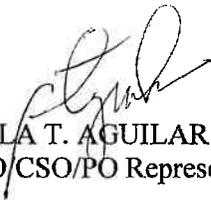
HON. CERIACO M. VELARDE
Punong Barangay, Cambalading

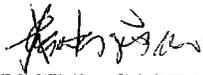


NICANOR GLENN R. LORETO
Punong Barangay, Poblacion


MARILOU C. EROCIDO
NGO/CSO/PO Representative


HENRY J. BIOC
NGO/CSO/PO Representative


PERLA T. AGUILAR
NGO/CSO/PO Representative


ALICE D. CASTAÑARES
NGO/CSO/PO Representative


RENATO JABALLA
NGO/CSO/PO Representative


ASTERIA MARITA C. VILLAR
NGO/CSO/PO Representative

CY 2025 FIRST SUPPLEMENTAL INVESTMENT PROGRAM (SIP)

By Program/Project/Activity by Sector

GENERAL FUND

ALBUERA, LEYTE

Php: 3,000,000.00

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/ Department (3)	Schedule of Implementation		Expected Output (6)	Funding Source (7)	Amount (In Thousand Pesos)				Amount of Climate Change PPAs (In Thousand Pesos)			CC Topology Code (14)	
			Start Date (4)	Completion Date (5)			Personal Services (8)	Maint. & Other Operating Expenses (MOOE) (9)	Capital Outlay (CO) (10)	Total (8+9+10) (11)	Climate Change Adaptation (12)	Climate Change Mitigation (13)			
	GENERAL PUBLIC SERVICES														
	Sangguniang Bayan/Legislative Office (SB)														
1000-000-3-1-03-001-000	1. General Administration - Enactment of Local legislations and conducting consultations relative to ordinances and other legislative measures - Terminal Leave Benefits (Additional)	SB	July 1	Dec. 31	Legislative functions and regular office activities performed, Terminal Leave Benefits provided.	GF									
	TOTAL														
							3,000,000.00	-	-	-	3,000,000.00	-	-	-	-
							3,000,000.00	-	-	-	3,000,000.00	-	-	-	-

ENGR. KARLA A. GENCIANOS, ENP
MPDC
Date: June 23, 2025

Cheryl C. Barrientos
CHERYL C. BARRIENTOS
Budget Officer III/OIC-MBO
Date: June 23, 2025

Sixto B. Deayudoria
SIXTO B. DEAYUDORIA
Municipal Mayor
Date: June 23, 2025



1 Republic of the Philippines
2 Province of Leyte
3 **MUNICIPALITY OF ALBUERA**

4
5 **LOCAL DEVELOPMENT COUNCIL**
6

7 MINUTES OF THE LOCAL DEVELOPMENT COUNCIL (LDC) MEETING HELD ON JUNE 23, 2025 AT
8 THE MAYOR'S CONFERENCE ROOM, MUNICIPAL HALL, ALBUERA, LEYTE.

9 Present:

10	MR. MARIO I. CUBI	, Municipal Administrator
11	ENGR. KARLA A. GENCIANOS, EnP	, MPDC
12	HON. EDUARDO G. JABALLA	, Punong Barangay, Antipolo
13	HON. CERIACO M. VELARDE	, Punong Barangay, Cambalading
14	HON. NILDA A. JABON	, Punong Barangay, Doña Maria
15	HON. FELITOR J. ALAJAS	, Punong Barangay, Mahayag
16	HON. DELIA E. BATISTIS	, Punong Barangay, Mahayahay
17	HON. NICANOR GLENN R. LORETO	, Punong Barangay, Poblacion
18	HON. ENRICO H. BARCELONA	, Punong Barangay, Tinag-an
19	HON. FRANCISCO L. MANATAD, JR.	, Punong Barangay, San Pedro
20	HON. ALBERTO C. SUMALJAG	, Punong Barangay, Benolho
21	HON. RUFINO Y. VALDEZ	, Punong Barangay, Balugo
22	HON. EDUARDO S. MANDRAS	, Sangguniang Barangay Member, Tabgas
23	HON. ALVIN TOYONG	, Sangguniang Barangay Member, Damula-an
24	MS. PERLA T. AGUILAR	, CSO/PO Representative
25	MS. MARILOU C. EROSIDO	, CSO/PO Representative
26	MR. HENRY J. BIOC	, CSO/PO Representative
27	MS. ALICE D. CASTAÑARES	, CSO/PO Representative
28	MR. RENATO JABALLA	, CSO/PO Representative
29	MS. MARILOU C. EROCIDO	, CSO/PO Representative
30	MS. ASTERIA MARITA C. VILLAR	, CSO/PO Representative
31	MS. CHERYL C. BARRIENTOS	, OIC-Budget Officer
32	MS. ARLENE RIO S. VILLAR, CPAS	, Municipal Accountant

33 At 9:45 a.m., the Local Development Council meeting was called to order by the Municipal
34 Administrator, Mr. Mario I. Cubi and was followed by a prayer and the singing of the Philippine
35 National Anthem and Albuera Hymn. The MPDC then read the minutes of the previous meeting
36 dated March 18, 2025 and without correction, on motion by Hon. Nilda A. Jabon, and duly
37 seconded by Hon. Francisco L. Manatad Jr., the said minutes was approved.
38

39 Presentation LDC Resolution No. 2025-03:

40 The MPDC presented to the body LDC Resolution No. 2025-03 which was submitted to the
41 Department of Public Works and Highways (DPWH) District IV for the project Construction of
42 Albuera-Burauen Road (Albuera Section), Sta. 10+870 – Sta. 10+940. The MPDC explained that
43 an LDC Resolution endorsing and certifying that the projects are included as one of the priorities
44 of the LGU is part of the documentary requirements for the projects to be included in the
45 Infrastructure Development Program and implement the same.
46

47 On motion by Ms. Perla T. Aguilar, CSO Representative and duly seconded by Ms. Marilou C.
48 Erosido, CSO Representative, LDC Resolution No. 2025– 03 entitled: **“A RESOLUTION
49 ENDORSING TO THE DEPARTMENT OF PUBLIC WORKS AND HIGHWAY THE INFRASTRUCTURE
50 PROJECT CONSTRUCTION OF ALBUERA-BURAUEN ROAD (ALBUERA SECTION), STA. 10+870
51 – STA. 10+940, ALBUERA, LEYTE FOR FUNDING AND IMPLEMENTATION.”**, was approved and
52 acted accordingly by Local Development Council.
53

54 Presentation of C.Y. 2025 First Supplemental Investment Program (SIP):

55 The MPDC then proceeded to present to the body the C.Y. 2025 First Supplemental Investment
56 Program (SIP) for the Terminal Leave Benefits of the outgoing SB Officials in the amount of Three
57 Million Pesos (Php 3,000,000.00). Hon. Alberto C. Sumaljag asked where is the source of the said
58 amount and if it will not affect the operations of the LGU, particularly if it is sourced out from
59 savings under the personal services. Ms. Cheryl C. Barrientos, OIC-Budget Officer and Ms. Arlene
60 Rio S. Villar, Municipal Accountant explained that the source of the said fund comes from savings
61 from Personal Services for the months January to June and it will not affect any services or
62 operations of the LGU.

63

64 Presentation and Approval of LDC Resolution No. 2025-04:

65 On motion by Hon. Nicanor Glenn R. Loreto and duly seconded by Hon. Ceriaco M. Velarde, LDC
66 Resolution No. 2025-02 entitled: **"A RESOLUTION APPROVING AND ENDORSING TO THE**
67 **SANGGUNIANG BAYAN, ALBUERA, LEYTE THE C.Y. 2025 FIRST SUPPLEMENTAL**
68 **INVESTMENT PROGRAM OF THIS MUNICIPALITY INCLUDING THE PRIORITY**
69 **PROGRAMS, PROJECTS AND ACTIVITIES FUNDED UNDER THE GENERAL FUND IN THE**
70 **AMOUNT OF THREE MILLION PESOS (Php 3,000,000.00) ONLY"**, was approved and acted
71 accordingly by the Local Development Council.

72

73 Other Matters:

74

75 The Municipal Administrator informed the body that the result of the coastal survey conducted
76 by NAMRIA was already turned over to the Mayor's Office. The report includes recommendations
77 to implement the 20-meter No Build Zone along the coastal areas of the municipality. Mr. Cubi
78 also informed the punong barangays that copy of the said report will be available in the Municipal
79 Planning and Development Office (MPDO) for further dissemination to all barangays.

80

81 Adjournment:

82 And with no other business to be discussed by the council, on motion by Hon. Delia A. Batistis
83 and Hon. Francisco L. Manatad, Jr. and duly seconded by Hon. Nilda A. Jabon and Hon. Rufino Y.
84 Valdez., the meeting was adjourned at 10:45 a.m.

85

86

87

88 I hereby certify to the correctness of the foregoing minutes.

89

90

91

92 ENGR. ^{Caragenciano} KARLA A. GENCIANOS, EnP
93 Municipal Planning and Development Coordinator
94 LDC Secretary

95

96

97

98 Approved:

99

100

101

102

103

104 **SIXTO B. DELA VICTORIA**

105 Municipal Mayor

106 LDC Chairperson



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF ALBUERA

MUNICIPAL PLANNING & DEV'T OFFICE

Local Development Council (LDC) Meeting

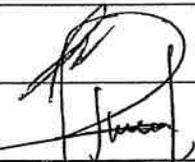
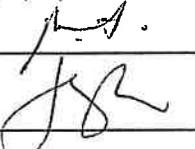
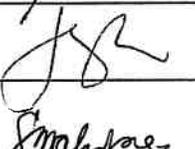
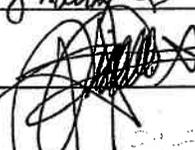
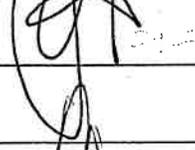
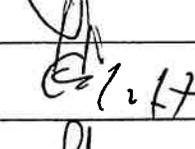
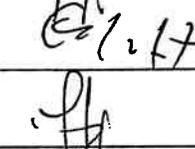
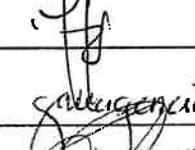
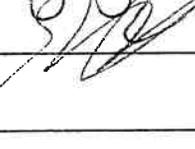
ATTENDANCE SHEET

June 23, 2025

Municipal Hall, Municipal Sala, Brgy. Poblacion, Albuera, Leyte

Name	Gender		Office/Organization	Signature
	M	F		
1. Alice D. Cantarison			CSO	<i>[Signature]</i>
2. Perla T. Aguilan		✓	CSO	<i>[Signature]</i>
3. HENRY J. BUC	✓		CSO	<i>[Signature]</i>
4. RENATO JABALLA	✓		CSO	<i>[Signature]</i>
5. Nilda A. Jaballa		✓	P. B.	<i>[Signature]</i>
6. Eduardo G. Jaballa	✓		P. B.	<i>[Signature]</i>
7. MARIYON C. ENCIDO		✓	CSO	<i>[Signature]</i>
8. EDUARDO S. MANUKAS	✓		Brgy. Kagawad	<i>[Signature]</i>
9. WINDYL B. LAUNEZ	✓		Brgy. Kagawad	<i>[Signature]</i>
10. FELIX J. AYOAS	✓		PB	<i>[Signature]</i>
11. JONATHAN S. DIMAILIG	✓		BRGY. KAGAWAD	<i>[Signature]</i>
12. Gaspar B. Diaz	✓		Brgy. kagawad	<i>[Signature]</i>
13. Astina Marita C. Villar		✓	CSO	<i>[Signature]</i>
14. Francisco Marcelo Dk.	✓		PONONG BRGY	<i>[Signature]</i>
15. VALDEZ RUFINO Y.	✓		PB	<i>[Signature]</i>
16. Genacio Flandet	✓		PB	<i>[Signature]</i>
17. Peter Paul B. PIANO	✓		Brgy. Kagawad	<i>[Signature]</i>

OFFICIAL RECEIPT
SANGGUNIANG
6/23/25

Name	Gender		Office/Organization	Signature
	M	F		
18. DINDO E JANSON	✓		SB MEMBER	
19. DELIA E BASTIEN		✓	P.B.	
20. KYOEMA E SUMARAG	✓		P.B.	
21. ALVIN TOYONG	✓		SB	
22. Jerima L. Celebio		✓	MPDO	
23. Wida Marie R. Mahipos		✓	SB member	
24. ROLLY S. RABINA	✓		SB MEMBER	
25. Cheryl C. Borjando		✓	MB	
26. Arlene Rio S. Villey		✓	MPDO	
27. NICANOR-LENN R. Lazero	✓		P/B P/B	
28. PENALVER, ANTONI	✓		MPDO	
29. KARLA A. GENICIANO		✓	MPDO	
30. Mario I. Cubi	✓		Mun. Admin.	
31.				
32.				
33.				
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36.				
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40.				

MPDO
 CERTIFIED TRUE COPY
 Date: 04/23/20