



Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Palo
 -oOo-

PROVINCIAL BUDGET OFFICE

Item No.: 01
 Date: 02 2025 SEP

Sangguniang Panlalawigan
 Province of Leyte
RECEIVED
 Date: AUG 28 2025
 By: Jenni V. [Signature]

August 28, 2025

Hon. **LEONARDO M. JAVIER, JR.**,
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte

RELEASED
 DATE: 8-28-25
 NO. #060
 BY: [Signature]
PBO

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 02 FY 2025** of the **Municipality of Mahaplag, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 25-004** with a total appropriation in the amount of **P702,050.00**, reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 02;
2. That the procurement of Goods and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
3. That the procurement of Motor Vehicle under Capital Outlay shall be made pursuant to the guidelines on the requisition and use of Government Vehicles under Budget Circular No. 2019-3 dated May 16, 2019; and
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

MARIA GINA P. HIPE
 Provincial Budget Officer

RUTH Y. SURPIA
 Provincial Treasurer

AGNES C. RAFON
 Provincial Planning and Development
 Coordinator - Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
10 August 2025

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 25-004** of the **Municipality of Mahaplag, Leyte**, entitled: An Ordinance approving the reversion and re-appropriation of funds under the **Supplemental Budget No. 2 for Fiscal Year 2025** in the total amount of Seven Hundred Two Thousand Fifty Pesos (P702,050.00), together with the **CY 2025 SIP No. 2** of the same amount.

A handwritten signature in black ink, appearing to read 'Florinda J. Uyvico'.

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Mahaplag
-o0o-

Office of the Sangguniang Bayan

TRANSMITTAL



August 11, 2025

FLORINDA JILL S. UYVICO
Provincial Government Department Head
Secretary to the Sangguniang Panlalawigan
Office of the Sangguniang Panlalawigan
Province of Leyte
Tacloban City

Attention: Records Office

Madam:

Transmitting to your good office this duly approved **Municipal Ordinance No. 25-004** (Supplemental Budget No. 2) and **SB Resolution No. 2025-0085** of the Municipality of Mahaplag for review by the Sangguniang Panlalawigan of the Province of Leyte, as follows:

- 1. ORDINANCE NO. 25-004: AN ORDINANCE APPROVING THE REVERSION AND RE-APPROPRIATION OF FUNDS UNDER THE SUPPLEMENTAL BUDGET NO. 2 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE FOR FISCAL YEAR 2025 IN THE TOTAL AMOUNT OF SEVEN HUNDRED TWO THOUSAND FIFTY PESOS (P702,050.00).**

Attachments are as follows:

- a. SB RESOLUTION NO. 2025-0085: A RESOLUTION ADOPTING THE RESOLUTION NO. 01 SERIES OF 2025 OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF THE MUNICIPALITY OF MAHAPLAG ENTITLED "A RESOLUTION APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 OF CALENDAR YEAR 2025 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE IN THE AMOUNT OF SEVEN HUNDRED TWO THOUSAND FIFTY PESOS ONLY (PHP. 702,050.00)."**
- b. MDC RESOLUTION NO. 01 SERIES OF 2025: A RESOLUTION APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 OF CALENDAR YEAR 2025 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE IN THE AMOUNT OF SEVEN HUNDRED TWO THOUSAND FIFTY PESOS ONLY (PHP. 702,050.00).**
- c. CERTIFICATION OF AVAILABILITY OF FUNDS**
- d. STATEMENT OF FUNDING SOURCES**
- e. STATEMENT OF FUNDS AVAILABLE FOR REVERSION**
- f. STATEMENT OF SUPPLEMENTAL APPROPRIATION**
- g. SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 - CY 2025**

Thank you and more power.

Respectfully yours,

ATTY. JASON A. ALONZO
Board Secretary V



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Mahaplag
-o0o-



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MAHAPLAG, LEYTE HELD ON AUGUST 4, 2025 AT THE SESSION HALL OF THE MUNICIPAL HALL, BRGY. POBLACION, MAHAPLAG, LEYTE.

PRESENT:

- HON. MYRA P. SOLIS - Municipal Vice Mayor/Presiding Officer
- HON. GLENN H. BARTOLINI - Sangguniang Bayan Member
- HON. MARK L. ALONZO - Sangguniang Bayan Member
- HON. AIDA L. DIZON - Sangguniang Bayan Member
- HON. ARLENE O. GIGANTO - Sangguniang Bayan Member
- HON. JEFFREY M. RELEVO - Sangguniang Bayan Member
- HON. HARLIN O. GONZAGA - Sangguniang Bayan Member
- HON. REYNALDO M. KANEN - Sangguniang Bayan Member
- HON. EDGARDO R. CAMASIN - Ex officio Sangguniang Bayan Member
- HON. REINA ROSE A. DEDAL - President, Liga Ng Mga Barangay
- Ex officio Sangguniang Bayan Member
- President, Sangguniang Kabataan Federation

ABSENT:

- HON. JOSE T. AMARADO II - Sangguniang Bayan Member

MUNICIPAL ORDINANCE NO. 25-004

AN ORDINANCE APPROVING THE REVERSION AND RE-APPROPRIATION OF FUNDS UNDER THE SUPPLEMENTAL BUDGET NO. 2 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE FOR FISCAL YEAR 2025 IN THE TOTAL AMOUNT OF SEVEN HUNDRED TWO THOUSAND FIFTY PESOS (P702,050.00).

BE IT ENACTED, as it is hereby enacted, by the Sangguniang Bayan of Mahaplag, Leyte, in session assembled:

Section 1. AUTHORITY AND PURPOSE. This appropriation ordinance is in accordance to the provisions of Republic Act 7160 otherwise known as the Local Government Code of 1991, the Sangguniang Bayan of Mahaplag, Leyte, hereby enact through this Ordinance the reversion and re-appropriation of funds under this Supplemental Budget No. 2 for Fiscal Year 2025 of the Local Government Unit of Mahaplag, Leyte to allocate funds for the following:

1. To fund the Other Maintenance and Other Operating Expenses of the Office of the Municipal Mayor; and
2. To fund the Procurement of Service Vehicle of the Office of the Sangguniang Bayan.

Handwritten signatures and initials on the left margin.

Handwritten signatures of the Sangguniang Bayan members and officials.

Handwritten signatures on the right margin.

Section 2. DECLARATION OF SAVINGS The appropriated amount of **TWO THOUSAND PESOS (P2,000.00)** for the Procurement of Fire Truck and the appropriated amount of **SEVEN HUNDRED THOUSAND FIFTY PESOS (P700,050.00)** for the Procurement of X-ray Machine Printer, or the sum amount of **SEVEN HUNDRED TWO THOUSAND FIFTY PESOS (P702,050.00)**, are hereby officially declared as Savings by virtue of this Ordinance.

For purposes of this Ordinances, savings is defined as the portions or balances as of any given point in the fiscal year of any programmed or allotted appropriation which remain free of any obligation or encumbrance and which are still available after the satisfactory completion or the unavoidable discontinuance or abandonment of the work, activity, or purpose for which the appropriation was originally authorized, or which result from unobligated compensation and related costs pertaining to vacant positions and leaves of absence without pay.

Section 3. REVERSION OF FUNDS TO THE GENERAL FUND. The total declared savings amounting to **SEVEN HUNDRED TWO THOUSAND FIFTY PESOS (P702,050.00)** as the same total funds available for reversion, is hereby reverted back to the General Fund by virtue of this Ordinance.

Section 4. AVAILABLE FUNDS FOR RE-APPROPRIATION. The funds actually available for re-appropriation under this Supplemental Budget No. 2 for the current Fiscal Year 2025 amounts to **SEVEN HUNDRED TWO THOUSAND FIFTY PESOS (P702,050.00)** in accordance to the **Statement of Funding Sources** duly certified by the Municipal Treasurer and Municipal Accountant – Designate, as follows:

STATEMENT OF FUNDING SOURCES
Supplemental Budget No. 2, Calendar Year 2025

Particulars	Account Classification	Amount
1.0 New Revenue Sources – Share from Fire Code Fees		
2.0 Actual Collection in Excess of the Estimated Income		
3.0 Savings – Reversion and Re-appropriation		P702,050.00
4.0 Realignment		
TOTAL		P702,050.00

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Section 5. RE-APPROPRIATION OF FUNDS. The amount of **SEVEN HUNDRED TWO THOUSAND FIFTY PESOS (P702,050.00)**, as the funds actually available for re-appropriation, is hereby re-appropriated under this Supplemental Budget No. 2 for Fiscal Year 2025 to fund the Other Maintenance and Other Operating Expenses of the Office of the Municipal Mayor and to fund the Procurement of Service Vehicle of the Office of the Sangguniang Bayan in accordance to the **Statement of Supplemental Appropriation** prepared by the Municipal Budget Officer and approved by the Municipal Mayor, as follows:

[Signature]

STATEMENT OF SUPPLEMENTAL APPROPRIATION
Supplemental Budget No. 2, Calendar Year 2025

Implementing Office	Particulars/ Purpose	AIP Reference Code	Object Expenditures	Account Code	Amount
Executive Services	MOOE Other Maintenance and Other Operating Expenses	1000-000-3-01-001-001-002-001	Other Maintenance and Other Operating Expenses Paid	5-02-99-990	P502,050.00

[Handwritten mark]

[Signatures]

Legislative Services	Capital Outlay Procurement of Service Vehicle	1000-000-3- 01-002-001- 002-001	Service Vehicle Procured	1-07-06-991	₱200,000.00
TOTAL APPROPRIATION					₱702,050.00

Section 6. The disbursement of the funds under this Ordinance shall be in accordance with law and with the existing accounting and auditing rules and procedures.

Section 7. SEPARABILITY CLAUSE. If, for any reason, any item, section or provision of this Ordinance is declared invalid or unconstitutional, the other items, sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 8. REPEALING CLAUSE. All ordinances, resolutions or parts thereof, whose provisions are in conflict with or contrary to the provisions of this ordinance are hereby repealed, amended or modified accordingly.

Section 9. EFFECTIVITY CLAUSE. This Ordinance shall take effect upon approval by the Local Chief Executive.

ENACTED on this 4th day of August 2025 in Mahaplag, Leyte.

APPROVED BY THE SANGGUNIANG BAYAN MEMBERS:


HON. GLENN H. BARTOLINI
SB Member


HON. MARK L. ALONZO
SB Member

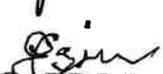

HON. AIDA L. DIZON
SB Member


HON. ARLENE O. GIGANTO
SB Member


HON. JEFFREY M. RELEVO
SB Member

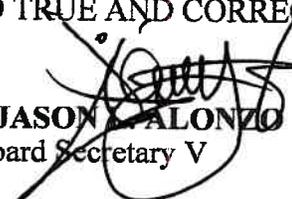

HON. HARLIN O. GONZAGA
SB Member


HON. REYNALDO M. KANEN
SB Member


HON. EDGARDO R. CAMASIN
President, Liga Ng Mga Barangay


HON. REINA ROSE A. DEDAL
President, Sangguniang Kabataan Federation

CERTIFIED TRUE AND CORRECT:


ATTY. JASON L. ALONZO
Board Secretary V

ATTESTED BY:


HON. MYRA P. SOLIS
Municipal Vice Mayor/ Presiding Officer

APPROVED BY:


HON. RONALDO T. LLEVE
Municipal Mayor
Date of Approval: 03 AUG 2025



Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Mahaplag
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SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF MAHAPLAG, LEYTE HELD ON AUGUST 11, 2025 AT THE SESSION HALL OF THE MUNICIPAL HALL BUILDING, BRGY. POBLACION, MAHAPLAG, LEYTE.

Present:	HON. MYRA P. SOLIS	-	Municipal Vice Mayor /Presiding Officer
	HON. GLENN H. BARTOLINI	-	Sangguniang Bayan Member
	HON. MARK L. ALONZO	-	Sangguniang Bayan Member
	HON. AIDA L. DIZON	-	Sangguniang Bayan Member
	HON. JOSE T. AMARADO II	-	Sangguniang Bayan Member
	HON. JEFFREY M. RELEVO	-	Sangguniang Bayan Member
	HON. HARLIN O. GONZAGA	-	Sangguniang Bayan Member
	HON. EDGARDO R. CAMASIN	-	Ex officio Sangguniang Bayan Member
	HON. REINA ROSE A. DEDAL	-	President, Liga Ng Mga Barangay
		-	Ex officio Sangguniang Bayan Member
Absent:	HON. ARLENE O. GIGANTO	-	President, Sangguniang Kahataan Federation
	HON. REYNALDO M. KANEN	-	Sangguniang Bayan Member
		-	Sangguniang Bayan Member

RESOLUTION NO. 2025-0085

A RESOLUTION ADOPTING THE RESOLUTION NO. 01 SERIES OF 2025 OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF THE MUNICIPALITY OF MAHAPLAG ENTITLED "A RESOLUTION APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 OF CALENDAR YEAR 2025 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE IN THE AMOUNT OF SEVEN HUNDRED TWO THOUSAND FIFTY PESOS ONLY (PHP. 702,050.00)."

On motion by **HON. MARK L. ALONZO** and duly seconded by **ALL OF THE MEMBERS PRESENT**, and duly approved during the session, there being a quorum, by the affirmative votes of **ALL OF THE MEMBERS PRESENT** of the Sangguniang Bayan of Mahaplag;

BE IT RESOLVED, AS IT IS HEREBY RESOLVED, to ADOPT the Resolution No. 01 Series of 2025 of the Municipal Development Council (MDC) of the Municipality of Mahaplag entitled "*A RESOLUTION APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 OF CALENDAR YEAR 2025 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE IN THE AMOUNT OF SEVEN HUNDRED TWO THOUSAND FIFTY PESOS ONLY (PHP. 702,050.00);*"

RESOLVED FURTHER, to furnish copies of this Resolution No. 2025-0085 to all offices concerned for the information and appropriate action.

APPROVED this 11th day of August 2025.

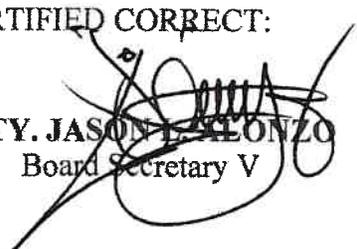
ATTESTED TO BE
 DULY APPROVED:


HON. MYRA P. SOLIS
 Municipal Vice Mayor/ Presiding Officer

NOTED BY:


HON. RONALDO T. LLEVE
 Municipal Mayor

CERTIFIED CORRECT:


ATTY. JASON L. ALONZO
 Board Secretary V



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MAHAPLAG
oOo
Office of the Municipal Mayor



BAGONG PILIPINAS

July 25, 2025

THE HONORABLE MEMBERS

Sangguniang Bayan of Mahaplag
Mahaplag, Leyte

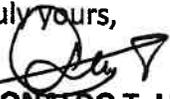
Ladies/Gentlemen:

Submitting herewith, the **Calendar Year 2025 General Fund Supplemental Budget No. 2**, amounting to **Seven Hundred Two Thousand Fifty Pesos (Ph702,050.00) Only**.

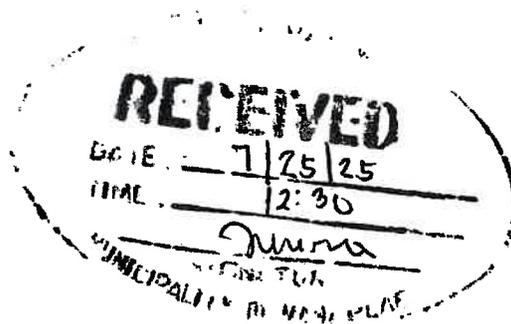
For your appropriate action please.

Thank You & Mabuhay.

Very truly yours,


HON. RONALDO T. LLEVE

Municipal Mayor



Republic of the Philippines
MUNICIPALITY OF MAHAPLAG
Province of Leyte
oOo



Local Finance Committee

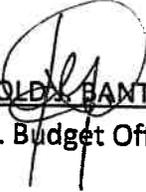
CERTIFICATION

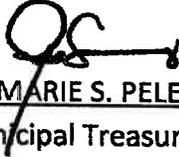
We hereby certify, that there is **SAVINGS** from Current Year's General Appropriation amounting to **SEVEN HUNDRED TWO THOUSAND FIFTY PESOS (P702,050.00) ONLY**.

Further, we hereby certify that the above savings has a corresponding funds/cash back-up available.

This certification, is issued to support the CY 2025 General Fund Supplemental Appropriation No. 2, for various expenditures of LGU Mahaplag, Leyte.

Issued this 25th day of July 2025, at Mahaplag Leyte, Philippines.


ARNOLD BANTACULO
Mun. Budget Officer


IVY MARIE S. PELESCO
Municipal Treasurer


ALAN C. LOREJAS
HRMO/MPDC - Designate


RODULFO S. LORETO
Mun. Accountant - Designate

STATEMENT OF FUNDING SOURCES

Supplemental Budget No.2

C.Y. 2025

Municipality of Mahaplag

General Fund

Particulars	Account Classification PGCA	Amount
1	2	3
1.0 New Revenue Sources - Share from Fire Code Fees		
2.0 Actual Collections in Excess of the Estimated Income		
3.0 Savings - Reversion and Re-Appropriation		702,050.00
4.0 Realignment		
Total		702,050.00

Certified Correct:


IVY MARIE S. PELESCO
Municipal Treasurer


RODULFO S. LORETO
Mun. Accountant-Designate

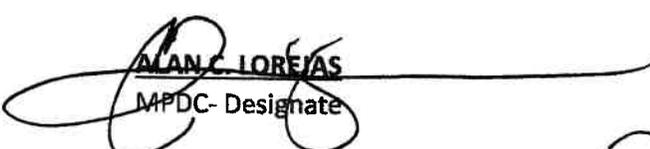
**Statement of Funds Available for Reversion
As of July 22, 2025**

Office (1)	Object of Expenditures (2)	Amount of Appropriation (3)	Amount of Obligation (4)	Unobligated to Date (5)	Amount to Reverted (6)
<i>Executive Service Office</i>	Procurement of Fire Truck	2,000.00	0.00	2,000.00	2,000.00
	Procurement of X-Ray Machine Printer	700,050.00	0.00	700,050.00	700,050.00
	<i>SUB- TOTAL</i>	702,050.00	0.00	702,050.00	702,050.00
	<i>Grand Total</i>	702,050.00	0.00	702,050.00	702,050.00

We HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.


ARNOLD J. BANTACULO
Municipal Budget Officer


RODULFO S. LORETO
Mun. Accountant - Designate


ALAN C. LOREJAS
MPDC- Designate


IVY MARIE S. PELESCO
Mun. Treasurer


HON. RONALDO T. LLEVE
Local Chief Executive

**STATEMENT OF SUPPLEMENTAL APPROPRIATION
MUNICIPALITY OF MAHAPLAG
PROVINCE OF LEYTE
SUPPLEMENTAL BUDGET NO. 2 CY 2025**

Implementing Office	Particulars / Purpose	AIP REF. CODE	Object Expenditures	Account Code	Amount
1	2	3	4	5	6
Executive Services	MOOE Other Maintenance & Other Operating Expenses	1000-000-3-01-001-001-002-001	Other Maintenance & Other Operating Expenses Paid	5-02-99-990	502,050.00
Legislative Services	Capital Outlay Procurement of Service Vehicle	1000-000-3-01-002-001-002-001	Service Vehicle Procured	1-07-06-991	200,000.00
	TOTAL APPROPRIATION				702,050.00

Prepared by:


ARNOLD J. SANTACULO
Mun. Budget Officer

Approved by:


HON. RONALDO T. LLEVE
Municipal Mayor

CY 2025 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) # 2

By Program/Project/Activity by Sector

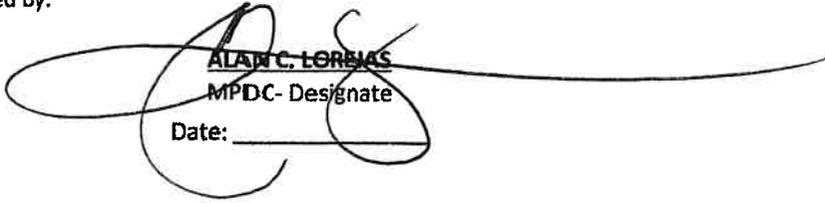
as of July 22, 2025

Province/Municipality: **MAHAPLAG, LEYTE**

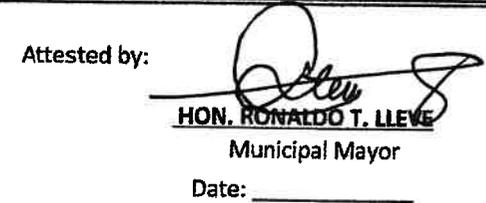
(✓) No climate change Expenditure (Please tick the box if your LGU does not have any climate change expenditure).

AIP Reference Code (1)	Program/Project/Activity & Description (2)	Implementing Office/Dept. (3)	Start Date (4)	Completion Date (5)	Expected Outputs (6)	Funding Source (7)	AMOUNT			Total (11) 8+9+10	AMOUNT of Climate Change Expenditure		CC Typology Code (14)
							Personal Services (8)	Main. & Other Oper. Exps (9)	Capital Outlay (10)		Climate Change Adaptation (12)	Climate Change Mitigation (13)	
General Services													
1000-000-3-01-001-002-001	Executive Services-Other Maintenance & Other Operating Expenses	MO	7/25/2025	12/31/2025	Other Maintenance & Other Operating Expenses Paid	Gen Fund	0.00	502,050.00	0.00	502,050.00			
1000-000-3-01-002-001-001	Legislative Services- Procurement of Service Vehicle	MV/SBM	7/25/2025	12/31/2025	Service Vehicle Procured	Gen Fund	0.00	-	200,000.00	200,000.00			
TOTAL							-	502,050.00	200,000.00	702,050.00			

Prepared by:


ALAN C. LORENAS
 MPDC- Designate
 Date: _____


ARNOLD J. BANTACULO
 Municipal Budget Officer
 Date: _____

Attested by: 
HON. RONALDO T. LLEVE
 Municipal Mayor
 Date: _____