



Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Palo
 -oOo-

Item No.: 04
 Date: 20 2025 AUG

PROVINCIAL BUDGET OFFICE

August 13, 2025

Hon. **LEONARDO M. JAVIER, JR.**,
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte

RELEASED
 DATE 8-13-25
 NO. #047
 BY [Signature]
 PBO

Sangguniang Panlalawigan
 Province of Leyte
RECEIVED
 Date: AUG 13 2025
 By: _____

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 01 FY 2025** of the **Municipality of Pastrana, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 36 Series of 2025** with a total appropriation in the amount of **P7,361,321.72** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the procurement of Goods, Supplies, Equipment, Civil Works and related services shall be made pursuant to RA 9184 and its implementing Rules and Regulations and or RA12009;
2. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 01;
3. That the following Program, Project and Activity (PPA) listed below is deficiently programmed in the Annual Investment Program, to wit:

AIP Reference Code	PPA	Per AO	Per AIP	Deficiency in the SIP
8000-000-3-1-10-002-001	Provision for the Public Market Boundary Fencing	200,200.00	200,000.00	200.00

Accordingly, the stated deficient amount in the AIP shall be included in the next supplemental investment program, otherwise the excess in appropriation shall be disallowed pursuant to Section 305(i) of RA 7160 and BOM for LGUs , 2023 Edition, since they are not stipulated in the Annual Investment Program 2025.

4. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative to:
 - a. PERA – Circular No. 2009-3
 - b. Mid-Year Bonus – Budget Circular No. 2017-2
 - c. Year-End Benefits – Budget Circular No. 2016-4
 - d. Clothing Allowance – Budget Circular No. 2018-1
 - e. Terminal Leave Benefits – CSC Guidelines and Budget Circular No. 2016-2
 - f. Overtime Pay– that the payment shall be given consistent with the provisions of CSC & DBM Joint Circular No. 1 s. 2015, dated November 25, 2015;
 - g. Productivity Enhancement Incentive – disbursement shall be subject to the guidelines to be issued by the Department of Budget and Management

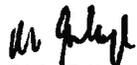
5. That the utilization of 20% Development Fund (DF) shall strictly adhere to DBM-DOF-DILG Joint Memorandum Circular No. 1 dated November 4, 2020; and
6. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

It is observed that the content and format in the formulation of the Appropriation Ordinance does not conform with the prescribed format under BOM 2023 Edition. The members of the local sanggunian are therefore reminded that henceforth, the preparation of the Appropriation Ordinance shall follow the format under BOM 2023 Edition.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:



MARIA GINA P. HIPE
Provincial Budget Officer



RUTH Y. SURPIA
Provincial Treasurer



AGNES C. RAFON
Provincial Planning and Development
Coordinator – Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
04 July 2025

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 36, Series of 2025 of the Municipality of Pastrana, Leyte**, entitled: An Ordinance Authorizing the **Supplemental Budget No. 01, Fiscal Year 2025 in the amount of Seven Million Three Hundred Sixty-One Thousand Three Hundred Twenty-One Pesos and Seventy-Two Centavos (P7,361,321.72), together with Supplemental Investment Program (SIP) No. 01 CY 2025 amounting to P26,252,865.43.**


FLORINDA JILL S. JYVICO
Secretary to the Sanggunian



Republic of The Philippines
 PROVINCE OF LEYTE
 Municipality of Pastrana

Sangguniang Panlalawigan
 Province of Leyte

RECEIVED

Date: JUL 04 2025
 By: _____

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The Sangguniang Bayan

Excerpts from the Minutes of the Regular Session of the Sangguniang Bayan of Pastrana, Province of Leyte, held last June 16, 2025 at the Municipal Sangguniang Bayan Session Hall, this Municipality.

Present:

- | | | |
|--|---|--|
| Hon. CHITO C. CAYACO | - | Municipal Vice - Mayor/
Presiding Officer |
| Hon. RODEL M. TOBILLA | - | Sangguniang Bayan Member |
| Hon. GERARDO S. CARIAN | - | Sangguniang Bayan Member |
| Hon. ANGELINA C. DIOLA | - | Sangguniang Bayan Member |
| Hon. FEDERICO M. TAN | - | Sangguniang Bayan Member |
| Hon. ALVIN N. OPINIANO JR. | - | Sangguniang Bayan Member |
| Hon. ELVIRA A. BOHOL | - | Sangguniang Bayan Member |
| Hon. NATHAN G. LETRODO | - | Sangguniang Bayan Member |
| Hon. LOIDA B. VILLABLANCA | - | Sangguniang Bayan Member |
| Hon. JERLYN C. BORJA | - | ABC President |
| Hon. FRANCIS CHARLES T. ALVAREZ | - | SK Federation President |

RESOLUTION NO. 493

Series of 2025

A RESOLUTION APPROVING THE SUPPLEMENTAL BUDGET NO. 01 AMOUNTING TO SEVEN MILLION THREE HUNDRED SIXTY-ONE THOUSAND THREE HUNDRED TWENTY-ONE PESOS AND SEVENTY-TWO CENTAVOS (PHP 7, 361, 321.72) FOR FISCAL YEAR 2025.

On motion of Hon. Nathan G. Letrodo, Chairman Committee on Finance and Appropriations duly jointly seconded by Hon. Federico M. Tan, Member Committee on Finance and Appropriations and Hon. Jerlyn C. Borja;

RESOLVED, AS IT IS HEREBY RESOLVED to Approve the Reversion of Funds Amounting to Seven Million Three Hundred Sixty-One Thousand Three Hundred Twenty-One Pesos and Seventy-Two Centavos (Php 7, 361, 321. 72) for Fiscal Year 2025;

RESOLVED FURTHER, that copies of this resolution be furnished all offices and persons concerned for their information and guidance.

APPROVED UNANIMOUSLY

I HEREBY CERTIFY to the correctness of the foregoing Resolution.

VERNADITH L. NIEGOS-DIZON, LPT.
 Local Legislative Staff Officer II/
 Sangguniang Bayan Secretary- Designate

CHIPO C. CAYACO
 Municipal Vice-Mayor /
 Presiding Officer

RODEL M. TOBILLA
 Sangguniang Bayan Member

GERARDO S. CARIAN
 Sangguniang Bayan Member

ANGELINA C. DIOLA
 Sangguniang Bayan Member

FEDERICO M. TAN
 Sangguniang Bayan Member

ALVIN N. OPINIANO JR.
 Sangguniang Bayan Member

ELVIRA A. BOHOL
 Sangguniang Bayan Member

NATHAN G. LETRODO
 Sangguniang Bayan Member

LOIDA B. VILLABLANCA
 Sangguniang Bayan Member

JERLYN C. BORJA
 ABC President

FRANCIS CHARLES T. ALVAREZ
 SK Federation President

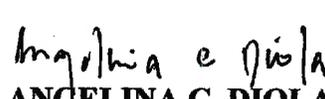
Attested by:


CHITO C. CAYACO
*Municipal Vice-Mayor/
Presiding Officer*

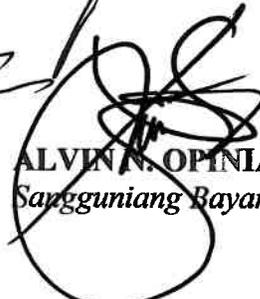
Approved:

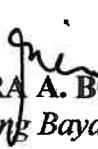

RODEL M. TOBILLA
Sangguniang Bayan Member


GERARDO S. CARIAN
*Sangguniang Bayan
Member*


ANGELINA C. DIOLA
*Sangguniang Bayan
Member*


FEDERICO M. TAN
*Sangguniang Bayan
Member*


ALVIN N. OPINIANO JR.
Sangguniang Bayan Member


ELVIRA A. BOHOL
Sangguniang Bayan Member


NATHAN G. LETRODO
*Sangguniang Bayan
Member*


LOIDA B. VILLABLANCA
Sangguniang Bayan Member


JERLYN C. BORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

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The Sangguniang Bayan

CHATO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

APPROPRIATION ORDINANCE NO. 36

Series of 2025

AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 01 FISCAL YEAR 2025 OF THE MUNICIPALITY OF PASTRANA, PROVINCE OF LEYTE IN THE AMOUNT OF SEVEN MILLION THREE HUNDRED SIXTY-ONE THOUSAND THREE HUNDRED TWENTY-ONE PESOS AND SEVENTY-TWO CENTAVOS (PHP 7, 361, 321.72) ONLY

Be enacted by the Sangguniang Bayan of Pastrana, Leyte on its Regular Session that:

Section 1. The amount **PHP 7, 361, 321.72** taken from the savings from the following to wit:

a.	Savings FY 2024 MOOE	- PHP 4, 524, 593.51
b.	Reversion 20% Development Fund Capital Outlay	- PHP 2, 636, 728.21 - PHP 200, 000.00
TOTAL		- PHP 7, 361, 321.72

Section 2. The amount of **PHP 7, 361, 321.72** is appropriated as Supplemental Budget No. 01 Fiscal Year 2025 for Personnel Benefits, and other Programs, Projects and Activities of the Local Government Unit of Pastrana;

Section 3. That the budget expenditures and source of funds and other necessary documents are incorporated herein and made an integral part of this ordinance;

1. LBP Form 8
2. LBP Form 9
3. Certificate of Funds Actually Available
4. SIP

ELVIRA A. BOHOL
Sangguniang Bayan Member

NATHAN D. LETRODO
Sangguniang Bayan Member

LOIDA B. VILLABIANCA
Sangguniang Bayan Member

JERLYN C. FORJIA
ABC President

FRANCIS CHARLES T. ALVAREZ
SK Federation President

RODEL M. TOBILLA
Sangguniang Bayan Member

GERARDO S. CARIAN
Sangguniang Bayan Member

ANGELINA C. DIOLA
Sangguniang Bayan Member

FEDERICO M. TAN
Sangguniang Bayan Member

ALVIN N. GONZALEZ
Sangguniang Bayan Member

CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

Section 4. The Local Chief Executive is hereby authorized to disburse the same as provided in accordance with the budget approved herein, subject to existing laws, accounting, and auditing requirements, rules and regulations;

Section 5. This Ordinance shall take effect immediately.

ENACTED UNANIMOUSLY. June 16, 2025.

I HEREBY CERTIFY to the corrections of the above-quoted resolution.


RODEL M. TOBILLA
Sangguniang Bayan Member


GERARDO S. CARLAN
Sangguniang Bayan Member


ANGELINA C. DIOLA
Sangguniang Bayan Member


FEDERICO M. TAN
Sangguniang Bayan Member


EDWIN N. PANLILIO JR.
Sangguniang Bayan Member

Prepared by:


VERNADITH L. NIEGOS-DIZON, LPT.
Local Legislative Staff Officer II/
Sangguniang Bayan Secretary – Designate


ELVIRA A. BOHOL
Sangguniang Bayan Member


NATHANG G. LETRODO
Sangguniang Bayan Member


LOIDA B. VILLABLANCA
Sangguniang Bayan Member


JERLYN C. PORJA
ABC Resident


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Attested by:


CHITO C. CAYACO
Municipal Vice Mayor/
Presiding Officer

Concurred:

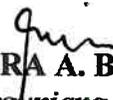

RODEL M. TOBILLA
Sangguniang Bayan
Member


GERARDO S. CARIAN
Sangguniang Bayan
Member


ANGELINA C. DIOLA
Sangguniang Bayan
Member


FEDERICO M. TAN
Sangguniang Bayan
Member


ALVIN N. OPINTANO JR.
Sangguniang Bayan
Member


ELVIRA A. BOHOL
Sangguniang Bayan
Member


NATHAN G. LETRODO
Sangguniang Bayan
Member


LOIDA B. VILLABLANCA
Sangguniang Bayan
Member


JERLYN C. BORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Approved by:


HON. MARITESS B. CAYACO-MARCOS, RN.
Municipal Mayor

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Republic of The Philippines
 PROVINCE OF LEYTE
 Municipality of Pastrana

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The Sangguniang Bayan

Excerpts from the Minutes of the Regular Session of the Sangguniang Bayan of Pastrana, Province of Leyte, held last June 16, 2025 at the Municipal Sangguniang Bayan Session Hall, this Municipality.

Present:

- | | | |
|--|---|--|
| Hon. CHITO C. CAYACO | - | Municipal Vice – Mayor/
Presiding Officer |
| Hon. RODEL M. TOBILLA | - | Sangguniang Bayan Member |
| Hon. GERARDO S. CARIAN | - | Sangguniang Bayan Member |
| Hon. ANGELINA C. DIOLA | - | Sangguniang Bayan Member |
| Hon. FEDERICO M. TAN | - | Sangguniang Bayan Member |
| Hon. ALVIN N. OPINIANO JR. | - | Sangguniang Bayan Member |
| Hon. ELVIRA A. BOHOL | - | Sangguniang Bayan Member |
| Hon. NATHAN G. LETRODO | - | Sangguniang Bayan Member |
| Hon. LOIDA B. VILLABLANCA | - | Sangguniang Bayan Member |
| Hon. JERLYN C. BORJA | - | ABC President |
| Hon. FRANCIS CHARLES T. ALVAREZ | - | SK Federation President |

RESOLUTION NO. 492

Series of 2025

A RESOLUTION APPROVING THE REVERSION OF FUNDS AMOUNTING TO TWO MILLION EIGHT HUNDRED THIRTY-SIX THOUSAND SEVEN HUNDRED TWENTY-EIGHT PESOS AND TWENTY-ONE CENTAVOS (Php 2, 836, 728. 21) ALLOCATED IN THE CAPITAL OUTLAY OF THE MAYOR’S OFFICE AND 20% DEVELOPMENT FUND TO REAPPROPRIATE THE SAME FOR THE PROVISION FOR THE CONSTRUCTION OF THE PUBLIC MARKET BOUNDARY FENCING.

WHEREAS, since there is a savings on the CAPITAL OUTLAY under Mayor’s Office and 20% DEVELOPMENT FUND and could not be used for its purpose, the Municipal Mayor requested for reversion of the fund to re-appropriate the same;

WHEREAS, the Municipality allocated an amount of Two Million Eight Hundred Thirty-Six Thousand Seven Hundred Twenty-Eight Pesos and Twenty-One Centavos (Php 2, 836, 728.21) to re-appropriate the same to various programs, Projects and Activities of the Local Government Unit, this municipality;

WHEREFORE, on motion of **Hon. Nathan G. Letrodo**, *Chairman Committee on Finance and Appropriations* duly seconded by **Hon. Federico M. Tan**, *Member Committee on Finance and Appropriations*;

CHITO C. CAYACO
 Municipal Vice-Mayor /
 Presiding Officer

RODEL M. TOBILLA
 Sangguniang Bayan Member

GERARDO S. CARIAN
 Sangguniang Bayan Member

ANGELINA C. DIOLA
 Sangguniang Bayan Member

FEDERICO M. TAN
 Sangguniang Bayan Member

ALVIN N. OPINIANO JR.
 Sangguniang Bayan Member

ELVIRA A. BOHOL
 Sangguniang Bayan Member

NATHAN G. LETRODO
 Sangguniang Bayan Member

LOIDA B. VILLABLANCA
 Sangguniang Bayan Member

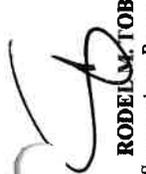
JERLYN C. BORJA
 ABC President

FRANCIS CHARLES T. ALVAREZ
 SK Federation President

RESOLVED, AS IT IS HEREBY RESOLVED to Approve the Reversion of Funds Amounting to Two Million Eight Hundred Thirty-Six Thousand Seven Hundred Twenty-Eight Pesos and Twenty-One Centavos (Php 2, 836, 728. 21) Allocated in the Capital Outlay of the Mayor's Office and 20% Development Fund to Re-appropriate the Same for the Provision for the Construction of the Public Market Boundary Fencing;

RESOLVED FURTHER, that copies of this resolution be furnished all offices and persons concerned for their information and guidance.


CHITO C. CAYACO
Municipal Vice-Mayor /
Presiding Officer


RODEL M. TOBILLA
Sangguniang Bayan Member


GERARDO S. CARIAN
Sangguniang Bayan Member


ANGELINA C. DIOLA
Sangguniang Bayan Member


FEDERICO M. TAN
Sangguniang Bayan Member

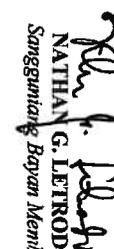

ALVIN N. OPIMANO JR.
Sangguniang Bayan Member

APPROVED UNANIMOUSLY

*I HEREBY CERTIFY to the correctness
of the foregoing Resolution.*

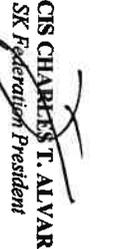

VERNADITH L. NIEGOS-DIZON, LPT.
Local Legislative Staff Officer II/
Sangguniang Bayan Secretary- Designate


ELVIRA A. BOHOL
Sangguniang Bayan Member


NATHAN G. LETRODO
Sangguniang Bayan Member


LOIDA B. VILLA BLANCA
Sangguniang Bayan
Member


JERLYN C. FORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Attested by:



CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

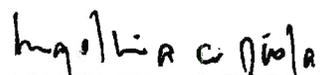
Approved:



RODEL M. TOBILLA
Sangguniang Bayan Member



GERARDO S. CARIAN
Sangguniang Bayan
Member



ANGELINA C. DIOLA
Sangguniang Bayan
Member



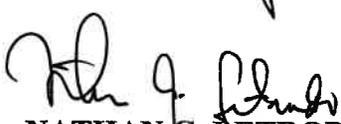
FEDERICO M. TAN
Sangguniang Bayan
Member



ALVIN N. OPIÑANO JR.
Sangguniang Bayan Member



ELVIRA A. BOHOL
Sangguniang Bayan Member



NATHAN G. LETRODO
Sangguniang Bayan
Member



LOIDA B. VILLABLANCA
Sangguniang Bayan Member



JERLYN C. BORJA
ABC President



FRANCIS CHARLES T. ALVAREZ
SK Federation President



Republic of The Philippines
 PROVINCE OF LEYTE
 Municipality of Pastrana

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The Sangguniang Bayan

Excerpts from the Minutes of the Regular Session of the Sangguniang Bayan of Pastrana, Province of Leyte, held last June 9, 2025 at the Municipal Sangguniang Bayan Session Hall, this Municipality.

CHITO C. CAYACO
 Municipal Vice-Mayor /
 Presiding Officer

RODEL M. TOBILLA
 Sangguniang Bayan Member

GERARDO S. CARIAN
 Sangguniang Bayan Member

ANGELINA C. DIOLA
 Sangguniang Bayan Member

FEDERICO M. TAN
 Sangguniang Bayan Member

ALVIN N. OPINIANO JR.
 Sangguniang Bayan Member

ELVIRA A. BOHOL
 Sangguniang Bayan Member

NATHAN G. LETRODO
 Sangguniang Bayan Member

LOIDA B. VILLABLANCA
 Sangguniang Bayan Member

JERLYN C. BORJA
 ABC President

FRANCIS CHARLES T. ALVAREZ
 SK Federation President

Present:

- Hon. CHITO C. CAYACO** - Municipal Vice – Mayor/
Presiding Officer
- Hon. RODEL M. TOBILLA** - Sangguniang Bayan Member
- Hon. GERARDO S. CARIAN** - Sangguniang Bayan Member
- Hon. ANGELINA C. DIOLA** - Sangguniang Bayan Member
- Hon. FEDERICO M. TAN** - Sangguniang Bayan Member
- Hon. ALVIN N. OPINIANO JR.** - Sangguniang Bayan Member
- Hon. ELVIRA A. BOHOL** - Sangguniang Bayan Member
- Hon. NATHAN G. LETRODO** - Sangguniang Bayan Member
- Hon. LOIDA B. VILLABLANCA** - Sangguniang Bayan Member
- Hon. JERLYN C. BORJA** - ABC President

Sick Leave:

- Hon. FRANCIS CHARLES T. ALVAREZ** - SK Federation President

RESOLUTION NO. 490

Series of 2025

A RESOLUTION ADOPTING THE SUPPLEMENTAL INVESTMENT PROGRAM NO. 01 CALENDAR YEAR 2025 TAKEN FROM THE SAVINGS OF THE GENERAL FUND IN F.Y. 2024, REPROGRAMMED ITEMS FROM 20% DEVELOPMENT FUND, LOCAL DISASTER RISK REDUCTION MANAGEMENT FUND, AND HEALTH PROMOTION GRANT (HPG) UNDER THE PHILIPPINE MULTISECTORAL NUTRITION PROJECT (PMNP) OF THE DEPARTMENT OF HEALTH (DOH).

On motion of Hon. Nathan G. Letrodo, Chairman Committee on Finance and Appropriation duly seconded unanimously by the August Body;

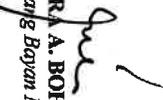
RESOLVED, AS IT IS HEREBY RESOLVED to Adopt the Supplemental Investment Program No. 01 CY 2025 taken from the Savings of the General Fund in F.Y. 2024, Reprogrammed Items from 20% Development Fund, Local Disaster Risk Reduction Management Fund and Health Promotion Grant (HPG) under the Philippine Multisectoral Nutrition Project (PMNP) of the Department of Health (DOH);

RESOLVED FURTHER, that copies of this resolution be furnished all offices and persons concerned for their information and guidance.

APPROVED UNANIMOUSLY

I HEREBY CERTIFY to the correctness of the foregoing Resolution.


VERNADITH L. NIEGOS-DIZON, LPT.
*Local Legislative Staff Officer II/
Sangguniang Bayan Secretary- Designate*


ELVIRA A. BOHOL
Sangguniang Bayan Member


NATHANIEL P. LETRODO
Sangguniang Bayan Member


LOIDA R. MILLARBLANCA
Sangguniang Bayan Member


JERLYNN C. PORJA
ABC President

FRANCIS CHARLES T. ALVAREZ
SK Federation President
(SICK LEAVE)

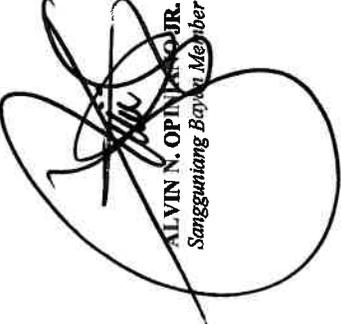

CHITO C. CAYACO
*Municipal Vice-Mayor /
Presiding Officer*


RODELL M. TOBILLA
Sangguniang Bayan Member


GERARDO S. CARIAN
Sangguniang Bayan Member


ANGELINA C. DIOLA
Sangguniang Bayan Member


FEDERICO M. TAN
Sangguniang Bayan Member


ALVIN N. OPINA
Sangguniang Bayan Member

Attested by:



CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

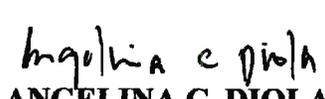
Approved:



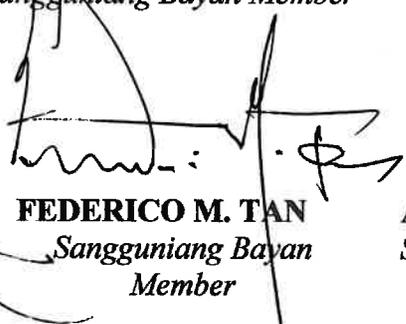
RODEL M. TOBILLA
Sangguniang Bayan Member



GERARDO S. CARIAN
Sangguniang Bayan
Member



ANGELINA C. DIOLA
Sangguniang Bayan
Member



FEDERICO M. TAN
Sangguniang Bayan
Member



ALVIN N. OPIMIANO JR.
Sangguniang Bayan Member



ELVIRA A. BOHOL
Sangguniang Bayan Member



NATHAN G. LETRODO
Sangguniang Bayan
Member



LOIDA B. VILLABLANCA
Sangguniang Bayan Member



JERLYN C. BORJA
ABC President

(SICK LEAVE)
FRANCIS CHARLES T. ALVAREZ
SK Federation President



Republic of the Philippines
Province of Leyte
Municipality of Pastrana
OOo



OFFICE OF THE MUNICIPAL MAYOR

JUNE 11, 2025

HON. Vice-Mayor CHITO C. CAYACO
Presiding Officer and
HON. MEMBERS
Sangguniang Bayan
Pastrana, Leyte

Gentlemen and Madame's,

Respectfully endorsing the Supplemental Budget No. 1 for Fiscal Year 2025 amounting to Seven Million Three Hundred Sixty One Thousand Three Hundred Twenty One Pesos & 72/100 (7,361,321.72).

The Budget is made to allocate funds for Personal Services, Programs, Projects and Activities of the Local Government Unit, this Municipality.

For your review and approval.

Very truly yours,


MARITESS B. CAYACO-MARCOS, RN
Municipal Mayor

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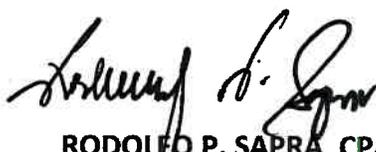
STATEMENT OF FUNDING SOURCES
Supplemental Budget No. 01
Fiscal Year 2025

PROVINCE OF LEYTE
General Fund
Fund/Special Account

Particulars (1)	Account Classification (PGCA) (2)	Amount (3)
1.0 New Revenue Sources Unprogrammed National Tax Allotment (NTA)		
2.0 Actual Collections in Excess of the Estimated Income		
3.0 Savings FY 2024 MOOE		4,524,593.51
4.0 Realignment		
5.0 Reversion - 20% Development Fund Capital Outlay		2,636,728.21 200,000.00
TOTAL		7,361,321.72

Certified Correct:


ROGELIO E. GERILLA JR.
 Acting-Municipal Treasurer


RODOLFO P. SAPRA, CPA
 Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION
LGU- Pastrana, Leyte
SUPPLEMENTAL BUDGET NO. 01 FY 2025

Implementing Office ,(1)	Particulars/Purpose ,(2)	AIP Ref Code (3)	Object of Expenditures ,(4)	Account Code ,(5)	Amount ,(6)
MAYOR'S OFFICE	A.) P.S.				
	Provision for Salaries of Casual Employee	1000-000-3-1-01-000-001	Salaries and Wages-	5-01-01-020	1,461,112.00
	Provision for PERA	1000-000-3-1-01-000-001	PERA	5-01-02-010	140,000.00
	Provision for Clothing Allowance	1000-000-3-1-01-000-001	Clothing Allowance	5-01-02-040	70,000.00
	Provision for PEI	1000-000-3-1-01-000-001	PEI	5-01-02-080	50,000.00
	Provision for Cah Gift	1000-000-3-1-01-000-001	Cash Gift	5-01-02-150	50,000.00
	Provision for Year End Bonus	1000-000-3-1-01-000-001	Year End Bonus	5-01-02-140	102,960.00
	Provision for Ret, & Life Insurance Premium	1000-000-3-1-01-000-001	Ret. & Life Insurance Premium	5-01-03-010	151,357.44
	Provision for Pag-ibig Contributions	1000-000-3-1-01-000-001	Pag-ibig Contributions	5-01-03-020	24,000.00
	Provision for Philhealth Contributions	1000-000-3-1-01-000-001	Philhealth Contributions	5-01-03-030	12,109.76
	Provision for ECC	1000-000-3-1-01-000-001	ECC	5-01-03-040	12,000.00
	Provision for Terminal Pay Fund	1000-000-3-1-01-000-002	Terminal Leave Benefits	5-01-04-030	500,000.00
		TOTAL			
	B.) Capital Outlay				
	Provision for Repair/ Rehabilitation of the Mayor's Office, MAO & COA Office	1000-000-3-1-01-001-040	Other Structure	1-07-04-990	1,000,000.00
	Provision for the Public Market Boundary Fencing	8000-000-3-1-10-002-001	Other Structure	1-07-04-990	200,200.00
	TOTAL				1,200,200.00
	C.) NON-Office Expenditures:				
	To grant Support to katarungang Pambarangay Operation Program	1000-000-3-1-01-007-011	Subsidies-Others	5-02-14-990	29,000.00
	Provision for Training-Workshop on Updating of CDP-ELA	1000-000-3-1-01-001-033	Training Expenses	5-02-02-010	400,000.00
	TOTAL				429,000.00
	D.) 20% Development Fund:				
	Provision for the Const. of the Public Market Boundary Fencing	8000-000-3-1-01-001-040			2,636,728.21
OFFICE OF SB SEC.	A.) M.O.O.E.				
	Provision for Training Expenses	1000-3-1-01-001-001	Training Expenses	5-02--02-010	2,000.00
	TOTAL				2,000.00
OFFICE OF THE MBO	A.) PS				
	Provision for Overtime Pay	1000-000-3-1-08-000-001	Overtime & Night Pay	5-01-02-130	109,976.71
	TOTAL				109,976.71
	A.) M.O.O.E.				
	Provision for Training Expenses	1000-3-1-01-001-001	Training Expenses	5-02--02-010	2,000.00
	TOTAL				2,000.00
OFFICE OF Accountant	Provision for Salary Adjustment	1000-000-3-1-07-000-002	Salaies & Wages-Regular	5-01-01-010	11,052.00
	Provision for Additional Fund for Mid-Year Bonus	1000-000-3-1-07-000-002	Mid-Year Bonus	5-01-02-160	921.00
	Provision for Year End Bonus	1000-000-3-1-07-000-002	Year End Bonus	5-01-02-140	921.00

**STATEMENT OF SUPPLEMENTAL APPROPRIATION
LGU- Pastrana, Leyte
SUPPLEMENTAL BUDGET NO. 01 FY 2025**

Implementing Office ,(1)	Particulars/Purpose ,(2)	AIP Ref Code (3)	Object of Expenditures ,(4)	Account Code ,(5)	Amount ,(6)
	A.) PS				
	Provision for Ret, & Life Insurance Premium	1000-000-3-1-07-000-002	Ret. & Life Insurance Premium	5-01-03-010	1,326.24
	Provision for Philhealth Contributions	1000-000-3-1-07-000-002	Philhealth Contributions	5-01-03-030	552.60
	Provision for Overtime Pay	1000-000-3-1-07-000-001	Overtime & Night Pay	5-01-02-130	157,966.07
	TOTAL				172,738.91
	B.) M.O.O.E.				
	Provision for Training Expenses	1000-3-1-01-001-001	Training Expenses	5-02--02-010	2,000.00
	TOTAL				2,000.00
OFFICE OF the MTO	A.) P.S.				
	Provision for Salary Adjustment	1000-000-3-1-05-000-002	Salaies & Wages-Regular	5-01-01-010	15,156.00
	Provision for Additional Fund for Mid-Year Bonus	1000-000-3-1-05-000-002	Mid-Year Bonus	5-01-02-160	1,263.00
	Provision for Year End Bonus	1000-000-3-1-05-000-002	Year End Bonus	5-01-02-140	1,263.00
	Provision for Ret, & Life Insurance Premium	1000-000-3-1-05-000-002	Ret. & Life Insurance	5-01-03-010	1,818.72
	Provision for Philhealth Contributions	1000-000-3-1-05-000-002	Philhealth Contributions	5-01-03-030	757.80
	Provision for Overtime Pay	1000-000-3-1-05-000-001	Overtime & Night Pay	5-01-02-130	200,000.00
	TOTAL				220,258.52
	B.) M.O.O.E.				
	Provision for Training Expenses	1000-3-1-01-001-001	Training Expenses	5-02--02-010	2,000.00
	TOTAL				2,000.00
OFFICE OF ASSESSOR	A.) M.O.O.E.				
	Provision for Training Expenses	1000-3-1-01-001-001	Training Expenses	5-02--02-010	2,000.00
	TOTAL				2,000.00
OFFICE OF Agriculturist	A.) M.O.O.E.				
	Provision for Training Expenses	1000-3-1-01-001-001	Training Expenses	5-02--02-010	2,000.00
	TOTAL				2,000.00
OFFICE OF MPDC	A.) M.O.O.E.				
	Provision for Training Expenses	1000-3-1-01-001-001	Training Expenses	5-02--02-010	2,000.00
	TOTAL				2,000.00
OFFICE OF MHO	A.) M.O.O.E.				
	Provision for Training Expenses	1000-3-1-01-001-001	Training Expenses	5-02--02-010	2,000.00
	TOTAL				2,000.00
OFFICE OF MCR	A.) M.O.O.E.				
	Provision for Training Expenses	1000-3-1-01-001-001	Training Expenses	5-02--02-010	880.17
	TOTAL				880.17
OFFICE OF ENGINEER	A.) M.O.O.E.				
	Provision for Training Expenses	1000-3-1-01-001-001	Training Expenses	5-02--02-010	2,000.00
	TOTAL				2,000.00
	GRAND TOTAL				7,361,321.72

Prepared by:


ANACLETO G. GABRIENTE
Municipal Budget Officer

Approved:


MARITESS B. CAYACO-MARCOS, RN
Municipal Mayor

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Republic of the Philippines
 Province of Leyte
 Municipality of Pastrana

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MUNICIPAL ACCOUNTANT'S OFFICE

CERTIFICATION

TO WHOM IT MAY CONCERN:

TO WHOM IT MAY CONCERN:

This is to CERTIFY that there is an actual available funds from the General Fund the Savings of MOOE FY 2024 and Reversion of 20% Development Fund and Capital Outlay (CO) CY 2024 amounting to Seven Million Three Hundred Sixty One Thousand Three Hundred Twenty One Pesos & 72/100 only (P 7,361,321.72), broken down as follows:

a. Savings MOOE FY 2024	- P 4,524,593.51
b. Reversion of 20% Development Fund	- 2,636,738.21
c. Capital Outlay	- <u>200,000.00</u>
Total	P 7,361,321.72

Issued this 10th day of June, 2025.

Certified by:

RODOLFO P. SAPRA, CPA
 Municipal Accountant

ROGELIO E. GERILLA JR
 Acting-Municipal Treasurer

Approved by:

HON. MARITESS B. CAYACO-MARCOS, RN
 Municipal Mayor

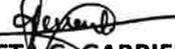
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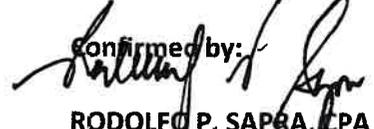
SUPPLEMENTAL BUDGET NO. 1
STATEMENT OF FUNDS AVAILABLE FOR REVERSION
FISCAL YEAR 2025

OFFICE	OBJECT OF EXPENDITURES	AMOUNT OF APPROPRIATION	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT REVERTED	BAL. OF APPROPRIATION
MAYOR'S OFFICE						
CAPITAL OUTLAY:						
Repair of RHU Birthing Clinic		200,000.00		200,000.00	200,000.00	-
TOTAL		200,000.00	-	200,000.00	200,000.00	-
20% DEVELOPMENT FUND:						
Construction of School Bldg. - Brgy. Yapad		304,817.23		304,817.23	304,817.23	-
Installation of Solarr Street Lights		135,320.80		135,320.80	135,320.80	-
Road Concreting & Perimeter Fence-Jones		20,234.98		20,234.98	20,234.98	-
Construction of Bridge- Manaybanay		2,000,000.00		2,000,000.00	2,000,000.00	-
Construction of Perimeter Fence in Manaybanay Natl. High School		176,355.20		176,355.20	176,355.20	-
						-
						-
						-
						-
TOTAL		2,636,728.21	-	2,636,728.21	2,636,728.21	-
GRAND TOTAL		2,836,728.21	-	2,836,728.21	2,836,728.21	-

WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true & correct.

Prepared by:


ANACLETO G. GABRIENTE
Municipal Budget Officer

Confirmed by:

RODOLFO P. SAPRA, CPA
Municipal Accountant


ROGELIO E. CERILLA JR.
OIC-Municipal Treasurer



BAGONG PILIPINAS

MUNICIPALITY OF PASTRANA

SUPPLEMENTAL INVESTMENT PROGRAM

(SIP) NO. 01 C.Y. 2025



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana
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MUNICIPAL DEVELOPMENT COUNCIL

EXCERPTS FROM THE MINUTES OF MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF THE LOCAL GOVERNMENT UNIT OF PASTRANA, LEYTE HELD ON MAY 26, 2025, AT 2:40 IN THE AFTERNOON AT THE MUNICIPAL AUDITORIUM, THIS MUNICIPALITY.

MDC RESOLUTION NO. 2025-03
Series of 2025

A RESOLUTION APPROVING THE DIFFERENT PROGRAM, PROJECTS AND ACTIVITIES (PPAs) IN THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01 C.Y. 2025 OF THE MUNICIPALITY OF PASTRANA TAKEN FROM THE SAVINGS OF GENERAL FUND IN F.Y. 2024, RE-PROGRAMMED ITEMS FROM 20% DEVELOPMENT FUND, LOCAL DISASTER RISK REDUCTION MANAGEMENT FUND, AND HEALTH PROMOTION GRANT (HPG) UNDER THE PHILIPPINE MULTISECTORAL NUTRITION PROJECT (PMNP) OF THE DEPARTMENT OF HEALTH (DOH) AMOUNTING TO TWENTY SIX MILLION TWO HUNDRED FIFTY-TWO THOUSAND EIGHT HUNDRED SIXTY-FIVE PESOS AND FORTY-THREE CENTAVOS (Php 26,252,865.43) AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN FOR ADOPTION.

WHEREAS, the Local Government Unit of Pastrana, Leyte in compliance to R.A. 7160 otherwise known as the Local Government Code of 1991 particularly Section 106, sets to implement programs, projects and activities (PPAs) in the direction of economic and social development in the Local Government Unit;

WHEREAS, the Municipal Disaster Risk Reduction Management Council (MDRRMC) forwarded MDRRMC Resolution No. 2025-01 to the Municipal Development Council (MDC) for incorporation in the Supplemental Investment Program (SIP) No. 01 C.Y. 2025 of the municipality;

WHEREAS, different programs, projects and activities for the Health Promotion Grant (HPG) under the Philippine Multisectoral Nutrition Project (PMNP) were identified and likewise for incorporation in the Supplemental Investment Program (SIP) No. 01 C.Y. 2025 of the municipality;

WHEREAS, proposed projects for supplemental to the approved Annual Investment Program for C.Y. 2025 were identified and presented to the council for its deliberation and approval;

WHEREAS, the PPAs presented were either not included in the Annual Investment Program for C.Y. 2025 or were in the list of PPAs in the AIP but are short of indicated budget or different to indicated funding source;

WHEREAS, after careful perusal and deliberation, the council determined that the proposed program, projects and activities presented is within the set priorities and objectives of the council, hence, must be supplemented to the approved Annual Investment Program (AIP) for CY 2025;

NOW WHEREFORE, on motion of Hon. Arturo D. Empillo, Jr., Punong Barangay of Brgy. Patong, Hon. Roel L. Repulda, Punong Barangay of Brgy. Dumarag, Vergelio Estabillo, CSO President of Lanauan-Maricum Irrigators Association, Hon. Geraldine C. Austria, Punong Barangay of Brgy. Cabaohan, Herlinda S. Lago, OSCA Head, and Hon. Alfred Francis A. Nogal, Punong Barangay of District IV, and unanimously seconded by other members present, be it;

RESOLVED, as hereby resolved to approve the different program, projects and activities in the Supplemental Investment Program (SIP) No. 01 C.Y. 2025 taken from the savings of General Fund in F.Y. 2024, re-programmed items from 20% development fund, Local Disaster Risk Reduction Management Fund, and Health Promotion Grant (HPG) under the Philippine Multisectoral Nutrition Project (PMNP) of the Department of Health (DOH) amounting to Twenty Six Million Two Hundred Fifty-Two Thousand Eight Hundred Sixty-Five Pesos and Forty-Three Centavos (₱ 26,252,865.43) and to endorse the same to the Sangguniang Bayan for adoption;

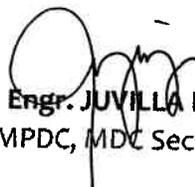
RESOLVED FURTHER, that copies of this MDC Resolution No. 2025-03 Series of 2025 inclusive of the Supplemental Investment Program (SIP) No. 01 C.Y. 2025 be furnished to the Sangguniang Bayan of Pastrana, Leyte for their information and appropriate action.

UNANIMOUSLY APPROVED. May 26, 2025.

I HEREBY CERTIFY to the correctness of the foregoing resolution.

Approved:

Hon. **MARITÉS B. CAYACO-MARCOS**
Municipal Mayor, MDC Chairperson.


Engr. **JUVILLA D. SY**
MPDC, MDC Secretary

SUPPLEMENTAL INVESTMENT PROGRAM (SIP) No. 01, C.Y. 2025

DETAILS OF PROGRAM/PROJECT/ACTIVITY (PPA) BY SECTOR

Municipality: PASTRANA, LEYTE

(No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure))

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000-000-3-1-01-000-000	OFFICE OF THE MUNICIPAL MAYOR: Executive and Administration Services Program												
1000-000-3-1-01-000-001	Provision of Fund for the Salaries, Compensations, Other Bonuses & Allowances, & Personal Benefits to the Casual Utility Personnel	M.O.	June 01, 2025	Dec. 31,2025	Fund provided for the Salaries, Compensations, Other Bonuses & Allowances, & Personal Benefits to the Casual Utility Personnel	Gen. Fund	2,073,739.20			2,073,739.20			
1000-000-3-1-01-000-002	Grant of terminal leave benefits to municipal officials	M.O.	June 01, 2025	Dec. 31,2025	Terminal leave benefits to the outgoing municipal officials provided	Gen. Fund	500,000.00			500,000.00			
8000-000-3-1-10-002-001	Construction/Restoration of Pastrana Public Market Boundary Fencing	M.O.,MEO	June 01, 2025	Dec. 31,2025	Constructed/Restored Pastrana Public Market Boundary Fence	Gen. Fund			200.00	200.00			
1000-000-3-1-08-000-000	OFFICE OF THE MUNICIPAL BUDGET OFFICER: Budgeting Services Program												
1000-000-3-1-08-000-001	Overtime Pay of Employees	MBO	June 01, 2025	Dec. 31,2025	Overtime pay of employees for the closing of account provided	Gen. Fund	109,976.71			109,976.71			
1000-000-3-1-07-000-000	OFFICE OF THE MUNICIPAL ACCOUNTANT: Accounting Services Program												
1000-000-3-1-07-000-001	Overtime Pay of Employees	MAO	June 01, 2025	Dec. 31,2025	Overtime pay of employees for the closing of account provided	Gen. Fund	157,966.07			157,966.07			
1000-000-3-1-07-000-002	Provision of Fund for the Salary Differential of MAO employee (J. Morbos)	MAO	June 01, 2025	Dec. 31,2025	Salary differential to MAO employee provided	Gen. Fund	14,772.84			14,772.84			
1000-000-3-1-05-000-000	OFFICE OF THE MUNICIPAL TREASURER: Treasury Services Program												
1000-000-3-1-05-000-001	Overtime Pay of Employees	MTO	June 01, 2025	Dec. 31,2025	Overtime pay of employees for the closing of account provided	Gen. Fund	200,000.00			200,000.00			
1000-000-3-1-05-000-002	Provision of Fund for the Salary Differential of MTO employee (R. Villas)	MTO	June 01, 2025	Dec. 31,2025	Salary differential to MTO employee provided	Gen. Fund	20,258.52			20,258.52			
TOTAL (SAVINGS FROM GEN. FUND)						Gen. Fund	3,076,713.34	-	200.00	3,076,913.34			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thosand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
RE-PROGRAMMED ITEMS FROM													
20% DEVELOPMENT FUND													
3000-3-01-002	Const. of One(1) Storey-One(1) Unit Classroom School Building with Comfort Room in Yapad Integrated School (Balance)	M.O.,MEO	Feb. 01 2024	June 30, 2024	Constructed One(1) Storey-One(1) Unit Classroom School Building with Comfort Room in Yapad Integrated School	20% D.F. 2024			304,817.23	304,817.23			
3000-3-01-003	Installation of Solar Streetlights in various barangays, Phase II (Balance)	MEO, MO	Feb. 01, 2024	Oct. 31, 2024	Solar Streetlights constructed	20% D.F. 2024			135,320.80	135,320.80			
8000-3-01-001	Lot Development including Perimeter Fence in the LGU owned lot in Barangay Jones (Balance)	MEO, MO	Jan. 01,2024	Dec. 31,2024	Constructed Perimeter Fence in the LGU owned lot in Barangay Jones	20% D.F. 2024			20,234.98	20,234.98			
3000-3-01-010-004	Const. of Perimeter Fence in Manaybanay National High School	MO, MEO	Sept. 2022	Dec. 2022	Constructed Perimeter Fence in Manaybanay National High School	20% DF C.Y. 2021			176,355.20	176,355.20			
8000-03-01-002	Construction of Bridge in Barangay Manaybanay	MEO, MO	Jan. 2023	Dec. 2023	Bridge constructed in Barangay Manaybanay	20% D.F. 2023			2,000,000.00	2,000,000.00			
SUB-TOTAL (20% D.F.)						20% D.F.	-	-	2,636,728.21	2,636,728.21			
GEN. FUND-CAPITAL OUTLAY													
1000-000-3-1-01-000-013	Repair of RHU Birthing Clinic	M.O.,MEO	April 29, 2024	Dec.31, 2024	RHU Birthing Clinic repaired and improved	Gen. Fund			200,000.00	200,000.00			
SUB-TOTAL (GEN.FUND-CAPITAL OUTLAY)						Gen. Fund	-	-	200,000.00	200,000.00			
TOTAL (20% D.F. & GEN. FUND-CAPITAL OUTLAY)						20% D.F. Gen. Fund	-	-	2,836,728.21	2,836,728.21			
RE-PROGRAMMED TO													
8000-000-3-1-10-002-001	Construction/Restoration of Pastrana Public Market Boundary Fencing	M.O.,MEO	June 01, 2025	Dec. 31,2025	Constructed/Restored Pastrana Public Market Boundary Fence	20% D.F G.F. -C.O.			2,836,728.21	2,836,728.21			
TOTAL(RE-PROGRAMMED ITEMS FROM 20% D.F. & GEN. FUND-C.O.)						20% D.F. G.F.-C.O.	-	-	2,836,728.21	2,836,728.21			
GRAND TOTAL(SAVINGS FROM GEN. FUND & RE-PROGRAMMED ITEMS FROM 20% D.F. & GEN. FUND-C.O.)						20% D.F. Gen. Fund	3,076,713.34	-	2,836,928.21	5,913,641.55			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)

LOCAL DISASTER RISK REDUCTION MANAGEMENT FUND INVESTMENT PLAN (LDRRMFIP)

RE-PROGRAMMED ITEMS FROM

LDRRMF 2020-2022

9000-03-01-004	Capacity Development of MDRRM Personnel, Emergency Response teams & volunteers	MDRRMO	July 01, 2023	Dec. 31,2023	Trained MDRRM Personnel, Emergency Response teams & volunteers	LDRRMF 2020-2022		200,000.00		200,000.00			
9000-03-01-005	Conduct Quarterly Earthquake Drills & simulations	MDRRMO	July 01, 2023	Dec. 31,2023	Conducted Quarterly Earthquake Drills & simulations	LDRRMF 2020-2022		200,000.00		200,000.00			
9000-03-01-006	Conduct Yearly Flood Drills & simulations	MDRRMO	July 01, 2023	Dec. 31,2023	Conducted Yearly Flood Drills & simulations	LDRRMF 2020-2022		300,000.00		300,000.00			
9000-03-01-007	Establishment of early warning system for top two (2) identified hazards in the municipality	MDRRMO	July 01, 2023	Dec. 31,2023	Established early warning system for top two (2) identified hazards in the municipality	LDRRMF 2020-2022		1,000,000.00		1,000,000.00			
9000-03-01-009	Training on Camp Coordination and Camp Management	MDRRMO	July 01, 2023	Dec. 31,2023	Training conducted on Camp Coordination and Camp Management	LDRRMF 2020-2022		91,000.00		91,000.00			
9000-03-01-010	Formulation of Community-Based Disaster Risk Reduction and Management (CBDRRM) Plans for 29 barangays	MDRRMO	July 01, 2023	Dec. 31,2023	Formulated Community-Based Disaster Risk Reduction and Management (CBDRRM) Plans for 29 barangays	LDRRMF 2020-2022		500,000.00		500,000.00			
9000-03-01-011	Procurement of Medical Supplies & rescue equipments for rescue vehicle	MDRRMO	July 01, 2023	Dec. 31,2023	Procured Medical Supplies & rescue equipments for rescue vehicle	LDRRMF 2020-2022		394,000.00		394,000.00			
9000-03-01-012	Procurement of Handheld radios & One(1) Base radio	MDRRMO	July 01, 2023	Dec. 31,2023	Procured Handheld radios & One(1) Base radio	LDRRMF 2020-2022		13,000.00		13,000.00			
9000-03-01-014	Procurement of Basic Emergency Non-Food Supplies (medicines, hygiene kit, etc.)	MDRRMO	July 01, 2023	Dec. 31,2023	Procured Basic Emergency Non-Food Supplies(medicines, hygiene kit, etc.)	LDRRMF 2020-2022		588,250.00		588,250.00			
9000-03-01-014	Activation of Evacuation Management & Disaster Operation System Relief Operations	MDRRMO	July 01, 2023	Dec. 31,2023	Activated Evacuation Management & Disaster Operation System Relief Operations	LDRRMF 2020-2022		300,000.00		300,000.00			
9000-03-01-015	Provision & Procurement of temporary shelters & modular tents	MDRRMO	July 01, 2023	Dec. 31,2023	Procured temporary shelters & modular tents	LDRRMF 2020-2022		19,500.00		19,500.00			
SUB-TOTAL (LDRRMIF)						LDRRMF 2020-2022	0.00	3,405,750.00	0.00	3,605,750.00			

LDRRMF 2023

	Transferred Quick Response Fund (QRF) & MOOE					LDRRMF 2023				4,136,812.02			
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LDRRMF 2024

	Transferred Quick Response Fund (QRF) & MOOE					LDRRMF 2024				2,774,504.12			
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LDRRMF-CAPITAL OUTLAY 2022

9000-3-01-001-008	Flood Protection/Drainage Development	MDRRMO	Jan. 2022	Dec. 2022	Constructed flood protection/drainage system	LDRRMF 2022			2,331,074.87	2,331,074.87			
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LDRRMF-CAPITAL OUTLAY 2024

9000-03-01-004	Flood Protection/Drainage Development	MEO.MO	Jan. 01,2024	Dec. 31,2024	Constructed flood protection/drainage system	LDRRMF 2024			3,000,000.00	3,000,000.00			
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GRAND TOTAL (LDRRMF)

						LDRRMF 2020-2022 2023,2024				15,848,141.01			
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AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)

RE-PROGRAMMED TO

DISASTER PREPAREDNESS

9000-000-3-1-01-002-001	Formulation/Updating of Local Disaster Risk Reduction Management Plan (LDRRMP)	MDRRMO	June 01, 2025	Dec. 31, 2025	Formulated/Updated of Local Disaster Risk Reduction Management Plan (LDRRMP)	LDRRMF 2020-2022			217,066.14	217,066.14			
9000-000-3-1-01-002-002	Establishment of Municipal Emergency Operation Center (OPCEN)	MDRRMO	June 01, 2025	Dec. 31, 2025	Established Municipal Emergency Operation Center (OPCEN)	LDRRMF 2022 & 2024			4,131,074.87	4,131,074.87			
9000-000-3-1-01-002-003	Operation and Maintenance of DRRMO 24/7 Operation Center	MDRRMO	June 01, 2025	Dec. 31, 2025	DRRMO 24/7 Operation Center activated	LDRRMF 2020-2022		100,000.00		100,000.00			

DISASTER RESPONSE

9000-000-3-1-01-002-004	Procurement of Heavy Equipment - Backhoe	MDRRMO	June 01, 2025	Dec. 31, 2025	Procured Heavy Equipment - Backhoe	LDRRMF 2020-2022, 2023, 2024			6,100,000.00	6,100,000.00			
9000-000-3-1-01-002-005	Procurement of Heavy Equipment - Manlifter	MDRRMO	June 01, 2025	Dec. 31, 2025	Procured Heavy Equipment - Manlifter	LDRRMF 2023, 2024			5,200,000.00	5,200,000.00			

REHABILITATION AND RECOVERY

9000-000-3-1-01-002-006	Conduct Clearing Operation	MDRRMO	June 01, 2025	Dec. 31, 2025	Conducted Clearing Operation	LDRRMF 2020-2022		100,000.00		100,000.00			
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TOTAL (RE-PROGRAMMED ITEMS FROM LDRRMF)

						LDRRMF 2020-2022 2023, 2024		-	200,000.00	15,648,141.01	15,848,141.01			
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RETAINED PPAs FROM LDRRMF 2020-2022

DISASTER PREPAREDNESS

9000-03-01-007	Insurance to MDRRMO Personnel, Search & Rescue Personnel	MDRRMO	June 01, 2025	Dec. 31, 2025	MDRRMO Personnel, Search & Rescue Personnel provided with insurance	LDRRMF 2020-2022		180,000.00		180,000.00			
9000-03-01-008	Capacity Development of MDRRM Personnel, Emergency Response teams & volunteers	MDRRMO	June 01, 2025	Dec. 31, 2025	Trained MDRRM Personnel, Emergency Response teams & volunteers	LDRRMF 2020-2022		300,000.00		300,000.00			
9000-03-01-009	Formulation of Contingency Plan for top two(2) hazards in the municipality	MDRRMO	June 01, 2025	Dec. 31, 2025	Formulated Contingency Plan for top two(2) hazards in the municipality	LDRRMF 2020-2022		300,000.00		300,000.00			

PREVENTION AND MITIGATION

9000-03-01-010	Fabrication & Installation of hazard signages & IEC Poster in hazard prone areas & accident prone areas	MDRRMO	June 01, 2025	Dec. 31, 2025	Installed permanent hazard signages & poster in hazard prone & accident prone areas	LDRRMF 2020-2022		851,927.04		851,927.04			
9000-03-01-011	Development of IEC campaign and information on disaster preparedness sharing between LGU and communities	MDRRMO	June 01, 2025	Dec. 31, 2025	Developed IEC campaign on disaster preparedness	LDRRMF 2020-2022		100,000.00		100,000.00			

DISASTER RESPONSE

9000-03-01-012	Procurement & Stockpiling of Basic Emergency Food & Non-Food Supplies	MDRRMO	June 01, 2025	Dec. 31, 2025	Procured Basic Emergency Food Supplies	LDRRMF 2020-2022		1,000,000.00		1,000,000.00			
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TOTAL (LDRRMF 2020-2022)

						LDRRMF 2020-2022		-	2,731,927.04	-	2,731,927.04			
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GRAND TOTAL (LDRRMFIP)

						LDRRMF 2020-2022 2023, 2024		-	2,931,927.04	15,648,141.01	18,580,068.05			
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AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)

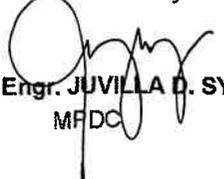
PHILIPPINE MULTISECTORAL NUTRITION PROJECT PMNP - HEALTH PROMOTION GRANT (HPG)

SOCIAL SERVICES (3000)

3000-200-3-11-000-000	OFFICE OF THE MUNICIPAL HEALTH OFFICER: Health Services Program												
3000-200-3-11-000-001	Conduct of Idol ko si Nanay roll out sessions in 29 barangays	MHO	June 01, 2025	Dec. 31,2025	Conducted Idol ko si Nanay roll out sessions in 29 barangays	TRUST FUND PMNP- HPG		385,400.00		385,400.00			
3000-200-3-11-000-002	Conduct of Family Development Session on Pregnancy Antenatal Care, Exclusive Breastfeeding & Complementary Feeding in all 29 barangays	MHO	June 01, 2025	Dec. 31,2025	Conducted Family Development Session on Pregnancy Antenatal Care, Exclusive Breastfeeding & Complementary Feeding in all 29 barangays	TRUST FUND PMNP- HPG		225,715.83		225,715.83			
3000-200-3-11-000-003	Conduct of Bandilyo every Tuesday & Saturday 6AM & 5PM on importance of ANC using the public address system	MHO	June 01, 2025	Dec. 31,2025	Distributed flashdrive in every barangay to be used for the conduct of Bandilyo	TRUST FUND PMNP- HPG		18,850.00		18,850.00			
3000-200-3-11-000-004	Production and distribution of Prenatal booklet & IEC materials on pregnancy	MHO	June 01, 2025	Dec. 31,2025	Distributed Prenatal booklet & IEC materials on pregnancy	TRUST FUND PMNP- HPG		209,600.00		209,600.00			
3000-200-3-11-000-005	TOT on Idol ko si Nanay for RHU health workers, BNS, and BHW President	MHO	June 01, 2025	Dec. 31,2025	Conducted TOT on Idol ko si Nanay for RHU health workers, BNS, and BHW President	TRUST FUND PMNP- HPG		195,950.00		195,950.00			
3000-200-3-11-000-006	Orientation for BNS & BHW on Pregnancy Tracking, LMP Monitoring, Home visitation & Counselling	MHO	June 01, 2025	Dec. 31,2025	Conducted Orientation for BNS & BHW on Pregnancy Tracking, LMP Monitoring, Home visitation & Counselling	TRUST FUND PMNP- HPG		177,360.00		177,360.00			
3000-200-3-11-000-007	Conduct Quarterly Meeting with Barangay Nutrition Committee and Community Leaders to Srengthen Program Support	MHO	June 01, 2025	Dec. 31,2025	Conducted Quarterly Meeting with Barangay Nutrition Committee and Community Leaders to Srengthen Program Support	TRUST FUND PMNP- HPG		202,710.0		202,710.00			
3000-200-3-11-000-008	Meetings with the LHB, MNC, and BNC members and Orientation, Plan Presentation, and PPAs Discussion	MHO	June 01, 2025	Dec. 31,2025	Conducted Meefings with the LHB, MNC, and BNC members and Orientation, Plan Presentation, and PPAs Discussion.	TRUST FUND PMNP- HPG		6,450.0		6,450.00			
3000-200-3-11-000-009	Meeting with the SB members to advocate for the passage of a Maternal & Child Health Code Ordinance.	MHO	June 01, 2025	Dec. 31,2025	Coordinated with the SB members to advocate for the passage of a Maternal & Child Health Code Ordinance.	TRUST FUND PMNP- HPG		-		0.00			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thousand Pesos)			
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
3000-200-3-11-000-010	Semi-annual Program Implementation Review, presentation of Accomplishments for the 3 catchment area (MHC, BHS Manaybanay & BHS Tingib)	MHO	June 01, 2025	Dec. 31,2025	Conducted Semi-annual Program Implementation Review, presentation of Accomplishments for the 3 catchment area (MHC, BHS Manaybanay & BHS Tingib)	TRUST FUND PMNP-HPG		176,000.0			176,000.00			
3000-200-3-11-000-011	Conduct of Home Visitation to Selected Pregnant Women & WRA for monitoring & evaluation as to the effectiveness of the activities conducted	MHO	June 01, 2025	Dec. 31,2025	Conducted Home Visitation to Selected Pregnant Women & WRA for monitoring & evaluation as to the effectiveness of the activities conducted	TRUST FUND PMNP-HPG		-			0.00			
3000-200-3-11-000-012	Annual Project Implementation Review & BHW & BNS Year End Evaluation, Awarding of Barangay with the Highest PNV4 accomplishment & other MNCHN indicators	MHO	June 01, 2025	Dec. 31,2025	Conducted Annual Project Implementation Review & BHW & BNS Year End Evaluation, Awarding of Barangay with the Highest PNV4 accomplishment & other MNCHN indicators	TRUST FUND PMNP-HPG		161,120.00			161,120.00			
TOTAL (PMNP- HPG)						TRUST FUND PMNP-HPG	-	1,759,155.83	-		1,759,155.83			
GRAND TOTAL (SIP NO. 01, CY 2025)						GEN. FUND/ 20% D.F./ LDRRMIF/ TRUST FUND PMNP- HPG	3,076,713.34	4,691,082.87	18,485,069.22		26,252,865.43			

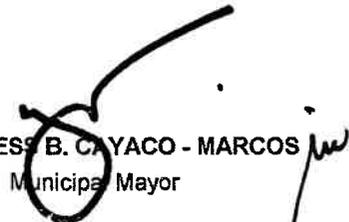
Prepared by:


Engr. JUVILLA D. SY
MFDC


MICHAEL M. CASTILLO
MDRRMO


ANACLETA G. GABRIENTE
Municipal Budget Officer

Attested by:


HON. MARITES B. C. YACO - MARCOS
Municipal Mayor



MUNICIPAL DEVELOPMENT COUNCIL

MINUTES OF MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF PASTRANA, LEYTE HELD ON MAY 26, 2025, AT 2:40 IN THE AFTERNOON AT THE MUNICIPAL AUDITORIUM, THIS MUNICIPALITY.

PRESENT:

1. Hon. MARITESS CAYACO-MARCOS - MDC Chairman/Mun. Mayor
Presiding Officer
2. Hon. Nathan G. Letrodo - Member
SB Member, Committee on Finance
3. Hon. Josephine R. Bohol - Member
Punong Barangay, Arabunog
4. Hon. Geraldine C. Austria - Member
Punong Barangay, Cabaohan
5. Hon. Andy S. Bohol - Member
Punong Barangay, Calsadahay
6. Hon. Jonell B. Dominico - Member
Punong Barangay, Cancaraja
7. Hon. Christopher P. Ladrera - Member
Punong Barangay, Capilla
8. Hon. Roel L. Repulda - Member
Punong Barangay, Dumarag
9. Hon. Francisco F. Jacinto - Member
Punong Barangay, Guindapunan
10. Hon. Oscar M. Bertulfo - Member
Punong Barangay, Halaba
11. Hon. Geneta P. Sevilla - Member
Punong Barangay, Jones
12. Hon. Teotimo D. Empillo - Member
Punong Barangay, Lourdes
13. Hon. Armando A. Nacional - Member
Punong Barangay, Malitbogay
14. Hon. Allan B. Encina - Member
Punong Barangay, Manaybanay
15. Hon. Arturo D. Empillo, Jr. - Member
Punong Barangay, Patong
16. Hon. Armando P. Lagera - Member
Punong Barangay, Sapsap
17. Hon. Jeboy B. Nobe - Member
Punong Barangay, Socsocon
18. Hon. Olivia S. Berdan - Member
Punong Barangay, Tingib
19. Hon. Aiza G. Silva - Member
Punong Barangay, District II
20. Hon. Joey L. Dominico - Member
Brgy. Chairman, District III
21. Hon. Alfred Francis A. Nogal - Member
Punong Barangay, District IV

CSOs:

22. Herlinda S. Lago - Member
OSCA Head
23. EVELIA P. MARTILLO - Member
CSO President, Brgy. Caninoan Rural
Workers Association (BACARWAS)
24. Vergelio Estabillo - Member
CSO President, Lanauan-Maricum Irrigators Ass.

25. Joel Osesador - Member
CSO President, Patong PDAO

Representatives:

26. Janet B. Costimiano - Representing Hon. Delma S. Nayad
Barangay Kagawad of Brgy. Aringit
27. Amelita D. Yapoc - Representing Hon. Teodolo I. Parcero
Barangay Secretary of Macalpiay

MDC Secretariat:

28. Engr. Juvilla D. Sy - MDC Secretary
MPDC

OTHERS PRESENT:

1. Anacleta G. Gabriente - Mun. Budget Officer
2. Rodolfo P. Sapra, CPA - Mun. Accountant
3. Michael M. Castillo - MDRRMO
4. Engr. Jevia B. Tubis - OIC-Mun. Engineer
5. Marietta C. Cabillo - Nurse II
6. Ma. Jericha Joanalyn Ladrera - Nurse I/MNAO-Designate

MDC MEMBERS ABSENT:

1. Hon. Jerlyn C. Borja - Punong Barangay, Bahay
2. Hon. Suzieta M. Omoy - Punong Barangay, Colawen
3. Hon. Jenelyn G. Arrabas - Punong Barangay, Caninoan
4. Hon. Philip E. Tanauan - Punong Barangay, Lanauan
5. Hon. Artemio B. Quitarior - Punong Barangay, Lima
6. Hon. Roberto R. Cahinde - Punong Barangay, Maricum
7. Hon. Cita I. Costimiano - Punong Barangay, Yapad
8. Hon. Roberto S. Berino, Jr. - Punong Barangay, District I
9. Ms. Nenita P. Parado - CSO President, STC Colawen Irrigators Ass.
10. Ms. Letecia S. Mercado - CSO President, Tingib Integrated Farmers Ass.
11. Ms. Leonila L. Pamplona - CSO President, Capilla Farmers Ass.
12. Ms. Imelda H. Aures - CSO President, Yapad Makapawa Farmers Ass.
13. Ms. Edna Tante - CSO President, Bahay Sustainable Livelihood Farmers Association (BASLIFA) Ass.
14. Mr. Floro Sudario, Jr. - CSO President, SAYACA Irrigators Ass.
15. Mr. Samuel Denaya - CSO President, Community Harvest Through Agriculture & New Commercial Enterprise Farmers (CHANCE) Association
16. Ms. Elisa Cabidog - CSO President, Halaba Farmers Association
17. Mr. Zosimo Estabillo - CSO President, Pastrana ARC Farmers Association (PASARCFO)
18. Mr. Rodolfo Cabidog - CSO President, Calsadahay Integrated Farmers Association (CALIFA)
19. Mr. Rodolfo Mirante - CSO President, Patong Farmers Ass.

Declaration of Quorum and Call to Order

The MDC Secretary Engr. Juvilla D. Sy requested everyone to rise for the Opening Prayer and the Philippine National Anthem played through an Audio-Visual Presentation (AVP).

Thereafter, the MDC Secretary acknowledged the MDC members and LGU functionaries present and informed the presiding officer, Hon. Maritess Cayaco-Marcos, Chairperson of the Municipal Development Council (MDC) that majority of the MDC members are present. Then, the MDC Chairperson declared the existence of a quorum and called the meeting to order at exactly 2:40 in the afternoon.

Presentation of Agenda of the MDC Meeting

The MDC Chairperson, Hon. Maritess B. Cayaco-Marcos, requested the MDC Secretary to present to the body the agenda of the meeting. Then, Engr. Sy informed that the main agenda of the meeting was about the Supplemental Investment Program No. 01, C.Y. 2025 which covers the following:

- 1.) Presentation of program, projects and activities under the Local Disaster Risk Reduction Management Fund Investment Plan (LDRRMFIP) and approval of such PPAs;

- 2.) Presentation of program, projects and activities under the Philippine Multi-Sectoral Nutrition Project – Health Promotion Grant (PMNP-HPG) and approval of such PPAs;
- 3.) Identification and Discussion of program, projects and activities for the Supplemental Budget No. 1 F.Y. 2025; and
- 4.) Other Matters

Subsequently, the MDC Secretary presented the different resolutions passed by the council for the current year for their information.

Presentation of Program, Projects and Activities under the Local Disaster Risk Reduction Management Fund Investment Plan (LDRRMFIP)

The MDC Secretary told the body that the MDRRM Council forwarded a resolution entitled “A RESOLUTION APPROVING THE DIFFERENT PROGRAMS, PROJECTS AND ACTIVITIES (PPA’S) UNDER THE LOCAL DISASTER RISK REDUCTION MANAGEMENT FUND INVESTMENT PLAN (LDRRMFIP) TAKEN FROM LDRRM FUND 2020-2022, LDRRM Transferred Funds (QRF & MOOE) FOR FY 2023 & FY 2024, AND REVERSION OF LDRRM FUND-CAPITAL OUTLAY FOR FY 2022 & FY 2024 AMOUNTING TO EIGHTEEN MILLION FIVE HUNDRED EIGHTY THOUSAND SIXTY EIGHT PESOS AND FIVE CENTAVOS (P18,580,068.05) AND ENDORSING THE SAME TO THE MUNICIPAL DEVELOPMENT COUNCIL FOR APPROVAL AND SANGGUNIANG BAYAN OF PASTRANA, LEYTE FOR ADOPTION”. She added that the program, projects and activities reflected in the MDRRMC resolution needs an approval from the council.

Thereafter, the MDRRM Officer, Mr. Michael Castillo presented the different PPAs identified under the Local Disaster Risk Reduction Management Fund Investment Plan (LDRRMFIP). Mr. Castillo further explained that the fund resources was taken from the unutilized LDRRM Fund in F.Y. 2020-2024, and reversion of LDRRM Fund-Capital Outlay for F.Y. 2022 and FY 2024. Some of the unimplemented PPAs from the previous years were re-programmed into new PPAs while other PPAs were retained and subject for implementation.

Mr. Castillo continued to present the identified LDRRM programs, projects and activities having a total amount of Eighteen Million Five Hundred Eighty Thousand Sixty-Eight Pesos and Five Centavos (P18,580,068.05) as follows:

DISASTER PREPAREDNESS:

- Formulation/Updating of Local Disaster Risk Reduction Management Plan (LDRRMFIP) - 217,066.14
- Establishment of Municipal Emergency Operation Center (OPCEN) - 4,131,074.87
- Operation and Maintenance of DRRMO 24/7 Operation Center - 100,000.00

DISASTER RESPONSE:

- Procurement of Heavy Equipment – Backhoe - 6,100,000.00
- Procurement of Heavy Equipment - Manlifter - 5,200,000.00

REHABILITATION AND RECOVERY:

- Conduct Clearing Operation - 100,000.00

RETAINED PPAs from LDRRMF 2020-2022

DISASTER PREPAREDNESS:

- Insurance to MDRRMO Personnel, Search & Rescue Personnel - 180,000.00
- Capacity Development of MDRRM Personnel, Emergency Response teams & volunteers - 300,000.00
- Formulation of Contingency Plan for top two (2) hazards in the municipality - 300,000.00

PREVENTION AND MITIGATION:

- Fabrication & Installation of hazard signages & IEC Poster in hazard prone areas & accident-prone areas - 851,927.04
- Development of IEC campaign and information on disaster preparedness sharing between LGU and communities - 100,000.00

DISASTER RESPONSE:

- Procurement & Stockpiling of Basic Emergency Food and Non-Food Supplies - 1,000,000.00

After thorough discussion and exchange of views on the programs, projects, and activities presented, the MDC Chairperson asked the council if they are amenable to each item tackled. The body replied that they agreed to the PPA's presented, and they unanimously approved the PPAs to be included in the Supplemental Investment Program No. 01, C.Y. 2025.

Presentation of Program, Projects and Activities under the Philippine Multi-Sectoral Nutrition Project – Health Promotion Grant (PMNP-HPG)

At this juncture, Nurse Marietta Cabillo informed the body that the municipality is one of the recipients to receive a Health Promotion Grant (HPG) under the Philippine Multisectoral Nutrition Project (PMNP). An initiative program of the government through the Department of Health which aims to establish and provide essential financial support in local government units. She said that the requirement to the Health Promotion Grant is for the LGU to formulate a Municipal Social and Behavior Change Plan that will focus to the nutrition aspect on maternal and child health program. She added that the formulation of the Social Behavior Change Plan is guided by the Department Order No. 2024-0241 of the Department of Health.

Hon. Marcos asked if the proposed activity for the said program is a municipal wide. Nurse Mayet answered yes and stated that every barangay in the municipality is involved in participating in the conduct of the activity based on the schedule reflected in the Social and Behavior Change Plan.

Nurse Cabillo continued the discussion, and she informed that the total Health Promotion Grant allocation to the municipality is One Million Seven Hundred Fifty-Nine Thousand One Hundred Fifty-Five Pesos and Eighty-Three Centavos (₱ 1,759,155.83). The said amount will be utilized to fund the proposed nutrition programs, projects and activities that will focus more on the promotion, information, education and campaign in addressing malnutrition. She then presented the identified PPAs as follows:

Community Engagement:

- Conduct of Idol ko si Nanay roll out sessions in 29 barangays - 385,400.00
- Conduct of Family Development Session on Pregnancy Antenatal Care, Exclusive Breastfeeding & Complementary Feeding in all 29 barangays - 225,715.83

Awareness Raising and Communication:

- Conduct of Bandilyo every Tuesday & Saturday 6AM & 5PM on importance of ANC using the public address system - 18,850.00
- Production and distribution of Prenatal booklet & IEC materials on pregnancy- 209,600.00

Service Improvements:

- TOT on Idol ko si Nanay for RHU health workers, BNS, and BHW President - 195,950.00
- Orientation for BNS & BHW on Pregnancy Tracking, LMP Monitoring, Home visitation & Counselling - 177,360.00

Social Mobilization:

- Conduct Quarterly Meetings with Barangay Nutrition Committee and Community Leaders to Strengthen Program Support - 202,710.00

Advocacy:

- Meetings with the LHB, MNC, and BNC members and Orientation, Plan Presentation, and PPAs Discussion - 6,450.00
- Meeting with the SB members to advocate for the passage of a Maternal & Child Health Code Ordinance

Monitoring and Documentation:

- Semi-annual Program Implementation Review, presentation of Accomplishments for the 3-catchment area (MHC, BHS Manaybanay & BHS Tingib) - 176,000.00
- Conduct of Home Visitation to Selected Pregnant Women & WRA for monitoring & evaluation as to the effectiveness of the activities conducted
- Annual Project Implementation Review & BHW & BNS Year End Evaluation, Awarding of Barangay with the Highest PNV4 accomplishment & other MNCHN indicators - 161,120.00

Grand-total - 1,759,155.83

After the presentation, Nurse Cabillo asked the body if they have questions and comments. Since there were none, MDC Chairperson asked if they are amenable to each item tackled. The body replied that they abide to the PPA's presented for it can help address malnutrition problems in the municipality. The council unanimously approved the PPAs to be included in the Supplemental Investment Program No. 01, C.Y. 2025.

Identification and Discussion of Program, Projects and Activities for the Supplemental Budget No. 1 F.Y. 2025

The Municipal Budget Officer, Anacleta G. Gabriente, presented to the council the available funds that the municipality has, which can possibly be used for the Supplemental Budget No. 1 F.Y. 2025. She then disclosed that the savings occurred in F.Y. 2024 has a total amount of Eleven Million Five Hundred Twenty-Four Thousand Five Hundred Ninety-Three Pesos and Fifty-One Centavos (Php 11,524,593.51). The said fund will reserve an amount of Seven Million (₱ 7,000,000.00) intended for the proposed establishment local economic enterprises thru buy and sell of palay/rice by the municipality, for which a separate planning and budgeting for that purpose will be scheduled. Thus, the remaining Four Million Five Hundred Twenty-Four Thousand Five Hundred Ninty-Three Pesos and Fifty-One Centavos (₱ 4,524,593.51) will form part as source of fund for the Supplemental Budget No. 01, F.Y. 2025 while other is from reversion and re-programmed items from 20% Development Fund. She, then presented the detailed of the source of fund as follows:

Savings from Gen. Fund in F.Y. 2023	
• Personal Services (P.S.)	- 2,748,627.90
• Maintenance & Other Operating Expenses (MOOE)	- 5,174,043.73
• Gender & Development (GAD) Fund	- <u>3,601,921.88</u>
Sub-total	- 11,524,593.51
Less (Reserved fund for the Proposed Local Economic Enterprises) -	<u>7,000,000.00</u>
Sub-total	- 4,524,593.51
Re-programmed item from 20% Dev. Fund	- 2,176,355.20
Reversion of 20% Dev. Fund FY 2024	- 460,373.01
Reversion of Capital Outlay FY 2024	- 200,000.00
Grand Total	- <u>₱ 7,361,321.72</u>

Afterwards, the MDC Secretary informed the council that there is a need to identify programs, projects and activities (PPAs) for the supplemental budget. She further said that if the identified PPAs were not included in the approved Annual Investment Program for C.Y. 2025 or were in the list of PPAs in the AIP but are short of indicated budget, hence, it must be supplemented to the approved Annual Investment Program (AIP) for CY 2025. However, if the PPAs are already reflected in the approved AIP for the current year but with no fund allocated in the annual budget, then there's no need to include in the supplemental investment program but rather to be included in the supplemental budget PPAs that needs for funding.

Then, the MDC Secretary proceeded to present the slide presentation of the proposed and initial PPAs identified for the supplemental budget.

PPAs for inclusion in the Supplemental Investment Program (SIP) No. 01 C.Y. 2025 as follows:

I.	OFFICE OF THE MAYOR -----	₱ 2,573,739.20
	Personal Services	- ₱ 2,573,739.20
	• Provision of Fund for the Salaries, Compensations, Other Bonuses - & Allowances, & Personal Benefits to the Casual Personnel	- 2,073,739.20
	• Grant of terminal leave benefits to municipal officials	- 500,000.00
II.	OFFICE OF THE MUNICIPAL BUDGET OFFICER-----	₱ 109,976.71
	• Overtime Pay of Employees	- 109,976.71
III.	OFFICE OF THE MUNICIPAL ACCOUNTANT-----	₱ 172,738.91
	• Overtime Pay of employees	- 157,966.07
	• Provision of fund for the salary differential of employeee(J.Morbos) -	14,772.84
IV.	OFFICE OF THE MUNICIPAL TREASURER-----	₱ 220,258.52
	• Overtime Pay of employees	- 200,000.00
	• Provision of fund for the salary differential of employee (R.Villas) -	20,258.52

While the PPAs that were already reflected in the Annual Investment Program C.Y. 2025 but without fund and to be funded in the Supplemental Budget No. 01, F.Y. 2025 are as follows:

• Support to Katarungang Pambarangay(KP) Operation Program	- 29,000.00
• Training-workshop on the updating of Comprehensive Development Plan (CDP)-Executive Legislative Agenda (ELA)	- 400,000.00
• Training Expense in some departments	- 18,880.17

- Repair/Improvement/Rehabilitation of Mayor's Office, Accounting - Office & COA Office 1,000,000.00
- Additional Fund for the Restoration of Public Market Fencing - 200.00

The MDC Secretary continued to present the items in the 20% Development Fund and Capital Outlay that needs for reversion and for re-programming. She said that some of the development projects under the 20% development fund in F.Y. 2024 that were already implemented and occurs a saving to the allocated budget. The said savings/unutilized funds need to be re-program into another development project. Likewise, there are other development projects that were previously approved by the council but will not be implemented because a national government agency that will implement and fund them specifically the Const. of Bridge in Barangay Manaybanay. These items from 20% development fund that will be re-programmed are as follows:

RE-PROGRAMMED ITEMS FROM 20% DEVELOPMENT FUND

Const. of One (1) Storey-One (1) Unit Classroom School Building with Comfort Room in Yapad Integrated School (Balance)	304,817.23
Installation of Solar Streetlights in various barangays, Phase II (Balance)	135,320.80
Lot Development including Perimeter Fence in the LGU owned lot in Barangay Jones (Balance)	20,234.98
Const. of Perimeter Fence in Manaybanay National High School	176,355.20
Construction of Bridge in Barangay Manaybanay	2,000,000.00

RE-PROGRAMMED ITEMS FROM CAPITAL OUTLAY

Repair of RHU Birthing Clinic	200,000.00
Total	₱ 2,836,728.21

From the stated amount of the 20% Development Fund and Capital Outlay that needs to be reprogrammed, the council agreed to identify it for a new development project as follow:

RE-PROGRAMMED TO

Restoration of Pastrana Public Market Boundary Fencing	2,836,728.21
Total	₱ 2,836,728.21

After which, the OIC-Municipal Engineer, Engr. Jevia B. Tubis added that the site for the proposed construction of bridge in Barangay Manaybanay has been inspected by the DPWH.

Hon. Marcos explained that the proposed restoration of Pastrana public market fencing will be located at the rear portion of the on-going construction of public market, and a firewall is proposed to be constructed between the residential areas and the public market.

Approval of the Supplemental Investment Program (SIP) No. 01 for C.Y. 2025:

Hon. Arturo D. Empillo, Jr., Punong Barangay of Brgy. Patong, Hon. Roel L. Repulda, Punong Barangay of Brgy. Dumarag, Vergelio Estabillo, CSO President of Lanauan-Maricum Irrigators Association, Hon. Geraldine C. Austria, Punong Barangay of Brgy. Cabaohan, Herlinda S. Lago, OSCA Head, and Hon. Alfred Francis A. Nogal, Punong Barangay of District IV moved to approve the program, projects and activities for the Supplemental Investment Program (SIP) No. 01 C.Y. 2025 to be funded from the savings of General Fund in F.Y. 2024, re-programmed items from 20% Development Fund, Local Disaster Risk Reduction Management Fund, and Health Promotion Grant (HPG) under the Philippine Multisectoral Nutrition Project (PMNP) of the Department of Health (DOH) amounting to Twenty Six Million Two Hundred Fifty-Two Thousand Eight Hundred Sixty-Five Pesos and Forty-Three Centavos (Php 26,252,865.43) and to pass a resolution approving and endorsing the same to the Sangguniang Bayan for adoption. It was unanimously seconded by other members present. The MDC passed:

RESOLUTION NO. 2025-03

Series of 2025

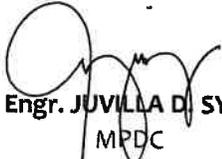
“A RESOLUTION APPROVING THE DIFFERENT PROGRAM, PROJECTS AND ACTIVITIES (PPAs) IN THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01 C.Y. 2025 OF THE MUNICIPALITY OF PASTRANA TAKEN FROM THE SAVINGS OF GENERAL FUND IN F.Y. 2024, RE-PROGRAMMED ITEMS FROM 20% DEVELOPMENT FUND, LOCAL DISASTER RISK REDUCTION MANAGEMENT FUND, AND HEALTH PROMOTION GRANT (HPG) UNDER THE PHILIPPINE MULTISECTORAL NUTRITION PROJECT (PMNP) OF THE DEPARTMENT OF HEALTH (DOH) AMOUNTING TO TWENTY SIX MILLION TWO HUNDRED FIFTY-TWO THOUSAND EIGHT HUNDRED SIXTY-FIVE PESOS AND FORTY-THREE CENTAVOS (Php 26,252,865.43) AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN FOR ADOPTION.”

Other Matters:

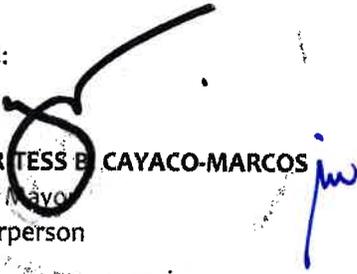
The MDC Chairperson added that next year's budget should include the prioritization of fund allocations for the provision of uniforms to all Tanod members in every barangay, as well as for the rewards for the best barangay in implementing Katarungang Pambarangay. The Municipal Budget Officer then noted this.

With no more matters to be discussed and resolved, Hon. Arturo D. Empillo, Jr., Punong Barangay of Barangay Patong moved to adjourn the meeting, and was seconded by Hon. Geneta P. Sevilla, Punong Barangay of Jones. The meeting adjourned at 4:30 in the afternoon.

I HEREBY CERTIFY to the correctness of the foregoing minutes of meeting of the Municipal Development Council held on May 26, 2025.


Engr. JUVILLA D. SY
MPDC
MDC Secretary

Approved:


Hon. MARTESS B. CAYACO-MARCOS
Municipal Mayor
MDC Chairperson



ATTENDANCE SHEET

Municipal Development Council (MDC) Meeting
 May 26, 2025
 Municipal Auditorium, Pastrana, Leyte

BARANGAY/OFFICE	NAME	SIGNATURE
1. Mun. Mayor/MDC Chairperson	HON. MARITESS B. CAYACO-MARCOS	
2. SB Member, Committee on Finance	HON. NATHAN G. LETRODO	
3. ARABUNOG	HON. JOSEPHINE R. BOHOL	
4. ARINGIT	HON. DELMA S. NAYAD	
5. BAHAY	HON. JERLYN C. BORJA	
6. CABAohan	HON. GERALDINE C. AUSTRIA	
7. CALSADAHAY	HON. ANDY S. BOHOL	
8. CANCARAJA	HON. JONELL B. DOMINICO	
9. CANINO-AN	HON. JENELYN G. ARRABAS	
10. CAPILLA	HON. CHRISTOPHER P. LADRERA	
11. COLAWEN	HON. SUZIETA M. OMOY	
12. DUMARAG	HON. ROEL L. REPULDA	
13. GUINDAPUNAN	HON. FRANCISCO F. JACINTO	
14. HALABA	HON. OSCAR M. BERTULFO	
15. JONES	HON. GENETA P. SEVILLA	
16. LANAUAN	HON. PHILIP E. TANAUAN	
17. LIMA	HON. ARTEMIO B. QUITORIO	
18. LOURDES	HON. TEOTIMO D. EMPILLO	
19. MACALPI-AY	HON. TEODOLO I. PARCERO	 For: JANELITA D. YAPPO
20. MALITBOGAY	HON. ARMANDO A. NACIONAL	
21. MANAYBANAY	HON. ALLAN B. ENCINA	
22. MARICUM	HON. ROBERTO R. CAHINDE	
23. PATONG	HON. ARTURO D. EMPILLO, JR.	
24. SAPSAP	HON. ARMANDO P. LAGERA	
25. SOCSOCON	HON. JEBOY B. NOBE	
26. TINGIB	HON. OLIVIA S. BERDAN	
27. YAPAD	HON CITA I. COSTIMIANO	
28. DISTRICT I	HON. ROBERTO S. BERINO JR.	
29. DISTRICT II	HON. AIZA G. SILVA	
30. DISTRICT III	HON. JOEY L. DOMINICO	
31. DISTRICT IV	HON. ALFRED FRANCIS A. NOGAL	

32. OSCA Head	HERLINDA S. LAGO	<i>Herlinda</i>
33. CSO President, Capilla Farmers Association	LEONILA L. PAMPLONA	
34. CSO President, Yapad Makapawa Farmers Ass.	IMELDA H. AURES	
35. CSO President, STC Colawen Irrigators Association	NENITA P. PARADO	
36. CSO President, Bahay Sustainable Livelihood Farmers Association (BASLIFA)	EDNA TANTE	
37. CSO President, Brgy. Caninoan Rural Workers Association (BACARWAS)	EVELLA P. MARTILLO	<i>Evello</i>
38. CSO President, Lanauan- Maricum Irrigators Association	VERGELIO ESTABILLO	<i>Vergelio</i>
39. CSO President, SAYACA Irrigators Association	FLORO SUDARIO, JR.	
40. CSO President, Community Harvest through Agriculture & New Commercial Enterprise Farmers (CHANCE)	SAMUEL DENAYA	
41. CSO President, Halaba Farmers Association	ELISA CABIDOG	
42. CSO President, Patong PDAO	JOEL OSESADOR	<i>JOEL</i>
43. CSO President, Pastrana ARC Farmers Association (PASARCFO)	ZOSIMO ESTABILLO	
44. CSO President, Tingib Integrated & Forest Product Producers Farmers Association (TIFA)	LETECIA S. MERCADO	
45. CSO President, Calsadahay Integrated Farmers Association (CALIFA)	RODOLFO CABIDOG	
46. CSO President, Manaybanay PDAO	GORGONIA AGNES	<i>Gorgonia</i>
47. CSO President, Patong Farmers Ass.	RODOLFO MIRANTE	
48. MPDC	Engr. JUVILLA D. SY	<i>Juvilla</i>
49. Mun. Budget Officer	ANACLETA G. GABRIENTE	<i>Anacleto</i>
50. Mun. Accountant	RODOLFO P. SAPRA, CPA	<i>Rodolfo</i>
51. Mun. Health Officer	Dr. ROLANDO A. SULLA	<i>Rolando</i>
52. MDRRMO	MICHAEL M. CASTILLO	<i>Michael</i>
53. Nurse II	MARIETTA C. CABILLO	<i>Marietta</i>
54. OIC- MUN. ENGINEER	ENGR. JEVIA B. TIBBS	<i>Jevia</i>
55. NURSE-1 / MUN. RES	MA. JERICHA UKDAPTA	<i>Jericha</i>
CSO (Representative) 34. LAVERCA Association	Danilo Navara	<i>Danilo Navara</i>

PHOTO DOCUMENTATION

MDC MEETING

May 26, 2025



