

August 18, 2025

Vice Governor Hon. Leonardo M. Javier Jr.
Presiding Officer, Sangguniang Panlalawigan

Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: AUG 18 2025
By: [Signature]

Dear Vice Governor Leonardo M. Javier Jr:

In response to your Notice of Call for Accreditation, kindly be informed that BARANGAY ESPERANZA ORGANIC FARMERS AGRICULTURE COOPERATIVE, with office address at Barangay Esperanza, Burauen, Leyte, would like to seek accreditation by the Sangguniang Bayan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the CDA and DOLE;
4. List of Current Officers;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,


ELISA A. VIGAL
Chairman

Name of Organization: BARANGAY ESPERANZA ORGANIC FARMERS AGRICULTURE COOPERATIVE

Address: BRGY. ESPERANZA, BURAUEN, LEYTE

Contact No.: 0991-825-9686

Email address (optional): brgyezperanza2023@gmail.com

Date Organized: JUL 17, 2023

Sector/s Represented: FARMERS

Purposes/Objectives:

1. Raising or culturing livestock, Swine, Poultry, Vegetables Food Processing, Herbal Processing, Copras, Charcoal, Virgin Coconut oil.
2. Facilitating the procurement of fertilizer for some members.
3. Processing and marketing of the members Meat, Eggs, Copras, charcoal, virgin coconut oil, vegetables.
4. Storing and transporting of members meat, Eggs, Copras, Charcoal, Herbal processing, Virgin coconut oil and Vegetables.
5. Providing credit facility for Copras, Charcoal, Vegetable Production and loan.
6. Promoting and advancing the economic and social status of the members.
7. Coordinating and facilitating the activities of cooperatives.
8. Advocating and facilitating the activities of cooperative movements.
9. Ensuring the viability of Cooperatives through the utilization of new technologies.
10. Encouraging and promoting self-help or self-employed as an engine for economic growth and poverty alleviation.
11. Any other activities that lead to the reduction of cost and/ or addition in value of outputs.

Services that the organization provides or can participate in:

1. Gardening
2. VCO processing
3. Food processing
4. Herbs processing
5. Charcoal
6. Bakery
7. Copras

Registering Agency:

Date Registered: JULY 17, 2023

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)

- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): Municipal level

Projects Implemented in the Municipality of Burauen

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
8-02-23	Livelihood inputs for bread and pastry production	350,000.00	PLGU	Members		Ongoing
4-04-24	250 heads native chicken		PLGU / DA	Members		Ongoing
	charcoal		DTI	Members		On going
	Copras		DTI	Members		On going
	Banana chips		MASIPAG and DTI	Members		On going
	Virgin coconut oil		MASIPAG and DTI	Members		On going

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

Annex F: List of Current Officers and Members

List of Current Officers of the Baranggay Esperanza Organic Farmers Agriculture Cooperative
as of August 2025

Name	Position
Elisa A. Vigal	President
Rhoda G. Cosep	Vice President
Rosaly C. Radam	BOD
Efren C. Gerilla	BOD
Rosario A. Meniano	BOD
Denmark D. Burauen	Secretary
Ma. Magdalena S. Amat	Treasurer
Maria Fe D. Ongy	Audit Committee
Alberto G. Rebato	Ethics Committee
Melissa C. Robedillo	Election Committee
Mila P. Gerilla	Mediation & Conciliation Committee
Cleña D. Gerilla	Mediation & Conciliation Committee
Rhoda G. Cosep	Education & Training Committee
Rosaly C. Radam	Gender and Development Committee
Camelo L. Camero	Gender and Development Committee
Endalicia A. Quilloy	Business Manager
Darryl E. Marbibi	Bookkeeper
Eufracio S. Almo	Member
Rogelio C. Agrisan	Member
Illuminado S. Gerilla	Member
Flordeliza O. Lozada	Member
Camelo M Superio	Member
Ricky N. Lagario	Member
Armina G. Marbibi	Member
Marilyn C. Gerilla	Member
Eumelia L. Dacome	Member
Merlyn C. Decina	Member
Armiña C. Gerilla	Member
Juanito A. Taño	Member
Rosalina C. Malate	Member
Melinda D. Songalia	Member
Merlina D. Songalia	Member
Alinda S. Ladaga	Member
Minda L. Amarille	Member



**Barangay Esperanza Organic Farmers Agriculture Cooperative
Brgy. Esperanza, Burauen, Leyte**

BOARD RESOLUTION NO 25

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 16, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Barangay Esperanza Organic Farmers Agriculture Cooperative (BEOFAC) is a civil society organization duly registered with the Cooperative Development Authority and existing under Philippine laws;

WHEREAS, in the Barangay Esperanza Organic Farmers Agriculture Cooperative (BEOFAC) Special Board Meeting held at Barangay Esperanza, Burauen, Leyte on June 02, 2025, attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Bayan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Municipality of Burauen.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Office of Sangguniang Panlalawigan;

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Endalicia A. Quilloy.

ADOPTED unanimously by the Board of Trustees/Directors of the Barangay Esperanza Organic Farmers Agriculture Cooperative (BEOFAC) this 02nd day of June 2025 in the Municipality of Burauen.

Name	Position	Signature
Elisa A. Vigal	Chairman	
Rhoda G. Cosep	Vice Chairman	
Rosaly C. Radam	BOD	
Efren C. Gerilla	BOD	
Rosario A. Meniano	BOD	
Denmark D. Burauen	Secretary	
Ma. Magdalena S. Amat	Treasurer	
Maria Fe D. Ongy	Auditor	
Alicia L. Gerilla	Audit committee	
Alicia E. Lagario	Audit committee	
Alberto G. Rebato	Ethics committee	
Endalicia A. Quilloy	Business manager	
Mila P. Gerilla	Mediation	
Cleña D. Gerilla	Mediation	
Camilo L. Camero	GAD committee	
Darryl E. Marbibí	Bookkeeper	

Elisa A. Vigal
Chairperson

SUBSCRIBED AND SWORN TO before me this 08 AUG 2025 2025 in BURAUEN, LEYTE, Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

Doc No: 467
Page No: 95
Book No: 11
Series of: 2025



ATTY. CHANTAL NOELLE ARGUELLES
NOTARY PUBLIC
NC-24-02-052 until December 31, 2025
833 San Jose St., Burauen, Leyte, Philippines
PTR No. 0205679 / 01-02-2025 / Burauen, Leyte
IBP No. 489487 / 12-30-2024 / Leyte Chapter
Roll No. 90171; TIN No. 638-138-383
MCLE Compliance: Recently Admitted



**BRGY. ESPERANZA ORGANIC FARMERS AGRUCULTURE COOPERATIVE
(BEOFAC)
BRGY. ESPERANZA BURAUEN, LEYTE**

Minutes of the Meeting of Barangay Esperanza Organic Farmers Agriculture Cooperative

Date: March 21, 2025

Time: 10:00 A.M

Venue: BEOFAC office

Present: 30

Absent: 8

Agenda

- Prayer
- Philippine National Antheme
- Coop Pledge
- Cooperative Hymn
- Message of Support
- BEOFAC Mission and Vision
- Welcome address of BOD Chair
- Call to Order
- Proof of due notice
- Roll Call/ Declaration of Quorum
- Reading Consideration and approval of the minutes of the previous meeting.
- Consideration and approval of the 2025 reports.
- Election Committee
 - BOD and Management joint report
 - Audit Cmmitttee
 - Appoint Committees (CRECOM, MEDCOM, ETHICS, EDCOM, and GAD).

Discussion

- The presiding officer, call the meeting into at 10:00 A.M
- The meeting started with an opening prayer and followed by the singing of the national antheme. The singing of the cooperative hymn was led by Endalicia A. Quilloy.
- The presiding officer calls the roll of members there 'Where 30 members present and 8 memebers absent. The chair declares that there was a quorum so that the meeting Come to Order.
- Election of new set of Cooperative BODs and Officers and Deliberation of Strategic Development Plan from year 2024-2026.

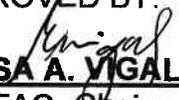
Adjournment

- The meeting was adjourned at time 12:50 P.M by the Chairman Elisa A. Vigil.

CERTIFIED CORRECT:


DENMARK D. BURAUEN
BEOFAC- Secretary

APPROVED BY:


ELISA A. VIGAL
BEOFAC- Chairman



**BRGY. ESPERANZA ORGANIC FARMERS AGRUCULTURE COOPERATIVE
(BEOFAC)
BRGY. ESPERANZA BURAUEN, LEYTE**

Minutes of the Meeting of Barangay Esperanza Organic Farmers Agriculture Cooperative

Date: March 21, 2025
Time: 8:00 A.M
Venue: BEOFAC office

Present: 23

Absent: 15

Agenda

- Presentation of General Assembly
- Financial Statement Report
- Updating for CBU
- Recap of SWOT analysis

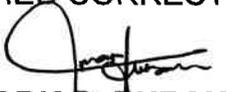
Discussion

- Preparation for General Assembly in March 21, 2025 (date han pag GA).
- E- invite hi Sir Andres Rey Cagara, Ma'am Jasmine Babola Sintasas, and also Sir Nole Comora.
- Food para GA is isda ngan utan
- Notice letter for General Assembly to each member.
- Financial Statement
 - Cash on hand- 7,135.00**
 - 1,000.00 (Ma. Magdalena)
 - 1,600.00 (Alicia L.)
 - *Remaining cash on hand 4,535.00**

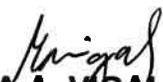
Adjournment

- The meeting was adjourned at time 12:45 P.M by the Chairman Elisa A. Vigal.

CERTIFIED CORRECT:


DENMARK D. BURAUEN
BEOFAC- Secretary

APPROVED BY:


ELISA A. VIGAL
BEOFAC- Chairman



**BRGY. ESPERANZA ORGANIC FARMERS AGRUCULTURE COOPERATIVE
(BEOFAC)
BRGY. ESPERANZA BURAUEN, LEYTE**

Minutes of the Meeting of Barangay Esperanza Organic Farmers Agriculture Cooperative

Date: June 2, 2025

Time: 9:00 AM

Venue: BEOFAC office

Present: 23

Absent: 15

Agenda

- **Call to Order**
The meeting was called to order by the Chairman, Elisa A. Vigal, at 9:00 A.M
- **Approval of the minutes**
The minutes of the previous meeting held on June 02, 2025 were read and approved as presented with no corrections as noted.
- **Renewal of LGU Accreditation**
The primary purpose of the meeting was to discuss and approve the application for the renewal of the cooperative accreditation with the Local Government Unit (LGU) Burauen.

Discussion

- Endalicia A. Quilloy presented the requirements for the renewal of accreditation as stipulated by the LGU. These include updated financial statements, membership list, accomplishment reports.
- The Cooperative current status regarding these requirements was reviewed.
- A timeline for completing the outstanding requirements was established.
- The proposed budget for the accreditation renewal process was discussed and approved.

Adjournment

- The meeting was adjourned at time 12:00 pm by the Chairman Elisa A. Vigal.

CERTIFIED CORRECT:


DENMARK D. BURAUEN
BEOFAC- Secretary

APPROVED BY:


ELISA A. VIGAL
BEOFAC- Chairman



**BRGY. ESPERANZA ORGANIC FARMERS AGRUCULTURE COOPERATIVE
(BEOFAC)
BRGY. ESPERANZA BURAUEN, LEYTE**

Minutes of the Meeting of Barangay Esperanza Organic Farmers Agriculture Cooperative

Date: May 29, 2025

Time: 10:41 A.M

Venue: BEOFAC office

Present: 20

Absent: 18

Agenda

- Present the Program of Ecosystems Work for Essential Benefits (ECOWEB), Inc.
- Updates Partner Association

Discussion

- Usa nga qualification nga organisyasyon pinaagi han grupo nga nagtitikang ha Associations, ira ginkauroistoryahan kon willing makipag partner an organisyasyon, in magkakamay-ada hin Board Resolution.
- Dinhi gin hisgutan an sustainability han organisyasyon ngan han programa kaparti han disaster preparedness.
- Usa nga rekomendasyon nga magkakamay-ada hin meeting an mga membro kon anu ito pinaka-priority needs han grupo nga proyekto nga makakasustiner ha oras hin may kalamidad.

Adjournment

- The meeting was adjourned at time 12:50 P.M by the Chairman Elisa A. Vigil.

CERTIFIED CORRECT:


DENMARK D. BURAUEN
BEOFAC- Secretary

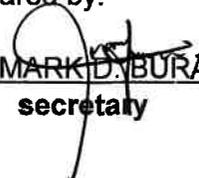
APPROVED BY:

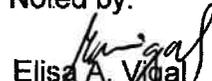

ELISA A. VIGAL
BEOFAC- Chairman

Annex H: Annual Accomplishment Report

**Barangay Esperanza Organic Farmers Agriculture Cooperative
(BEOFAC)**

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Livelihood inputs for bread and pastry production		2023-2026		✓	350,000.00	
250 heads native chicken		2023-2026		✓		
Charcoal		2023-2026		✓	25,000.00	
Copras		2023-2026			22,000.00	Waiting for additional puhonan from DTI
Banana chips		2023-2026		✓		
Virgin Coconut oil		2023-2026		✓	50,000.00	

Prepared by:

DENMARK D. BURAUEN
 secretary

Noted by:

Elisa A. Vidal
 Chairman

BARANAGAY ESPERANZA ORGANIC FARMERS AGRICULTURE COOPERATIVE (b

Brgy. Esperanza, Burauen, Leyte

CDA Registration No: 9520-100800034577

TIN: 631-472-879-00000

brgvezperanza2023@gmail.com / 0991-825-9686**STATEMENT OF FINANCIAL CONDITION**

As of December 31, 2024

ASSETS

CASH in BANK/Hand	244,125.00
LOANS RECEIVABLE	-
ACCOUNTS RECEIVABLE	-
INVESTMENTS	-
INVENTORIES	137,471.00
PREPAYMENTS	-
PROPERTIES AND EQUIPMENT	150,000.00
INTANGIBLE ASSETS	-
OTHER ASSETS	16,238.00
TOTAL ASSETS	547,834.00

LIABILITIES AND MEMBER'S EQUITY

CURRENT LIABILITIES	-
LONG TERM LIABILITIES	-
OTHER LIABILITIES	-
TOTAL LIABILITIES	-

PAID-UP CAPITAL	15,055.00
DONATIONS AND GRANTS	350,000.00
STATUTORY FUNDS (LOSS)	-
TOTAL MEMBER'S EQUITY	365,055.00
TOTAL LIABILITIES AND MEMBER'S EQUITY	365,055.00

Audited by:


Maria Fe D. Ongy
 Audit Committee

Approved by:


Elisa A. Vignal
 Chairman

BARANGAY ESPERANZA ORGANIC FARMERS AGRICULTURE COOPERATIVE

Brgy. Esperanza, Burauen, Leyte
 CDA Registration No: 9520-100800034577
 TIN: 631-472-879-00000

brgyesperanza2023@gmail.com / 0991-825-9686

STATEMENT OF OPERATION

For the Year ending December 31, 2024

GROSS REVENUES:

SALES OF GOODS		
Membership Fee		318,750.00
Miscellaneous Income		1,500.00
TOTAL REVENUES		320,250.00
COST OF SALES/SERVICES		-
COST OF SALES/SERVICES		-
COST OF SERVICES		-
COST OF SALES/SERVICES		-
GROSS REVENUES		
LESS: EXPENSES		
Supplies Expenses		113,000.00
Rental Expenses		18,700.00
Travel and Transportation		3,030.00
Power, Light, Water		2,741.00
TOTAL EXPENSES		137,471.00
NET SURPLUS (LOSS)		182,779.00
ALLOCATION FOR:		
RESERVE FUND 50%	50%	91,389.50
OPTIONAL FUND 7%	7%	6,397.27
COP EDUC AND TRAINING FUND 10%	10%	9,138.95
COMMUNITY DEVELOPMENT FUND 3%	3%	2,741.69
ALLOCATION FOR INTEREST ON SHARE CAPITAL 70%	50%	45,694.75
ALLOCATION FOR PATRONAGE REFUND 30%	30%	27,416.85

Audited by:


MARIA FE D. ONGY
 Audit Committee Chairman

Approved by:


ELISA A. VIGAL
 Chairman



Republic of the Philippines
Province of Leyte
Municipality of Burauen
Barangay Esperanza



OFFICE OF THE PUNONG BARANGAY

BARANGAY BUSINESS PERMIT

Name of Business: BARANGAY ESPERANZA ORGANIC FARMERS
AGRICULTURE COOPERATIVE

Proprietor: BEOFAC

Permit Number: 000-008

Address: Barangay Esperanza, Burauen, Leyte

Business Location: Barangay Esperanza, Burauen, Leyte

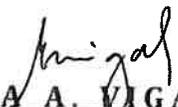
Status: Operating

Valid until: December 31, 2025
Amount Paid: Php 100.00

This Permit is being issued subject to existing rules and regulations, provided however, that the necessary fees are paid to the Treasurer of the Barangay as assessed.

This is non-transferable and shall be deemed null and void upon failure by the owner to follow the said regulations set forth by the local Government Unit of Burauen, Leyte.

GIVEN this 01 day of APRIL, 2025 Barangay Esperanza, Burauen, Leyte.


ELISA A. VIGAL
Owner


HON. NOEL B. LAGARIO
Punong Barangay

CTC :

Issued on

Issued at

OR #:

0210911

Issued on

04-01-2025

(This License, while in force, shall be posted in a conspicuous place in the business



Republic of the Philippines
COOPERATIVE DEVELOPMENT AUTHORITY

Registration No: 9520-100800034577

CERTIFICATE OF REGISTRATION

TO ALL WHOM THESE PRESENTS MAY COME,

This is to certify that

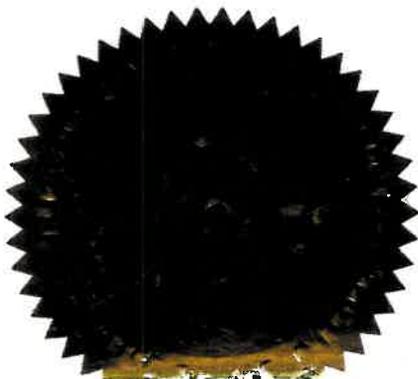
**Barangay Esperanza Organic Farmers Agriculture
Cooperative (BEOFAC)**

Name of Cooperative

with address at **Esperanza, Burauen, Leyte, Region VIII (Eastern Visayas)**, has presented and filed with the Authority its Articles of Cooperation and By-laws duly signed and acknowledged for its organization in accordance with the provisions of Republic Act 9520. This certifies further that the said Articles of Cooperation and By-laws have complied with the provisions of the said Republic Act 9520 and its Implementing Rules and Regulations.

By virtue of the powers and duties vested upon me by law, the above named cooperative is hereby registered with the Cooperative Development Authority and shall continue to enjoy the rights and privileges in accordance with Republic Act 9520 and all other laws appurtenant thereto unless this Certificate is suspended or cancelled for cause.

Given in Quezon City, Philippines, this 17th day of July, 2023.




JOSEPH B. ENCABO
Chairman

Jornales Venus
Maglante





BURAUEN
NATURALLY COOL

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Burauen
Office of the Municipal Mayor

2025-033

BUSINESS
PERMIT NO.

BUSINESS PERMIT

Business Name	BARANGAY ESPERANZA ORGANIC FARMERS AGRICULTURE COOPERATIVE (BEOFAC)		
Business Address	ZONE 7 SITIO KALIPAYAN Esperanza BURAUEN, LEYTE		
Owner's Name	BARANGAY ESPERANZA ORGANIC FARMERS AGRICULTURE COOPERATIVE (BEOFAC)		
Reference Number	0002138	Type of Application	RENEW
Type of Business	Cooperative	Payment Mode	ANNUAL
O.R No.	250372634	O.R. Date	2/18/2025
DTI Registration No.	9520-100800034577	Date Issued	11/17/2017
		Valid Until	12/31/2025

TO WHOM IT MAY CONCERN,
PURSUANT TO MUNICIPAL ORDINANCE NO. 17-05, SERIES OF 2017, AFTER PAYMENT OF TAXES, FEES AND CHARGES AND COMPLIANCE WITH EXISTING REQUIREMENTS, PERMIT IS HEREBY GRANTED TO HEREIN TAXPAYER.

LINE OF BUSINESS	KIND OF FEE/TAX	AMOUNT
C10714 - Manufacture of snack products such as corn curls, wheat crunchies and similar products	TAX ON BUSINESS	
	TOTAL BUSINESS TAXES	
	REGULATORY FEES AND CHARGES	
	MAYOR'S PERMIT	1.00
	TOTAL REGULATORY FEES AND CHARGES	1.00
	ADD: (Surcharge and Penalty)	
	SURCHARGE (25%)	250
INTEREST (2%/Month)	50	
TOTAL SURCHARGE AND PENALTY	300	
	GRAND TOTAL	1,300.00

Note:

1. Exhibit this Permit in a conspicuous place in your Business Establishment.
2. This Permit is only a privilege and not a right, subject to revocation and closure of Business Establishment for any violation of existing Laws and Ordinance and conditions set forth in the Permit.
3. This Permit must be renewed on or before January 20 of the following year, unless sooner revoked for cause. Failure to renew within the time required shall subject the taxpayer to a surcharge of 25% of the amount taxes, fees or charges due, plus an interest of 2% per month of the unpaid taxes, fees or charges, including surcharges.
4. Your Business Establishment is subject to final inspection or regulatory compliance.
5. Surrender this Permit upon retirement of your Business Establishment.

Approved:

JUANITO E. RENOMERON
Municipal Mayor

