

Item No.: 06  
Date: 02 2025 SEP

August 26, 2025

Hon. Leonardo M. Javier Jr.  
**Vice Governor**  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte

Sangguniang Panlalawigan  
Province of Leyte

**RECEIVED**  
AUG 29 2025

Date: \_\_\_\_\_  
By: \_\_\_\_\_

Dear **Vice Governor Javier**:

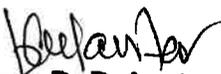
In response to your Notice of Call for Accreditation, kindly be informed that Butason-I Farmers Association, with office address at Brgy. Butason-I Tabango, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan of Leyte.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2025 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,

  
**Paterno P. Delantar**  
BUFA President

**ANNEX A: PEOPLE'S COUNCIL MEMBERSHIP FORM**

Name of Organization :Butason-I Farmers Association ( BUFA)  
Registered Address : Butason-I Tabango, Leyte  
Contact Nos :09156186818  
Date Organized : July 5, 2016  
Date Registered : November 14, 2016

Registered or Accordanc Agency :

- Securities and Exchange Commission
  - Cooperatives Development Authority
  - Department of Labor and Employment
  - Department of Social Welfare and Development
  - Department of Health
  - Department of Agriculture
  - Department of Agrarian Reform
  - Department of Education
  - National Commission on Indigenous Peoples
  - National Housing Authority
  - Insurance Commission
  - Philippine Regulatory Commission
  - Housing and Land Use Regulatory Board
  - Others: ( Please specify) \_\_\_\_\_
- Organization Level: ( Check appropriate box)

- Barangay - based
- Chapter
- Affiliate of a larger organization ( Please identify larger organization) TAMICAC MEMBER
- Others: ( Please specify) \_\_\_\_\_

Purposes/ Objectives:

- To establish an organization that will promote mutual aid and protection of its members.
- To promote the moral, social and economic well being of the members.
- To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economical condition of the members.
- To provide the members knowledge and skills and equip themselves an effective, innovative and responsible livelihood activities in protecting the environment;
- To work with non-government and organization or entitled promotion and development of the organization and in carrying out government policies.

Registering Agency: \* Department of Labor and Employment  
Date Registered: \* November 14,2016

Projects Implemented :

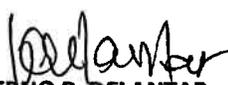
YEAR	Project	Cost	Financing Source/Scheme	BENEFCIARIES	STATUS	
					Completed	Ongoing
2016	MIC Vegetable Production		PLGU	37 members BUFA	Completed	Functional
2017	Water System		PLGU	BUFA	Completed	functional
2018	SAAD Project (HOGSTEEL)	1.2 M	DA/ NATIONAL	BUFA	Completed	Not functional
2018	SAAD Project( Hog raising & Breeding)		DA	BUFA	Completed	Not functional
2018	ATI Carabao Breeding		DA	BUFA	Completed	Ongoing
2018	3 Unit Hand Tractor		DA	BUFA	Completed	Ongoing
2018	1 unit waterpump		DA	BUFA	completed	Functional
2018	1 unit Corn Mill		DA	BUFA	Completed	Not functional
2018	2 unit Tracer		DA	BUFA	Completed	Not functional
2018	1 unit Nursery		DA/YRRP	BUFA	Completed	Functional
Aug.2021	Egg Laying Project		PLGU	BUFA	Completed	Functional

Depending on your organization’s technical area of expertise and scope of activity which local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY to the correctness of the above information.**

  
**MERIAM D. AMISTOSO**  
 BUFA Secretary

  
**PATERNIO P. DELANTAR**  
 BUFA President

**Butason-I Farmers Association  
(BUFA)  
Brgy. Butason-I Tabango, Leyte**

**BOARD RESOLUTION NO. 2025-01**

**A Resolution for the intention for the Accreditation of Butason-I Farmers Association of Barangay Butason-I Tabango, Leyte to the Sangguniang Panlalawigan.**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

**WHEREAS**, on May 22, 2019, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-\_\_, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the Butason-I Farmers Association is a civil society organization duly registered with Department of Labor and Employment with a Registration Certificate No. RO8-WLFO-2016-11-WA-0958.

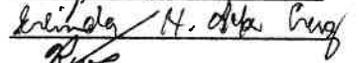
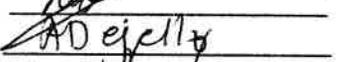
**WHEREAS**, in the Butason-I Farmers Association Special Board Meeting held at Brgy. Butason-I Tabango, Leyte on July 10, 2025 attended by the following Board of Trustees present, the following resolution was approved and adopted:

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-\_\_, and to apply for membership in a local special body in the Province of Leyte.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation of Sangguniang Panlalawigan.

**RESOLVED FURTHERMORE**, that the following representatives of the Organization are authorized and directed to take any action necessary to effectuate the foregoing resolution:

**ADOPTED** unanimously by the Board of Directors of the Butason-I Farmers Association, this 10<sup>th</sup> day of July in the Province of Leyte, Brgy. Butason-I, Tabango, Leyte.

Name	Position	Signature
VIRGINIA Q. RELOSA	BOD Chairman	
ERLINDA N. DELA CRUZ	BOD Member	
RENEBOY M. DELANTAR	BOD Member	
ANALYN H. DEJELLO	BOD Member	
RENANTE M. CAMPOMAYOR	BOD Member	
PAQUITO AROGANCIA	BOD-Member	

Annex E: Board Resolution - Intention for Accreditation

  
VIRGINIA Q. REOSA  
BOARD OF DIRECTOR CHAIRMAN

SUBSCRIBED AND SWORN TO before me this JUL 30 2025 day of July, 2025 in Fore City Affiant  
exhibiting to me his/her \_\_\_\_\_ with valid identification no. \_\_\_\_\_ issued on \_\_\_\_\_ at  
\_\_\_\_\_

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Series of

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XII  
111

  
NOTARY PUBLIC  
STATE OF NORTH CAROLINA  
COMMISSION EXPIRES \_\_\_\_\_  
\_\_\_\_\_

REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 014  
REVENUE DISTRICT NO. 089

BIR Form No. **2303**  
Revised July 1997

OCN **2RC0001604367**

**CERTIFICATE OF REGISTRATION**

TIN	NAME	REGISTRATION DATE
REGISTERED ADDRESS	BUTASON-1 FARMERS ASSOCIATION (BUFA) BGY BUTASON-1 TABANGO LEYTE 6536	04/01/2019
REGISTERED ACTIVITY(IES)	LEYTE 6536	

TAX TYPE  
INCOME TAX

TRADE NAME  
BUTASON-1 FARMERS ASSOCIATION (BUFA)

LINE OF BUSINESS / INDUSTRY  
9199 ACTIVITIES OF OTHER MEMBERSHIP ORGANIZATIONS, N.E.C

TAXPAYER: ASSOCIATION

NON VAT

DATE ISSUED 4/1/2019

REMINDER: FILING OF REQUIRED RETURN/S WITH OR WITHOUT OPERATION TO CONFORM WITH THE ABOVE TAX TYPE TO AVOID PENALTIES.

INCOME TAX			
SINGLE PROPRIETOR			
1701Q	DUE DATE	1702Q	DUE DATE
1st Quarter	May 15	1st Quarter	60 days after end of the taxable quarter
2nd Quarter	Aug. 15	2nd Quarter	
3rd Quarter	Nov. 15	3rd Quarter	
Annual (1701)	April 15	Annual (1702)	15th day of the 4th month after end of year

WITHHOLDING TAX EXPANDED	
1601EQ	Last day of the month following the taxable quarter
1604E	Annual Information Return - March 1

WITHIN 30 DAYS FROM REGISTRATION DATE THE FOLLOWING SHOULD BE ACCOMPLISHED  
→ Books of Accounts  
→ Authority to Print Invoices/Receipts (ATP)

1601C	10th day of the following month
1604CF	Annual Information Return - Jan. 31

ANNUAL REGISTRATION FEE  
On or before January 31 using BIR Form 0605

VAT	
2550M	20th day after end of the month
2550Q	25th day after the close of the quarter

PERCENTAGE TAX  
2551Q - Every 25th day of the month following the close of each quarter

NOTI



INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, OFFICER IN CHARGE OF TRANSFER, CESSATION AND UPDATES OF REGISTRATION AND OTHER CONCERNS BY FILING BIR FORM 1905

MA. TERESA NOEMI A. PIZON  
REVENUE DISTRICT OFFICER (signature over printed name)

CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

EN



Republic of the Philippines  
 DEPARTMENT OF LABOR AND EMPLOYMENT  
 Regional Office No. VIII

**Registration Certificate No.**  
**RO8-WLFO-2016- 11-WA-0958**

**KNOW ALL MEN BY THESE PRESENTS:**

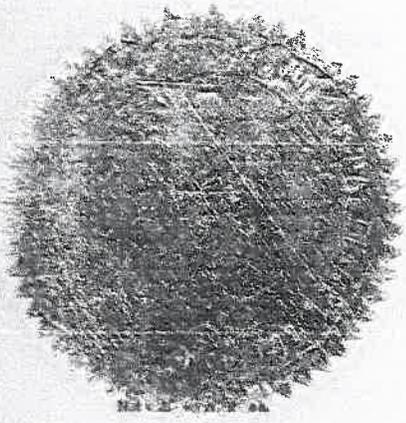
By virtue of the provisions of the Labor Code, as amended and its implementing rules

**BUTASON-1 FARMERS ASSOCIATION (BUFA)**  
**Brgy. Butason-1, Tabango, Leyte**

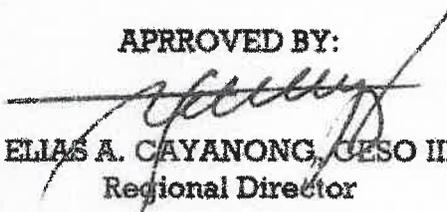
Has this day been registered as and conferred with all the rights and privilege of a legitimate workers' association established for the MUTUAL AID and PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of the DOLE Regional Office No. VIII, Tacloban City, Philippines, this 14<sup>th</sup> day of November 2016



APPROVED BY:

  
 ELIAS A. CAYANONG, CESO III  
 Regional Director

For the Regional Director:

  
 MARITES Z. VIÑAS  
 Chief, WLFO

Trece Martires St. Brgy. Libertad, Tacloban City  
 Tel Nos. 832-0698 / 832-0697 / 832-0433  
 Fax (053) 832-0697 / 832-0698  
<http://ro8.dole.gov.ph/>



Annex G: List of Current Officers and Members

BUTASON -1 FARMERS ASSOCIATION

Name	Position
Paterno P. Delantar	President
Nicanor R. Amistoso	Vice President
Meriam D. Amistoso	Secretary
Marites P. Blanker	Treasurer
Danilo S. Delantar	Auditor
Remegio M. Campomayor	Auditor
Jhonie C. Paberan	P.I.O
Marcelino P. Dela Cruz	P.I.O
Virginia Q. Relosa	BOD Chairman
Erlinda N. Dela Cruz	BOD member
Reneboy M. Delantar	BOD member
Analyn H. Dejello	BOD member
Renante M. Campomayor	BOD member
Paquito Arogancia	BOD member
Pelagio Z. Arante Jr.	Business Manager
Elena Bregildo	BUFA member
Elvira A. Delantar	BUFA member
Jovelyn U. Davocol	BUFA member
Florencia B. Amestoso	BUFA member
Joselito B. Blanker	BUFA member
Roberto Managase	BUFA member
Felipe Amistoso	BUFA member
Winefreda B. Bacalla	BUFA member
Jonalyn Marmohada	BUFA member
Arlin B. Monares	BUFA member
Jeremias Blanker	BUFA member
Merlinda Delantar	BUFA member
Junrill Blanker	BUFA member
Bovito Pirante	BUFA Member
Darwin A. Delantar	BUFA member
Marry Ann L. Caminade	BUFA member
Arjay Mansueto	BUFA member
Rosalina Bregildo	BUFA Member
Luz M. Urcia	BUFA member
Marvin Pag-ong	BUFA member
Roberto Baterna	BUFA member
Mansueto Empas	BUFA member
Jose D. Amistoso	BUFA member
Aurora Malamdag	BUFA member
Maria Blanker	BUFA member
Jose Comendador	BUFA member
Jezewel Amestoso	BUFA member
Jason Paberan	BUFA member
Anafe Sumayang	BUFA member

Prepared By: Meriam D. Amistoso  
BUFA Secretary

Noted: Paterno P. Delantar  
BUFA President

Republic of the Philippines  
Province of Leyte  
Municipality of Tabango  
Barangay Butason-1

**BUTASON-1 FARMERS ASSOCIATION**

Minutes of the Annual General Assembly meeting of Butason -1 Farmers Association held at Brgy. Multi Purpose hall dated January 8, 2025.

The meeting was started at exactly 9:00 in the morning with an invocation lead by Mrs. Marites P. Blanker. The President as a Presiding officer started the meeting and discussed the following Agenda:

1. Renovation of the Building 1&2.
2. ATI Members Dispersal
3. Scheduled duty Egg Sizing
4. Schedule for Gardening
5. OTHER MATTERS

The President as a Presiding officer Paterno P. Delantar Naghisgot sa building 1&2 nga magrenovate mag-alad para dili masudlan sa mga hayop ug nagdugang ug 800 heads nga layer. ug ang ATI Carabao dispersal naay upat nalang ang wala pa makadawat. Sa Egg laying Project nag-schedule sa pagduty ang BUFA members sa pag-sizing sa itlog. ug sa gardening nag-schedule every Thursday of the month.

The meeting was ended at exactly 12:30 in the afternoon.

Prepared and Certified Correct by:

  
MERIAM D. AMISTOSO  
BUFA Secretary

Attested by:

  
PATERNO P. DELANTAR  
BUFA President

Annex H: Annual Accomplishment Report

**BUTASON-I FARMERS ASSOCIATION  
(BUFA) YEAR 2025**

Name of Program/Project/Activity	Objective/s	Duration Date	Status		Budget	Remarks
			Completed	Ongoing		
ATI Carabao Breeding	Carabao dispersal			functional		49 female and 1 male
Egg Laying Project	Income generating			functional		1,400.00 heads for egg laying
Communal Garden	Food sustainability			functional		Different vegetable planted
Centennial Pig	Hog Dispersal			functional		4 Heads Disperse

Prepared by:

*Meriam D. Amistoso*

**MERIAM D. AMISTOSO**  
BUFA Secretary

Noted by:

*Paterno P. Delantar*

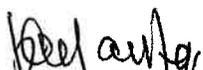
**PATERNO P. DELANTAR**  
BUFA President

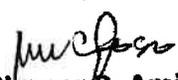
Annex I: Annual Financial Statement

**BUTASON-I FARMERS ASSOCIATION (BUFA)  
FINANCIAL STATEMENT FOR CY 2024**

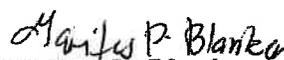
<b>INFLOW (Income)</b>		
<b>SOURCE</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Cash in Bank (Egg-laying)	<b>₱ 260,688.15</b>	OCCI
Cash in Bank (Hog-Raising)	<b>122,654.10</b>	OCCI
<b>Total Cash in Bank</b>	<b>383,342.25</b>	OCCI
Monthly Dues / Membership Fees	<b>5,400.00</b>	<b>45 members</b>
Income Generating Project		
<b>Total Sales Egg Laying Project</b>		<b>1400 Heads</b>
<b>CY 2025</b>	<b>2,081,778.09</b>	
<b>OUTFLOW (Expenses)</b>		
<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Total Expenses Egg Laying Project		
<b>CY 2024</b>	<b>₱ 1,834,437.07</b>	
Meeting Expenses	<b>2,500.00</b>	
Office Supplies		
Logistics / Transportation	<b>6,000.00</b>	
Administrative and Personnel		
<b>TOTAL</b>	<b>1,842,937.07</b>	
<b>TOTAL FUND BALANCE (Total Inflow – Total Outflow)</b>	<b>₱ 238,841.02</b>	

Noted by:

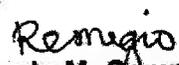
  
**Paterno P. Delantar**  
BUFA President

  
**Nicanor R. Amistoso**  
BUFA Vice President

  
**Meriam D. Amistoso**  
BUFA Secretary

  
**Marites P. Blanka**  
BUFA Treasurer]

  
**Danilo S. Delantar**  
BUFA Auditor

  
**Remigio M. Campomayor**  
BUFA Auditor