



**GREENFIELD FARMERS ASSOCIATION**  
Marcos, Baybay City, Leyte  
TIN: 764-135-221  
DOLE-WLFO-2020-02-WA-1620

Item No.: 11

Date: 02 2025 SEP

**Sangguniang Panlalawigan  
Province of Leyte  
RECEIVED**

Date: AUG 29 2025  
By: [Signature]

August 07, 2025

**Vice Governor Leonardo M. Javier Jr.**  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte

Dear Vice Governor, Javier, Jr. :

In response to your Notice of Call for Accreditation, kindly be informed that GREENFIELD FARMERS ASSOCIATION, with office address at Barangay Marcos, Baybay City, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan:

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,

  
LUISA B. DONOGA  
President

## APPLICATION FORM FOR ACCREDITATION

**Name of Organization:** GREENFIELD FARMERS ASSOCIATION

**Address:** Barangay Marcos, Baybay City, Leyte

**Contact No.:** 09153826168

**Date Organized:** October 12, 2012

**Sector/s Represented:** Farmers

### Purposes/Objectives:

1. To establish an association that will promote mutual aid and protection to its members
2. To promote the moral, social, and economic well-being of all the members,
3. To develop a sustainable livelihood through the conduct of activities to uplift the economic condition of members
4. To provide the members with knowledge and skills, and equip them with an effective and innovative way of farming and
5. To work with non-government and government organizations on entities in the promotion and development of the association and in carrying out government policies.

### Services that the organization provides or can participate in:

1. Farm machinery for rent (Hand Tractor, Grass cutter, Mini Harvester)
2. Training and seminars of the concern government agencies.
3. Livelihood project from the different government and non-government agencies
4. Participate in the activities of the LGU and other government and non-governmental activities.

### Registering Agency:

**Date Registered:** February 11, 2020

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *\*certification*

### Accrediting Agency (if any):

**Date Accredited:** 07 2021

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
-

Department of Labor and Employment (DOLE)

National Commission for Culture and the Arts (NCCA)

Presidential Commission for the Urban Poor (PCUP)

Philippine Drug Enforcement Agency (PDEA)

Department of Labor and Employment (DOLE)

Others (specify): **LGU Baybay City, PLGU Leyte**

**Organizational Level:**

Barangay-level

Chapter

Affiliate of a larger organization (identify organization): \_\_\_\_\_

Others (specify): \_\_\_\_\_

**Projects Implemented in the City of Baybay:**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2021	Vegetable Production	2,000.00 For additional Materials	Grant from LGU Baybay (CAO)	Members of the association	Completed	
2023	Farm Machinery (Hand Tractor)	40,000.00	LGU (CAO)	Member of the association and other farmers	Completed	
2024	Farm Machinery (Grass Cutter)	27,000.00	DSWD-SLP	Members and other farmers in the Barangay.	Completed	
	Farm Machinery (Combined Mini-Harvester)	550,000.00	DSWD-SLP	Members and other farmers in the Barangay	Completed	
	Farm Machinery (Grass Cutter)	14,000.00	LGU-CAO	Members and other farmers in the barangay	Completed	

**Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable of being a member of?**

Local Development Council

Local Health Board

Local School Board

Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
LUIZA B. DONOGA  
President

  
NARISSA B. MORRO  
Secretary

**GREENFIELD FARMERS ASSOCIATION**  
**Brgy. Marcos, Baybay City, Leyte**  
**BOARD RESOLUTION NO. 001**  
**Series of 2025**

**A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE TO ACCREDIT THE GREENFIELD FARMERS ASSOCIATION**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

**WHEREAS**, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the GREENFIELD FARMERS ASSOCIATION is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

**WHEREAS**, the GREENFIELD FARMERS ASSOCIATION Officers' Meeting held at Barangay Marcos, Baybay City, Leyte on July 05, 2025, the following resolution was approved and adopted:

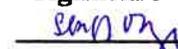
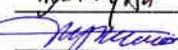
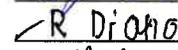
**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of the Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Province of Leyte.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Board Member Roman Christian M. Reposar .

**RESOLVED FURTHERMORE**, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
LUISA B. DONOGA	President	

**ADOPTED** unanimously by the Officers of the Greenfield Farmers Association this 5<sup>th</sup> day of July 2025 in the City of Baybay.

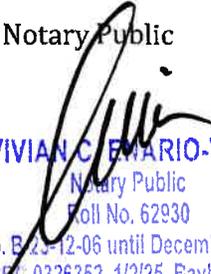
Name	Position	Signature
LUISA B.DONOGA	President	
NICANOR L. CERILLA	Vice-President	
NARISSA B. MORRO	Secretary	
MARIA TERESA M. SANTOS	Treasurer	
MARICEL G. MORRO	Auditor	
RODOLFO C. DIANO	P.I.O	
NIMFA N. LEAL	P.I.O	
LOURDES B. LESIDAN	Bookkeeper	

**22 AUG 2025**

SUBSCRIBED AND SWORN TO before me this \_\_\_ day of \_\_\_\_\_, 2025 in Baybay City, Leyte, Affiant exhibiting to me her SSS ID with valid identification no. 33-4505312-0.

Notary Public

Doc No: 6  
Page No: 2  
Book No: XXXIV  
Series of 2025

  
**ATTY. VIVIAN C. EMARIO-VIDALLON**  
Notary Public  
Roll No. 62930  
NC No. B-23-12-06 until December 31, 2025  
PTR No. PC 0326352, 1/2/25, Baybay City, Leyte  
IBP No. 495374, 1/2/25, Leyte  
MCLE Compliance No. VIII-0014132



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. VIII  
WESTERN LEYTE FIELD OFFICE  
Ormoc City

DOLERO8-ORD-F1  
Revision No. 00  
Date Issued: 11 July 2018

Registration Certificate No.  
**R08-WLFO-2020-02-WA-1620**

**KNOW ALL MEN BY THESE PRESENTS:**

**GREENFIELD FARMERS  
ASSOCIATION**

Brgy. Marcos, Baybay City, Leyte

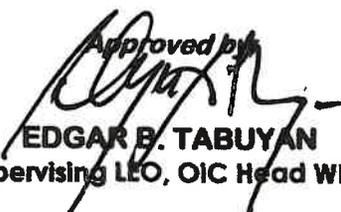
By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 11<sup>th</sup> day of February 2020.

*By authority of the Regional Director:*

YAHYA A. CENTI  
Regional Director

Approved by  
  
EDGAR B. TABUYAN  
Supervising LEO, OIC Head WLFO



Not Valid W/Out Seal

Batitnan St., Sitio Kallpay, Brgy. Cogon, Ormoc City  
Tel No 561-4518  
dolero8\_wlfo@yahoo.com



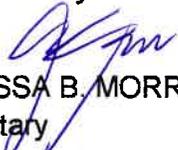


**GREENFIELD FARMERS ASSOCIATION**  
Marcos, Baybay City, Leyte  
TIN: 764-135-221  
DOLE-WLFO-2020-02-WA-1620

List of Members

<b>Name</b>	<b>Position</b>
1. Luisa B. Donoga	President
2. Nicanor L Cerilla	Vice- President
3. Narissa B. Morro	Secretary
4. Maria Teresa M. Santos	Treasurer
5. Maricel G. Morro	Auditor
6. Rodolfo C. Diano	P.I.O
7. Nimfa N. Leal	P.I.O
8. Lourdes B. Lesidan	Bookkeeper
9. Gina C. Bagarinao	Bus. Manager
10. Pastora B. Urgel	Member
11. Marilyn A. Morro	Member
12. Celso B. Morro	Member
13. Adelfa U. Bagarinao	Member
14. Geminiana N. Morro	Member
15. Norma B. Vega	Member
16. Delia B. Diano	Member
17. Antonio A. Urgel	Member
18. Ernesto R. Patonona	Member
19. Apolinario T. Bandalan	Member
20. Dante B. Vega	Member
21. Magno U. Bagarinao	Member
22. Jessie C. Escabarte	Member
23. Rogelio M. Bagarinao	Member
24. Eduardo M. Leal	Member
25. Rustico V. Nayre	Member
26. Nicanor N. Morro	Member
27. Argie B. Urgel	Member
28. Rodolfo B. Diano Jr	Member
29. Rays N. Urgel	Member
30. Julian A. Urgel	Member
31. Margarita M. Bagarinao	Member
32. Janice U. Bagarinao	Member

Prepared by:

  
NARISSA B. MORRO  
Secretary

Noted by:

  
LUISA B. DONOGA  
Treasurer



**GREENFIELD FARMERS ASSOCIATION**

Marcos, Baybay City, Leyte

TIN: 764-135-221

DOLE-WLFO-2020-02-WA-1620

**MINUTES OF THE GENERAL ASSEMBLY MEETING LAST FEBRUARY 22, 2025 AT  
GREENFIELD FARMERS ASSOCIATION NURSERY, MARCOS, BAYBAY CITY.**

- Agenda: 01. Call to Order  
02. Reading and approval of the previous minutes  
03. Treasurer Report  
    a. Maria Teresa Santos  
    b. Maricel G. Morro  
04. President Report  
05. Election of Officers  
06. Other Matters  
07. Adjournment

**I. Call to Order:**

Since there was a quorum, the President called the meeting to order at 2:20 p.m. L. Donoga requested that Delia Diano open the meeting with a prayer.

**II. Reading and approval of the previous minutes**

L. Donoga requested the Secretary to read the previous minutes after reading the president requested the body for correction, and comment on the minutes. No corrections, comments, or questions arise. The Presiding Officer asked for a motion to approve, M. Morro moved to approve the minutes, and duly seconded by many, the minutes were approved as read with no correction.

**III. Treasurer Report**

The president requests Ms. Santos to report the 2024 financial status of the GFA. Ms. Santos report: The Cash flow: as of Jan. 2024 Cash balance of P 5,741.00 plus the total income for 2024 of P 5,741.00 total cash P 10,857.00 less total expenses of P 4,250.00 Our cash balance as of Dec. 31, 2025 P 6,607.00. Account Receivable P 1,310.00. The president asks the body for a comment or question, hearing none the report of the GFA treasurer was accepted. The president followed the report of the SLP treasurer Ms. Maricel Morro. For 2024 total income of the harvester is 29,295.42 less the operator's share 19,530.28. Association income shares 9,765.14. No other income was earned. The president clarified that the harvester's operation was only last October 2024. She asked the body if they had questions or comments. Hearing none the SLP treasurer has been approved.

**IV. President Report**

The president reported that she expects all members to use the mini harvester during their harvest. She also mentions that no one used or rented the grass cutter, using this equipment will lessen time in cleaning their area. 40.00 per hour only. The benefits of being a member of the association are very helpful to uplift the economic status of the family. Help the association and the association will also help you. Her parting words be a good member and attend the regular meeting for regular information.

**V. ELECTION OF OFFICERS.**

The president opened the table for the nomination of the president. Mr. E. Leal suggested the body for no election, status quo. The body unanimously agreed to continue the present set of officers as follows:

President:

Luisa B. Donoga

Vice President:

Nicanor L. Cerilla

Secretary: Narissa B. Morro  
Treasurer: Maria Teresa M. Santos  
Auditor: Maricel G. Morro  
PIO: Nimfa N. Leal  
Rodolfo Diano  
Business Manager: Gina C. Bagarinao  
Bookkeeper: Lourdes B. Lesidan

Since all the members present agreed to the status quo, the president expressed her gratitude to all the officers and started the year with more effort to improve the association.

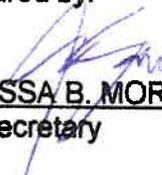
**VI. Other Matters:**

No other matter was raised.

**VII. Adjournment:**

The meeting was adjourned at exactly 3:45 pm.

Prepared by:

  
NARISSA B. MORRO  
Secretary

Noted by:

  
LUISA B. DONOGA  
President



**GREENFIELD FARMERS ASSOCIATION**

Marcos, Baybay City, Leyte

TIN: 764-135-221

DOLE-WLFO-2020-02-WA-1620

**Attendance General Membership Meeting**

Date: February 22, 2025

Venue: Marcos Greenfield Farmers Association Nursery

Name	Position		Signature
1. Luisa B. Donoga	President	09153826168	<i>[Signature]</i>
2. Nicanor L Cerilla	Vice- President		<i>[Signature]</i>
3. Narissa B. Morro	Secretary		<i>[Signature]</i>
4. Maria Teresa M. Santos	Treasurer	09551392873	<i>[Signature]</i>
5. Maricel G. Morro	Auditor	09305500579	<i>[Signature]</i>
6. Rodolfo C. Diano	P.I.O		<i>[Signature]</i>
7. Nimfa N. Leal	P.I.O		<i>[Signature]</i>
8. Lourdes B. Lesidan	Bookkeeper	09682610261	<i>[Signature]</i>
9. Gina C. Bagarinao	Bus. Manager		<i>[Signature]</i>
10. Pastora B. Urgel	Member		<i>[Signature]</i>
11. Marlyn A. Morro	Member		<i>[Signature]</i>
12. Celso B. Morro	Member		<i>[Signature]</i>
13. Adefa U. Bagarinao	Member		<i>[Signature]</i>
14. Geminiana N. Morro	Member		<i>[Signature]</i>
15. Norma B. Vega	Member		<i>[Signature]</i>
16. Delia B. Diano	Member		<i>[Signature]</i>
17. Antonio A. Urgel	Member		<i>[Signature]</i>
18. Ernesto R. Patonona	Member		<i>[Signature]</i>
19. Apolinario T. Bandalan	Member		<i>[Signature]</i>
20. Dante B. Vega	Member		<i>[Signature]</i>
21. Magno U. Bagarinao	Member		<i>[Signature]</i>
22. Jessie C. Escabarte	Member		<i>[Signature]</i>
23. Rogelio M. Bagarinao	Member		<i>[Signature]</i>
24. Eduardo M. Leal	Member		<i>[Signature]</i>
25. Rustico V. Nayre	Member		<i>[Signature]</i>
26. Nicanor N. Morro	Member		<i>[Signature]</i>
27. Argie B. Urgel	Member		<i>[Signature]</i>
28. Rodolfo B. Diano Jr	Member		<i>[Signature]</i>
29. Rays N. Urgel	Member		<i>[Signature]</i>
30. Julian A. Urgel	Member		<i>[Signature]</i>
31. Margarita M. Bagarinao	Member		<i>[Signature]</i>
32. Janice U. Bagarinao	Member		<i>[Signature]</i>



**GREENFIELD FARMERS ASSOCIATION**  
Marcos, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Construction of a hut (Payag)	To have a meeting place and a stock room for the farm machinery	Four (4) consecutive Saturdays and Sundays of March 2024	Completed		P 5,000.00	15 Officers and Members
Sitio Camarine clean up drive	To help the community maintain cleanliness and show the bayanihan spirit in the barangay.	A one (1) day activity April 09, 2024	Completed		P 300.00	10 Officers and Members
Concreting the Purok Rose pathway	To have a safe and clean pathway	A one (1) day activity June 07, 2024	Completed		Labor only voluntary	17 Officers and Members
Turnover of the SLP Project from DSWD	To increase the economic status of members through SLP	A one (1) day activity October 02, 2024	Completed		600,000.00	Six (6) DSWD Representatives, One (1) Barangay Official, 30 Officers and Members and
Barangay Assembly	To know and participate in the barangay activity	Half a day twice a year March & October 2024	Completed		No budget	21 Officers and Members
Attended the CSO Day	To participate in the CSO day to get some important information	A whole day of activities December 10, 2024	Completed		200.00	Two (2) Officers

Prepared by:

*Narissa B. Morro*  
NARISSA B. MORRO  
Secretary

Noted by:

*Luisa B. Donoga*  
LUIZA B. DONOGA  
President



**GREENFIELD FARMERS ASSOCIATION**

Marcos, Baybay City, Leyte  
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Farmers Activities in the Barangay: Clean up drive, cementing of Purok Rose path way , attending Barangay Assembly,



Facilitate the SLP Project Turnover by the DSWD Staff Coordinator to Greenfield Farmers Association



Attending the CSO Day at Baybay City





**GREENFIELD FARMERS ASSOCIATION**

Marcos, Baybay City, Leyte

TIN: 764-135-221

DOLE-WLFO-2020-02-WA-1620

Statement of Financial Operations for the Year Ended  
December 31, 2024

	<b>2024</b>
<b>Revenues</b>	
Hand Tractor Income	P 5,741.00
SLP Income	<u>29,275.00</u>
<b>Total Revenues</b>	<b>35,516.00</b>
<b>Operating Expenses:</b>	
Office Supplies (Invoice)	3,000.00
Transportations & Travel	750.00
Repair & Maintenance	500.00
Operator Share (SLP)	19,530.28
Gasoline (SLP)	<u>2,865.00</u>
<b>TOTAL EXPENSES</b>	<b><u>26,645.28</u></b>
<b>NET INCOME</b>	<b><u>P 8,870.72</u></b>

Prepared by:

*f-l*

LOURDES B. LESIDAN

Bookkeeper

Certified Correct by:

*mdlsantos*

MARIA TERESA M. SANTOS

Treasurer

Noted by:

*luisa donoga*

LUISA B. DONOGA

President



**GREENFIELD FARMERS ASSOCIATION**

Marcos, Baybay City, Leyte

TIN: 764-135-221

DOLE-WLFO-2020-02-WA-1620

**Statement of Financial Condition**

**As of December 31, 2024**

**ASSETS**

**Current Assets:**

Cash on Hand (GA)	P	6,607.00
Cash In Bank (SLP)		9,788.08
Accounts Receivable		<u>1,310.00</u>
<b>Total Current Assets</b>		<b>17,705.08</b>

**Property and Equipment**

Tools & Equipment ( SLP)	580,000.00
Equipment (Hand Tractor GFA)	<u>130,000.00</u>
<b>Total Property and Equipment</b>	<b>710,000.00</b>

**TOTAL ASSETS**

**P 727,705.08**

**LIABILITIES AND EQUITY**

**Liabilities**

SLP Grant	600,000.00
DA RFO 8 Grant	<u>130,000.00</u>
<b>Total Liabilities</b>	<b><u>710,000.00</u></b>

**Equity**

Net Income	8,870.72
Equity (Share Capital)	<u>8,834.36</u>
<b>Total Equity</b>	<b><u>17,705.08</u></b>

**TOTAL LIABILITIES AND EQUITY**

**P 727,705.08**

Prepared by:

LOURDES B. LESIDAN

Bookkeeper

Certified by:

MARIA TERESA M. SANTOS

Treasurer

Noted by:

LUISA B. DONOGA

President