

Item No.: 12

Date: 02 2025 SEP

CARIDAD AGRO FARMERS ASSOCIATION
Barangay Caridad, Baybay City, Leyte

August 7, 2025

Vice Governor Leonardo M. Javier, Jr.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: AUG 29 2025
By: J. Enin VI

Dear Vice Governor Javier, Jr.

In response to your Notice of Call for Accreditation, kindly be informed CARIDAD AGRO FARMERS ASSOCIATION, with office address at Barangay Caridad, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,


REY A. CULOD SR.
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: CARIDAD AGRO FARMERS SSOCIATION

Address: Barangay Caridad, Baybay City, Leyte

Contact No.: 09270476708

Date Organized: August 08, 2020

Sector/s Represented: Farmers

Purposes/Objectives:

1. To establish and association that will promote mutual assistance and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of farming, poultry and livestock raising;
5. To work with non-government and government organizations and government institution or entities in the promotion and development of the association and in carrying out government policies.

Services that the organization provides or can participate in:

1. Supply of Fresh Eggs in the local market

Registering Agency:

Date Registered: December 22, 2020

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: _____ none _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)

- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

P

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2020	Gardening		Association Fund	Members	Complete	
2022	Layer	1.2M	Province	Members	Complete	
2024	Layer 2 nd cycle	300,000	LGU-Baybay	Members	On-going	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


REY A. COLOD, SR.
 President


JOEL P. MENDOZA
 Secretary

CARIDAD AGRO FARMERS ASSOCIATION
Barangay Caridad ,Baybay City, Leyte

BOARD RESOLUTION NO. 02

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE TO ACCREDIT THE CARIDAD AGRO FARMERS ASSOCIATION

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Caridad Agro Farmers Association is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the Caridad Agro Farmers Association Officers' Meeting held at Gymnasium Barangay Caridad on July 15 ,2025, the following resolution was approved and adopted:

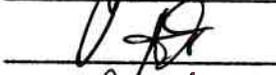
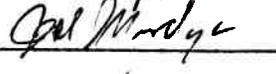
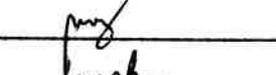
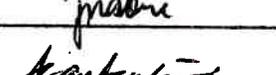
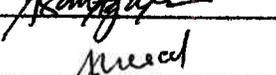
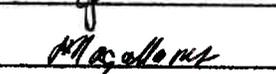
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Councilor Ramon Ronald J. Veloso.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
REY A CULOD SR.	President	

ADOPTED unanimously by the Officers of the Caridad Agro Farmers Association this 15th day of July 2025 in the City of Baybay.

Name	Position	Signature
REY A CULOD SR.	President	
ANNABELLE TC. BERAY	Vice President	
JOEL P. MENDOZA	Secretary	
ROWENA C. SUAREZ	Treasurer	
GUMERCINDA V. NABRE	Auditor	
ANALIZA SAN AGUSTIN	PIO	
JENNEVEY J. URSAL	Bookkeeper	
LUCITA MAGALLANES	Manager	

BAYBAY CITY, LEYTE

12 AUG 2025

SUBSCRIBED AND SWORN TO before me this ____ day of _____, 2025 in _____
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on
_____ at _____.

Notary Public

Doc No:
Page No:
Book No:
Series of

802
101
1999/11
277


ATTY. VIVIAN C. ENARIO-VIDALLON

Notary Public
Roll No. 62930

NC No. B-75-12-06 until December 31, 2025
PTR No. EC 0326352, 1/2/25, Baybay City, Leyte
IBP No. 495374, 1/2/25, Leyte
MCLE Compliance No. VIII-0014132



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

Registration Certificate No.
RO8-WLFO-2020-11-WA-1001

KNOW ALL MEN BY THESE PRESENTS:

**CARIDAD AGRO FARMERS
ASSOCIATION**

Sitio Tuy-an Caridad, Baybay City, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 11th day of November 2020.

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

Approved by:


FE A. ESTRELLA
Chief LEO/ Head WLFO



Not Valid W/Out Seal

Batitanan St., Sitio Kalipay
Brgy. Cogon, Ormoc City, Leyte
Tel No 561-4518
dolero8_wlfo@yahoo.com



List of Current Officers and Members of the
CARIDAD AGRO FARMERS ASSOCIATION

as of December 31, 2024

Name	Position
1. REY A. CULOD, SR.	President
2. ANABELLE C. BERAY	Vice President
3. JOEL P. MENDOZA	Secretary
4. ROWENA C. SUAREZ	Treasurer
5. GUMERCINDA V. NABRE	Auditor
6. ANNALIZA G. SAN AGUSTIN	P.I.O.
7. JENNEVEY J. URSAL	Bookkeeper
8. LUCITA D. MAGALLANES	Business Manager
9. DANILO A. BULPA	Sgt.At Arms
10. CORNELIO U. SERATO	Member
11. LEOPOLDO L. PESPIÑAN	Member
12. YOLANDA T. CRETECIO	Member
13. SHEILAN JUNE R. PERNITES	Member
14. JEFFREY ACAIN	Member
15. JUNJELYN M. ESCABARTE	Member
16. RUSTICO A. TADAVIA	Member
17. ROGELIO S. AVILA JR.	Member
18. RIZALDY S. SALVA	Member
19. COSME B. LAZO	Member
20. RUEL P. ALAJAS	Member
21. VIOLETA M. MOLERO	Member

Certified Correct:


JOEL P. MENDOZA

Secretary

Attested By:


REY A. CULOD SR.

President

Republic of the Philippines
CARIDAD AGRO FARMERS ASSOCIATION
Sitio Tuy-an, Brgy. Caridad, Baybay City, Leyte

MINUTES OF THE ANNUAL GENERAL ASSEMBLY OF CARIDAD AGRO FARMERS ASSOCIATION HELD ON THE 1ST SUNDAY OF DECEMBER 1, 2024.

Agenda:

1. Appointment for the position of Secretary
2. Membership Fee (100 Php)

Proceedings:

The meeting was called to order and started at 1:00 o'clock in the afternoon, with a prayer led by Mrs. Annaliza G. San Agustin, followed by the singing of the Philippine National Anthem. A roll call was done by the Secretary.

Attendance:

1. Rey A. Culod	President
2. Anabelle C. Beray	Vice-President
3. Rowena C. Suarez	Treasurer
4. Joel P. Mendoza	Secretary
5. Gumercinda V. Nabre	Auditor
6. Annaliza G. San Agustin	PIO
7. Danilo A. Bulpa Jr.	Sgt. At Arms
8. Jennevey J. Ursal	Bookkeeper
9. Lucita D. Magallanes	Business Manager
10. Cornelio U. Serato	Member
11. Leopoldo G. Pespifan	-do-
12. Yolanda T. Cretecio	-do-
13. Sheilan June R. Pernites	-do-
14. Jeffrey Acain	-do-
15. Junjelyn M. Escabarte	-do-
16. Rustico A. Todavia	-do-
17. Rogelio S. Avila Jr.	-do-
18. Rizaldy S. Salva	-do-
19. Cosme B. Lazo	-do-
20. Ruel P. Alajas	-do-
21. Violeta M. Molero	-do-
22. Mrs. Maria Linda Odicta	LGU/DA

Majority of the members of the association are present in the meeting and a representative from the LGU/DA also joined the meeting. Hence, the meeting is in quorum.

Order of the Business:

A. Approval of the Agenda

Mrs. Anabelle C. Beray moved for the approval of the agenda and was duly seconded by Mrs. Gumercinda V. Nabre.

B. Reading, Corrections, and Approval of the previous minutes.

There was no corrections of the previous minutes. Mr. Joel P. Mendoza moved for the approval and was seconded by Mrs. Jennevey J. Ursal.

Agenda:

1. Appointment for the Position of Secretary.

The entire body of Caridad Agro Farmers Association strongly decided and appointed **MR. JOEL P. MENDOZA** as the secretary of the said association since Ms. Mary Grace P. Serato was on her way of preparing and processing of documents for seeking a greener pasteur of living. Mrs. Sheilan June R. Pernites, moved to close the approval on the appointment of the new secretary and duly seconded by Mr. Rustico A. Todavia.

2. Membership Fee (100 Php)

A collection for membership fee amounting one-hundred pesos (100 Php) is a must. Mr. Rey A. Culod moved for the collection of membership fee and was seconded by Ms. Rowena C. Suarez. In addition, Mrs. Maria Linda Odicla advised to prepare all the documents needed such as BIR transactions, renewal of license, and other paper works needed if there is a progress that is beneficial for the association. She also emphasized about taking care and giving special attention to our layers is necessary in order to gain and to strengthen the said project and all the members should cooperate the assigned tasks to them.

Adjournment:

No other matters were discussed. Mr. Cornelio U. Serato moved for the adjournment and seconded by Mrs. Lucita D. Magallanes. The meeting was adjourned at 4:30 o'clock in the afternoon.

I hereby certify to the correctness of the foregoing minutes.

Prepared by:


JOEL P. MENDOZA
Secretary

Attested by:


REY A. CULOD SR.
President

Annex H: Annual Accomplishment Report

CARIDAD AGRO FARMERS ASSOCIATION

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
1.Layer (1 st Cropping)	To generate eggs and to provide additional livelihood for the members	Oct 2022 to OCT 2024	/		1.7 million	Funded By PLGU Leyte and Building counter part of the Association
2. Layer (2 nd Cropping)	To generate eggs and to provide additional livelihood for the members	Sept. 2024 to present		/	300,000.00 500,000.00	Purchased (RTL) 600 birds funded by LGU-Baybay Funded by the Association (RTL) 800 birds and 77 bags feeds
3. Attended CSO Meeting Baybay	To approve plans and budget of Baybay City	March and September, 2024	/		600.00	One representative of the Association (President)
4. Attended CSO Day	To participate Activities of CSO	December 10, 2024	/		900.00	Three Participants of the Association
5. Conducted Alay-Linis in Barangay Caridad	To Assist in Barangay Activities	September, 2024	/			Sponsored by Barangay Caridad
6. Layer Management	To acquire knowledge of proper layer management	October 7, 2024	/		600.00	Two Participants of the Association

Annex H: Annual Accomplishment Report

Noted by:


REY A. DULOD SR.
President


JOEL P. MENDOZA
Secretary

CARIDAD AGRO FARMERS ASSOCIATION
FINANCIAL STATEMENT FOR CY 2024

As of December 31, 2024

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Financial Assistance	₱ 300,000.00	FA- LGU, Baybay City
Sales eggs Generating	1,371,341.00	Sales eggs for 1 year
Sales fatteners	171,249.00	Sales of 13 fatteners
Sales root crops	2,500.00	Sales Cassava
TOTAL	₱ 1,845,090.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Feeds	P 710,042.00	480 bags received from LGU
830 birds RTL Purchased	373,500.00	Total of 1,400 RTL @ 450/bird
Hog raising	158,925.00	
Laborer	158,750.00	
Building Maintenance	87,497.00	
Transpo feeds (Baybay to Caridad)	34,250.00	
OB Travels	20,505.00	
Land rent	18,000.00	Php 1,500.00 per month
Miscellaneous	12,094.00	
Payment (BayMICFACO, Rowena, bookkeeper)	12,000.00	Payment for A/payable feeds
Good eggs Shared to members	10,800.00	
Epson Printer	10,225.00	
BIR/annual payment/TAX	9,313.00	
Bus Permit/SP/Permit notary	5,985.00	
Office supplies	5,898.00	
Medicines	5,342.00	
BIR penalty	5,000.00	
Charity	4,360.00	
City health card and Xray	1,700.00	
BIR COR penalty	1,000.00	
CUFA Royalty	4,000.00	
TOTAL	1,649,186.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	Php 195,904.00	Cash on Bank: ₱ 2,977.77

Annex. I: Annual Financial Statement

Noted By:



REY A. CULOD SR.

President



ANNABELLE C. BERAY

Vice President



JOEL P. MENDOZA

Secretary



ROWENA C. SUAREZ

Treasurer



GUMERCINDA V. NABRE

Auditor