

Item No.: **13**
Date: **02 2025 SEP**

CARIDAD UNITED FARMERS ASSOCIATION
Barangay Caridad, Baybay City, Leyte

August 7, 2025

Vice Governor Leonardo M. Javier, Jr.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: AUG 29 2025
By: J. M. V.

Dear Vice Governor Javier, Jr.

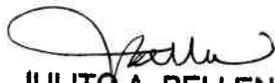
In response to your Notice of Call for Accreditation, kindly be informed CARIDAD UNITED FARMERS ASSOCIATION, with office address at Barangay Caridad, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,


JULITO A. BELLEN
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: Caridad United Farmers Association

Address: Barangay Caridad Baybay city

Contact No.: 09155709913

Date Organized: August 14, 2014

Sector/s Represented: Farmers

Purposes/Objectives:

1. To establish an association that will promote mutual assistance and protection to its members
2. To promote the moral, social and economic well – being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition the members
4. To provide the members knowledge and skills and equip themselves in an effective and innovative way, through trainings with TSDA and other concerned government; agencies; and
- 5 To work with non-government organizations and government institution or entities in the the promotion and development of the association in carrying out government policies**

Services that the organization provides or can participate in:

1. Vermin-composting production
2. Provide cash loan for members
3. Supply of rice and fertilizers [depends on the allocation from DA- RFO8 and LGU Baybay
4. Root crops Production [sweet potato]
5. Dispersal of goat hog and poultry
6. Farm machineries for rent [tractor]

Registering Agency:

Date Registered: August 14, 2014

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: CY 2022

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)

- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU Baybay, PLGU Leyte

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

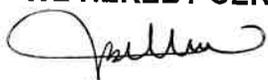
Projects Implemented in the City of Baybay:

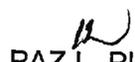
Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2016	Members cash loan		Association fund	members	On going	
2019	Vermi Production		DA- RF08[YRRP]	Members and non-members	On going	
2017	Farm machineries for rent [tractor]		DA- RFO8(Y RRP) and LGU- Baybay	members	On going	
	Grass cutter (
2019	Despersal of goat',hog, poultry and cattle		LGU- Baybay and association fund	members	On going	
2021	Root crops production (potato)		LGU- Baybay	members	On going	
2023	Chicken layer		LGU- Baybay	members	On going	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


JULITO A. BELLEN
 President


PAZ L. PULAN
 Secretary

CARIDAD UNITED FARMERS ASSOCIATION
Barangay Caridad ,Baybay City, Leyte

BOARD RESOLUTION NO. 02

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE TO ACCREDIT THE CARIDAD UNITED FARMERS ASSOCIATION

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

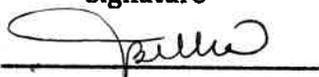
WHEREAS, the Caridad United Farmers Association is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the Caridad United Farmers Association Officers' Meeting held at Gym on July 14, 2025, the following resolution was approved and adopted:

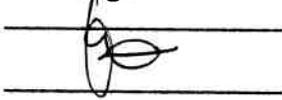
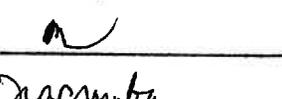
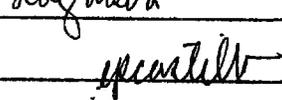
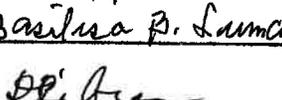
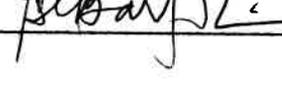
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Councilor Ramon Ronald J. Veloso.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
JULITO A. BELLEN	President	

ADOPTED unanimously by the Officers of the Caridad United Farmers Association this 14th day of July 2025 in the City of Baybay.

Name	Position	Signature
JULITO A. BELLEN	President	
JUANITO B. ARINO	Vice President	
PAZ L. PULAN	Secretary	
NENA A. GUMBA	Treasurer	
EVANGELINE P. CASTILLO	Auditor	
BASILISA K. LUMACAD	PIO	
DOLORES G. LIBRES	PIO	
ROCELYN G. FLANDEZ	Business Manager	
GLICERIA BARTOLINI	Bookkeeper	

SUBSCRIBED AND SWORN TO before me this ___ day of _____, 2025 in _____ **BAYBAY CITY, LEYTE**
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on
_____ at _____.

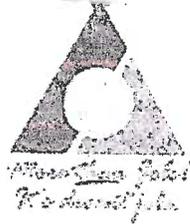
20 AUG 2025

Notary Public

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ATTY. VIVIAN C. CARRIO-VIDALLON
Notary Public
Roll No. 62930
NC No. B-12-06 until December 31, 2025
PTR No. BC 0326352, 1/2/25, Baybay City, Leyte
IBP No. 495374, 1/2/25, Leyte
MCLE Compliance No. VIII-0014132



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
WESTERN LEYTE FIELD OFFICE
2/F, Pernia's Bldg., cor. Rizal & San Nicolas Sts., Ormoc City
Email add: doiero8_wifo@yahoo.com
Tel. No: (053)255-2436

Registration Certificate No.
DOLE-WILO-2014-01-00-000

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended,
and its implementing rules

**CARIDAD UNITED FARMERS
ASSOCIATION**

Brgy. Caridad, Baybay City

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

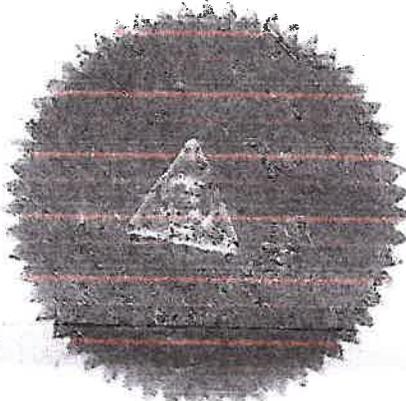
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this 14th day of August 2014.

Recommending Approval:


MARITES Z. VIÑAS
Chief LEO
Head, Western Leyte Field Office

Approved by:

EXEQUIEL R. SARCAUGA
OIC Regional Director



List of Current Officers and Members of the
CARIDAD UNITED FARMERS ASSOCIATION

as of December 31, 2024

Name	Position
Julito A. Bellen	President
Juanito B. Arino	Vice president
Paz L. Pulan	Secretary
Nena A. Gumba	Treasurer
Evangeline P. Castillo	Auditor
Basilisa K. Lumakad	P.I.O
Dolores G. Libres	P.I.O
Rocelyn G. Flandez	Business Manager
Glicería Bartolini	Bookkeeper
Jesus Amancio	Member
Celestina T. Ayuda	Member
Natividad A. Alianza	Member
Lucina L. Avila	Member
Angela Calipayan	Member
Elisa Q. Gontinas	Member
Susana A. German	Member
Antonia M. Lumacad	Member
Nenita Lombog	Member
Gloria Macay	Member
Romeo P. Mantua	Member
Zenaida Niepez	Member
Editha N. Pormanés	Member
Conchita A. Pernito	Member
Teodoro Sotto	Member
Rosenda C. Suarez	Member
Jovita D. Tajores	Member
Rogelio Pael	Member
Jenifer T. Beray	Member
Teresita Oliveros	Member
Marilou N. Bertos	Member
Myrna M. Moreno	Member
Samuel Managbanag	Member
Bartolome M. Lenguaje	Member
Weena Lerios	Member
Edelina L. Ababat	Member
Lotha A. Beray	Member
Isabelita J. Tomamak	Member
Albert Managbanag	Member
Metusela Libres	Member
Caridad S. Petilo	Member
Lucita Veloso	member
Jessica Dagale	member
Concordia Pernito	member
FRANCIS C. VILLASORDA	member

JOCELYN TORENO
MAMERTA MENING
VENERANDO LIBRES

Caridad UNITED FARMERS ASSOCIATION
Barangay Caridad, Baybay, city, Leyte

Minutes Of The Meeting OF THE GENERAL ASSEMBLY OF CARIDAD UNITED FARMERS ASSOCIATION Held AT CUFA VERMI COMPOSTING AREA ON January 08,2024

Present: 25 members

Absent: 15 members

AGENDA:

1. LAYER PRODUCTION
2. MONTHLY DUES
3. SWEET CORN production

PROCEEDINGS

The meeting was called to order at 2: PM in the afternoon. It started with a prayer led by Ms. Dolores G. Libres followed by the singing of the NATIONAL ANTHEM. A ROLL CALL was done by the secretary. Majority of the members were present, so there was a quorum

Order of Business

- a. -A. APPROVAL of the agenda
 - b. - Ms Marilou Bertos moved for the Approval of the agenda duly seconded by Ms Evangeline P. Castro
- B. Reading, Correction and Approval of the previous minutes
- There was no correction of the previous minutes Mr. Romeo P. Mantua moved for the approval seconded by Ms Basilisa T. Lumacad
- C. Matters arising from the Previous Minutes
- None

AGENDA:

1. Layer Production, President informed the body regarding the layer production provided by the BAYBAY CITY – LGU to the association.. The President suggested that they will divide the members and will create a schedule feeding. Majority of the members disagreed to the suggestion due to many reasons. Mr. Juanito A. Arino. Vice president to hire someone from the members to feed the layer in order to attain a uniform feeding pattern and assure good Production,, He added that the hired personnel will be given P3,000.00 per month, Majority agreed to the suggestion and was approved by the body.
2. MONTHLY DUES
Mr. Bellen amended the body to pay the monthly dues on time. He suggested That the monthly dues will be given back to the member for a form of raffle. There Will be a raffle to be conducted every meeting and the winning member will Receive 3 pcs of egg. Mr. Jesus Amancio, PIO added that the raffle will terminate Once all the members win the raffle..The body agreed to the suggestion
3. Sweet Corn Production
MR Bellen informed the body that the association will plant sweetcorn and encouraged all the members to cooperate in the association activity. He added that the members who won't be able to help the association will be fine in the amount of P50.00. The said Fine will be used for the snack. The body agreed to the suggestion.

ADJOURMENT

There being no other matters to be discussed Ms Gloria Macay moved for the Adjournment seconded By JUANITO ARINO. The meeting was adjourned at 4:20 in the afternoon


PAZ L. PULAN
SECRETARY

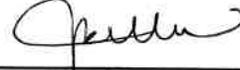
I HEREBY CERTIFY to the correction of the forgoing minutes

Prepared by:



PAZ L. PULAN
Secretary-General

Noted by:



JULITO A. BELLEN
President

CARIDAD UNITED FARMERS ASSOCIATION
Barangay Caridad, Baybay city, Leyte

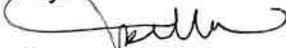
Name of Program/Project/Activity	Objective/s	Duration /Date	Status		Budget	Remarks
			Completed	Ongoing		
Provide cash loan for members	To allow members borrow money for personal and agricultural purposes	2016 –up to present		✓	Association funded	5% monthly interest
Vermi Production	To generate organic fertilizer and to provide additional livelihood for the members	2019- up to present		✓	DA-RFO8(YRRP Fund)	Sold to the members and non members at P400.00 per sack
Farm machineries for rent(tractor,Grass cutter)	To provide easy access of machinery for the members of CUFA	2017- up to present		✓	DA-RFO8(YRRP and LGU Baybay	Tractor rental is P140 00 per hour ,Grass cutter P400 perday
Despersal of goat hog poultry and cattle	To provide additional livelihood for the members and the association	2019- up to present		✓	LGU- Baybay and association funded	Dispersed to CUFA members
Root crops Production(sweet potato)	To provide additional livelihood to the members and the association	2021- up to the present		✓	LGU- Funded	Planted with SP26 and SP 25
Chicken layer	To provide additional livelihood to the members and the association	2023- up to present		✓	LGU-DA funded	Grant from DA-RF08-480 RTL

**add rows as necessary*

Prepared by:


PAZ L PULAN
Secretary-General

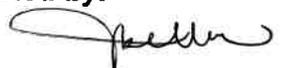
Noted by:


JULITO L. BELLEN
President

CARIDAD UNITED FARMERS ASSOCIATION
FINANCIAL STATEMENT FOR CY 2024
As of December 31 2024

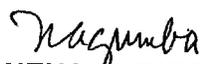
INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Sales, Eggs Beg. Balance	521,402.00	
Less: cost of sales	349,452.00	
TOTAL	171,950.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Cost of Sales (feeds and Biologics)	349,452.00	
Charitable and other contributions	P 14,300.00	
Losses/Spoilage	5,000.00	
Rental	6,000.00	
Salaries, Wages, and allowances	48,000.00	
Taxes and licenses	936.00	
Transportation and travel	6,680.00	
Organizational expenses	15,400.00	
Electric bill	12,000.00	
Labor	9,000.00	
Meetings and seminars	5,000.00	
Misc. expenses	3,737.00	
TOTAL	126,053.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	45,897.00	Cash in bank: 245,000.00

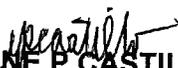
Noted by:


JULITO A. BELLEN
 [President]


JUANITO B. ARINO
 [Vice President]


PAZ L. PULAN
 [Secretary-General]


NENA A. GUMBA
 [Treasurer]


EVANGELINE P. CASTILLO
 [Auditor]

LIST OF ATTENDANCE

NAME	SIGNATURE
Julito A. Bellen	
Juanito B. Arino	
Paz L. Pulan	
Nena A. Gumba	nagumba
Evangeline P. Castillo	
Basilisa K. Lumakad	Basilisa B. Lumakad
Dolores G. Libres	libres
Rocelyn G. Flandez	
Gliceria Bartolini	
Jesus Amancio	
Celestina T. Ayuda	
Natividad A. Alianza	N.A.A.
Lucina L. Avila	LA
Angela Calipayan	A. Calipayan
Elisa Q. Gontinas	
Susana A. German	Susana A. German
Antonia M. Lumacad	
Nenita Lomog	
Gloria Macay	Gloria Macay
Romeo P. Mantua	
Zenaida Niepez	Niepez
Editha N. Porman	Editha N. Porman
Conchita A. Pernito	Conchita Pernito
Toedoro Sotto	Toedoro C. Sotto
Rosenda C. Suarez	
Jovita D. Tajores	Jovita D. Tajores
Rogelio Pael	
Jeniffer T. Beray	
Teresita Oliveros	
Marilou N. Bertos	
Myrna M. Moreno	
Samuel Managbanag	
Bartolome M. Lenguaje	BL
Weena Lerios	
Edelina L. Ababat	
Lotha A. Beray	
Isabelita J. Tomamak	
Albert Managbanag	
Metusela Libres	
Jessica Dagale	
Lucita Veloso	
Caridad S. Petillo	
Francis Villasorda	

EDN LORRIA PERNITO
 JOCELYN TORENO
 MAMERIA METING
 VENERANDS LIBRES
 LUCY BRION

gabrun
 MUA
 [Signature]