

Item No.: 14

Date: 02 2025 SEP

MAITUM SWINE RAISERS' ASSOCIATION
Barangay Maitun, Baybay City, Leyte

August 12, 2025

Vice Governor Leonardo M. Javier, Jr
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: AUG 29 2025
By: _____

Dear **Vice Governor Javier, Jr:**

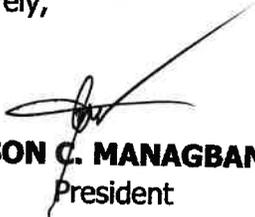
In response to your Notice of Call for Accreditation, kindly be informed that MAITUM SWINE RAISERS' ASSOCIATION with office address at Barangay Maitun, Baybay City, Leyte would like to seek re-accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,


WILSON C. MANAGBANAG
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: MAITUM SWINE RAISERS' ASSOCIATION

Address: Barangay Maitum, Baybay City, Leyte

Contact No.: 09069096372

Date Organized: August 01, 2017

Sector/s Represented: Farmers

Purposes/Objectives:

1. To establish an association that will promote mutual assistance and protection to its members.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of swine raising;
5. To work with non-government organizations and government institution or entities in the promotion and development of the Association and in carrying out government policies

Services that the organization provides or can participate in:

1. Swine Fattening Dispersal

Registering Agency:

Date Registered: September 07, 2018

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: October 11, 2022

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)

- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU-Baybay

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2018	Swine Fattening Dispersal		LGU-Baybay Funded	Members	On-going	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


WILSON C. MANAGBANAG
 President


MARLIE G. RAPAS
 Secretary

MAITUM SWINE RAISERS' ASSOCIATION

Barangay Maitum, Baybay City, Leyte

RESOLUTION NO. 02

Series of 2025

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF LEYTE TO REACCREDIT THE MAITUM SWINE RAISERS' ASSOCIATION

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Maitum Swine Raisers' Association is a civil society organization duly registered with the Department of Labor and Employment (DOLE), and existing under Philippine laws;

WHEREAS, the Maitum Swine Raisers' Association Officers' Meeting held at the Barangay Hall of Barangay Maitum on June 29, 2025, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular No. 2025-060, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sangguniang Committee on Accreditation, the Honorable Board Member Ronnan Christian M. Reposar.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
WILSON C. MANAGBANAG	President	_____

ADOPTED unanimously by the Officers of the Maitum Swine Raisers' Association this 29th day of June, 2025 in the City of Baybay.

NAME	POSITION	SIGNATURE
CHONA G. LOPEZ	Vice-President	_____
MARLIE G. RAPAS	Secretary	_____
MARIA LIZA R. VILLAMOR	Treasurer	_____
RIZALYN S. ESTREMOS	Auditor	_____
AVELINA C. BAÑOC	P.I.O.	_____
REYCIL V. OPIALA	P.I.O.	_____
JOCELYN B. PELICANO	Bookkeeper	_____
RENANTE B. CAGABHION	Business Manager	_____

2025 JUN 29 11:16 AM

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 2025 in _____
Affiant exhibiting to me his/her _____ with valid identification no. _____
issued on _____ at _____.

Doc No: 48
Page No: 97
Book No: LXSV
Series of: 8

Notary Public
ATTY. ELLEN B. CHAN
Notary Public for the Province of Leyte, City of Baybay
Notarial Commission No. B-23-12-07
Until December 31, 2025
MCLE Compliance No. VII-0011446-Valid until April 14, 2025
PTR No. Be0326357, 01/02/25
IBP O.R. No. 492541-01/02/25
TIN No. 207-628-029
Attorney's Roll No. 42391
R. Magsaysay Avenue, Baybay City, Leyte



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE

Registration Certificate No.
RO8-WLFO-2018-09-WA-1418

MAITUM SWINE RAISERS' ASSOCIATION

Barangay Maitum, Baybay City, Leyte

KNOW ALL MEN BY THESE PRESENTS

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

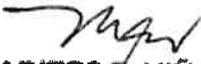
This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 7th day of September 2018.

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

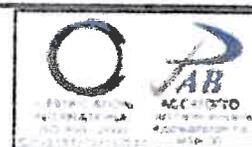
Approved by:


MARITES Z. VIÑAS
Chief LEO/Head WLFO



Not Valid W/out Seal

Brgy. San Isidro, Orwak Highway, Ormoc City
Tel Nos (053) 561 - 4518
Email: dolero8_wlfo@yahoo.com
<http://ro8.dole.gov.ph/>



**List of Current Officers and Members of the
MAITUM SWINE RAISERS' ASSOCIATION**

as of December 31, 2024

Name	Position
Wilson C. Managbanag	President
Chona G. Lopez	Vice – President
Marlie G. Rapas	Secretary
Maria Liza R. Villamor	Treasurer
Rizalyn S. Estremos	Auditor
Avelina C. Bañoc	P.I.O.
Reycil V. Opiala	P.I.O.
Jocelyn B. Pelicano	Bookkeeper
Renante B. Cagabhion	Business Manager
Lucy D. Opiala	Member
Marilou M. Porazo	Member
Ma. Ellen C. Macasio	Member
Shirly C. Dadulo	Member
Pamela Jane C. Pernites	Member
Violina D. Garay	Member
Josette Y. Villamor	Member
Josefina B. Floreno	Member
Leysil D. Macabenta	Member
Susan M. Saladaga	Member
Cristita G. Rapas	Member
Jesus P. Balbarona	Member
Conception N. Flores	Member
Rolando S. Pacanan	Member
Garry A. Peñalosa	Member
Erlinda P. Sanico	Member
Julita B. Cagabhion	Member
Urso V. Loreto, Jr.	Member



Republic of the Philippines
PROVINCE OF LEYTE
CITY OF BAYBAY

MAITUM SWINE RAISER'S ASSOCIATION
MAITUM, BAYBAY CITY, LEYTE

ASSEMBLY MEETING – November 27, 2024

The meeting was called to order at 3:00 p.m. at the Barangay Maitum Gym. Quorum was Established.

Prayer by: Erlinda P. Sanico

Attendees Present:

All are present.

Absent:

None.

Approval of Minutes:

- Motion: To approve Minutes from the July 24, 2024, Assembly meeting.
- Vote: Unanimous approval.
- Resolved: The July 24, 2024, meeting minutes are approved as corrected and entered into the Association records.

Reports:

- Reading of the approved Minutes by Pamela Jane C. Pernites.
- Treasurer's report given by Shirly C. Dadulo.
- Action List and Collections report reviewed by Rizalyn S. Estremos.

Agenda:

- Last April 3, 2024, the association received additional piglets with feeds (pre-starter, starter & grower) from LGU - Baybay.
- 12 members of the association are its recipients.
- One mortality piglet is declared after several days.
- After four months, the association will receive a share of Five Hundred Pesos.
- Another two (2) members were added to the association last September 2024

New Members:

Ma. Liza R. Villamor
Urso V. Loreto Jr.

- Election of New Association Officers
President: Wilson C. Managbanag
Vice-President: Chona G. Lopez
Secretary: Marlie G. Rapas
Treasurer: Ma. Liza R. Villamor
Auditor: Rizalyn S. Estremos
P.I.O.: Avelina C. Bañoc
Reycil V. Opiala
Bookkeeper: Jocelyn B. Pelicano
Business Manager: Renante B. Cagabhion

- Financial Statement for CY 2024

INFLOW (CASH RECIEPTS)

SOURCE	AMOUNT	REMARKS
Cash Beginning	100,000.00	
Monthly Dues	3,000.00	5.00 per Mos. Per Member
Share from Swine Fattening Dispersal Project	12,500.00	Share from 25 Piglets Dispersal
Payment Swine Dispersal Project	20,000.00	Payment from 5 Members
TOTAL:	135,500.00	

OUTFLOW (EXPENSES)

PARTICULAR	AMOUNT	REMARKS
Purchase of Piglets	1000,000.00	Purchase of 25 Piglets (4,000.00 each)
Travel Expenses	6,250.00	
TOTAL:	106,250.00	

TOTAL FUND BALANCE: ₱ 29,250.00

Meeting adjourned at 5:00 p.m.

Prepared by:

M. Rapas
MARIE G. RAPAS
Secretary

Approved by:


WILSON C. MANAGBANAG
President

ATTENDANCE SHEET

	NAME	SEX	OFFICE/ DESIGNATION	CONTACT NUMBER	SIGNATURE
1.	WILSON C. MANAGBANAG	M	PRESIDENT	0906909637	<i>[Signature]</i>
2.	CHONA G. LOPEZ	F	V-PRESIDENT	09096148051	<i>[Signature]</i>
3.	MARLIE G. RAPAS	F	Secretary	09658912922	<i>[Signature]</i>
4.	MA. LIZA R. VILLAMOR	F	Treasurer	09551354570	<i>[Signature]</i>
5.	RIZALYN S. ESTREMOS	F	AUDITOR	09752063164	<i>[Signature]</i>
6.	AVELINA C. BAÑOC	F	P.I.O		<i>[Signature]</i>
7.	REYCIL V. OPIALA	F	P.I.O	09659044803	<i>[Signature]</i>
8.	JOCELYN B. PELICANO	F	BOOKKEEPER	09751375388	<i>[Signature]</i>
9.	RENANTE B. CAGABHION	M	MANAGER	09702513974	<i>[Signature]</i>
10.	LUCY D. OPIALA	F	Member	09510453911	<i>[Signature]</i>
11.	MARILOU M. PORAZO	F	member	09354896685	<i>[Signature]</i>
12.	MA. ELLEN C. MACASIO	F	member	0951423933	<i>[Signature]</i>
13.	SHIRLY C. DADULO	F			<i>[Signature]</i>
14.	PAMELA JANE C. PERNITES	F	Member		<i>[Signature]</i>
15.	VIOLINA D. GARAY	F	Member		<i>[Signature]</i>
16.	JOSETTE Y. VILLAMOR	F	member		<i>[Signature]</i>
17.	JOSEFINA B. FLORENO	F	member	09659967187	<i>[Signature]</i>
18.	LEYSIL D. MACABENTA	F	Member	09069695296	<i>[Signature]</i>
19.	SUSAN M. SALADAGA	F	Member	09753902203	<i>[Signature]</i>
20.	CRISTITA G. RAPAS	F	member		<i>[Signature]</i>
21.	JESUS P. BALBARONA	M	member		<i>[Signature]</i>
22.	CONCEPCION N. FLORES	F	member	09871522186	<i>[Signature]</i>
23.	ROLANDO S. PACANAN	M	Member	09107539228	<i>[Signature]</i>
24.	GARRY A. PEÑALOSA	M	Member		<i>[Signature]</i>
25.	ERLINDA P. SANICO	F	MEMBER	0961044661	<i>[Signature]</i>
26.	JULITA B. CAGABHION	F	MEMBER		<i>[Signature]</i>
27.	URSO V. LORETO JR.	M	MEMBER		<i>[Signature]</i>
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MAITUM SWINE RAISERS' ASSOCIATION
Barangay Maitum, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Swine Fattening Dispersal	To provide additional livelihood to the members of the association	2018- up to present		✓	LGU and association Funded	Initially dispersed swine fattening to 25 members. In 2024, the association received additional 12 piglets and 24 bags of feeds for dispersal to 12 members from the LGU-Baybay
CSO Day and CSO Meeting	To build collaboration and exchange of information and ideas between different CSOs in the City	2024	✓			Actively participated the said activities
Barangay Clean-Up Drive	To promote cleanliness within the Barangay and provide awareness about waste management and environmental protection	2024	✓			Participated by association officers and members

Prepared by:

M. Rapas
MARLIE G. RAPAS
Secretary

Noted by:


WILSON C. MANAGBANAG
President

MAITUM SWINE RAISERS' ASSOCIATION

Financial Statement as of December 31, 2024

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Beginning Balance	100,000.	
Monthly Dues	3,000.00	P5.00 per month per member
Share from Swine Fattening Dispersal Project	12,500.00	Share from 25 piglets
Payment Swine Dispersal Project	20,000.00	Payment from 5 members
TOTAL	P135,500.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Purchase of Piglets	100,000.00	Purchase of 25 piglets @ P4,000.00 each
Travel Expenses	6,250.00	
TOTAL	P106,250.00	
TOTAL FUND BALANCE Total Inflow – Total Outflow)	<u>P29,250.00</u>	

Noted by:


WILSON C. MANAGBANAG
President


CHONA G. LOPEZ
Vice President


MARLIE G. RAPAS
Secretary


MARIA LIZA R. VILLAMOR
Treasurer


RIZALYN S. ESTREMOS
Auditor