

Item No.: 17
Date: 12 2025 AUG

Vice Governor Hon. Leonardo "Sandy" Javier
Presiding Officer, Sangguniang Panlalawigan
City/Municipality of PALO
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: AUG 05 2025
By: [Signature]

Dear Vice Governor Leonardo "Sandy" Javier,

In response to your Notice of Call for Accreditation, kindly be informed that Barangay Bugho Small Farmers Association, with office address at Zone 2, Barangay Bugho, Alangalang, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan./panlungsod/bayan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by DOLE;
4. List of Current Officers;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,


LUZA. ALAO
President

Barangay Bugho Small Farmers Association

APPLICATION FORM FOR ACCREDITATION

Name of Organization: Barangay Bugho Small Farmers Association
Address: Zone 2, Barangay Bugho, Alangalang, Leyte
Contact No.: 09317309005
Email address (optional): -
Date Organized: May 13, 2014
Sector/s Represented: Farmers

Purposes/Objectives:

1. Enhance the well-being and economic stability of all members.
2. Further the members' interest through active meaningful participation during meetings and assemblies.
3. Meet the common, economic, social moral, political, and cultural needs of all association members.
4. Participate in all government programs/projects for the benefit of the association and its members.
5. To provide the members knowledge and skills, especially in less-recognized farming.
6. To work with GO's and NGO's in promoting the development of the association.

Services that the organization provides or can participate in:

1. School feeding program
2. Proper segregation and disposal of wastes in the barangay
3. Promoting community health education

Registering Agency:

Date Registered: July 20, 2014

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification*

Accrediting Agency (if any):

Date Accredited:

- Commission on Population and Development (POPCOM):
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Other (specify): _____

Organizational Level:

- Barangay-Level
- Chapter

- Affiliate of a larger organization (identify organization) ALAC LANG
AGRI-VENTURES FARMERS COOPERATIVE
- Other(specify) _____

Projects Implemented in the [Province/City/Municipality] of [Name of LGU]

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2022	Vegetable Production	10,000	Association funds	Assoc. members	✓ Completed	
2023	Production Training	8,000	Association funds	Members + community	✓ Completed	
2024	Organic Farming	10,000	Association funds	Members + community	✓ Completed	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


LUZA A. ALAO
President


MARY GRACE C. CARTALLA
Secretary

**Barangay Bugho Small Farmers Association
Zone 2 Barangay Bugho, Alangalang, Leyte**

BOARD RESOLUTION NO. 0001

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations.

WHEREAS, on [Date], the Department of the Interior and Local Government issued Memorandum Circular No. 2022__ on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives of the Local Special Bodies;

WHEREAS, the *Barangay Bugho Small Farmers Association* is a civil society organization duly registration with the [Securities and Exchange Commission/Cooperative Development Authority/Department of Labor and Employment/Department of Human Settlements and Urban Development, formerly the Housing and Land Use Regulatory Board], and existing under Philippines laws;

WHEREAS, in the *Barangay Bugho Small Farmers Association* Special Board Meeting held at Zone 2, Barangay Bugho, Alangalang, Leyte on July 4, 2025, attended by the following Board of Trustees present, the following resolution was proposed and adopted;

RESOLVED AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with Sangguniang [Panlalawigan/Panlungsod/Bayan] pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022__, and to apply for membership in a local special body in the [Province/City/Municipality] of Leyte;

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sangguniang Committee on Accreditation, the, the *Honorable Councilor Ronnan Christian M. Repposar*;

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution'

[Name of representatives] LUZ A. ALAO

ADOPTED unanimously by the Board of Trustees/Directors of the *Barangay Bugho Small Farmers Association* of 25th day of July, 2025 in the Province Leyte, Palo West by Pass Road, Palo, Leyte.

Name:

Position:

Signature:

REBECCAA. ABAÑO
 GERALD T. ENOVISO
 ARNEL A. BANADO
 BERNARDO P. GARRIDO

BOD
 BOD
 BOD
 BOD

Rebecca A. Abano
R.A.
A. B.
Bernardo Garrido

Rebecca A. Abano
REBECCAA. ABAÑO

Board of Chairperson or Equivalent

SUBSCRIBED AND SWORN TO before me this 04 day of AUG 2025 2025
 in Affiant exhibiting to me his/her _____ with valid identification No.
 _____ issued on _____ at _____

Doc. No. 127 ;
 Page No. 127 ;
 Book No. XL ;
 Series of 2025



ATTY. KENNETH SPICEL MEDALLA DE VEYRA
 Notary Public for the Province of Leyte
 NC No. 2021-01-13 with Renewal No. 181,7325
 Roll of Atty. No. 67385
 Lifetime No. 017125-01-17; Leyte Chapter
 No. 017125-01-17; 2023; Mangalagan, Leyte
 MCLC License No. 389,000-01-04-14-25
 AYALA, DE V. 12-17-2023

Add rows as necessary



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
NORTHERN LEYTE FIELD OFFICE
Trece Martires St., Tacloban City

Registration Certificate No. RO800-NLFO-14-07-RWA-050

KNOW ALL MEN BY THESE PRESENTS:

BY VIRTUE of the provisions of the Labor Code, as amended, and its implementing rules

BARANGAY BUGHO SMALL FARMERS' ASSOCIATION


Brgy. Bugho, Alangalang, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the **MUTUAL AID and PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

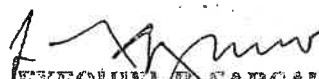
This certificate of registration shall subsist unless cancelled in the manner provided for the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

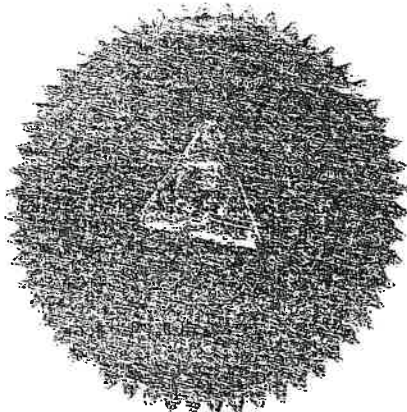
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines, this 30th day of July, 2014.

RECOMMENDING APPROVAL:


EXEQUIEL ROMIE A. GUZMAN
Assistant Regional Director/Head-NLFO

APPROVED:


EXEQUIEL R. SARCAUGA
Regional Director





Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Alangalang
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CERTIFICATE OF ACCREDITATION

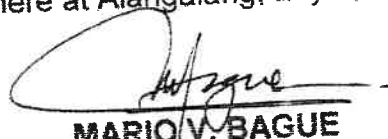
This is to certify that having satisfactorily complied with the requirements for accreditation pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2010-73 date August 4, 2010, the

**BARANGAY BUGHO SMALL FARMERS ASSOCIATION
(BBSFA)**

BARANGAY BUGHO, ALANGALANG, LEYTE

an organization duly registered with the Local Government Unit of Alangalang, Leyte and established in accordance with law is hereby awarded this Certificate of Accreditation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Municipal Government of Alangalang, Leyte to be affixed herein this **19th day of September, 2014** in the year of our Lord, here at Alangalang, Leyte, Philippines.


MARIO V. BAGUE
Municipal Vice Mayor
Presiding Officer

BARANGAY BUGHO SMALL FARMERS ASSOCIATION
Barangay Bugho
Alangalang, Leyte

LIST OF CURRENT OFFICERS AND MEMBERS
CY 2025

President	LUZ A. ALAO
Vice-President	FRANCISCO L. ABAÑO
Secretary	MARY GRACE A. CARTALLA
Treasurer	BLANDINA D. GASPAN
Auditor	JENNY V. ARPON
	RODELLIA E. NEGAD

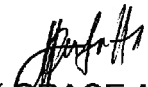
Board of Director

BDO	REBECCA A. ABAÑO
BDO	GERALD T. ENOVISO
BDO	PERLITA G. VILANABA
BDO	ARNEL BANADO

Members:

GENE T. BELMONTE
MARICEL C. BALASANOS
BEATRIZ B. TAÑEGA
NILDA Y. TAÑEGA
MARICEL C. GARRIDO
ROMEO C. GASPAN
MARLON A. ALAO
CECELIO D. ACEBO
EMELITA L. SALCEDA
JASON A. ENOVISO

Prepared by:


MARY GRACE A. CARTALLA
Secretary

Approved:


LUZ A. ALAO
President

Republic of the Philippines
Province of Leyte
Municipality of Alangalang
Barangay Bugho
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EXCERPTS FROM THE MINUTES OF THE MEETING OF BARANGAY BUGHO SMALL FARMERS ASSOCIATION (BBSFA) HELD AT THE GARDEN HOUSE ON JULY 06, 2025.

Time Started: 9:30 A. M.

Time Finished: 10:00 Noon

Present : 15

Absent 0

AGENDA:

1. Application for renewal of accreditation from the Sangguniang Bayan
2. Organic Vegetable Farming Certification
3. Farm Visit by the Organic Certification Committee on August 11, 2025

Meeting Proper:

Meeting started with a proper lead by Romeo C. Gaspan followed by a welcome message and statement of purposed by the President Luz A. Alao. This was followed by the reading of the notice of meeting and a roll call since no one was absent, quorum was declared.

The first topic/issue treated was the call for renewal of registration of associations registered in 2022. Everybody expressed then agreement on this matter.

Next was the application of the association for organic farming certification, the rice – farmer members (12) opted to practice conventional farming. However, They plant to convert their rice production area to organic by year 2028.

The area allotted for organic vegetable production is 4,456 sq. m. This was geotagged by the MAO as requirement for organic certification

It was discussed by the President that the Certification Committee from the local association already certified by PGS will conduct farm inspection to assess if BBSFA is already compliant with the PGS standard. Hence every one was encouraged to be present during the inspection day, August 11, 2025.

Last item taken up was the production report of the vegetable producers.

April – June 2025

- | | |
|-----------------|-----------|
| 1. Okra | 200 hills |
| 2. String beans | 60 hills |
| 3. Eggplant | 50 hills |

Sales:

- | | |
|-----------------|--------------------|
| 1. Okra | ₱ 1, 200.00 |
| 2. String beans | ₱ 1, 200.00 |
| 3. Eggplant | <u>₱ 3, 200.00</u> |
| Total | ₱ 5, 600.00 |

Since there was no other agenda to be discussed the meeting adjourned at exactly 12:00 noon.

Prepared by:


MARY GRACE A. CARTALLA
Secretary

Approved:


LUZ A. ALAO
President

BARANGAY BUGHO SMALL FARMERS ASSOCIATION

Barangay Bugho, Alangalang, Leyte

Activity: Special meeting

Participants: 15 members

Date and Time: July 7, 2025

Expectations for the Activity:

1. Active participation of all members in the discussion.
2. 100% approval of the report for renewal of accreditation.

General Objective:

To approve the report for renewal of accreditation.


Specific Objectives:

- To enhance understanding of the benefits of accreditation.
- Application for renewal of accreditation with the Sangguniang Panlalawigan.
- Reorganize for organic farming certification.
- Prepare for the farm inspection by the Organic Certification Committee.

Agenda:

1. **Agenda 1 – Application for renewal of accreditation**
All association officers and members agreed to renew SP accreditation.
2. **Agenda 2 – Requirements for Organic Farming Certification**
All working groups were able to learn the rules, regulations, and protocols on organic farming.
3. **Agenda 3 – Preparation for Farm Inspection**
Each group was assigned a specific task in preparation for farm inspection.
4. **Agenda 4 – Accomplishment report, farm layout, cleanliness & sanitation of vegetable area**
Committees were formed:
 1. Committee on Farm Records & Observation
 2. Farm Tour Guides
 3. Labeling of Production Areas
 4. Waste Disposal

Prepared by:


MARY GRACE C. CARTALLA
Secretary-General

Noted by:


LUZ A. ALAO
President

Republic of the Philippines
Province of Leyte
Municipality of Alangalang
Barangay Bugho
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ANNUAL ACCOMPLISHMENT REPORT
CY 2025

I, Introduction.

The Barangay Bugho Small Farmers Association is registered with the Department of Labor and Development on July 20, 2014. It is engaged in high value vegetables and other crops production. It has fifteen (15) active members engaged in vegetable and rice production.

II. Accomplishments.

1. The association converted to organic vegetable production in 2023. Its garden area of 4,436 sq. m. was geo-tagged and used for organic vegetable gardening currently, the garden site is in the process of organic certification.
2. The association has joined in the Agricultural Fair during the town fiesta celebrations since 2023 where it displayed its products during the fair.
3. The five (5) members engaged in individual gardening activities at the garden site have produced varied vegetables sold to the community and to direct buyers.
4. The rest of the 15 members have been activity and sustainably involved in rice production.
5. Vegetables and rice production have been sustainable. The association will also engage in UBE Production in September 2025.

III. Problems met:

Members who have petty cash loan from the association do not pay regularly.

Prepared by:

Approved by;


MARY GRACE A. CARTALLA
Secretary

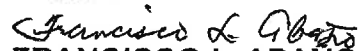

LUZA A. ALAO
President

**Barangay Bugho Small Farmers Association
FINANCIAL STATEMENT FOR CY 2026**

SOURCE	AMOUNT	REMARKS
Donor 1: Association Fund	₱5,000.00	Association funds from sales of products
Donor 2;		
Monthly Dues/ Membership	₱5,000.00	Monthly dues
Income Generating Project 1	₱1,500.00	Used in operation
Income	₱1,000.00	Activities
TOTAL	₱8,000.00	
PARTICULARS	AMOUNT	REMARKS
Project 1; Okra Production	₱3,500.00	
Project 2; Sitaw Production	₱1,100.00	
Meeting Expenses	0	
Office Supplies	0	
Logistics/Transportation	₱500.00	Fare & handling
Administrative and Personnel		No expenses, voluntary only
TOTAL	₱5,100.00	

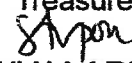
Noted by:


LUZ A. ALAO
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