

MONTERICO FARMERS ASSOCIATION
Barangay Monterico, Baybay City, Leyte

Item No.: 18
Date: 12 2025 AUG

July 25, 2025

VICE GOVERNOR LEONARDO M. JAVIER, JR.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: AUG 04 2025
By: [Signature]

Dear Vice Governor Javier, Jr:

In response to your Notice of Call for Accreditation, kindly be informed that MONTERICO FARMERS ASSOCIATION, with office address at Barangay Monterico, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,


JESSIE P. ABENOJA
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: MONTERICO FARMERS ASSOCIATION

Address: Barangay Monterico, Baybay City, Leyte

Contact No.: 09169108546

Date Organized: April 08, 2017

Sector/s Represented: Farmers

Purposes/Objectives:

1. to establish and association that will promote mutual assistance and protection to its members;
2. to promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of farming, poultry and livestock raising;
5. To work with non-government organizations and government institution or entities in the promotion and development of the association and in carrying out government policies.

Services that the organization provides or can participate in:

1. Marketing of organic vegetables and fruit crops;
2. Marketing of layer eggs;
3. Swine fatteners for sale;
4. Piglets for Sale;
5. Farm machinery for rent (Cultivator)

Registering Agency:

Date Registered: October 25, 2017

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: CY 2022

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)

- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU BAYBAY, PLGU LEYTE

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
Started 2018 until at present	Vegetable production	Inputs Received for the Compact Vegetable Farming	From PLGU Leyte & from LGU Baybay City	MOFA Members	On-going	
2019	Swine Production project (Breeders)	25 Hog Breeders, 2 Boars with free feeds Building	Grant from PLGU Leyte Counterpart of the Association Some Materials given from PLGU & LGU Baybay	MOFA Members	On-going	
2020	Swine Fattening Project	Piglets use from the Breeders Feeds	MOFA Association & some free feeds from PLGU	MOFA Members	On-going	
2021	Layer Production	RTL Chicken With feeds	Grant from PLGU Leyte	MOFA Members	On-going	

		(1,450 birds)			
		Building	Counterpart of the association		

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


JESSIE P. ABENOJA
President


MARIEL S. CATIVO
Secretary

**MONTERICO FARMERS ASSOCIATION
BARANGAY MONTERICO, BAYBAY CITY, LEYTE**

BOARD RESOLUTION NO. 02

Series of 2025

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF LEYTE TO ACCREDIT THE MONTERICO FARMERS ASSOCIATION

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;


WHEREAS, the MONTERICO FARMERS ASSOCIATION is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the MONTERICO FARMERS ASSOCIATION Officers' Meeting held at BRGY. MONTERICO GYM, BAYBAY CITY, LEYTE on July 09, 2025 the following resolution was approved and adopted:


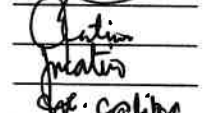

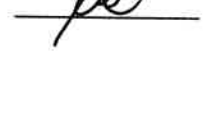
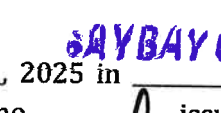
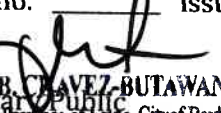
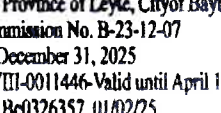
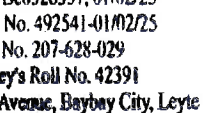
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sangguniang Committee on Accreditation, the Honorable Board Member Ronnan Christian M. Reposar.

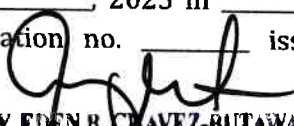
RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
JESSIE P. ABENOJA	PRESIDENT	

ADOPTED unanimously by the Officers of the MONTERICO FARMERS ASSOCIATION this 9th day of July, 2025 in the City of Baybay.

Name	Position	Signature
JESSIE P. ABENOJA	PRESIDENT	
NENITA C. CATIBO	VICE PRESIDENT	
ADELINA G. CATIVO	TREASURER	
MARICEL S. CATIVO	SECRETARY	
MADELYN N. CATIBO	AUDITOR	
NIMFA P. GONTEÑAS	P.I.O	
LEAH A. AVIDA	P.I.O	
ELISA C. ABENOJA	BUSINESS MANAGER	

SUBSCRIBED AND SWORN TO before me this AUG 04 2025 day of AUGUST, 2025 in BAYBAY CITY, LEYTE
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.


ATTY. EDEN B. CHAVEZ-BUTAWAN
Notary Public for the Province of Leyte, City of Baybay
Notarial Commission No. B-23-12-07
Until December 31, 2025

MCLE Compliance No. VIII-0011446-Valid until April 14, 2028.
PTR No. Bc0326357, 01/02/25
IBP O.R. No. 492541-01/02/25
TTN No. 207-628-029
Attorney's Roll No. 42391
R. Magsaysay Avenue, Baybay City, Leyte

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Series of: 25



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE

Registration Certificate No.
RO8-WLFO-2017-10-WA-1292

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended, and its implementing rules

**MONTERICO FARMERS
ASSOCIATION**

Brgy. Monterico, Baybay City, Leyte

Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 25th day of October 2017.

By authority of the Regional Director:

DIR. JOEL M. GONZALES
OIC - Regional Director

Approved by:


MARITES Z. VIÑAS
Chief LEO/head WLFO



Not Valid W/Out Seal

157 Valle St., Brgy. Doña Feliza Mejia, Ormoc City
Tel Nos. (053) 561 - 4518 / (053) 255 - 2436
Email: dolero8_wlfo@yahoo.com
<http://ro8.dole.gov.ph/>



**List of Current Officers and Members of the
MONTERICO FARMERS ASSOCIATION**

as of December 31, 2024

Name	Position
1. JESSIE P. ABENOJA	President
2. NENITA C. CATIBO	Vice-President
3. MARICEL S. CATIVO	Secretary
4. ADELINA G. CATIVO	Treasurer
5. MADELYN N. CATIBO	Auditor
6. NIMFA P. GONTEÑAS	P.I.O.
7. LEAH A. AVIDA	P.I.O.
8. PABLITA C. VERECIO	Manager
9. ELISA C. ABENOJA	Bookkeeper
10. GABRIELA M. NAZARENO	Member
11. AILYN B. ITABLE	Member
12. MELCHOR S. SABAL	Member
13. ROSEMARIE A. MORILLA	Member
14. MELODIA T. PARAGUYA	Member
15. JOEFEL ORTIZ	Member
16. GINA T. DANIELES	Member
17. HERMENIGILDA P. CATIBO	Member
18. MARCELINA A. TRONUJBA	Member
19. LIZABETH S. VARGAS	Member
20. AMANCIA P. ABENOJA	Member
21. EVELYN N. NOGALADA	Member
22. ELIZABETH A. CATIBO	Member
23. ANSELMA C. PANTOLLAGA	Member

Republic of the Philippines
MONTERICO FARMERS ASSOCIATION (MOFA)
Barangay Monterico, Baybay City, Leyte

MINUTES OF THE ANNUAL GENERAL ASSEMBLY MEETING OF THE
MONTERICO FARMERS ASSOCIATION HELD AT MOFA OFFICE ON
FEBRUARY 18, 2025:

PRESENT: 23 Members

ABSENT: NONE

ORDER OF BUSINESS:

1. Election of Officers and updated List of Members
2. Financial Report
3. Piglet Dispersal
4. Other Matters

PROCEEDINGS:

The meeting was called to order by the president Mr. Jessie P. Abenjoa at 10:00 am o'clock in the morning. It started with a prayer led by Mrs. Amancia P. Abenoja followed by the singing of the Philippine National Anthem led by Mrs. Nenita C. Catibo. A roll call was done by the secretary

Agenda:

1. ELECTION OF OFFICERS AND UPDATED LIST OF MEMBERS

Mr. Jessie P. Abenoja, MOFA president said that based on the constitution and by-laws, the term of our officers is two (2) years. Since it is already 2 years from our previous election, we have to elect new set of officers.

Mrs. Melodia M. Paraguya responded that our association is still active, and the leadership has been effective. Therefore, she suggested that we should not replace the current set of officers, as they have also initiated additional projects that are forthcoming.

2. FINANCIAL REPORT

FINANCIAL STATEMENT As of December 31, 2024

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Sales – Piggery	₱730,176.00	
Sales – Poultry	₱483,849.00	
Monthly Dues	₱2,760.00	
F/A Assistance Mayor	₱240,000.00	
TOTAL	₱1,456,785.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Bank Deposit	₱327,155.00	
Feeds	₱414,280.00	
Building	₱315,150.00	
Caretaker	₱77,000.00	
Travel Exp.	₱53,000.00	
Land Rent	₱23,000.00	
Water/Electric Bill Exp.	₱7,200.00	
Total	₱1,216,785.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	₱210,000.00	CASH IN BANK: ₱220,000.00 China Bank

3. PIGLET DISPERSAL

Mr. Jessie Abenoja proposed to provide one piglet to each member, which will be raised to become a sow. Once the piglet becomes a sow, it will no longer be considered the property of the association. However, it was agreed that the piglets must not be brought home; instead, they should be kept at the farmers' building until they become sow.

Once the sow gives birth, the owner may begin renting a pen at a rate of ₱100.00 per month, so that the association may still generate income. All members agreed to this arrangement.

4. OTHER MATTERS

Mr. Jessie Abenoja announced that there will be a scheduled communal work activity at the swine facility. Members will be tasked to transport and lay down stones and gravel along the central pathway of the building. This initiative aims to improve the accessibility and overall condition of the facility.

ADJOURNMENT

As there were no other matters to address, Mrs. Nenita C. Catibo moved to adjourned the meeting with Mrs. Elisa C. Abenoja seconding the motion. The meeting was formally adjourned at 4:00 pm in the afternoon.

Prepared by:

preparer
MARIGEL S. CATIVO
Secretary

Attested by:


JESSIE P. ABENOJA
President

Annex H: Annual Accomplishment Report

**MONTERICO FARMERS' ASSOCIATION (MOFA)
Barangay Monterico, Baybay City, Leyte**

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetable Production	To provide additional livelihood to the members of the association	2018-until at present		✓	PLGU Leyte	On-going, was able to maintain vegetables for commercial purposes
Layer Production	To provide additional livelihood to the members of the association	Nov. 2021- until at present		✓	PLGU Leyte	31 sets of RTL with free feeds were received, already earning but was partially damage during typhoon Odette
Swine Production Project	To provide additional livelihood to the members of the association	2019 – until at present		✓	PLGU Leyte	A total of 25 breeders and 2 boars were received, at present 13 breeders left and 2 boars, sold piglets
Attended training on Rice Production	To equip members Knowledge on new Rice production Technologies	14 days (Sept. 14-26 2021)	✓		TESDA	20 members graduated
Attended training on Bread & Pastry Production	To train members on bread & Pastry Production for future business venture	18 days (April 26-May, 2021)	✓		PLGU Leyte-thru TESDA	15 Members graduated (at present, bakery business is already on-going)

Annex H: Annual Accomplishment Report

Received a bronze award during Pasidungog 2021	Receive recognition for being an active association	March 18, 2022	✓		PLGU Leyte	Was able to receive a cash prize of Php 30,000.00
Self Awareness Seminar	To develop better Interpersonal skills	July 28, 2024	/		Coop Fund	All the members attended the seminar in coordination with the City Agriculture Office
Filed accreditation with the Department of Agriculture & Requested the KADIWA GRANT	To become a CSO Accredited organization	January 18, 2024	/		DA RFO 8	Was able to receive a grant of 1.2 M used to purchase 1 unit of ISUZU Traviz
Serve as consolidator for agricultural products in Baybay & participated in KADIWA ng Pangulo	To market the products of associations & individual farmers	January 20, 2024 to present		/	Association Funds	The agricultural products of the association & other farmers were sold to different municipalities & 3 cities in the Province of Leyte

Annex H: Annual Accomplishment Report

Prepared by:


MARICEL S. CATIVO
Secretary

Noted by:


JESSIE P. ABENOJA
President

MONTERICO FARMERS ASSOCIATION
FINANCIAL STATEMENT FOR CY 2024
 As of December 31, 2024

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
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Monthly Dues	₱2,760.00	
F/A Assistance Mayor	₱240,000.00	
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OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
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Labor	₱30,000.00	
Feeds	₱414,280.00	
Building	₱315,150.00	
Caretaker	₱77,000.00	
Travel Exp.	₱53,000.00	
Land Rent	₱23,000.00	
Water/Electric Bill Exp.	₱7,200.00	
Total	₱1,246,785.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	₱210,000.00	CASH IN BANK: ₱220,000.00 China Bank

Noted by:


JESIE P. ABENOJA
 President


NENITA C. CATIBO
 Vice-President


MARICEL S. CATIVO
 Secretary


ADELINA G. CATIVO
 Treasurer


MADELYN N. CATIBO
 Auditor