

Item No.: 20
Date: 02 2025 SEP

MAYBOG SIKAP FARMERS ASSOCIATION (MASIFA)
Sitio Riverside, Barangay Maybog, Baybay City, Leyte

August 10, 2025

VICE GOVERNOR LEONARDO M. JAVIER, JR.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

**Sangguniang Panlalawigan
Province of Leyte
RECEIVED**

Date: AUG 29 2025
By: [Signature]

Dear Vice Governor Javier, Jr:

In response to your Notice of Call for Accreditation, kindly be informed that MAYBOG SIKAP FARMERS ASSOCIATION (MASIFA), with office address at Sitio Riverside, Barangay Maybog, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,


RENE A. PERNITO
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: **MAYBOG SIKAP FARMERS ASSOCIATION**

Contact No.: **09525236366**

Date Organized: **February 25, 2022**

Sector/s Represented: **Farmer**

Purposes/Objectives:

1. To establish an association that will promote mutual assistance and protection to its members.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood through the conduct of activities with the aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves and effective and innovative way of farming, poultry and livestock and
5. To work with non-government organizations and government institution or entities in the promotion and development of the association and in carrying out government policies.

Services that the organization provides or can participate in:

- 1 Vegetables
2. Fishpond
3. Seminar

Registering Agency:

Date Registered: March 9, 2022

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any): **LGU-BAYBAY, PLGU LEYTE**

Date Accredited: **NONE**

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)

- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU BAYBAY, PLGU BAYBAY

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2022	Vegetables		LGU-BAYBAY	MEMBERS		Ongoing
2023	Fish pond		LGU-BAYBAY	MEMBERS		Ongoing
2025	Seminar		VSU BAYBAY	MEMBERS		Ongoing

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


RENE A. PERNITO
 President


GENALYN M. MORQUIANOS
 Secretary

**MAYBOG SIKAP FARMERS' ASSOCIATION (MASIFA)
SITIO RIVERSIDE, BARANGAY MAYBOG, BAYBAY CITY, LEYTE**

BOARD RESOLUTION NO. 02

Series of 2025

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF LEYTE TO ACCREDIT THE MAYBOG SIKAP FARMERS' ASSOCIATION MASIFA)

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

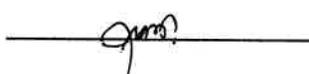
WHEREAS, the MAYBOG SIKAP FARMERS' ASSOCIATION is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the MAYBOG SIKAP FARMERS' ASSOCIATION Officers' Meeting held at Maybog Farm house, on June 23, 2025 the following resolution was approved and adopted:

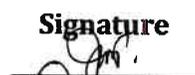
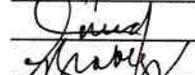
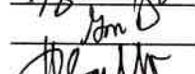
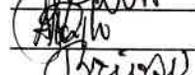
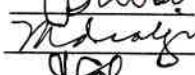
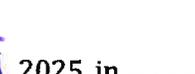
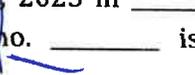
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Board Member Ronnan Christian M. Reposar.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
RENE A. PERNITO	PRESIDENT	

ADOPTED unanimously by the Officers of the MAYBOG SIKAP FARMERS ASSOCIATION this 23rd day of June, 2025 in the City of Baybay.

Name	Position	Signature
RENE A. PERNITO	PRESIDENT	
RONAN M. JABALLA	VICE PRESIDENT	
BERNARDISA C. OBIENZA	TREASURER	
GENALYN M. MORQUIANOS	SECRETARY	
REYSENILL R. SENILLO	AUDITOR	
LIEZL E. ALBARILLO	P.I.O	
ARMANDO M. BRIOSO	P.I.O.	
MARIVIC D. CALIZAR	BUS. MANAGER	
JOVEL M. FORMANES	BOOKKEEPER	

SUBSCRIBED AND SWORN TO before me this AUG 15 2025 day of August, 2025 in _____
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____
at CITY, LEYTE.

ATTY. JESSICA SEABERILLO
Notary Public to the Province of Leyte, P. O. Baybay
Notarial Commission No. B-23-12-07
until December 31, 2025
MCLE Comp. No. VIII-0011443-Valid until Apr. 12, 2028
PTR No. 800328957 - 01/02/25
IBP O.R. No. 429541 - 01/02/25
TIN No. 207-828-029
Attorney's Roll No. 42391
R. Magsayay Avenue, Baybay City, Leyte

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Book No: 1270
Series of: 25



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F
Revision No. C
Date Issued: 11 July 201

Registration Certificate No.
DOLE-WLFO-2022-03-WA-1857

KNOW ALL MEN BY THESE PRESENTS

**MAYBOG SIKAP FARMERS'
ASSOCIATION (MASIFA)**

Sitio Riverside, Brgy. Maybog, Baybay City, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

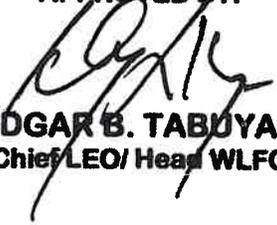
This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 9th day of March 2022.

By authority of the Regional Director:

HENRY JOHN S. JALBUENA
Regional Director

APPROVED BY:


EDGAR B. TABUYAN
Chief LEO/ Head WLFO



Not Valid w/out Seal

Batitinan St., Sitio Kalipay
Brgy. Cogon, Ormoc City, Leyte
Tel No 561-4518
dolero8_wlfo@yahoo.com



List of Current Officers and Members of the
MAYBOG SIKAP FARMERS' ASSOCIATION (MASIFA)

As of December 31, 2024

Name	Position
1. RENE A. PERNITO	PRESIDENT
2. RONAN M. JABALLA	VICE-PRESIDENT
3. GENALYN M. MORQUIANOS	SECRETARY
4. BERNARDISA C. OBENZA	TRESURER
5. REYSENILL R. SENILLO	AUDITOR
6. LIEZL E. ALBARILLO	P.I.O.
7. ARMANDO M. BRIOSO	P.L.O.
8. MARIVIC D. CALIZAR	MANAGER
9. JOVEL M. FORMANES	BOOKKEEPER
10. ROY M. JABALLA	MEMBER
11. RENE MORQUIANOS	MEMBER
12. JAMES LAMBOT	MEMBER
13. SUSAN L. PERNITO	MEMBER
14. ANTONIO TORENO	MEMBER
15. ROSITA DABLO	MEMBER
16. MARIA LUZ C. PAGALAN	MEMBER
17. NORA R. DINGLASA	MEMBER
18. ALBERTO A. ALVARADO	MEMBER
19. MARIFE SABANAL	MEMBER
20. MYRNA E. MANAGBANAG	MEMBER

Republic of the Philippines
MAYBOG SIKAP FARMERS' ASSOCIATION (MASIFA)
Barangay Maybog, Baybay City, Leyte

MINUTES OF GENERAL ASSEMBLY MEETING OF THE MAYBOG SIKAP FARMERS' ASSOCIATION (MASIFA) HELD AT VELOSO FARM HOUSE, BARANGAY MAYBOG, BAYBAY CITY, LEYTE ON FEBRUARY 23, 2025.

PRESENT: 13

ABSENT: 2

Order of Business:

1. Approval of Agenda
2. Financial Report
3. Election of New Secretary
4. Other Matters

PROCEEDINGS:

The meeting was officially called to order at 10:00 in the morning. It commenced with an opening prayer led by Ms. Genalyn Morquianos, followed by the singing of the Philippine National Anthem. A roll call was conducted by the secretary, confirming that the majority of members were present, thereby establishing a quorum.

I. APPROVAL OF AGENDA

Mr. Ronan M. Jaballa moved for the approval of the agenda, and the motion was duly seconded by Ms. Liezl E. Albarillo. There being no corrections to the previous minutes, Ms. Susan L. Pemito moved for their approval, which was duly seconded by Mr. Rene Morquianos.

II. FINANCIAL REPORT

FINANCIAL STATEMENT FOR CY 2024

As of December 31, 2024

SOURCE	AMOUNT	REMARKS
Sales	₱30,000.00	
TOTAL	₱30,000.00	
PARTICULARS	AMOUNT	REMARKS
Feeds Purchase	₱19,845.00	
Travel & Transportation	₱1,090.00	
TOTAL	₱ 20,935.00	
	₱9,065.00	Cash in Bank: <u>₱32,000.00</u>

III. ELECTION OF NEW SECRETARY

The president inform the body that Ms. Maria Luz C.Pagalan will be resigning as a secretary of the association due to health problem. He suggested appointing Ms. Genalyn M. Morquianos to take over as the new secretary to replace Ms. Maria Luz C. Pagalan. The body agreed to the president's suggestion.

IV. OTHER MATTERS

Mr. Rene Pernito, President of MASIFA, reminded all members to consistently fulfill their duties and responsibilities in maintaining the garden. The body also agreed that watering of the crops shall be done in the afternoon, as most members are occupied with household chores in the morning. Additionally, it was decided that weeding will be conducted once a week, specifically every Sunday afternoon.

ADJOURNMENT

There being no other matters to discuss, Mr. Roy M. Jaballa moved for the adjournment of the meeting, which was duly seconded by Ms. Marivic D. Calizar. The meeting was officially adjourned at 11:45 in the morning.

Prepared by:



GENALYN M. MORQUIANOS
Secretary

Noted by:



RENE A. PERNITO
President

MAYBOG SIKAP FARMERS' ASSOCIATION (MASIFA)
Annual General Assembly Meeting

Date: February 23, 2025

NAME	ADDRESS	SIGNATURE
1. RENE A. PERNITO	Maybog, Baybay City	<i>[Signature]</i>
2. RONAN M. JABALLA	Maybog, Baybay City	<i>[Signature]</i>
3. BERNARDISA C. OBENZA	Maybog, Baybay City	<i>[Signature]</i>
4. GENALYN M. MORQUIANOS	Maybog, Baybay City	<i>[Signature]</i>
5. REYSENIL SENILLO	Maybog, Baybay City	<i>[Signature]</i>
6. LEIZL ALBARILLO	Maybog, Baybay City	<i>[Signature]</i>
7. ARMANDO M. BRIOSO	Maybog, Baybay City	<i>[Signature]</i>
8. MARIVIC D. CALIZAR	Maybog, Baybay City	<i>[Signature]</i>
9. JOVEL FORMANES	Maybog, Baybay City	<i>[Signature]</i>
10. NORA R. DINGLASA	Maybog, Baybay City	<i>[Signature]</i>
11. ROY M. JABALLA	Maybog, Baybay City	<i>[Signature]</i>
12. ALBERTO A. ALVARADO	Maybog, Baybay City	<i>[Signature]</i>
13. RENNY U. MORQUIANOS	Maybog, Baybay City	<i>[Signature]</i>
14. MYRNA E. MANAGBANAG	Maybog, Baybay City	<i>[Signature]</i>
15. MARIA LUZ PAGALAN	Maybog, Baybay City	<i>[Signature]</i>
16. SUSAN PERNITO	Maybog, Baybay City	<i>[Signature]</i>
17. JAMES LAMBOT	Maybog, Baybay City	<i>[Signature]</i>
18. MARIFE SABANAL	Maybog, Baybay City	<i>[Signature]</i>
19. ANTONIO TORENO	Maybog, Baybay City	<i>[Signature]</i>
20. ROSITA DABLO	Maybog, Baybay City	<i>[Signature]</i>

Annex H: Annual Accomplishment Report

[MAYBOG SIKAP FARMERS' ASSOCIATION (MASIFA)]

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Planting vegetables	To earn additional funding	Oct. 2022 up to present		√	LGU BAYBAY	Ongoing-a profitable project
Fishpond	To earn extra funding	June 17, 2023 up to present		√	LGU BAYBAY	Ongoing- a profitable project
Seminar and Orientation	To gain information about the fish pellet	April 29- 30, 2025		√	VSU CAMPUS, BAYBAY	Ongoing- a profitable project

**add rows as necessary*

Prepared by:

Jam
GENALYN M. MORQUIANOS
 Secretary

Noted by:

RA
RENE A. PERNITO
 President

MAYBOG SIKAP FARMERS' ASSOCIATION (MASIFA)

FINANCIAL STATEMENT FOR CY 2024

As of December 31, 2024

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Sales	P30,000.00	
TOTAL	P30,000.00	

PARTICULARS	AMOUNT	REMARKS
Feeds Purchase	P19,845.00	
Travel & Transportation	P1,890.00	
TOTAL	P 20,935.00	
	P9,065.00	Cash In Bank: P32,000.00

Noted by:



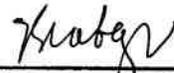
RENE A. PERNITO
[President]



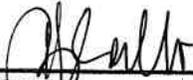
RONAN M. JABALLA
[Vice President]



GENALYN M. MORQUIANOS
[Secretary]



BERNARDISA C. OBENZA
[Treasurer]



REYSENMILL R. SENILLO
[Auditor]