

**SITIO SPANISH FISHERFOLKS ASSOCIATION**  
Barangay Maybog, Baybay City, Leyte

Item No.: **21**  
Date: **02 2025 SEP**

August 7, 2025

**Vice Governor Leonardo M. Javier, Jr.**  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte

**Sangguniang Panlalawigan**  
Province of Leyte  
**RECEIVED**  
Date: **AUG 29 2025**  
By: *J. M. M.*

Dear **Vice Governor Javier, Jr.**

In response to your Notice of Call for Accreditation, kindly be informed SITIO SPANISH FISHERFOLKS ASSOCIATION, with office address at Barangay Maybog, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,

  
**ALLAN P. ALACHA**  
President

## APPLICATION FORM FOR ACCREDITATION

**Name of Organization:** Sitio Spanish Fisherfolks Association

**Address:** Barangay Maybog, Baybay city, Leyte

**Contact No.:** 09945448910

**Date Organized:** June 02, 2017

**Sector/s Represented:** Fisherfolks

### Purposes/Objectives:

1. To establish and association that will promote mutual assistance and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way in fishing;
5. To work with non-government and government organizations and government institution or entities in the promotion and development of the association in carrying out government policies.

### Services that the organization provides or can participate in:

1. Marketing of fresh fish;
2. 16 Units Fish Aggregating Device (FAD/Payaw);
3. 2 Units Pump Boat used in maintaining fish sanctuary & assist Bantay Dagat in the enforcement of fishery laws.

### Registering Agency:

**Date Registered:** December 27, 2017

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *\*certification*

### Accrediting Agency (if any):

**Date Accredited:** 2022

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)

- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU Baybay, PLGU Leyte

**Organizational Level:**

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): \_\_\_\_\_
- Others (specify): \_\_\_\_\_

**Projects Implemented in the City of Baybay:**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2019	Fish	120,000.00	Grand from	Members & non-	Completed	
2021-2024	Aggregating Devices/FAD (16 units)		LGU Baybay City	members		

**Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?**

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**ALLAN P. ALACHA**  
 President

  
**DANTE P. ALACHA Sr.**  
 Secretary

**SITIO SPANISH FISHERFOLKS ASSOCIATION**

**Barangay Maybog, Baybay City, Leyte**

**BOARD RESOLUTION NO.02**

**A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE TO ACCREDIT THE SITIO SPANISH FISHERFOLKS ASSOCIATION**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations.

**WHEREAS**, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the Sitio Spanish Fisherfolks Association is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;

**WHEREAS**, in the sitio Spanish Fisherfolks Association Officers Meeting held Bantay Dagat outpost on July 23, 2025, the following resolution was approved and adopted:

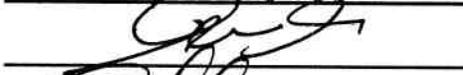
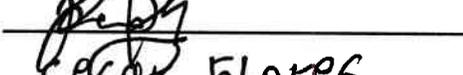
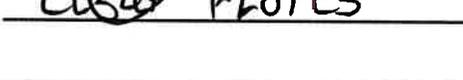
**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Province of Leyte.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable board member Ronnan Christian M. Reposar.

**RESOLVED FURTHERMORE**, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
IMELDA O. ALACHA	Treasurer	

**ADOPTED** unanimously by the Officers of the Sitio Spanish Fisherfolks Association this 23 day of July 2025 in the City of Baybay.

Name	Position	Signature
ALLAN P. ALACHA	President	
EDUARDO C. LAMBERTE	V-President	
DANTE P. ALACHA	Secretary	
ALFREDO D. NAYRE	Auditor	
PEPE P. DONAYRE	P.I.O.	
CESAR FLORES	P.I.O.	
RAMELITO B. NUÑEZ	Bookkeeper	

BAYBAY CITY, LEYTE

SUBSCRIBED AND SWORN TO before me this \_\_\_ day of 11 AUG 2025, 2025 in \_\_\_\_\_  
Affiant exhibiting to me his/her \_\_\_\_\_ with valid identification no. \_\_\_\_\_ issued on  
\_\_\_\_\_ at \_\_\_\_\_.

Notary Public

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**ATTY. VIVIAN C. ENARIO-VIDALLON**

Notary Public  
Roll No. 62930

NC No. B-23-12-06 until December 31, 2025  
PTR No. BC 0326352, 1/2/25, Baybay City, Leyte  
IBP No. 495374, 1/2/25, Leyte  
MCLE Compliance No. VIII-0014132



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. VIII  
WESTERN LEYTE FIELD OFFICE

Registration Certificate No.  
**RO8-WLFO-2017-12-WA-1330**

**KNOW ALL MEN BY THESE PRESENTS:**

By virtue of the provisions of the Labor Code, as amended, and its implementing rules

## **SITIO SPANISH FISHERFOLKS ASSOCIATION**

Brgy. Maybog, Baybay City, Leyte

Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 27th day of DECEMBER 2017.

*By authority of the Regional Director:*

**DIR. JOEL M. GONZALES**  
OIC - Regional Director

*Approved by:*

  
**MARITES Z. VIÑAS**  
Chief LEO/Head WLFO



Not Valid W/Out Seal

#57 Valle St., Brgy. Doña Feliza Mejia, Ormoc City  
Tel Nos. (053) 561 - 4518 / (053) 255 - 2436  
Email: dolero8\_wifo@yahoo.com  
<http://ro8.dole.gov.ph/>



List of Current Officers and Members of the  
**SITIO SPANISH FISHERFOLKS ASSOCIATION**

as of December 31, 2024

<b>Name</b>	<b>Position</b>
Allan P. Alacha	President
Eduardo C. Lamberte	Vice President
Dante P. Alacha Sr.	Secretary
Imelda O. Alacha	Treasurer
Alfredo D. Nayre	Auditor
Pepe P. Donayre	P.I.O.
Cesar M. Flores	P.I.O.
Ramelito B. Nuñez	Bookkeeper
Rosalio T. Estoy	Member
Alberto D. Nayre	Member
Almer C. Lamberte	Member
Dionesio P. Pernito	Member
Eliser P. Borinaga	Member
Romnick G. Columnas	Member
Rodelo B. Alcantara	Member
Richard Sacares	Member
Jolito A. Columnas	Member
Ronelo P. Donayre	Member
Anita A. Bertos	Member
Edilberto P. Alacha	Member

**SITIO SPANISH FISHERFOLKS ASSOCIATION**

**Activity: General Assembly**

**Participants: 15**

**Date and Time: march 28,2025/ 2:00 pm**

**Expectations for the Activity: Election sa naka bakanting posisyon sa asosasyon**

**Present:**

Allan P. Alacha  
Eduardo C. Lamberte  
Dante P. Alacha Sr.  
Imelda O. Alacha  
Alfredo D. Nayre  
Pepe P. Pernito  
Ramilito B. Nuñez  
Cesar P. Flores  
Almer C. Lamberte  
Dionesio P. Pernito  
Eliser P. Borinaga  
Romnick G. Columnas  
Richard Sacares  
Jolito A. Columnas  
Rodelo B. Alcantara

**Absent:**

Alberto D. Nayre  
Roger M Librado  
Anita P. Bertos  
Rosalio T. Estoy  
Edilberto Alacha

**Agenda:**

1. Eleksyon sa nabakanting posisyon sa asosasyon.
2. FAD
3. Treasurer report
4. Others Matter

**Reading/Approval of Minutes of previous meeting.**

Ang minutas sa miasging meeting nga nahitaboi niadtong feb. 16, 2025 giuna paghatag sa mga membro sa asosasyonb aron una nla mabasa.ang koreksyon.

Eleksyon sa nabakanting posisyon sa asosasyon nga mao ang PIO.Kini miundang na sa asosayon kinahanglan nga mahulipan tungod kay girequire man kini sa atong constitutionand by laws.Bus, giablihan ang nominasyon para sa PIO.

Misugyot c Mr. Jolito Columnas nga magpili nalang dretso kng kinsay ipuli ani nla tungod kay gamay ang mga myembro ug aron usab madali.gikauyonan wsa tanan si Mr. Cesar P. Flores isip usa k PIO.Gikauyonan sa tanan.

Nagpahibalo ang presidenti Mr. Allan P. Alacha nga adunay gihatag ang CRFMO Baybay nga 5 sets of FAD kinahanglan nga makahimo daun ug pundo para maka deploy n daun.

Adunay 1 set Fiber glass pumpboat for Bantay Dagat, 1 set fiber glass for association, para adunay magamit ang bantay dagat sa pag roving sa illegal nga panagat. 19 sets of FAD tanan ang payaw s association.

Monthly report sa Catch Fish sa mga fisherman Mr. Allan Alacha magcollect sa maong report para isubmit s CRFMO Baybay.

Adunay pundo 32,643.00 ang Sitio Spanish Fisherfolks Association. Sa pagka karon nga tuig wala pay income ang asosasyon ang atop undo maibanan p kini para sa semenar s treasurer secretary ug president ug ato pa igasto sa expenses sa FAD.

**Pagtapos sa panagtigum:**

Tungod kay wala namay laing hisgutan pa, gikauyonan sa tanan nga ang sunod panagtigum bulan sa april 2025.

Giduso ni Mr. Eduardo C. Lamberte ang pagsira sa meeting ug gisigundahan kini ni Mr. Ramilito B. Nuñez. Ang meeting nahuman sa alas 3:30 sa hapon.

Prepared by:

  
**DANTE P. ALACHA SR.**  
Secretary

Noted by:

  
**ALLAN P. ALACHA**  
President



**SITIO SPANISH FISHERFOLKS ASSOCIATION**  
Brgy. Maybog, Baybay City, Leyte



**ATTENDANCE:**

March 28, 2025

NAME	SIGNATURE
1. Allan P. Alacha	
2. Eduardo Lamberte	
3. Dante P. Alacha SR.	
4. Imelda O. Alacha	
5. Alfredo Nayre	
6. Pepe Donayre	
7. Ramilito Nunez	
8. Alberto Nayre	absent
9. Cesar Flores	CF
10. Almer Lamberte	
11. Dionesio Pernito	
12. Roger Librado	absent
13. Eliser Borinaga	E
14. Romnick Columnas	
15. Rodelo Alcantara	R.A.
16. Richard Zacaes	RD
17. Jolito Columnas	J.C.
18. Anita P. Bertas	absent
19. Rosalio T. Estoy	absent
20. Edilberto Alacha	absent

Annex H: Annual Accomplishment Report

**SITIO SPANISH FISHERFOLKS ASSOCIATION**

Brgy. Maybog, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Deployment of Artificial Reefs in Barangay Maybog	To assist CFARMC in establishment of artificial reefs as hatchery for fish,	Jan-December 2021-2022	/		Food financed by Barangays	600 Artificial reefs established Voluntary Activity of the members
Attended Training on Climate Change Business School	To equip officers knowledge about business & prepare business proposal	March 2021	/		LGU Baybay, VSU	Was able to prepare a business Proposal
Attended Training on Bantay Dagat/Fleet	To know the role of bantay dagat & fishery laws	April 2021	/		BFAR, R8	5 Members
Costal Clean-up	To assist in maintaining cleanliness in the costal areas of Maybog	January-December 2021-2024	/		Association	Monthly
Clearing and repair of ARs	To clean & repair damaged ARs	January –December 2021-2024	/		W/support from barangays officials	600 ARs were closed
Established fish aggregating device-FAD/Payaw	To establish a fishing area for the members of the association and non-members	April 2021-2024	/		Installed by the association aterials from LGU	16 sets of FAD established

Prepared by:



**DANTE P. ALACHA**  
Secretary

Noted by:



**ALLAN P. ALACHA**  
President

**SITIO SPANISH FISHERFOLKS ASSOCIATION  
FINANCIAL STATEMENT FOR CY 2024**

<b>INFLOW (Income)</b>		
<b>SOURCE</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Beginning Balance	29,093.00	
Sales	7,040.00	
Share FAD	1,120.00	
<b>TOTAL</b>	<b>37,253.00</b>	
<b>OUTFLOW (Expenses)</b>		
<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Travel & Transportation	1,240.00	
Miscellaneous	2,570.00	
Boat registration	800.00	
<b>TOTAL</b>	<b>4,610.00</b>	
<b>TOTAL FUND BALANCE (Total Inflow – Total Outflow)</b>	<b>32,643.00</b>	<b>Cash in Bank OCCCI- 2,000.00</b>

Noted by:



**ALLAN P. ALACHA**  
President



**EDUARDO P. LAMBERTE**  
V-President



**DANTE R. ALACHA SR.**  
Secretary



**IMELDA O. ALACHA**  
Treasurer



**ALFREDO D. NAYRE**  
Auditor