

Item No.: 22

Date: 02 2025 SEP

BAYBAY TRANSPORT DRIVERS' ASSOCIATION
Baybay Public Terminal, Poblacion Zone 10, Baybay City, Leyte

August 22, 2025

VICE GOVERNOR LEONARDO M. JAVIER, JR.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
AUG 29 2025
Date: _____
By: J. M. H.

Dear Vice Governor Javier, Jr:

In response to your Notice of Call for Accreditation, kindly be informed that BAYBAY TRANSPORT DRIVERS' ASSOCIATION, with office address at Baybay Public Terminal, Poblacion Zone 10, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,


ARTURO O. SANTILLAN
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: Baybay Transport Drivers Association (BATDA)

Address: Baybay Public Terminal, Poblacion Zone 10

Contact No.: 09656250639

Date Organized: October 22,2023

Sector/s Represented: Drivers

Purposes/Objectives:

1. To establish an association that will promote mutual aid and protection to its member.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the member;
4. To provide the members knowledge and skills and equip themselves and effective and innovative way of van transport driving and;
5. To work with non-government and government organization or entities in the promotion and development of the association and in carrying out government policies.

Services that the organization provides or can participate in:

1. Provide public transport services primarily to members and the commuting public.
2. Supply of spare parts from Local Government Unit
3. Supply of vulcanizing machine

Registering Agency:

Date Registered: February 27, 2024

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: NONE

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA) PCA
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU Baybay City, PLGU Leyte

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization):

- Others (specify): _____

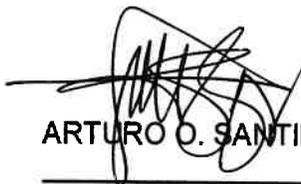
Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status
2024 to present	Spare parts	Php 30,000.00	Grant from LGU Baybay City	BATDA members	Ongoing
2024-present	Vulcanizing Machine	Php150,000.00	Grant from LGU Baybay	BATDA members	Ongoing

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


ARTURO O. SANTILLAN

President


ARNULFO D. GALLEGO

Secretary

BAYBAY TRANSPORT DRIVERS' ASSOCIATION
Baybay Public Terminal, Poblacion Zone 10, Baybay City, Leyte

BOARD RESOLUTION NO. 02 Series of 2025

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF LEYTE TO ACCREDIT THE BAYBAY TRANSPORT DRIVERS' ASSOCIATION

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the BAYBAY TRANSPORT DRIVERS' ASSOCIATION is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the BAYBAY TRANSPORT DRIVERS' ASSOCIATION Officers' Meeting held at BRGY HIPUSNGO, BAYBAY CITY, LEYTE on June 21, 2025 the following resolution was approved and adopted:

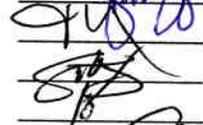
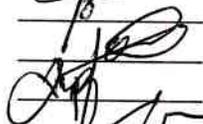
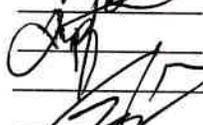
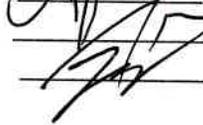
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sangguniang Committee on Accreditation, the Honorable Board Member Ronnan Christian M. Reposar.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
ARTURO O. SANTILLAN	PRESIDENT	

ADOPTED unanimously by the Officers of the BAYBAY TRANSPORT DRIVERS' ASSOCIATION this 21st day of June, 2025 in the City of Baybay.

Name	Position	Signature
ARTURO O. SANTILLAN	PRESIDENT	
ELENO T. RUBEN	VICE PRESIDENT	
SAMUEL TRIPOLI	TREASURER	
ARNULFO D. GALLEG0	SECRETARY	
RENE B. CONDESTABLE	AUDITOR	
ARIEL PEDERE	P.I.O	
RENE MOJERES	BUS. MANAGER	
ROSEFREDO REORZORA	BOOKKEEPER	

77 MAY 2025

SUBSCRIBED AND SWORN TO before me this ___ day of _____, 2025 in BAYBAY CITY, LEYTE
 Affiant exhibiting to me his/her _____ with valid identification no. 409-04-50004 issued on _____ at _____

Doc No: 17
 Page No: 4
 Book No: XXXIV
 Series of: 2025


ATTY. VIVIAN C. FERRER VIDALLON
 Notary Public
 Roll No. 62930
 NC No. B-23-12-06 until December 31, 2025
 PTR No. BC 0326352, 1/2/25, Baybay City, Leyte
 IBP No. 495374, 1/2/25, Leyte
 MCLE Compliance No. VIII-0014132



Republic of the Philippines
 DEPARTMENT OF LABOR AND EMPLOYMENT
 Regional Office No. VIII
 WESTERN LEYTE FIELD OFFICE
 Ormoc City



DOLERO8-ORD-F1
 Revision No. 00
 Date Issued: 11 July 2018

Registration Certificate No.
 RO8-WLFO-2024-02-WA-2056

KNOW ALL MEN BY THESE PRESENTS:

BAYBAY TRANSPORT DRIVERS ASSOCIATION

Baybay Public Terminal, Zone 10, Baybay City, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, I have hereunto affixed my signature with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 13th day of February 2024.

By authority of the Regional Director:

ATTY. DAX B. VILLARUEL
 OIC-Regional Director

Approved by:

EDGAR B. TABUYAN
 CHIEF LEO, Head WLEO



Batitanan St., Sitio Kalipay, Brgy. Cogon
 Ormoc City, Leyte
 Tel No 520-5965
 dolero8_wlfo@yahoo.com



List of Current Officers and Members of the
BAYBAY TRANSPORT DRIVERS' ASSOCIATION

As of December 31, 2024

Name	Position
1. ARTURO O. SANTILLAN	President
2. ELENO T. RUBEN	Vice-President
3. ARNULFO D. GALLEGO	Secretary
4. SAMUEL TRIPOLI	Treasurer
5. RENE B. CONDESTABLE	Auditor
6. ARIEL PEDERE	PIO
7. RENE MOJERES	Business Manager
8. ROSEFREDO REORZORA	Bookkeeper
9. EMEDIO DARGANTES	Member
10. ERNESTO DANIEL	Member
11. ANTONIO SALUDES	Member
12. JOEL NUNEZ	Member
13. ALEX JABALLA	Member
14. JONATHAN ZAMORA	Member
15. ANTONIO GAMBOA JR.	Member
16. EDWIN UGAY	Member
17. JONATHAN GONA	Member
18. JERICK CAIN	Member
19. ALEX NOVEDA	Member
20. DOMINGO NAYRE	Member
21. MICHAEL AUSTERO	Member
22. JEREMY LLANOS	Member
23. PAUL MANAGBANAG	Member
24. JABAR ALIBADO	Member
25. JEFFRY EVANGELISTA	Member
26. JETHRO CAIN	Member
27. ROMEO PULVERA	Member
28. ARNEL GAMBOA	Member
29. ALBERTO MANTAHINAY	Member
30. TEOTIMO DEBALUCOS	Member
31. MARK RUBEN	Member
32. EMANNUEL TIMBLANCO	Member
33. ROLANDO OMANGAY	Member
34. DIOSDADO VILLA	Member
35. ELMER NUNEZ	Member
36. PETER ZENON TRUYA	Member
37. MICHAEL TRIPOLI	Member
38. REY OROT	Member
39. DARIO CAIN	Member
40. JONATHAN GONOS	Member
41. RAMMY LLANOS	Member
42. RAMONSITO BRAGA	Member
43. DIOSDADO BARCOS	Member
44. JOHN MARK SIA	Member

BAYBAY TRANSPORT DRIVERS' ASSOCIATION (BATDA)
Baybay Public Terminal, Poblacion Zone 10, Baybay City, Leyte

MINUTES OF THE ANNUAL GENERAL ASSEMBLY MEETING OF THE BAYBAY TRANSPORT DRIVERS' ASSOCIATION HELD AT BRGY. HIPUSNGO BAYBAY CITY ON February 8, 2025:

PRESENT: 36 Members

ABSENT: 8 Members

ORDER OF BUSINESS:

1. Opening Prayer
2. Previous Minutes
3. Treasurer's Report
4. Election of Collecting Officers
 - I. Treasurer
 - II. Auditor
 - III. Bookkeeper
5. President Time
6. Other Matters

PROCEEDINGS:

The meeting was called to order by the President, Mr. Arturo Santillan, at 7:00 o'clock in the evening with an opening prayer led by Mr. Samuel Tripoli. A roll call was done by the secretary. Thirty-two (32) members were present so there was a quorum. It was followed by the reading of previous meeting minutes. There were no corrections to the previous minutes, so the P.I.O. Mr. Ariel Pedere moved for approval of the previous minutes, duly seconded by Mr. Ernesto Daniel. There was no correction of the previous minutes.

II. ELECTION OF OFFICERS

The process began with the nomination of officers, including the positions of treasurer and auditor and bookkeeper. Afterwards, Mr. Rolando Omangay opened the table for nominations for the election of the running officers. The majority of the drivers' association members voted in favor of Mr. Samuel Tripoli as the next treasurer, after which Mr. Jerick Cain and Mr. Arnel Gamboa formally closed the nomination for that position. For the role of auditor, the members elected Mr. Rene Condestable. Finally, Mr. Rosefredo Reorzora was chosen as bookkeeper.

III. OTHER MATTERS:

The association planned to buy a van for hire and looking for additional fund for spare parts to sell.

ADJOURNMENT

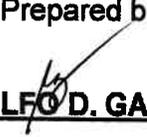
As there were no other matters to be discussed, Mr. Dario Cain moved to adjourn the meeting seconded by Mr. Jethro Cain. The meeting was formally adjourned at 10:30 in the evening.

Attested by:


ARTURO O. SANTILLAN

President

Prepared by:


ARNULFO D. GALLEGO

Secretary

Annex H. Annual Accomplishment Report

BAYBAY TRANSPORT DRIVER'S ASSOCIATION (BATDA)
Barangay Poblacion Zone 10, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Community Service	To promote the welfare and development of the community by providing accessible services, fostering active participation, and supporting initiatives that enhance livelihood, sustainability, and social responsibility	Every month		✓	Php 1000.00	Attended by the members of the association
Vulcanizing Shop and Spare Parts	To deliver affordable and reliable vulcanizing services and spare parts that support community mobility and provide sustainable income for the organization.	2024 to Present		✓	Php 215,000.00	Initial Capital Granted by Local Government Unit of Baybay

Annex H: Annual Accomplishment Report

Prepared by:



ARNULFO D. GALLEGO
Secretary

Noted by:



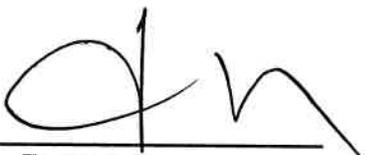
ARTURO O. SANTILLAN
President

BAYBAY TRANSPORT DRIVERS' ASSOCIATION
FINANCIAL STATEMENT FOR CY 2024
As of December 31, 2024

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Collection-Monthly Dues	83,480.00	
TOTAL	83,480.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Supplies Expenses	4,714.00	
Meals & Snacks	12,873.00	
Professional Fees	100.00	
Mutual benefit Exp.	1,060.00	
Honorarium	1,000.00	
Cash Out	11,450.00	
SOP	5,000.00	
Meetings	5,672.00	
Labor	4,500.00	
Miscellaneous Expenses	2,416.00	
TOTAL	48,785.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	34,695.00	

Noted by:


ARTURO O. SANTILLAN
 President


ELENO T. RUBEN
 Vice-President


ARNULFO D. GALLEGO
 Secretary


SAMDEL TRIPOLI
 Treasurer


RENE B. CONDESTABLE
 Auditor